

June 30, 1961

TO: The Executive Board

FROM: George M. Houser

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The next meeting of the Executive Board will be held on Monday, July 10 at 5:45 pm in the office. I hope that all those members of the Board who are not out of the country will make every effort to be present. Please return the enclosed card to let us know whether you can be present and whether you would like a sandwich and something to drink.

One of the important items to be discussed at the Board meeting will be the recommendation of the Steering Committee regarding the employment of new staff. Enclosed are the minutes of the Steering Committee meeting held on June 26 which outline the recommendations of the Steering Committee to the Board regarding this. Also enclosed is another brief memorandum which outlines some pertinent factors which the Board will have to take into account in taking action on these recommendations.

You will note in the minutes of the Steering Committee the types of positions which may be open. I am beginning to interview persons who may be interested one of the positions that may be open and would appreciate members of the Executive Board giving some thought to this and recommending any people whom they think it would be worth while my talking with or suggesting that certain people whom they think qualified for one of the positions get in touch with me in order to make an appointment.

Another important item on the agenda will involve a decision as to whether the Committee should try to put on a major campaign on the question of sanctions against South Africa. This is certain to come up again with renewed force in the forthcoming meeting of the 16th General Assembly of the United Nations. Our ability to take on this task, of course, will depend on staff arrangements that are made.

Before the Board meeting a six-months finance report will be sent out and also a report on mailing results from outside mailing lists used so far this year.

I am enclosing a new pamphlet put out the the ADA. Its quite interesting material and I thought you might be interested in seeing it.