

49-50

*YOUR
HANDBOOK*

ADS



1949 - 1950

Handbook

for

Women Students

AT

Michigan State College

EAST LANSING, MICHIGAN

PUBLISHED BY THE

Associated Women Students

MICHIGAN STATE COLLEGE

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HELLO! — — — —

This handy little book is for YOU. Of course it won't answer **all** your questions—but it will give you an idea of what goes on around campus. You know, it may even be a life-saver more times than you suspect . . . so how 'bout getting acquainted?

A. W. S.
Judiciary-Legislative Board

1949 - 1950

President Betsy Green
Vice President To be elected
Secretary Roberta VanWelt

RESIDENCE REPRESENTATIVES

Helen Earl N. Campbell
Jan Harris S. Campbell
Mary Ann Warren Gilchrist
To be elected E. Landon
Ruth Thon W. Landon
Emily Teichman E. Mayo
To be elected W. Mayo
Ann Sullivan N. Williams
Roberta VanWelt S. Williams
Audrey Raphael E. Yakeley
Carolyn Gage W. Yakeley
Harriet Ash Off-Campus
To be elected Off-Campus
To be elected Cooperatives
Sue Finley Sorority
Joan Leonard Sorority
To be elected Sorority

A.W.S. Activities Board

1949 - 1950

Rosemary Rolls	President
Edna Leyer	Vice President
Sue Armentrout	Sorority
Amy DeMeglio	E. Yakeley
Charlene Englehardt	S.W.L.
Pat Flynn	W. Mayo
Margaret Fox	N. Campbell
Norma Huddle	Sorority
Janet Hughes	W. Landon
Nancy Kilzer	E. Mayo
Pat Kroll	E. Landon
Barbara Kunkle	Y.W.C.A.
Pat McKeown	Tower Guard
Barbara Myers	N. Williams
Barbara Norcross	Town Girls
Joan Norton	W. Yakeley
Marilyn Paulson	S. Campbell
Phyllis Phipps	Gilchrist
To be elected	Off-Campus
Delia Sheperd	W.A.A.
To be elected	Cooperatives
* Arlene Ursin	S. Williams

Here's Your Alma Mater

M.S.C. Shadows

I.

M.S.C. we love thy shadows
When twilight silence falls,
Flushing deep and softly paling
Our ivy covered halls;
Beneath the pines we'll gather
To give our hearts to thee,
Sing our love for Alma Mater
And thy praises M.S.C.

II.

When from thy scenes we wander
And twilight shadows fade,
Our mem'ry still will linger
Where light and shadows played;
In the evening oft we'll gather
And turn our thoughts to thee,
Sing our love for Alma Mater
And thy praises M.S.C.

Bernard Traynor

M.S.C. Fight Song

On the banks of the Red Cedar—is a college
known to all;

Their specialty is winning, and those Spartans
play football.

Spartan teams are never beaten—All through the
game they fight,

Fight for the only colors, Green and White.

Smash right through that line of blue, Watch the
points keep growing,

Spartan teams are bound to win, They're fighting
with a vim.

RAH

RAH

RAH

See their line is weakening, We're going to win
this game.

Fight Fight Rah team fight

Victory for M.S.C.

Your Dean of Students



DEAN S. E. CROWE

THE Office of the Dean of Students extends sincere greetings to all new women students as well as those who are returning for a continuation of their course.

We hope that the year before you will bring many interesting ex-

periences to enrich your life. It is challenging to learn to live together happily and constructively. You should profit to the fullest extent.

A.W.S. is a student organization elected by the students and functioning for the best interests of the student. It needs your full support.

The Office of the Dean of Students and affiliated offices are at your service.

S. E. CROWE
Dean of Students

She's Your Counselor for Women

GREETINGS to Michigan State Coeds:
You are students of an institution of which you can be proud. Proud because of its beauty, its friendliness, its national rating, its staff, and its loyal students and spirit.



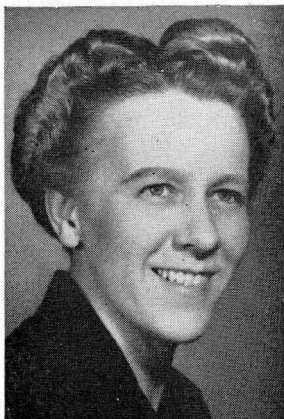
MRS. ISABELLE GONON
Counselor for Women

Know your student government and feel a part of it. You have a voice in it, use it. This democratic government offers you an opportunity to exercise your privileges as a citizen of the coed community. Your participation in college can be a preparation

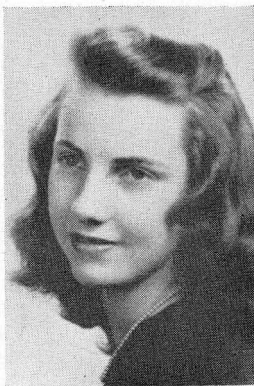
for your interest in community affairs and is a measure of the degree to which you will be likely to participate when you graduate.

Isabelle Gonon
Counselor for Women

An Advisor and Co-Presidents



MISS MABEL PETERSEN
Assistant Counselor for Women



ROSEMARY ROLLS
President — Activities
Board



BETSY GREEN
President — Judiciary
Legislative Board

And Their Greeting to You

A. W.S. WELCOMES you to Michigan State College. It is an organization of all women students of which you are automatically a member. Elected representatives from women's living groups and organizations meet each week to discuss together what can be done to further and protect the spirit of friendliness and cooperation of which we are so proud at M.S.C. Likewise, they take responsibility for promoting high standards and supervising the social conduct of our women students and for coordinating campus activities.

We invite you to take advantage of the many opportunities offered through this wide range of activities of A.W.S. and its affiliated organizations. Your A.W.S. Representative, your Resident Advisor and the Counselor for Woman's staff will be happy to assist you with your extra curricular plans and possibilities for participation in student government.

We wish you every success and joy in your college year. We are eager to work with you. A.W.S. is a government of the students, by the students and for the students. Be an active member.

Mabel Petersen
Advisor, A.W.S.

WE, on behalf of the Activities Board and Judiciary-Legislative Board of A.W.S., welcome you to Michigan State.

As a student here at State, you will find many things which will require your knowledge and cooperation. Group living, such as we have here, requires much of the individual, but it also gives in return much satisfaction. Our organizations are composed of all of you, for upon registration each woman student automatically becomes a member. Both of the Boards have been set up to help the individual attain the full satisfaction of college life.

In order that you may know more of what is required of you, and also what you may expect of us, this booklet has been compiled. By your knowledge and application of the rules and privileges outlined in the following pages, it is hoped that every girl will be able to get the very most out of her college experience. Therefore we encourage you to read it and be in the "know."

Good luck!

Rosemary Rolls
President of Activities Board
Betsy Green
President of Judiciary Board



The Traditions of M. S. C.

It's getting bigger—and bigger—and BIGGER—but it's still M.S.C. Something new has been added, but something old remains. The something new includes new buildings, new profs, new students, organizations, and friends; and the something old is a spirit—a spirit that started with the first freshman class, was kept alive by succeeding classes, and as years went by, became tradition.

The fun you get out of college life, and the memories you'll keep are all tied up in these traditions. They're not written laws—you can't put a spirit down on paper—but they are a part of what makes M.S.C. your college. We keep these traditions for others who'll want to make M.S.C. their college too.

HIYAH!

Give out with a grin now and then! We're a friendly bunch, so try saying HI!

GLAD RAGS? WHY?

No one has to look like Mrs. Astor's Horse to amble to classes. Merely look clean and neat—sweaters 'n skirts—what could look nicer?

Slacks? When the weather is cold, yes, but let's not over-do it; and of course coats or long jackets are a prerequisite for this get-up.

When it tries to be Spring, shorts are in order only when worn with a coat or skirt.

CLASS BOUND!

Walk—but on the sidewalk. M.S.C. is noted for its beauty. One of the major reasons is our grass. Be a pal, gal, and let it be like Topsy—just let it grow and grow. Cigarette butts are not inducive to struggling grass either, so how about puffin' only where there are containers.

THIS THING CALLED LOVE

Twelve o'clock and all is well, especially under Beaumont Tower. When Handsome Hank gives Pretty Peggy a peck on the cheek (?) at this hour and this place, well—she's officially a co-ed.

But the seat on the engagement bench near-by is not reserved for her until she has that rock on number three. When the glad news is discovered she should be prepared for a shower, and I don't mean by Mother Nature. That gal has a dunking in store.

After this comes the serenade. Don't clap—don't talk—just turn out the lights and listen. The Fraternity fellows have come to serenade this fortunate Miss, who is dressed in white. However, if the serenade is for the whole house, then show 'em your appreciation and clap.

A ring or a pin is another call for music. These gals are serenaded by the girls in the house or

dorm with "I Love You Truly" when engaged, and "Sweetheart" when pinned.

SIS

You'll call her your Big Sister, but she's really a friend—in need or otherwise. She'll be knocking on your door before you're hardly unpacked. If you're a bit mixed up, or get lost between the Union and South Campus, give her a buzz and she'll set you straight.

OF LANTERNS AND MAY MORNING SINGS

Come May first and it's the day for the Traditional May Morning Sing at Beaumont Tower. This is when new members of Tower Guard and Mortar Board, sophomore and senior women's honoraries, are tapped. The coeds are chosen for these honors on the basis of service, high marks and extra-curricular activities, so a word to the wise, keep up and aim for those honors.

The night before the ceremony, old members serenade at the residences of the candidates. In the morning, the Glee Club takes over the singing, and Beaumont carillon rings out, while the members tap their candidates.

Lantern night during senior week is a tradition honoring graduating coeds. Women from all the classes gather at twilight, light their lanterns, and wind across the campus to a meeting place. There, those who have given outstanding service to the

college are honored, and the new officers of A.W.S., Tower Guard and Mortar Board are installed.

IT'S A MAN'S WORLD

There's a place in East Lansing that's not for you. The sign should say, "For Men Only"—so don't let anyone send you into the Smoke Shop. It's male territory with no exceptions.

MEMORIES — MEMORIES

At the J-Hop, the Senior Ball, and the annual Frosh and Soph dances, you'll twirl and whirl in short dresses or formals. Programs go on your pin-up board and memories in your hearts.

The spring term costume ball, the Mardi Gras, means a king and queen elected by and from the student body. Hold your breath it may be you.

IN THE EVENING BY THE MOONLIGHT

Students dot the lawn, sitting on blankets and coats, the band shell lights up as twilight falls, and everyone listens. It's the annual Fraternity or Sorority Sing. The prize is the Sing Cup, and winning it three times straight means it goes to that fraternity or sorority for keeps.

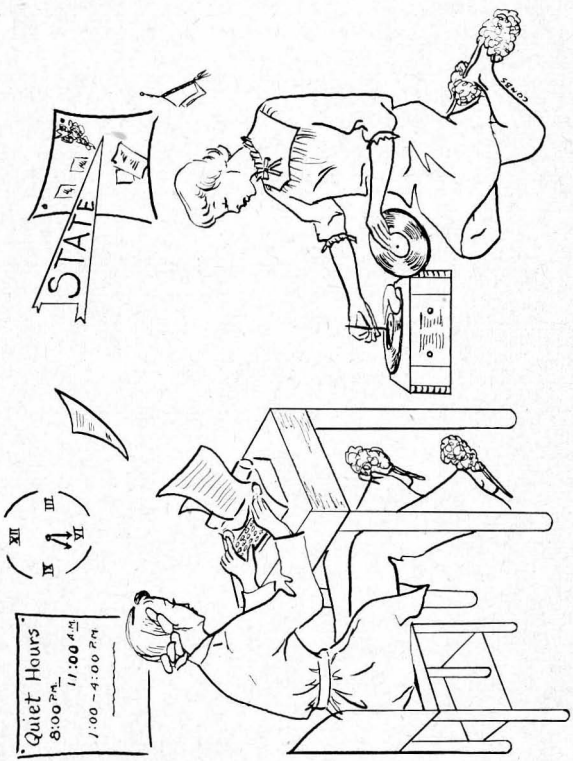
ON THE FIFTY YARD LINE

Sing out good and loud at pep rallies and football games, and cheer with all your might.

The Alma Mater and the Fight Song are State's own songs, so learn them quick like a bunny. Nobody always wins, but Spartans are always good sports!

THAT'S IT

Traditions live from year to year,
Don't let them die while you are here.



House Regulations

Infractions of regulations are dealt with by the Judiciary-Legislative Board of A.W.S.

Each student is required to submit a written statement of the facts to the Board when infraction of regulations occurs. The Board shall use its discretion in trying any case and in deciding the penalty.

At all times the student has the privilege of appearing before the Board to appeal her case.

I. REGULATIONS

Residence Closing Hours:

10:00 p.m. Monday through Thursday

1:00 a.m. Friday

12:30 a.m. Saturday

10:30 p.m. Sunday

Quiet Regulations

1. **Quiet hours**

a. Afternoons: 1:00 - 4:00 p.m. Monday through Thursday

b. Evenings: 8:00 p.m. continuous Monday through Thursday

1:00 a.m. to 11:00 a.m. Friday

12:30 a.m. to 11:00 a.m. Saturday

c. Additional quiet hours may be established by vote of the House Council.

d. Visiting after 11:00 p.m. will be limited to purposes of study ONLY. This is out of courtesy to the roommate and to allow for good study conditions by eliminating excess noise in the dormitory.

2. Shower hours

6:30 a.m. - 11:00 p.m. Monday through Thursday

6:30 a.m. - 1:00 a.m. Friday

6:30 a.m. - 12:30 a.m. Saturday

6:30 a.m. - 11:30 p.m. Sunday

3. Typing hours

^{9:30}10:00 a.m. - 10:00 p.m. Sunday through Thursday

10:00 a.m.-12:00 midnight Friday, Saturday

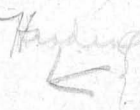
Typing at hours other than those listed above is permissible, but only in places designated by the House Council.

4. Radio hours

You are asked to have consideration for your neighbors when playing your radio or phonograph.

5. Phonograph hours

a. Phonographs may **not** be played during quiet hours.

Handwritten:  b. Individuals or groups showing persistent lack of consideration for any of the above quiet regulations will be referred

to the House Council, and the following rules will apply:

- for discussion*
- (1) 1st referral to House Council:
One weekend night campused
 - (2) 2nd referral to House Council:
Case is submitted to Judiciary-Legislative Board of A.W.S.

General rules

1. Smoking rules

- a. Smoking is permitted in student rooms and designated smoking rooms.
- b. There shall be no smoking in the hallways, living rooms, sun porches, phone booths, kitchenettes, stair cases, laundries, or lavatories.

Note: Smoking on sundecks will be decided upon by the House Council.

- c. Consideration should be shown for the roommate who does not smoke.
- d. Infractions and enforcement of the smoking rules will be dealt with by the House Council. A second offense will be referred to the Judiciary-Legislative Board.

2. Working permits

- a. Requirement—1.00 all college average and term preceding.

b. Procedure

(1) Special occasions

Obtain permit **in advance** from the Office of the Counselor of Women.

(2) Regular work

Petition the Judiciary-Legislative Council of A.W.S. **in advance.**

c. Hours

Latest hours permitted for working are 12:00 midnight Sunday through Thursday; 1:00 a.m. after closing hours Friday and Saturday.

d. To sign out for working

(1) Give name, address and phone of employer

(2) Sign out on regular nightly sign out sheet

e. Other regulations

(1) No dates may be entertained while girl is taking care of children.

(2) At all time a girl returning after regular closing hours must be accompanied to her residence by someone from her place of employment, unless other arrangements are made in advance with the housemother.

3. Callers in college residences (in women's residences):

a. Girls may not have callers earlier than 12:00 noon Monday through Saturday.

b. Girls may not have callers earlier than 11:00 a.m. on Sunday.

c. Men callers are allowed five minutes

to call for girls in the morning before regular hours, but they may not go into the lounges.

- d. Calling hours for off-campus houses are 4:00 p.m. Monday through Friday.
- e. Hours when men are permitted in Recreation rooms of women's dormitories are:
 - (1) Friday and Saturday 9:00 p.m. to 11:00 p.m.
 - (2) Saturday and Sunday 1:00 p.m. to 5:00 p.m.

4. Hours in men's residences:

- a. Women students may visit men's residences under the following conditions:
 - (1) The housemother **must be present**.
 - (2) Women may **not** go above the ground floor.
 - (3) Women students may **not** visit in men's residences during the morning hours.
 - (4) Women students may **not** remain in men's residences beyond the closing hours of women's residences (10:00 p.m., Monday through Thursday; 1:00 a.m., Friday; 12:30 a.m., Saturday, and 10:30 p.m., Sunday).

Note: These are the **maximum** hours permitted to women students.

Individual houses have set up their own more restricted hours to which **women students must conform.** A copy of the visiting hours of individual men's residences is on file in the A.W.S. office.

5. **Overnight guests in college residences**

- a. All overnight guests must observe regular college closing hours and **must** be registered as the guest of a **specific student.**
- b. All guests must be arranged for and registered with the housemother in advance. Girls must also state the approximate time of departure.
- c. Overnight guests are allowed **ONLY Friday and Saturday** nights.
- d. Dormitory residents may have three guests per term. One visit may be considered either **Friday and Saturday** or just one night. A girl may **not** be a guest in a residence more than three times per term.
- e. Special emergency requests for guests during the week **must** be referred in advance to the Counselor of Women.
- f. Any infraction of the above rules will be dealt with severely by the Judiciary-Legislative Board of the A.W.S.
- g. A student hostess is responsible for her guests' behavior and she must

assume all penalties contracted by her guest, **unless** the guest is also a student. If the guest is a student she must assume her own penalty.

II. INFRACTIONS

Residence penalties

1. A record of late minutes will be kept by the housemother. An accumulation of fifteen late minutes during the term requires that the girl be automatically campused for one week-end night, and is made up as follows:
 - a. First 15 late minutes: 1 weekend night within the following 2 weekends.
 - b. Second accumulation of 15 late minutes: 1 complete weekend (consecutive Friday, Saturday, and Sunday nights) within the the following 2 weekends.
 - c. Third 15 late minutes: 1 full week, to begin immediately following accumulation.
 - d. Fourth 15 late minutes: 2 full weeks, to begin immediately following accumulation.
 - e. Repeated breaking of any one residence rule will be dealt with by Judiciary-Legislative Board.

Campusing

1. When a girl is campused she must:
 - a. Remain in her room after 8:00 p.m. until the next morning.

- b. May not make or receive phone calls during her period of camping.
 - c. May not receive any callers in her room, nor may her roommates have any callers in the room.
 - d. She may have one fifteen minute recess, but she may not make or receive phone calls during this time. She must notify her housemother at the beginning and end of this period.
2. In an emergency, camping may be postponed or rearranged by petitioning the Judiciary-Legislative Board. An additional penalty **may** be given in this case.
 3. For sudden emergencies, postponement of camping may be obtained by calling the President of the A.W.S. Judiciary-Legislative Board or the Counselor for women.

During exam week:

1. If a girl acquires five late minutes which brings her total to fifteen, she must forfeit one weekend night. (campused)
2. If a girl acquires **any** five late minutes during exam week, she must forfeit one week night. (campused)
3. If a girl is unable to complete her camping during exam week because of early departure, the camping **will be carried over until the next term.**

4. If a girl has time to complete her camping and does not do so, her penalty will be doubled and carried over to the following term.

III. PROCEDURES

Signing out:

1. For the evening.

- a. If leaving her residence after **8:00 p.m.**, each girl must sign **herself** out on the **daily signout sheet**.

- b. Include the following on signout sheet:

- (1) **Exact destination** in Lansing or East Lansing, so that you may be contacted in case of emergency, i.e., Michigan Theater, Library, A-2 South Campus.

- (2) **Time of expected** return should be the **latest possible return** since students are considered late if they return after the time signed out for, even if within closing hours.

2. For functions granted time extensions.

- a. This includes Lecture-Concert series, evening classes, dances, and other college functions for which a special time extension is granted by A.W.S.

2. Sign out on regular daily signout sheet:

- (1) **The exact function attending.**

- (2) The time granted for return.
3. For work and baby-sitting.
- a. Work:
- (1) Sign out for place of work on daily signout sheet.
- (2) The time granted for return.
- b. Baby-sitting:
- (1) On daily signout sheet:
- (a) Householder's address
- (b) Time granted for return
- (2) With housemother
- (a) Name, address, and phone number of householder.
4. For overnight or weekend absences.
- a. A girl must sign herself out before 10:00 p.m. on a special signout sheet, the **overnight absence sheet**, not on the daily signout sheet.
- b. A girl must leave her residence before 10:00 p.m. the night of her departure. *before the closing hour*
- c. If a student wishes to leave for over night **in another college residence**, she may sign out **later than 10:00 p.m.** but **within closing hours** of her residence.
- d. Include:
- (1) Name of hostess, her full address and phone number.

- (2) Date and time of departure.
- (3) Date and time of expected return.

Signing in: (for all above cases)

1. After returning to residence, a girl is honor-bound to sign in the **exact** time of her return on the sheet on which she signed out.
2. A girl must return **within closing hours** even if she returns the day before she is due back.

IV. PENALTIES

Signing out not according to instructions.

1. A girl will receive a minimum of **5 late minutes** for failure to sign out **on the daily signout sheet.**
2. A girl will receive a minimum of **3 late minutes** for improper signing **out on the daily sign out sheet.**
3. A girl will receive **penalty from A.W.S.** for failure to sign out on **overnight absence sheet.**
4. A girl will receive **penalty from A.W.S.** for improper signing out on **overnight absence sheet.**
5. Students who sign out for one destination and go elsewhere will be dealt with by A.W.S. unless the house-mother is notified and approves the change in plans.

For signing in not according to instructions.

1. A girl will receive a minimum of **3 late minutes** (maximum to be decided by the Judiciary - Legislative Board) for signing in **on daily sign out sheet incorrectly.**
2. A girl will receive **3 late minutes** for failure to sign in **on daily sign out sheet.**
3. A girl will receive a minimum of **6 late minutes** (maximum to be decided by the Judiciary-Legislative Board) for signing in **on overnight absence sheet incorrectly.**
4. A girl will receive **6 late minutes** for failure to sign in **on overnight absence sheet.**
5. A girl will receive **10 late minutes** for signing **another** girl in or out. The girl who has been signed in or out will also receive **10 late minutes.**
6. A girl who leaves the residence **improperly after 10:00 p.m.** when leaving for an overnight or weekend absence will receive a penalty decided by A.W.S. Judiciary - Legislative Board.

V. FOR LATE RETURNING:

If delayed.

1. Call **Housemother** yourself as to

time of expected arrival, if possible, before closing hours. Word relayed by a friend will not be accepted.

2. **Wire** if you cannot possibly call as to time of expected arrival.
3. Call College 8-1511 and ask for your Housemother on her private line if your residence switchboard is closed.

Penalty.

1. A girl will receive **10 late minutes** if she fails to notify her Housemother of expected delay, plus the penalty decided by A.W.S. for being late.

VI. PERMISSIONS

Late Permissions:

1. **Definition:** A late permission is a $1\frac{1}{2}$ hour extension of time beyond the regular closing hour.
2. Each student will be granted a maximum of six late permissions a term. A student should consider Late Permissions a privilege. This privilege may be restricted or withdrawn by A.W.S. or the college **if the necessity arises. Use of late permissions in excess** of allotment will be **severely dealt with** by the Judiciary-Legislative Council. Students are therefore urged to keep track of their permissions and to check with the Housemother in advance if in doubt as to the number already used.

3. Arrangements for using a late permission must be made with the Housemother **before** closing hours by signing directly **with the Housemother** on a special sheet **as well as noting "late permission" on the regular signout sheet.** The student must personally telephone her Housemother **directly**, before her expected time of return to request use of a late permission and confirm its use on the special sheet when she returns.
4. The **penalty** for incorrect signing in or out for a late permission will be **three late minutes.**
5. Conditions governing use of late permissions:
 - a. **They may be used** at the discretion of the student, but **only Sunday through Thursday nights.**
 - b. Only **one** may be used **in any one night.**
 - c. A girl using a late permission may return before 11:30 p.m. but may not leave her college residence after the regular closing hour, nor may a girl come in and then go out during the time of her special permission.
 - d. Late permission during the week up until 12:00 midnight may be arranged **in advance** with the Housemother **by forfeiting one weekend night** (not

Sunday) within the coming two weekends **for the extra half hour** past time allowed with the permission.

- e. All college functions covered by the student activity book may be attended without using a late permission.
 - f. All college functions not included under "5" will require the use of a late permission. The Judiciary-Legislative Board will publish a list of functions which do not require late permissions each week.
 - g. Permission for plays, concerts, and lectures held in Lansing covers the duration of the program plus direct return to the residence. One late permission covers each such approved program. The Housemother must be notified **in advance** and the ticket stub must be presented to her upon return.
6. Cancellation: If a student does not use her late permission after requesting it, she must so report to the Housemother directly upon her return to her residence in order to save this permission for another time.
7. Use of late permission Sunday night: A late permission Sunday night allows a girl to remain out until 12:00. When women are returning from out-of-town,

they should plan to **be in East Lansing by 10:30 and use their permission only in case of emergency.**

8. If a girl returns after 12:00 Sunday night she will receive straight late minutes.

Overnight Permissions:

1. Permission to be absent from a college residence **to stay overnight or longer** must be sent directly by the parents to the Housemother before the student may be permitted to leave her college residence. This may be covered by the A.W.S. "yellow slip" sent by parents to the Housemother.
2. Permission to stay in an out-of-town hotel must be sent **directly** from parent to the Housemother **each individual time** a girl wishes to stay overnight in a hotel. The Michigan League in Ann Arbor is considered a hotel.
3. A student is permitted to remain overnight in a **Lansing hotel ONLY** with her **parents**, and then only if her parents talk to the Housemother **directly**.
4. Each student may have **one overnight permission** in **EITHER** Lansing OR East Lansing (within city limits) each term which can be taken at any time providing she has permission as stated in Part 1 or 6 of this section. This

means **one night, not a complete weekend.**

5. Each student is granted two overnight permissions in another college residence a term which can be taken at any time that guests are allowed. A college residence is a residence where hours are kept, i.e., dormitory, cooperative house, approved off-campus house, or sorority house.
6. A girl may take no overnights after a dance without **specific written permission from home** in advance of **each occasion** unless she is to stay in another college residence.

request that in may for a specific permission to telephone the family collect

Senior Permissions for Spring Term:

1. Senior closing hours will be 11:00 p.m. Sunday through Thursday.
2. 12:00 midnight permission is granted if attending Wednesday night senior parties when they are scheduled.
3. Seniors may come in the house between 10:00 and 11:00 p.m. but cannot leave the residence after 10:00 for any reason.
4. A senior may use her six late permissions for 11:30 Monday through Thursday and for 12:00 midnight Sunday. Late permissions do not at any time extend beyond 11:30 p.m. Monday through Thursday, and 12:00 midnight Sunday.

5. Senior privileges are granted to:
 - a. **Seniors graduating spring term**, who **do not need to** petition.
 - b. Seniors graduating at the end of summer, fall or winter term, and junior Medical Technology students **must petition** Judiciary - Legislative Council **to obtain senior privileges**, and must have an all-college 1.00.
 - c. Senior privileges are granted only **once** to any one student and only during spring term.

Special Permissions:

1. Women may leave their residence before 7:00 a.m. if they consult their Housemother the night before.
2. A girl who finds it necessary to return between 11:30 p.m. on week nights (or 12:00 midnight Sundays) and 7:00 a.m. must have special permission from the Counselor of Women **in advance** and must make arrangements with the Housemother.
3. College residences close officially at 8:00 p.m. of the final night of exam period. Any girl wishing to remain in a college residence later than 8:00 p.m. on this night or more than 24 hours after her last exam must see the Counselor for Women.
4. Consult the office of the Counselor

for Women at all times for any special consideration. They will be able to advise you properly.

VII. GENERAL INFORMATION:

Final Examination Week Regulations

1. Regular closing hours will be observed during final week. Late permissions may be used.
2. **Quiet hours are continuous.** They begin the night before examinations start. House council may set the beginning day ahead.
3. Students must leave their residences no later than 24 hours after their last examination.
4. Guests are not permitted the weekend preceding finals nor at any time during exam period.

Other Regulations

1. Individual houses may decide whether or not Senior women (with Senior Permission) may have guests between 10:00 p.m. and 11:00 p.m.
2. Senior women must leave their residences 24 hours after graduation unless the Judiciary-Legislative Board sets a different time.
3. After graduation all senior hours are void. Closing hours for **all** will be 10:00 p.m.

Incidentally . . .

Girls petitioning A.W.S. **must have their petition** in the **Counselor of Women's office** by the **Tuesday noon immediately following the offense**. An automatic **5 late minutes** will be given to her for late petitioning.

General Information

Students, here's your chance to buy your textbooks cut-rate!

A.W.S. is offering a big service to all students. STUN, Students' Text Used and New, has been set up to enable you to buy books at a fair rate.

WANT TO SELL A BOOK?

Come to the A.W.S. office and purchase a card for a nickel. List your book in the STUN files and a buyer will appear.

WANT TO BUY A BOOK?

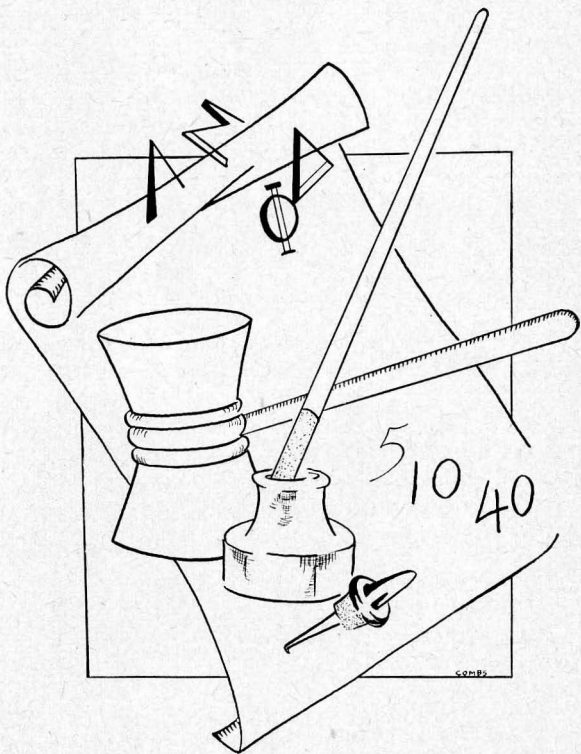
Come to the A.W.S. office and ask STUN for the book you want. You pay a nickel for the card, see the owner, and the book is yours for the price asked on the card.

If the book you desire is not listed, fill out a request card and your troubles are over.

STUN will operate from the beginning of each term to the end. The first three days of classes you can find STUN in the concourse of the Union, after that it will be located in the A.W.S. office, third floor of the Union.

You can find not only books but also equipment needed for drawing courses in STUN files.

STUN is inexpensive, easy, fast, and no red tape attached!



Merit and Limitation System

Are you a member or officer of a campus organization or social fraternity, or are you considering joining such a group? If so, then you will be concerned with the merit and limitation system. The Merit and Limitation Board, a committee working under A.W.S. Activities Board, has two purposes, that of fostering interest and participation in activities and that of limiting an individual's participation. The latter is for protection from carrying too many activities and endangering scholastic standing, and for preventing the monopoly of campus offices by a minority of students.

Membership and individual offices held in the various organizations are awarded set points correlated with the time and energy devoted to the groups. For each class in college a certain number of points are allowed:

- Freshmen — 25 points.
- Sophomores — 40 points.
- Juniors — 50 points.
- Seniors — 60 points.

An up-to-date filing system is maintained by the board. A file, which lists activities of all coeds in each dormitory, "co-op" and sorority house and one in the A.W.S. office for off-campus women supplies the board with information. The board is

kept well informed of activity records through the A.W.S. Activities Board representatives. When a women leaves school this information is sent to the Counselor for Women's Office for permanent filing among college records.

Each girl by consulting this handbook and her file card will know the total number of her points. It is her responsibility to see that she does not exceed the allowance permitted her according to class standing. Should this occur, a girl is required to drop activities until she is carrying an accepted amount. She will be contacted if necessary.

If an officer of an organization is found to be over-pointed, the group is notified to hold another election. To avoid extra elections and the withdrawal from campus activities check your points often.

Listed below are the points allotted for all activities .

SORORITY OFFICERS:

President	40
Treasurer	30
House Manager	20
Rushing Chairman	20
Vice President	15
Pledge Trainer	20
Athletic Chairman	15
Recording Secretary	15
Corresponding Secretary	15
Senior Pan Hellenic Representative if not rushing chairman	10

Junior PanHellenic Representative if not rushing chairman	10
Scholarship Chairman	10

POINTS LIMITATION

50 POINTS:

Editor of State News.
 Editor of Spartan.
 Editor of Wolverine.
 President of Student Council.

40 POINTS:

President of A.W.S. Activities Board.
 President of A.W.S. Judiciary Board.
 Advertising Manager of Spartan.
 Associate Editors of State News.
 Business Manager of State News.
 Women's Editor of State News.
 Associate Editors of Wolverine.
 Business Manager of Wolverine.

35 POINTS:

Circulation Manager of State News.
 Comptroller of State News.
 President of Union Board.

30 POINTS:

Officers of A.W.S. Activities Board.
 Officers of A.W.S. Judiciary Board.
 Office Secretary of A.W.S.
 Editor of Homesteader.
 Business Manager of Homesteader.

Presidents of:

PanHellenic Council

S.W.L.

W.A.A.

W.C.L.

Y.W.C.A.

Associate Editors of Spartan.

Officer of Student Council.

Editor of Veterinarian.

Assistant Business Manager of Wolverine.

Advertising Manager of Wolverine.

25 POINTS:

Member of A.W.S. Activities Board.

Member of A.W.S. Judiciary Board.

Co-Chairman of Big Sister Council.

Officer of PanHellenic Council.

Business Manager of Spartan.

Assistant Advertising Manager of Spartan.

Member of Student Council.

Presidents of:

Tower Guard.

Home Ec. Senior Board.

Michigambi Council.

Associate Editor of Veterinarian.

Member of W.C.L. Council.

Office Manager of Wolverine.

20 POINTS:

President of Dormitory or Co-op.

Social Chairman of Dormitory or Co-op.

Athletic Chairman of Dormitory.

Advertising Manager of Homesteader.

*member of
cast*

- Officer of Home Ec. Senior Board.
- Member of Michigambi Council.
- Active participation in any capacity in a college play.
- Exchange Editor of Spartan.
- Advertising Sales Managers of Spartan.
- Circulation Manager of Spartan.
- Officer of S.W.L.
- Director of Union Board.
- Accounting Manager of Veterinarian.
- Advertising Manager of Veterinarian.
- Cabinet of W.A.A.
- Circulation Manager of Wolverine.
- Officer of Y.W.C.A.

15 POINTS:

- Choral Groups.
- Debate Team.
- Junior and Senior Class Officer.
- Orchestra.
- Points Limitations Board.
- Home Ec. Senior Board other than officers.
- Board and appointed officers of S.W.L.
- Member of Tower Guard.
- Cabinet of Y.W.C.A.
- President of a club or honorary not listed.
- House Manager of Co-op.

10 POINTS:

- Member of:
 - Big Sister Council.
 - Home Ec. Senior Club.
 - S.W.L.

-Working in college play -

Sub-committee of Union Board.

Y.W.C.A.

Member of any publication.

Officer of Sophomore and Freshman Class.

Officer other than president of any club or
honorary not listed.

5 POINTS:

Member of social sorority.

Member of any club or honorary not listed.

A Big Sister.

Constitution

ARTICLE I

NAME AND OBJECTIVE

- Section 1. The name of this organization shall be the Associated Women Students of Michigan State College.
- Section 2. The objectives of this association are to:
- a. Further the spirit of campus co-operation and friendship.
 - b. Increase the individual sense of responsibility for maintaining this spirit on campus and to promote high standards.
 - c. Supervise all matters pertaining to social conduct of the women students of Michigan State College.

ARTICLE II

MEMBERSHIP AND FINANCE

- Section 1. All undergraduate women students will be ipso facto members of the Associated Women Students by virtue of payment of fees at the time of registration.
- Section 2. According to college regulations, the A.W.S. Executive Council shall, in the spring term, draw up and present to the college treasurer a proposed budget of funds necessary for the following

year. The total amount of the budget will be subject to approval by the Treasurer and Faculty Committee.

ARTICLE III

ORGANIZATION OF A.W.S.

Section 1. Membership

- a. This organization is composed of an Activities Board and a Judiciary-Legislative Board.
- b. The Activities Board will be composed of elected representatives from each dormitory, and three representatives from the sororities to be chosen in a manner designated by the PanHellenic council. It shall also include one representative from each of the following organizations: PanHellenic Council, Spartan Women's League Y.W.C.A., Women's Athletic Association, Red Cross, Women's Co-operative League, Theta Sigma Phi, Tower Guard, Mortar Board, Town Girl's League, plus the State News representative, Women's Glee Club, Union Board, Big Sister Council, and the Points Supervisory Committee.
- c. Representatives from other organizations may be added upon petition to the Executive Council.

- d. The elected members of Judiciary-Legislative Board shall consist of one representative from each dormitory, one representative of the co-operative houses, two representatives from off-campus houses and three representatives from sorority houses. Sorority representatives will serve on a yearly rotation system designed by PanHellenic Council. Other representatives will be elected by women of their residences.
- e. Any elected member absent for one term of her own volition or through ineligibility shall permanently forfeit her office to the candidate receiving the next highest vote. Should a member's absence of one term be through circumstances beyond her control, she shall resume her duties upon her return to the campus. In no instance may a member resume office if her absence is of more than a term's duration.
- f. The term of office for these members shall be one year. It shall begin on the first meeting following their election, and shall end after the joint meeting with the incoming council the following spring term.

ARTICLE IV

OFFICERS AND ELECTION

Section 1. The officers of Activities Board shall

be president, vice-president, secretary and treasurer. The officers of Judiciary-Legislative Board shall be president, vice-president, and secretary-treasurer. The officers of both boards shall constitute the Executive Council of A.W.S. The president of each board shall have served on her respective board at least one year, not necessarily the year previous, and shall be from the incoming senior class. She shall be nominated by the out-going board and elected by women students in a campus election. The candidate having the second highest number of votes shall fill the office of vice-president. The remaining officers will be nominated and elected by the members of the incoming board at its first meeting.

Section 2. Duties of the officers:

- a. The presidents will call and preside over all meetings of their respective boards. They will have power to make all committee appointments with the approval of the Executive Council. They will perform the general duties of an executive. The president of Activities Board attends Student Council. The president of Judiciary-Legislative Board presides over meetings of the Executive Council.

- b. The vice-presidents will assume the duties of the presidents in their absence. They will be responsible for all publicity concerning the organization, maintain a scrapbook, and the A.W.S. bulletin board.
- c. The secretary shall record all minutes of the meetings and take care of all correspondence.
- d. The treasurer shall perform the duties that regularly pertain to this office and shall advise with the College Comptroller.
- e. The A.W.S. office secretary is an ex-officio member of the Judiciary-Legislative Board.

ARTICLE V

MEETINGS

Section 1. The Activities Board shall meet once each alternate week. The Judiciary-Legislative Board shall meet once a week on a day designated by the Council. Additional meetings of either board may be called by its president.

Section 2. Three unexcused absences from the meetings will automatically constitute recall of elected members. Organizations will be fined for each meeting of the Activities Board at which they are not represented. Alternates may

substitute for the organization or residence representatives.

Section 3. The delegates to the A.W.S. convention shall be the Presidents-elect of the Activities Board and the Judiciary-Legislative Board. Upon their return from this convention, the delegates will present a report in writing to the Activities Board and the Judiciary-Legislative Board.

Section 4. Both the Activities Board and the Judiciary-Legislative Board will hold an annual meeting with the incoming Boards. Officers will read their reports of the year's work and the representatives of campus organizations will read reports of the year's work in that organization.

Section 5. Installation of the new presidents will take place in a public ceremony on Lantern Night.

ARTICLE VI

DUTIES

Section 1. The duties of the Activities Board will be:

- a. To formulate and further such policies and plans as shall be of all-campus interest to women students. All campus projects may be present-

ed to this group by committees or individuals wishing co-operation from women's organizations.

- b. To act as a coordinating body for women's organizations.
- c. To prepare election schedules for the various organizations.

Section 2. The duties of the Judiciary-Legislative Board shall be:

- a. To hear and judge disciplinary cases and consider judiciary matters. Disciplinary cases shall have the right to appeal to the council in person.
- b. To have jurisdiction over house rules.
- c. To interpret A.W.S. rules.
- d. To supervise and verify house reports.
- e. To nominate candidates for the offices of president and vice-president.

ARTICLE VII

AMENDMENTS

Section 1. Amendments may be made to the Constitution by a majority of the votes cast by women students of the college at any election specified by the Judiciary-Legislative Board. Such amendments must be posted in written form in dormitories, A.W.S. office, women's

gymnasium and other women's buildings ten days before the appointed date of the election.

Amendment I

ARTICLE 3 SECTION 1, b

If a dormitory, co-op, or off-campus representative to the Judiciary-Legislative Board withdraws from her position because of change of residence or for other reasons, the Board shall call an election to be held within the following two weeks to fill the vacant position. Until that time the position shall be filled by an alternate.

ARTICLE VIII

BY-LAWS

Section 1. The Associated Women Students shall have the power to enact, interpret, and enforce the by-laws to accomplish its objectives.

ARTICLE IX

ADOPTION

Section 1. This constitution shall be declared in effect upon a majority affirmative count of the votes cast by the women students of the college at an election to be specified by the Judiciary-Legislative Board.