

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
September 18, 1947

Present: Mr. Berkey (Chairman); Messrs. Akers, Armstrong, Brody, Mueller; Miss Jones; President Hannah; Treasurer May and Secretary McDonel.

Absent: Dr. Elliott

The meeting was called to order at 10:15 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations

Resignations

1. Resignation of Charles T. Foo, Jr. as News Editor in Public Relations, effective September 13, 1947. Mr. Foo was appointed on a temporary basis.
2. Cancellation of the appointment of Wayne Beery as Assistant Professor (Extension) in Adult Education, which was to have been effective on August 1, 1947.
3. Resignation of Edwin Wintermute as Instructor in Journalism, effective August 31, 1947. Mr. Wintermute has accepted the editorship of the Michigan Education Association Journal.
4. Resignation of Walter A. Hedrich as Assistant Professor of Electrical Engineering, effective August 31, 1947, to accept a position at the University of Michigan.
5. Cancellation of the appointment of Roy L. Merwin as Instructor in Electrical Engineering which was to have been effective on September 1, 1947.
6. Resignation of William J. Barber as Assistant Professor of Engineering Drawing, effective August 31, 1947, to accept a position at the University of Kentucky.
7. Cancellation of the appointment of David A. Stoddart as Instructor in Mechanical Engineering which was to have been effective on September 1, 1947.
8. Resignation of Raoul R. Haas as Instructor in English and in Literature and Fine Arts, effective August 31, 1947, to accept a position as chairman of the English and Speech Departments at Iowa State Teachers College.
9. Resignation of Harold I. Hansen as Assistant Professor of Speech, Dramatics, and Radio Education, effective August 31, 1947, to accept a position as head of dramatics at Utah State College.
10. Cancellation of the appointment of Sidney Lee Thompson as Instructor in Mathematics which was to have been effective on September 1, 1947.
11. Cancellation of the appointment of Bernard L. Kronick as Instructor in History and Political Science which was to have been effective on September 1, 1947.
12. Cancellation of the appointment of Ethel McNeil as Assistant Professor of Bacteriology and Public Health which was to have been effective on September 1, 1947.

Appointments

Appointments

1. Appointment of Edwin B. Lewis as Construction Auditor at a salary of \$2400 per year, effective August 25, 1947. This is a new position.
2. Appointment of Mabel A. Cosby as Assistant Professor on the Board of Examiners at a salary of \$3400 per year, effective September 1, 1947 to replace Richard Jordan.
3. Appointment of Benjamin Jeffries as Psychiatric Consultant at the Health Service at a salary of \$960 per year, effective September 15, 1947. This is a new position.
4. Appointment of Robert N. Monfort as Assistant Physician at the Health Service at a salary of \$7500 per year, effective September 15, 1947, to replace Robert E. Rowe.
5. Appointment of Charles B. Cracraft as Assistant Physician at the Health Service at a salary of \$7500 per year, effective September 15, 1947, to replace Howard Mauthe.
6. Appointment of Robert E. Dilis as Instructor in Forestry at a salary of \$3000 per year, effective September 10, 1947. This is a new position.
7. Appointment of George M. Kessler as Instructor in Horticulture at a salary of \$3300 per year, effective September 1, 1947. This is a new position.
8. Appointment of Dean Newton Glick as Assistant Professor of Landscape Architecture and Urban Planning at a salary of \$4800 per year, effective September 1, 1947. This is a new position.
9. Appointment of Albert C. Groschke as Assistant Professor of Poultry Husbandry at a salary of \$4500 per year, effective September 22, 1947. This is a new position.

Appointments, continued

Appointments

10. Appointment of William H. Deniel as Instructor in Soil Science at a salary of \$3300 per year, effective September 1, 1947. This is a new position.
11. Appointment of Helen Jenkins as Instructor in History of Civilization at a salary of \$3400 per year, effective September 1, 1947. This is a new position.
12. Appointment of the following temporary instructors in Literature and Fine Arts, effective September 15, 1947, for as long as necessary:
 - a. Esther Waite at a salary of \$200 per month
 - b. Ann C. Garrison at a salary of \$200 per month
13. Appointment of Edward A. Rowe as Instructor in Physical Science at a salary of \$3000 per year, effective September 1, 1947. This is a new position.
14. Appointment of John C. McKinney as Instructor in Social Science at a salary of \$3200 per year, effective September 1, 1947. This is a new position.
15. Appointment of Charles G. Irwin as Instructor in Written and Spoken English at a salary of \$2800 per year, effective September 1, 1947, to replace Betty L. Wilson. Mr. Irwin is a former graduate assistant.
16. Appointment of John Burnett Payne as Instructor in Written and Spoken English at a salary of \$3000 per year, effective September 1, 1947. This is a new position.
17. Appointment of Oscar Charles Schnicker as Associate Professor of Business Administration at a salary of \$5000 per year, effective September 1, 1947. This is a new position.
18. Appointment of Lowell A. Watkins as Instructor in Business Administration at a salary of \$3400 per year, effective September 1, 1947. This is a new position.
19. Appointment of John Franklin Weaver as Instructor in Business Administration at a salary of \$3500 per year, effective September 1, 1947. This is a new position.
20. Appointment of Lillian Ann Collins as Instructor in Business Administration at a salary of \$3000 per year, effective September 1, 1947. This is a new position.
21. Appointment of Fred W. Maguire as Assistant Professor of Journalism at a salary of \$4200 per year, effective September 1, 1947. This is a new position.
22. Appointment of George Szygula as Gymnastic Coach and Assistant Professor of Physical Education, Health and Recreation for Men at a salary of \$3600 per year, effective September 1, 1947. This is a new position.
23. Appointment of Mrs. Ruth L. Dvorsky as Instructor in Physical Education, Health and Recreation for Women at a salary of \$2800 per year, effective September 1, 1947. This is a new position.
24. Appointment of Blanche E. Marquart as Instructor in Physical Education, Health and Recreation for Women at a salary of \$3000 per year, effective September 1, 1947. This is a new position.
25. Appointment of David F. Dickinson as Assistant Professor of Chemical and Metallurgical Engineering at a salary of \$4000 per year, effective September 1, 1947 to replace Albert N. Harrison.
26. Appointment of William Merton Nellis as Instructor in Electrical Engineering at a salary of \$2800 per year, effective September 1, 1947. This is a new position.
27. Appointment of Roy John Smollett, Jr. as Instructor in Electrical Engineering at a salary of \$2700 per year, effective September 1, 1947. This is a new position.
28. Appointment of Clarence E. Dennis as Instructor in Civil Engineering at a salary of \$3000 per year, effective September 1, 1947. This is a new position.
29. Appointment of William H. Mahoney as Instructor in Civil Engineering at a salary of \$3000 per year, effective September 1, 1947. This is a new position.
30. Appointment of Robert F. McCauley as Instructor in Civil Engineering at a salary of \$3000 per year, effective September 1, 1947. This is a new position.
31. Appointment of Roger J. Claus as Instructor in Civil Engineering at a salary of \$3000 per year, effective September 1, 1947. This is a new position.
32. Appointment of George Hajime Tsuda as Instructor in Engineering Drawing at a salary of \$2600 per year, effective September 1, 1947. This is a new position.
33. Appointment of Clarence J. Beauchamp as Instructor in Engineering Drawing at a salary of \$3200 per year, effective September 1, 1947, to replace William J. Barber.
34. Appointment of E. J. Vodonick as Instructor in Mechanical Engineering at a salary of \$3500 per year, effective September 1, 1947. This is a new position.
35. Appointment of Da-hwei Peng as Instructor (Research) in Foods and Nutrition at a salary of \$3000 per year, effective September 1, 1947 to replace Betty Einbecker, and paid from Experiment Station funds.

PRESIDENT'S REPORT, continuedAppointments, continued

Appointments

36. Appointment of L. Mildred Wilson as Assistant Professor of Textiles, Clothing and Related Arts at a salary of \$3800 per year, effective September 22, 1947.
37. Appointment of Margaret Yuill as Instructor in Art at a salary of \$3000 per year, effective September 1, 1947, to replace two staff members on leave.
38. Appointment of the following temporary instructors in English, effective September 15, 1947, for as long as necessary:
 - a. Mildred Weisinger at \$225 per month
 - b. Elizabeth Pollock at \$200 per month
 - c. Jean T. Rich at \$225 per month
 - d. David M. Foxson at \$200 per month
39. Appointment of Maria Tomas as Instructor in Foreign Languages at a salary of \$3000 per year, effective September 1, 1947. This is a new position.
40. Appointment of Eleanor Chase as Instructor in Speech, Dramatics, and Radio Education at a salary of \$3400 per year, effective September 1, 1947. This is a new position.
41. Appointment of Carl Wendell Cox as Instructor in Mathematics at a salary of \$3000 per year, effective September 1, 1947, to replace William Jarman.
42. Appointment of Mrs. Jessie B. Wilzer as temporary Instructor in Mathematics at a salary of \$225 per month, effective September 22, 1947 for as long as necessary.
43. Appointment of Walter L. Weeks as Instructor in Physics and Astronomy at a salary of \$2600 per year, effective September 1, 1947. This is a new position.
44. Appointment of Ira Polley as Assistant Professor of History and Political Science at a salary of \$4000 per year, effective September 1, 1947. This is a new position.
45. Appointment of Frederic R. Wickert as Associate Professor of Psychology at a salary of \$5500 per year, effective September 1, 1947 to replace A. K. Kurtz.
46. Appointment of Asael Tanner Hansen as Assistant Professor of Sociology and Anthropology at a salary of \$4200 per year, effective September 1, 1947. This is a new position.
47. Reappointment of William Nash Hart as graduate fellow in Agricultural Engineering at a salary of \$100 per month, effective for one year beginning July 1, 1947 and paid from J. I. Case Company funds.

Travel

Travel

1. Full expenses for Carl M. Horn to accompany a field study class for school administrators to Chicago, Washington, Philadelphia and New York on June 29 to July 26; to be charged to the Extension Course funds.
2. Full expenses for W. E. Libby to go to Chicago on August 14 to arrange for acquisition of additional surplus government buildings.
3. Full expenses for Kenneth D. Lawson and M. J. Dmochowski to attend the Walgreen Drug Company Soda Fountain Operation School in Chicago on August 18-21.
4. Full expenses for Carroll Hawkins to go to Minneapolis, Minnesota, on August 21 to September 13 in connection with certain research work being charged to the All-College Research fund.
5. Full expenses for John H. Kobs to attend the National Collegiate Athletic Association Baseball Committee meeting in Chicago on August 22.
6. Full expenses for J. W. Rose to extend his trip to the Vegetable Growers meeting at Cleveland to include the vegetable variety trials program at Pennsylvania State College on August 22 and 23; to be paid from Extension funds.
7. Mileage on one car for Paul A. Miller and Duane L. Gibson to attend the annual meeting of the Rural Sociological Society at Fontanna Village, Welch Cove, North Carolina, on August 26-29.
8. Full expenses for Tom King to attend the NSO meeting at the University of Wisconsin on August 30 to September 8.
9. Full expenses for A. B. Love to go to Purdue University on September 3 and 4 to survey the labor situation for use in pickles and sugar beets; to be paid from Emergency Farm Labor funds.
10. Full expenses for D. H. Stark to attend a conference of State Farm Bureau Livestock Committees in Chicago on September 5 and 6, to be paid from Extension funds.
11. Full expenses for L. J. Bratzler to attend the Conference of Cooperators of the Regional Swine Laboratory at Ames, Iowa, on September 9-12; to be paid from Experiment Station funds.
12. Mileage on one car for R. L. Shirley, Ray Ely, Ray Sarkar, R. W. Luecke, and E. P. Reineke to attend a Symposium on Use of Isotopes in Biology and Medicine at Madison, Wisconsin, on September 10-13; to be paid from Experiment Station funds.
13. Full expenses for Robert Krause to go to Cleveland, Ohio, on September 12 to meet with state farm labor supervisors; to be paid from Emergency Farm Labor funds.

2484

PRESIDENT'S REPORT, continuedMiscellaneous

- Salary increase Clare Huntington
- Transfer Mrs. Bruch to unclassified list.
- Transfer Gail Ryder to unclassified list.
- Increase salary for Barbara Boger
- Appt. E.D. Farwell to be effec. Sept. 1 '47
- Change status Mrs. Appel to temp. basis
- Reinstatement A.F. Brandstatter
- Also Gerald W. Prescott
- Change in title William Seaman
- \$100 per mo. for July & Aug.-W.O. Fremont.
- Lighting imp- Chem.Engr.
- Changes Patton House
- Payment of \$18.56 Ford Hasbrook
1. Increase in salary for Clare Huntington, auditor on construction projects, from \$3200 to \$3800 per year, effective August 1, 1947.
 2. Transfer of Mrs. Elsie Bruch, Secretary Departmental II in the Office of Dormitories and Food Services, to the unclassified list on the same basis as the Deans' secretaries at a salary of \$2100 per year, effective September 1, 1947. It is understood that Mrs. Bruch will work Saturday mornings.
 3. Transfer of Gail Ryder of the Purchasing Department from the classified payroll to the salary payroll at a salary of \$2300 per year, to be effective September 1, 1947. It is understood that Mr. Ryder will work Saturday mornings.
 4. Increase in salary for Barbara Boger, Psychiatric Social Worker at the Health Service, from \$4500 to \$5000 per year, effective September 1, 1947.
 5. Change in the effective date of the appointment of Elwin D. Farwell as Instructor in Animal Husbandry from July 1 to September 1, 1947.
 6. Change in status of Mrs. Elizabeth Appel from Instructor in Written and Spoken English and in Literature and Fine Arts on a full-time basis at a salary of \$3200 per year to a temporary Instructor in Literature and Fine Arts on a half-time basis at a salary of \$125 per month, effective September 15, 1947, for as long as necessary.
 7. Reinstatement of A. F. Brandstatter as Associate Professor and Assistant Head of Police Administration, effective August 11, 1947.
 8. Reinstatement of Gerald W. Prescott as Associate Professor of Botany and Plant Pathology at a salary of \$5000 per year, effective August 16, 1947.
 9. Change in title for William M. Seaman from Assistant Professor to Associate Professor of Foreign Languages, effective September 1, 1947.
 10. Authorized the payment of a salary of \$100 per month for the months of July and August to Wynn O. Fremont, Instructor in Foreign Languages.
 11. Authorized the installation for lighting improvements in the Chemical Engineering building at an estimated cost of \$1700, to be charged to Alterations and Improvements 1947-48.
 12. Authorized certain changes in the Patton House on the farm at an estimated cost of \$1200, to be charged to Alterations and Improvements 1947-48.
 13. Authorized the payment of \$18.56 to Ford Hasbrook, an employee of the Service Garage, for loss of time due to an injury on the job.

RESIGNATIONS

- Resignation
1. Resignation of Mrs. Verna Benedict as Nurse at the Health Service, effective September 15, 1947, to join her husband in Florida.
 2. Resignation of Terrill D. Stevens as Professor of Forestry, effective September 30, 1947, to accept a position as Chairman of the Department of Forestry at Alabama Polytechnic Institute.
 3. Resignation of John Henderson as Instructor in Social Science, effective September 15, 1947, to accept a position as Instructor in Economics at the University of Buffalo.
 4. Resignation of Mrs. Susan C. Copland as Instructor in Physical Education, Health and Recreation for Women, effective August 31, 1947. Mrs. Copland was employed on a temporary basis.
 5. Resignation of Kenneth W. Cosens as Assistant Professor of Civil Engineering, effective August 31, 1947, to accept a position at the University of Texas. This resignation is accepted without prejudice.
 6. Resignation of Nina Reilly as Instructor in Textiles, Clothing and Related Arts, effective August 31, 1947. Miss Reilly has been on leave since September 1, 1946.
 7. Resignation of George P. Deyoe as Professor of Education, effective October 15, 1947 to accept a position at the University of Illinois.
 8. Resignation of David M. Foxon as temporary Instructor in English and in Literature and Fine Arts, effective August 31, 1947.
 9. Resignation of Thor J. Beck as Assistant Professor of Foreign Languages. Dr. Beck's appointment was to have become effective on September 1, 1947.
 10. Resignation of Jose Areba as temporary Assistant in Foreign Languages, effective August 31, 1947.
 11. Resignation of Mrs. Alice Areba as temporary Instructor in Foreign Languages, effective August 31, 1947.
 12. Cancellation of the appointment of John H. Woodburn as half-time graduate assistant in Education which was to be effective for 1947-48.
 13. Cancellation of the appointment of Roger C. Biron as half-time graduate assistant in Speech, Dramatics and Radio Education which was to have been effective for 1947-48.

RESIGNATIONS, continued

14. Cancellation of the appointment of Blaine Milton Porter as half-time graduate assistant in Sociology and Anthropology which was to be effective for 1947-48.

LEAVES

Leaves

1. Leave of absence without pay for Mrs. Mavis D. Vaughan, Nurse at the Health Service, for the period from September 1-21 for health reasons.
2. Leave of absence without pay for Dolores A. Asmussen, Nurse at the Health Service for the period September 7-21, because of the illness of her mother.
3. Continuation of leave of absence without pay for James A. Porter, Assistant Professor (Extension) of Soil Science, for one year beginning October 1, 1947, to work with the Detroit Agricultural Foundation.
4. Continuation of leave of absence without pay for Macha L. Rosenthal, Instructor in English, for one year beginning September 1, 1947. Mr. Rosenthal has been on leave since January 1, 1946, to study at Columbia University.
5. Leave of absence with full pay for Edward C. Prophet, Associate Professor of Geology and Geography, for six months beginning October 1, 1947, to complete the requirements for the Ph.D. degree at the University of Michigan. Mr. Prophet has been a member of the staff since September 1930.
6. Leave of absence with full pay for Culver Bailey, Instructor in Business Administration, for three months beginning October 1, 1947. Mr. Bailey was critically injured in an automobile accident.

APPOINTMENTS

Appointments

1. Transfer of Elmer Peterson from Account Clerk II in the Comptroller's Office to Assistant Cashier and a salary increase from \$2400 to \$2700 per year, effective September 1, 1947. Mr. Peterson replaces Bruce Pettit who has resigned.
2. Appointment of Thomas N. Devlin as Assistant Auditor in the Comptroller's Office at a salary of \$2700 per year, effective September 4, 1947, to replace Robert E. Smith who has resigned.
3. Appointment of Thelma Ernst as Assistant Dietitian at the Quonset Village Cafeteria at a salary of \$2200 per year, effective September 15, 1947, to replace Phyllis L. Spring, who has been transferred.
4. Appointment of the following hostesses in dormitories, cooperative houses, sororities, and fraternities for the year 1947-48:

Dormitories for Men

Abbot Hall	Mrs. Jane Dickerson	\$1440
Mason Hall	Mrs. Margaret Luker	1440
Phillips Hall	Mrs. Isabelle Olson	1320
Quonset Village	Mr. Ross Matteson (for 10 months)	500
Snyder Hall	Mrs. Mary Starring	1380

Dormitories for Women

Campbell Hall, North	Mrs. Edna Muir	1440
Campbell Hall, South	Mrs. Esther Prior	1440
Campbell Hall	Mrs. Trixie Lindhout (Asst. Hostess)	950
Landon Hall, East	Mrs. Docia Meyer	1440
Landon Hall, West	Mrs. Mary Daner	1440
Landon Hall	Mrs. Ethelyn Munshaw (Asst. Hostess)	950
Mary Mayo, East	Miss Grace Richards	1440
Mary Mayo, West	Mrs. Eileen DeBeaubien	1440
Mary Mayo	Mrs. Grace Pilcher (Asst. Hostess)	950
North Hall	Mrs. Wanda Dewey	1000
Wells Hall, Day Hostess	Mrs. Flora Thornton	1440
Williams Hall, North	Mrs. Ledah Thompson	1440
Williams Hall, South	Mrs. Edith Gilhooley	1440
William Hall	Mrs. Ethel Longstreet (Asst. Hostess)	950

Cooperative Houses

Benson House	Mrs. Belle Ketchum	900
Catherine Black House	Mrs. Molly Kaiser	900
Concord House	Mrs. Lillian Trenary	900
Ewing House	Mrs. Norma Shepherd	900
Potter House	Mrs. Gertrude Snow	900
Robinson House	Mrs. Maude Wotring	900
Rochdale House	Mrs. Grace Stanley	900
Sanford House	Mrs. Gertrude Harrington	900

Sorority Houses

Alpha Chi Omega	Mrs. Fay T. Lewis	900
Alpha Gamma Delta	Mrs. Adah Zimmerman	900
Alpha Omicron Pi	Mrs. Cora Chaffee	900
Alpha Phi	Mrs. Marion Kays	900

2486 APPOINTMENTS, continued

Appointments

4. Hostesses (continued):

Sorority Houses, continued:

Alpha Xi Delta	Mrs. Grace Haggerty	\$900
Chi Omega	Mrs. J. Irene Murphy	900
Delta Gamma	Mrs. Margaret Baldwin	900
Delta Zeta	Mrs. Clara Wigle	900
Gamma Phi Beta	Mrs. Martha Hobart	900
Kappa Alpha Theta	Mrs. Laura Sherman	900
Kappa Delta	Mrs. Dorothy Shupp	900
Kappa Kappa Gamma	Mrs. Sarah Remington	900
Pi Beta Phi	Mrs. Lenore Kennedy	900
Sigma Kappa	Mrs. Maud Robinson	900
Zeta Tau Alpha	Mrs. Maude Parker	900

Fraternity Houses

Delta Tau Delta	Mrs. Elizabeth Beecher	900
Farmhouse	Mrs. Nell Bartlett	900

5. Appointment of Mrs. Loraine L. Bittel as Nurse at the Health Service at a salary of \$2200 per year, effective October 1, 1947, to replace Celia Sneden who has resigned.
6. Appointment of Mrs. Dolores S. Klepak as Nurse at the Health Service at a salary of \$2200 per year, effective September 22, 1947 to replace Verna Benedict.
7. Appointment of Thomas A. Barton as Instructor in Landscape Architecture and Urban Planning at a salary of \$3500 per year, effective September 20, 1947. This is a new position.
8. Appointment of Charles Reed as Instructor (Extension) in Poultry Husbandry at a salary of \$3600 per year, effective October 1, 1947, and paid from Extension funds. This is a new position.
9. Appointment of Gerhard F. Gettel as Assistant County Agricultural Agent at Large at a salary of \$3000 per year, effective October 1, 1947, to replace Frank W. Suggitt who has resigned.
10. Transfer of Leora Smith from Home Demonstration Agent in Shiawassee County to Assistant State Club Leader with the rank of Assistant Professor (Extension) and an increase in salary from \$3300 to \$3500 per year, effective October 1, 1947. This is a replacement for May Sontag who has resigned.
11. Appointment of M. LaVerne Trevarrow as Home Demonstration Agent at Large at a salary of \$2900 per year, effective September 1, 1947.
12. Appointment of C. David Mead as Assistant Professor of English and of Literature and Fine Arts at a salary of \$3800 per year, effective January 1, 1947, to replace Raoul R. Haas who has resigned.
13. Appointment of the following temporary instructors in Written and Spoken English, effective September 16, 1947, for as long as necessary:
 - Mrs. Eva L. Hampton, full-time at \$225 per month
 - Robert Boniece, two-thirds time at \$150 per month
 - Mrs. Lyssa Harper, full-time at \$250 per month
 - Frederick Howe, full-time at \$225 per month
 - Mrs. Daisy Kimber, full-time at \$225 per month
 - Mrs. Virginia Batka, full-time at \$225 per month
 - Mrs. Elinore Winburne, full-time at \$225 per month
 - Mrs. Esther Reed, full-time at \$225 per month
14. Appointment of Robert H. Spindler as Instructor in Business Administration at a salary of \$283.33 per month, effective September 16, 1947, for as long as necessary. Mr. Spindler will replace Culver Bailey during his leave.
15. Appointment of Charles A. Blagdon as Instructor in Journalism at a salary of \$3100 per year, effective September 16, 1947, to replace E. H. Wintermute who has resigned.
16. Appointment of Erwin Grady Doughty as Instructor in Electrical Engineering at a salary of \$3800 per year, effective September 22, 1947 to replace W. A. Hedrich who has resigned.
17. Appointment of Wynne O. Fremont as Instructor in Foreign Languages at a salary of \$1200 per year, effective from September 1, 1947 to August 31, 1948.
18. Appointment of Mrs. Rose-Marie P. Akaelrad as Instructor in Foreign Languages at a salary of \$3000 per year, effective September 1, 1947, to replace Thor J. Beck.
19. Appointment of the following assistants in Chemistry, effective September 16, 1947, for as long as necessary:
 - Jane R. Morgan, full-time at \$175 per month
 - Margaret A. English, full-time at \$175 per month
 - Isobel Craig, half-time at \$90 per month
 - Phyllis Bielanski, full-time at \$195 per month
 - Bernice Bennett, full-time at \$185 per month
 - Mary Jane Phillips, threefourths time at \$130 per month
 - Patricia L. Furnell, full-time at \$175 per month

APPOINTMENTS, continued

Appointments

20. Appointment of the following temporary persons in Mathematics, effective September 16, 1947, for as long as necessary:
- Clyde L. Exelby, part-time instructor at \$135 per month
 Jean Joseph LeJunter, part-time assistant at \$55.55 per month
 Mrs. Julia King Taylor, part-time instructor at \$150 per month
 Mrs. Grace P. Black, part-time instructor at \$100 per month
 William C. Wylie, part-time instructor at \$100 per month
 Mrs. Dorothy D. Frimodig, full-time instructor at \$250 per month
 Mrs. Velda Fowler Samppala, full-time instructor at \$250 per month
 Mrs. Martha C. Wallace, full-time instructor at \$250 per month
 Mrs. Janice Devereux, part-time instructor at \$150 per month
 Guy G. Speaker, part-time Associate Professor at \$200 per month
21. Appointment of Betty Beltzer as Assistant in Bacteriology and Public Health at a salary of \$2600 per year, effective October 1, 1947, and paid from Brucella funds. This is a new position.
22. Appointment of Dorothy J. Hitchcock as Instructor in Bacteriology and Public Health at a salary of \$3000 per year, effective October 1, 1947, to replace Ethel McNeil who did not accept the appointment.
23. Appointment of Agnes D. Livingood as graduate fellow in Chemistry at a salary of \$100 per month, effective from September 1, 1947 to July 31, 1948 and paid from Parke Davis and Company funds.
24. Reappointment of Robert J. Rominski as graduate fellow in Chemistry at a salary of \$100 per month, effective from September 16, 1947 to June 15, 1948, and paid from American Electroplaters funds.
25. Appointment of the following graduate assistants, effective September 16, 1947 to June 15, 1948:
- | | |
|------------------------|---|
| Horticulture | - Marcus A. Maxon, half-time at \$111.11 per month - Reappointment |
| Poultry Husbandry | - Donald C. Miller, half-time at \$88.88 per month, New position. |
| Foods and Nutrition | - Yu Jui Li, half-time at \$88.88 per month to replace Violet Caldwell |
| Botany & Pl. Pathology | - Robert Leon LeBrec, half-time at \$88.88 per month. New position. |
| | - Edward Eugene Butler, half-time at \$88.88 per month, to replace Thomas Nelson. This is a transfer from The Graduate Dean's Discretionary funds on a temporary basis. |
| Music | - Margaret Ruth Mitchell, half-time at \$88.88 per month. Reappointment |
| English | - Patricia Jean Randall, half-time at \$88.88 per month. New position. |
| | - Joanne Marie Baldwin, half-time at \$88.88 per month to replace Taka Aisawa. |
| Speech | - Marguerite M. Olsen, half-time at \$88.88 per month. New position. |
| Chemistry | - Robert E. Byrne, half-time at \$88.88 per month. New position. |
| | - Bernardo I. Sanchez, quarter-time at \$44.44 per month. Reappointment. |
| | - F. Helen Hogan, half-time at \$88.88 per month to replace Thomas Chulski. |
| | - Harold D. Cook, quarter-time at \$44.44 per month. Reappointment. |
| | - Paul F. Dunn, quarter-time at \$44.44 per month. Reappointment. |
| | - Edward F. Garrett, quarter-time at \$44.44 per month. Reappointment. |
| | - Hans H. Gyorgy, quarter-time at \$55.55 per month. Reappointment. |
| | - Robert J. Hathaway, quarter-time at \$55.55 per month. Reappointment. |
| | - Franklin Herrick, quarter-time at \$55.55 per month. Reappointment. |
| | - Sidney Katz, quarter-time at \$55.55 per month, Reappointment. |
| | - William M. King, quarter-time at \$44.44 per month. Reappointment. |
| | - Edsel C. Laing, quarter-time at \$44.44 per month. Reappointment. |
| | - Russell Maatman, quarter-time at \$55.55 per month. Reappointment. |
| | - Harlan V. Ogle, half-time at \$111.11 per month. Reappointment. |
| | - Richard C. Pinkerton, quarter-time at \$44.44 per month. Reappointment |
| | - Murrell L. Salutsky, quarter-time at \$55.55 per month. Reappointment |
| | - Roger L. Saur, quarter-time at \$55.55 per month. Reappointment. |
| | - Robert V. Smith, quarter-time at \$55.55 per month. Reappointment. |
| | - John L. Speirs, quarter-time at \$44.44 per month. Reappointment. |
| | - Joseph G. Stites, quarter-time at \$55.55 per month. Reappointment. |
| | - William Thurber, quarter-time at \$44.44 per month. Reappointment. |
| Mathematics | - Chuan Chih Hsiung, half-time at \$111.11 per month. Reappointment. |
| Psychology | - Bryna Ruth Cohen, half-time at \$88.88 per month. New position |
| | - Elizabeth O. Vandemark, half-time at \$88.88 per month. New position |
| Soc. & Anthropology | - Walter Boek, quarter-time at \$44.44 per month. New position. |

TRAVEL

Travel

1. Full expenses for D. R. Rodney to represent Michigan State College at the Regional ROTC Conference in Minneapolis on August 18-20.
2. Full expenses for E. H. Lucas from Philadelphia to New Haven, Connecticut, on September 17, to visit the Yale Botanical Laboratories to study arrangement of their research facilities and equipment.
3. Full expenses for H. B. Tukey to go from Washington to New Haven, Connecticut, on September 17, to visit the Yale Botanical Laboratories to study arrangement of their research facilities and equipment.

TRAVEL, continued

Travel

4. Full expenses for George E. Parsons to attend the meeting of the Dairy Industry Committee in Cincinnati, Ohio, on September 24-26; to be paid from Extension funds.
5. Mileage on one car and maintenance expenses for W. W. Snyder to accompany the College Dairy Cattle Judging Team to the National Judging Contest in Waterloo, Iowa, on September 23 to October 1.
6. Full expenses for E. H. Lucas to go to Chicago for two days in September to confer with the research director and members of the research department of the Abbott Laboratories on anti-biotic research; to be paid from Experiment Station (Rackham) funds.
7. First-class railway fare for M. L. Bailey to attend the National Retail Farm Equipment Convention in Cincinnati, Ohio, on September 30 to October 2.
8. Full expenses for R. W. Tenny to spend a day in Chicago in October to report on the Short Course survey made of all Land-Grant Colleges.
9. Full expenses for Don Phillips to attend the meeting of the National Committee on Community Organization in New York City on October 5 and 6.
10. Full expenses for Gertrude Mueller to attend a laundry short course at Iowa City, Iowa on October 6-9.
11. First-class railway fare for W. L. Mallmann to attend the annual meeting of the American Public Health Association in Atlantic City, New Jersey, on October 6-10.
12. Full expenses for D. E. Wiant to attend the National Farm Electrification conference in Indianapolis, Indiana, on October 7 and 8.
13. Full expenses for K. J. McCristal and R. W. Webster to attend the Annual Conference on Graduate Study in Physical Education and Related Fields in Mitchell, Indiana, on October 13 and 14.
14. First-class railway fare for D. T. Ewing to attend the meeting of the Electro-chemical Society in Boston, Massachusetts, on October 15-18.
15. Full expenses for G. M. Trout to attend the annual meeting of the International Association of Milk Sanitarians in Milwaukee, Wisconsin, on October 16-18.
16. Full expenses for C. E. Millar to go to Washington, D. C., on October 17 and 18 to attend a meeting called to draft a model fertilizer law for adoption by state legislatures.
17. Full expenses for John A. Yunck to go to Washington on October 18, to Philadelphia on November 10, and to New York on November 14 to complete library research on his research project; to be paid from the All-College Research funds.
18. Expenses not to exceed \$60 for H. P. Sweany to supervise ten students at the annual convention of the Future Farmers of America in Kansas City, Missouri, on October 19-23. The College will be reimbursed for these expenses by the State Board of Control for Vocational Education.
19. Full expenses for E. J. Benne to attend the meeting of the Association of Official Agricultural Chemists in Washington, D. C., on October 20-22; to be paid from Experiment Station funds.
20. First-class railway fare for R. L. Sweet to attend the meetings of the National Metals Congress and the American Society of Metals in Chicago on October 20-24.
21. Mileage on one car and maintenance expenses for J. M. Jensen to accompany the College Dairy Products Judging Team to Miami Beach, Florida, on October 22 to November 1 to participate in the Collegiate Students' International Contest.
22. Full expenses for W. N. Kerbawy to attend the following out-of-state athletic events:
 - a. Washington State at Pullman, accompany football team on October 11.
 - b. Temple football game at Philadelphia, leave East Lansing on November 13 and return with team.
 - c. University of Hawaii football game at Honolulu, accompany the team on November 29.
 - d. Accompany the boxing team to New Orleans on December 29.

MISCELLANEOUS

Death of former students in World War II

1. Report of the deaths of former students in World War II, as follows:

James K. Chatfield, Class of 1938, a Captain in the Army Air Forces, was killed in action over Japan on July 10, 1945. He was enrolled in Applied Science during 1934-35, having entered from South Haven, Michigan

Richard Mack Embury, Class of 1941, a First Lieutenant in the Army Air Forces, was killed in action in China on January 20, 1945. He was enrolled in Engineering during 1937-38, having entered from Jackson, Michigan. He was awarded the Distinguished Flying Cross with cluster, and the Purple Heart Medal.

William Duncan Frostic, Class of 1932, a Captain in the Army Air Forces medical Corps, was killed during a routine flight near Wheeler Field in Hawaii on July 30, 1945. He was enrolled in Applied Science during 1928-1930, having entered from Wyandotte, Michigan.

MISCELLANEOUS, continued

1. Report of deaths of former students in war:

Marvin Newton Gillman, Class of 1946, a Technical Sergeant in the Parachute Infantry, was killed in action in the European area on August 15, 1944. He was enrolled in Applied Science during the fall term of 1942, having entered from Union Pier, Michigan.

Harry Sylvester Groszyk, Class of 1944, a Lieutenant (jg) in the Navy, was killed in action in the Pacific area on October 11, 1944. He was enrolled in Business Administration during 1940-1942, having entered from Detroit, Michigan.

Harold Edgar Lockwood, Class of 1941, a Second Lieutenant in the Army, died at Fort Riley, Kansas, on November 27, 1944. He graduated in Liberal Arts on August 1, 1941, having entered from Lorain, Ohio.

- | | |
|---|--|
| 2. Acceptance of a grant of \$1500 from the Borden Company Foundation, Inc. of New York City, to be used for five additional Borden Scholarship Awards in Veterinary Medicine. | Grant \$1500
Borden Com-
pany |
| 3. Acceptance of a grant of \$15,000 from the W. K. Kellogg Foundation for Short Course Scholarships for the coming year. | \$15,000 from
W.K. Kellogg
Found. |
| 4. Approval of a memorandum of understanding with the National Pickle Packers Association covering a grant of \$1200 to be used to establish a fellowship in the Department of Bacteriology and Public Health for certain experimental and control work on various brands of pickles. | Grant of \$1200
Nat. Pickle
Packers Assoc. |
| 5. Approval of a memorandum of understanding with the Ferro Enamel Corporation of Cleveland, Ohio, covering a grant of \$2000 to be used to establish a fellowship in the Department of Botany and Plant Pathology and to support the research program on an investigation of the absorption of nutrients by plants and the effect of these nutrients on the metabolism and behavior of the plants. | \$2000 from
Ferro Enamel
Corp. |
| 6. Continuation of the memorandum of understanding with the Farmers and Manufacturers Beet Sugar Association covering a grant of \$1200 to be used to support a fellowship in the Soil Science Department and to support the investigation of the effect of soil conditions on the germination of sugar beet seed and the emergence of the seedlings. | \$1200 from
Farmers &
Mfrs. Beet
Sugar Assoc. |
| 7. Approval of a memorandum of understanding with the Hanson-Van Winkle-Munning Company of Matawan, New Jersey, covering a grant of \$1500 to be used to establish a fellowship in Chemistry to conduct research on electrochemistry problems involving the separation of iron or other materials from cobalt nickel solutions. | \$1500 from
Hanson-Van
Winkle-Mun-
ning Co. |
| 8. Approval of a memorandum of understanding with the Kold-Hold Manufacturing Company of Lansing covering a grant of \$1120 to be used to establish a fellowship in the Chemistry Department to investigate the possibilities of finding lower temperature eutectics than now utilized in existing low temperature equipment. | \$1120 from
Kold-Hold
Mfg. Co. |
| 9. Approval of a memorandum of understanding with the Consumers Power Company of Jackson, Michigan, covering a grant of \$1200 to be used to establish a fellowship in the Agricultural Engineering Department for the purpose of studying electrically operated equipment for use on Michigan farms. | \$1200 Con-
sumers Power
Co. |
| 10. Approval of a memorandum of understanding with the Dairy Industry Committee of Washington, D.C. covering a grant of \$4000 to be used under the direction of Professor Eldridge of the Engineering Experiment Station in conducting studies on the economics and efficiencies of the aerated equalizing tank and biological filter for the treatment of wastes from the milk industry. | \$4000 from
Dairy In-
dustry Com-
mittee |
| 11. Approval of a memorandum of understanding with the U. S. Public Health Service covering a grant of \$3750 to be used under the direction of Dr. Mallmann in a study of possible test organism characteristic of sewage. | \$3750 from
U.S. Public
Health Serv. |
| 12. Continuation of a memorandum of understanding with the Michigan Milk Producers' Association covering a grant of \$8000 to be used over a period of two years beginning April 1, 1947, to continue the study of dairy production costs and returns. | \$8000 from
Mich. Milk
Producers |
| 13. Continuation of a memorandum of understanding with the Michigan Chemical Corporation of St. Louis, Michigan, covering a grant of \$600 for a continuation of studies in the Department of Entomology on certain insecticides. | \$600 from
Mich. Chem.
Corp. |
| 14. Approval of a cooperative agreement with the Inter-American Institute of Agricultural Sciences of Turrialba, Costa Rica, covering an arrangement in which the Institute will arrange travel and support graduate students and staff members in Social Research Service. | Coop. agree-
ment with In-
ter-American
Institute |
| 15. Change in status of Russell H. Kely, Assistant Professor of Horticulture, from full time at \$3600 per year to three-fourths time at \$2700 per year, effective September 1, 1947 and paid one-third from College, one-third from Experiment Station, and one-third from Extension funds. | Ch. status
Russell Kely
to 3/4 time |
| 16. Change in the effective date of the transfer and change in salary for Wilton L. Finley, Assistant Professor (Extension) of Animal Husbandry, from September 1 to September 16, 1947. | Trans. of
W.L. Finley
Sept. 16, '47 |
| 17. Change in the effective date of the resignation of Frances E. Wilson, Home Demonstration Agent in Washtenaw County, from September 30 to August 31, 1947. | Res. Frances
Wilson Aug.
21, 1947 |
| 18. Change in title of Mrs. Edith J. Avise, Assistant State Club Leader, from Instructor to Assistant Professor (Extension), effective September 1, 1947. | Ch. title
Edith Avise
to Assistant
Professor |

Ch. title
Corrine White
to Asst. Prof.

Ch. title
Hoyt C. Reed
to Assoc. Prof

Marg. Mahoney
to be Asst.
in Inst. Adm.
also
Ch. in title
E. Kivela

19. Change in title of Mrs. Corrine White, Assistant State Club Leader, from Instructor to Assistant Professor (Extension), effective September 1, 1947.
20. Change in title of Hoyt C. Reed from Assistant Professor to Associate Professor of Social Science and a salary increase from \$4250 to \$4600 per year, effective October 1, 1947.
21. Recommendation from Dean Dye that Margaret Mahoney, Resident Manager of Mary Mayo, include the title of Assistant in Institution Administration, effective September 1, 1947.
22. Change in title of Edgar W. Kivela from Instructor to Assistant Professor of Bacteriology and Public Health, effective September 1, 1947.
23. Payment of the following amounts to salaried employees since the Board meeting in August:

<u>Auditorium</u>		<u>Auditorium</u>		<u>Miscellaneous</u>	
Warren Burt	\$42	Helen Greene	\$39	Helen Greene	\$29.00
Leon Buysse	9	Elmer Peterson	9	Frances Work	18.45
L. E. Chapman	33	Laurence Searl	27	Edith Gilhooly	70.00
Helen Evans	47	Robert Troxell	39	Marjory St. Peter	5.00
Louise Fountain	9	Wayne VanRiper	47		
Ray Yerkie	15				

Payment of
additional
amounts to
salaried em-
ployees

Maximum rate
of pay for
Mult-Multi-
graph opera-
tor.

24. Recommendation from the Personnel Office that the maximum rate of pay for Multilith-Multi-graph Operator be increased from \$2350 to \$2600 per year.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the President's Report, Resignations, Appointments, Leaves, Travel and first 24 Miscellaneous Items.

25. Questions have recently been raised by the Detroit Office of the Veterans Administration with reference to payments to the College under the present contract for the education of veterans in the last school year. The Veterans Administration have finally agreed to make payment in accordance with the contract for last year. As yet we have no definite contract for the coming school year. Our budget has been built upon the assumption that our fees will be at the same rate as under the past contract. To protect our budget figures and to make certain that we will be compensated at this level, consideration should be given to the raising of the out-of-state fee effective for the fall term, and charging the Veterans Administration at the out-of-state rate rather than at the calculated cost per credit hour which is a subject for perennial argument. A letter has been sent to all out-of-state students warning them of this possibility. The only out-of-state students who will be affected by this action are the non-veterans who are paying their own fees, and during last spring term there were a total of 649 of them.

Out-of-state
tuition fees
increased.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to approve an increase of \$25.00 per term for out-of-state students, effective fall term 1947 as per the following schedule:

	<u>Old Fee</u>	<u>New Fee</u>
1 to 5 credits	\$18.00	\$27.00
5 $\frac{1}{2}$ to 10 credits	27.00	45.00
10 $\frac{1}{2}$ and over	50.00	75.00

26. Request for an appropriation of \$1800 for the following uses of the Auditorium and Fairchild Theater for the fall quarter 1947:

F.B.I. Quarterly Meeting

Fairchild Theater, Wednesday, September 10 @ \$50 \$ 50

Orientation Week

Main Auditorium, September 22 @ \$100 100
Fairchild Theater, September 22, 23, 24, 25 & 26 @ \$50 250

MEA Convention

Main Auditorium, October 16, 17 @ \$100 200
Fairchild Theater, October 16, 17 @ \$50 100
Appropriation for necessary setups 200

Michigan Milk Producers Meeting

Fairchild Theater, November 6 @ \$50 50

Annual Meeting of Farm Bureau

Main Auditorium, November 12, 13, 14 @ \$100 300
Fairchild Theater, November 12, 13, 14 @ \$50 150
Appropriation for necessary setups 200

Orchestra Concert

Main Auditorium (date to be arranged) \$100 100

Christmas Program (sponsored by Music Department)

Main Auditorium (date to be arranged) @ \$100 100

27. Recommendation from Dean Anthony and Mr. May for the establishment of an Agricultural Engineering Plan Service Revolving Fund.
28. Request from Dr. Huddleson for authorization for manufacturing and selling within the state a mucoid brucella vaccine.

\$1800 appro-
priated for
uses of Aud.
during the
fall term
1947.

29. Proposal from the East Lansing Board of Education that the College provide the furnishings for the temporary buildings that were moved to the East Lansing school sites in making arrangements to take care of the children in our housing projects. The East Lansing Board of Education has been informed that it is unlikely that the Board will approve this request.

Request of E.L. School Board for furnishings to temp. bldgs. not approved.

On motion of Mr. Berkey, seconded by Mr. Akers, it was voted not to approve item 29.

30. Approval of renewing the lease on the Rochdale House located at 406 M. A.C. Avenue, East Lansing, for a period of three years, at the same rental of \$800 per year, with the understanding that the College will pay \$100 towards the painting of the exterior.

Lease on Rochdale House approved.

31. Communication from W. A. Harriman, Secretary of Commerce, indicating that they have had the Federal Works Agency appraise the Weather Bureau property, and their appraisal indicates the building is worth \$43,000 and the land \$10,000. The letter indicates that since the land was originally given by the College, we might claim that the land should revert to the College without repurchase. The letter indicates the willingness of the Department of Commerce to proceed with this transaction as soon as the College indicates its willingness to close the deal on this basis.

Weather Bureau appraised at \$43,000 Secretary authorized to negotiate for purchase.

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to instruct the Secretary to negotiate for the purchase of the building on the basis of the valuation of \$43,000, to be paid upon the vacating of the property by the Weather Bureau.

Acceptance of FWA buildings

32. Acceptance of the FWA buildings as complete.

33. Proposed agreement between the College and the Detroit Agricultural-Industrial Foundation relative to the infra-red frost protector is given in full:

SUGGESTED OUTLINE OF AGREEMENT BETWEEN MICHIGAN STATE COLLEGE AND DETROIT AGRICULTURAL-INDUSTRIAL FOUNDATION RELATIVE TO INFRA-RED FROST PROTECTOR

Approval of agreement between M.S.C. and Detroit Agricultural Foundation relative to Infra-Red Frost Protector.

Michigan State College to retain ownership of all patents, and the College to appoint the Detroit Agricultural-Industrial Foundation as exclusive agent for the licensing of Manufacture and distribution, with the following terms:

(1) Michigan State College will prosecute its pending patent application and will file and prosecute patent applications for improvements thereon, all patent expense to be borne by the College. It will furnish the Foundation with copies of its patent applications and all pertinent data regarding the construction and operation of the inventions. (The same shall be true with respect to foreign patents and patent applications.)

(2) The Foundation will attempt to arrange for licensing of the inventions as promptly and at as low a retail price as seems practicable, under such United States and foreign patents as the College may obtain.

(3) Michigan State College will agree to continue efforts to improve the construction and efficiency of operation, and the results of such efforts will promptly be made available to the Foundation for adoption and utilization by its licensees. The College will cause patent applications to be filed covering the patentable features of such developments.

(4) The Foundation will, in the granting of licenses by it, attempt to have the licensees agree to assign to it any patentable improvements developed by the licensees.

(5) The Foundation will insert in licenses granted by it a requirement that the licensee shall, in any advertisement put out by it using the name of Michigan State College, secure the approval of the College to the Advertising subject matter before publication.

(6) The Foundation will, in its negotiation with prospective licensees, attempt to obtain an initial payment of \$10,000 and, if it is successful in so doing, will remit such initial payment promptly to the College.

(7) Except with the written consent of the College, the license rate to be charged by the Foundation for licenses granted by it shall not be less than 3% of the manufacturer's selling price of the licensed units; and if the Foundation shall grant an exclusive license in the United States, such license shall be cancellable if the licensee fails to produce a minimum of 2,000 units per year after the first year of its license. Sixty per cent of the royalties received from licenses shall be remitted by the Foundation to the College, and 40% of such royalties shall remain in the hands of the Foundation. This arrangement shall obtain up to the point where the Foundation receives \$25,000 in royalties from this patent in any one year; Thereafter in that same year the additional royalties shall be divided 70% to the College and 30% to the Foundation.

(8) The College will do everything it reasonably can to improve and experiment with the product and shall make available to the Foundation and its licensees all information it has with respect thereto, and the Foundation will require its licensees to agree to do all they reasonably can to promote the manufacture of quality products and efficient distribution and use.

(9) The Foundation agrees to issue one or more licenses at the earliest possible time from the date of this agreement.

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to approve items 26 through 33 under Miscellaneous, on which action does not appear.

2492 ADDITIONAL ITEMSResignations

Resignations

1. Resignation of J. Wendell Turner as Manager of Wells Hall, effective September 15, 1947, to accept a position at the Michigan College of Mining and Technology Branch at Sault Ste. Mich.
2. Resignation of Harold G. Sellers as County Agricultural Agent in Cheboygan County, effective October 15, 1947, to resume management of the home farm.
3. Resignation of Walter W. Quirt as Assistant Professor of Literature and Fine Arts, effective September 15, 1947, to accept another position.
4. Cancellation of the appointment of John Franklin Cline as half-time graduate assistant in Soil Science which was to have been effective for 1947-48.
5. Resignation of Greta D. Slack, Instructor in Education, effective September 30, 1947.

Leaves

Leaves

1. Extend the leave of absence for Mr. Earl McCarty, County Agricultural Agent in St. Clair County, with full pay through October 31, 1947, with the understanding that if his health at that time does not permit him to return to active duty his case is to be referred to the Retirement Committee.
2. Leave of absence without pay for Marjorie Giefel, Instructor (Research) in Horticulture, from August 10 to October 10, 1947. Miss Giefel has been on leave with pay since May 10, 1947, because of illness.
3. Leave of absence with pay for Nell S. Howery, Assistant Professor of Effective Living, from September 1 to November 30, 1947; and without pay from December 1 to February 29, 1948, because of illness.
4. Leave of absence with full pay for Katherine Winckler, Assistant Professor of Art, for the fall term 1947, in order that she may proceed with painting which she has begun and expects to be shown in an exhibit in New York City. Miss Winckler has been a member of the staff since August 1926.
5. Leave of absence with full pay for L. S. Foltz, Professor and Head of the Department of Electrical Engineering, for the fall term 1947, because of illness.

Appointments Appointments

1. Appointment of Kelvin Kiebler as Assistant in the Registrar's Office at a salary of \$2500 per year, effective September 12, 1947. This is a new position.
2. Appointment of Ruth A. Berntsen as Nurse at the Health Service at a salary of \$2200 per year, effective September 22, 1947, to replace Alice Ogilvie.
3. Reappointment of Marvin Eppelheimer as 4-H Club Agent in Eaton County and a salary increase from \$200 per month to \$3000 per year, effective October 1, 1947.
4. Appointment of the following temporary instructors in Biology Science, effective September 16, 1947, for as long as necessary:
 - Mrs. Alfred M. Lucas at \$250 per month
 - Morton Lon Livingston at \$84.38 per month
5. Appointment of the following temporary instructors in Effective Living, effective September 16, 1947 for as long as necessary:
 - Mrs. Hannah Kimball, part-time at \$150 per month
 - Mrs. Eleanor Sim, part-time at \$168.75 per month
 - William Young, full time at \$200 per month
6. Appointment of the following temporary assistants in Foreign Languages, effective September 16, 1947 for as long as necessary:
 - Mrs. Marguerite M. Miller, full time at \$175. per month
 - Wallace T. Chen, part-time at \$50 per month
 - Haygouhi S. Keshishian, part-time at \$90 per month
 - Mrs. Bertha Bohnstedt, part-time at \$90 per month
 - Amin S. Zaher, part-time at \$80 per month
7. Appointment of Mrs. Miriam M. Hansen as Instructor in Foreign Languages at a salary of \$2400 per year, effective for one year only beginning September 1, 1947, to replace Mrs. Alice Areba who has resigned.
8. Appointment of Raymond Frank Johnston as part-time assistant in Physiology and Pharmacology at a salary of \$125 per month, effective from September 16, 1947 to June 30, 1948. This is a new position.
9. Appointment of Walter O. Dow as graduate fellow in Chemistry at a salary of \$90 per month, effective from October 1, 1947 to August 31, 1948. This is a new position to be paid from Hanson-Van Winkle-Munning funds.
10. Appointment of the following graduate assistants, effective from September 16, 1947 to June 15, 1948:

ADDITIONAL ITEMS, continued

10. Appointment of following graduate students:

Appointment s

Lillian M. Gottsegen in Written and Spoken English, half-time at \$88.88 per month. New position

Roy K. Niemeyer in Physical Education, Health and Recreation for Men, half-time at \$88.88 per month, replacing E. J. Lori.

Robert C. Craig in Education, half-time at \$88.88 per month, to replace John Woodburn.

Harold F. Huddleston in Mathematics, half-time at \$88.88 per month. Reappointment.

Clare Henning Lowe in Sociology and Anthropology, half-time at \$88.88 per month. New position.

Sheldon Gaylon Lowry in Sociology and Anthropology, half-time at \$88.88 per month. New position.

Travel

Travel

1. Full expenses for J. S. Boyd and A. J. Bell to attend the Farm Structures Training Course at the University of Illinois on September 15-18; Mr. Boyd's expenses to be paid from Experiment Station funds, and Mr. Bell's from Extension funds.
2. An allowance of \$25 each for Hazel B. Strahan and Ruth Clayton to attend the conference of College Clothing and Textile Teachers in Chicago on October 2-5.
3. Full expenses for Dean Dye to attend the meeting of the American Dietetic Association in Philadelphia, Pennsylvania, on October 13-17.
4. An allowance of \$100 toward the expenses of Edna Brown, Dena Cederquist, Mary Frang, Caroline Furrow, and Doris Smith to attend the meeting of the American Dietetics Association in Philadelphia on October 13-17.
5. Full expenses for L. J. Bratzler and \$40 each for four members of the Meats Judging Team to compete in the Meats Judging Contest at the American Royal Contest in Kansas City, Missouri, on October 14-22.
6. Full expenses for Elwin Farwell and \$40 each for six members of the Livestock Judging Team to compete in the Livestock Judging Contest at the American Royal Livestock Show in Kansas City, Missouri, on October 14-22.
7. First-class railway fare for Carl H. Gross to attend a conference on Curriculum Development in Chicago on October 16 and 17,
8. First-class railway fare for George W. Angell to attend a conference on Curriculum Development in Chicago on October 16 and 17.
9. Full expenses for R. J. Coleman to attend the annual meeting of the National Association of Educational Broadcasters and the School Broadcast Conference in Chicago on October 25-29; to be paid from Extension funds.
10. Full expenses for A. J. Fanshin to attend a meeting of the Forest Products Research Association in Chicago on October 31 to November 1; to be paid from Experiment Station funds.
11. Full expenses for the following members of the staff to represent Michigan State College at the annual meeting of the Association of Land-Grant Colleges and Universities in Washington, D.C. on November 10-12; John A. Hannah, Dean Anthony, Dean Dirks, Dean Dye, Dean Emmons, Dean Rather, Dean Huston, Director Baldwin, C. V. Ballard, H. A. Berg, Rachel Markwell, V. R. Gardner, C. R. Megee, R. W. Tenny, and A. W. Farrall.
12. Full expenses for Elwin Farwell and \$25 each for six members of the Livestock Judging Team to compete in the Livestock Judging Contest at the International Livestock Show in Chicago on November 28 to December 4.
13. Full expenses for L. J. Bratzler and \$25 each for four members of the Meats Judging Team to compete in the Meats Judging Contest at the International Livestock Show in Chicago on December 1-4.

Miscellaneous

Audit for 1946-47 approved.

1. Mr. Wilder of Ernst and Ernst Company, Auditor, of Detroit, appeared before the Board to present the final audit for the year 1946-47. (Copy of the audit is on file in the Secretary's Office.)

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to accept the audit as presented by Mr. Wilder.

Mr. Munson appeared before Board and discussed plans & spec. for Dorm-Stadium project.

2. Mr. Munson, architect, appeared before the Board to discuss the progress of the plans and specifications for the new Dormitory-Stadium project which was explained in detail. There followed considerable discussion about the methods to be used in the undertaking of the construction of this project and it was agreed that Smith, Hinchman and Grylls were to be asked to prepare an estimate of the cost of construction with the understanding that the officers are instructed, if in their judgment it seems advisable to distribute plans and specifications to qualified contractors for fixed bids, - this whole matter to be reconsidered at a special meeting of the Board after the above requested estimate is received.

2494 ADDITIONAL ITEMS, continued

Miscellaneous, continued

- Mr. Calder appeared before Board and discussed plans for Kellogg Cont. Educ. and Hotel Project.
3. Mr. Calder, architect, appeared before the Board to show sketches and plans for the Kellogg Continuing Education and Hotel Project.
- On motion of Mr. Brody, seconded by Mr. Akers, it was voted to approve the modern style of architecture suggested by Mr. Calder and the President was authorized to try to arrange a method of financing the building for presentation to the Board at a later date.
- Mr. Cress appeared to discuss financing required to finance bank notes
4. Mr. Cress, President of the Ann Arbor Trust Company, appeared before the Board and gave a progress report covering the financing required to finance the bank notes due November 1st and to provide the new money necessary for the dormitory-stadium project. He reported satisfactory progress.
- Bids on fire station rejected.
5. The Secretary reported to the Board that bids had been taken on September 16th for the construction of a new Fire Station on Shaw Lane. The amount of money for this project is \$50,000. The low bid was \$79,477. It was recommended that all bids be rejected and the project deferred. (A complete tabulation of the bids is on file in the Secretary's Office).
- Approval of budget for Hope-Flanagan funds.
6. The Comptroller presented the proposed budget for the expenditures of Hope-Flanagan funds under the Director of the Extension Service for the Experiment Station of this fiscal year with the recommendation that it be approved.
- On motion of Mr. Armstrong, seconded by Mr. Akers, it was voted to approve the above recommendation.
- Mr. More to be invited to attend Board meetings for remainder of year.
7. Mr. Mueller made the suggestion that Mr. E. B. More, Board Member elect, be invited to be present at the remainder of the regular Board meetings this year.
- On motion of Mr. Mueller, seconded by Mr. Akers, it was voted to ask Mr. Berkey, Chairman of the Board, to extend this invitation to Mr. More.
- Tentative budget requests for 1947-48 to be made.
8. The President discussed with the Board the problems involved in holding employees in the face of Civil Service competition, the new salary schedules for academic employees at Wayne University and the preparation of the budget requests to be made of the special session of the legislature.
- It was agreed that the tentative budget requests be prepared for presentation to the October Board meeting on the basis of salary adjustments at about the same level as made on July 1, and adjustments for classified employees at the level necessary to compete with the State Civil Service schedule.
- Report of committee on visit to St. Mary's Lake Camp
9. The Committee appointed at the last Board meeting to investigate the possibilities of the Kellogg Foundation St. Mary's Lake Camp for use by Michigan State College reported on their visit to the Camp property.
- After considerable discussion, it was decided that the funds that would be required for the maintenance of this property could be more effectively used in connection with the Continuing Education Project contemplated in connection with the Kellogg Foundation subsidized building on the campus.
- \$225 due Hans Larsen to be paid to Am. Scandinavian Found.
10. Hans Larsen, a young Dane on an educational tour of this country, was employed in the Dairy Department to work in the dairy barn where he worked for 440 hours. When we came to pay him, we found that his visa did not permit him to receive remuneration, and it is now requested that we pay the \$225 involved to the American-Scandinavian Foundation of New York who in turn will reimburse him through providing for his tour expenses.
- Change in status Ray Ely to 3/4 Exp. Sta. 1/2 College
11. Change in status of Ray E. Ely, Assistant Professor of Dairy, from full time Experiment Station to three-fourths time Experiment Station and one-fourth time College, effective October 1, 1947.
- Change in status Robt. Lewis
12. Change in status of Robert C. Lewis, Instructor in Dairy, from full-time teaching to three-fourths time College and one-fourth time Experiment Station, effective October 1, 1947.
- Inc. Salary J.M. Jensen
13. Increase in salary for J. M. Jensen, Assistant Professor of Dairy, from \$4550 to \$5000 per year, effective September 1, 1947.
- Oscar Schnicker's appt. to be Jan. 1, 1948.
14. Change in the effective date of the appointment of Oscar C. Schnicker as Associate Professor of Business Administration from September 1, 1947 to January 1, 1948.
- Prof. Foltz relieved of duties as hd Elec. Engr.
15. Recommendation from Dean Dirks that L. S. Foltz be relieved of his duties as Head of the Department of Electrical Engineering and that he be given the title of Distinguished Professor of Electrical Engineering, effective September 18, 1947.
- Ira Baccus named head Dept. E. E.
16. Recommendation from Dean Dirks that Professor Ira B. Baccus be named Head of the Department of Electrical Engineering at the same salary of \$5600 per year, effective September 18, 1947, to replace Professor Foltz.
- Mildred Wilson's appt. effective Jan. 1 '48
17. Change in the effective date of the appointment of L. Mildred Wilson as Assistant Professor of Textiles, Clothing and Related Arts from September 22, 1947 to January 1, 1948.
- Appt. K. Yoon and D. Yoon Sept. 1 '47
18. Recommendation that the effective date of the appointment of Kyung Shyn Song Yoon and Doo Sun Yoon should be September 1, 1947.
- Inc. salary several full time assistants Chem.
19. Increase in salary for the following full-time assistants in Chemistry, effective October 1, 1947:
- Mrs. Evelyn Lyons, from \$175 to \$185 per month
 - Gloria Miller, from \$175 to \$185 per month
 - Theresa Rollins, from \$175 to \$185 per month
 - Mrs. Mary Watson, from \$175 to \$185 per month

ADDITIONAL ITEMS, continuedMiscellaneous, continued

20. Change in title of Robert F. Gentry from Instructor (Research) to graduate fellow in Bacteriology and Public Health, effective September 1, 1947. Mr. Gentry is financed by National Cancer Institute funds. This action will permit him to register for proper credit in the graduate school.
21. Change in salary of Marjorie Bell, half-time graduate assistant in Education, from \$111.11 to \$88.88 per month, effective September 16, 1947.
22. Dean Anthony recommends the leasing with a purchase option of a 55-acre farm owned by Charles Kurtz at the corner of Cavanaugh and College Roads with the lease charged to Hope-Flanagan funds in connection with a swine project, the annual rental to be \$675 and the purchase option at \$17,875.
23. It is recommended that the College purchase for \$3500 ten acres south of the south of the Wieland Farm owned by Mr. D. Hutchinson, which cannot be leased but is now for sale.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve items 13 and 14 with the understanding that the cost in item 14 be charged to Board Orders.

24. Recommendation for the reconstruction of the machine shed which was formerly on the site of the Agricultural Engineering Building, at an estimated cost of \$2800, to be charged to Special Alterations and Improvements 1947-48.
25. Recommendation that the floor in the Engineering Foundry be replaced at an estimated cost of \$3000, to be charged to Alterations and Improvements 1947-48.
26. Statement from O. J. Munson, Architect, in the amount of \$75,000 for architectural services on the dormitory-stadium project.

On motion of Mr. Akers, seconded by Mr. Armstrong, it was voted to approve item 26.

27. The Beet Sugar manufacturers many months ago proposed, and the Board approved an arrangement whereby they will provide the funds for the construction of a greenhouse to be used for sugar beet research by the U. S. Department of Agriculture. The U. S. Department of Agriculture is to lease the use of the greenhouse from them for a period of 10 years. All of this was previously approved. It is estimated that it will cost an additional \$25,000 as follows for services to the building:

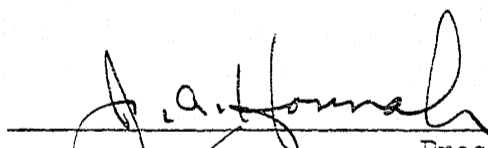
Water Mains	\$ 800
Sewers	3,900
Steam	18,800
Electric Service	1,500

If this is approved by the Board it will require an appropriation of \$25,000 from the reserve for building rehabilitation.

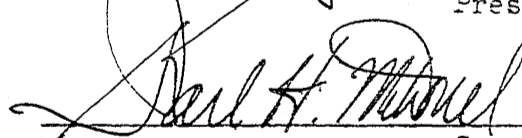
On motion of Miss Jones, seconded by Mr. Berkey, it was voted to approve item 27.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve the Additional Items on which action does not appear.

The Board adjourned at 3:45 p.m.



 President



 Secretary

Change in
title Robert
Gentry to
Graduate
Fellow

Ch. in salary
Marjorie Bell
to \$88.88 mo.
Kurtz farm
to be leased
with purchase
option

College to
purchase ten
acres south
of Wieland
Farm.

Approval of
reconstruction
of machine
shed.

Floor in Engr
Foundry to
be replaced.

Approval of
statement
from O.J.
Munson

Approval of
construction
of sugar
beet green-
houses.