

MINUTES OF THE
MEETING OF THE STATE BOARD OF AGRICULTURE
SEPTEMBER 18, 1928

THE MEETING WAS CALLED TO ORDER AT 9:30

Present: President Shaw, Mrs. Stockman, Messrs. Brody, McColl, McPherson, Gowdy, Superintendent Pearce and Secretary Halladay.

Absent: Mr. Watkins

The minutes of the previous meeting were approved without reading, having been in the hands of the Board members.

RESIGNATIONS

Resignations

1. Resignation of H. W. Hewetson, Instructor in Economics, effective September 1st.
2. Resignation of John W. Hyde, Instructor in Landscape Architecture, effective September 1st.
3. Resignation of Robert Addy, Extension Specialist in Dairy Husbandry, effective August 31st.
4. Resignation of J. G. Black, Instructor in Physics, effective August 20th.
5. Resignation of Mr. Lett, Graduate Assistant in Mechanical Engineering effective August 9th.
6. Resignation of Professor O. E. Reed, Head of Dairy Department effective October 1st.
7. Resignation of J. D. Romaine, Research Assistant and Instructor in Soils, effective October 1, 1928.
8. Resignation of Professor H. C. Coffman, Head of Department of Psychology and Philosophy, effective September 1st.
9. Resignation of D. C. Mook, Research Assistant and Instructor in Dairy Husbandry, effective September 15.
10. Resignation of Mrs. Jessie Wolford, stenographer in Economics Department, effective September 1.
11. Resignation of H. A. Shadduck, Assistant in Experiment Station Chemistry, effective September 15th.
12. Resignation of H. D. Hinton, Instructor in Chemistry, effective September 1st.

On motion of Mr. McPherson, it was voted to accept the above resignations.

APPOINTMENTS

Appointments

1. Appointment of R. J. Davis, Assistant in Experiment Station Chemistry Section, effective September 15th, \$1500 per year.
2. Appointment of B. G. Sitton, for second year teaching Fellowship in Horticulture, salary \$700, effective September 15th.
3. Appointment of R. L. Horne, as Instructor in Economics, salary \$1800 to succeed Mr. Hewetson, resigned, effective September 1st.
4. Appointment of R. V. Tanner, from December to March, inclusive to aid in Soils Extension work at the rate of \$225 per month.
5. Miss Elsie Dick, stenographer, Department of Economics advanced from \$1020 to \$1200 to succeed Mrs. Wolford, appointment effective September 1st, Purnell funds.
6. Appointment of Miss Olive Mumford to succeed Miss Dick at \$85.00 per month, effective September 11, Purnell funds.
7. Appointment of H. A. Berg, Extension Specialist in Farm Management, \$2800, effective October 1st.
8. Appointment of Mary Kent, stenographer, Department of Education, salary \$110 per month, effective September 17th.
9. Appointment of Paul D. Gibson, County Agricultural Agent for Clare County, \$2400 Extension State funds effective August 15th.
10. Appointment of Goodwin P. Tolles, Instructor in Entomology to succeed K. D. Arbuthnot, at a salary of \$1800 effective September 1st.

11. Re-appointment of P. B. Boyer, one-half time graduate assistant in Sociology for the year 1928-29 at a salary of \$800.
12. Appointment of Elene Hickey, stenographer in Short Course Office, salary of \$1320 effective September 1st.
13. Appointment of C. A. Hoppert, Associate Professor of Physiological Chemistry at a salary of \$3400 effective at the beginning of the college year.
14. Appointment of Lamar M. Wood as one-half time graduate assistant in Forestry, Kellogg Scholarship, at a salary of \$800 on 10 months basis effective September 1st.
15. Appointment of Gaylord C. Smith and Walter D. Roscoe as one-quarter time graduate assistants in Department of Chemistry at a salary of \$400 per year for each, effective September 1st.
16. Appointment of Maurice Howitt as Instructor in Landscape Architecture at a salary of \$2200 per year effective September 1st.
17. Appointment of William Gill to replace George Churchill, resigned, both effective September 1st, Position, janitor, caretaker and stock clerk, salary \$1800.
18. Appointment of Mr. Lewis Bateman, Instructor in Chemistry at a salary of \$1800 effective September 1st, to replace H. D. Hinton, resigned.
19. Leave of absence for C. E. Slaughter, Research Assistant in Engineering Experiment Station, September 1st to December 30th without pay.
20. Appointment of Myhren C. Peterson as Instructor in Civil Engineering for the fall term at \$600 for the period; January 1st to become one-half time graduate assistant in Civil Engineering at the regular Fellowship rate for the balance of the year.
21. Advancement of Mr. Floyd Young in Department of Anatomy from one-half time to three-fourths time Assistant, the increase of \$400 to be made up from Anatomy funds.
22. Appointment of Gordon S. Matthews to the Kellogg Fellowship in Farm Crops at stipend of \$800 per year, effective September 1st.

On motion of Mr. Gowdy, it was voted to approve the above appointments.

23. Consideration of requested leave of absence for George Churchill, employee of the Chemical Department since 1903 and now in the County T. B. Sanitarium.

On motion of Mr. McColl, it was voted to grant Mr. George Churchill a leave of absence for six months with one-half pay.

Travel Authorization

TRAVEL AUTHORIZATION

1. Authorization for Professor Pettit and his assistant, Mr. Dibble, for expenses for one car and two men, September 24th to 29th to attend Corn Borer meetings at Toledo and also in Ontario.
2. Authorization for D. T. Ewing to attend American Electric Chemical Society at Charleston, West Virginia, to September 19th and 20th with transportation expenses paid, estimated at about \$40.00.
3. Request for travel authorization on account of meetings of Corn Borer committees, called by the Bureau of Entomology, September 24th to 27th at Toledo and in Canada, involving expense of operating one automobile and personal expenses other than transportation for H. C. Rather, H. H. Musselman and A. R. Marston and J. F. Cox.
4. Authorization for George Starr to attend meeting of Sweet Corn Breeders and visit cucumber trial plots at Madison, Wisconsin, September 10th, all expenses paid.
5. Authorization for Mr. Rothgery to attend a short course in Design and Control of Concrete Mixtures for faculty and staff members of Engineering Colleges, to be held September 18th to 21st, inclusive, at Philadelphia, estimated cost \$75.00.
6. Authorization for Dr. Grove to attend mathematical society at Amherst College, September 4th to 7th. Estimated cost \$55.00 to \$60.00.
7. Authorization for Professor F. G. Seifing to attend the meeting of the American Society for Steel Treating to be held at Philadelphia, October 8th. Estimated cost \$75.00.
8. Authorization for H. C. Rather, to meet with Agronomists of Ohio and Indiana at Toledo, Ohio, August 28th, and to confer with National Milling Company on wheat improvement program.
9. Authorization for H. H. Halladay to attend the meeting of the Association of Governing Boards of State Universities and Allied Institutions, at Ames, Iowa, November 15th, 16th, 17th.
10. Authorization for Mr. M. H. Thornton and Mr. J. Wion Morey to attend the State Fair, Columbus, Ohio in charge of M. S. C. Sheep exhibit.
11. Authorization for W. B. Hill to attend the meeting of Farm Management representatives at Normal, Illinois, September 5th.
12. Authorization for Dr. Harmer to attend the Vegetable Growers Association of America, meeting September 10th to 14th at South Bend, Indiana.

13. Authorization for G. A. Brown, to attend the Ohio State Fair, August 27th and 28th in charge of Live Stock Exhibits of M. S. C.
14. Authorization for G. A. Brown and G. A. Branaman to attend the National Conference regarding the Use of Meats, at Chicago, August 15th to 17th.
15. Authorization for Dr. McCool to attend the Second National Fertilizer Conference at West Baden, Indiana, September 5th and 6th.

On motion of Mr. Brody, it was voted that the above requests for out-of-state travel be granted.

FINANCE

1. Request for Summer School pay for the benefit of the family of the late Florence Birdsall.

On motion of Mr. Gowdy, it was voted to pay to Miss Birdsall's mother the amount due her for Summer School pay and that the amount be paid from Summer School funds.

2. Approval of budgeting of Capper-Ketcham fund of \$20,000 and increase in the Smith-Lever funds, amounting to \$7,635.37.

On motion of Mr. Gowdy, it was voted to accept the fund appropriated by Capper-Ketcham budget and that it be included in the budget for the purpose for which it was passed.

3. Approval of salary of O. W. Wilson at \$2340 and of Miss Margaret Miles at \$2280.

On motion of Mr. Gowdy, it was voted to approve the above salaries.

4. Approval of salary of Mrs. Philp at \$1800.

Action referred to Advisory Committee.

MISCELLANEOUS

1. Request of Dean J. F. Cox for authorization to occupy a vacated dwelling house on the campus if such should become available.

No action.

2. Request of Miss Yakeley for additional \$175.00 to employ extra assistance in filling out the Federal Bureau Land Grant College Questionnaire.

On motion of Mr. Gowdy, it was voted that Miss Yakeley's request be granted and that the salary be added to her budget from the general fund.

3. List of graduates completing their work at the end of the Summer School.

On motion of Mr. McColl, it was voted that the list of graduates as submitted by the President and approved by the faculty be granted the degrees as recommended by Miss Yakeley.

4. Committee report on location of Potato Experimental farm.

On motion of Mr. McPherson, it was voted to make the question of the location of the potato experimental farm a special order for the next meeting.

5. Request of Alumni for consideration of installment of Basket Ball floor in New Armory.

Matter referred to the Building Committee.

6. Vocational Budget Report.

On motion of Mr. McColl, it was voted that the Vocational Budget Report as submitted be approved and used for the purpose for which the appropriation was made.

7. On motion of Mr. Gowdy, it was voted that the President appoint the alumni members of the Board consisting of Mr. Brody, Mr. McColl and Mr. Watkins to advise with the Alumni Secretary about the feasibility of publishing the alumni catalogue.

8. On motion of Mr. McPherson, it was voted that the services of Mr. Bernard Proulx be continued until January 1.

9. On motion of Mr. Brody, it was voted that the landscaping and all service connections for the new Memorial Tower donated by Mr. and Mrs. John Beaumont be made at college expense.

10. On motion of Mr. McColl, it was voted that the road leading to Abbot Hall from the north be closed and that the work necessary be authorized as advised by the landscape architect.

11. On motion of Mr. McColl, it was voted that Mr. Mayer be given salary for the months of July and August as per contract on file.

12. On motion of Mr. McPherson, it was voted that Mr. Leonard be paid for two months, September and October, at the rate of \$300 per month provided it meets with the approval of the Athletic Council.

Summer School
pay for late
Florence Bird-
sall.

Budget Capper-
Ketcham \$20,000
Increase in
Smith-Lever

Salaries of
O.W. Wilson
and Margaret
Miles

Salary of Mrs
Philp ref. to
Adv. Committee

Request of
Dean Cox re:
dwelling on
campus.

Request of Miss
Yakeley for
\$175.

Rep. on loca-
tion of potato
exp. farm.

Req. of alumni
re: Basket Ball
floor New Armory

Vocational
Budget Report

Appointment of
Alumni members
of Board to con-
sider publ.
catalogue.

Mr. Proulx
cont. to Jan. 1.

Landscaping &
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tions to Mem.
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Mr. Mayer given
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Summer School pay for late Florence Birdsall.

Budget Capper-Ketcham \$20,000 Increase in Smith-Lever

Salaries of O.W. Wilson and Margaret Miles

Salary of Mrs Philp ref. to Adv. Committee

Request of Dean Cox re: dwelling on campus.

Request of Miss Yakeley for \$175.

Rep. on location of potato exp. farm.

Req. of alumni re: Basket Ball floor New Armory

Vocational Budget Report

Appointment of Alumni members of Board to consider publ. catalogue.

Mr. Proulx cont. to Jan. 1.

Landscaping & service connections to Mem. Tower.

Work on road no. of Abbot Hall be authorized.

Mr. Mayer given salary for July & Aug.

Leonard - paid for 2 mos.

President's
House.

Letter from
Mr. Davidson
read.

Charges M.S.C
Union.

Resig. Reed
Music Inst.

Site State
Police
Barracks.

Wilcox Farm.

Remuneration
for Mr. Hardesty-Creamery
Waste disposal

Increase in
Prof'l Plant's
budget.

Service to
new Poultry
Plant

Degrees
Conferred

13. On motion of Mr. Brody, it was voted that the house formerly occupied by Dean Phelan be designated in the future as the President's House and that President Shaw be authorized to use same and that other quarters designated by the President for departments be approved.

14. A letter was read from Robert Davidson stating that he would complete the work authorized by the Board by September 30 and would leave any reports on file in the office of the Secretary.

15. Request of C. O. Wilkins for instructions relative to charges against the M. S. C. Union which have not been billed since July 1st.

On motion of Mr. Brody, it was voted to defer the matter until the next meeting of the Board.

16. Resignation of Professor O. E. Reed as member of the Board of Directors of the Michigan State Institute of Music and Allied Arts.

On motion of Mr. McPherson, it was voted to accept Mr. Reed's resignation.

17. Conveyance of a site for State Police Barracks by the State Board of Agriculture to the State of Michigan.

On motion of Mr. McColl, it was voted that the lease already submitted to the State Administrative Board be authorized signed by the Secretary.

18. Recommendation of Mr. Ralph Hudson for purchasing the Wilcox Farm.

On motion of Mr. McColl, it was voted to refer the matter to Mr. Halladay.

19. Authorization for the remuneration for services of John O. Hardesty, employed in connection with an investigation of Creamery Waste Disposal.

On motion of Mr. Brody, it was voted to remunerate Mr. Hardesty for his services.

20. Request from L. C. Plant, Department of Mathematics, for an increase of from \$200 to \$400 in his budget for purchase of new equipment.

On motion of Mr. Gowdy, it was voted to increase Professor Plant's budget as per request.

21. Request of C. G. Card, Poultry Department for information relating to service for new Poultry Plant, including Heat, Water, Electricity and Gas.

On motion of Mr. McPherson, it was voted that the matter be referred to the Building Committee with power to act.

Degrees Conferred:

Bachelor of Arts

Nathan Anthony Ballback
Otto Richard Buike
Dorothy Marian Clements
Edward Cleland Eaton
Paul Herbert Engle
Sara Pauline Gibson
Arla E. Gould
Leon Carroll Greene
Harley K. Jerome
Margaret Constance Maxwell
Lucille Harriett Norris
Gertrude H. Powers
Madge Elinor Rooks
Norma Eunice Schmitt
Harry Banner Watson

Bachelor of Arts - Business Administration

Charles Edward Allen
Harry Eugene Beese
Charles Mathew Gillis
Alexander Hilton Kiebler
Claude Russell Parker

Arnold Horace Bean
Floyd Alex McKim
Waldo C. Proctor
Francis Joseph Riede
Philip Francis Schiska
George Bacon Scott
Clifford Monroe Wagner

Bachelor of Science - Applied Science

Guy Albert Culbert
Joseph Leonard Foster
Doris Mary Fox
Wayne Noel Headley
Bryson McCulloch
Maurice Leonard Reed
John Franklin Stetler
Willard Gratten Sweeney

Bachelor of Science-Forestry

Ernest John Miller
Earl K. Pennington
Frederick Weber
George Albert Young

Bachelor of Science-Civil Engineering

Clair J. Bartholomew

Bachelor of Science - Home Economics

Ruth Louise Andrus
Beatrice Geraldine Bohm
Ellen Arline Clements
Edith Eleanor Densmore
Margaret Eleanor Longnecker
Helen Louise Mengel
Catherine Campbell Olds
Anna Mathilde Raftshol
Margaret Strong Wolcott

Bachelor of Science - Mechanical Engineering

James Ware Muessig

Doctor of Veterinary Medicine

Herman Dykema

Master of Science

Earl Kenneth VanTassel
Ernest Steren Weisner

Master of Arts

Julia Gertrude King
Jay Lewis Prescott
Yussef Waffa

THE MEETING ADJOURNED AT 12:00

Robert S. Shaw
President

Herman H. Halladay
Secretary