

Minutes of the Meeting of the
State Board of Agriculture
January 23, 1941

Present: Mr. Berkey (Chairman); Messrs. Akers, Brody, Jakway, McPherson, Mrs. Masselink; President Shaw; Treasurer Wilkins; Secretary Hannah.

Absent: Dr. Elliott

The meeting was called to order at 10:15 A.M.

The minutes of the previous meeting were approved.

RESIGNATIONS, LEAVES, AND APPOINTMENTS

Resignations

1. Resignation of Dr. H. G. Petering as Research Assistant in Agricultural Chemistry, effective February 10, 1941. Dr. Petering has accepted a position with the DuPont Company. A salary increase to \$3300 was offered to Dr. Petering by the Board if he should remain with the College.
2. Resignation of Miss Marjorie Fulton as Assistant in Research in Bacteriology, effective December 31, 1940. Miss Fulton has accepted a position in the Wisconsin State Hygiene Laboratory at Madison.

Leaves

3. Leave of absence on half pay from September 1, 1941, to June 30, 1942, for William B. Kimmel, Assistant Professor of Music. Mr. Kimmel plans to complete work for the doctor's degree. He has been on the staff since September 1935.
4. Leave of absence on half pay for one year for J. Hugo Kraemer, Instructor in Forestry, effective July 1, 1941. Mr. Kraemer will complete work for the doctor's degree. He was appointed to the staff in September 1937. It is the understanding that Mr. Kraemer will not return to the College.

Action deferred.

5. Leave of absence without pay from January 20 to September 1, 1941, for Mary S. Handlin, Supervising Teacher and Instructor in Education. Miss Handlin has been called to work on the National Defense program.

Appointments

6. Dr. William Kelly has been appointed as Special Lecturer in Psychiatric Information for Social Workers for spring term 1941 at no remuneration from the College. Dean Emmons recommends that he be paid an honorarium of \$100 for his services on June 1, 1941.
7. Temporary appointment of Mrs. Earl Mosier as Supervising Teacher in Home Economics at Mason and Instructor in Education at a salary of \$250 for the period from January 6 to February 7, 1941. Mrs. Mosier will carry the work of Miss Emma Griesse who is seriously ill. This salary will be paid directly by the State Board of Control for Vocational Education and has been approved by Mr. Fern.
8. Temporary appointment of Mrs. Josephine Cook as Supervising Teacher of Home Economics at Mason and Instructor in Education at a salary of \$110 per month for half-time work for the period from January 10 to June 10, 1941. The State Board of Control for Vocational Education will pay \$85 per month of this salary and the College will pay \$25.
9. Reinstatement of Dr. W. L. Chandler as Assistant Professor and Research Associate in Bacteriology at a salary of \$200 per month for the period from January 1 to June 10, 1941.
10. Continuation of Philip Hawkins as Instructor and Assistant in Parasitology at the same salary of \$150 per month for the period from January 1 to June 30, 1941.
11. Appointment of Victor E. Mastin as a special teacher in Education during the six week summer session at a salary of \$400 for the period from June 24 to August 1, 1941.
12. Appointment of Dr. Albert J. Huggett as special teacher in Education during the six week summer session at a salary of \$400 for the period from June 24 to August 1, 1941. Dr. Huggett is Director of Teacher Training at Chicago Teachers College.
13. Appointment of Dr. Forrest W. Stemple as special teacher in Education during the six week summer session at a salary of \$500 and during the post session at a salary of \$350. Dr. Stemple is Professor of Education at West Virginia University.
14. Appointment of James H. Jenkins as half-time graduate assistant at the W. K. Kellogg Bird Sanctuary, effective January 1, 1941. Mr. Jenkins will replace Donald G. Allen who has resigned.

On motion of Mr. McPherson, seconded by Mr. Brody, it was voted to approve the resignations, leaves and appointments except item 4, on which action has been deferred.

15. Resignation of Mr. Jerrie Rockwell as College Police Officer, effective January 31, 1941. Mr. Rockwell has accepted a position as Chief of the Plant Protection Department for the General American Transportation Company, Chicago.

RESIGNATIONS, LEAVES AND APPOINTMENTS, continued

16. Leave of absence without pay for one year for C. M. Cade, Professor of Civil Engineering, effective February 1, 1941, to January 31, 1942. Professor Cade is a Reserve officer with the rank of Lieutenant Colonel and has been ordered to active duty in the Army.
17. Recommendation from the Graduate Council that George Atchison be given the status of three-quarter time graduate assistant in Chemistry at a salary of \$90 per month for six months beginning January 1, 1941. Mr. Atchison is a half-time graduate assistant at present.
18. Full expenses for Olga Bird to attend a committee meeting on "Citizenship Training for Rural Youth and Adults" in Washington, D. C., on January 29.
19. Report of the President of action authorizing an increase in salary from \$3000 to \$3600 per year for C. L. Cole with a change in title to Associate Professor and Research Associate in Animal Husbandry. This is to become effective on February 1, 1941. Mr. Cole has received an attractive offer from the Montana State College.
20. Leave of absence from February 1, 1941, to January 31, 1942, for P. G. Gray, Instructor in Electrical Engineering, who has been notified to report for Military duty and to leave not later than January 29.
21. Request from Dean Dirks for the services of an additional stenographer because of the increased amount of work required to handle the C.A.A. and the Engineering Defense Training Program.

Leaves

Approval of services of additional stenographer to handle C.A.A.

On motion of Mr. Berkey, seconded by Mr. Jakway, it was voted to approve items 15, 16, 17, 18, 19, 20 and 21.

TRAVEL

1. At the December meeting of the Board Glen Stewart was allowed first-class railway fare only to attend the District 5 meeting of the American Alumni Council in Chicago on January 9-12. Mr. Stewart requests full expenses of \$30.72 be allowed.

Travel

No action.

2. Full expenses for R. J. Baldwin to attend a meeting of Extension Directors from six states in Chicago on January 24. This meeting is being called by the Committee on Extension Organization and Policies.
3. Full expenses for H. C. Moore to examine plantings of sample lots of Michigan certified seed potatoes at Wharton, Texas, from February 8-15. Expenses will be paid by the Michigan Crop Improvement Association.
4. Full expenses for A. J. Bell, H. L. Seaton, and Edna V. Smith to attend a conference of specialists in Chicago on February 13-15. This conference has been arranged by the Federal Extension Service and the Extension Directors of the North Central States.
5. First-class railway fare only for R. G. Hill to attend the North American Wildlife Conference at Memphis, Tennessee, on February 17-20.
6. First-class railway fare only for P. A. Herbert to attend the North American Wildlife Conference at Memphis, Tennessee, on February 17-20.
7. Authorization for M. D. Pirnie to use not to exceed \$25 toward travel expenses to attend the North American Wildlife Conference at Memphis, Tennessee, on February 17-19.
8. Full expenses for J. W. Stack to attend the annual meeting of the American Council of Guidance and Personnel Associations at Atlantic City on February 18-21.
9. Part expenses for Dean Elisabeth Conrad and Miss Mabel Petersen to attend the National Convention of Deans of Women in Atlantic City on February 18-21.
10. First-class railway fare only for Guy Hill to attend the meeting of the American Association of School Administrators in Atlantic City on February 22-27.
11. Maintenance expenses for George Propp and half of the mileage for the College bus, or approximately \$150, for the Junior Livestock Judging Team to compete at the Southwest Fat Stock Show at Fort Worth, Texas, on March 8. The remainder of the expenses will be paid \$84 from the Livestock Show, \$250 from the Block and Bridle Club, and contributions from members of the squad. (The Board recommends an expenditure of not to exceed \$150.00).
12. Mileage on one car for D. Hayworth, C. R. VanDusen, and P. D. Bagwell to appear on the program of the Central States Speech Association to be held in Oklahoma City on April 17-19.
13. Full expenses for H. L. Seaton to attend a meeting of the National Cannery Association in Chicago on January 20-23.
14. Mileage on one car for members of the Art Department to attend the meeting of the College Art Association in Chicago on January 29 to February 1.
15. First-class railway mileage only for L. G. Miller to attend the meeting of the American Association of Heating and Ventilating Engineers in Kansas City on January 27-29.

On motion of Mr. Budy, seconded by Mr. McPherson, it was voted to approve the Travel items except item 1, and including the recommendation in item 11.

MISCELLANEOUS

- Approval of grant from Parke-Davis Co. App. agreement Society of Hting & Vent. Engrs.
- Renewal of agreement with Kellogg Co.
- Acceptance of gift of 75 lantern slides from Wm. Clute
- Salary inc. Lyle Leisenring
- Mr. Millard to be paid \$350 for s.s. teaching
- Approval of retirement of Miss Yakeley
- Also retirement of Mr. Chapman, Miss Ferle, Miss Birdsall, and Mr. Malish
- 1942 Wrestling tournament in vited to hold meeting here.
- Sports writers to be entertained Feb. 19
- College to take out membership in Dept. of Micro paleontology
- Robes to be furnished A Cappella Choir
- Compensation \$14.30 Audrey Waller.
- Nose operation for John Held
- Approval of system of graduate scholarships
- \$5000 added to budget of Chemistry Dept.
- \$5000 to Mr. Wilkins' budget.
- \$10,000 for special contingent.
1. Grant of \$300 from Parke, Davis and Company of Detroit for the Section of Bacteriology to conduct research on the comparative values of disinfectants.
 2. Approval of an agreement with the American Society of Heating and Ventilating Engineers of New York City for cooperative research to determine air friction in duct transitions. The agreement is executed for a period of one year beginning January 1, 1941. There is no money involved.
 3. Renewal of the agreement with the Kellogg Company for the continuation of the research investigations on the nutritive value of dog rations. For services rendered by the College, the Kellogg Company will pay \$208.33 per month for a period not exceeding one year beginning January 1, 1941.
 4. Acceptance of a gift of about 75 lantern slides from William Clute, a graduate of the class of 1886. The slides are pictures taken around the Soo and down the river from the locks.
 5. Recommendation from Mr. Linton that the salary of Lyle Leisenring, Assistant Recorder in the Registrar's Office, be increased from \$1350 to \$1600 per year, effective January 1, 1941.
 6. Recommendation from Mr. Crowe that C. V. Millard be paid \$350 for his services in the Summer Workshop during the six week summer session. According to our scale his salary is \$275. Mr. Millard has been invited to teach at the Purdue Summer Session at a salary of \$450 for six weeks.
 7. The Retirement Committee recommends the retirement of Miss Elida Yakeley, Associate in Historical Research, at a salary of \$1216 per year, effective January 1, 1941. Miss Yakeley was born April 4, 1876, and employed July 1, 1903. Her salary was \$3200.
 8. The Retirement Committee also recommends the retirement of the following persons as of September 1, 1941:

Name	Department	Date of Birth	Date Employed	Salary	Retirement Salary
Charles W. Chapman	Physics	Sept. 10, 1874	Jan. 1, 1907	\$4500	\$1500
Ella Birdsall	Home Ec.	Oct. 4, 1875	Feb. 11, 1926	1500	480
Anna Ferle	Registrar's	Mar. 27, 1875	Oct. 1, 1914	2000	540
Lew Malish	Bldgs. & Gds.	Feb. 7, 1876	Mar. 30, 1925	1320	480
 9. Authorization to invite the 1942 National Collegiate Athletic Association to hold its Wrestling Tournament in the Jenison Field House at an estimated cost of \$1500. Some of this amount will be covered by gate receipts.
 10. Recommendation from the Athletic Council that the sports writers of the state be entertained at a 6:00 o'clock dinner at the Union on Wednesday, February 19.
 11. Recommendation from Dean Huston that the College take out an institutional membership in the Department of Micropaleontology of the Museum of Natural History at a cost of \$100; to be charged \$50 each to the Department of Geology and Geography and to the College Library.
 12. Recommendation from Mr. Emmons that robes be furnished the A Cappella Choir at an estimated cost of \$375-\$400.
 13. Payment of \$14.30 as compensation for time lost by Audrey Waller, Buildings and Grounds employee who was injured while working.
 14. Authorization for a nose operation at a cost of \$50 for John B. Held, a freshman football player who was injured this fall.
 15. Recommendation from the Faculty that a system of graduate scholarships be inaugurated, which involve no stipend but provide for waiver of general, non-resident, and laboratory fees, and require no service to the department concerned. These scholarships are to be open to graduates of institutions of recognized standing who have made very outstanding records as undergraduates. Appointments shall be for one year only and limited to candidates for the Master's degree. Fifteen such scholarships are recommended to be allotted to the Divisions of the College on the basis of the number of graduate students enrolled in the Division.
- Also, that a further group of three graduate scholarships be inaugurated on the same basis for fees and services for the purpose of providing fraternities with services of resident advisers. Three to be provided for 1940-41. The allotment is not to be limited to Divisions.
- On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve the Miscellaneous items.
16. Recommendation from Dean Huston that an amount of \$5000 be added to the budget of the Chemistry Department for 1940-41.
 17. Request from Mr. Wilkins that an amount of \$5000 be added to his budget for 1940-41.
 18. An additional appropriation of \$10,000 is requested for the Special Contingent or Special Board Orders fund.
- On motion of Mr. Akers, seconded by Mr. McPherson, it was voted to approve items 16, 17 and 18.

MISCELLANEOUS, continued

Case of Norman Siegel referred to President

19. Mr. Norman Siegel, his mother and an attorney, Mr. Shapiro of Detroit, appeared before the Board and requested the Board to reconsider the indefinite suspension that had been imposed by the President upon the recommendation of the Dean of Men. Mr. Siegel was a freshman residing in Abbot Hall during the fall term.

On motion of Mr. Berkey, seconded by Mr. Jakway, it was voted to leave this case in the hands of the President for such action as he sees fit to take.

Mr. Shaw's title to be President Emeritus

20. At the special meeting of the Board December 21st, retirement was voted for President Shaw without reference to title or retirement allowance.

On motion of Mr. Akers, seconded by Mr. Jakway, it was voted to give Mr. Shaw the title of President Emeritus at an annual retirement allowance of \$3,000 per year effective July 1, 1941.

Committee to be appointed to review handling of Jenison estate.

21. Mr. Hannah discussed with the Board various matters and requested the appointment of a committee to review the handling and final settlement of the Jenison Estate prior to July 1, 1941.

PRESIDENT'S REPORT

Resignations and Appointments

Resignations

1. Resignation of Kenneth Turnblom as half-time graduate assistant in Economics, effective December 31, 1940. Mr. Turnblom has accepted a position as accountant with a firm in Detroit.

2. Resignation of Donald G. Allen as half-time graduate assistant at the W. K. Kellogg Bird Sanctuary, effective November 30, 1940.

3. Authorization to remove Mrs. Leota Abrams from the payroll during the months of January, February, and March 1941. Mrs. Abrams receives a salary of \$75 per month. She will resume her supervising work in April.

Appointments

4. Appointment of Perry Bowser as Assistant Extension Specialist in Horticulture at a salary of \$125 per month for four months from January 1 to April 30, 1941. Mr. Bowser will work in the Upper Peninsula assistant with Extension work in Home Gardening.

5. Appointment of John D. Johnson as Instructor in the Short Courses at a salary of \$125 per month for the period from January 1 to March 15, 1941.

6. Appointment of Miss Frona Isaman as stenographer in the Boys' and Girls' Club Department at a salary of \$1140 per year, effective January 1, 1941. Miss Isaman will replace Miss Harriet Kilborn (salary \$1140) whose resignation has been accepted.

Approval of arrangements in handling management of Wells Hall during Mr. Taylor's leave.

7. The following arrangements have been approved for the management of Wells Hall during Howard Taylor's leave of absence:

a. Appointment of Dave Trafalet as Resident Manager for a period of one year at a salary of \$100 per month plus maintenance while school is in session and living quarters during the summer recess, effective January 6, 1941.

b. Payment of an additional \$25 per month to C. M. Beachum for the assistance he will give Mr. Trafalet in the food service, effective January 6, 1941, during the absence of Mr. Taylor.

Appointments

8. Appointment of Mrs. A. F. Free as special lecturer in Hotel Administration at a salary of \$500 for the period from January 1 to March 31, 1941. This arrangement was provided for by Board action on July 5, 1940.

9. Continuation of Mrs. Gertrude Drake as Instructor in English at a salary of \$150 per month for three months beginning January 1, 1941. Mrs. Drake will carry the work of Dr. W. L. Blair.

10. Appointment of George Gustafson as under-graduate assistant in Economics at a salary of \$45 per month for three months beginning January 1, 1941. Mr. Gustafson will replace Kenneth Turnblom who has resigned.

Travel

Travel

1. Full expenses of \$19.55 for C. O. Wilkins to confer with the Lincoln National Life Insurance Company and Miss Webb of Muncie, Indiana, on December 19, 1940.

2. Railway coach mileage only for one member of the Economics Department to attend the meeting of the American Accounting Association in Chicago on December 27-30.

3. Full expenses for R. H. Young to remain in New York City to attend the Eastern Intercollegiate schedule meetings on January 10.

4. Full expenses for B. R. Proulx to make a trip to Chicago on January 22 to meet with the secretary of the Chicago Hotel Association to make arrangements for the College to participate in the Midwest Hotel Show on March 3-7.

PRESIDENT'S REPORT, continuedMiscellaneous

Approval Memorandum of understanding with Tenn. Corporation.

1. Approval of a memorandum of understanding with the Tennessee Corporation for the continuation of a study of the effect of manganese sulphate on the yield and quality of crops grown on Michigan muck soils. The Tennessee Corporation will deposit with the College Treasurer the sum of \$300 for this work. The work is to be done during January, February and March of 1941; and in case the study is terminated before the first of April, any portion of the money not used is to be returned to the Tennessee Corporation.
2. Authorization for the payment of \$6.50 to Mark E. Taylor, Buildings and Grounds employee, as compensation for time lost because of an injury he received while working.
3. Authorization for knee operations at a cost of \$150 each for Ted Smolinski who was injured in the Michigan football game, and for William Pitt who was injured in freshman football.
4. Authorization for an appropriation of \$400 for Buildings and Grounds to build additional table tops for use during Farmers' Week.
5. Invitation to the Michigan Press Association to hold its annual meeting at the College and to be guests of the State Board of Agriculture at a banquet on the Friday night of the meeting.

Payment of \$6.50 to M.E. Taylor - injured.

Approval knee operations Smolinski & W. Pitt \$400 for table tops

Mich. Press Association invited to attend banquet

On motion of Mr. Brody, seconded by Mr. Jakway, it was voted to approve the President's Report.

SECRETARY'S ITEMS

Approval of recommendations re: development of muck area near Bath.

1. In connection with the development of the new muck experimental area near Bath, the following recommendations are made. Those requiring financial outlay are to be provided for within the \$5,000.00 already allocated by the Board for the present year. No additional appropriation is required at this time:
 - a. It is necessary to have electric current to operate the pumps to be used in maintaining water at the desired level in the drainage ditches. An agreement is presented for approval with the Consumers Power Company which provides for the spreading of the cost of the installation over a two-year period. Total cost of installation is \$1008.00. It is proposed to spread this over two years at a monthly payment of \$28.00 plus the amount of current used during the month's period.
 - b. It is necessary to have a road into this area and the Secretary has met with the Clinton County Road Commission at a series of meetings and an arrangement has been tentatively agreed upon whereby if the College will pay \$800.00 of the cost of this proposed road, Clinton County will take it over and construct the road at a total cost of \$5800.00 and to maintain it in perpetuity as a County road. This payment of \$800.00 is to be made to the Clinton County Road Commission.
 - c. To provide for a small plot of high land adjacent to the muck area for the construction of such sheds as are necessary, it is desired to purchase two and one-half acres of land from Mr. Thomas Witchell at \$100.00 per acre. An option on this site has been secured from Mr. Witchell.
 - d. In order to provide for a permanent outlet for the drainage from this muck area across land not now owned by the College and into Vermillion Creek, it is proposed to pay Mrs. Floyd Houghton the sum of \$100.00 for a permanent easement over her property for the construction of this ditch. This sum will be necessary to build a bridge over the ditch to permit the Houghtons to cross it in going to and from other sections of their farm.

On motion of Mr. McPherson, seconded by Mr. Jakway, it was voted to approve the above recommendation in Item 1.

No action on proposal from estate of Mr. Goritz

2. Mr. Hudson and Dean Anthony present a proposal from the estate of Mr. Goritz in which they offer to sell 160 acres of land adjacent to the College property at \$200.00 per acre, and offer to lease the property for a seven to ten-year period with a purchase option at this figure.

No action.

Appropriations made for uses of Auditorium and Fairchild Theater.

3. The use of the Auditorium is requested the following dates and for the following purposes for which an appropriation by the Board is required:
 - a. For Farmers' Week. Main Auditorium.
Tuesday, Wednesday and Thursday afternoons and Thursday evening.

Fairchild Theater - Monday, Tuesday, Wednesday, Thursday and Friday morning.

The minimum rates would require a total appropriation of \$100.00 per use for the main Auditorium or a total of \$400.00 and \$50.00 per day for Fairchild Theater, or a total of \$250.00 - grand total of \$650.00.
 - b. The students of the College under the sponsorship of the Speech and Dramatics Department request the use of the Fairchild Theater each Saturday afternoon for the balance of the winter term. It is proposed to put on an all-student half hour radio show to be broadcast from 3:00 o'clock to 3:30 o'clock over WKAR and to be open to all students of the College without admission charge, upon presentation of their student coupon books. These dates would be January 25; February 1, 8, 15, 22; March 1, 8 and 15.

SECRETARY'S ITEMS, continued

3. (Continued)

- c. The District High School Band and Orchestra Festival will be held Saturday, March 15th. The large auditorium is requested for this use. An appropriation for \$100.00 is required for this purpose.
- d. The Michigan State High School Band and Orchestra Festival which has previously been held at Ann Arbor for many years is to be held on our campus April 18 and 19 with approximately 6,000 high school students participating. The auditorium, Fairchild Theater, Music Auditorium, Women's Gymnasium, Union Ballroom and every other large room useful for this purpose will be used during these tournament events. The use of the Auditorium and Theater on each day requires an appropriation of \$300.00 for the use of the Auditorium and an additional \$200.00 to pay for the various arrangements that must be made in other areas.
- e. The regional convention of the Pi Kappa Delta debating fraternity will be held here on March 31st and April 1, with the regional debates on those dates. The Fairchild Theater is requested for this purpose. An appropriation of \$100.00 is required.

Appropriations for uses of Auditorium.

On motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to approve item 3.

British Relief Ball to be held in Auditorium.

4. Dr. Weinburgh, on behalf of the French and Allied Relief Committee, requests the use of the Auditorium for a dance to be held on February 25th for the purpose of raising funds for French and Allied War relief. It is requested that the usual charge of \$350.00 be reduced for this event. (President Shaw, acting for the Board, approved the use of the Auditorium at a rental fee of \$200.00).
5. Mr. Richard Hermann as chairman of the Committee in charge of the Eighth Annual Celebration of the President's Birthday Ball requests the use of the Auditorium for a dancing party on the evening of Thursday, January 30th. It is requested that the usual rental fee of \$350.00 be reduced to not to exceed \$200.00 which are all the funds that are available for hall rental. (President Shaw, acting for the Board, approved the use of the Auditorium at a rental fee of \$200.00).
6. We are faced with a difficult problem in connection with men employed in the maintenance division due to the low wages that we pay in comparison with what is now paid by Lansing industries. It is of the greatest importance that we retain a considerable number of the skilled men. Mr. Davenport requests the immediate consideration of an increase in pay rate for 42 of the 150 full-time employees in his division. He recommends an increase in hourly rate of five cents at this time with further consideration at the time the budget is set for the next year.

President's Birthday ball to be held in Auditorium.

Approval of 5¢ increase for 42 men in maintenance division

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve an increase of five cents an hour for the employees in question.

Communication Mr. Earl Cress re: financing girls' dorm.

7. Communication from Mr. Earl Cress of the Ann Arbor Trust Company relative to the possible financing of an additional girls dormitory.
8. In closing the construction account for the Auditorium, we lack \$1,092.54 of enough money to make final payment to the architects. This is due to deductions that have been made by the PWA. More than this amount is left as final balances in some of the other construction accounts. Mr. Wilkins requests an appropriation by the Board to cover this item.

Appropriation of \$1,092.54 to close construction acct Aud.

On motion of Mr. Akers, seconded by Mr. Berkey, it was voted to approve the appropriation requested in item 8.

Account of \$303.84 charged to E.L. Business men to be cancelled

9. In the fall of 1939 at the request of the East Lansing business men, the College cooperated by furnishing the Christmas decorations for the boulevard between the campus and the business district with the understanding that we were to be paid the cost of this installation when the bill was rendered. They made part settlement only leaving an open account of \$303.84 which we have carried since Christmas of 1939. Mr. Wilkins recommends a cancellation of this charge.

Approval of purchase of new bus.

On motion of Mr. Berkey, seconded by Mrs. Masselink, it was voted to approve Mr. Wilkins' recommendation.

10. The Ford bus No. 55 was purchased in 1937 and has now reached a condition where maintenance costs are excessively high. It is recommended that the Board authorize its replacement with the new bus. There are sufficient funds in the bus accounts to make this possible.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve purchase of a new bus.

Mancelona land to be turned from soils to Forestry for experimental & demonstrational forest planting.

11. In response to a suggestion made at the November meeting, Professor Herbert was requested to investigate the possibilities of establishing an experimental and demonstrational forest planting on the 40 acres of land owned by the College directly north of Mancelona. Professor Herbert reports that the land is ideally situated for this purpose and that the CCC are willing to provide help in making the necessary planting and that the State Highway Department have indicated that they might at some time be interested in establishing a roadside park on a small portion of this area.

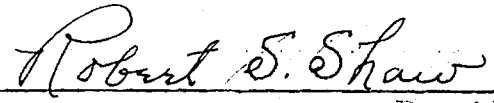
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SECRETARY'S ITEMS, continued

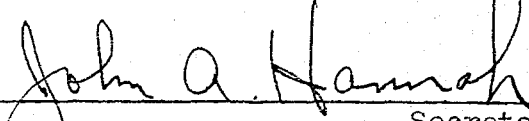
11. (Continued)

On motion of Mr. McPherson, seconded by Mr. Jakway, it was voted to transfer the 40 acres of land at Mancelona now assigned to the Soils Department to the Forestry Department for use as an experimental and demonstrational forest planting.

The meeting adjourned at 3:30 P.M. It was voted to hold the next meeting on Thursday, February 27th.



President



Secretary