

Minutes of the
Meeting of the State Board of Agriculture
September 15, 1932

Present: Messrs. Berkey, Brody, Chairman, Daane, McColl, McPherson, Mrs. Wilson, Superintendent Pearce, President Shaw and Secretary Halladay

Absent: No one

The meeting was called to order at 10 A.M.

The minutes of the previous meeting were approved, having been in the hands of the Board members.

APPOINTMENTS

Appointments

1. Appointment of Mr. Harry H. Kimber as Instructor in History and Political Science for fall term 1932 (September 21st to December 22nd, 1932) to replace Mrs. Hendrick. Salary to be \$200 per month for the three and one half months.
2. Appointment of Miss Esther M. Morris as assistant professor of Education, effective September 1, 1932. Salary paid by the college to be \$1775, plus the \$475 paid by East Lansing School, replacing Mabel Rogers.
3. Appointment of Miss Nellie Holmes as half time graduate assistant in Sociology for 1932-33, replacing Mr. P. H. Pearson whose withdrawal was accepted at the August Board meeting.
4. Reinstatement of Mr. Banzet in the Department of Sociology on three fourths time, at a salary of \$1744, for the year 1932-33.

Club

5. Appointment of Miss Beatrice Boyle as County Agent of Gogebic County, effective September 1, 1932. Salary to be \$600.00 from U.S.D.A., \$1200 from additional cooperative funds, and \$400 from Gogebic County.
 6. Appointment of Miss Ruth Y. Williamson, supervising teacher of Home Economics, with rank of Instructor, at a salary of \$1425 per year, effective September 1, 1932. Williamston will pay \$775, making total salary of \$2200.
 7. Request from Professor Emmons that Mrs. Palm, clerk in the office of Institutional Administration, be placed on the salary payroll instead of the labor payroll at a salary of \$1120, effective September 1, 1932.
 8. Request for appointment of Mr. Clive Rosenbrook as Housing Director for Men, on labor payroll of Institutional Management Department, at \$90.00 per month, effective September 1, 1932.
 9. Appointment of Frank Leahy as assistant football coach for the fall football season at a salary of \$1500. This is in part a replacement of local help which is usually hired. Recommended by the Athletic Council.
- On motion of Mr. Brody, it was voted to approve the above listed nine items.
10. Appointment of Art Haga as freshman basketball coach for the season of 1932-33 at a salary of \$150 for the season.

On motion of Mr. Daane, it was voted to approve the above appointment of Haga.

RESIGNATIONS

Resignations

1. Resignation of Miss Hazel Bradley as County Club Agent of Gogebic County effective August 31, 1932.
2. Resignation of Mrs. C.N. Torrey as clerk in the Liberal Arts Office, effective August 31, 1932.
3. Resignation of Mrs. W.T. Weddell as Secretary to the President, effective August 31, 1932; to be replaced by Miss Laurretta Atkinson, previously in the office of the Dean of Women, at a salary of \$1674, effective September 1, 1932.

On motion of Mr. Berkey, it was voted to accept the above resignations and to approve the appointment of Miss Laurretta Atkinson.

TRAVEL REQUESTS

Travel

1. Mr. G. A. Branaman, Washington, D.C. latter part of September to obtain records on an experimental shipment of cattle to the Government abattoir of Beltsville, Maryland,- all expenses to be paid from regular Experimental Station allotment to Animal Husbandry.
2. Professor Sefing, American Society of Steel Treaters and the American Welding Society, Buffalo, New York, October 3rd to 7th, travel expenses.
3. James Neilson, Washington, D.C. meeting of the Northern Nut Growers' Association, the latter part of September. Railroad and pullman to be paid from special Kellogg Nut Tree Planting Fund.

4. C. H. Mahoney, Ithaca, and Geneva, New York to attend the International Genetics Congress, during week of August 22nd. Railroad and pullman to be paid from regular Experiment Station allotment.

On motion of Mr. Brody, it was voted to approve the above travel requests.

5. Dr. D. T. Ewing to attend the fall meeting of the Electro-Chemical Society to be held in Cleveland, Ohio, September 22nd and 23rd, transportation expenses.

On motion of Mr. McPherson, it was voted to approve the above travel requests.

MISCELLANEOUS

Board in Women's Dorms. to be reduced for Fall Term.

1. Recommendation from Dean Dye that the price of board in the Womens' dormitories be reduced for fall term 1932 to \$57.00 for the term, or \$4.75 a week. Board had previously been \$66.00 a term or \$5.50 a week.

On motion of Mr. Berkey, it was voted to approve the above recommendation.

Comptroller to act as ex-off. member of Ath. Council with vote. Alumni Secre. without vote.

2. Approval of motion made by Athletic Council under date of March 1930 for the appointment of the Comptroller of the College to act as an ex-officio member of the Council with vote, and that the appointment of the Secretary of the Alumni Association be as a member ex-officio without vote, instead of with vote, - same to be retroactive as of July 1, 1932.

On motion of Mr. Berkey, it was voted to approve the above item.

College to defray $\frac{1}{2}$ cost of use of Peoples Church for Grange meeting.

3. Request that the College defray one half the cost of the use of the Peoples Church for four days for the Grange for their meeting to be held here in November. Expense of \$50.00. The East Lansing City Council will defray the other half of the expense.

On motion of Mr. Brody, it was voted to approve the above request.

Last appoint. of Flora Hanning to be made effec. July 15 instead of May 15.

4. Last appointment for Miss Flora Hanning should be made effective July 15, 1932 instead of May 15. (Letter of explanation in files)

On motion of Mrs. Wilson, it was voted to approve the request that Miss Hanning's appointment be effective July 15 instead of May 15.

REPORTS FROM THE PRESIDENT

Travel of Herbert

1. Travel authorization for Professor P. A. Herbert to attend National Tax Association Conference, Columbus, Ohio, September 12th to 16th with railroad and pullman expenses paid.

Dressel

2. Travel authorization for Mr. Karl Dressel to attend the National Shade Tree Convention at Rochester, New York, August 25th, 26th and 27th with railroad and pullman expenses.

Cade

3. Professor Cade, meeting of the Hydraulic Power Committee of the National Electric Light Association in Milwaukee, September 6th to 8th, transportation only.

Trout, 1 wk. leave.

4. Mr. Trout, one week's leave, to assist Mr. McDonald of Flint to gather information in Canada relative to some dairy problem, with understanding that the firm would defray Mr. Trout's expenses.

On motion of Mr. McColl, it was voted to approve the above reports.

Scholarship for student from Brazil to be \$175. instead of \$150.

5. Letter of thanks from the Institute of International Education regarding the scholarship extended by the Board at the August meeting to the student from Brazil. The above-mentioned scholarship for \$150.00 was extended by the Board at the August meeting, but this amount was estimated a little too low and it is requested that \$25.00 be added to this amount from the reserve fund, making it \$175.00.

On motion of Mr. Daane, it was voted to place the above letter on file and to add \$25.00 from the reserve fund to the \$150.00 scholarship making it \$175.00.

\$125. approp. to complete shelves in library.

6. Additional \$125.00 needed to complete installation of shelves in the Library.

On motion of Mr. Brody, it was voted to approve the above item, - amount to be taken from the reserve fund.

Budgets for Kellogg Farm LakeCity Pot. Farm and U.P. approved.

REPORT OF THE FINANCE COMMITTEE

1. The budgets for the Kellogg Farm, the Lake City Potato Experimental Station and the Upper Peninsula Experiment Station were considered by the Finance Committee.

On motion of Mr. McPherson, it was voted that the three budgets as submitted be approved.

Biennial audit to be made by Seidman & Seidman of Grand Rapids.

2. Biennial Audit. Considered by Finance Committee.

On motion of Mr. Daane, it was voted to employ the firm of Seidman & Seidman of Grand Rapids to make the biennial audit of college accounts, to start at the earliest possible date.

ITEMS FROM SECRETARY'S OFFICE

- 1. Report on plans for revamping offices in the Old Armory in order to equip a photographic laboratory for Mr. Laycock.

Plans for re-vamping offices in Old Armory for Mr. Laycock ref. to Pres. & Sec.

On motion of Mr. Brody, it was voted to refer the above matter to the President and Secretary with power to act.

- 2. Resolution that Mr. Sweeney be given full authority relative to alcohol purchases for laboratory use on the campus. Grain alcohol has previously been purchased from the State Administrative Board, which practice has now become inoperative.

Mr. Sweeney given full authority re: alcohol purchases for lab. use on Campus.

On motion of Mr. Daane, it was voted to approve the above resolution.

- 3. Letter from the Detroit Trust Company suggesting that the depreciation reserve account, amount of \$6,037.50, be invested in Detroit Trust Company Certificates of Deposit at the current certificate of deposit rate.

Deprec. reserve acct. to be invest. in Certificates of Dep.

On motion of Mr. Daane, it was voted to approve the above item.

- 4. Bids were submitted as follows on the alterations to the Dairy Building:

Christman Co.	\$11,245.00
Spence Co.	12,776.00
Reniger Co.	12,964.00
Trier Co.	13,195.00
Hagamier	13,398.00
Hudson-Coons	14,149.00

Bids submitted on alterations to Dairy Bldg.

Bid let to Christman.

On motion of Mr. McColl, it was voted to let the general contract bid to Christman Company of Lansing for \$11,245.00 and the contract was signed by the President and the Secretary.

Bldg. & Gds. Dept. to carry out Eng. Contract on alt. to Dairy Bldg.

On motion of Mr. Brody, it was voted to have the Buildings & Grounds Department carry out the Engineering Contract on the alterations to the Dairy Building.

ADDITIONAL MISCELLANEOUS

- 1. Special Commission on Inquiry into Governmental Costs to meet with the State Board of Agriculture.

Special Commission on Inquiry into Governmental Costs to meet with St. Bd. of Agriculture

On motion of Mr. McPherson, it was voted that the President be authorized to invite the Special Commission on Inquiry into Governmental Costs to meet with the State Board of Agriculture at the College.

- 2. Establishment of a Committee on Investigation by the Board.

Committee on Investigation established by the Board.

On motion of Mr. Brody, it was voted to adopt the following recommendation as offered by Mr. Brody and seconded by Mr. McColl relative to the establishment of a Committee of Investigation:

WHEREAS, a petition has been filed with the Circuit Court of Ingham County for Grand Jury Investigation of certain activities and relationships of the College, including the conduct of two members of the Board of Agriculture, the Secretary, and certain members of the faculty; and

WHEREAS, regardless of the decision of the Court or the final outcome of the matter, it is the duty, desire and purpose of the State Board of Agriculture to itself ascertain all facts concerning these charges and to promptly take any action their findings may warrant;

BE IT RESOLVED, that a committee, consisting of the President and members of the Board other than those named in the petition, be instructed to promptly and thoroughly investigate all of the charges made in the above-mentioned petition and report the findings of the committee together with recommendations to the Board of Agriculture.

BE IT FURTHER RESOLVED, that the committee be instructed to report to a special meeting of the Board of Agriculture within thirty days.

The meeting adjourned at 12:30 P.M.

R. S. Shaw

 President

H. H. Halladay

 Secretary