

MINUTES OF THE MEETING  
of the  
MICHIGAN STATE UNIVERSITY  
BOARD OF TRUSTEES  
July 26-27, 1984

President Mackey called the meeting to order in the Lincoln Room of the Kellogg Center at 4:29 a p.m. on Thursday, July 26.

Present: Trustees Dade, Fletcher, Lick, Martin (4:55 p.m.), Reed, Sawyer and Wilson; President Mackey, Provost Winder, Vice Presidents Breslin, Cantlon, Dickinson, Schonbein, Stewart and Turner; Acting Vice President and Secretary Wilkinson, General Counsel Carr, former Vice President Thompson, Faculty Liaison Group, Student Liaison Group, Dr. Robert Lockhart, Director of Planning and Budgets, and Dr. James Potchen, Chairperson of Radiology.

Absent: Trustee Crim.

1. Approval of Proposed Agenda

Trustee Sawyer moved approval of the proposal agenda, seconded by Trustee Wilson. Approved by a vote of 6 to 0.

2. Approval of the Minutes of June 7-8, 1984

Trustee Lick moved approval of the June 7-8, 1984, Minutes. Trustee Fletcher requested that the June 7-8, 1984, Minutes be amended to show that he questioned why the action taken in the April 6, 1984, Executive Session relating to authority to settle litigation was not part of the regular Minutes of the Board. The Minutes were approved as amended by a vote of 6 to 0.

3. Presidential Search Committee Report

Trustee Dade, Chairperson of the Presidential Search Committee, distributed a report and answered questions pertaining to this report (copy on file in the Secretary's Office).

4. Public Comments

Peter Taylor, student in James Madison College, expressed his views on the level of tuition rates (copy of his presentation is on file in the Secretary's Office).

5. Information and Discussion Items

A. NMR: Revised Proposal

Vice President Schonbein and Dr. Potchen, Chairperson of Radiology, made a presentation on the NMR Revised Proposal.

B. Rights and Responsibilities Documents

Provost Winder, Vice Presidents Cantlon and Turner, and General Counsel Carr reviewed the rights and responsibilities documents:

- . The Rights and Responsibilities of the Faculty of Michigan State University (FRR)
- . Graduate Students Rights and Responsibilities at Michigan State University (GRR)
- . Academic Freedom for Students at Michigan State University (AFR)

7. Budget and Financial Matters

President Mackey called upon Dr. Robert Lockhart to summarize the 1984-85 budget guidelines. Dr. Lockhart stated that while the recommended budget guidelines were distributed with the agenda, the Administration was now presenting an alternate plan. This plan was developed following a meeting on July 25 of University representatives with Mr. Robert Naftaly, Director of the State Department of Management and Budget, and his staff. The purpose of this meeting was to discuss the University Administration's 1984-85 budget recommendations and its proposal to raise resident, undergraduate tuition rates. During the meeting, the forward funding concept was discussed and Mr. Naftaly stated that the continuation of the forward funding authority in 1984-85 was based on the implied understanding that MSU would use the full forward funding of \$15.5 million authorized in the appropriation from the State for fiscal 1984-85. Mr. Naftaly stated that MSU could rely on the continuation of the forward funding authority indefinitely.

In light of this strong assurance from the Executive Branch, the shared commitment to maintain the quality of academic programs at MSU, and the shared concern to contain costs to the student, the Administration presented this alternative plan which uses the full forward funding authority in lieu of an increase in resident, undergraduate tuition (copy of alternative budget proposal is on file in the Secretary's Office).

Dr. Lockhart summarized the proposed 1984-85 General Fund budget as follows: The proposal is based upon estimated funds available of \$255,962,834, which includes

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7. Budget and Financial Matters, cont.

revenues from State appropriations of \$151,906,696 and student fees estimated at \$83.5 million. The estimated revenues include the full forward funding authority of \$15,544,736. The proposed expenditure increase include approximately \$11.4 million for compensation adjustments, program allocations of \$2,850,000, and a special allocation to the College of Engineering of \$1,440,000. The adjusted expenditure base totals \$266,536,972. This base will be reduced by permanent base budget reductions of 1.5% in the academic areas and 2.5% in the nonacademic areas plus cash management adjustments as required to reduce the expenditure base to the funds available, presenting a balanced budget for the fiscal year.

Following the above presentation, Trustee Sawyer shared with the Board a letter dated July 26, 1984, that she had received from Mr. Naftaly in which he stated that he welcomed the opportunity to discuss MSU's fiscal situation in greater detail with members of the Board of Trustees and other representatives of the University (copy on file in the Secretary's Office).

The Trustees then discussed the alternative proposal in depth, including the risk of using the full forward funding authority. The Trustees also discussed student access to the University and the need to maintain the commitment to academic quality. Several Trustees recommended that an approach be developed to continue to review the needs of the University and to communicate this information to representatives of both the Executive Branch and the Legislative Branch of the State Government. It was agreed that this matter would be further discussed by the Board of Trustees at its action session on Friday, July 27.

President Mackey then called upon Professor John Henderson, representing the University Committee on Faculty Affairs. Dr. Henderson indicated that a letter sent to Provost Winder outlining the recommendations of the University Committee on Faculty Affairs was included with the proposed budget guidelines distributed to the Trustees. He stated that the Committee was in considerable agreement with the administration's budget proposal; however, the Committee recommends a 7% faculty salary adjustment rather than the 5% included in the administration's proposal.

The Board recessed at 6:17 p.m. for dinner, followed by an Executive Session.

The Board reconvened at 8:10 p.m., July 27, 1984, for its action session in the Board Room, Administration Building.

Trustee Lick arrived at 8:29 a.m.

Absent: Trustee Crim.

9. A. PERSONNEL ACTIONSAppointments

1. Eugene Corporon, Professor, Music, with tenure, at a salary of \$38,000 per year on an AY basis, effective September 1, 1984.
2. L. Dwight Schwartz, Professor, Animal Health Diagnostic Laboratory; Pathology; Cooperative Extension Service, with tenure, at a salary of \$55,000 per year on an AN basis, effective August 1, 1984.
3. John B. Tasker, Professor, Pathology, and Dean, College of Veterinary Medicine, with tenure, at a salary of \$85,000 per year on an AN basis, effective October 1, 1984.

Transfers and Changes in Assignment

1. Approved an additional title of Acting Dean, Lifelong Education Programs, with a salary increase from \$64,250 to \$67,550 per year on an AN basis, for Judith Lanier, Professor, Teacher Education; Dean, College of Education, effective August 1, 1984.

Approved by a vote of 5 to 1 on motion by Trustee Sawyer, seconded by Trustee Dade. Trustee Fletcher voted No.

9. B. GIFT, GRANT AND CONTRACT REPORT

Gifts and grants totaled: \$10,134,625.

RESOLVED that the above be approved.

Approved by a vote of 7 to 0 on motion by Trustee Reed, seconded by Trustee Martin.

Personnel  
Actions

Appointments

Transfers and  
Changes in  
Assignment

## 9. C. BIDS AND CONTRACT AWARDS

July 26-27, 1984

(1) University Village Window Replacement

The following bids were received on June 21, 1984, for Replacement of Windows in University Village Apartments. This project provides for replacing the existing deteriorated single glazed windows with new double glazed aluminum windows. The installation of new windows will reduce energy consumption and increase occupant comfort. Additionally, the new windows are fabricated with a thermal break between the exterior and interior components which eliminates condensation on the interior window face.

Approved  
University  
Village  
Window  
Replacement

<u>Contractor</u>	<u>Base Bid</u>
Acorn Building Components, Inc.	\$239,000
Sullivan Ind., Inc.	272,000
Metal Building Specialties, Inc.	277,996

Notification and/or plans and specifications were sent to the offices of Builders Exchange and Dodge Reports in Lansing. The following minority organizations were also notified: Inner City Business Improvement Forum, Michigan Minority Business Council, Association of Minority Contractors, and the Greater Lansing Minority Association. Acorn Building Components, Inc., the low bidder, is a Women Business Enterprise. No minority owned businesses submitted bids.

Due to the specialized nature of this project, it was determined that there were no subcontracting opportunities.

It is recommended that a contract in the amount of \$239,000 be awarded to Acorn Building Components, Inc., of Detroit, Michigan, and that the following budget be established:

Contractor - Acorn Building Components, Inc.	\$239,000
Design, Coordination and Inspection	13,950
Contingency	23,050
Total	<u>\$276,000</u>

This project was estimated by the Housing and Food Services Division at \$350,000 in April 1984.

Funding for this project will be from the Auxiliary Activities Fund.

RESOLVED that the above contract be awarded and project budget be established as recommended.

Approved by a vote of 7 to 0 on motion by Trustee Sawyer, seconded by Trustee Reed.

(2) Union Building Window Replacement

The following bids were received on July 11, 1984, for Replacement of Windows in the Union Building. This project provides for replacing the existing deteriorated single glazed windows with new double glazed aluminum windows. The installation of new windows will reduce energy consumption. Additionally, the new windows are fabricated with a thermal break between the exterior and interior components which eliminates condensation on the interior window face.

Approved  
Union  
Building  
Window  
Replacement

<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate 1</u>	<u>Alternate 2</u>
Pontiac Glass, Inc.	\$263,800	\$14,200	\$144,000
Architectural Building Products, Inc.	332,552	9,495	105,090
Metal Building Specialties Co.	340,221	8,731	146,458
Koerts Glass & Paint Co., Inc.	396,399	19,950	174,000

Alternate 1 is an add for furnishing aluminum replacement sills. Alternate 2 is an add for encasing the window frames, sills, and trim in Corian.

Ralph Calder & Associates, Inc., the professional services contractor, estimated the construction cost at \$300,000 in April 1984.

Notification and/or plans and specifications were sent to the offices of Construction Association of Michigan in Detroit, Builders Exchange in Lansing, Kalamazoo and Grand Rapids, and Dodge Reports in Detroit, Kalamazoo, Grand Rapids, Flint, and Lansing. The following minority organizations were also notified: Inner City Business Improvement Forum, Michigan Minority Business Council, and the Association of Minority Contractors. No minority or women owned businesses submitted bids.

Due to the specialized nature of this project, it was determined that there were no subcontracting opportunities.

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(2) Union Building Window Replacement, cont.

It is recommended that a contract in the amount of the Base Bid of \$263,800 be awarded to Pontiac Glass, Inc., of Pontiac, Michigan. It is also recommended that the following budget be established:

Contractor - Pontiac Glass, Inc.	\$263,800
Ralph Calder & Associates, Inc.	27,000
Physical Plant Construction Inspection	5,300
Interior Window Finishes	40,900
Contingency	<u>13,000</u>
Total	\$350,000

Funding for this project will be from the Auxiliary Activities Fund.

RESOLVED that the above contract be awarded and project budget be established as recommended.

Approved by a vote of 7 to 0 on motion by Trustee Wilson, seconded by Trustee Sawyer.

(3) Parking Improvements South of Pesticide Research Center

The following bids were received on July 12, 1984, for Parking Improvements South of the Pesticide Research Center. When completed this parking lot will provide 115 additional parking spaces in the vicinity of the Plant Biology Addition and the Pesticide Research Center. Also included is a new entrance door in the Pesticide Research Center to provide access to the parking lot.

<u>Contractor</u>	<u>Base Bid</u>
Capitol Excavating & Paving Co.	\$ 97,786
Cadwell Brothers Construction Co.	109,600
Eastlund Concrete Construction, Inc.	114,600
Brown Brothers, Inc.	123,000
Thompson-McCuly Co. & Subsidiaries	139,400

Notification and/or plans and specifications were sent to the offices of Builders Exchange and Dodge Reports in Lansing. The following minority organizations were also notified: Inner-City Business Improvement Forum, Michigan Minority Business Council, Association of Minority Contractors, and the Greater Lansing Minority Association. No minority or women owned businesses submitted bids.

The subcontracting goals for this project are five percent Minority Business Enterprises (MBE) and five percent Women Business Enterprises (WBE). The low bidder has certified that it will comply with the requirements. The MBE and WBE subcontracts will total approximately \$9,800.

It is recommended that a contract in the amount of \$97,786 be awarded to Capitol Excavating & Paving Co. of Mason, Michigan, and that the following budget be established:

Contractor - Capitol Excavating & Paving Co.	\$ 97,786
Pesticide Research Center Alterations	12,500
Plant and Soil Sciences Storm Sewer Revisions	14,500
Temporary Parking Lot	8,000
Campus Park & Planning Site Work and Design	29,560
Physical Plant - Engineering Services	3,200
Contingency	<u>14,454</u>
Total	\$180,000

This project, excluding the storm sewer and temporary parking work, was estimated at \$150,000 by the Division of Campus Park and Planning in June 1984.

Funding for this project will be financed as part of the external borrowing for the Plant Research Laboratory addition as approved by the Board of Trustees at its June 7-8, 1984, meeting.

RESOLVED that the above contract be awarded and project budget be established as recommended.

Approved by a vote of 7 to 0 on motion by Trustee Reed, seconded by Trustee Martin.

Approved  
Parking  
Improvements  
South of  
Pesticide  
Research  
Center

(3a) Rights and Responsibilities Documents

Distributed with the agenda are the following Rights and Responsibilities Documents:

- . Rights and Responsibilities of the Faculty of Michigan State University (FRR)
- . Graduate Students Rights and Responsibilities at Michigan State University (GRR)
- . Academic Freedom for Students at Michigan State University (AFR)

RESOLVED that the above documents be approved  
by the Board of Trustees.

Approved by a vote of 7 to 0 on motion by Trustee Martin, seconded by Trustee Wilson.

It was agreed that if subsequent actions are taken by the Board of Trustees relating to the Board of Trustees Policy Manual and Board of Trustees Bylaws, that these actions take precedence over the Rights and Responsibilities Documents. (Copy of Rights and Responsibilities Documents on file in the Secretary's Office.)

(3b) Bylaws for Academic Governance

With the approval by the Board of Trustees of the Academic Freedom for Students at Michigan State University (AFR) (see above), it is recommended that the Bylaws for Academic Governance be revised to add Sections 6.3. and 6.4. as approved by the Academic Senate.

## 6.3. University Academic Integrity Review Board

- 6.3.1. The composition and jurisdiction of this body are set forth in Academic Freedom for Students at Michigan State University.
- 6.3.2. Faculty members of the University Academic Integrity Review Board shall be appointed by the President from a list of nominees of twice the number of positions to be filled supplied by the faculty of the University Committee on Academic Governance.
- 6.3.3. The term of office of faculty members to the University Academic Integrity Review Board shall be three years. Provisions shall be made to stagger appointments to assure continuity. Terms of office begin September 1. No member shall serve more than two consecutive terms.
- 6.3.4. No faculty members of Academic Council or any committee appointed or nominated by Academic Council or Faculty Council shall be eligible to serve concurrently on the University Academic Integrity Review Board.

## 6.4. University Student Appeals Board

- 6.4.1. The composition and jurisdiction of this body are set forth in Academic Freedom for Students at Michigan State University.
- 6.4.2. Faculty members of the University Student Appeals Board shall be appointed by the President from a list of nominees of twice the number of positions to be filled supplied by the faculty of the University Committee on Academic Governance.
- 6.4.3. The term of office of faculty members to the University Student Appeals Board shall be three years. Provisions shall be made to stagger appointments to assure continuity. Terms of office shall begin September 1. No member shall serve more than two consecutive terms.
- 6.4.4. No faculty members of Academic Council or any committee appointed or nominated by Academic Council or Faculty Council shall be eligible to serve concurrently on the University Student Appeals Board.

RESOLVED that the above recommendation be approved.

Approved by a vote of 7 to 0 on motion by Trustee Sawyer, seconded by Trustee Lick.

Approved  
Rights and  
Responsibilities  
Documents:

Approved  
Revision of  
Bylaws for  
Academic  
Governance

(4) Establishment of the Biotechnology Research Center

The Michigan State University Budget Request for 1984-85, as approved by the Board of Trustees on October 13-14, 1983, included a Program Revision Request to establish a Biotechnology Research Center. The appropriation bill approved by the Michigan Legislature for 1984-85 includes funds for this purpose.

The proposed Biotechnology Research Center would facilitate and advance faculty research in this vital area. Colleges involved would be Agriculture and Natural Resources, Engineering, Human Medicine, Natural Science, Osteopathic Medicine, and Veterinary Medicine.

It is proposed that a Biotechnology Research Center be established at Michigan State University. The purpose of the Center would be to stimulate and augment promising research in a broad spectrum of biotechnology including genetic modification of plant and animal cells; cloning, transfer and regulation of genes pertinent to biotechnology; bioprocessing engineering; and design of macromolecules, their synthesis and mode of action. The mechanisms for stimulating research would be such actions as to increase the faculty's potential for greater research productivity by releasing the faculty from other duties for a time, by providing summer salaries--particularly for young faculty--and by providing support for postdoctoral fellows. The Center would sponsor a variety of events to promote communication among MSU research scientists doing work related to biotechnology.

The Center would have a part-time Director selected from researchers already on our faculty. The duties of the Director would include administration of the funds provided by the State of Michigan and coordination of activities of the Center with the biotechnology efforts of the Agricultural Experiment Station. The Director would receive research facilitation proposals from faculty or departments and with the assistance of a Scientific Advisory Committee would award grants based at least in part on the ability of the funds to augment timely research productivity of faculty. Promising new research ideas that may lead to major external funding should be particularly encouraged.

The Center would also have a Policy Board made up of the Deans of the Colleges of Agriculture and Natural Resources, Engineering, Human Medicine, Natural Science, Osteopathic Medicine, and Veterinary Medicine. The function of the Policy Board would be to set general policy for operation of the Center and for the utilization of funds by the Director. The Dean of the College of Natural Science would be the lead Dean for the Center.

It is recommended that the Board of Trustees establish this Center.

RESOLVED that the Board of Trustees approves establishment of the Biotechnology Research Center effective July 1, 1984.

Approved by a vote of 7 to 0 on motion by Trustee Reed, seconded by Trustee Martin.

(4) NMR: Revised Proposal

Distributed with the agenda is information relating to the NMR Facility. It is recommended that the administration be authorized to enter into appropriate arrangements with the General Electric Company for construction of a turn-key facility to house the NMR scanning equipment and to provide the NMR equipment at a contract price of \$2.2 million; that financial arrangements currently being completed by the administration for the sale of ten-year variable rate bonds (put bonds) be amended to provide additional financing in the amount of \$2 million for this project; and that if a Certificate of Need for this project is received by the University, the prior authorization to provide an additional \$476,000 through the issuance of an internal loan be continued as recommended (copy on file in the Secretary's Office).

RESOLVED that the above recommendation be approved.

Approved by a vote of 7 to 0 on motion by Trustee Sawyer, seconded by Trustee Lick.

9. D. OTHER ITEMS FOR ACTION(1) 1984-85 Budget Guidelines

Alternative 1984-85 budget guidelines were distributed during the meeting and contained recommendations for tuition and fee adjustments, budget and salary guidelines, graduate and undergraduate stipends and student employee

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Approved  
Establishment  
of the  
Biotechnology  
Research Center  
Effective  
July 1, 1984

Approved  
Nuclear  
Magnetic  
Resonance  
Revised  
Proposal

Approved  
1984-85 Budget  
Guidelines

9. D. OTHER ITEMS FOR ACTION, cont.

July 26-27, 1984

(4) 1984-85 Budget Guidelines, cont.

wage adjustments as well as the Agricultural Experiment Station, Cooperative Extension Service, and Intercollegiate Athletics Program budgets.

RESOLVED that the tuition and fee schedules be approved as recommended effective with the fall term 1984 and that the development of the 1984-85 budgets, including salary and wage adjustments, proceed as recommended in the alternative budget proposal with final action thereon at the October meeting of the Board. (A copy of the alternative 1984-85 budget guidelines on file in the Secretary's Office.)

Approved by a vote of 6 to 1 on motion by Trustee Sawyer, seconded by Trustee Lick. Trustee Martin voted No.

(5) Establishment of Ad Hoc Committee

Trustee Sawyer moved that the Board of Trustees authorize establishment of an Ad Hoc Board Committee to review the long-term needs of the University and ways to communicate these needs effectively. The Committee should present a report to the Board at its next regular meeting. Seconded by Trustee Reed. Trustee Reed included in his support of the motion that the Chairperson designate the members of the Committee. Approved by a vote of 7 to 0.

Approved  
Establishment  
of Ad Hoc  
Committee to  
Review Long-  
Term Needs of  
the University

10. REPORTS TO THE BOARDA. President's Report

President Mackey expressed his appreciation to former Vice President Thompson for outstanding service to Michigan State University and wished him well in his new assignment at the University of Alabama at Huntsville.

The Board of Trustees also expressed their appreciation to former Vice President Thompson, and wished him well in his new assignment.

Adjourned at 9:12 a.m.

*Cecil Mackey*  
\_\_\_\_\_  
President

*Roger Wilkinson*  
\_\_\_\_\_  
Secretary