

MINUTES OF THE MEETING  
of the  
STATE BOARD OF AGRICULTURE  
October 21, 1948

Present: Mr. Brody (Chairman); Messrs. Akers, Armstrong, More, Mueller; Miss Jones; President Hannah; Treasurer May; and Secretary McDonel.

Absent: Dr. Thurston.

The meeting was called to order at 10:10 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Leaves

1. Leave of absence without pay for Ralph M. Williams, Assistant Professor of Business Administration, from September 16 to December 31, 1948. Mr. Williams has been on leave without pay since June 16, 1948, to complete his M.B.A.

Appointments

1. Appointment of Don B. Feather as Instructor in Effective Living at a salary of \$3700 per year, effective September 16, 1948, to replace H. B. Pepinsky who has resigned.
2. Appointment of Francis E. Barnhart as Instructor, two-thirds time in Written and Spoken English and one-third time in Speech, Dramatics, and Radio Education, at a salary of \$3600 per year, effective September 16, 1948. Mr. Barnhart will replace George Batka.
3. Appointment of Carol Marshall as Instructor in Physical Education, Health and Recreation for Women at a salary of \$2300 for the period from September 16, 1948, to June 15, 1949. Miss Marshall will replace Ann Kuehl during her leave.
4. Reappointment of Norman R. Sedlander as Instructor in Engineering Drawing at a salary of \$3000 per year, effective for one year only beginning September 1, 1948.
5. Appointment of Charles L. Gilly as Assistant Professor of Botany and Plant Pathology at a salary of \$4800 per year, effective September 1, 1948. This is a new position.
6. Appointment of Morton Malter as Assistant Professor of Education at a salary of \$5000 per year, effective September 21, 1948. This is a new position.
7. Reappointment of Fred Killeen as Manager of the Music Department at a salary of \$225 per month, effective September 1, 1948, for as long as necessary.
8. Reappointment of Doo Sun Yoon as Instructor in Music at the same salary of \$500 per year, and the reappointment of Mrs. Kyung Shyn Song Yoon as Instructor in Music at a salary of \$2800 per year, effective September 1, 1948. These appointments are on a temporary basis but are to be continued for an indefinite period.
9. Appointment of Donald P. Wallach as Assistant (Research) in Physiology and Pharmacology at a salary of \$100 per month, effective from September 16, 1948 to June 15, 1949, and paid from Cerophyl Fund 21-2702.
10. Appointment of the following part-time Assistants in Foreign Languages at the salaries indicated, effective September 16, 1948, for as long as necessary:
  - a. Joseph J. Groth as \$75 per month
  - b. Ahmed H. El-Dardiry at \$75 per month
  - c. Julia N. Isch at \$150 per month
  - d. Manuel Diez-Guttierrez at \$160 per month
  - e. Hugo King at \$160 per month
  - f. Mrs. Amparo Ruiz Peckinpaugh at \$160 per month
  - g. Mrs. Dorothy S. Sachse at \$150 per month
  - h. Mrs. Bertha Bohnstedt at \$100 per month
  - i. Mrs. Marguerite M. Miller at \$175 per month
  - j. Haygouhi S. Keshishian at \$150 per month

Travel

Travel

1. Full expenses for B. H. Grigsby to go to New Brunswick, New Jersey, on September 21-23, to observe results of crab grass sprays applied in cooperation with the New Jersey Experiment Station; paid from Standard Oil funds
2. Full expenses for L. W. Scott and E. G. Foster to visit the Terrace Plaze Hotel in Cincinnati, Ohio, for suggestions on room layout, furnishings, and kitchen design.
3. Full expenses for C. M. Hansen to go to LaPorte, Indiana, during the first or second week of October, to carry on experimental work with FROSTGUARD UNITS.

PRESIDENT'S REPORT, continuedTravel, continued

Travel

4. Full expenses for C. H. Hansen to go to Milwaukee, Wisconsin, during the first or second week of October, to test the adaptation of the FROSTGUARD machine to the protection of flowers against frost damage.
5. Full expenses for C. M. Hardin to meet with the Agricultural Committee of the National Planning Association in Chicago on October 1.
6. Full expenses for G. M. Trout to attend funeral services for R. B. Stoltz of Ohio State University in Columbus, Ohio, on October 5.
7. Full expenses for R. W. Luecke to attend a conference on evaluating the nutritive properties of soybeans in Peoria, Illinois, on October 7-9; paid from Experiment Station funds.
8. Full expenses for Tom King to attend an alumni meeting in connection with the football game with Notre Dame in South Bend, Indiana, on October 8 and 9.
9. Full expenses for George Angell to attend the centennial at the University of Wisconsin and to participate in the conference on higher education in Madison, Wisconsin, on October 8-10.
10. Full expenses for E. J. Benne to attend the meeting of the Association of Official Agricultural Chemists in Washington, D. C., on October 9-15.
11. Full expenses for Alice Thorpe to attend the Housing Conference in Lafayette, Indiana, on October 17-19; paid from Experiment Station funds.
12. Full expenses for W. H. Combs to attend the observance of the 75th anniversary of the Ohio State University in Columbus on October 13-16.
13. Full expenses for Ruth Clayton to attend a meeting of College Teachers of Textiles and Clothing in Chicago on October 13-17.
14. Full expenses for Frank Thorp, Jr. to attend the Technical Committee meeting of the North-central Experiment Station Region in Chicago on October 15; paid from Experiment Station funds.

Change effective dates  
resignations:Norman Smith  
Va McNicholasMiscellaneous

1. Change in the effective date of the resignation of Norman Smith, Assistant Professor (Extension) of Farm Management, from September 15 to September 30, 1948.
2. Change in the effective date of the resignation of Virginia McNicholas, Instructor in Written and Spoken English, from July 31, 1948 to August 31, 1948.
3. Change in the effective date of the change in status for Jane Werden, Instructor in Textiles, Clothing and Related Arts, from September 1 to September 20, 1948
4. Approved an arrangement whereby the Federal Bureau of Human Nutrition is to pay the salary of Mrs. Verda Elliott, Technician in Textiles, Clothing and Related Arts, from September 20, 1948 to June 30, 1949 and she is to be taken off the College payroll for this period.
5. Change in the effective date of the appointment of Rachel F. Bethea as Instructor (Research) in Bacteriology and Public Health from September 15 to October 1, 1948.
6. Payment of the following amounts to employees because of injuries while working:
  - a. \$23.32 to Jesse McGowan, Carpenter Shop
  - b. \$57.64 to Arthur D. Look, Service Garage
  - c. \$10.08 to Basil Sweetland, Carpenter Shop
  - d. \$92.80 to George Hannah, Carpenter Shop
  - e. \$255.20 to Omer P. Hewes, Power Plant
7. Authorized the construction of a booth in the basement of the library to be used by blind students both for listening to transcriptions and for the making of transcriptions. The estimated cost is \$350, and is to be charged to Alterations and Improvements 1948-49.
8. Approved repairs to the Southworth barn totaling \$1,620, and major fencing items in connection with the cleaning up of the new properties along Hagadorn, Cavanaugh and Collins Roads totaling \$750; to be charged to Alterations and Improvements 1948-49.
9. Authorized the raising of the grade of 30 manholes on the campus at an estimated cost of \$500; the work to be charged to Delayed M & R funds.
10. Approved a recommendation that the Christman Company be given the site improvement work about the Union Building at an estimated cost of \$28,964, which includes a fixed fee of \$2,000.

Fed. Bureau  
Human Nutri.  
to pay salary  
Verda Elliott  
Sept. 20 '48  
to June 30 '49  
Change effective  
date appt.  
Rachel BetheaPayments to  
employees  
because of  
injuriesBooth to be  
constructed  
in Library  
for blind  
students.  
\$1620 app.  
repairs South  
worth barn,  
& \$750 for  
cleaning up  
new properties  
Site work  
around Union  
to Christman

Resignations

NEW BUSINESSRESIGNATIONS

1. Resignation of Henry W. Candler as Resident Auditor, effective October 7, 1948. Mr. Candler was employed on a temporary basis and is being released at this time because our building projects are completed.

NEW BUSINESS, continuedResignations, continued

## Resignations

2. Resignation of James W. Birney as Manager of Concessions, effective October 31, 1948, to get into a more desirable type of employment.
3. Resignation of Kelvin K. Kiebler as Assistant in the Registrar's Office, effective September 30, 1948, to enter the School of Foreign Service at Columbia University.
4. Resignation of Joseph K. Goundie, Jr., as Assistant Director of Alumni Relations, effective December 31, 1948, to return to his home community because of the death of his father.
5. Resignation of Helen S. Kranish as Clinic Nurse at the Health Service, effective October 31, 1948. Mrs. Kranish will work part-time on the labor payroll.
6. Resignation of William Nash Hart as Instructor (Research) in Agricultural Engineering, effective September 30, 1948. Mr. Hart was employed on a temporary basis.
7. Resignation of Mrs. Molly Daugherty as temporary Instructor in Written and Spoken English, effective October 31, 1948, because of home responsibilities.
8. Resignation of Curnel S. Hampton as Assistant Professor of Speech, Dramatics, and Radio Education, effective September 30, 1948, to accept a commission in the Army.
9. Resignation of William H. Dawe as Instructor in Mathematics, effective December 31, 1948, because he is unable to find suitable housing.
10. Resignation of Ira Polley as Assistant Professor of History and Political Science, effective August 31, 1948, to accept a position with the National Labor Relations Board.

Leaves

## Leaves

1. Leave of absence with half pay for one year for Katherine Mary Hart, Supervisor of the Union Food Service and Associate Professor of Institution Administration, effective January 1, 1949. Miss Hart will study at the University of Wisconsin during this period.
2. Leave of absence with full pay for Stanley Johnston, Research Professor of Horticulture, from January 16 to April 15, 1949, to study horticultural operations in the United States. Mr. Johnston was granted leave for six months a year ago but returned to his duties at the end of three months.
3. Leave of absence with full pay for Emmett L. Raven, County Agricultural Agent in Huron County, from October 10 to December 9, 1948, for health reasons.
4. Leave of absence without pay for Vernon B. Bowen, Instructor in Journalism, from October 1 to December 31, 1948, to study for a master's degree at the University of Missouri.
5. Leave of absence without pay for Henry E. Larzelere, Assistant Professor of Economics, from October 1st to December 31, 1948. Mr. Larzelere was previously granted leave of absence for the months of November and December to accept an assignment with the U. S. Department of Agriculture.

## Appointments

Appointments

1. Appointment of Mary Elizabeth Long as Assistant Dietitian in Snyder-Phillips Halls at a salary of \$2600 per year, effective November 1, 1948. Miss Long has previously been paid on the labor payroll.
2. Appointment of Richard A. Geer as Assistant Director of Housing at a salary of \$3000 per year, effective October 1, 1948, to replace D. L. Cudworth who has resigned.
3. Appointment of Mrs. Donna Olsen Metzger as housemother at the Phi Delta Theta fraternity at a salary of \$100 per month, effective from October 14, 1948, to June 30, 1949. This is a new position.
4. Appointment of Martha Fetrow Voss as Clinic Nurse at the Health Service at a salary of \$2500 per year, effective November 1, 1948 to replace Helen M. Kranish who has resigned.
5. Appointment of Betty Amon Cochran as Nurse at the Health Service at a salary of \$2500 per year, effective October 4, 1948, to replace Mary Anderson who has resigned.
6. Appointment of Agnes Marttila as Nurse at the Health Service at a salary of \$2500 per year, effective October 11, 1948, to replace Mary Lou Schepers who has resigned.
7. Appointment of Jean L. VanAken as Nurse at the Health Service at a salary of \$2500 per year, effective October 4, 1948, to replace Mrs. Phyllis Anderson who was paid on the labor payroll.
8. Transfer of Wallace A. Keskitalo from 4-H Club Agent in Ontonagon, Baraga, and Houghton Counties to 4-H Club Agent in Houghton, Keweenaw, and Ontonagon Counties, effective October 15, 1948.
9. Transfer of Dorothy Erler from Home Demonstration Agent in St. Joseph County to Assistant State Club Leader and a salary increase from \$3200 to \$3700 per year, effective January 1, 1949.
10. Appointment of Ella Isabel Elvin as Home Demonstration Agent in Baraga, Houghton, and Keweenaw Counties at a salary of \$3100 per year, effective October 1, 1948 to replace Pearl Jacobson who has resigned.

NEW BUSINESS, continued

Appointments

11. Appointment of Gaar W. Johnson as Instructor in Forestry on a half-time basis at a salary of \$2000 per year, effective October 1, 1948. This is a new position.
12. Appointment of Milton H. Erdmann as Instructor in Short Courses at a salary of \$4000 per year, effective October 15, 1948, to replace Russell Kleis who has been transferred.
13. Appointment of Roy A. Bowden as temporary Instructor in Short Courses at a salary of \$55.55 per month, effective from October 1 to March 31, 1949.
14. Appointment of the following temporary Instructors in Short Courses:
  - a. Wave Granger at \$500 for the period from October 25, 1948, to March 4, 1949.
  - b. Mrs. Leila Foerch at \$500 for the period from October 27, 1948 to March 4, 1949.
  - c. Mrs. Laura Lickfeldt as \$500 for the period from October 27, 1948 to March 4, 1949
15. Appointment of the following temporary Instructors in Written and Spoken English, effective September 16, 1948, for as long as necessary:
  - a. Mrs. Lyssa Harper at \$250 per month
  - b. Mrs. Eva L. Hampton at \$225 per month
  - c. Mrs. Elinore Winburne at \$225 per month
16. Appointment of the following temporary Instructors in Written and Spoken English, effective September 27, 1948, for as long as necessary:
  - a. Rosemary Heist at \$225 per month
  - b. Elizabeth R. Osborn at \$200 per month
  - c. Mrs. Marian Segal at \$200 per month
  - d. Mrs. Margaret Zerby at \$225 per month
  - e. Mrs. Molly Daugherty at \$225 per month
  - f. Mrs. Ruth C. Barrett at \$200 per month
  - g. Robert Boniece at \$225 per month
17. Appointment of Mrs. Lorraine Tata as temporary Instructor in Written and Spoken English at a salary of \$225 per month, effective October 13, 1948, for as long as necessary. Mrs. Tata will replace Mrs. Daugherty who has resigned.
18. Appointment of J. Robert Stewart as Assistant Professor of Physical Education, Health and Recreation for Men at a salary of \$3600 per year, effective September 1, 1948 to replace E. F. Pogor who has resigned.
19. Appointment of John D. Marrs as Assistant Wrestling Coach at a salary of \$50 per month, effective from October 16, 1948 to March 15, 1949.
20. Appointment of Wilbur C. Peterson as Instructor in Electrical Engineering at a salary of \$3800 per year, effective October 16, 1948. This is a new position.
21. Appointment of Mary K. Good Knight as Instructor (Research) in Foods and Nutrition at a salary of \$250 per month, effective from October 16, 1948, to June 15, 1949, and paid from Rackham Research funds. This is a new position.
22. Appointment of Lucile Ketchum as Assistant Professor (Extension) of Home Management and Child Development at a salary of \$3700 per year, effective January 3, 1949, to replace Laura P. Davis who has resigned.
23. Appointment of Mrs. Norrine Grover Bennett as part-time Assistant in Textiles, Clothing, and Related Arts at a salary of \$250 for the period from October 11 to December 17, 1948. This is a new position.
24. Appointment of Laura E. Heminger as temporary Instructor in English at a salary of \$225 per month, effective from October 1 to December 31, 1948, to replace Townsend Rich, resigned.
25. Appointment of Francisco A. Gomez as temporary Assistant in Foreign Languages at a salary of \$75 per month, effective October 11, 1948, for as long as necessary.
26. Appointment of the following temporary Instructors in Speech, Dramatics and Radio Education, effective from September 16 to December 15, 1948:
  - a. Alex Dillingham at \$75 per month
  - b. Frances M. Hayworth at \$170 per month
  - c. Robert H. Maunder at \$50 per month
27. Appointment of the following temporary Assistants in Chemistry, effective October 1, 1948 for as long as necessary:
  - a. Robert L. Amundsen at \$90 per month
  - b. Mrs. Sylvia Aho at \$145 per month
  - c. Mrs. Harriett Baldwin at \$175 per month
  - d. Mrs. Lois Beauchamp at \$175 per month
  - e. Mrs. Emorene Briggs at \$175 per month
  - f. Mrs. Nancy Jean Wixom Brault at \$175 per month
  - g. Mrs. Eileen Cornell at \$175 per month
  - h. Mrs. Frances Davidson at \$175 per month

continued

October 21, 1948

## Appointments

Appointments, continued

27. Appointments of temporary Assistants in Chemistry, continued:
- i. Mrs. Julia Doyal at \$90 per month
  - j. Patricia L. Furnell at \$180 per month
  - k. Sylvia Laine at \$90 per month
  - l. Mrs. Harriett L'Hote at \$90 per month
  - m. Mrs. Evelyn Lyons at \$190 per month
  - n. Alida A. Martin at \$210 per month
  - o. Ruth E. McMichael at \$180 per month
  - p. Deborah Morgan at \$190 per month
  - q. Jane Richardson Morgan at \$180 per month
  - r. Mrs. William C. Murphy at \$90 per month
  - s. Mrs. Ruth Stein at \$175 per month
  - t. Mrs. Mary Lynn Watson at \$190 per month
  - u. Mrs. Sara Donelson Tanner at \$180 per month
28. Appointment of William Dowell Baten as Professor of Mathematics at a salary of \$6000 per year, effective February 1, 1949, and paid one-fourth from College and three-fourths from Experiment Station funds.
29. Appointment of Carol Ann Rayhill as Instructor in Psychology at a salary of \$3600 per year, effective September 16, 1948. This is a new position.
30. Appointment of Gladys L. Anderson as Associate Professor of Psychology at a salary of \$125 per month, on a part-time, temporary basis, effective September 16, 1948, for as long as necessary.
31. Appointment of Anita Leavitt as Instructor in Bacteriology and Public Health at a salary of \$3000 per year, effective October 1, 1948, to replace E. S. Churchill who has been transferred.
32. Appointment of Reynold B. Czarnecki as Instructor in Bacteriology and Public Health at a salary of \$3600 per year, effective October 1, 1948, paid one-half from College and one-half from Experiment Station funds. Dr. Czarnecki will replace Edward Kivela who has resigned.

Travel

## Travel

1. An allowance of \$94.50 for John A. Garraty to go to Boston and Washington from June to September to examine manuscripts in connection with the biography of Henry Cabot Lodge; paid from All-College Research funds.
2. First-class railway fare for Ervin R. Van Der Jagt to attend the centennial meetings of the American Association for the Advancement of Science in Washington, D. C., on September 12-17.
3. Full expenses for administrative officials to accompany the football team and represent the College at out-of-state football games, as follows:
  - a. James H. Denison, Penn. State game on October 23
  - b. Karl H. McDonel, Oregon State game on October 30
  - c. Philip J. May, Santa Clara game on November 27
4. Full expenses for Tom King to hold alumni meetings in connection with out-of-state football games, as follows:
  - a. Penn State game at State College, Pennsylvania, on October 23.
  - b. Oregon State game at Corvallis, Oregon, on October 30.
  - c. Iowa State game at Ames, Iowa, on November 13.
  - d. Santa Clara game in San Francisco on November 27.
5. Full expenses for F. W. Roth to attend the Farm Safety sessions of the National Safety Congress in Chicago on October 19 and 20; paid from Extension funds.
6. Full expenses for L. D. Faunce to visit high schools at Highland Park, Gary, Indiana; and a meeting at Northwestern University, on October 19-24.
7. Full expenses for Gerald G. Quackenbush to attend the regional dairy research meeting in Chicago on October 21 and 22; paid from Experiment Station funds.
8. Full expenses for R. C. Huston to attend the official opening of the Research and Development Laboratories of the Sinclair Refining Company in Chicago on October 21 and 22.
9. An allowance of \$23.60 for I. B. Baccus to attend the midwest general meeting of the American Institute of Electrical Engineers in Milwaukee, Wisconsin, on October 21 and 22.
10. Full expenses for Alan Scott to speak before the convention of the Associated Collegiate Press in Columbus, Ohio, on October 22-24.
11. Full expenses for W. W. McMillen to attend the meeting of the regional technical committee in animal nutrition and physiology in Chicago on October 22-25; paid from Experiment Station funds.
12. Mileage on one car for W. H. Sheldon, M. L. Bailey, D. E. Wiant, C. F. Albrecht and C. K. Kline to attend the meeting of the American Society of Agricultural Engineers in Toledo, Ohio, on October 23.

NEW BUSINESS, continuedTravel, continued

Travel

13. Full expenses for C. M. Horn to meet with the National Council of Guidance and Personnel Association in Chicago on October 23 and 24.
14. First-class railway fare for E. B. Hill to attend the North Central Regional Land Tenure Committee in Chicago on October 24-26.
15. Full expenses for H. B. Tukey to give the opening address at the annual meeting of the American Horticultural Council at Cornell University of October 25 and 26.
16. Full expenses for Margaret A. Ohlson to go to Washington, D. C., on October 25 to 29 to attend a conference called by the Bureau of Human Nutrition; paid from Experiment Station funds.
17. Travel allowances as follows for staff members to attend the National Conference on Adult Education at Purdue University on October 25-30:
  - a. Mileage on one car for C. M. Horn and Richard Marcus
18. Full expenses for Arthur L. Isbit to attend the National Pickle Packers' Association meeting in Chicago on October 27; paid from Experiment Station funds.
19. Full expenses for Paul L. Dressel to attend the annual Educational Conference sponsored by the Educational Testing Service in New York City on October 27 to October 31.
20. Full expenses for L. G. Miller to attend the program committee meeting of the Midwest Power Conference in Chicago on October 28.
21. Full expenses for Esther Anson to attend the annual convention of the Department of Adult Education, to confer with members of two national committees on which she is working, and visit the Purdue nursery school in Lafayette, Indiana, on October 28 and 29.
22. Full expenses for C. M. Hardin to attend the meetings of the Regional Farm Management Research Committee in Chicago on October 28-30; paid from Experiment Station funds.
23. Full expenses for Tom King to attend an alumni meeting in Indianapolis, Indiana, on October 30 and 31.
24. Full expenses for B. H. Good and Ralph Hudson to visit the Ben Hur Arabian Farms in Portland, Indiana, during the latter part of October .
25. Full expenses for B. J. Knittel or Gordon Thomas to attend and accompany four students to the National Forensic Conference at Lafayette, Indiana, on November 3-5.
26. First-class railway fare for C. E. Goodell and R. F. Nelson to attend the National Electronics Conference in Chicago on November 4-6.
27. Full expenses for W. L. Treaster to go to Washington, D. C., on November 4-12 to act as Chairman of the Land-Grant College conference committee on press relations; paid from Extension funds.
28. Full expenses for the following staff members to attend the annual meeting of the Association of Land Grant Colleges and Universities in Washington, D. C., on November 8-10; Dean Anthony, Dean Dye, Dean Emmons, Dean Miller, Dean Rather, Dean Huston, C. V. Ballard, H. A. Berg, B. D. Kuhn, Rachel Markwell, V. R. Gardner, C. R. Megee, R. W. Tenny, A. W. Farrall, C. M. Hardin, and R.J. Baldwin.
29. Travel allowances as follows for staff members to attend the 33rd National Hotel Exposition in New York City on November 8-12;
  - a. Full expenses for C. A. Gunn; paid from Experiment Station funds.
  - b. Full expenses for B. R. Proulx
30. Travel allowances as follows for staff members to attend the annual meeting of the American Public Health Association in Boston, Massachusetts, on November 8-12;
  - a. First-class railway fare for Margaret Ohlson; paid from Experiment Station funds.
  - b. First-class railway fare for Wilma Brewer; paid from Experiment Station funds.
  - c. First-class railway fare for H. J. Stafseth.
31. First-class railway fare for S. G. Bergquist and B. T. Sandefur to attend the annual meetings of the Geological Society of America in New York City on November 10-13.
32. Full expenses for A. A. Applegate to attend the annual study convention of the Associated Press Managing Editors in Chicago on November 10-14.
33. First-class railway fare for C. C. DeWitt to attend the annual meeting of the American Institute of Chemical Engineers in New York City on November 10-15.
34. Not to exceed \$65 for Raymond Garner to go to Kansas City on November 14-18 to act as adviser to ten agricultural education students who will be serving as counselors to 200 members of Future Farmers of America. Expenses for this trip are fully reimbursable.

2650

NEW BUSINESS continued

Travel, continued

Travel

- 35. First-class railway fare for P. V. Rumpsa to attend the Customer Administrative School at Endicott, New York, on November 14-19.
- 36. Full expenses for D. E. Wiant to attend the Third National Farm Electrification Conference in Chicago on November 17-19.
- 37. First-class railway fare for C. C. DeWitt to attend the opening of the Sinclair Oil Refining Company laboratories in Chicago on October 22.

Miscellaneous

Salary in-  
creases for  
S. Bandemer

- 1. Increase in salary for Selma L. Bandemer, Assistant Professor (Research) in Agricultural Chemistry, from \$3900 to \$4200 per year, effective October 1, 1948.

Kenneth Dunn

- 2. Increase in salary for Kenneth M. Dunn, Assistant Professor (Research) in Dairy, from \$3800 to \$4200 per year, effective October 1, 1948.

Ch. status  
Paul Krone to  
Assoc. Prof.

- 3. Change in status of Paul R. Krone, from Associate Professor (Extension) to Associate Professor of Horticulture and paid one-half from College and one-half from Extension funds, effective October 1, 1948. His salary remains at \$5400 per year.

Salary in-  
crease Russell  
Jenkins

- 4. Increase in salary for Russell L. Jenkins, Instructor in Written and Spoken English, from \$3600 to \$3800 per year, effective October 1, 1948.

Gloria Miller

- 5. Increase in salary for Gloria Jane Miller, Assistant in Chemistry, from \$185 to \$190 per month, effective October 1, 1948.

Theresa J.  
Rollins

- 6. Increase in salary for Theresa Jean Rollins, Assistant in Chemistry, from \$185 to \$190 per month, effective October 1, 1948.

Report of  
death of Dr.  
Chamberlain

- 7. Report of the death of Clark Wells Chamberlain on October 13, 1948. Dr. Chamberlain was Professor of Physics from September 20, 1927, until his retirement on September 1, 1939.

- 8. Report of the payment of the following amounts to salaried employees:

Additional  
amounts paid  
to salaried  
employees

<u>Auditorium</u>		<u>Auditorium</u>		<u>Athletic Association</u>	
Charles Branz	\$25	Floyd Macklem	\$25	R. L. Cook	\$ 9.00
Warren Burt	31	Noel Miller	22	R. J. Davis	12.00
L. E. Chapman	22	Laurence Searl	20	Laurence Searl	9.00
John Emery	25	Robert Troxell	22	James Tyson	9.00
Helen Evans	25	Wayne VanRiper	34	Wayne VanRiper	9.00
James Huston	22	Clella Weissinger	25	<u>Miscellaneous</u>	
Mildred Jeffers	25	Neal Whitehead	25	Eloise Manker	48.00
Ray Yerkie	11	Loren Wight	3	Gordon VanLaan	92.31

Report on  
contributions  
to Memorial  
Center Fund.

- 9. Report of additional contribution in the amount of \$4,001.45 to the Michigan State College Memorial Center Fund from July 1 to September 30, 1948. The total amount received is \$100,268.14.

Chest-Council  
Fellowship  
increased to  
\$500

- 10. Notification from the Greater Lansing Community Chest of an increase in the amount allotted for the Chest-Council Fellowship from \$400 to \$500.

2 \$150 scholar-  
ships from

- 11. Check for \$300 from the Michigan Home Demonstration Council for two \$150 scholarships for freshman girls for the year 1948-49.

Home Dem Counc.  
\$300 from  
Mich. Real Assoc  
for scholar.

- 12. Check for \$300 from the Michigan Real Estate Association of Lansing to cover a scholarship in real estate for a Michigan student.

Cont. agree-  
ment Hanson-  
Van Winkle  
Munning Co.

- 13. Continuation of the agreement with the Hanson-Van Winkle-Munning Company of Matawan, New Jersey, covering a grant of \$1500 to continue the fellowship in Chemistry to conduct research on electro-chemistry problems involving the separation of iron or other materials from cobalt nickel solutions.

Memo agreement  
Am. Soc. Htg  
& Tent.

- 14. Approval of a memorandum of agreement with the American Society of Heating and Ventilating Engineers of New York City covering a grant of \$1000 to be used in the Mechanical Engineering Department to carry on studies to determine the effectiveness of the fittings of a blower and motor and their resistance to flow under all conditions. The agreement provides for a graduate assistantship.

Memo agree-  
ment Upjohn Co

- 15. Approval of a memorandum of Agreement with The Upjohn Company of Kalamazoo covering a grant of \$2400 to be used in the Department of Botany and Plant Pathology for the study of the fungicidal effectiveness of certain antibiotic and other compounds on various disease of economic plants. The agreement provides for a graduate assistantship.

Memo agree-  
ment Mich. Med  
& Health Educ

- 16. Approval of a memorandum of agreement with the Michigan Foundation for Medical and Health Education covering a grant of \$500 to be used in the Department of Sociology and Anthropology in the Michigan health survey.

Memo agree-  
ment Thomas  
P. Harney

- 17. Approval of a memorandum of agreement with Thomas P. Harney of West Chester, Pennsylvania, covering a grant of \$1500 to be used by Dr. Wynd in the Department of Botany and Plant Pathology to further the research program on the effect of environment and nutrition in the growth and composition of grasses. The funds are to be administered by the School of Science and Arts.

NEW BUSINESS, continuedMiscellaneous, continued

18. Recommendation that the salary range for the Typist-Dictaphone classification be changed to a minimum rate of \$1980 and a maximum rate of \$2280.
19. Additional Clerk-Typist position in Snyder-Phillips Hall, effective October 1, 1948.
20. Change a Secretary-Departmental I position in Horticulture from full-time College to half-time College and half-time Canning Project, effective October 1.
21. Additional Clerk-Stenographer I position in Horticulture, paid one-half from College and one-half from Experiment Station funds, effective October 1, 1948. This position has formerly been carried on the labor payroll.

Typist-Dicta  
phone classi  
fication  
changed  
Add Clerk-Typ  
Snyd-Phillips  
Ch Sec-Dept. I  
to half-time  
Add Cl-Sten.  
I position  
Horticulture

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to approve the President's Report and all New Business through item 21 Miscellaneous.

ADDITIONAL ITEMSResignations

1. Resignation of Mrs. Yona Skidmore as Assistant Dietitian in the Quonset Cafeteria, effective October 31, 1948. Mrs. Skidmore was appointed on a temporary basis.

Resignations

Leaves

1. Leave of absence without pay for Howard W. Dunne, Assistant Professor of Animal Pathology, effective for one year beginning October 20, 1948, to accept an appointment with the U. S. Bureau of Animal Industry to study the foot and mouth disease research methods in Europe. Mr. Dunne is paid one-half from College and one-half from Experiment Station funds.
2. Leave of absence with full pay for B. R. Bookhout, Assistant Professor (Research) of Farm Management, for the period from October 1 to December 31, 1948, for health reasons. Mr. Bookhout has been on leave since July 1, 1948, because of illness.

Leaves

Appointments

1. Appointment of Fred A. Stone, Jr. as Manager of Concessions at a salary of \$3600 per year, effective October 25, 1948, to replace James Birney who has resigned.
2. Appointment of Herbert N. Stoutenburg as Assistant in the Registrar's Office on a half-time basis at a salary of \$1750 per year, effective from October 11 to December 15, 1948, and on a full-time basis at a salary of \$3500 per year, effective December 16, 1948. Mr. Stoutenburg will replace Kelvin Kiebler who has resigned.
3. Appointment of Wendell Westcott as College Carillonneur at a salary of \$500 for the period from October 1, 1948 to June 30, 1949.

Appointments

Travel

1. Athletic Council representatives will accompany the football team on out-of-state trips with expenses charged to the Athletic travel account, as follows:
 

Penn State	- S. E. Crowe	Iowa State	- D.R. Rodney
Oregon State	- H. C. Rather	Santa Clara	- L.C. Emmons
2. Authorization for R. H. Nelson to attend the Beef Cattle Breeding meeting in Lincoln, Nebraska, on October 18 and 19, and the Regional Dairy Cattle Meeting in Chicago on October 23 and 24, paid from Hope-Flannagan funds set up with the Universities of Nebraska and Minnesota. On the two days between the meetings, Mr. Nelson will go to Kansas City, Missouri, to confer with Mr. Smith and if possible obtain a Hereford bull; these expenses to be paid from college funds.
3. Mileage on one car and maintenance expenses for Mrs. Verda Elliott to accompany two graduate assistants to Columbus, Ohio, during the latter part of October or first of November to do testing on a piece of work for their theses.
4. Full expenses for R. E. Shackleton and L. T. Frymire to go to State College, Pennsylvania, on October 21-24, to broadcast the Penn State football game.
5. Full expenses for L. W. Scott to attend the National Hotel Exposition in New York City on November 7-10.
6. Full expenses for Tom King to attend the alumni meeting in Washington, D. C., on November 10, and 11.
7. An allowance of \$50 for J. C. Bayless to attend the annual meetings of the Geological Society of America in New York City on November 10-13.
8. First-class railway fare for Howard Church to attend the annual Midwest College Art Association conference in Iowa City, Iowa, on November 18-22.
9. Full expenses for Roy Underwood to attend the meetings of the Executive Committee of the Music Teachers' National Association in Chicago, Illinois, November 4-7, 1948.

Travel



2852 ADDITIONAL ITEMS, continued

Travel, continued

Travel

10. Full expenses for Harold E. Sponberg to attend the Horace Mann College Day at Gary, Indiana, November 4 and 5.
11. Lump sum of \$212.50 so that the following students may attend the National F.F.A. convention in Kansas City on November 14 to 18: Clayton Corey, Donald Schaner, Charles Campbell, Russell Johnson, Allan Norden, Alfred Van Dame, Forest Armock, Jack Parker, Walter Griffeth and Clare Towers.
12. Full expenses for W. L. Mallmann to act as coordinator of research on projects of U.S.P.H.S. grants on irrigation water sanitation at El Paso, Texas, and Denver, Colorado, October 28-30.
13. Full expenses for Linn P. Towsley to State College, Pennsylvania, to attend the Michigan State vs. Penn State football game, in order to pick up the game for Station WKAR.

Miscellaneous

Payment of time lost

Charles Cain

1. At the present time there is a total of \$64.40 due Charles Cain, employee in the Maintenance of Grounds Department, as compensation for time lost because of an injury while working. Dr. Holland indicates that it will probably be at least three months before Mr. Cain will be able to return to work. It is recommended that Mr. Cain be paid the \$64.40 due him, and his regular weekly payments until such time as he is able to return to work.

Ck \$282 from Knapp Co. for 2 scholarships

2. Receipt of a check for \$282 from the J.W. Knapp Company for the continuation of two scholarships in merchandising.

Comm. Mich. St. Vet Med. Assoc

3. Communication from the Michigan State Veterinary Medical Association endorsing the proposal to construct a new facility for the Veterinary School.

Comm. Mich. Press Assoc.

4. Communication from the Michigan Press Association expressing their gratitude for the assignment of new space in the Weather Bureau building for their headquarters and indicating that they have increased their free clipping service to the College to the extent of \$100 per month.

Comm. from E. Mich. Tourist Assoc. and Mich. Tourist Council

5. Communication from the East Michigan Tourist Association transmitting a resolution adopted at their annual meeting on October 12 endorsing the work of the College in the tourist and resort field and requesting a continuation and expansion of that program.

Comm. from Mich. Certified Seed Potato Growers Assoc

6. Communication from the Michigan Tourist Council on the same subject as item 5, above.

7. Communication from the Michigan Certified Seed Potato Growers Association requesting additional funds and personnel to be assigned to the improvement of potato production in Michigan.

8. Communication has been received from the Workmen's Compensation Commission approving our application to become a self insurer under the Workmen's Compensation Act. The necessary reports have been filed covering the death of Mr. Bijelich.

There should be a definitely stated policy by the Board as to whether we are to comply with the minimum requirements of the Workmen's Compensation Act or are to continue our former policy in dealing with our employees injured while at work. There should also be formal action by the Board designating the Comptroller's Office as to the point of contact with the Workmen's Compensation Commission. *(see blue sheet on file)*

It was agreed that this matter should be referred to Mr. Ballard, the attorney, for advice before final action is taken. (Final policy filed with these Minutes).

\$400 to provide ventilation for Chemistry Annex

9. It is necessary to provide ventilation in the Chemistry Annex because of the large number of students who are using the building. Authorization is requested to have the work done at an estimated cost of \$400; charged to Alterations and Improvements 1948-49.

8 lights app. for placing about girls' dorms.

10. Authorization for eight additional lights about the girls' dormitories at an estimated cost of \$2000; charged to Alterations and Improvements 1948-49.

Add \$4000 for remodeling Bennett farm barn

11. \$5000 is available for remodeling a barn for the sterility work in cattle under the direction of Dr. Thorp. It is now found that to fix up the barn on the Bennett farm to make it suitable for this purpose will cost \$9,000 and an appropriation of \$4,000 is requested before the remodeling work can be undertaken.

Approval of site work about Berkey Hall and greenhouses on Farm Lane.

12. Recommendation that the site work at the rear of Berkey Hall be done by the Kutchins Company at an estimated cost of \$1,826, and charged to the building fund.

13. Recommendation that the contract for the site work for the greenhouses on Farm Lane be awarded to the MacLean Construction Company, the low bidders, at a cost of \$3,943.75; charged to the Special Legislative Appropriation for greenhouse construction.

Audit for yr ended June 30, 1948 presented to Board.

14. Representatives of Ernst and Ernst appeared before the Board to explain the audit just completed for the fiscal year ended June 30, 1948, and to answer questions. Copies of the audit had previously been mailed to the Board members.

15. In accordance with the action taken at the last Board meeting, representatives of the Michigan Agricultural Conference were invited to have lunch with the Board.

ADDITIONAL ITEMS, continued

Miscellaneous, continued

16. Recommendation from the Retirement Committee for the retirement of Stephen A. Raymond, employee in the Plumbing Division of Buildings and Utilities, at a pension of \$1000 per year, effective November 1, 1948. Mr. Raymond is 63 years of age and has been employed by the College for 31 years. He has been ill and is requesting disability retirement.

Retirement  
Stephen Raymond approved

17. The President discussed with the Board various matters pertaining to student discipline.

On motion of Mr. Brody, seconded by Mr. More, it was voted to approve all the foregoing Additional Items except item 8 under Miscellaneous, on which special action appears.

Out-of-state fees waived for students receiving competitive scholarships

SPECIAL ADDITIONAL ITEMS

1. Recommendation that the out-of-state fees be waived for all students receiving competitive scholarships that have been previously authorized by the Board.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the above item.

Extension of lease on storage space in Lansing

2. Recommendation for the extension of the lease on the storage space in Lansing at a cost of \$3,000 for a period of six months. The present lease expires on November 8, 1948.

3. Recommendation from Mr. McDonel and Mr. Kinney for the erection of a 20' x 48' Quonset building in the salvage yard. There are surplus Quonset materials which, with the addition of \$250 worth of new material, would make it possible to erect this building. The cost of erecting and putting a floor in the building would be \$1950, or a total cost of \$2200.

20' x 48' Quonset bldg erected in salvage yard

4. Recommendation from Dean Anthony and Dr. Tukey that the horticultural experimental plots east of the college woods be drained at an estimated cost of \$570; charged to Alterations and Improvements 1948-49.

Hort exp. plots to be drained

5. In May 1948 the State Board of Agriculture made available \$4,667 for drainage on the land which had recently been purchased by the College. It is now necessary to increase the length of an open ditch and to use some tile because of quicksand. This will increase the cost an estimated \$2,000. Authorization is requested to have the work done and charged to Alterations and Improvements 1948-49.

Approval of drainage for land recently purchased by college

6. Some weeks ago the State Board of Agriculture approved an item of \$17,800 for moving the blacksmith shop from its present location to a location on Forest Road. An additional appropriation of \$5,849 is requested so that the lowest bid may be accepted.

Add. approp. for moving Blacksmith Shop

7. Recommendation that the Vandenburg Construction Company be given the contract for the site work about the Power Plant at a cost of \$10,310. The following bids were received:

Site work Power Plant to Vandenberg

The Kutchins Company	\$10,809.44	Ray Sablain, Inc.	\$11,457.45
		Vandenburg Construction Company	\$10,310.00

On motion of Miss Jones, seconded by Mr. Akers, it was voted to approve items 2, 3, 4, 5, 6, and 7.

8. Bids have been requested for the wrecking of the old weather bureau building at the stop light adjacent to Campbell Hall. There are two responsible bidders:

George Boone of Jackson to wreck old Weather Bur.

a. The Capitol City Wrecking Company wants the College to pay them \$850 for the wrecking and removing of the entire building including basement, floors, and walls, and agrees to complete the work within ten days.

b. George Boone of Jackson will pay the College \$400, indicates that it will take him three weeks to remove the building, and inquiry discloses that he has no equipment or facilities with which to handle its complete wrecking and removal.

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to approve the wrecking of the old weather bureau building and to award the contract to George Boone of Jackson.

9. Consideration of the budget request to be made through the State Budget Office of the coming session of the Michigan legislature and including funds for operation and maintenance of the College, operation of the Extension Service, operation of the Experiment Station, Hope-Flannagan matching funds, and funds for buildings and capital equipment.

Officers instructed to forward request for operation & maintenance to State Budget office

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve the tentative budget requests as outlined by the Comptroller and the officers were instructed to forward this request to the State Budget Office for submission to the state legislature.

10. Consideration of certain recommended adjustments in salaries to be effective November 1, 1948.

Approval of certain salary adjustments

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to approve the following salary adjustments to be effective November 1, 1948:

## 10. Approval of salary adjustments as follows, effective November 1, 1948:

Approval of  
salary ad-  
justments

	<u>Present salary</u>	<u>New salary</u>
K. H. McDonel, Secretary	\$10,500	\$12,000
P. J. May, Comptroller	10,500	12,000
E. L. Anthony, Dean of Agriculture	10,500	12,000
L. C. Emmons, Dean of Science and Arts	10,000	12,000
C. L. Munn, Head Football Coach	11,300	11,800
C. F. Holland, Director of Health Service	10,500	11,000
H. C. Rather, Dean of Basic College	9,500	10,000
L. G. Miller, Dean of Engineering	9,000	10,000
C. S. Bryan, Dean of Veterinary Medicine	8,500	10,000
R. C. Huston, Dean of the Graduate School	9,000	9,500
Marie Dye, Dean of Home Economics	9,000	9,500
S. E. Crowe, Dean of Students	8,500	9,000
E. G. Foster, Manager Dormitories and Food Services	8,000	9,000
C. V. Ballard, Director of Extension	7,500	9,000
A. W. Farrall, Head of Agricultural Engineering	7,500	8,500
H. B. Tukey, Head of Horticulture	7,500	8,500
C. V. Millard, Head of Education	7,500	8,500
T. H. Osgood, Head of Physics and Astronomy	8,000	8,500
C. P. Loomis, Head of Sociology	7,500	8,500
W. H. Combs, Administrative Assistant to the President	7,500	8,500
J. H. Denison, Administrative Assistant to the President	7,500	8,500
C. A. Rosenbrook, Purchasing Agent	7,500	8,000
V. R. Gardner, Director of Agricultural Research	7,500	8,000
D. R. Rodney, Dean of Business and Public Service	7,500	8,000
Earl Weaver, Head of Dairy	7,200	8,000
P. A. Herbert, Head of Forestry	7,200	8,000
H. W. Lautner, Head of Landscape Architecture	7,500	8,000
C. A. Lawson, Head of Biological Science	7,200	8,000
H. H. Kimber, Head Hist. of Civilization; Head of Religion	7,500	8,000
Paul Bagwell, Head of Written and Spoken English	7,500	8,000
L. L. Quill, Head of Chemistry	7,200	8,000
H. J. Wyngarden, Head of Economics	7,500	8,000
S. G. Bergquist, Head of Geology and Geography, Head Phys.Sci.	7,500	8,000
W. R. Fee, Head of Hist. and Pol. Sci; Head Social Science	7,500	8,000
Roy Underwood, Head of Music	7,500	8,000
R.A. Runnells, Head of Animal Pathology	7,000	8,000
H. J. Stafseth, Head of Bacteriology	7,500	8,000
R. S. Linton, Registrar	7,000	7,500
L. W. Scott, Manager Union Building	7,200	7,500
Tom King, Director of Alumni Relations	7,300	7,500
C. M. Hardin, Asst. Dir. of Agricultural Research	7,000	7,500
C. F. Huffman, Professor (Research) of Dairy	6,800	7,500
G. M. Trout, Professor of Dairy	6,800	7,500
E. A. Gee, Head of Business Administration	7,000	7,500
A. A. Applegate, Head of Journalism	6,800	7,500
Margaret A. Ohlson, Head of Foods and Nutrition	6,800	7,500
Russel Nye, Head of English	6,800	7,500
Frank Thorp, Professor (Res.) of Animal Pathology	6,700	7,500
W. L. Mallman, Professor (Res.) of Bacteriology	7,000	7,500
C. E. Erickson, Director of Institute of Counseling, Testing and Guidance	6,700	7,200
J. F.A. Taylor, Head of Literature and Fine Arts	6,500	7,200
Ray Hutson, Head of Entomology	6,700	7,200
C. R. Megee, Assistant Dean of Agriculture	6,500	7,000
H. A. Berg, Assistant Director of Extension	6,500	7,000
A. G. Kettunen, 4-H Club Leader	6,700	7,000
L. L. Frimodig, Assistant Director of Athletics	6,600	7,000
Forest Evashevski, Assistant Football Coach	6,500	7,000
LaVerne Taylor, Assistant Football Coach	6,500	7,000
Irma Gross, Head Home Management and Child Development	6,600	7,000
W. B. Drew, Head of Botany	6,400	7,000
C. C. Killingsworth, Associate Professor of Economics	6,300	7,000
W. B. Paul, Head of Speech	6,500	7,000
B. V. Alfredson, Head of Physiology and Pharmacology	6,200	7,000
E. P. Reineke, Professor of Physiology and Pharmacology	6,000	7,000
E. K. Sales, Professor of Surgery and Medicine	6,500	7,000
H. M. Byram, Professor of Education	6,300	6,800
Paul Dressel, Director of Counseling	6,000	6,500
A. J. Panshin, Professor of Forestry	6,000	6,500
R. E. Marshall, Professor of Horticulture	6,000	6,500
C. M. McCrary, Superintendent of Kellogg Station	6,000	6,500
L. M. Turk, Professor of Soil Science	5,800	6,500
A. F. Brandstatter, Head of Police Administration	5,800	6,500
L. C. Price, Professor of Mechanical Engineering	5,700	6,500
I. A. Baccus, Professor and Head of Electrical Engineering	6,200	6,500
Ray Nelson, Professor (Res.) of Botany	6,000	6,500
C. M. Campbell, Associate Professor of Education	5,900	6,500
W. A. Kelly, Professor of Geology and Geography	6,000	6,500

SPECIAL ADDITIONAL ITEMS, continued

10. Approval of salary adjustments as follows, effective November 1, 1948:

	<u>Present salary</u>	<u>New salary</u>
W. R. Sur, Professor of Music	\$ 5,900	\$ 6,500
C. D. Hause, Professor of Physics	6,100	6,500
M. Lois Calhoun, Head of Anatomy	6,000	6,500
E. L. Harden, Associate Professor in Institute of Counseling, Guidance, and Testing	5,900	6,400
F. W. Fabian, Professor (Res.) of Bacteriology	5,800	6,300
Hazel B. Strahan, Head of Textiles, Clothing and Related Arts	5,900	6,300
L. L. Lightring, Head of Phys. Ed. for Women	6,000	6,300
L. D. Faunce, Counselor for Men	5,000	6,000
Kenneth Lawson, Manager Men's Residence Halls	5,600	6,000
J. W. Sheedy, Assistant Dean of Basic College	5,500	6,000
B. D. Kuhn, Professor (Extension)	5,300	6,000
Paul Krone, Associate Professor of Horticulture	5,400	6,000
C. S. Dunford, Professor of Business Administration	5,500	6,000
A. H. Leigh, Professor of Civil Engineering	5,500	6,000
L. A. Smith, Professor of Civil Engineering	5,500	6,000
W. E. Libby, Coordinator Engineering Extension	5,500	6,000
Mabelle S. Ehlers, Head Institution Administration	5,700	6,000
V. H. Noll, Professor of Education	5,750	6,000
G. W. Angell, Associate Professor of Education	5,400	6,000
A. J. M. Smith, Professor of English	5,500	6,000
P. C. Morrison, Associate Professor of Geology	5,500	6,000
K. A. Stiles, Professor of Zoology	5,600	6,000
B. T. Sandefur, Associate Professor of Geology	5,550	6,000
E. A. Schuler, Associate Professor of Sociology	5,800	6,000
E. V. Wolff, Professor of Music	5,300	6,000
P. A. Hawkins, Professor of Bacteriology	5,500	6,000
J. P. Hutton, Dist. Prof. of Surgery and Medicine	5,600	6,000
G. R. Moore, Professor of Surgery and Medicine	5,500	6,000
F. W. Young, Associate Professor of Surgery and Medicine	5,500	6,000
W. O. Brinker, Associate Professor of Surg. & Med.	5,200	6,000
Barbara Boger, Psychiatric Social Worker, Health Service	5,500	6,000
B. H. Dickinson, Associate Professor of Physics	5,400	5,800
K. H. Smith, Assistant Registrar	5,120	5,500
Earl Richardson, Extension Editor	5,000	5,500
Jeanette Lee, Associate Professor of Foods and Nutrition	5,050	5,500
L. W. Gysel, Associate Professor of Forestry	5,000	5,500
S. H. Nulle, Associate Professor of History of Civ.	4,800	5,500
M. J. Segal, Assoc. Professor of Social Science	4,950	5,500
R. L. Vanderslice, Assoc. Professor of Mechanical Engr.	5,000	5,500
Dena Cederquist, Assoc. (Res.) of Foods & Nutrition	5,000	5,500
Pauline Paul, Assoc. Prof. (Res.) of Foods and Nutrition	5,000	5,500
Marion Hillhouse, Assoc. Prof. of Textiles, Clothing and R.A.	5,000	5,500
Evelyn Mansfield, Assoc. Prof. of Textiles, Clothing and R.A.	5,000	5,500
G. H. Hill, Associate Professor of Education	5,150	5,500
A. J. Huggett, Associate Professor of Education	5,150	5,500
Troy Stearns, Associate Professor of Education	5,150	5,500
Herbert Weisinger, Assoc. Prof. Engl & Lit. and Fine Arts	4,800	5,500
Fritz Herzog, Associate Professor of Mathematics	5,000	5,500
C. H. Gross, Associate Professor of Education	4,800	5,400
O. C. Smucker, Associate Professor of Social Science	4,850	5,300
F. W. Reeve, Assoc. Prof. of Written and Spoken English	4,800	5,300
W. B. Brookover, Assoc. Prof. of Social Science and Sociology	4,800	5,300
S. W. Wittwer, Assoc. Professor of Horticulture	4,800	5,200
C. L. Anderson, Assoc. Prof. of Biological Science	4,800	5,200
R. W. Lewis, Assoc. Prof. of Biological Science	4,800	5,200
W. S. Lundahl, Assoc. Prof. of Biological Science	4,800	5,200
N. F. Kinzie, Assoc. Prof. of Effective Living	4,850	5,200
W. H. Bohnstedt, Assoc. Prof. of Hist. of Civilization	4,800	5,200
Richard Dorson, Assoc. Prof. of History and Hist. of Civ.	4,800	5,200
L. C. Ferguson, Assoc. Prof. of Social Science and History	4,800	5,200
Owen Reed, Assoc. Prof. of Music	4,800	5,200
R. K. Stein, Assoc. Prof. of Music	4,700	5,200
D. L. Gibson, Assoc. Prof. of Sociology	4,900	5,200
J. F. Smithcors, Assoc. Prof. of Anatomy	4,800	5,200
P. I. Tack, Assoc. Prof. (Res.) of Zoology	4,800	5,200
L. F. Wolterink, Assoc. Prof. of Physiology & Pharm.	4,800	5,200
G. L. Jones, Assoc. Prof. of Music and Literature and Fine Arts	4,700	5,000
H. C. Zindel, Asst. Prof. (Ext.) of Poultry	4,600	5,000
R. C. Ball, Assoc. Prof. of Zoology	4,500	5,000
P. V. Love, Assoc. Prof. of Literature & Fine Arts	4,350	5,000
Hugh Daugherty, Assistant Football Coach	4,500	5,000
C. W. Dow, Assoc. Prof. of Written and Spoken English and Speech	4,500	5,000

Approval of  
certain  
salary ad-  
justments

SPECIAL ADDITIONAL ITEMS, continued

10. Approval of salary adjustments as follows, effective November 1, 1948:

	<u>Present salary</u>	<u>New salary</u>
S. H. Keesler, Director of Student Housing	\$ 4,420	\$ 4,800
J. W. Miller, Asst. Prof. of History	4,200	4,700
Harry D. Berg, Asst. Prof. Board of Examiners	4,200	4,700

Approval of changes in present fiscal year

11. The Comptroller recommended certain changes in the budget for the present fiscal year necessitated by the increased enrollment over what had been predicted.

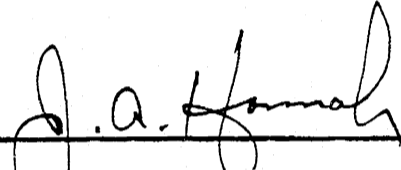
On motion of Mr. Mueller, seconded by Mr. Akers, it was voted to increase the operating budget by \$405,000 to take care of the necessary additional costs in teaching, salaries, instructional supplies, labor, equipment and other items necessitated by the increased enrollment and to increase the estimated revenues from student fees by the \$405,000 required to balance this item.

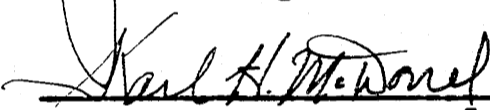
Mr. Calder instructed to complete plans for men's dorm with same cubage as Snyder-Phillips.

12. Discussion of problems pertaining to the housing of men with special reference to the construction of the proposed men's dormitory.

On motion of Mr. Armstrong, seconded by Miss Jones, it was voted to instruct the Secretary to confer with Mr. Calder and inform him that it is the desire of the Board that plans for the Men's dormitory be completed with about the same cubage and facilities per man as were provided in Snyder-Phillips dormitory. It is necessary to build this dormitory at a total cost of not to exceed \$2,500,000 including the necessary equipment.

The Board adjourned at 4:00 p.m.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary