

MINUTES OF THE  
MEETING OF THE STATE BOARD OF AGRICULTURE  
OCTOBER 20, 1927.

THE MEETING WAS CALLED TO ORDER AT 4:30 P. M.

Present: President Butterfield, Mrs. Stockman, Messrs. McColl, Watkins, Brody, McPherson and Secretary Halladay.

Absent: Mr. Gowdy and Mr. Pierce.

REPORTS FROM THE PRESIDENT FOR RECORD:

1. The list of graduates as of August 26th, for filing with the official record of the Board.

Degree of B. S.

Ackley, Albert Douglas, a  
Carlson, Sherman Frank, e  
Cole, Virginia Florence, h  
Corrin, Ralph Edward, a  
DeLisle, George Ambrose, e  
Fahlberg, Frederick John, f  
Goepfert, Gladys Genevieve, h  
Hawley, Lois Evelin, h  
Hoh, Wing To, e  
Kaechele, Marguerite Ruth, h  
Morse, Leonard Grant, a  
Mumford, Flora Gertrude, h  
Paddock, William Robert, f  
Rohlf, Madeline, h  
Ten Dyke, Delbert Edward, a  
Thompson, Jetta Amy, h

McWilliams, Franklin Wallis, l  
West, Helen Arlene, l  
Winters, Margaret Elizabeth, l  
Woodworth, (Margaret) Elizabeth

Degree of D. V. M.

Drake, Royce Allison,

Degree of M. S.

Abbott, Charles Elliott, Hort.  
Cross, Frank Baker, Horticulture.  
Diettert, Reuben Arthur, Botany  
Ewing, Meta Myrtle, Mathematics  
Frank, Lyall Louis, Entomology  
Leach, Melvin Arthur, Physics  
Long, Leslie Everett, Bacteriol.  
Street, Orman Elary, Botany.

Degree of B. A.

Anderson, Paul Joseph, l  
Bremer, Donald Julian, l  
Compton, George Francis, l  
Hallack, Bonnye Alena, l  
Horning, Jean Merritt, l

Degree of M. A.

Hansen, Charles Samuel, Education.

2. Attendance records for several years.

3. Appointments, resignations, transfers and salary adjustments:

|                       |                                 |   |
|-----------------------|---------------------------------|---|
| Walter F. Morofsky,   | apptd. Instruc. in Entomology,  | \$1800 a yr. eff. Sept. 1, 1927.                                    |
| Eleanor Cederstrom,   | " " " Spanish,                  | \$1920 a yr. eff. Sept. 1-11mo. basis.                              |
| J. A. Ikerman,        | " " " Chem.                     | \$1800 " " " " " "  |
| Mrs. Gladys Hodges,   | " " " Violin,                   | \$600 " " " " " "   |
| LeRoy Schnell,        | " " " Educ.                     | \$1980 " " " " " "  |
| Helen Hartman,        | " " " "                         | \$1350 " " " " " "  |
| Katharine Hume,       | " " " English,                  | \$150 For fall term, Arts Ext. Funds.                               |
| Lee Stewart,          | " Co. Agr'l. Agt. Schoolcraft,  | \$1800 from Lever State Funds<br>balance of \$3000 from the County. |
| E. M. Alderman,       | " Merck and Co. Fellowship,     | \$500 in ten payments, begin,<br>Sept. 1.                           |
| Mrs. Ethelyn M. Clay, | " Clerk, Off. Liberal Arts,     | \$100 a mo. begin Sept. 14.   |
| Virginia D. Burd,     | " Stenog. Music Dept.           | \$75.00 a mo. beginning Sept. 13.                                   |
| Audrey Hickman,       | resigned, Instructor in H. E.   | effective Sept. 1, 1927.  |
| Mary Shellenberger,   | " " " " " "                     | " " " "   |
| Leslie Nason,         | " " " " " "                     | " " " "   |
| Martha Pratt,         | " " " " " "                     | " " " "   |
| Stanley Whitlock,     | " Merck and Company Fellowship. | " " "   |
| Mrs. Leola Vincent,   | " Stenographer, Hort. Dept.     | " " "   |

Irene Taylor, date of appointment changed from August 22 to September 1.

Muriel Dundas, salary to be paid from Lever State Funds instead of Extension State funds.

Mr. Dibble, transferred to corn-borer work, from position as Instructor in Entomology.

Edna Frohwerk's salary to be paid entirely from Extension funds, Econ. Department.

Mrs. Bennett's salary to be paid one-half from College and one-half from Purnell Funds, Economics.

On motion of Mr. McColl, it was voted that the above appointments, transfers and salary adjustments be approved and the resignations accepted.

EXECUTIVE ORDERS FOR CONFIRMATION.

Graduates of  
August 26th-27

Attendance re-  
cords.

Appointments,  
Resignations,  
Transfers and  
Salary adjust-  
ments.

1. The addition of \$750 to the Operation Budget of the Physiology Department, for General Labor, and the subtraction of \$800 from the Personal Service Budget of the same department for a Graduate Assistant.
2. The appointment of Dr. E. R. Carlson as teaching assistant three-fourths time, fall term, 1927, in the Department of Anatomy, to be paid \$300 in three equal installments on October 31, November 30, and December 31, 1927.
3. Miss Hope Halladay requested that her salary be reduced from \$1800 to \$1500, effective October 1, 1927, on account of re-arrangement of classes.
4. The employment of Mr. Philipp Abbas as instructor in 'Cello, as a term instructor only, at the rate of \$35 per week, effective October 11, and to continue until the end of the present fall term.

Physiol. Dept.  
budgetApptm. E.R.  
Carlson, 3/4TReduction salary  
Hope HalladayApptm. Philipp  
Abbas

On motion of Mr. Brody, it was voted to approve the above executive orders.

RECOMMENDATIONS FROM THE PRESIDENT FOR ACTION OF THE BOARD.

1. Endorsing Dean Ryder's recommendation that Mr. Farwell's title be Associate of Professor of Music.

Farwell's title  
Assoc. Prof.

On motion of Mr. Brody, it was voted that the above recommendation be approved.

2. That the delegates to the Association of Land Grant Colleges meeting in Chicago in November be President Butterfield, Dean Phelan, Director Willard, Dean Shaw, Dean Bissell, Dean Krueger and Director Baldwin; and also two members of the Board, to be elected by the Board.

Delegates to  
Assn. Land Grant  
Colleges.

On motion of Mrs. Stockman, it was voted that the above recommendation be approved and that Mr. Brody be made official delegate of the Board.

3. The following changes in Salaries:

Changes in sal-  
aries

Mr. R. W. Newton, to be increased from \$3600 to \$3840, effec. July 1, 1927.  
Messrs. Nelson, Kotila and Bennett, each to be increased \$120, making Mr. Nelson's salary \$3120, and that of Mr. Kotila and Mr. Bennett each \$3000, effective Sept. 1-27.  
Prof. Emmons, to be paid \$400 for his work as Acting-Dean during spring and summer.

On motion of Mr. McColl, it was voted to approve the above changes in salary.

4. That the President and Dean Ryder be authorized to secure assistance in the History Department, if it becomes necessary.

History Dept.  
to secure as-  
sistance.

On motion of Mr. Watkins, it was voted that the above request be granted.

5. Endorsing the recommendation of Dean Shaw approved by Director Willard to raise Mr. Dibble's salary to \$2400, effective July 1, 1927; it being understood that this advance is due to the special work which he is being intrusted with in connection with corn-borer control, and that the salary is subject to reconsideration and re-adjustment at the end of the present year if it is deemed advisable.  
It was recommended that Mr. Geo. Getman's resignation be accepted and that Mr. E. J. Wheeler be appointed to the position made vacant by Mr. Getman and that his salary be \$2200 per year, beginning October 1st.

Mr. Dibble's sal-  
ary to be in-  
creased.Resignation of  
Mr. Getman.

On motion of Mr. McColl, it was voted that the above recommendation be approved.

6. Approval of Dean Shaw's recommendation that Mr. A. J. Patch's salary be advanced from \$2400 to \$2820, effective July 1, 1927; \$2400 to be paid from Extension funds and \$420 from Experiment Station Funds.

A. J. Patch's sal-  
ary increased

On motion of Mr. Brody, it was voted to approve the above recommendation.

7. Approval of the recommendation of the Extension Service and Dean Shaw that Mr. J. A. Davidson's resignation be accepted, and Mr. Otis E. Shear be appointed in his place as Extension Poultryman, effective December 1, 1927 at a salary of \$2400 per yr.

Resignation of  
J. A. Davidson  
Apptm. Otis E.  
Shear

On motion of Mr. McColl, it was voted that the above recommendation be approved.

8. Approval of the request of the Extension Service and Dean Shaw for the appointment of Mr. C. R. Oviatt to the position of Extension Specialist in Sugar Beet Culture with the provision that the salary of \$3600 be offered him, effective November 1st or as soon after that date as he can arrange to take up his work.

Apptm. C.R.  
Oviatt

On motion of Mrs. Stockman, it was voted to approve the above appointment.

9. Approval of Director Willard's recommendation that the Board grant the request of Ogemaw County Board of Supervisors for an increase in the allotment of funds toward the salary of the County Agricultural Agent, from \$1800 to \$2400 a year, effective January 1, 1928.

Ogemaw Co. to  
receive increas  
in sal. allotmen  
for Co. Agr. Agt

On motion of Mr. Brody, it was voted that the above increase be made.

10. Approval of the recommendation of Dean Shaw and Professor Gardner that the Kent County Road Commissioner be requested to re-locate the road, now running through the Graham Experiment Station farm, along the west boundary of the farm with the

To request  
Kent Co. Rd. Com  
to relocate  
road at Graham  
Hort. Station

understanding that the Station would furnish the necessary land for the new road in return for the strip occupied by the present road.

On motion of Mr. Watkins, it was voted that the above recommendation be approved.

Mr. Riddell transferred to work in F. Management

11. Dean Shaw presented, with his approval, the recommendation of Dr. Hedrick that Mr. Riddell be transferred to work in Farm Management.

On motion of Mrs. Stockman, it was voted that the above recommendation be approved.

Resignation of Mr. Nahstoll

12. Dr. Hedrick reported the resignation of Mr. Nahstoll.

On motion of Mr. Brody, it was voted to accept the above resignation.

Fee of \$25 to be credited to Operation Bgd. Div. of H.E.

13. Approval of the request from Dean Krueger, endorsed by Secretary Halladay, that the fee of \$25.00 per child per term for enrollment in the nursery school be credited to Operation Budget, Division of Home Economics.

On motion of Mrs. Stockman, it was voted to approve the above request.

Alumni catalogs

14. Authorization for the Secretary to print, in consultation with Dr. Kedzie and the President, an edition of the alumni catalogue.

Estimates to be secured on Alumni cat.

On motion of Mr. McColl, it was voted that the above matter be referred to Dr. Kedzie and Secretary Halladay for estimates of the cost of the alumni catalogue.

Salary adjustments

15. The President stated that a number of minor cases of salary adjustment had been presented to him, which have not yet been acted upon, and requested the Board to authorize him to make these adjustments by Executive Order:

Request of Prof. Chittenden for increase in Miss Craig's salary.

Request of Extension Service for adjustment of Mr. Amundson's salary.

Employment of Miss Ruby Hoy by Prof. Gardner, at a salary of \$1440.

Changes in salaries of Mrs. Hoffman, Misses Williams and Harris.

Salary of Dr. Kahn.

On motion of Mr. Watkins, it was voted to approve the President's request.

Employment of Auditors

16. The President recommended that the President and Secretary be authorized to employ as soon as possible competent auditors, preferably those familiar with the accounts of state supported institutions, for the following purposes:

To make complete audit To report on History of Budget, etc.

To make a complete audit of all the accounts of the Institution for the last biennium.

To report on the history of the budget, and of all Board and Committee actions on financial matters, for approximately the past five years.

To report on such other aspects of financial procedure as may be requested of them by either the Secretary or the President.

On motion of Mr. McColl, it was voted that the President and Secretary be authorized to get estimates as to the cost of having an audit made and report back to the Board.

#### RECOMMENDATIONS FROM THE SECRETARY FOR ACTION OF THE BOARD

Heat. Equip.

1. The Secretary presented a letter from Mr. Lavers regarding the heating question.

Redecoration of Wm. Bldg. etc.

2. The Secretary presented a letter from Mr. Lavers relative to redecoration of room in the Woman's Building, Wells Hall, Hospital, repairing of Bacteriology Building cornice and rewiring of Old Library Building.

Fountain to be moved to Ked. Lab.

3. The Secretary presented a recommendation from Mr. Lavers that the fountain near the Union Lit Bldg. be removed to a position near the Kedzie Chemical Laboratory.

Assn. Gov. Bds

4. The Secretary presented communications from the Association of Governing Boards.

Delegate to Assn. Gov. Bds

On motion of Mr. McColl, it was voted that the fee of \$35.00 be approved and that the President designate a delegate to the meeting of the Association of Governing Boards.

Add. toilet facilities requested for Olds Hall High Sch. Music Contests.

5. The Secretary presented a request from Dean Bissell for additional toilet facilities for men in the R. E. Olds Hall of Engineering.

Invitation to hold contests at M. S. C.

6. The Secretary read a letter from Miss Bicking of the State Department of Public Instruction reporting that the vocal and orchestral High School Music Contests are to be held in Ann Arbor this year, and the Band Contest at M. S. C.

7. The Secretary read a letter from Professor Richards reporting that he had invited the State Department of Public Instruction to hold future High School Music Contests at M. S. C.

#### RECOMMENDATIONS FROM DEANS, DIRECTORS OR OTHER OFFICERS FOR ACTION OF THE BOARD

Increase in salary, Miss Grimes, Fickes and Anderson

1. Coach Young recommended that the difference between the salary paid Miss Supple last year and that paid her successor, Miss Parker, \$360, be divided equally among Misses Grimes, Fickes and Anderson, increasing each salary by \$120, effective September 1, 1927.

On motion of Mr. McColl, it was voted that the above matter be referred to the President with power to act.

High School permitted to

2. Coach Young recommended that the East Lansing High School be permitted to use the old football field or the stadium on November 4th and November 18th.

On motion of Mr. McColl, it was voted to approve the above recommendation.

use College Stadium.

UNFINISHED BUSINESS:

1. In the matter of College Historian and Acting-Dean of Applied Science Division, the following is proposed, effective September 1, 1927.

- Professor Kedzie appointed College Historian, salary \$3000 a year.
- Miss Frances Ayres, appointed Secretary to Dr. Kedzie, half-time, \$750 a yr.  
Allowance for Traveling expenses, \$250.00
- Dr. E. A. Bessey appointed Acting Dean of the Applied Science Division with \$500 a year added to his present salary.
- Miss Chrystal Colvin appointed Secretary to Dean of Applied Science, half-time, \$750 a year.

Kedzie apptd  
Col. Historian  
Frances Ayres  
Sec. to Kedzie  
Dr. E. A. Bessey  
Acting-Dean  
Chrystal Colvin  
Sec. to Dr. Bessey

On motion of Mrs. Stockman, it was voted that the above appointments be approved.

2. A Committee consisting of John Phelan as Acting President and Secretary Halladay made a report in regard to the budget, and the President recommended that the budget be adopted.

Comm. report on budget

On motion of Mrs. Stockman, it was voted that the budget be adopted.

Budget adopted

3. On motion of Mr. McPherson, it was voted that the budget be amended by the insertion of an item to be known as "Contingent Fund", and that for the present year that item be placed at \$30,000.00.

"Contingent Fund" \$30,000.

4. The President and Secretary recommended the adoption of the budget rules.

Adoption of Budget rules.

On motion of Mr. Brody, it was voted to approve the above recommendation.

5. The President presented letters from Henry Curtis, President of the Michigan Potato Growers Exchange, and from J. B. Wagner of Cadillac, and made certain recommendations.

Reletter from J. B. Wagner, Mich. Pot. Exchg.

6. The authorization of The Special Budget Committee in regard to House Chaperone at the Woman's Building was voted by the Board at its September meeting as Unfinished Business.

House Chaperone for Woman's Bldg  
Mrs. Sebring given leave with pay until Jan. 1st.

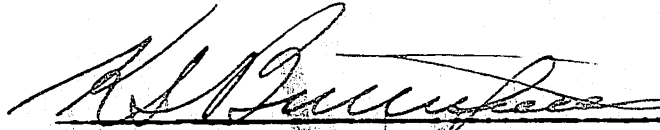
On motion of Mr. McPherson, it was voted that Mrs. Sebring be given leave of absence with pay until January 1st.

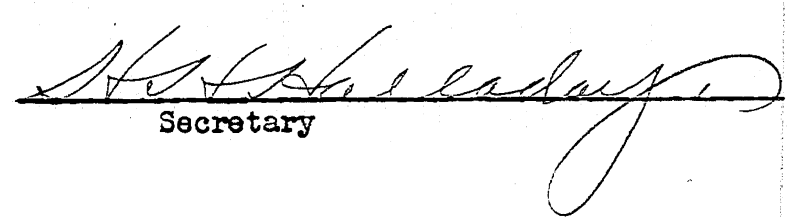
NEW BUSINESS FROM MEMBERS OF THE BOARD.

On motion of Mr. McColl, it was voted that the next meeting of the Board be held November 19th at the President's Office at 9 A. M.

Next meet of Bd. Nov. 19th.

MEETING ADJOURNED AT 10:00 P.M.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

MINUTES OF THE  
MEETING OF THE EXECUTIVE BOARD OF AGRICULTURE  
November 19, 1927.

THE MEETING WAS CALLED TO ORDER AT 9:30 A.M.

Present: President Butterfield, Mrs. Stockman, Messrs. McPherson, Brody, Watkins, McColl and Secretary Halladay.

Absent: Messrs. Gowdy and Pearce.

REPORTS FROM THE PRESIDENT FOR RECORD.

1. The President reported that Mr. Otis E. Shear did not accept his appointment as Extension Specialist in Poultry.
2. The President reported the resignation of Mr. J. V. Sheap, County Agricultural Agent of Hillsdale County, effective October 31, 1927.
3. President Butterfield reported the following resignations, adjustments and appointments:  

|                     |                    |  |
|---------------------|--------------------|--|
| Clifford E. Skiver, | Resignation,       | Extension Specialist Farm Crops. Oct. 15.  |
| Helen Smith,        | "                  | Stenog. Poultry Extension., Oct. 31.   |
| Dr. Kahn,           | Salary Adjustment, | Lect. in Serology, to be paid \$300 on Dec. 31, 1927 and thereafter \$25 a month.  |
| R. P. Kroodsma,     | " "                | Ext. Spec. Forestry, on and after Oct. 1, 1927, his salary shall be paid as follows: \$1000 from Federal Clark McNary funds, and \$1320 from Ext. St. funds. |

Otis E. Shear did not accept appointment  
Resignation J. V. Sheap  
Resignations, Adjustments, Appointments