

On motion of Mr. Graham, the salary of Miss Elizabeth Fraser, critic teacher in connection with the Smith-Hughes work, was made \$1650.00, per annum, beginning September 1st.

Fraser made critic in Smith-Hughes work.

On motion of Mr. Beaumont, the title of Miss Edna Garvin was raised from Assistant Professor to Associate Professor.

Garvin made Asso. Prof.

On motion of Mr. Waterbury, Miss Nellie Campbell was appointed bookkeeper and assistant cashier in the Secretary's office, at a salary of \$1000.00 per annum, beginning September 16th.

Campbell appointed Bkpr. & asst. cashier

On motion of Mr. Waterbury, the request of Major P. G. Wrightson for leave of absence on account of being ordered away from College, was granted.

Wrightson granted leave

On motion of Mr. Woodman, the matter of Mr. Kindig's contract was referred to the President and Secretary with power to act.

Matter of Kindig's contract.

On motion of Mr. Woodman, the salary of Miss Marian Nichols, clerk in the office of Alumni Recorder, was made \$850.00 per annum, beginning September 1st, and the Secretary was authorized to employ an additional clerk.

Salary of Nichols, Clerk.

On motion of Mr. Woodman, the expense accounts of the Board members were approved.

Expense accounts approved.

The President presented the resignation of Mr. F. L. True, the County Agent of Alpena County, on account of being called to military service, which was on motion accepted to take effect September 2nd.

True resigned.

On motion adjourned.

*A. M. Brown*  
Secretary.

#####

MEETING OF THE STATE BOARD OF AGRICULTURE

President's Office

October 16th, 1918.

11.00 o'clock A. M.

Present, President Kedzie, Messrs. Graham, Beaumont, Woodman, Waterbury and Doherty.

The minutes of the previous meeting were approved without reading.

On motion of Mr. Beaumont, \$200.00 was added to the salary of Mr. J. W. Weston, Assistant County Agent Leader, to be paid from Smith-Lever federal funds.

\$200 added to salary of Weston.

On motion of Mr. Woodman, leave of absence was granted to Mr. C. A. Spaulding, for the period of the war without pay, beginning October 1st.

Leave of absence for Spaulding

On motion of Mr. Woodman, the Secretary was directed to call to the attention of the members of the faculty, the resolution of the Board in regard to trips outside the state at the expense of the College.

Trips outside state at expense of college

On motion of Mr. Waterbury, Mr. W. B. Sutherland was appointed Assistant Farm Management Demonstrator at a salary of \$1200. per annum, be-

Sutherland Asst. Farm Management Demonstrator

ginning October 21st; \$1080 to be paid by the U. S. Department of Agriculture and \$120 by the College from Lever funds.

Ramsdell for Poultry Ext. Work.

On motion of Mr. Woodman, the matter of the appointment of Miss N. E. Ramsdell in Poultry Extension work was referred to the President with power to act.

Transfer of Wise to instructional pay roll

On motion of Mr. Woodman, the question of the transfer of Mr. Wm. Wise from the labor payroll to the instructional payroll was referred to the President and Dean Shaw for report at the next meeting after consultation with Prof. Burgess.

Clark's salary for Chem. Dept. & Musical activities

On motion of Mr. Graham, the salary of Prof. A. J. Clark was made \$4500 per annum beginning October 1st, for so long a period as he shall have charge of both the Chemical Department and the musical activities of the College.

Miller in Dom. Art Dept.

On motion of Mr. Graham, authority was given for the employment of Mrs. Paul Miller in the Domestic Art Department, at \$65.00 per month payable from department funds.

Recommendations re-Graham property'

On motion of Mr. Beaumont, the recommendations contained in the following letter from Prof. H. J. Eustace, were approved, the time for possession of the property by agreement with Mr. Graham being fixed November 1st:

"Grand Rapids, Michigan,  
October 14, 1918.

President F. S. Kedzie,  
East Lansing,  
Michigan.

Dear President Kedzie:

I have had a conference with Mr. Graham in regard to the details of turning over to the State Board of Agriculture, the property he has presented to them, to be used as a Horticultural Experiment Station.

Letter from Eustace regarding Graham Exp. Station

I would like to suggest that the Board take possession of this property on November 1st, or December 1st, as may be satisfactory to Mr. Graham. At the time agreed on, the Board should employ a good workman or foreman to have immediate care of the property during the winter, and to do such preliminary work as is desirable and may be possible. A team and necessary equipment should be provided.

Early in the spring of 1919, a trained Horticulturist and Experimenter should be employed.

Respectfully submitted,

(Signed) H. J. Eustace."

Recommendations regarding Peppard and Edmonds.

The President presented a letter from Prof. French in which the recommendations relating to Mrs. Peppard was on motion of Mr. Beaumont refused, and that relating to Miss Edmonds referred to the President.

Fabian to have leave of absence.

On motion of Mr. Woodman, Mr. F. W. Fabian who has received a commission of Second Lieutenant in the Sanitary Corps, was given leave of absence without pay for the period of the war, beginning October 1st.

Lewerenz hostess of Eumonian House and Springstein of Hesperian House.

On motion of Mr. Beaumont, Mrs. C.S. Lewerenz was appointed as Hostess for the Eumonian House from October 1st to July 1st, at a salary of \$540.00 per annum, and Miss A. D. Springstein as Hostess of the Hesperian House from October 14th to July 1st, at a salary of \$525.00 per annum.

Lebel appointed instructor of French-Van-Spreybroeck appointed instructor in French.

On motion of Mr. Beaumont, Mr. Omar M. Lebel was appointed Instructor in French at a salary of \$2200 per annum, beginning September 1st, and Mr. A. J. Van Spreybroeck Instructor in French at a salary of \$1600 per annum, beginning September 1st.

The President presented a communication from Dr. R. P. Lyman in reference to the clinic in the Veterinary Division, which, on motion of Mr. Beaumont, was referred to the President with authority to employ a suitable assistant when the occasion arises.

Clinic in Vet. Division

On motion of Mr. Beaumont, Dr. G. J. Bouyoucos, who was requested by Dr. C. C. Hopkins, of Illinois University, to serve upon an agricultural commission in Greece and other small countries, was given leave of absence for one year on half pay beginning October 1st, his salary for that period to be paid from College funds.

Bouyoucos given leave of absence on half pay.

On motion of Mr. Waterbury, Mr. A. H. Teske was appointed Inspector of Feeds and Fertilizers at a salary of \$1200 per annum to fill the vacancy caused by the advancement of Mr. C. F. Barnum to Chief Inspector.

Teske appointed inspector of Feeds & Fertilizers.

On motion of Mr. Woodman, Prof. J. F. Cox was given leave of absence for the period of the war without pay beginning October 1st.

Cox given leave of absence for war.

On motion of Mr. Beaumont, the recommendation of Dean Shaw that under certain conditions, Mr. Householder's salary be increased, was not adopted.

Recommendation regarding Householder's salary

On motion of Mr. Graham, the following resolution was adopted:

"At a meeting held August 28th, 1918, this Board decided not to make a report to the Michigan Budget Commission of Inquiry; this decision was reached in the belief that it was not the intent of the Legislature to include the Michigan Agricultural College within the provisions of the act creating the Commission. The funds for the support of the College come from the Federal Government as well as from the state, and the College is engaged in certain classes of work such as agricultural extension, experiment station, and military training, requiring large expenditures and conducted under the order and supervision of the Federal Government, with which the State can have no financial interest. The expenditures of the institution are by the Constitution of the State placed within the exclusive control of this Board. The annual printed records of the College, which are public and to which the Commission has access, contain in the fullest and most complete detail the nature and extent of the expenditures. For these and other reasons, the Board does not now believe that the Legislature intended to include it among the institutions covered by the act. Nevertheless, not wishing to have even the appearance of opposing the Legislature or other State officers, and wishing to avoid misconstruction of its purposes by the public, the action taken at said August meeting is hereby rescinded and the Secretary is instructed to forthwith make such report as may be required by the Commission and to submit to said Commission fully and freely all of its books, papers, and vouchers, and to render all possible information which it may have and to otherwise assist the Commission in its inquiry and investigation."

Resolution regarding Budget Commission rescinded and Secretary authorized to make full report.

On motion of Mr. Doherty, the recommendation of Supt. Hudson that an exhibit of horses be made at the International Live Stock Show, was approved.

Exhibit at International Live Stock Show approved.

On motion of Mr. Woodman, the recommendations of Mr. Frank A. Spragg in charge of Plant Breeding, that Mr. Floyd Curtis be appointed Superintendent of Crops Experiments at a salary of \$1200 per annum beginning October 7th, and that Miss Lydia Wagner be appointed Stenographer in the Farm Crops Department at a salary of \$720.00 per annum, beginning September 23rd, to succeed Miss DeCair, were approved.

Curtis appointed Superintendent of Crops Experiments Wagner appointed stenographer in Farm Crops.

The President presented a request from Prof. Polson for the purchase of certain machinery.

Polson requests purchase of machinery.

On motion of Mr. Beaumont, authority was given to purchase only such machinery as shall be necessary for the vocational men.

Purchase only such machinery as needed for vocational men.

On motion of Mr. Waterbury, the title of Mr. C. E. Millar was changed from Assistant Professor of Soils to Associate Professor of Soils.

Millar made Asso. Prof. of Soils.

On motion of Mr. Doherty, the College is to furnish fuel for heating Peoples Church now used as a hostess house.

College to heat Church for Hostess House.

Outside houses for hospitals and dormitories

On motion of Mr. Waterbury, the contracts that have been made for the rental of outside houses for hospital and dormitory purposes, were approved.

Cory's salary increased for October.

On motion of Mr. Doherty, the salary of Mr. M. M. Cory was increased \$50.00 for the month of October.

Grover's salary charged to Army School.

On motion of Mr. Beaumont, Mr. E. N. Grover's salary is to be \$125.00 per month from November 1st and chargeable to the U. S. Army School.

Churchill as Dispensing Clerk in Chem. Lab.

On motion of Mr. Doherty, Mr. Geo. W. Churchill is to be placed on the salary payroll as Dispensing Clerk at the Chemical Laboratory, at a salary of \$1200 per annum, beginning October 1st.

Expense accounts approved.

On motion of Mr. Woodman, the expense accounts of the Board Members were allowed.

On motion adjourned.

*A. M. Brown*  
Secretary.

#####

MEETING OF THE STATE BOARD OF AGRICULTURE.

President's Office.

November 20th, 1918.

10 O'Clock A. M.

Present, President Kedzie, Messrs. Graham, Beaumont, Woodman and Doherty.

The minutes of the previous meeting were approved without reading.

\$240 paid to Aurelia Potts.

On motion of Mr. Beaumont, \$240.00 per annum is to be paid to Miss

Aurelia Potts, Assistant Leader Home Demonstration Agents, in addition to the salary of \$1800.00 paid her by the Federal Government.

Helen Arms appointed Ext. Spec. in Home Econ.

On motion of Mr. Woodman, Miss Helen Arms was appointed Extension Specialist in Home Economics at a salary of \$1400.00 per annum, beginning October 1st.

B.S. conferred on F.E. Semon.

On motion of Mr. Graham, the President was authorized to confer the degree of Bachelor of Science upon Frank E. Semon of Port Angeles, Washington, as of the class of '89.

Salary of E. Frazer and estimated expenses of vocational teacher training for 1918-1919

On motion of Mr. Graham, the salary of Miss Elizabeth Frazer as Critic Teacher, was made \$1600.00 per annum beginning November 1st, and the following estimated expenditures for Vocational Teacher Training submitted by Prof. French, were approved:

\*Estimated expenditures for Vocational Teacher Training Departments for the financial year ending June 30th, 1919.

- 1. Salaries
  - (a) Director of teacher training \$ 3000.00
  - (b) Instructors in teacher training 1000.00
  - (c) Critic Teachers 3600.00
- 2. For Maintenance
  - (a) Traveling expenses of director 500.00
  - (b) Printing (bulletins, forms, reports, etc.) 100.00
  - (c) Communication (telegraph, telephone) 100.00
  - (d) Clerical Service (stenographer, etc. in service of department) 360.00
  - (e) Miscellaneous, such as stationery and supplies necessary to promote teacher training and not needed for other purposes 300.00

On motion of Mr. Graham, Dr. Giltner and Dr. Lyman were authorized to attend