

MINUTES OF THE MEETING  
of the  
STATE BOARD OF AGRICULTURE  
November 28, 1949

2795

Present: Mr. Brody (Chairman); Messrs. Akers, More, Mueller; Miss Jones; President Hannah;  
Treasurer May; Secretary McDonel.

Absent: Mr. Armstrong; Dr. Thurston.

The meeting was called to order at 10:00 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations

Resignations

1. Cancellation of the appointment of Ralph E. Patterson as Assistant Professor of Agricultural Engineering. Mr. Patterson decided to remain at Pennsylvania State College.

Miscellaneous

Res. Violet  
Nakfor Oct.  
15, 1949

1. Change in the effective date of the resignation of Violet Nakfor, nurse at the Health Service, from October 8 to October 15, 1949.

2. Increase in salaries of members of the football coaching staff, effective November 1, 1949, as follows:

Salaries of  
coaching  
staff in-  
creased.

C. L. Mum	from \$12,500 to \$13,500
Forest Evashevski	from \$ 9,000 to \$ 9,500
Earle L. Edwards	from \$ 7,500 to \$ 8,000
H. D. Daugherty	from \$ 6,500 to \$ 7,000

App. utility  
services  
Nursery School

3. Approved changes in utility services to the Nursery School at an estimated cost of \$380, to be charged to Alterations and Improvements 1949-50.

Ext. electric  
serv. new  
poultry bldg.

4. Approved extension of electric service to the new poultry buildings at an estimated cost of \$3,000, to be charged to Utility Extension and Replacements.

New stair  
treads &  
floors in  
halls Ag.Hall

5. Approved the installation of new stair treads and floors in the halls of Agricultural Hall at a cost of \$23,965. Valentine Brothers will do the work which is to be charged to the item in the budget which was provided for this work.

NEW BUSINESS

1. Resignation of Helen Eschenburg as Nurse at the Health Service, effective November 30, 1949. Mrs. Eschenburg will devote full time to her home.

Resignation

2. Resignation of Martha F. Voss as Nurse at the Health Service, effective December 31, 1949. Mrs. Voss will devote full time to her home.

3. Resignation of John B. Gartner as Instructor in Short Courses, effective December 31, 1949, to accept a position at North Carolina State College.

Leaves

Leaves

1. Leave of absence with full pay for Emma DuBord, Home Demonstration Agent in Wayne County, from November 1 to December 31, 1949, because of illness.

2. Leave of absence with full pay for C. C. Hamilton, Associate Professor of English, for the six-month period from March 1 to August 31, 1950. Professor Hamilton will complete the manuscript of a book.

3. Leave of absence with full pay for Mrs. Edith Doty, Instructor in Foreign Languages, from November 21 to December 31, 1949, because of illness.

4. Leave of absence with half pay for J. S. Frame, Professor and Head of the Mathematics Department, for one year beginning September 1, 1950. Dr. Frame will spend his time in mathematical research at Princeton University or at some other university with an excellent mathematics library.

Appointments

Appointments

1. Appointment of Frances Belgrave as Nurse at the Health Service at a salary of \$2500 per year, effective December 1, 1949, to replace Helen Eschenburg, resigned.

2. Appointment of Constance D. Bolton as Nurse at the Health Service at a salary of \$2500 per year, effective January 1, 1950 to replace Martha Voss, resigned.

NEW BUSINESS, continuedAppointments, continued

- Appointments
3. Appointment of Richard Theodore Hartwig as Assistant Professor (Extension) of Agricultural Economics at a salary of \$4200 per year, effective January 1, 1950. This is a new position to be paid from Extension funds (\$1900 RMA Project 96, \$1900 RMA Project 98, \$400 Smith-Lever).
  4. Appointment of Charles Shick as Assistant Professor (Extension) of Zoology and in the Conservation Institute, effective October 24, 1949, to replace Charles Black, resigned. His salary is paid by the State Conservation Department, and the College pays travel expenses, office facilities, etc.
  5. Appointment of Robert E. Loree as Assistant Professor (Extension) of Horticulture at a salary of \$200 per month, effective from October 16, 1949 to April 15, 1950. This is in addition to Mr. Loree's retirement pay.
  6. Appointment of Sam Street Hughes as temporary Instructor in Short Courses at a salary of \$290 for the period from January 9 to March 17, 1950.
  7. Transfer of Abram P. Snyder from 4-H Club Agent in St. Clair County to County Agricultural Agent in Osceola and half of Lake Counties and a salary increase from \$3800 to \$4100 per year, effective December 20, 1949. This is a replacement for W. S. Harrison, resigned.
  8. Transfer of Amalie Vasold from Home Demonstration Agent in Saginaw County to Assistant State 4-H Club Leader and a salary increase from \$4100 to \$4300 per year, effective January 1, 1950. This is a replacement for Ruth DeRosa, resigned.
  9. Appointment of Edward Andrew Brand as Associate Professor of Business Administration at a salary of \$6000 per year, effective January 1, 1950, to replace John F. Weaver, resigned.
  10. Appointment of Murray James Roberts as temporary Instructor in Hotel Administration at a salary of \$354.17 per month, effective from November 1, 1949, to June 30, 1950, to replace Walter Montague who is on leave without pay.
  11. Appointment of Earl Brigham as Instructor in Journalism at a salary of \$358.33 per month, effective from January 1 to June 30, 1950.
  12. Appointment of Mrs. Betsey Castleberry as Supervisor of the Social Research Laboratory in Sociology and Anthropology at a salary of \$200 per month, effective from November 1, 1949 to June 30, 1950. This is a new position to be paid from Experiment Station funds.
  13. Appointment of Charles W. Darby as Professor of Bacteriology and Public Health at a salary of \$7500 per year, effective January 1, 1950. This is a new position to be paid one-fourth from College, one-fourth from Experiment Station, and one-half from Extension funds.
  14. Appointment of Mrs. Ligia Simons DeArmas as Assistant in Foreign Languages at a salary of \$200 per month, effective from November 21 to December 16, 1949 to replace Mrs. Doty who is on sick leave.

## Ch. in status

Paul Krone Miscellaneous

- to  $\frac{1}{2}$  time  
Col.  $\frac{1}{2}$  time  
Exp. Sta.  
Inc. salary  
Howard Zindel
1. Change in status of Paul Krone, Associate Professor of Horticulture, from half-time College and half-time Extension to half-time College and half-time Experiment Station, effective January 1, 1950.
  2. Increase in salary for Howard Zindel, Assistant Professor (Extension) of Poultry Husbandry, from \$5600 to \$6000 per year, effective January 1, 1950.
- W. Montague's  
leave to be  
effective  
Nov. 1, 1949
3. Change in the effective date of leave of absence without pay for Walter E. Montague, Instructor in Hotel Administration, from leave for one year beginning September 1, 1949, to leave for ten months, beginning November 1, 1949.
- Leave for A.  
Brandstatter  
postponed.
4. Professor Brandstatter was granted leave without pay for three months beginning above November 5, 1949, to participate in the military government program in Germany. Professor Brandstatter has not received final word from the Army, and it is recommended that this leave be postponed indefinitely.
- Inc. salary  
Carroll Hawkins
5. Increase in salary for Carroll Hawkins, Assistant Professor of Political Science and Public Administration, from \$4300 to \$5000 effective January 1, 1950.
- Inc. salary  
Meta Vossbrink
6. Increase in salary for Meta Vossbrink, Assistant Professor of Education, from \$5100 to \$5600 per year, effective January 1, 1950.
- Inc salary  
Amy J. Holmblade.
7. Increase in salary for Amy Jean Holmblade, Assistant Professor of Education, from \$4700 to \$4900 per year, effective January 1, 1950.
- Ch. in status  
Elsie M. Edwards to  
full time.
8. Change in status of Elsie M. Edwards, Instructor in Speech, Dramatics, and Radio Education, from half-time at \$2125 per year to full-time at \$4250 per year, effective January 1, 1950.
- Leave and  
retirement  
approved for  
Mrs. Byers.
9. Recommendation from the Retirement Committee that Merle D. Byers, Associate Professor of Education, be given a leave of absence with full pay from January 1 to June 30, 1950, and retirement at a salary of \$1512 per year, effective July 1, 1950. Mrs. Byers will be 65 years of age April 13, 1950, and has been employed by the College since September 1, 1925.

NEW BUSINESS, continuedMiscellaneous, continued

10. Recommendation from the Retirement Committee that Mabelle Ehlers, Professor and Head of the Department of Institution Administration, be given a retirement furlough for one year on full pay, effective February 15, 1950, and that she be granted retirement effective February 15, 1951 at a retirement salary of \$1609 per year. Mrs. Ehlers will be 65 years of age November 29, 1949, and has been employed by the College since September 1, 1929.

Retirement  
furlough and  
retirement  
approved for  
Mrs. Ehlers

11. In connection with a replacement for Mrs. Ehlers, the following recommendations are made:

- a. Leave of absence without pay for Katherine Hart, effective from January 1, 1950 to February 15, 1950. Miss Hart has been on leave since January 1, 1949.  
b. Appointment of Katherine Hart as Professor and Head of the Department of Institution Administration at a salary of \$6800 per year, effective February 16, 1950.

Appt. Kath.  
Hart as Head  
and Prof.  
Inst. Adm.  
at \$6800

12. Additional amounts paid salaried employees since the last Board meeting, as follows:

<u>Auditorium</u>		<u>Miscellaneous</u>		<u>Miscellaneous</u>	
Dale Albin	\$ 9	Corrinne Schue	\$ 7.00	Francis Martin	\$60.00
Charles Branz	47	E. H. Stewart	15.00	Randolph Webster	52.50
L.E. Chapman	46	Joyce Teachout	38.75	Clella Weissinger	6.00
L. Demorest	17	J.B. Tintera	81.20	Wendell Westcott	220.00
J.H. Emery	50	Wayne VanRiper	26.00	Earl McIntyre	25.00
Helen Evans	53	F.R. Wickert	262.90	Fritz Harris	16.60
Helen Greene	70	Robert Williams	5.00	Dale Albin	3.00
Lois Harris	24			J. H. Bell	5.00
James Huston	26	<u>Ice Rink</u>		Charles Branz	11.00
Mildred Jeffers	41	Lois Harris	26.00	Mary Brown	6.00
Floyd Macklem	50	James Huston	12.00	J. D. Davis	30.00
Noel Miller	3	Mildred Jeffers	6.00	Lorraine Demorest	6.00
Elmer Peterson	33	Floyd Macklem	9.00	John Emery	6.00
G.F. Ryder	44	Noel Miller	12.00	Dale Faunce	30.00
Laurence Seaf	14	Elmer Peterson	17.00	D. L. Gibson	5.00
Iva Mae Sweat	50	Gail Ryder	6.00	Helen Greene	26.00
Wayne Van Riper	59	Laurence Searl	19.00	James Apple	20.00
Clella Weissinger	50	Robert Troxell	15.50	Robert Copland	30.00
Neal Whitehead	38	Wayne VanRiper	28.00	Helen Evans	3.00
Loren Wight	14	Clella Weissinger	9.50	Arthur Heilman	30.00
Ray Yerkie	23	Neal Whitehead	9.00	Stanley Howell	5.00
		Loren Wight	9.50	Mildred Jeffers	6.00
		Ray Yerkie	12.50	C. A. Lawson	5.00
		Gerard Bush	3.50	Floyd Macklem	14.00
<u>Ice Rink</u>				Harold Sponberg	30.00
Dale Albin	19.00	<u>Miscellaneous</u>		Robert Troxell	13.00
Charles Branz	16.00	Billie Aten	61.05	Marjorie Clemetsen	8.00
L.E. Chapman	6.00	Benard Black	58.03	Joyce Jeffers	16.00
John Emery	18.50	Douglas Boyd	23.25	C. D. Mead	5.00
Helen Evans	12.00	S. E. Bryan	35.00	Samuel Mercer	35.00
Orville Everett	3.00	William Christian	120.80	Frank Montgomery	25.00
Helen Greene	40.00	Irving Delappe	5.00	Edward Nordhaus	5.00
<u>Miscellaneous</u>		M. R. Denny	5.00	Charles Fedrey	30.00
Auley McAuley	5.00	Mabel Flanders	29.25	Elmer Peterson	8.00
Noel Miller	13.00	Lois Harris	36.00	Gail Ryder	3.00
Malvern Obrecht	55.00	C. N. Hill	139.40	Laurence Searl	3.00
Wm. Pitkin	103.00	Rosalie Kessler	15.50		
Robt. Furrington	5.00	J.F. MacNaughton	310.40		
M. Robinson	22.75				

Additional  
amounts paid  
salaried  
employees.

13. Gift from Arnold G. Scheele, former Head of the Art Department, of 51 oil paintings.
14. Receipt of a check for \$500 from Mr. and Mrs. Winfield H. Line.
15. Acceptance of a grant of \$32,500 from the Carnegie Corporation of New York, payable \$6,500 annually for five years beginning in 1949-50, for a study of problems involved in technical assistance to backward peoples. The work will be under the supervision of Dr. Loomis in the Sociology Department.
16. Approval of a memorandum of agreement with the United Stove Company of Ypsilanti, Michigan, covering a grant of \$1000 to be used under the direction of A. W. Farrall in the Agricultural Engineering Department in research work in connection with frost prevention equipment of the smudge pot type.
17. Acceptance of \$42.50 from Forestry Alumni to be added to the A. K. Chittenden Loan Fund.
18. Continuation of a memorandum of agreement with the Ferro Enamel Corporation of Cleveland, Ohio, covering a grant of \$1000 to be used under the direction of F. L. Wynd in the Botany Department in an investigation of the absorption of nutrients by plants and the effect of these nutrients on the metabolism and behavior of the plants. Provision is made for a graduate fellowship.
19. Acceptance of \$66 from Forestry Alumni to be added to the A. K. Chittenden Loan Fund.

Gift of 51  
oil paint-  
ings from  
Mr. Scheele

Chk. \$500  
Mr.&Mrs.Line

Grant of  
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Carnegie

Memo agree-  
ment United  
Stove

\$42.50 added  
to Chittenden  
Loan Fund

Cont. memo  
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Additional  
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Gift of 51  
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Ok, \$500  
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Grant of  
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Cont. memo  
agreement  
Ferro Enamel

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2798

## NEW BUSINESS, continued

## Miscellaneous, continued

- Cont. memo agreement Sloan-Kettering. 20. Continuation of a memorandum of agreement with the Sloan-Kettering Institute of New York City covering a grant of \$1750 to be used under the direction of H. B. Tukey in the Horticulture Department to test extracts from higher plants against tumor development in animals.
- Cont. memo agreement Am. Electroplaters. 21. Continuation of a memorandum of agreement with the American Electroplaters' Society covering a grant of \$2800 to be used under the direction of Professor Ewing in the Chemistry Department. Provision is made for two graduate fellows.
- Memo agreement Nat. Safety Council 22. Approval of a memorandum of agreement with the National Safety Council covering a grant of \$5000 to be used under the direction of R. F. Turner in the Police Administration Department for a research project on the comparability and reliability of chemical tests for intoxication. Provision is made for a graduate fellowship.
- Sec-Dept. I Com. on Scholarships 23. Additional full-time Secretary-Departmental I position in the office of the Committee on Scholarships. This position has formerly been paid from the labor payroll.
- Clerk-Sten I 1/2 time Hort. 24. Additional half-time Clerk-Stenographer I position in Horticulture, paid from Experiment Station funds.
- 1/2 time Cl-Sten I Educ. \$1000 added to For. Bud. 25. Additional half-time Clerk-Stenographer I in Education, to be reimbursed from Vocational funds.
- \$300 approp. to cover cost dinners for Al. Adv. Coun. Payment state Sh. Bal. J. & Ellsworth Octave of small bells approved for carillon 26. Request for a supplemental appropriation of \$1000 for the Forestry Department.
27. Appropriation of \$300 to cover the cost of 100 dinners on October 21 for the Alumni Advisory Council.
28. Statement from Ballard, Jennings, Bishop and Ellsworth in the amount of \$936.91 for the period July 6 to September 30.
29. Communication from Professor Underwood and Dean Emmons urging an addition to the carillon at an early date of additional bells to make it possible to use the carillon for recital purposes. To make the carillon comparable with those at Cornell, Michigan, Chicago, Iowa State, the University of Kansas, and others would cost about \$30,000. An octave of small bells could be added at a cost of approximately \$2,500. It is urged that we undertake at least this octave of smaller bells now. If the orders are placed now, installation cannot be completed before next summer.

After discussion the Board authorized an appropriation of \$2500 for an octave of small bells and instructed the Secretary to make a study of the structural changes required if we are to install a complete set of bells at some later date.

- Full-time fire inspector to be employed. 30. Recommendation from Mr. Brandstatter that the College employ a full time, trained, professional fire inspector. The present replacement value of Michigan State College buildings is estimated at approximately \$90,000,000.
- U.P. Develop. Bur. urges 1 or 2 field workers in tourist & resort field. 31. Communication from the Upper Peninsula Development Bureau through George Bishop urging that there be included in next year's budget enough funds to permit putting one or two more field workers on the job in the tourist and resort field.
32. Report of contributions totaling \$9,852.35 to the Michigan State College Memorial Center Fund during the period from May 1 to June 30, 1949.
- Sec. instructed to look into costs for converting portion of 4th floor Berkey Hall for Pol. Adm. 33. Communication from Professor Brandstatter pointing out the needs of the Department of Police Administration if they are to function adequately and meet the requests that are being made of them for assistance by the police agencies of the state. It will require an appropriation of approximately \$5,000 for new equipments and additional space. The only possible permanent space would be the completion of a portion of the fourth floor in Berkey Hall which would require a substantial investment.

Professor Brandstatter met with the Board at luncheon and outlined the needs and plans for the Department of Police Administration. It is understood that Secretary McDonel will have available for the next Board meeting estimated costs for the conversion of satisfactory permanent space for this department in Berkey Hall.

On motion of Mr. Brody, seconded by Mr. More, it was voted to approve the President's Report and all New Business.

## TRAVEL

## Travel

The President presented a mimeographed statement of recommendations for out-of-state travel at college expense.

On motion of Mr. More, seconded by Miss Jones, it was voted to approve the out-of-state travel as recommended. In the future, out-of-state travel will not be included in the permanent college records but will be presented to the Board for their information and copies filed in the Secretary's Office.

ADDITIONAL ITEMSLeaves

1. Leave of absence with pay for G. W. Hobbs, Professor of Mechanical Engineering, for three months from January 1 to March 31, 1950, for travel and study of the southeastern universities and colleges.
2. Leave of absence with pay for C. M. Cade, Professor of Civil and Sanitary Engineering and Mechanics, for three months from January 1 to March 31, 1950, to visit engineering structures and colleges in the south and west.

The Board did not approve the above requests because of an embarrassing precedent that might be established in granting winter leaves with pay so that staff members might winter in the south.

Miscellaneous

1. Receipt of a check for \$10,813.97 from the estate of Peter V. Ross of San Francisco, California. There may be an additional distribution of a small amount at a later date. The will of Mr. Ross contains no instructions or suggestions as to how this money is to be used.

The Board decided that this sum was to be added to the Alumni Memorial Fund.

2. Approval of the recommendation from Professor Loomis, Dean Emmons, and Dean Anthony with reference to the expenditure of the funds granted by the Carnegie Corporation for the area program research and evaluation center.

On motion of Mr. Brody, seconded by Mr. Akers, it was voted to approve items 1 and 2, Miscellaneous, above.

SPECIAL MISCELLANEOUS ITEMS

1. Discussion of the request to be made of the special session of the legislature for funds for maintenance and operation and for capital equipment items.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the tentative budget outlined by Mr. May for submission to the Budget Director.

On motion of Mr. Brody, seconded by Mr. More, it was voted to authorize the Comptroller and officials of the College to request of the legislature through the State Budget Office appropriations for Agricultural Extension and Agricultural Experiment Station at the same figures that were originally requested of the 1949 session of the legislature, with the addition of \$30,000 for the Experiment Station to make possible the research program requested by the State Soil Conservation Committee and such additional offset funds as are required for the Hope-Flannagan monies.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to authorize the Comptroller and officials of the College to take such steps as are necessary in presenting as vigorously as possible to the Budget Office the request for capital items including the Veterinary Building, the Library, the necessary funds for an adequate water storage and other utility extensions.

2. Discussion of a new contract with the East Lansing Board of Education covering the cost of educating students from college housing in the East Lansing schools.

On motion of Mr. Brody, seconded by Mr. More, it was voted to authorize the Comptroller to negotiate with the East Lansing Board of Education for a revision of the contract covering the education of children in college housing on the basis of a college contribution approved by the Department of Public Instruction covering such arrangements when children from one school district are educated in another, - this contract to be approved by the Board before it becomes effective.

3. Report of developments in plans for air conditioning portions of the Kellogg Center for Continuing Education Building.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to authorize the Secretary to notify the architect and contractor to include air conditioning of the conference rooms only as recommended by Mr. Foster and Mr. Scott with the understanding that the building is to be constructed so that air conditioning can be added to areas originally contemplated at some later date if it is deemed desirable.

4. A proposal was presented from Dean Crowe suggesting that the Cleveland professional hockey team transfer its home games to the college ice arena.

After discussion it was decided to reaffirm the policy of the Board refusing the use of college facilities for commercial enterprises.

5. Communications from Lee Benner, Chairman of the MSC Alumni Advisory Council, and from Tom King recommending that we proceed with plans for building of the chapel as a part of the Memorial Center, postponing but not abandoning plans for the International House pending the raising of additional monies.

Leaves

Ok. \$10,813.97  
from Estate  
of Peter V.  
Ross

Rec. on exp.  
of funds from  
Carnegie  
Foundation

Discussion  
of tentative  
budget to be  
prepared for  
Budget Direc-  
tor.

New contract  
with E.L.  
Bd. of Educ.  
to be pre-  
pared.

Arch. & Con-  
to be noti-  
fied to in-  
clude air  
cond. in conf  
rooms only

Cleveland  
professional  
hockey teams  
not allowed  
to transfer  
games to  
arena.

Architect  
to proceed  
with plans for  
bldg. memorial  
chapel

SPECIAL MISCELLANEOUS ITEMS, continued

## 5. (Continued)

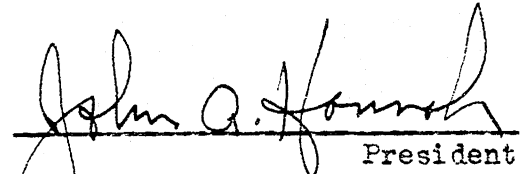
Plans and specifications to be drawn up for Memorial chapel.

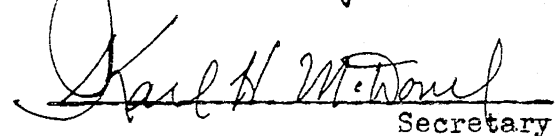
\$167,000 has been pledged and \$146,000 paid in cash, and it is estimated that this is sufficient to pay for a chapel approximately 40 x 70 feet to seat about 200 people, the basement of which could be used as social quarters for international students. Various questions are raised in the communications with reference to site, architect, etc.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to authorize the architect, Mr. Calder, at Board expense, to proceed to draw up plans and specifications for the chapel, in consultation with the Alumni Advisory Committee. It is understood that the building is to be designed so that it can be completed with the funds that are available.

The Board adjourned at 12:15 p.m.

The next meeting will be held Friday, December 16, 1949

  
President

  
Secretary