

MINUTES OF THE MEETING
of the
FINANCE COMMITTEE
November 24, 1965

The Finance Committee convened at Kellogg Center at 7 o'clock for breakfast.

The following members were present: Messrs. Harlan, Hartman, Huff, Merriman, Nisbet, Smith, Stevens, White; President Hannah, Treasurer May and Secretary Breslin

Absent: No one

1. Report from the President: Approved the purchase of property at 2928 Collins Road at a purchase price of \$18,500. This property was owned by Lilian Clever.

Purchase of Lilian Clever property

On motion by Mr. Nisbet, seconded by Mr. Huff, it was voted to approve the above purchase.

2. a. Investment items recommended by Scudder, Stevens & Clark and Earl Cress:

Investment items

Retirement Fund

<u>Amount</u>	<u>Security</u>		<u>Approx. Price</u>	<u>Principal</u>	<u>Income</u>	<u>Yield</u>
Recommend selling:						
2164	44/100* shs. Monsanto Company	\$1.40	85	\$183,977	\$3,030	1.6%
2200	shs. Alpha Portland Cement	.50	12	26,400	1,100	4.2%
Plus proceeds from redemption of						
\$216,000	MSU Residence Hall Revenue					
	3.10s-5/1/77 (of \$435,000)		100	216,000	6,696	3.1%
Recommend purchasing:						
\$100,000	Household Finance 4 7/8s-9/15/93		100	100,000	4,875	4.9%
plus:						
\$150,000	U. S. Treasury 4 1/2s-5/15/85		98	147,000	6,375	4.4%
2500	shs Electric Storage Battery	1.80	51	127,500	4,500	3.5%
1200	shs Corn Products (holding 2200)	1.50	55	66,000	1,800	2.7%
800	shs National Steel (holding 2600)	2.00	55	44,000	1,600	3.6%
				<u>\$484,500</u>	<u>\$19,150</u>	<u>4.0%</u>

*Includes 2% stock dividend declared 10/20/65 for stock of record 11/5/65 and payable 12/23/65

Jenison Fund

With the proceeds from the redemption of:

\$5,000	MSU Residence Hall Revenue					
	3.10s-5/1/77 (of \$64,000)		100	\$ 5,000	\$ 155	3.1%

Recommend purchasing:

\$5,000	U. S. Treasury Bonds 4 1/2s-8-15-92					
	(holding \$10,000)		98	4,900	212	4.4%

Rackham Fund

With the proceeds from the redemption of

\$4,000	MSU Residence Hall Revenue					
	3.10s-5/1/77		100	4,000	124	3.1%

Recommend purchasing:

\$4,000	U.S. Treasury Bonds 3 7/8s-11/15/71					
	(holding \$100,000)		97	3,880	155	4.4%

Consolidated Investment Fund

With proceeds from the redemption of:

\$4,000	MSU Residence Hall Revenue					
	2.90s-5/15/75 and		100	4,000	116	2.9%

\$6,000 Available cash

Recommend purchasing:

\$10,000	U. S. Treasury Bonds 4 1/8s-11/15/73					
	(holding \$17,000)		98	9,800	412	4.4%

Albert Herman Case Fund

Recommend selling:

187	shs. Occidental Petroleum	0.60	28	5,236	112	2.1%
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Recommend purchasing:

100	shs. National Steel (holding 200)	2.00	55	5,500	200	3.6%
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Investment
items

2. Investment items, continued:

b. Communication from Mr. May:

Attached is a communication received from Scudder, Stevens & Clark recommending the exchange of \$34,000 of U. S. Treasury bonds which have been called for redemption on November 15 for 4½ bonds maturing on May 15, 1967.

As the letter indicates, a decision had to be made by November 1, and I authorized Mr. Cress to proceed with the exchange:

Retirement Fund

<u>Amount</u>	<u>Security</u>	<u>Approx. Price</u>	<u>Principal</u>	<u>Income</u>	<u>Yield</u>
Recommend exchanging:					
\$15,000	U.S. Treasury 4s-11/15/65	100	\$ 15,000	\$ 600	4.0%
for:					
\$15,000	U. S. Treasury 4½-5/15/67 (when issued)	100	\$ 15,000	637	4.3%

Skinner Fund

Recommend exchanging:					
\$15,000	U. S. Treasury 4s-11/15/65	100	\$15,000	600	4.0%
for:					
\$15,000	U. S. Treasury 4½s-5/15/67	100	15,000	637	4.3%

Consolidated Investment Fund

Recommend exchanging:					
\$5,000	U. S. Treasury 4s-11/15/65	100	5,000	200	4.0%
for:					
\$5,000	U. S. Treasury 4½s-5/15/67	100	5,000	212	4.3%

Forest Akers Fund

Recommend exchanging:					
\$4,000	U. S. Treasury 4s-11/15/65	100	4,000	160	4.0%
for					
\$4,000	U. S. Treasury 4½s-5/15/67	100	4,000	170	4.3%

On motion by Mr. Nisbet, seconded by Mr. Harlan, it was voted to approve Item 2.

3. Communication from Mr. May:

This morning I had a call from Mr. Cress relative to the financing of the dormitory at Oakland University.

As you know, we are submitting an application to the Housing & Home Finance Agency for a government-guaranteed loan for \$4,000,000 which would carry a 3% interest rate.

The Housing & Home Finance Agency has received a great number of applications since Congress lowered the interest rate to 3%. Because of this, it is doubtful whether a loan agreement can be processed for three or four months even though we may be successful in obtaining a reservation of funds. This has created a serious construction financing problem for Oakland. I expect by next week to have an interim financing plan and, possibly, a commitment from the Michigan National Bank at 3½% interest through 1966 and a long-range backstop financing if necessary at an interest of approximately 4½%. The required resolutions have been approved by Attorney Carr and follow:

RESOLUTION OF THE BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY RELATIVE TO THE ISSUANCE AND SALE OF OAKLAND UNIVERSITY HOUSING REVENUE BONDS, 1965 SERIES, IN THE AGGREGATE PRINCIPAL AMOUNT OF \$4,000,000.00

WHEREAS, the Board of Trustees of Michigan State University, a body corporate, created by and existing under the Constitution of the State of Michigan and having full constitutional authority and supervision of Oakland University, a public educational institution of higher learning, located near Rochester, Michigan, and having authority to grant baccalaureate degrees, affiliated with Michigan State University, and control of expenditures from University funds, has determined that it is necessary and for the best interest of the University, its students and personnel, to construct, furnish and equip a new dormitory on the campus of Oakland University, temporarily designated as Dormitory No. 6, and a food service facility, temporarily designated as Central Dining Commons; and

WHEREAS, to provide the funds necessary to construct, furnish and equip the hereinbefore designated projects referred to, the Board deems it necessary and expedient to borrow, through the issuance and sale of Housing Revenue Bonds, 1965 Series, the sum of Four Million (\$4,000,000) Dollars, the sum so borrowed to be used and allocated to pay the principal balance of construction financing obtained from Michigan National Bank, a national banking association, with principal offices in Lansing, Michigan, said money having been borrowed to enable the construction of the project dormitory No. 6 and the central dining commons, to be immediately commenced, pursuant to resolution of this Board authorizing said financing duly adopted on November 24, 1965.

Approval
2 resolutions
re: financing
Dormitory No.
6 at Oakland
University.

Finance Committee Items, continued:

3. Communication from Mr. May - Resolution re: financing Dormitory No. 6 at Oakland University, continued:

WHEREAS, the financial officers of Michigan State University, and Ann Arbor Trust Company, of Ann Arbor, Michigan, Fiscal Agent of the Board, have prepared and submitted to the Board a proposed Official Statement which sets forth the terms, conditions, security and covenants deemed necessary in connection with said loan, including the maturities, redemption provisions, security and other details relating to the issue of Oakland University Housing Revenue Bonds, 1965 Series, which said proposed Official Statement has been carefully considered and reviewed by the Board; and

Approval
resolutions
re: financing
Dormitory
No. 6, at
Oakland Univ.

WHEREAS, the Ann Arbor Trust Company, as Fiscal Agent, has obtained a commitment for the purchase of said bonds, when issued, from Michigan National Bank of Lansing, Michigan; and

WHEREAS, the Board has full power under its constitutional authority and supervision of Oakland University, and the control of expenditures from the University funds, to issue said bonds for the purposes hereinbefore referred to, and to pledge for their payment the net income and revenue specified in said Official Statement;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY, as follows:

1. That the Board of Trustees of Michigan State University (hereinafter for brevity referred to as the "Board"), does hereby determine and reaffirm that it is necessary and for the best interest of Oakland University, its students and personnel, to construct, furnish and equip the dormitory and food service specified in the preamble hereto.

2. That the Board borrow the sum of Four Million (\$4,000,000.00) Dollars and issue its bonds therefor to provide the funds to be allocated and used in the manner and for the purposes specified in the preamble hereto.

3. That said bonds shall be designated OAKLAND UNIVERSITY HOUSING REVENUE BONDS, 1965 SERIES, the principal of and interest thereon to be payable solely out of net income as defined, and in accordance with the requirements, terms and conditions set forth in the Official Statement filed with this Board and made a part of this resolution, and Trust Agreement hereinafter referred to, shall be dated as of December 1, 1965, and shall consist of 800 coupon bonds of the denomination of \$5,000.00 each, all maturing on December 1, 1995, and bearing interest at the rate of 4.50% per annum, payable on June 1, 1966, and semi-annually thereafter on December 1st and June 1st of each year, both principal and interest to be payable in lawful money of the United States of America at Ann Arbor Trust Company, Ann Arbor, Michigan, Trustee under the Trust Agreement hereinafter referred to.

Bonds of this authorized issue shall be subject to redemption prior to maturity at the times, at the prices, and upon the terms, conditions and notice therefor specified in the Official Statement attached hereto and made a part of this resolution, and as specified in the Trust Agreement to be executed pursuant to the authorization provided in this resolution.

4. All coupon bonds issued hereunder shall be payable to bearer and transferable by delivery unless and until the same shall have been registered by the holder thereof, or his attorney thereunto duly authorized, in writing, on books to be kept for such purpose by the Trustee under the Trust Agreement herein referred to, which registration shall be endorsed by said Trustee on the bond so registered. The principal of any bond so registered shall thereafter be payable only to the registered owner thereof, and any payment so made shall be valid and effectual to satisfy and discharge the liability upon such bond to the extent of the sum or sums so paid: Provided, However, that the registration of any bond shall not in any way affect payment of interest thereon or the negotiability of the interest coupons thereto attached, which shall be payable to bearer in accordance with the terms of and on presentation of said coupons. Any bond so registered may be transferred to the book of the Trustee by the registered owner thereof, or his attorney thereunto duly authorized, in writing, which transfer shall be endorsed thereon by the Trustee, and any bond registered to bearer shall thereupon again become payable to bearer and transferable by delivery in the same manner as before the registration thereof.

5. That said bonds shall be secured and payable out of net income, which net income consists of all the net income received during each fiscal year from the operation of project dormitory No. 6 and the central dining commons from the time said projects are completed and placed in operation.

The Board does hereby covenant and agree to charge sufficient rates for the use of said specified dormitory No. 6 and the central dining commons so as to produce sufficient net income, which together with investment income (as defined in the Official Statement and Trust Agreement) will meet all covenants and requirements specified in the Official Statement and Trust Agreement for the payment of said bonds authorized by the provisions of this resolution. The Board further covenants and agrees that it will adopt, if necessary, such reasonable rules, regulations and requirements relative to the residence of students attending Oakland University as shall be necessary to assure that said dormitory will be as fully occupied during the school year as is reasonably possible, and said dining commons as fully utilized as possible.

Finance Committee Items, continued

3. Resolution re: financing dormitory No. 6 at Oakland University, continued:

6. That the Official Statement submitted, and hereinbefore referred to, setting forth the details of this bond issue, including the security and covenants in relation thereto, application of proceeds, and other terms and conditions in relation to this authorized bond issue, is hereby approved as to content and form, a conformed copy of which is attached to this resolution and made a part hereof, the same as though each of the provisions therein contained were herein repeated.

7. That legal counsel to the Board, with the cooperation and assistance of the Vice President of Michigan State University for Business and Finance, and Ann Arbor Trust Company are hereby directed to draft the necessary Trust Agreement securing said bonds between this Board, as Obligor, and the Ann Arbor Trust Company, as Trustee, which Trust Agreement shall embody, in appropriate language and terms, the covenants, obligations, terms and conditions, specifications, interest rates and other details and security provisions necessary, in substantial compliance with the provisions of this resolution and the Official Statement approved and made a part of this resolution. Such Trust Agreement shall be executed for and on behalf of this Board by any two of the following designated officers, to wit: John A. Hannah, President of Michigan State University; P. J. May, Vice President of Michigan State University for Business and Finance; or Jack Breslin, Secretary of the Board of Trustees of Michigan State University. Said Trust Agreement upon its execution, as herein authorized, by said officers and Ann Arbor Trust Company, of Ann Arbor, Michigan as Trustee, shall be binding and effective in accordance with its terms and provisions.

8. That either John A. Hannah, President of Michigan State University, or P. J. May, Vice President of Michigan State University for Business and Finance, are hereby authorized, empowered and directed, in the name and under the seal of this Board, and as its corporate act and deed, to execute the bonds herein authorized in the manner prescribed in the aforementioned Trust Agreement, and to facilitate the same are authorized to use their initials in lieu of their first names, and the coupons appertaining to said bonds shall be executed by the facsimile signature of Jack Breslin, Secretary of the Board of Trustees of Michigan State University. That said officers are further authorized and directed to execute such other necessary documents and proceedings necessary to effectuate the sale and delivery of said bonds to the purchaser thereof.

9. That said officers, either in the Trust Agreement or by the issuance of the bonds authorized by the provisions of this resolution, shall not pledge the credit of or create any liability on the part of the State of Michigan, this Board, or any member or officer of this Board or any of their successors, other than to pledge the net income in accordance with the provisions and requirements therefor as specified in this resolution, the Official Statement approved hereby and made a part of this resolution and the Trust Agreement.

10. The bonds herein authorized, upon their issuance and due execution as hereinbefore provided, and after authentication by the Trustee in the manner provided in the Trust Agreement, shall be delivered to the purchaser thereof, the Michigan National Bank, a national banking association, upon payment of the purchase price therefor, in accordance with their commitment to the Ann Arbor Trust Company, which commitment is hereby accepted and approved.

11. The Ann Arbor Trust Company, Ann Arbor, Michigan, be and hereby is appointed to act as Trustee under the Trust Agreement hereinbefore referred to, and said Trustee shall be entitled to such estates, powers, rights, authorities, benefits, privileges, immunities and exemption as are set forth in the Trust Agreement.

12. The Board is presently in the process of negotiating a Loan Agreement with the United States of America (Housing and Home Finance Agency) to borrow the sum of \$4,000,000.00 and in evidence thereof issue its Housing Revenue Bonds, 1965 Series, in accordance with the provisions of said Loan Agreement, which the above agency agrees to purchase at an interest rate of 3% per annum, pursuant to authorization of Federal law. That the proceeds of said borrowing, when authorized and the bonds issued and sold, will be used to repay the construction loan to Michigan National Bank. In the event said Loan Agreement is forthcoming and fully executed by the parties thereto, the Board will not issue the bonds authorized by this resolution, but will issue the bonds authorized by said Loan Agreement in accordance with the requirements therein specified, in lieu thereof. If, for any reason said Loan Agreement is not entered into on or prior to January 1, 1967, the Board covenants and agrees that the bonds authorized by this resolution will be issued in accordance with the provisions hereof.

RESOLUTION OF THE BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY AUTHORIZED CONSTRUCTION FINANCING ON BEHALF OF OAKLAND UNIVERSITY IN THE PRINCIPAL AMOUNT \$4,000,000.00

WHEREAS, the Board of Trustees of Michigan State University, a body corporate, created by the existing under the Constitution of the State of Michigan and having full constitutional authority and supervision of Oakland University, a public educational institution of higher learning located near Rochester, Michigan and having authority to grant baccalaureate degrees, affiliated with Michigan State University, and control of expenditures from the University funds, has determined that it is necessary and for the best interest of the University, its students and personnel, to construct, furnish and equip a new dormitory on the campus of Oakland University, temporarily designated as Dormitory No. 6, to provide housing and appurtenant facilities for approximately 572 students, together with a food

Finance Committee Items, continued

3. Resolution No. 2 re: financing Dormitory No. 6 at Oakland University, continued:

service facility, temporarily designated as the Central Dining Commons and designed to provide meals for approximately 1,600 students; and

Approval
resolutions
re: financing
Dormitory
No. 6 at
Oakland Univ.

WHEREAS, to provide the funds necessary to construct, furnish and equip the said designated projects the Board deems it necessary and expedient to obtain from Michigan National Bank, a national banking association, the sum of Four Million (\$4,000,000.00) Dollars, the sum so obtained to be used to construct said project Dormitory No. 6 and the project Central Dining Commons; and

WHEREAS, the financial officers of Michigan State University, and Ann Arbor Truste Company, of Ann Arbor, Michigan, Fiscal Agent of the Board, have prepared and submitted to the Board a complete and detailed proposed Official Statement which sets forth the terms, conditions, security and covenants deemed necessary in connection with said financing which proposed Official Statement has been carefully considered and reviewed by the Board;

WHEREAS, THE Ann Arbor Trust Company, as Fiscal Agent, has obtained a commitment for said financing from said Michigan National Bank; and

WHEREAS, said financing will be secured by a pledge of the net revenues serived from the operation of the new dormitory and the central dining commons, estimated at \$243,300 for the fiscal year 1966-1967 and estimated at \$285,500 for the fiscal year 1967-68 and each fiscal year thereafter, and the additional pledge of the proceeds of sale of Oakland University Housing Revenue Bonds, 1965 Series, in the aggregate principal amount of Four Million (\$4,000,000.00) Dollars, to be dated as of December 1, 1965, when issued, pursuant to resolution adopted by the Board of Trustees of Michigan State University on November 25, 1965; or in the alternative out of the proceeds of sale of Housing Revenue Bonds in the aggregate principal sum of Four Million (\$4,000,000.00) Dollars, to be issued pursuant to the terms of a loan agreement between said Board and the United States of America (Housing and Home Finance Agency) being presently negotiated; and

WHEREAS, the Board has full power under its constitutional authority and supervision of Oakland University, and the control of expenditures from the University funds, to obtainsaid money for the purposes hereinbefore referred to and to pledge for repaying thereof the net income and bond sale proceeds as specified in said Official Statement;

NOW, THEREFORE, IT IT RESOLVED BY THE BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY, AS FOLLOWS:

1. That the Board of Trustees of Michigan State University (hereinafter for brevity referred to as the "Board"); does hereby determine and reaffirm that it is necessary and for the best interests of Oakland University, its students and personnel, to construct, furnish and equip the dormitory and central dining commons specified in the preamble hereto.

2. That the Board obtain the sum of Four Million (\$4,000,000.00) Dollars from Michigan National Bank, a national banking association, at an interest rate of 3½% per annum, the funds so obtained to be used in the manner and for the purpose specified in the preamble hereto.

3. That said financing shall be secured by the following:

(a) A pledge of the net income from the operation of the project dormitory No. 6 and the project Central Dining Commons referred to in the preamble hereto, which net income is estimated at \$243,300 for the fiscal year 1966-67 and estimated at \$285,500 for the fiscal year 1967-68 and each fiscal year thereafter. The Board covenants and agrees to charge room rents and other service charges to students residing in said project dormitory and board charges and other service charges to students eating in said Central Dining Commons so as to produce net income of not less than said amount annually.

(b) A pledge of fire and extended coverage insurance and business interruption insurance.

(c) A pledge of the proceeds of sale of \$4,000,000.00 Oakland University Housing Revenue Bonds, 1965 Series, to be dated as of December 1, 1965, when issued and sold pursuant to resolution of the Board of Trustees of Michigan State University adopted on November 24, 1965.

(d) In lieu of, and in substitution of (c) above, a pledge of the proceeds of sale of \$4,000,000.00 of Housing Revenue Bonds, when issued pursuant to the terms of a loan agreement between the Board of Trustees of Michigan State University and the United States of America (Housing and Home Finance Agency) presently in process of negotiation.

4. That the Official Statement submitted, and hereinbefore referred to, setting forth the details of this construction financing, including the security and covenants in relation thereto, application of proceeds and other terms and conditions in relation to this authorized construction financing is hereby approved as to content and form, a conformed copy of which is attached to this resolution and made a part hereof, the same as though each of the provisions herein contained were herein repeated.

Finance Committee Items, continued

Approval
resolutions
re: financing
Dormitory No. 6
at Oakland
University.

3. Resolution No. 2, re: financing Dormitory No. 6, at Oakland University, continued:

5. That legal counsel to the Board, with the cooperation and assistance of the Vice President of Michigan State University for Business and Finance, and Ann Arbor Trust Company, are hereby directed to draft the necessary Construction Financing Agreement, Construction Financing Note, or other necessary legal documents in relation to said construction financing, which Construction Financing Agreement shall embody, in appropriate language and terms, the covenants, obligations, terms and conditions, specifications, interest rate and other details and security provisions necessary, in substantial compliance with the provisions of this resolution and the Official Statement approved and made a part of this resolution. Such Construction Financing Agreement and Construction Financing Note shall be executed for and on behalf of this Board by any one of the following designated officers of Michigan State University and this Board, to wit: John A. Hannah, President of Michigan State University; P. J. May, Vice President of Michigan State University for Business and Finance; and shall be attested by Jack Breslin, Secretary of the Board of Trustees of Michigan State University. Said Construction Financing Agreement upon due execution by said officers, by Michigan National Bank, a national banking association, and by Ann Arbor Trust Company, of Ann Arbor, Michigan, as Trustee, shall be binding and effective in accordance with its terms and provisions, and said Construction Financing Note, upon its execution as herein authorized, shall be binding and effective in accordance with its terms.

6. The Construction Financing Agreement and Construction Financing Note herein authorized, after their due execution as hereinbefore provided, shall be delivered to Michigan National Bank, a National Banking association, upon consummation of the financing herein authorized.

7. Ann Arbor Trust Company, Ann Arbor, Michigan, be and hereby is appointed to act as Trustee under the Construction Financing Agreement hereinbefore referred to, and said Trustee shall be entitled to such estates, powers, rights, authorities, benefits, privileges, immunities and exemption as are set forth in said Construction Financing Agreement.

On motion by Mr. Harlan, seconded by Mr. Merriman, it was voted to approve this items with the understanding that the Trustees do not intend to exercise the long-term loan with the Michigan National Bank at these terms.

4. Report from Mr. May:

Report of Mr.
May on 3,000
sh. Clark
Equipment
Co. stock
received from
Mrs. Wilson

On November 4, Mrs. Alfred G. Wilson delivered 3,000 shares of Clark Equipment Company stock to the University in partial settlement of her commitment to give \$2,000,000 for the first buildings at Oakland University.

The average price for Clark Equipment on November 4 was \$56 per share, making the value of her gift \$168,000. This leaves a balance of \$7,883.50 still to be received from Mrs. Wilson.

Since it was necessary that we receive at least \$168,000 for this stock after selling costs, I contacted three of the Board members and obtained their approval to sell the stock. Under the provisions of the Trustees' resolution of May 18, 1960, all such transactions are to be reported to the Board of Trustees at its next meeting.

I would like to report that the University received \$174,221.52 after deducting selling costs from the 3,000 shares of Clark Equipment stock.

5. Communication from Mr. May:

Report of Mr.
May re: Ivan
Wright stocks

Yesterday I received a letter from Mr. Ivan Wright instructing his broker to turn over as of November 17 to the account of the Board of Trustees, Michigan State University, the following stocks:

<u>Company</u>	<u>Number of Shares</u>	<u>Approximate Price</u>	<u>Value</u>
American Motor Corp	642	10	\$ 6,420
ARO Corporation	528	27 3/4	14,652
Ashland Oil & Refining	200	49 1/2	9,850
Bliss & Laughlin Steel	125	33 1/2	4,187
Celenese Corp. of America	180	82 3/8	14,826
Combustion Engineering	200	59 5/8	11,935
M. A. Hanna	100	50 7/8	5,087
International Tel. & Tel.	10	66 3/8	663
I.T.E. Circuit Breaker Co.	100	61 1/2	6,150
Lehman Corp.	32	31 5/8	1,011
Southern Pacific RR	100	46 1/2	4,650
Texas Pacific Land Trust	200	23 1/2	4,650
United Car Corp.	400	56 1/2	22,600
Hydrometals, Inc.	375	7 7/8	2,953
\$500 International Tel. and Tel.		4 7/8	1,225
			<u>\$110,859</u>

You will recall that I discussed with the Trustees the desirability of working with Mr. Wright on the bargain sale of some of his securities. It is entirely possible that he will want to recover his original cost on some of the stocks he has turned over to us. If this is the case, I will need to convert some of the stocks to cash. Therefore, I would like to recommend to the Board that it authorize the sale of all of the above stocks with the understanding that, if it seems desirable, some will be held in Mr. Wright's account.

Finance Committee Items, continued

5. Communication from Mr. May re: Ivan Wright securities, continued:

I will report back to the Board in December on all actions taken with respect to the stocks.

On motion by Mr. Huff, seconded by Mr. Stevens, it was voted to approve Items 4 and 5.

6. Communication from Provost Neville:

Last December new positions were allocated to the various colleges, and a sum of money from the 1965-66 budget was committed for this purpose. When we prepared the 1965-66 budget, a few of these positions had been filled effective July 1, and many had been filled effective September 1, and some were still unfilled. The remainder of the funds which had been committed for new positions was divided into a series of accounts--one for each college. In each of these accounts, money for positions yet unfilled was placed in the salary category to be made available to the college as soon as positions were filled. Funds for annualizing new positions (the July and August salaries for those persons appointed September 1) were placed in the equipment category so that it might be used for non-recurring equipment expense in 1965-66, and still be available for annualizing positions on July 1, 1966. These accounts, while set up under college names, were not released to the various colleges, but have been held in the Office of the Provost.

Uncommitted
balances
made avail-
able to
various
colleges.

The total amount set aside for annualizing salaries was \$271,667. Since July 1, \$19,000 has been committed from the College of Business account for the purchase of new typewriters and \$17,000 has been committed from the College of Natural Science account to match a NSF Undergraduate Teaching Equipment Grant in the Department of Biochemistry. The balances remaining uncommitted in the various accounts are as follows:

<u>College</u>	<u>Account Number</u>	<u>Uncommitted Balance</u>
Agriculture	11-4194	\$ 10,000
Arts and Letters	11-4204	41,141
Business	11-4214	9,500
Communication Arts	11-4224	10,167
Education	11-4234	17,616
Engineering	11-4244	12,135
Home Economics	11-4254	7,667
Natural Science	11-4274	29,853
Social Science	11-4294	39,413
Veterinary Medicine	11-4504	24,833
University College	11-4514	33,352
		<u>\$ 235,677</u>

At the present time we should make these balances available for the purchase of equipment. However, the equipment needs are not proportional to the present distribution of the funds. Furthermore, in some colleges, such as the College of Arts and Letters, it would be appropriate to transfer some of the funds to the equipment budget of the Library for the purchase of additional books.

There is, of course, in every college a need for some funds for the purchase of office furniture for new staff members. After a careful review of equipment needs in each of the colleges, we suggest that you ask the Board of Trustees to authorize the redistribution of the remaining \$235,677, to the following accounts:

<u>College or Department</u>	<u>Account Number</u>	<u>Uncommitted Balance</u>
Agriculture	11-3184	\$ 15,000
Arts and Letters	11-3774	19,000
Business	11-3314	5,000
Communication Arts	11-4474	10,000
Education	11-4364	10,000
Engineering	11-2714	10,000
Home Economics	11-2834	7,000
Natural Science	11-3684	45,000
Social Science	11-3704	17,000
University College	11-2614	13,000
Veterinary Medicine	11-2924	20,000
Library (Books)	11-6014	35,000
Library (Books for J. Morrill College)	11-6014	5,000
Provost Special Instruction Account Equipment	11-4654	24,667
		<u>\$ 235,667</u>

If the proposed redistribution is approved, we will notify each dean that the money has been added to his equipment account budget on a non-recurring basis and that it should be used to cover the most urgent equipment needs in the College.

On motion by Mr. Merriman, seconded by Mr. Nisbet, it was voted to approve Item 6.

Finance Committee Items, continued:

7. Communication from Provost Neville:

Additional
allotments
approved for
various
colleges

In October the Board of Trustees approved an allotment of \$260,000 to be allocated on a recurring basis to the operating budgets of the Colleges. This is to recommend that this allotment be distributed as follows:

<u>College of Agriculture</u>	<u>Account Number</u>	<u>Uncommitted Balance</u>
Agricultural Engineering	11-3033	\$ 1,500
Animal Husbandry	11-3043	1,500
Crop Science	11-3063	1,000
Dairy	11-3053	1,500
Fisheries and Wildlife	11-3263	1,250
Forest Products	11-3123	750
Forestry	11-3103	750
Horticulture	11-3113	750
Soil Science	11-3143	1,000
		<u>\$ 10,000</u>
 <u>College of Arts and Letters</u>		
Art	11-3593	4,000
Art (labor)	11-3592	400
English	11-3623	1,500
German and Russian	11-3793	700
History	11-3723	1,500
Language Laboratory	11-3503	600
Language Laboratory (labor)	11-3502	4,000
Linguistics and Oriental and African Languages	11-3843	500
Music	11-3613	2,500
Philosophy	11-3733	700
Religion	11-3863	300
Romance Languages	11-3963	1,300
English Language Center	11-4093	600
Dean's Office	11-3773	500
Dean's Office (labor)	11-3772	900
		<u>\$ 20,000</u>
 <u>College of Business</u>		
Accounting & Financing Administration	11-3413	1,600
Business Law, Ins. and Office Adm.	11-3373	1,000
Economics	11-3883	2,200
Hotel, Rest. and Inst. Mgt.	11-3433	800
Management	11-3323	1,400
Marketing & Transportation	11-3383	1,000
Dean's Office	11-3313	1,000
		<u>\$ 9,000</u>
 <u>College of Communication Arts</u>		
Advertising	11-4523	350
Communication	11-4543	1,500
Journalism	11-4553	350
Mass Communication	11-4483	200
Speech	11-4493	2,000
Television and Radio	11-4563	350
Forensics	11-1283	250
		<u>\$ 5,000</u>
 <u>College of Education</u>		
Education	11-4363	9,000
Health, Physical Educ. and Recreation	11-4413	2,000
Student Teaching	11-4373	13,000
Social Science Teaching Institute	11-4333	1,000
Humanities Teaching Institute	11-4033	1,000
		<u>\$ 26,000</u>
 <u>College of Engineering</u>		
Chemical Engineering	11-2733	600
Civil and Sanitary Engineering	11-2743	700
Electrical Engineering	11-2753	1,800
Instructional Services	11-2763	400
Mechanical Engineering	11-2773	600
Metallurgy, Mech and Mat. Science	11-2783	1,200
Dean's Office (for Computer Science)	11-2713	700
		<u>\$ 6,000</u>
 <u>College of Home Economics</u>		
Foods and Nutrition	11-2843	1,400
Home Management and Child Development	11-2853	1,300
Institutional Administration	11-2863	100
Textiles, Clothing and Related Arts	11-2883	1,200
		<u>\$ 4,000</u>

Finance Committee Items, continued

7. Communication from Provost Neville, continued:

<u>Justin S. Morrill College</u>			
Supplies and Services	11-2803	\$ 2,000	
<u>College of Natural Science</u>			
Biochemistry	11-3583	1,500	
Biophysics	11-3783	900	
Botany and Plant Pathology	11-3533	3,400	
Chemistry	11-3653	82,500	
Entomology	11-3543	2,000	
Geology	11-3663	1,600	
Kellogg Biological Station	11-3833	1,100	
Mathematics	11-3673	2,000	
Nursing	11-3813	1,300	
Physics and Astronomy	11-3693	5,200	
Science and Mathematics Teaching Center	11-3873	3,200	
Statistics and Probability	11-3573	1,300	
Zoology	11-3553	4,000	
		<u>\$110,000</u>	
<u>College of Social Science</u>			
Agrican Studies Center	11-3713	1,600	
Anthropology	11-3523	1,000	
Geography	11-3563	1,600	
Police Administration	11-3913	1,800	
Political Science	11-3893	3,100	
Psychology	11-3763	3,800	
Social Work	11-3923	1,600	
Sociology	11-3743	2,600	
Urban Plan. and Landscape Architecture	11-3933	1,600	
Dean's Office	11-3703	4,300	
Dean's Office (labor)	11-3702	2,000	
		<u>\$ 25,000</u>	
<u>University College</u>			
American Thought and Language	11-2623	2,400	
Humanities	11-2643	1,700	
Natural Science	11-2663	5,700	
Social Science	11-2673	2,100	
Evaluation Services	11-4133	7,200	
Dean's Office (Dormitory Programs)	11-2613	3,900	
Dean's Office (labor)	11-2612	1,000	
		<u>\$ 24,000</u>	
<u>College of Veterinary Medicine</u>			
Anatomy	11-2933	1,000	
Microbiology and Public Health	11-2943	4,000	
Pathology	11-2973	1,000	
Pharmacology	11-2983	400	
Physiology	11-2953	2,000	
Dean's Office	11-2923	600	
Veterinary Surgery and Medicine	11-2963	1,000	
		<u>\$ 10,000</u>	
<u>Library</u>			
Supplies and Services	11-6013	9,000	
Total for Supplies and Services		\$251,700	
Total for labor		8,300	
	Total	<u>\$260,000</u>	

Additional
allotments
approved
for various
colleges

On motion by Mr. White, seconded by Mr. Stevens, it was voted to approve Item 7.

8. Communication from Mr. May:

Recently Consumers Power Company tendered an offer to purchase the gas distribution lines within Spartan Village at a price of \$32,000.

When the student apartments were originally built, it was necessary for the University to install the gas lines in order to obtain favorable gas rates by having all service pass through one meter. More recently large apartment developments have requested that the Utility company install service mains within project boundaries. This change in policy was approved by the State Public Utilities Commission with the understanding that the power companies would purchase any similar distribution mains in other projects.

We have reviewed the price offered and believe that it is reasonable, considering our investment and normal depreciation.

I would like to recommend that the Trustees approve the sale to Consumers Power Company and authorize its officers to sign the bill of sale and the necessary easement to permit the Consumers Power Company to maintain the gas lines.

Approval
purchase of
gas distri-
bution lines
within Spartan
Village at
\$32,000 for
Consumers
Power Co.

On motion by Mr. Huff, seconded by Mr. Merriman, it was voted to approve Item 8.

Finance Committee Items, continued:

Approval
air condition-
ing Kiva at
Erickson Hall

9. It is recommended that the Trustees authorize installation of air conditioning in the Kiva in Erickson Hall to be completed and in use before summer of 1966 at an estimated cost of \$25,000, and authorize an appropriation to cover this item.

On motion by Mr. White, seconded by Mr. Huff, it was voted to approve Item 9.

MSU to stop
contributing
to MACU if
they continue
to speak for
total member-
ship.

10. Chairman Huff discussed the meeting of the Michigan Association of Colleges and Universities on November 11 in Lansing and their "Suggestions for Institutional Planning."
- a. After discussion, on motion by Mr. Huff, seconded by Dr. Smith, it was voted to have Michigan State University cease contributing to the support of MACU until and unless it is understood that policy statements purporting to speak for the total membership, including this University, are subject to previous consideration and approval by this Board of Trustees before such statements are published inferring that they do in fact speak for this Board and Michigan State University.

Both Oakland
and MSU should
be represen-
ted on Mich.
State Council
of State
College Pres.

- b. On motion by Mr. Huff, seconded by Mr. Merriman, it was voted that it is the sense of this Board of Trustees that both Oakland University and Michigan State University should hold membership in the Michigan State Council of State College Presidents.

Discussion
location for
Mich. Art.
Breeder's Coop.

11. The President introduced a discussion of a long-term location for the Michigan Artificial Breeders Cooperative and recommended that the Trustees authorize the beginning of negotiations looking forward to the moving of the MABC operations from their present site on Forest Road to a location on Hagadorn Road, immediately south of I-96.

On motion by Mr. Stevens, seconded by Dr. Smith, it was voted to authorize this negotiation.

12. When salaries of teaching faculty members were adjusted upward at the October meeting, it was indicated that there would be an additional list of Assistant Deans, etc., that would be recommended at the November meeting in order to give them comparable treatment. Deans and top administrators are not included.

Approval
salary inc.
to be effec-
tive Dec. 1,
1965

The following salary adjustments are recommended to become effective December 1, 1965:

<u>Arts and Letters</u>	<u>Title</u>	<u>Present Salary</u>	<u>Recommended Increase</u>	<u>New Salary</u>
James D. Rust	Prof. & Asst. Dean	\$15,000	\$ 600	\$15,600
<u>Business</u>				
Kullervo Louhi	Prof. & Assoc. Dean	23,000	1,200	24,200
<u>Communication Arts</u>				
John Marston	Assoc. Prof. & Asst. Dean	17,000	500	17,500
<u>Education</u>				
John Jamrich	Prof. & Assoc. Dean	21,200	800	22,000
Leland Dean	Prof. and Asst. Dean	20,200	1,000	21,200
R. L. Featherstone	Prof. & Asst. Dean	18,000	1,500	19,500
William Hawley	Prof. & Asst. Dean	21,000	1,000	22,000
<u>Engineering</u>				
L. W. Von Terssch	Prof. & Assoc. Dean	24,000	800	24,800
Lisle Smith	Prof. & Asst. Dean	15,400	400	15,800
<u>Home Economics</u>				
Pearl J. Aldrich	Prof. & Assoc. Dean	16,400	800	17,200
Rosalind Mentzer	Prof. & Assoc. Dean	16,400	1,200	17,600
<u>Human Medicine</u>				
John C. Howell	Assoc. Prof. & Assoc. Dean	15,000	800	15,800
<u>Natural Science</u>				
Armon Yanders	Prof. & Asst. Dean	17,200	1,000	18,200
John Zimmer	Assoc. Prof. & Asst. Dean	17,700	1,000	18,700
Bennett Sandefur	Prof. & Coordinator	17,500	1,000	18,500
<u>Kellogg Biological Station</u>				
George Lauff	Prof. & Director	19,000	1,000	20,000
Roswell VanDeusen	Specialist	10,300	300	10,600
<u>Social Science</u>				
Donald Olmsted	Prof. & Asst. Dean	15,000	800	15,800
Theodore Brooks	Instructor & Asst. Dean	9,750	1,000	10,750
<u>University College</u>				
Edward Blackman	Prof. & Asst. Dean	19,500	1,200	20,700
Willard Warrington	Prof. & Asst. Dean	20,500	1,200	21,700
John W. Winburne	Prof. & Asst. Dean	19,700	1,200	20,900
<u>Veterinary Medicine</u>				
Edward Devereux	Prof. & Asst. Dean	14,700	300	15,000
Charles F. Reed	Assoc. Prof. & Asst. Dean	16,500	500	17,000
<u>Veterinary Surgery and Medicine</u>				
Sharon P. Tufts	Instructor	7,900	300	8,200

Finance Committee Items, continued

12. Salary adjustments, continued:

<u>Libraries</u>	<u>Title</u>	<u>Present Salary</u>	<u>Recommended Increase</u>	<u>New Salary</u>
Merrill Jones	Asst. Director	\$14,300	\$ 500	\$14,800
Henry C. Koch	Asst. Director	14,600	500	15,100
G. R. Vincent	Asst. to Director	10,000	500	10,500
<u>Instructional Media Center</u>				
Horace Hartsell	Prof. and Assoc. Dir	16,100	600	16,700
Wilfred Veenendaal	Asst. Prof. & Asst. "	13,000	600	13,600
Edward P. McCoy	Assoc. Prof.	13,200	600	13,800
Elwood Miller	Asst Prof.	11,300	500	11,800
Donald Wilkening	Asst. Prof.	9,500	400	9,900
<u>International Programs</u>				
Eugene Jacobson	Prof. & Assoc Dean	18,500	1,300	19,800
George Axinn	Prof & Asst Dean	19,200	800	20,000
Homer Higbee	Assoc Prof & Asst Dean	17,000	500	17,500
William Ross	Prof & Asst. Dean	15,400	600	16,000
<u>Intercollegiate Athletics</u>				
Hugh D. Daugherty	Head Football Coach	22,600	1,000	23,600
Henry C. Bullough	Asst. " "	11,100	1,400	12,500
Daniel Boisture	Asst. " " "	11,500	1,000	12,500
Vincent J. Carillot	Asst. " " "	11,400	1,100	12,500
Gordon Serr	Asst. " " "	11,400	1,100	12,500
Calvin Stoll	Asst. " " "	12,500	1,000	13,500
Edwin Rutherford	Asst. " " "	10,500	1,000	11,500
Albert R. Dorow	Asst. " "	9,000	1,000	10,000
<u>Oakland University</u>				
John E. Gibson		24,000	1,200	25,200
Laszlo J. Hetenyi		17,500	1,800	19,300
George T. Matthews		19,000	2,000	21,000

Chancellor Varner recommends the following corrections in salaries recommended at the last Trustees' meeting to be effective November 1, 1965:

Steven Miller	Asst. Professor	8,900	500	9,400
Samuel Thomas	Asst. Professor	9,250	150	9,400

On motion by Mr. Stevens, seconded by Mr. Huff, it was voted to approve the salary adjustments in Item 12.

Adjourned.

MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
November 24, 1965

Present: Mr. Huff, Chairman; Messrs. Harlan, Hartman, Merriman, Nisbet, Smith, Stevens, White; President Hannah, Treasurer May and Secretary Breslin

Absent: No one

The meeting was called to order at 10:30 a.m. - President Hannah presiding.

SPECIAL MISCELLANEOUS

1. Approval of the Finance Committee Items on the preceding pages.

On motion by Mr. Huff, seconded by Mr. Merriman, it was voted to approve the Finance Committee Items.

2. The President distributed copies of a letter from the Department of Health, Education, and Welfare, Office of Education, dated November 17, 1965 and addressed to Mr. Philip J. May.

Since this item had previously been placed in the hands of the University Attorney to take whatever steps are appropriate and necessary to enforce action on the State of Michigan to re-establish the Land Grant Endowment Fund, it is understood that Mr. Carr will now proceed to take appropriate steps.

3. Mr. Harold Lautner was introduced by the President and asked to present his conclusions and recommendations for handling staff-driven private automobiles on that portion of the campus bounded by Farm Lane on the east and north of Wilson Road.

continued - -

Approval
salary inc.
to be effec-
tive Dec. 1,
1965

Letter Dept.
Health, Educ
& Welfare re:
Land Grant
Endowment
Fund.

SPECIAL MISCELLANEOUS, continued

3. Recommendation Harold Lautner re: handling staff-driven private automobiles, etc:

The summary of his recommendation was that the University should proceed to construct two parking ramps almost immediately with the first priority for a ramp to be located north of the river in the vicinity of the new Administration Building and that the second ramp be located immediately west of the Livestock Judging Pavilion.

After discussion, it was agreed that University officials should proceed to investigate possibilities for financing these ramps and to refine their thinking with the understanding that specific recommendations will be presented later.

PRESIDENT'S REPORT

1. Acted for the Trustees authorizing regrading and landscaping about the Baldwin Pavilion at Oakland University in order to substantially increase the seating for the Music Festival. Two bids were received, and work was awarded to the low bidder, Harry C. White and Sons, Inc., at not to exceed \$20,000. This item is to be charged to the Meadow Brook Music Festival Account. There are ample funds in this account to cover this cost.

On motion by Mr. Harlan, seconded by Dr. Smith, it was voted to approve the President's Report.

NEW BUSINESSResignations and Terminations

1. Edward R. Cole, Agricultural Agent, Sanilac County, October 31, 1965, to accept employment with Virginia Green Chemical Company.
2. Linley E. Juers, Associate Professor (Ext., Res.) of Agricultural Economics October 31, 1965, to become Deputy Administrator of ERS-USDA in Washington, D.C.
3. Leslie M. Reid, Assistant Professor (Res.) of Resource Development, January 20, 1966 to accept employment at Texas A & M University.
4. Hertha Schulze, Instructor in Speech, August 31, 1966 to complete her graduate work.
5. Francis M. Sim, Specialist, Computer Laboratory and Computer Institute for Social Science, December 31, 1965 to accept employment at Stanford University.
6. Cancellation of the appointment of Jules Hirsch, as Professor and Chairman of Medicine, June 1, 1966.
7. Klaus Dose, Associate Professor (Res.) of Biophysics, October 20, 1965. The project he was working on has been completed.
8. Cancellation of the appointment of V. G. Krishna, Assistant Professor of Biophysics and Chemistry, December 1, 1965.
9. Gwen Andrew, Associate Professor of Social Work and the Social Science Research Bureau, December 31, 1965.
10. William R. Crawford III, Assistant Professor of Evaluation Services, December 31, 1965, for personal reasons.

Leaves--Sabbatical

1. George C. Kerner, Associate Professor of Philosophy, with half pay from September 1, 1966 to August 31, 1967 to study and write a book in Germany and England.
2. Frederick G. Alexander, Associate Professor of Speech, with full pay from April 1, 1967 to June 30, 1967 to study and complete a manuscript.
3. Lawrence E. Malvern, Professor of Metallurgy, Mechanics and Materials Science with half pay from September 1, 1966 to August 31, 1967 to study and complete a book in England and Europe.
4. Carroll J. Hawkins, Associate Professor of Political Science, with half pay from October 1, 1966 to March 31, 1967 to study and travel in the USA and Mexico.
5. James B. McKee, Professor of Sociology, without pay, from January 1, 1966 to April 30, 1966 and with full pay from May 1, 1966 to August 31, 1966 to write a book.

Leaves--Health

1. Clemma B. Lenahan, Home Economist, Arenac, Iosco, Ogemaw, Oscoda Counties without pay from November 11, 1965 to March 31, 1966.
2. Helen Hollandsworth, Associate Professor of Secondary Education and Curriculum with full pay from October 16, 1965 to December 15, 1965.
3. William R. Crawford III, Assistant Professor of Evaluation Services, with full pay from November 1, 1965 to December 31, 1965.

Possibility of
constructing
2 parking
ramps to be
looked into.

Approval
regrading and
landscaping
around Baldwin
Pavilion

Resignations

Leaves

NEW BUSINESS, continuedLeaves--Military

Leaves

1. Marvin Owen Martin, Cook II, Akers Hall, without pay from September 27, 1965 to June 30, 1966.
2. William C. S. Mays, Public Safety Officer III, without pay from December 15, 1965 to June 30, 1966.

Leaves--Other

1. Charles C. Sigerfoos, Associate Professor of Engineering Instructional Services, without pay from January 1, 1966 to April 30, 1966 to work with AID in Peru.
2. Ann N. Ridgeway, Instructor in American Thought and Language, without pay from April 1, 1966 to July 31, 1966 to complete her doctorate.

Appointments

Appointments

1. Donald Robert Christenson, Instructor in Soil Science, at a salary of \$5400 per year on a 12-month basis effective December 1, 1965 to June 30, 1966.
2. Carl E. Noble, Professor and Director of the Institute for International Business Management Studies and Marketing and Transportation, at a salary of \$19,000 per year on a 12-month basis effective January 1, 1966.
3. V. G. Krishna, Assistant Professor of Biophysics and Chemistry, at a salary of \$10,400 per year on a 12-month basis effective January 1, 1966 to December 31, 1966.
4. Andrew James Thomson, Assistant Professor of Biophysics, at a salary of \$7800 per year on a 12-month basis effective October 1, 1965 to September 30, 1966.
5. Alfred M. Mayer, Visiting Professor of Botany and Plant Pathology, at a salary of \$7500 per year on a 12-month basis effective February 1, 1966 to September 30, 1966.
6. Prem N. Pandhi, Assistant Professor of Botany and Plant Pathology, at a salary of \$6500 per year on a 12-month basis effective January 1, 1966 to November 30, 1966.
7. Paul G. Sears, Visiting Professor of Chemistry, without pay from January 1, 1966 to June 15, 1966.
8. Barbara Ann Given, Instructor in Nursing, at a salary of \$7200 per year on a 12-month basis effective January 1, 1966 to June 30, 1966.
9. Alfred Jay Bollet, Professor and Chairman of Medicine, at a salary of \$30,000 per year on a 12-month basis effective May 1, 1966.
10. Jose J. Llinas, Assistant Professor of Medicine, without pay effective January 1, 1966.
11. Ram Krishnau Bansal, Research Associate of Physics and Astronomy, at a salary of \$9600 per year on a 12-month basis, effective October 7, 1965 to October 6, 1967.
12. Carl L. Foiles, Research Associate of Physics and Astronomy, at a salary of \$8020 for the period October 1, 1965 to August 31, 1966; and at \$730 month from September 1 to 30, 1965.
13. William Silvert, Research Associate of Physics and Astronomy, at a salary of \$633 per month from January 1, 1966 to August 15, 1966.
14. Lyman B. Crittenden, Associate Professor of Zoology, without pay effective November 1, 1965.
15. John Cobb, Jr., Instructor (Res.) in the Computer Institute for Social Science Research, at a salary of \$6750 per year on a 12-month basis effective December 1, 1965 to August 31, 1966.
16. Ewan Clague, Visiting Professor of Labor and Industrial Relations, at a salary of \$7500 for the period April 1, 1966 to June 30, 1966.
17. Gwen Andrew, Associate Professor of Social Work and the Human Learning Institute, at a salary of \$12,000 per year on a 10-month basis effective January 1, 1966.
18. Rene Max Scherrer, Instructor in Microbiology and Public Health, at a salary of \$9600 per year on a 12-month basis effective December 1, 1965 to November 30, 1966.
19. Gerard L. Gebber, Assistant Professor of Pharmacology, at a salary of \$13,000 per year on a 12-month basis effective June 16, 1966.
20. Jerry Bruce Hook, Assistant Professor of Pharmacology, at a salary of \$11,500 per year on a 12-month basis effective June 16, 1966.
21. Kenneth Edwin Moore, Associate Professor of Pharmacology, at a salary of \$16,000 per year on a 12-month basis effective June 16, 1966.

Transfers

Transfers

1. Jan A.D. Zeevaart, from Associate Professor in the Plant Pathology Laboratory and of Botany and Plant Pathology and Horticulture at a salary of \$16,000 per year on a 12-month basis to Associate Professor in the Plant Research Laboratory and Botany and Plant Pathology at the same salary effective July 1, 1965.

NEW BUSINESS, continued

Transfers

Transfers, continued

2. J. Bruce Burke, from Assistant Professor of Humanities to Assistant Professor of Humanities and Religion, at the same salary of \$8500 per year on a 10-month basis effective January 1, 1966 to August 31, 1966.
3. Norman A. Brown, from Coordinator for Student Activities AP-IV in Agriculture, to Coordinator for Student Activities AP-VI in Agriculture at a salary of \$10,500 per year on a 12-month basis effective December 1, 1965.
4. Charles F. Doane, Jr., from Administrative Assistant AP-V, International Programs to Assistant Coordinator AP-VI, Nigeria Program at a salary of \$11,100 per year on a 12-month basis effective November 1, 1965.

Salary Changes

Salary Changes

1. Increase in salary for John F. Holland, Instructor in Biochemistry, to \$8900 per year effective November 1, 1965 to June 30, 1966.
2. Increase in salary for Thomas B. Schwab, Assistant Manager AP-I Brody Hall, to \$7200 per year on a 12-month basis effective December 1, 1965.

On motion by Mr. Nisbet, seconded by Mr. Merriman, it was voted to approve the Resignations and Terminations, Leaves, Appointments, Transfers, and Salary Changes.

Tenure recommendations

Miscellaneous

1. The following actions are recommended by the departmental chairmen and the deans in accordance with the tenure rules:
 - a. Associate professors who have served their probationary terms and acquire tenure with this reappointment, effective September 1, 1966:

Robert Dale Stevens	Agricultural Economics
John Leslie Gill	Dairy
Jerome Hull, Jr.	Horticulture
Sadayoshi Omoto	Art
Webster Smith	Art
Lori Metzger	English
Rolf Armin George	Philosophy
William Fairchild, Jr.	Romance Languages
Darab B. Unwalla	Management
Everett Rogers	Communication
John B. Kreer	Electrical Engineering
Chuan-Tseng Wei	Metallurgy, Mechanics, and Materials Science
Daris R. Swindler	Anatomy
Aaron Galonsky	Physics and Astronomy
Edwin Kashy	Physics and Astronomy
Marc Swartz	Anthropology
Russell Allen	Labor and Industrial Relations
Baljit Singh	Political Science
Harold J. Spaeth	Political Science
Santo F. Camilleri	Sociology.

- b. Assistant Professors who have served their probationary terms and acquire tenure with this reappointment, effective September 1, 1966:

George K. Dike	Agricultural Economics
Ralph E. Morrow	Animal Husbandry
James Lee Taylor	Horticulture
Milton H. Steinmueller	Resource Development
Clinton S. Burhans	English
Sergey N. Andretz	German and Russian
Robert C. Sidnell	Music
Stanley Drobac	Health, Physical Education, and Recreation
Willard E. Kenney	Health, Physical Education, and Recreation
Herbert W. Olson	Health, Physical Education, and Recreation
Julian Kateley	Computer Laboratory and Electrical Engineering
Stephen G. Stevens	Engineering Instructional Services
Albert H. Ellingboe	Botany and Plant Pathology
Nicky Allan Smith	Botany and Plant Pathology
William Stellwagen	Psychology
Robert L. Bradley	Natural Science
Manfred D. Engelmann	Natural Science
James L. Goatley	Natural Science
Clinton A. Snyder	Social Science
Donald W. Twohy	Microbiology and Public Health
William L. Frantz	Physiology
Grady Peninger	Intercollegiate Athletics

November 24, 1965

NEW BUSINESS, continuedMiscellaneous, continued

1. Recommendations in accordance with tenure rules, continued:

Tenure Recommendations

c. Second probationary appointment as Assistant Professor for three years from September 1, 1966:

Richard Glenn Heifner	Agricultural Economics
Alvin House	Agricultural Economics
William A. Tinsley	Agricultural Economics
Frederik Bakker-Arkema	Agricultural Engineering
Richard H. Bittner	Agricultural Engineering
John A. Boezi	Biochemistry
Allan J. Morris	Biochemistry
Richard V. Lechowich	Food Science
James F. Price	Food Science
Delwyn A. Dyer	4-H Youth Programs
Roy A. Mecklenburg	Horticulture
Clark W. Nicklow	Horticulture
Kenneth C. Sink, Jr.	Horticulture
John H. Wolford	Poultry Science
George P. Graff	Resource Development
Emmanuel Van Nierop	Resource Development
Paul E. Rieke	Soil Science
Jens Plum	Art
Thomas J. Wallace	Art
Mary Devine	English
James L. Hill	English
Michael Steig	English
Warren I. Cohen	History
Justin L. Kestenbaum	History
Charles H. Kraft	Linguistics and Oriental and African Lang.
Corliss Arnold	Music
Gerald J. Massey	Philosophy
Laurence Porter	Romance Languages
Randall P. Harrison	Communication
Stanley E. Smith	Journalism
Jerry M. Anderson	Speech
Leo V. Deal	Speech
John H. Suehr	Administration and Higher Education
James Bristor	Health, Physical Education, and Recreation
Robert D. Trautman	Student Teaching
John H. Hart	Botany and Plant Pathology
David Moursund	Mathematics
Jerry D. Schuur	Mathematics
Ruth L. Johnston	Nursing
Carol J. Lindstrom	Nursing
Walter Benenson	Physics and Astronomy
William P. Johnson	Physics and Astronomy
Julian R. Brandou	Science and Mathematics Teaching Center
James L. LeGrand	Police Administration and Public Safety
David Zibblatt	Political Science
Heyward Ehrlich	American Thought and Language
Joseph J. Lee	American Thought and Language
Milton Powell	American Thought and Language
Daniel Walden	American Thought and Language
Nelson Edmundson	Humanities
Alex J. Cade	Social Science
Roger E. Brown	Anatomy
William W. Kelly	Honors College
Mary M. Leichty	Counseling Center

d. Second probationary appointment as Assistant Professor for two years (to bring into phase) from September 1, 1966:

Donald F. Sellin	Elementary and Special Education
James V. Beck	Mechanical Engineering
Ethelbert Thomas	Social Work

e. Third probationary appointment as Instructor for a period of three years from September 1, 1966:

Peter A. Krochta	German and Russian
Herbert E. Hendry	Philosophy
John E. Kraeer	Business Law, Ins. and Office Administration
Miriam Duckwall	Speech
Donna Mae Wiest	Health, Physical Education, and Recreation
Mary Ellen Zabik	Foods and Nutrition
Suzanne B. Torrey	Home Management and Child Development
Jean E. Schubel	Textiles, Clothing, and Related Arts

continued - -

NEW BUSINESS, continued

Miscellaneous, continued

Tenure recom-
mendations

1. Recommendations in accordance with tenure rules, continued:
 - e. Third probationary appointment as Instructor for a period of three years from September 1, 1966, continued:

Billie D. Gamble	Nursing
Pamela R. Reuling	Nursing
Leroy Harvey	American Thought and Language
Jane A. Nelson	American Thought and Language
Edward D. Graham	Humanities
William T. Gillis, Jr.	Natural Science
Wolf D. Fuhrig	Social Science
Thomas H. Hay	Social Science
Vincent L. Lombardi	Social Science
Carol Harding	Intramural Athletics
 - f. Second probationary appointment as Instructor for a period of two years from September 1, 1966:

Robert L. Cronin	Art
Richard Haas	Art
Melvin G. Leiserowitz	Art
Karl H. Wolter	Art
Justin Catz	English
Ronald Suter	Philosophy
Juan A. Calvo	Romance Languages
Leonard J. Rahilly	Romance Languages
Byron W. Brown	Economics
Paul W. Thompson	Economics
Louis J. Wolter	Advertising
Paul Federoff	Elementary and Special Education
Dixie Lou Durr	Health, Physical Education, and Recreation
Beverly Crabtree	Secondary Education and Curriculum
Paul Slocum	Teacher Education
John E. Nolan	Mechanical Engineering
Muriel S. Brink	Foods and Nutrition
Katherine G. Davenport	Home Management and Child Development
Huda Jamal Giddens	Home Management and Child Development
Nixola F. Bayle	Textiles, Clothing, and Related Arts
Kathryn J. Bratzler	Textiles, Clothing, and Related Arts
Lorraine H. Gross	Textiles, Clothing, and Related Arts
Sylvia M. Buckman	Nursing
Jewell M. Monroe	Nursing
Isobel H. Thorp	Nursing
Theodore James Brooks	Social Work
John A. Forman	American Thought and Language
Ann N. Ridgeway	American Thought and Language
Robert G. Wright	American Thought and Language
Peter A. McKinnon	Humanities
R. Craig Philips	Humanities
Franklin D. Platt	Humanities
Rainer H. Brocke	Natural Science
Charles J. McKinley	Natural Science
George P. Merk	Natural Science
Harry K. Stevens	Natural Science
Lorena V. Stoops	Natural Science
Robert O. Richards	Social Science
David T. Drees	Anatomy
Robert E. Gustafson	Highway Traffic Safety
 - g. Promote to Assistant Professor effective September 1, 1966:

Frank C. Rutledge	Speech
Mary C. Coleman (if she has Ph.D.)	Foods and Nutrition
2. It is recommended by the Department Chairman and the Dean that the citizenship regulation be waived in the case of Peter Schroeder and that he be reappointed with tenure, effective September 1, 1966. Dr. Schroeder, a citizen of New Zealand, has served his probationary term as an Associate Professor in the Department of Physics and Astronomy.
3. The following deviations from the tenure rules are recommended:
 - a. A 1-year extension for Sverker P. E. Persson, Associate Professor of Agricultural Engineering, effective from September 1, 1966, to August 31, 1967.
 - b. A 1-year extension for Charles McDermid, Assistant Professor of Music and Continuing Education, effective from September 1, 1966, to August 31, 1967.
 - c. A 1-year extension for Jean A. McFadden, Instructor in Institution Administration, effective from September 1, 1966, to August 31, 1967.

NEW BUSINESS, continued

Miscellaneous, continued

3. Deviations from tenure rules, continued:

- d. A 1-year extension for Vera Borosage, Instructor in Home Management and Child Development, effective from September 1, 1966, to August 31, 1967.
- e. A 1-year extension for Thomas A. Collins, Instructor in Continuing Education, effective from September 1, 1966, to August 31, 1967.

4. The following individuals are recommended for transfer to temporary appointments, effective September 1, 1966:

- a. Robert W. George, Instructor in Fisheries and Wildlife
- b. Lloyd G. Ritzema, Instructor in Mechanical Engineering and Continuing Education
- c. Myrtle VanHorne, Assistant Professor of Foods and Nutrition and Continuing Education
- d. Charles A. McKee, Instructor in Continuing Education

5. Transfer to an Administrative-Professional position is recommended for William M. Ozburn, Instructor in Continuing Education, effective September 1, 1966.

6. The following individuals are not recommended for reappointment and thereby terminate employment on August 31, 1966:

Rolland Z. Wheaton	Agricultural Engineering
Huling E. Ussery	English
Dan L. Wright	Music
Elizabeth R. Redstone	Business Law, Insurance, and Office Adm.
Norman B. Cleary	Communication
Thomas Danbury	Communication
Norma M. Stafford	Health, Physical Education, and Recreation
Eugene Neil Russell	Civil and Sanitary Engineering
Richard C. Box	Engineering Instructional Services
Robert B. Engle	Metallurgy, Mechanics, and Materials Science
David Giltner	Humanities
Charles I. Switzer	American Thought and Language
Luther W. Smith, Jr.	Social Science

On motion by Mr. White, seconded by Mr. Stevens, it was voted to approve the tenure recommendations.

7. Promotion of Leslie C. Drew from Instructor to Assistant Professor of Natural Science and Curator of Exhibits in the Museum, effective November 1, 1965.

8. Temporary assignment of the following faculty members to part-time teaching in Justin S. Morrill College:

- a. A. Allan Schmid, Associate Professor of Agricultural Economics, from October 1, 1965, to March 31, 1966, paid 10% from 11-3081, 50% from 71-6700, 30% from 11-2801, 10% from 71-2639.
- b. William J. Callaghan, Professor and Chairman of Philosophy, from October 1, 1965, to December 31, 1965, paid 33% from 11-2801, 67% from 11-3731.
- c. W. Fred Grahmann Assistant Professor of Religion, from September 1, 1965, to August 31, 1966, paid 70% from 11-3861, 30% from 11-2801
- d. Warren M. Gunderson, Instructor in Humanities and Social Science, effective from September 1, 1965, to April 30, 1966, paid 40% 11-2641, 30% 71-71-1851, 30% 11-2801
- e. Alex J. Cade, Assistant Professor of Social Science, effective from September 1, 1965, to April 30, 1966, paid 70% from 11-2671, 30% from 11-2801.

9. Changes as follows for Paul M. Hurrell, Associate Professor of Philosophy:

- a. Change sabbatical leave from leave with half pay from January 1 to June 30, 1966, to leave with full pay from April 1 to June 30, 1966.
- b. Assignment part time to the Justin S. Morrill College, effective from January 1 to March 31, 1966; with his salary paid 100% from 11-2801 from January 1 to April 30, 1966.

10. Change in title for Edward A. Brand from Professor and Assistant Dean of Business to Professor of Marketing and Transportation Administration at the same salary of \$16,800 per year on a 12-month basis, effective October 18, 1965, paid 100% from 11-3381.

11. Designation of Stanley E. Bryan as Professor and Assistant Dean of Business for Undergraduate Students with a salary change from \$15,200 on a 10-month basis to \$18,200 on a 12-month basis, effective October 1, 1965. On November 1, 1965, his salary is to be increased to \$18,800 per year. His salary is paid 80% from 11-3311 and 20% from 11-3315.

12. Change Milton B. Dickerson from Professor and Chairman of Business Law, Insurance, and Office Administration to Professor and Associate Dean of Business for Graduate Programs at the same salary of \$21,100 per year on a 12-month basis, effective November 1, 1965, and paid 100% from 11-3311.

13. Designation of Mary V. Moore, as Associate Professor and Acting Chairman of Business Law, Insurance, and Office Administration with a change in salary from \$12,300 per year on a 10-month basis to \$15,975 per year on a 12-month basis, effective November 1, 1965, and paid 83% from 11-3371 and 17% from 11-3315.

Tenure recom-
mendationsAssignment
faculty mem-
bers to part-
time teaching
Justin Morrill
College:
A.A. Schmid
Wm. Callaghan
W.F. Graham
W.M. Gunderson
Alex CadeChanges in
status Paul
HurrellCh in title
Edward BrandCh in duties
Stanley E.
BryanCh Milton
Dickerson
to Prof and
Assoc DeanM. V. Moore to
be acting Head
Bus Law, Ins.
and Off Adm

NEW BUSINESS, continuedMiscellaneous, continued

- Ch status
James P.
Bebermeyer
- Ch title
Wilbur Brook-
over
- Changes for
Wm Kilmer
- Ch status
Joanne Eicher
- Ch status
John I.
Johnson
- Ch effec. date
appt. Geo H.
MacKenzie
- Ch sabbatical
leave L C
Pettit
- Ch Ronald Hinz
to regular
appointment
- Ch effective
date appt.
H D Sharma
- Kirk Lawton
assigned to
Argentina Proj
- Lawrence Boger
assigned to
Nigeria Proj
- John Carew
assigned to
Nigeria Proj
- Emery G. Foster
assigned to
Nigeria Proj
- L. S. Pettit
assigned to
Nigeria Proj
- Retirements
K.J. Moilanen
Dorothy Pohl
Eric Erickson
Nellie Cook
14. Change in status of James P. Bebermeyer, Instructor in Communication, from full time at a salary of \$9,000 per year to 2/3 time at a salary of \$6,000 per year, effective from November 1 to to December 31, 1965.
 15. Change in title of Wilbur B. Brookover from Professor in the College of Social Science to Professor of Sociology, effective November 1, 1965. His other titles remain unchanged.
 16. Changes as follows for William L. Kilmer, Assistant Professor:
 - a. Transfer from Electrical Engineering and Biophysics to Electrical Engineering and Engineering Research, effective November 16, 1965.
 - b. Change from 2/3 time at a salary of \$9,900 per year to full time at a salary of \$14,400 per year on a 10-month basis, effective November 16, 1965.
 - c. His salary is to be paid 40% from 11-2751, 30% from 71-2144, 30% from 71-2122, effective November 16, 1965.
 17. Change Joanne B. Eicher, Assistant Professor of Textiles, Clothing, and Related Arts, from leave without pay to a part-time appointment at a salary of \$1,600 for the period from October 1, 1965, to June 30, 1966, paid from 71-1976. She will return to leave without pay from July 1 to August 31, 1966.
 18. Change in status of John I. Johnson from a temporary appointment as Lecturer in Biophysics and Psychology to a regular appointment subject to tenure rules as Associate Professor of Biophysics, Psychology, and Zoology at the same salary of \$12,000 per year on a 12-month basis, effective July 1, 1965.
 19. Change in the effective dates of the appointment of George H. MacKenzie, Research Associate in Physics and Astronomy, from two years beginning October 1, 1965, to two years beginning September 25, 1965.
 20. Change sabbatical leave of Lincoln C. Pettit, Associate Professor of Natural Science, from leave with half pay from January 1 to June 30, 1966, to leave with full pay from April 1 to June 30, 1966.
 21. Change Ronald W. Hinz, Associate Professor (Research), from Microbiology and Public Health to Veterinary Surgery and Medicine and Microbiology and Public Health with a salary change from \$1 to \$17,000 per year on a 12-month basis, effective January 1, 1966, and paid 70% from 71-6700 and 30% from 71-2075, subject to tenure rules.
 22. Change in the effective date of the appointment of Hari Dev Sharma as Librarian in the Library from October 1, 1965, to December 1, 1965.
 23. Assignment of Kirk Lawton, Professor of Soil Science and International Programs in Agriculture and Coordinator of the Argentina Project, as Acting Chief of Party for the Argentina Project at the same salary of \$19,000 per year, effective from October 31, 1965, to January 31, 1966, paid 100% from 71-2002.
 24. Assignment of Lawrence L. Boger, Professor and Chairman of Agricultural Economics, to the Nigeria Program at the same salary of \$25,000 per year, effective from November 26 to December 14, 1965, paid 100% from 71-2024.
 25. Assignment of H. John Carew, Professor and Chairman of Horticulture, to the Nigeria Program at the same salary of \$23,000 per year, effective from December 3 to December 18, 1965, paid 100% from 71-2024.
 26. Assignment of Emery G. Foster, Professor of Administration and Manager of Dormitories and Food Services, to the Nigeria Program at the same salary of \$27,000 per year, effective from November 5 to November 30, 1965, paid 100% from 71-2024.
 27. Assignment of Lincoln S. Pettit, Associate Professor of Natural Science, to the Nigeria Program at the same salary of \$10,500 per year, effective from December 28, 1965, to March 31, 1966, and from July 1 to July 31, 1966, paid 100% from 71-2024.
- On motion by Mr. Harlan, seconded by Dr. Smith, it was voted to approve Items 7 through 27.
28. Recommendations from the Retirement Committee, as follows:
 - a. Retirement of K. John Moilanen, Ontonagon County Agricultural Agent, at a retirement salary of \$3,000 per year, effective December 31, 1965. Mr. Moilanen was born on June 29, 1907 and has been employed by the University since April 22, 1935.
 - b. Retirement of Dorothy H. Pohl, Home Economist in Genesee, Lapeer, and St. Clair Counties, at a retirement salary of \$1,746 per year, effective December 1, 1965. Mrs. Pohl was born August 23, 1900, and has been employed by the University since May 1, 1947.
 - c. Retirement of Eric Erickson, Union Desk Clerk, at a retirement salary of \$1,252 per year, effective January 31, 1966. Mr. Erickson was born on April 19, 1900, and has been employed by the University since February 22, 1949.
 - d. Retirement of Nellie Cook, Baker II in Kellogg Center, at a retirement salary of \$955 per year, effective November 10, 1965. Mrs. Cook was born July 15, 1902, and has been employed by the University since November 10, 1950.

NEW BUSINESS, continuedMiscellaneous, continued

29. Report of the death of Maud Heminger on October 16, 1965. She was born on June 9, 1888, was employed by the University on February 1, 1925, and was working in the Laundry at the time of her retirement on July 1, 1949.

Death of
Maud Heminger

30. Report of the death of John Abbot Clark, Associate Professor of English, on October 21, 1965. Mr. Clark was born on April 1, 1903, and had been a member of the faculty since September 1, 1928.

Death of
John A. Clark

It is recommended that his widow continue to receive his salary for a period of one year beyond the date of his death or until October 21, 1966.

31. Report of the death of Duncan L. McMillan on November 8, 1965. Mr. McMillan was born on May 28, 1883, was employed by the University on December 1, 1917, and was a county agricultural agent at the time of his retirement on July 31, 1944.

Death of
Duncan L.
McMillan

32. Report of the death of John J. McNicholas, Jr., Assistant Professor of Administration and Higher Education and Continuing Education, on November 17, 1965, in an automobile accident. Dr. McNicholas was born on May 20, 1926, and had been a member of the faculty of the University since October 1, 1960.

Death of
John J.
McNicholas

It is recommended that his widow continue to receive his salary for a period of one year beyond the date of his death or until November 17, 1966.

33. Report of the death of Kenneth G. Stone, Professor of Chemistry and Assistant Dean of Graduate Studies, on November 22, 1965. Dr. Stone was born on May 31, 1920 and had been a member of the faculty of the University since September 1, 1947.

Death of
Kenneth G.
Stone

It is recommended that his widow continue to receive his salary for a period of one year beyond the date of his death or until November 22, 1966.

On motion by Mr. Nisbet, seconded by Mr. White, it was voted to approve the retirements and the recommendations in Items 30, 32 and 33.

34. Recommendations from the Director of Personnel, as follows:

Approval
recommenda-
tions Director
of Personnel

- 1) Reclassify a Coordinator of Student Programs in the College of Agriculture from AP-IV to AP-VI.
- 2) Reclassify a Clerk-Stenographer to an Executive Secretary VIII position in the Cooperative Extension Service.
- 3) For the Bureau of Business and Economic Research:
 - a. Reclassify 2 Clerk-Typist II to Senior Clerk IV positions
 - b. Establish a Senior Clerk IV position, paid from 71-2877
 - c. Establish a Senior Clerk IV position, paid from 71-2879.
- 4) Reclassify a Senior Departmental Secretary VII to an Executive Secretary VIII position in the Division of Mass Communications
- 5) Reclassify a Clerk-Stenographer III to a Senior Clerk IV position in Anatomy
- 6) Establish an Accounting Clerk III position in Human Medicine, paid from 31-1173.
- 7) For Entomology:
 - a. Establish an Analytical Pesticide Chemist AP-III position, paid from 71-7106
 - b. Establish a Clerk-Stenographer III position, paid from 71-1015.
- 8) Reclassify 2 Departmental Secretary V to Senior Departmental Secretary VII positions in the College of Social Science.
- 9) Establish a Clerk-Stenographer III position in Geography, paid 27% from 11-3561, 51% from 31-1537, and 22% from 31-1527.
- 10) Establish a Clerk-Stenographer III position in Anatomy
- 11) Establish a Departmental Secretary V position in Veterinary Clinics, paid from 21-2992.
- 12) Establish a Principal Medical Technologist IX position in Veterinary Surgery and Medicine, paid from 71-2075
- 13) Change an Assistant Coordinator for Nigeria Program on Board appointment to an Assistant Coordinator for Nigeria Program AP-VI position, paid from 71-2024.
- 14) For Information Services:
 - a. Reclassify 3 Clerk-Typist II to Senior Clerk IV positions; one paid from 11-1851, one from 71-7700, and one from 71-6700.
- 15) Establish an Office Assistant VIII position for the State News, paid from 31-3716.
- 16) For Data Processing:
 - a. Reclassify a Key punch Operator IV to a Senior Key punch Supervisor VIII position, paid from 11-2591
 - b. Reclassify a Computer Operator VIII to a Head Tabulating Machine Operator XI position, paid from 21-2916.
 - c. Reclassify a Principal Tabulating Machine Operator VIII to a Head Tabulating Machine Operator XI position, paid from 11-2591
 - d. Reclassify a Computer Operator VIII to a Supervisor of Computer Operations AP-II position, paid from 11-2591
- 17) Reclassify an Accounting Clerk III to a Principal Clerk VI position in Stores

On motion by Mr. White, seconded by Mr. Stevens, it was voted to approve the above recommendations from the Director of Personnel.

NEW BUSINESS, continuedMiscellaneous, continued

\$3700 for
alts Nat Sci
Bldg.

\$2800 for
alts to
Berkey Hall

Contract let
for grading
work at new
Poultry Plant

35. Secretary Breslin recommends the following Alterations and Improvements items to be charged to 11-5173:
- Alterations in Room 226 and 227 of Natural Science Building, to provide additional office and work space for Entomology - \$3,700
 - Rearrangement of space on the second floor of Berkey Hall to provide satisfactory office space for Dean McQuitty of the College of Social Science - \$2,800

On motion by Mr. Merriman, seconded by Mr. Nisbet, it was voted to approve item 35.

36. On November 1 the following bids were received for the grading work at the new Poultry Plant:

Capital Asphalt Paving Co.	\$8,970
Brown Brothers	11,000

It is recommended that the contract be awarded to the low bidder, the Capital Asphalt Paving Company at a cost of \$8,970.

On motion by Dr. Smith, seconded by Mr. Stevens, it was voted to approve Item 36.

Contract let for
Lang. Lab in
new Lang.
Math Bldg.

37. On October 19 the following bids were received for the Language Laboratory in the new Language-Mathematics Building:

Dage-Bell Corporation	\$189,400.00
Rheem Califone	191,081.00
Instructomatic, Inc.	236,595.50

The low bid does not meet the desired specifications. It is recommended that the contract be authorized to Rheem Califone at \$191,081.

On motion by Mr. Huff, seconded by Mr. Merriman, it was voted to approve item 37.

Contract let
for audio-
visual Add.
to Urban
Pl and LA
Building

38. On November 3 the following bids were received for the Audiovisual Addition to the Urban Planning and Landscape Architecture Building:

General Building

Granger Construction Company	\$157,700
The Christman Company	166,500
Hausman Construction Company	181,600

Mechanical Work

John E. Green Plumbing and Heating Company, Inc.	49,490
The Stanley Carter Company	50,284
Shaw-Winkler, Inc.	50,520
Lorne Company, Inc.	54,800
Spitzley Corporation	55,890
Eames and Brown, Inc.	56,200

Electrical Work

Fox Electric Company	24,851
Hatzel and Buehler, Inc.	26,494

It is recommended that the contracts be awarded to the low bidders, as follows:

Granger Construction Company	\$157,700
John E. Green Plumbing and Heating Company	49,490
Fox Electric Company	24,851

The budget for this project will then be:

Construction	\$232,041
Architect	12,000
Site Development	1,700
Furnishings and Equipment	15,000
Bonds - Inspection	4,000
Contingency	10,259
	<u>\$275,000</u>

On motion by Mr. Stevens, seconded by Mr. Merriman, it was voted to approve the above item, including the budget for the project.

Contract let
for Kedzie
Classroom
Office Add.

39. On October 28 the following bids were received for the Kedzie Classroom-Office Addition:

Building Work

Granger Construction Company	\$1,136,000
Miller-Davis Company	1,214,000

NEW BUSINESS, continuedMiscellaneous, continued

39. Bids for Kedzie Classroom-Office Addition, continued:

Mechanical Work

Shaw-Winkler, Inc.	\$ 635,635
John E. Green Plumbing & Heating Co., Inc.	654,400
Eames & Brown, Inc.	678,000
Robert Carter Corporation	686,600

Electrical Work

Fox Electric	189,000
Central Electric Motor & Construction	204,200
Hall Electric	227,560
Hatzel & Buehler, Inc.	228,210

Elevator

Haughton Elevator Company	51,084
Westinghouse Electric Corporation	51,435
Otis Elevator Company	67,589

The low bids are as follows:

Granger Construction Company	1,136,000
Shaw-Winkler, Inc.	635,635
Fox Electric	189,000
Haughton Elevator Company	51,084
	<u>\$2,011,719</u>

It is recommended that the Trustees authorize awarding contracts to the low bidders and approve the revised budget shown below for this project.

Construction	\$2,011,719
Architect	100,000
Utilities	0
Site	7,500
Equipment	100,000
Supervision	20,000
Contingencies	35,781
	<u>\$2,275,000</u>

On motion by Mr. Stevens, seconded by Mr. White, it was voted to approve Item 39.

40. Communication from the Michigan Farm Bureau as follows:

This letter is to express appreciation as well as point out a problem.

Michigan Farm Bureau is truly appreciative of the hospitality of Michigan State University in providing the opportunity and facilities for our 46th Annual Meeting to be held on the campus. This annual meeting has been held on State's campus for more years than I can remember--in fact, I believe there has been no exception.

The problem also arises out of this event. This year our Planning Committee decided to have a banquet event of greater size and important. In recent years we have had to restrict our ticket sales in order to meet the accommodations available. In looking around, the committee found there was no place on the MSU campus available that would exceed the capacity of Kellogg Center's Big Ten and the Centennial rooms combined--we need twice that capacity. We have, therefore, taken the banquet portion of our annual meeting to the Lansing Civic Center. We were also able to purchase the total parking lot for this event; since our members seem to resent paying parking fees. We would rather this event could have been held on the campus, but we had no choice other than again reduce the number of persons allowed to attend.

This then is both an explanation and a plea that an institution the size of MSU, with a Kellogg Center program of 100,000 persons annually, should have a banquet room capable of seating twice the present number. The need has been apparent for some time with regards to several events other than ours. Our banquet, however, brought this situation pointedly to my mind, and thus this letter.

Please accept this letter, Dr. Hannah, as an expression of our appreciation for use of the University's facilities, and to explain and apologize for taking this event off the campus; also a plea for expansion of more adequate facilities for banquet events. I, personally, want to extend my appreciation for your willingness to be on our opening-day program, November 9.

Contracts let
for Kedzie
Classroom-
Office Add.

Letter from
Farm Bureau
re: more
adequate
banquet
facilities

NEW BUSINESS, continuedGifts and
GrantsGifts and Grants

1. Gift of insulation materials valued at \$4,000 from The Dow Chemical Company of Midland to be used in Horticulture for the construction of buildings of the Horticulture Research Center.
2. Gift of a list of property from the National Science Foundation of Washington, D.C., to be used in Physics and Astronomy for support of research on electronic properties of metals and alloys under the direction of P. A. Schroeder, F. J. Blatt, and Meyer Garber.
3. Gift of a list of property from the National Science Foundation for support of the Construction of a 40-Mev Cyclotron under the direction of Henry G. Blosser in Physics and Astronomy.
4. Gift of excess personal property valued at \$1,971 from the General Services Administration of Chicago to be used under the direction of A. A. Schulke in Physics and Astronomy.
5. Gift of 604 cases of Frozen Krone Apple Danish Pastry, 535 cases of Frozen Apricot Danish Pastry, and 261 cases of Frozen Assorted Danish Pastry valued at \$7,000 from the National Biscuit Company of New York City to be used in Dormitories and Food Services to test for customer acceptability in university food services.
6. Grant of \$400 from Earl C. Sanford of Ogden, Utah, to the MSU Development Fund to be used for the Collingwood Memorial Student Loan Fund.
7. Grant of \$25 from Harold S. Bird of Belmont, Massachusetts, for the Collingwood Memorial Student Loan Fund for qualified Forestry students.
8. Grant of \$5,000 from The General Foods Fund, Inc., of New York City to be used for 10 freshmen scholarships at \$400 each and 5 sophomore scholarships at \$200 each.
9. Grant of \$1000 from the Hilton Hotels Corporation of Chicago to be used at the discretion of the Scholarship Committee.
10. Grants to continue previously established scholarships:
 - a. \$18,890 from the General Motors Corporation of Detroit for the General Motors Scholarship program.
 - b. \$500 from Michigan Asphalt Paving Association, Inc., of Lansing for the Dan Humphries Scholarship for students in Civil Engineering
 - c. \$648 from the Michigan Cannery and Freezers' Association of Lansing for students in Food Science.
 - d. For the A. A. Applegate Fund:
 - \$50 from Norman C. Rumpel of Midland
 - \$500 from the Michigan Weekly Newspapers, Inc., of East Lansing
 - e. \$216 from Capital Equipment Company of Lansing for the Farm Equipment Scholarship Fund
 - f. For the Michigan Bankers Scholarship Fund:
 - \$450 from the Jackson County Bankers Association of Concord
 - \$300 from the Lenawee County Bankers Association of Adrian
 - \$100 from The Old Corunna State Bank of Corunna
 - \$100 from Union Bank and Trust Company of Grand Rapids
 - g. For the Elevator and Farm Supply Cooperative Fund:
 - \$100 from Elkton Coop Farm Produce Company of Elkton
 - \$100 from the Hamilton Farm Bureau Cooperative, Inc., of Hamilton
 - \$100 from the Ida Farmers Cooperative Company of Ida
 - \$100 from the Marlette Farmers Cooperative Elevator Company of Marlette
 - \$200 from the Michigan Association of Farmer Cooperatives of Lansing
 - \$100 from the Sebewaing Farmers Cooperative, Inc., of Sebewaing
11. Grants as follows to give scholarship aid to specified students:
 - \$1,600 from the Aid Association for Lutherans of Appleton, Wisconsin
 - \$150 from Alpha Kappa Alpha Sorority of Ann Arbor
 - \$125 from Amvets National Service Foundation of Washington, D.C.
 - \$659.25 from Baseball-Office of the Commissioner of New York City
 - \$130 from the Buffalo Foundation of Buffalo, New York
 - \$100 from the Town of Bridgewater, Massachusetts
 - \$50 from Capac Community Schools
 - \$200 from the William J. Cook Fund of Chicago
 - \$500 from The Copper Range Foundation of New York City
 - \$400 from the State of Delaware
 - \$327.75 from The Detroit Edison Company of Detroit
 - \$700 from the Elks National Foundation of Boston
 - \$100 from The Exchange Club of Mount Clemens
 - \$250 from the Founders Day Fund of Georgia Congress of Colored Parents and Teachers of Macon, Georgia
 - \$73 from the Galesburg-Augusta Community Schools
 - \$800 from the General Electric Assistance Fund of Plainville, Connecticut
 - \$268.80 from the William R. Johnson Post No. 205 of East Lansing
 - \$300 from Los Bailes Latinos of Detroit
 - \$100 from L'Union St. Jean-Baptiste d'Amerique of Moonsocket, Rhode Island
 - \$500 from the Markoe-Cook Scholarship Fund of St. Croix, Virgin Islands
 - \$500 from the National Congress of Colored Parents & Teachers of Frankfort, Kentucky

November 24, 1965

NEW BUSINESS, continuedGifts and Grants, continuedGifts and
Grants

11. Grants for scholarship aid for specified students, continued:
 - \$1,000 from the National Association of Secondary School Principals of Washington
 - \$350 from the Nesbit Foundation, Inc., of Omaha, Nebraska
 - \$150 from Mabel J. DeShon Rainbow Scholarship Fund of Augusta, Maine
 - \$500 from the James Talcott Fund, Inc., of New York City
 - \$400 from the United Steelworkers of America of Trenton, New Jersey
 - \$150 from the Wayne County Teachers Association of Goldsboro, North Carolina
 - \$200 from the West Islip Teachers Association of Long Island, New York
 - \$250 from the Worthington Jaycees of Worthington, Ohio
12. Grant of \$25,000 from the Michigan Department of Labor of Lansing to be used under the direction of L. L. Boger in Agricultural Economics to determine productivity rates for various types of workers engaged in harvesting of apples under various conditions.
13. Grant of \$11,500 from Ford Motor Company of Birmingham to be used under the direction of H. F. McColly in Agricultural Engineering for an investigation of the method of seed metering for agricultural planters.
14. Grant of \$3,000 from The Upjohn Company of Kalamazoo to be used under the direction of H. W. Newland in Animal Husbandry to study the effect of melengestrol acetate on the feedlot performance of heifers.
15. Grant of \$21,000 from the National Science Foundation to be used under the direction of Erwin J. Benne in Biochemistry to support an undergraduate science education program.
16. Grant of \$434.53 from the Michigan Seed Dealer Association of Lansing to be used under the direction of L. V. Nelson in Crop Science to provide funds for the design, construction, and apparatus for an educational display dealing with the selection and use of superior seeds.
17. Grant of \$32,000 from the National Institutes of Health of Bethesda, Maryland, to be used under the direction of E. W. Roelofs in Fisheries and Wildlife for an expansion of a program providing training and research opportunities in the area of aquatic biology with special emphasis on pollution.
18. Grant of \$5,000 from Whirlpool Corporation of St. Joseph to be used under the direction of I. J. Pflug in Food Science to continue research studies on controlled atmosphere storage of foods.
19. Grant of \$1,000 from Gulf Oil Corporation of Pittsburgh, Pennsylvania, to be used under the direction of J. W. Goff in Packaging in the field of education and research.
20. Grant of \$1,750 from the Soil Conservation Service, the Rural Community Development Service, and the Federal Extension Service to be used under the direction of W. J. Kimball in Resource Development to study the problems of the rural areas in the northern great lakes region in an effort to secure information relating to the economic needs and resources of the area.
21. Grant of \$800 from the Michigan Agricultural Ammonia Association of East Lansing to be used in Soil Science to compare the effectiveness of various nitrogen fertilizers, including anhydrous ammonia.
22. Grant of \$10,147.50 from Edward N. Cole of Detroit to be used under the direction of Dean Seelye in the Graduate School of Business Administration to assist graduate students. This grant represents 90 shares of General Motors Corporation Stock Certificate selling at 104.
23. Grant of \$2,000 from the George A. Ramlose Foundation, Inc., of Hingham, Massachusetts, to be used under the direction of E. A. Brand in Marketing and Transportation Administration for research and graduate assistance.
24. Grant of \$40,000 from the Chrysler Fund of Detroit to be used under the direction of Verling C. Troidahl in Communication to assess public attitudes toward present and potential traffic safety programs and enforcement procedures among a cross-section of driving-age residents of the State of Michigan.
25. Grant of \$12,325 from The JDR 3rd Fund of New York City to be used under the direction of James Brandon in Speech to aid in translation of Wayang Kulit Plays to provide actable translations.
26. Grants as follows to be used under the direction of H. J. Oyer in Speech:
 - a. \$7,930 from the Department of Health, Education, and Welfare to train individuals in Speech and Hearing Therapy and methods of clinical rehabilitation and to provide funds for instructional and supervisory personnel.
 - b. \$31,000 from The United Cerebral Palsy Fund of Michigan of Flint to establish programs in Language rehabilitation for the very young cerebral palsied and other similarly brain damaged children.
27. Grants as follows to be used under the direction of W. V. Hicks in Elementary and Special Education to prepare personnel for special education positions:
 - a. \$4,500 from the Michigan Department of Public Instruction
 - b. \$2,500 from the Virginia Department of Public Instruction

NEW BUSINESS, continuedGifts and Grants, continuedGifts and
Grants

28. Grant of \$9,000 from the United States Office of Education to be used under the direction of John Jordan in Counseling, Personnel Services, and Educational Psychology to ascertain how general determinants of attitudes act as specific determinants of attitudes toward education; to determine in what respect attitudes toward education differ among groups from different types of cultures, different levels of income, and different stages of modernization; to collect data about the norms of the various countries and groups specified in respect to various psychological, sociological, and economic measures and indices.
29. Grants as follows to be used in Engineering Research:
 - a. \$5,932 from The Upjohn Company of Kalamazoo under the direction of M. C. Hawley to continue a study on solute dispersion in chromatographic columns having as its ultimate objective the development of a reliable scale-up procedure for liquid-solid columns.
 - b. \$28,076 from the Air Force Office of Scientific Research in Washington under the direction of W. L. Kilmer for a logical and circuit investigation of a biological command and control automaton, the reticular formation.
 - c. \$26,500 from International Business Machines of Armonk, New York, under the direction of R. J. Reid to investigate the applicability of current linear system analysis programs to the analysis of systems including nonlinear elements.
 - d. \$2,000 from the National Science Foundation under the direction of M. C. Potter for theoretical research on nonlinear stability theory of Couette-Poiseuille flow and an experimental investigation of techniques for measuring and visualizing various quantities in fluid flow, particularly turbulent fluctuations.
30. Grant of \$5,000 from the Ford Motor Company Fund of Dearborn to be used under the direction of Dean Ryder in Mechanical Engineering for enrichment of the program.
31. Grant of \$6,625 from the National Science Foundation to be used under the direction of K. G. Stone in Research Development and the Graduate Office for cost-of-education allowances for science faculty fellowships.
32. Grant of \$28,423 from the National Institutes of Health to be used under the direction of Barnett Rosenberg in Biophysics for electronic charge transport in visual systems.
33. Grants as follows from the National Institutes of Health to be used in Botany and Plant Pathology:
 - a. \$12,774 under the direction of E. C. Cantino for a study of the biochemistry of differentiation in *Blastocladiella*
 - b. \$14,280 under the direction of A. H. Ellingboe to study the genetics and physiology of plant parasitism.
34. Grant of \$565 from The Dow Chemical Company of Midland to be used under the direction of H. S. Potter in Botany and Plant Pathology to study the bactericidal activity of quaternary ammonia compounds in connection with the disinfection of potato cutting and planting equipment.
35. Grants as follows from the National Science Foundation to be used in Chemistry:
 - a. \$44,340 under the direction of R. H. Schwendeman for a summer institute in molecular structure for college teachers of chemistry
 - b. \$27,400 under the direction of F. H. Horne for research entitled "nonisothermal Transport in Multicomponent Systems."
 - c. \$59,300 under the direction of A. I. Popov for the purchase of a high resolution nuclear magnetic resonance spectrometer.
36. Grant of \$5,300 from the National Institutes of Health to be used in Chemistry for a predoctoral fellowship.
37. Grant of \$156,918 from the National Institutes of Health to be used under the direction of Gordon Guyer for research on the relationship of pesticides in soil, water, and plants.
38. Grant of \$1,175 from Esso Research and Engineering Company of Baytown, Texas, to be used under the direction of A. J. Howitt in Entomology for research in the plant spray oil field.
39. Grants as follows to be used under the direction of W. J. Hinze in Geology:
 - a. \$2,400 from City Utilities of Kalamazoo for a fellowship for a graduate student studying the location of buried ground water sources for that city.
 - b. \$5,491.50 from Sullivan & Leroux Oil Products of Tulsa, Oklahoma, for the gravity project in St. Clair and Macomb Counties.
40. Grant of \$4,998 from the Department of Health, Education, and Welfare to be used under the direction of W. E. Deskins in Mathematics for the completion of requirements for the doctorate for a graduate student.
41. Grant of \$28,289 from The Atomic Energy Commission to be used under the direction of E.H. Carlson in Physics and Astronomy for a study of interactive between F-Shell transitor ions in non-metallic crystals.

NEW BUSINESS, continuedGifts and Grants, continuedGifts and
Grants

42. Grant of \$234,500 from The Atomic Energy Commission to be used under the direction of Anton Lang in the Plant Research Laboratory for research and training at both the graduate and post-doctoral level in experimental plant biology with emphasis on developmental plant biology.
43. Grant of \$266,500 from the National Science Foundation to be used under the direction of C. L. Schloemer in the Science and Mathematics Teaching Center for the Academic Year Institute in General Science for Secondary School Teachers.
44. Grants as follows from the National Institutes of Health to be used in Microbiology and Public Health:
- \$60,925 under the direction of Philipp Gerhardt to study bacterial permeability with specific focus on molecular sieving and membrane ultrastructure.
 - \$17,067 under the direction of H. L. Sadoff to study the mechanism of heat resistance of bacterial endospores.
45. Grants as follows to be used in Veterinary Surgery and Medicine:
- \$2,000 from the National Institutes of Health under the direction of Dean Armistead to provide additional funds for completion of work on data processing in connection with the Veterinary Clinical Records Program.
 - \$9,220 from Parke, Davis & Company of Ann Arbor to be used under the direction of G. H. Conner and C. C. Beck to clinically evaluate drugs.
46. Grant of \$267,808 from the United States Office of Education to be used under the direction of John Barson in the Provost's Office and Instructional Media Center to field test operational procedures for instructional systems development at four universities (Michigan State, Syracuse, Colorado, and San Francisco State College), and to conduct procedure demonstration clinics for observers from other institutions.
47. Grant of \$2,500 from the Mackinac Island Park Commission of Mackinaw City to be used under the direction of C. E. Cleland in the Museum.
48. Grant of \$105,012 from the Peace Corps of Washington, D.C., to be used under the direction of A. L. Hunter in Continuing Education to implement the Peace Corps Nigeria Masters in Education program.
49. Grants as follows to be used under the direction of A. L. Hunter in Continuing Education to support the Adventure in World Understanding program:
- \$500 from the Matilda R. Wilson Fund of Detroit
 \$140 from the Woman's National Farm & Garden Association of Union Lake
 \$100 from The Jack Wolfram Foundation of Lansing
 \$150 from Simon Iron & Steel Corporation of Lansing
50. Grant of \$415.20 from friends of Ronald B. Clark (deceased) for the Ronald B. Clark Memorial Fund to be used for the purchase of a display case for the Men's Intramural Building under the direction of Harris F. Beeman. This money has been accumulated by the MSU Development Fund.
51. Grant of \$10 from Martha Ann Clark of Lansing for the Ronald B. Clark Memorial Fund.
52. Grant of \$5,000 from The Camille and Henry Dreyfus Foundation, Inc. of New York City to be used for the development of leadership of gifted students in the science area.
53. Grant of \$500 from the Continental Can Company, Inc., of New York City to be credited to the Discretionary Gift Fund to be used to advance the academic interests of Michigan State University.

On motion by Mr. Stevens, seconded by Mr. Merriman, it was voted to accept the Gifts and Grants.

Reports for Board Members

1. The following alteration and improvement items have been approved since the last meeting of the Trustees:

Charged to Alterations and Improvements, 11-5173:

1) Partition freight elevator room in Natural Science Building to provide an office for a new staff member in Geology.	\$1,500
2) Alterations to Room 111, Anthony Hall, to provide office space for graduate assistants in Animal Husbandry	950
3) Alterations to Room 29, Auditorium, so that it may be used in connection with the speech clinic program	700
4) Install omnipole-type partitions in Room 158, Student Services Building	650
5) Alterations to Room 466, Berkey Hall, by removing built-in tables-Pol Sci	225
6) Install signal system in the 4 newly created interview rooms Student Services Building for Placement	220
7) Install 3 x 5 chalkboards in Rooms 304, 305, and 313, Eppley Center, for Accounting and Financial Administration	190
	<u>\$4,435</u>

Charged to International Programs, 11-4083:

8) Alterations Room 108, International Programs, for staff working with foreign students	800
	<u>\$5,235</u>

Alterations
and Improve-
ments
approved

NEW BUSINESS, continuedReports for Board Members, continued

1. Additional payments to salaried employees since October Trustees' meeting, as per list on file.

OAKLAND UNIVERSITYMiscellaneous

1. The following actions are recommended by the departmental chairmen and the deans in accordance with tenure rules:
 - a. Assistant Professor who has served his probationary term and acquires tenure with this reappointment, effective August 15, 1966:

Frederick W. Obear	Chemistry, Dean of Freshmen, and Assistant Provost
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 - b. Second probationary appointment as Assistant Professor for three years from August 16, 1966:

June E. Gabler	Teacher Education
Richard A. Kamman	Psychology
Jack R. Moeller	Modern Foreign Languages
David C. Potter	Political Science
 - c. Second probationary appointment as Instructor for 2 years from August 15, 1966:

Marc E. Briod	Teacher Education
Emil Oestereicher	Sociology-Anthropology
Edward Starr	Economics

2. The following deviation from the tenure rules is recommended:
 - a. A 1-year extension for Thomas M. Jenkins, Instructor in Mathematics, effective from August 15, 1966 to August 14, 1967.

3. The following individuals are not recommended for reappointment and thereby terminate employment on August 14, 1966:

Genevieve C. Prevost	Modern Foreign Languages
Mary L. White	Psychology

4. Recommendations from the Director of Personnel, as follows:
 - a. Reclassify an Admissions Counselor from AP-I to an AP-V position in Admissions
 - b. For Continuing Education:
 - 1) Establish a Business Manager AP-II position
 - 2) Establish a Registrar AP-I position
 - 3) Establish a Clerk-Stenographer III position
 - 4) Establish a Clerk-Typist II position
 - c. Establish a Departmental Secretary V position for the Meadow Brook Music Festival
 - d. Establish a Departmental Secretary V position in Personnel.

5. Communication from Chancellor Varner:

As you know, the decision-making process at the state capital has emerged with a Category "A" classification for our engineering building, which means that we are to have plans sufficiently far advanced to permit a supplemental appropriation in January, which, in turn, will permit the beginning of construction in March or early April.

Everything seems to be on schedule from our standpoint, but a new dimension has been added. Mr. Robert Cahow, of the Higher Education Facilities Commission in Lansing, has suggested that we file with his office an application for support to the extent of \$1,000,000 under the provisions of the Higher Education Facilities Program. While we have limited enthusiasm for all the paper work involved in this application, I believe Mr. May and Mr. Swanson agree that we should do this.

I am, therefore, requesting authorization for us to make application to the Higher Education Facilities Commission for a grant of \$1,000,000 in partial support of the engineering building.

6. Communication from Chancellor Varner:

We are getting ready to release publicity in connection with the Meadow Brook School of Music program for the summer of 1966, which makes it necessary for us to announce the fee schedule. The program as now organized will likely be the outstanding such program in the country, but it is also a little complicated. There will actually be three separate clientele and each involving a particular cost structure. Our proposed fee structure varies with the quality, cost, and intensity of the program offered. Our objective has been to establish fees that will enable us to remain solvent and at the same time will be consistent with similar programs in other parts of the country.

Approval
tenure recom-
mendations
Oakland Univ.

Application
to be made
for funds for
Engineering
Bldg. at
Oakland Univ.

6. Communication from Chancellor Varner re: Meadow Brook School of Music program for 1966, cont:

a. The 6-week program of choral and instrumental music

This program is the largest in terms of numbers and will probably attract around 400 students. This is an intensive program, carrying up to 6 credits. It will involve private lessons with the senior members of the Detroit Symphony, with instruction under Mr. Sixten Ehrling, Mr. Robert Shaw, and other outstanding teachers of music assembled from around the country. For this we are recommending a \$240 fee, appropriately adjusted for those who elect to take less than the full 6-credit program. This recommended fee is substantially higher than tuition charges for normal academic programs, but I should like to offer these supporting arguments for this schedule:

- 1) This is an unusual program, clearly out of the pattern of the regular academic programs and involving instructors of unusual caliber and reputation. Obviously, the cost of this talent is very great.
- 2) In addition to normal group instruction, these fees include private lessons from these distinguished musicians, practice room charges, admission to 27 concerts, and the auxiliary fees such as student health services, student newspaper, etc.
- 3) These recommended fees are less than those charged at comparable summer music programs. For example, the Marlboro, Vermont, program charges \$558 for a 6-week program, including room and board (our comparable figure would be \$420); the Brevard Music School at Spartanburg, North Carolina, charges \$551 for a similar program; the Berkshire Music Center at Tanglewood, Massachusetts, charged \$440; the New York State Music Camp at Oneonta charges \$440; while the National Music Camp at Interlochen charges \$814 for an 8-week program.

b. The 3-week master class program in violin, cello, and piano

We have made special arrangements to bring on campus for a 3-week program of master classes one of the world's outstanding trios composed of Isaac Stern (violin), Leonard Rose (cello), and Eugene Istomin (piano). From many competent sources we are advised that there is no comparable trio in the world today, and we are delighted to have them on this campus. They will take up to 6 master students (probably young members of major symphonies or professional teachers), and for these master students for this 3-week period we are proposing a \$500 fee. Beyond this, they will accept an additional group of 20 auditors per instructor--probably teachers of instruments who may attend the regular master classes and participate in chamber music studies and a variety of other activities with these three great artists. For these students, we are recommending a \$200 fee for the 3-week period. For those who choose to take private lessons from our regular summer music school staff, we would charge an applied music fee of \$50. This latter fee is optional.

Again, these fees are clearly out of the pattern of our regular academic programs, but so is the quality of the instruction. On the basis of all the evidence we can find (and frankly there is not very much for this caliber of program), these fees seem to be clearly in line.

c. The 2-week master class program with the New York Pro Musica

We have made special arrangements with the New York Pro Musica--this country's outstanding group in the field of Renaissance music--to be in residence for a special 2-week master class program in Renaissance music during the week beginning June 25. There are 10 members of this group and each of the members will take 8 students in master class arrangements. For this program, we are proposing that we establish a fee of \$75 per week. This arrangement seems clearly consistent with an undertaking of this caliber.

Our objective has been to establish a structure which is consistent with or lower than the cost of similar programs around the country and at the same time one that will enable us to remain financially solvent. Both of these objectives are satisfied with the recommendations we are making. There will be a substantial scholarship program for those cases where the fee structure presents a hardship--the scholarship proceeds coming from the advertising in the program for the Meadow Brook Music Festival itself. Last year this amounted to approximately \$25,000, and we estimate that the same thing will be true this year.

Finally, we are proposing a \$30 per week room and board charge for those who participate in the summer music school program. This is just a little higher than our regular academic year room and board charge, but not significantly so.

On motion by Mr. Stevens, seconded by Mr. Merriman, it was voted to approve the above recommendation. Mr. White wished to be recorded as voting "no" on this item.

On motion by Mr. Stevens, seconded by Mr. Merriman, it was voted to approve Oakland University items 1, 2, 3, 4 and 5.

Approval fee structure for Meadow Brook School of Music program for 1966

OAKLAND UNIVERSITY, continued

Oakland
University
Gifts and
Grants

Gifts and Grants

1. Grants as follows to be credited to Scholarship Account 32-3228:

\$1,250 from the Alvin M. Bentley Foundation of Owosso
\$2,000 from the Community National Bank of Pontiac
\$600 from The Detroit Edison Company of Detroit
\$50 from Mr. and Mrs. Paul C. Jackson of Birmingham
\$40 from John Taylor of Rochester

2. Grants as follows to be credited to Awards Account 32-3359:

\$330 from the American Business Women's Association of Pontiac
\$200 from The Church of Jesus Christ of Latter Saints of Detroit
\$50 from Clawson-Troy Lodge #2169, B.P.O. Elks, of Troy
\$660 from The Daily Tribune of Royal Oak
\$600 from The Detroit Free Press
\$600 from the Elks National Foundation Scholarship of Boston
\$100 from the Good Shepherd Lutheran Church of Royal Oak
\$500 from The R. C. Mahon Foundation of Detroit
\$50 from the Melvindale High School
\$1,000 from the New York State Beauty Culturist Association of New York City
\$150 from the Pepsi-Cola Foundation Scholarship of Muskegon
\$1,500 from the Pontiac Press
\$112.50 from the Price Foundation of Muskegon
\$1,000 from the Production Steel Strip Corporation of Detroit
\$250 from Romeo PTA Scholarship
\$250 from the Rotary Club of Southfield
\$300 from the Waterford Township High School of Pontiac
\$100 from White Plains High School PTA of White Plains, New York

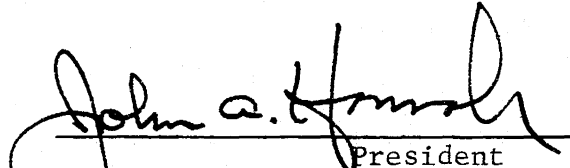
On motion by Mr. Stevens, seconded by Mr. Merriman, it was voted to accept the Oakland University Gifts and Grants.


Report for Board Members

1. Additional payments to salaried employees since the October meeting as per list on file.

The meeting adjourned at 12:15 p.m.

The next meeting will be December 16 with the informal dinner and meeting the evening of December 15.


President


Secretary