

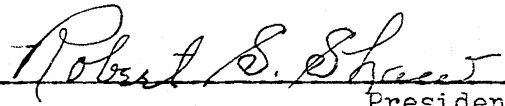
SECRETARY'S ITEMS

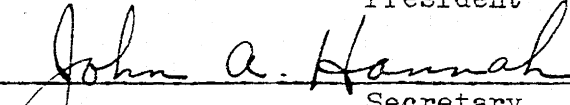
1. Approval of the proposed exchange of unused equipment between the College and the Ionia Reformatory as reported by the Secretary.
2. The Ionia Reformatory is anxious to get the old pipe organ stored in the basement of Abbott Hall which was given to the College several years ago. The organ is in an unusable condition. The State Administrative Board will give us a 75,000 gallon water storage tank from the Jackson Prison or other equipment in their possession that we can use.

Approval of exchange of unused equipment at Ionia Reformatory & M. S. C.

On motion of Mr. Brody, seconded by Mr. Daane, it was voted to approve the above items 1 and 2.

The meeting adjourned at 3 P.M.



 President


 Secretary

Minutes of the
Meeting of the State Board of Agriculture
November 23, 1936

Present: Mr. Brody, Chairman; Messrs. Berkey, Daane, Downing, Halstead; Mrs. Wilson; Superintendent Elliott; President Shaw; Comptroller Wilkins; Secretary Hannah.

Absent: No one.

The meeting was called to order at 10:15 A.M.

The minutes of the previous meeting were approved, having been sent to the Board members.

RESIGNATIONS, APPOINTMENTS AND LEAVES

Resignations
Appointments
Leaves

1. Resignation of Miss June Smith, stenographer in the Department of Publications and Journalism, effective November 1, 1936.
2. Transfer of Mr. Paul Barrett, County Agricultural Agent for Cheboygan County, to the position of Extension Specialist in Soil Conservation, effective January 1, 1937 at a salary of \$3,000 per year. This is a new position, made possible by a cooperative arrangement with the Soil Conservation Service under which \$2500 of the salary is paid by the Service and \$500.00 only plus traveling expenses by the Extension Service.
3. Temporary appointment of Mr. Harry Reiley as Extension Specialist in charge of special potato marketing exhibits for the period November 15th to February 14, 1937, at a salary of \$175.00 per month.
4. Appointment of Miss Gertrude Gannon as stenographer in the Department of Animal Pathology, effective as of November 1st at a salary of \$1020.00 per year. Miss Gannon replaces Miss Opal Gilpin, who was transferred to the Central Stenographic Office on that same date.
5. Temporary appointment of Miss Mary Baldwin as stenographer in the office of the Dean of Women for the period November 1st to December 31st, at the rate of \$80.00 per month.
6. Transfer of Mrs. Ivarene Button, stenographer in the Buildings and Grounds office, to the office of the Manager of the Union, effective November 1st at an increase in salary rate from \$1320.00 to \$1380.00 per year.
7. Recommendation that Miss Olga Bird, Assistant State Club Leader, be granted leave of absence on half-pay for the period February 1st to June 1, 1937. Miss Bird plans to carry on graduate study at Columbia University.
8. Recommendation that Mr. C. A. Rood, Assistant State Club Leader, be granted leave of absence with full pay for health during the period January 1st to June 30, 1937.

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to approve the above Resignations, Appointments and Leaves.

TRAVEL

Travel

1. Recommendation of the Athletic Council that the following be sent with full expenses to the annual Western Conference meeting, to be held in Chicago December 4th and 5th; R. C. Huston R. H. Young, C. W. Bachman, B. F. VanAlstyne, J. H. Kobs, L. L. Frimodig, R. B. Daubert, F. A. Collins.

TRAVEL, continued

Travel

On motion of Mr. Daane, seconded by Mr. Berkey, it was voted to approve the above recommendation with the exception that Mr. Daubert and Mr. Collins be eliminated from the list mentioned.

2. Request of Mr. G. O. Stewart that he be given an allowance not to exceed \$25.00 on the expenses of a trip to the winter meeting of the Board of Directors of the American Alumni Council, to be held in New York City December 6th and 7th.
3. Recommendation that full expenses (from Extension funds) to Chicago and return be granted Mrs. Lynde, so that she may appear on the Farm and Home Radio program on December 10th.
4. Request of Professor G. M. Trout for railroad and pullman fare to Chicago and return so that he may attend committee meetings in connection with the annual Association of Creamery Butter Manufacturers' Meeting, to be held December 1st and 2nd.
5. Request of Dean F. T. Mitchell for full expenses to New York City and return, so that he may attend National Interfraternity Council meetings over the Thanksgiving weekend.
6. Request for an allowance of railroad and pullman fare to Washington, D. C., and return, so that Mr. O. B. Winter may attend the annual meeting of the Association of Official Agricultural Chemists, to be held November 30th to December 3rd. Expenses will be charged to Experiment Station Chemistry funds.
7. Mileage allowance on one automobile to Washington, D. C., for members of the Farm Crops staff who attended meetings of the American Society of Agronomy, November 17th to 20th.
8. Request for travel authorization for Dr. P. M. Harmer, who appeared on the program of the Indiana Muck Crop Association, November 11th to 13th. No expense to the College was involved.
9. Recommendation that expenses not to exceed \$30.00 be granted Dr. M. D. Pirnie, so that he may attend the annual meeting of the Wilson Ornithological Society in Chicago, November 27th to 29th. Expenses will be charged to Sanctuary funds.
10. Request for allowance of mileage on one car to Chicago and return, so that members of the Physics Department may attend American Physical Society meetings, November 27th and 28th.
11. Request of Mr. B. R. Proulx for full expenses (charged to Union funds) to Austin, Texas, and return, so that he may attend the annual meeting of the Association of College Union, December 10th to 12th.

On motion of Mr. Daane, seconded by Mr. Downing, it was voted to refer item 11 to the President with power to act.

12. Request for an allowance of railroad and pullman fare to Chicago and return for H. H. Musselman, C. H. Jefferson, and D. B. Ebinger of the Agricultural Engineering Department, so that they may present papers at the meeting of the American Society of Agricultural Engineers, November 30th to December 4th.

On motion of Mr. Daane, seconded by Mr. Downing, it was voted to refer item 12 to the President with power to act.

13. Recommendation that the expenses of Professor H. R. Pettigrove and of four student members of the Farm Crops Judging Team be allowed, so that they may attend the Intercollegiate Judging Contest at Kansas City from November 18th to 20th and the International Grain Judging Contest at Chicago from November 27th to 30th. Expenses will be charged as usual to the Farm Crops Judging Team fund.

Travel - Requested travel to meetings of Society of Animal Production (November 27th and 28th and International Live Stock Exposition (November 28th to December 5th):

14. Railroad and pullman fare to Chicago and return for Dean E. L. Anthony so that he may attend the International - expenses from Dean's fund, and railroad and pullman fare to Chicago and return for Dr. C. F. Huffman so that he may attend the Society of Animal Production meetings - expenses to be charged to Dairy Department funds.
15. Mileage allowance on one car to Chicago and return, so that Dr. J. P. Hutton may attend the International and Livestock Sanitary Association meetings.
16. Railroad and pullman expenses to Chicago and return for Dr. L. L. Madsen, so that he may attend Society of Animal Production meetings. Expenses will be charged to Experiment Station Chemistry funds.
17. Railroad and pullman fare to Chicago and return for Mr. L. H. Blakeslee, so that he may attend Society of Animal Production meetings.
18. Railroad and pullman fare to Chicago and return for Mr. V. A. Freeman, also maintenance expenses November 29th and 30th in connection with the exhibition and showing of college swine at the International.
19. Railroad and pullman fare to Chicago and return for Professor G. A. Brown and maintenance expenses during the International in connection with exhibition of college sheep and cattle.

TRAVEL, continued

20. Full expenses to Chicago and return for Mr. M. H. Thornton, Charles Walker, and Robert Kaufman, who will be in charge of college livestock taken to the International. Travel
21. Full expenses to Chicago and return for Director R. W. Tenny, so that he may accompany Short Course students to the International. Expenses will be charged to Short Course funds.
22. Full expenses to Chicago and return for Mr. D. H. LaVoi and Mr. H. F. Moxley, who will be in charge of arranging and supervising exhibits November 26th to December 5th. Expenses will be charged to Extension funds.
23. Travel authorization to Chicago and return for Mr. G. F. Wenner, with expenses to be paid from Michigan Crop Improvement Association funds.
24. Railroad fare to Chicago and return for Mr. R. E. Decker, so that he may attend the Hay and Grain Show and International Crop Improvement Association meeting with expenses from Extension funds.
25. Travel authorization to Chicago and return for Dr. C. R. Megee, so that he may act as judge at the International Hay and Grain Show, - expenses to be paid by the Show.

On motion of Mr. Daane, seconded by Mr. Berkey, it was voted to approve the travel requests from 1 through 25 with the exception of those items on which action appears.

PRESIDENT'S REPORTS

1. Approval of payment of annual \$25.00 premium, due October 22nd, on the \$10,000.00 fidelity bond on Lyman L. Frimodig. Payment of premium on Frimodig's fidelity bond.
2. Approval of payment of annual \$10.00 premium, due November 11th, on the \$1,000.00 hold-up policy on Lyman L. Frimodig. Also on hold-up policy.
3. Authorization of payment, as part of purchase contracts drawn up by the College attorneys of \$100.00 and \$1,000.00 to Mr. Ed Redman and Willard E. and Luella M. Wilcox respectively (purchase of properties approved at the October 15th Board meeting). Payment of \$100 to Ed Redman and \$1000 to Wilcox.
4. Approval of the appointment of Miss Mary Welch as stenographer in the Division of Engineering, effective as of October 1st at a salary of \$1080.00 per year. This is an additional position authorized by the Board at its July meeting. Appt. M. Welch
5. Approval of payment of \$66.67 to Mr. Malcolm Henry, Instructor in Mathematics, on November 15th. Mr. Henry accepted another position and completed one-half term's work on that date; this final payment brought the total paid out to \$200.00, one-half his salary for the term. Final payment of \$66.67 made to Henry
6. Approval of Athletic Council recommendation that Mr. Dick Frey be allowed expenses to New York City and return, so that he might enter the freshman run at the ICAAAA meet, held November 16th. Approval of expenses to N.Y. for Dick Frey
7. Allowance of railroad fare to Chicago and return for Mrs. Mabelle Ehlers, so that she might attend American Restaurant Association meetings held October 5th to 9th (through oversight not reported at the October meeting). Travel Mrs. Ehlers Chicago
8. Allowance of railroad and pullman fare to Boston, Massachusetts, and return for Dean Marie Dye, who attended the annual meeting of the American Dietetics Association, October 12th to 15th (through oversight not reported at the October meeting). Dean Dye to Boston
9. Allowance of railroad fare to Chicago and return for Miss Irma Gross and Miss Catherine Miller so that they might attend National Council of Parent Education meetings held November 11 to 14. Miss Gross, Miss Miller to Boston
10. Delegation of Mr. Daane to attend the State-Boston College game at Boston on October 31st, and the State-Kansas game at Lawrence on November 14th. Mr. Daane to Boston and to Lawrence, Kan.
11. Delegation of Mr. Downing to attend as Board representative the meeting of the Association of Governing Boards, held at Lexington, Kentucky, November 12th to 14th. Mr. Downing, Lexington, Ky.
12. Delegation of Mr. Brody to attend as Board representative the meeting of the Association of Land-Grant Colleges and Universities, held at Houston, Texas, November 14 to 20. Mr. Brody, Houston, Texas
13. Allowance of railroad fare and hotel expenses for one member of the Home Economics staff, who accompanied student representatives to a meeting in Chicago on November 20th sponsored by Chicago Home Economics graduates in business. Rr. fare & hotel exp. for 1 H.E. Chicago.
14. Allowance of railroad and pullman fare to LaCrosse, Wisconsin, and return for Mr. Jewell Jensen, so that he might attend National Creamery Buttermakers' Association meetings November 9 to 12. Expenses were charged to Extension funds. Jewell Jensen LaCrosse, Wis.
15. Allowance of full expenses to Chicago and return November 10th and 11th for Professor L. G. Miller so that he might confer with representatives of other institutions on the Diesel Engine course to be offered here next term. L.G. Miller Chicago.

On motion of Mr. Brody, seconded by Mr. Daane, it was voted to approve the President's Reports.

MISCELLANEOUS

College elects
to come under
Act 245, P.A.
1935.

1. Request for Board ruling on acceptance or refusal of the provisions of Act 245, P. A. 1935, which authorizes the granting of free tuition to the children of World War combatants who died in or as a result of service. The Attorney General's office has ruled that the College is not arbitrarily affected by the Act.

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to accept the provisions of Act 245, P.A. 1935, as it relates to all college fees, - the self-voted student fees to be paid by the students.

\$10 deposit
fee required
of girls re-
serving dorm.
rooms to be
refunded, etc.
Breakage fee
required in
An. Pathology

2. Recommendation of the Administrative Group that the reservation fee of \$10.00 required of girls reserving dormitory rooms be refunded in full to those who change their plans and so notify the Dean prior to September 1st. After that date and up to the day college opens only half of the fee (\$5.00) is to be refunded.
3. Recommendation of the Administrative Group that a breakage deposit fee of \$2.00 be required of all students classifying in Animal Pathology 301, 301a, 301b, 407a, 407b and 407c.
4. Presentation for Board record of the memorial statement in honor of Dr. E. E. Watson, who died September 27th, which has been prepared by a faculty committee appointed for the purpose (Dean Bessey, Professor Hughes, Dean Emmons). Statement follows:

Memorial
statement re:
Dr. E. E.
Watson

In Memoriam
Dr. Elba E. Watson

Dr. Elba E. Watson, who became a member of the staff of the College in 1926, had the honor of being the first student to register as a candidate for the degree of Doctor of Philosophy at Michigan State College. Even though his many years' of previous study and teaching both in America and in Germany had been in Languages, his field of graduate study was Botany, in which he did notable work on "Sunflowers of the World".

After obtaining his Ph.D. degree from Michigan State College, Dr. Watson returned to the field of languages to continue his teaching. From 1926 until his death on September 27, 1936, he was instructor in German in the Modern Language Department.

Throughout his life Dr. Watson asked little for himself. He distinguished himself by his great contributions to the welfare of others and always his benefactions affected underprivileged members of society who would ordinarily be overlooked by other than public charity.

The reputation for broad scholarship, sterling character and unostentatious generosity of Dr. Watson will live long in the memory of the faculty of the College.

Dr. Bessey
Professor Hughes
Dean Emmons

Clarinet to
be purchased
from Keith
Stein for
Band.

5. Request for Board authorization and record of the purchase for Band use of a clarinet from Mr. R. Keith Stein, Instructor in Music. The purchase price is to be \$77.00, and will be paid from Band funds.

No action on
report that
\$6,000 Mary
Mayo bonds
available for
reinvestment.

6. Report from the Comptroller that \$6,000.00 received from six Mary Mayo Hall bonds due October 31st, is available for reinvestment.

Action deferred on item 6.

\$527 of L.H.
Campbell Mem-
orial Fund
available for
investment.

7. Report that \$527.00, principal of the Louise H. Campbell Memorial Fund (accepted by the Board in 1932), is available for investment.

Olds student
loans to be
charged off
records.

On motion of Mr. Daane, seconded by Mr. Brody, it was voted to purchase \$500.00 worth of American Telephone and Telegraph bonds.

8. Recommendation of the Comptroller that student loans totalling \$997.25, on which no payments have been made since January 1, 1931, be charged off the records.

\$10,000 trans.
to Cont. fund.
\$750 added to
Graham Sta.
budget.

9. Recommendation of the Comptroller for the transfer of \$10,000.00 from the Rehabilitation Fund to the Special Contingent Fund, which is now depleted.

10. Recommendation that \$750.00 be added to the Graham Station budget to cover the cost of commercial storage of fruit until higher market prices are available; returns should be in by April 1st.

Approval of
premium on
bond for B.
Slayton.
Transfers of
funds in B.&
G. approved.

11. Presentation for payment of premium of \$30.36 on the \$10,000 bond covering Barney D. Slayton, Military Property Custodian, effective as of October 13th.

12. Recommendation of the Secretary for the transfer of \$3200.00 to B. & G. Administration funds and of \$8500.00 to B. & G. Structural, both amounts to come from the Power Plant budget.

Action re:
A.W.S. dues
ref. to Miss
Conrad and
Mr. Wilkins

13. In May, 1936, the Board approved an increase in Associated Women Students dues from ten to twenty cents per term. It is now recommended that \$132.00 be credited to the A. W. S. budget from College funds (an amount approximating the increase for the fall term), since the Registrar's forms were already printed and collection by the regular channels was impossible.

Item 13 referred to Dean Conrad and Mr. Wilkins.

MISCELLANEOUS, continued

- 14. Presentation for payment of Athletic Association labor payrolls totalling \$678.00 in payment for services of staff members at fall term athletic events.
- 15. Recommendation of the Athletic Council that Wayne University be added to the Varsity football schedule for 1937, with the game to be played on September 25th at East Lansing under a guarantee of \$750.00 with option of 50% of the gross gate receipts (same financial arrangement as for 1936 game).

Payrolls for \$678 for Ath. Dept. approved. Wayne Univ. added to Varsity schedule for 1937.

On motion of Mr. Brody, seconded by Mrs. Wilson, it was voted to approve Miscellaneous Items 1 through 15 except those items on which action or notation already appears.

- 16. Recommendation of the Athletic Council that they be authorized to offer definite guarantees to various football teams for home attractions during 1938 and subsequent years. The list of teams and guarantees were read, approved and filed.

Committee representing College appointed to petition Western Conf. or other conf for admission

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to authorize the President to appoint a committee to represent Michigan State College in petitioning the athletic organization known as the Western Conference for admission and to take such steps as are necessary to secure favorable consideration on the part of the Western Conference schools for this application. The committee is authorized to petition other conferences if in its opinion it is desirable to do so. The President appointed the following committee: Dean Huston, Mr. Daane and Mr. Hannah.

- 17. The Secretary reported on an oral opinion from Mr. Holbrook, Assistant Attorney General, in which he suggests that he (Mr. Holbrook) be authorized to take such steps as are necessary to cancel the suit now pending in the Ingham County Circuit Court against the Michigan Surety Company involving the money now impounded due to the bank holiday in the East Lansing State Bank.

Mr. Holbrook authorized to take steps to cancel suit in Ingham Co. against Mich. Surety Co.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to authorize Mr. Holbrook to take such steps as are necessary to dismiss this case without prejudice.

- 18. Recommendation of Finance Committee relative to investment of Revolving Fund monies.

Treasurer to negotiate with Mich. banks re: time deposits

On motion of Mr. Daane, seconded by Mr. Berkey, it was voted to authorize the Treasurer to negotiate with Michigan banks in an effort to have them accept time deposits on a guaranteed interest basis not to exceed \$10,000 in any one bank and not to exceed a total of \$200,000.00 of revolving fund monies.

- 19. Commissioner Olander and Architect Langius appeared before the Board presenting a request that they be authorized to construct a tunnel with WPA help connecting the State Police buildings with the Demonstration Hall so that heat may be supplied to these buildings from the college power plant.

Board to cooperate with State Police in allowing them to construct tunnel from Dem. Hall to State Police buildings.

On motion of Mr. Daane, seconded by Mr. Berkey, it was voted to cooperate with the State Police in allowing the construction of the tunnel with the understanding that the tunnel is to be constructed to connect with the Poultry Research Building and it is understood that the steam is to be paid for at a cost plus price to be agreed upon later and it is further understood that in the event expansion of college buildings requires all of the steam that can be generated by the college plant, the State Board of Agriculture reserves the right, after due notice, to refuse to furnish steam to the State Police.

- 20. Presentation again of recommendations for salary increases for county and district extension agents, to be effective as of November 1, 1936. Action on this proposal was deferred at the last Board meeting.

Increases approved for county and district extension agents, effective Nov. 1, 1936.

On motion of Mr. Brody, seconded by Mr. Daane, it was voted to approve the above item - increases as follows to be effective November 1, 1936:

<u>Name</u>	<u>Title</u>	<u>Present Salary</u>	<u>New Salary</u>
Arnold, L. R.	County Agricultural Agent	\$2300	\$2500
Bailey, K. D.	"	2500	2700
Barnum, H. L.	"	2900	3000
Barrett, P. M.	"	2500	2600
Biebesheimer, P. R.	"	2500	2600
Biekkola, G. F.	"	2400	2500
Blivin, Chas. H.	"	2700	2800
Blumer, Casper	"	2600	2700
Braamse, L. J.	"	2700	2900
Brown, Jack	"	2800	2900
Coulter, Ralph	"	2700	2800
Crampton, Wayne	"	2700	2800
Crapser, Chas. L.	"	2600	2700
Cribbs, W. C.	"	3000	3100
Culver, S. J.	"	3000	3100
Foster, Harold	"	2600	2700
Gibson, Paul D.	"	2400	2500
Glidden, A. W.	"	2100	2200
Gorsline, J. M.	"	2400	2500

MISCELLANEOUS, continued

20. Increases for county and district extension agents as follows:

<u>Name</u>	<u>Title</u>	<u>Present Salary</u>	<u>New Salary</u>
Hall, Louis	County Agricultural Agent	\$2500	\$2600
Hancock, E. R.	"	2600	2700
Hoekzema, J. P.	"	2300	2400
Huggett, Jesse B.	"	2300	2500
Kardel, Hans	"	2600	2700
Kuhn, B. D.	"	2700	2800
Larsen, Harold	"	2400	2500
McCarty, E. C.	"	2800	2900
McIntyre, G. S.	"	2300	2400
Milham, C. P.	"	3000	3300
Morley, A. D.	"	2300	2500
Mullett, C. C.	"	2600	2700
Musgrave, B. E.	"	2300	2500
Olas, R. L.	"	3400	3700
Otterbein, A. W.	"	2700	2900
Ousterhout, K.	"	2900	3000
Raven, E. L.	"	2600	2800
Schlubatis, Gordon	"	2600	2700
Schubert, A. R.	"	2700	2800
Smith, R. G.	"	2500	2600
Trafelet, Ralph	"	2500	2600
Wenner, E. A.	"	2400	2600
Barr, Norma	Dist. Home Dem. Agent	1600	1700
Fritsche, Ruth	" " " "	1600	1700
Kinney, Jean	" " " "	1600	1700
Nelson, Estelle	" " " "	1600	1700
Kaven, R. H.	County Club Agent	2000	2100
Richmond, Mary	" " " "	1800	1900
Woodman, Blair	" " " "	2600	2700

BUILDINGS AND GROUNDS COMMITTEE ITEMS

Removal of elec. line across the new running track, approved \$50 appropri. for grass seed \$800 approp. for buying & hauling earth etc.

1. Recommendations from the Athletic Council as follows:

- 1) That the electric light line now built across the new running track be moved, since it interferes with the discus and javelin throw.
- 2) That \$50.00 be appropriated from the permanent improvement fund for grass seed for the newly-graded athletic fields.
- 3) That \$300.00 be appropriated from the permanent improvement fund for the buying and hauling of earth, cinders, lumber and miscellaneous items needed to complete the new running track. WPA labor and trucks have been taken off the project.
- 4) That an additional \$400.00 be allotted for payment in full for the new football scoreboard (through error, it was understood that \$50.00 only was needed for completion).
- 5) That \$250.00 be set aside for additional materials for the new press box.

\$400 more allotted for payment of new scoreboard.

\$250 set aside for materials for press box.

On motion of Mrs. Wilson, seconded by Mr. Brody, it was voted to approve the above five items from the Athletic Council.

No action on request for \$200 for board fence

- 6) That \$200.00 be authorized for the purchase and erection of approximately 300 feet of board fence, 4 feet high, along the west fence separating the cavalry pasture from the new running track.

Action deferred.

No action on request for \$1000 for wire fence.

- 7) That \$1000.00 be allotted for the purchase of the first unit of a 7 foot wire fence along the north end and a portion of the east side of the new running track.

Action deferred.

Approval of leasing of 2 Huber farms with purchase options.

2. Recommendation of Dean Anthony for the leasing (with purchase options) of the two Huber farms: the farm of Adolph Huber at a rental of \$400.00 per year and a purchase option of \$12,000.00; and the farm of Emmett Huber at a rental of \$400.00 per year and a purchase option of \$15,000.00

On motion of Mr. Daane, seconded by Mrs. Wilson, it was voted to approve the above recommendation.

Bids on Short Course Bunkhouse. Christman low bidder.

3. Report from the Secretary on receipt of the following bids on the Short Course bunkhouse:

H.G. Christman	\$6159.00	Charles Hodges	\$6555.00
F.C. Kyte	6324.00	Reniger Constr. Co.	7480.00
F.E. Fogle	6354.80	Roy A. Foster	7532.64
St. Johns Portable Building Company	6465.00		

Contract was awarded to the Christman*Lansing Company, with water, plumbing, electrical and miscellaneous services to be installed by the Buildings and Grounds Department within the original appropriation of \$11,000.00 for the entire structure.

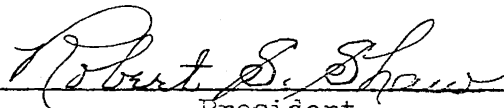
Upon notification of the death of Jay R. McColl of Detroit, former member of the State Board of Agriculture from 1922 to 1934, the Board adopted the following resolution to be placed on its permanent records and instructed the Secretary to forward to the widow the proper expression of sympathy.

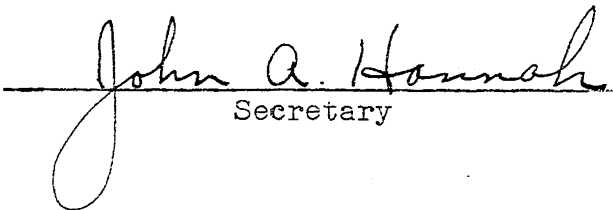
Whereas, Almighty God in His divine wisdom has called from this life Jay R. McColl who devoted a large part of his life, as student, alumnus and, from 1922 to 1934 as member of the State Board of Agriculture, to the interests of Michigan State College,

Jay McColl's contribution to the growth and upbuilding of Michigan State College cannot be measured. He never missed an opportunity to further its interests. We knew him as a constructive co-worker, a true gentleman, a beloved friend. His passing is a great and irreparable loss to Michigan State College and saddens the members of the Board who had the pleasure of knowing him well.

Now, therefore, be it resolved that the State Board of Agriculture expresses its sympathy to the widow and daughter, orders this resolution placed on its permanent records and instructs the Secretary to forward a copy to the bereaved family.

The meeting adjourned at 4:00 P.M.


President


Secretary

Minutes of the
Meeting of the State Board of Agriculture
December 17, 1936

Present: Mr. Berkey, Mr. Daane, Mr. Downing, Mr. Halstead, Mrs. Wilson, President Shaw, Comptroller Wilkins and Secretary Hannah.

Absent: Mr. Brody (Chairman), Dr. Elliott

The meeting was called to order at 10:00 A.M.

The minutes of the previous meeting were approved having been sent to the Board members.

RESIGNATIONS, LEAVES AND APPOINTMENTS

1. Resignation of Mr. F. G. Sefing, Assistant Professor of Mechanical Engineering, effective January 1, 1937.
2. Resignation of Mrs. Ruth Fritsche Kellogg, Home Demonstration Agent in Montcalm, Gratiot, Isabella, and Shiawassee counties, effective December 31, 1936.
3. Resignation of Mrs. Veda Hiller Wiltgen, Home Demonstration Agent in Kalamazoo County, effective December 31, 1936.
4. Resignation of Mr. W. J. Muilenberg, Assistant Professor of English, for health reasons. Mr. Muilenberg's salary is to terminate February 28, 1937, with the understanding that his services end on December 31, 1936, thus permitting him to draw one-half of his year's salary for half of the work.
5. Resignation of Mrs. J. D. Walsh (Helen Bertram), stenographer in the Farm Crops Department, effective November 30, 1936.
6. Recommendation for leave of absence on full pay for Miss Alma Goetsch, Instructor in Art, for the period February 1st to September 1, 1937 (employment of replacement will be necessary) Miss Goetsch plans to complete work on her Master's degree at Columbia. Leaves
7. Recommendation for an extension of leave without pay for Dr. F. M. Thrun, Associate Professor and Research Associate in Economics, during the period January 1st to June 30, 1937, under the following conditions: 1) that it is understood that no further extension will be granted and 2) that Dr. Thrun will begin a new year on July 1, 1937 and will take no vacation until the summer of 1938.
8. Recommendation that leave of absence on full pay be granted Professor E. S. King, head of the Department of Speech, for the period January 1st to August 31, 1937. Professor King desires to terminate his services permanently on December 31, 1936.

Resolution
on death
of John R.
McColl, for-
mer Board
member.

Resignations