

Minutes of the
Meeting of the State Board of Agriculture
January 16, 1931

Present: Messrs. Berkey, Brody, McColl, McPherson, Watkins, Mrs. Stockman, President Shaw and Secretary Halladay

Absent: Superintendent Pearce:

The meeting was called to order at 9:20.

The minutes of the previous meeting were approved having been in the hands of the Board members.

APPOINTMENTS

Appointments

1. Continuation of Miss Frances Durfee as stenographer in the Economics Section until February 28, 1931, at a salary of \$80.00 per month, payable from Purnell funds. Special work for the Taxation Committee for the State Legislature.
2. Correction in the salary figure for Mr. G. L. Ricks from \$1800 to \$2000, error appearing in letter of Director Gardner and Dean Cox at November Board meeting. Mr. Ricks at that time was transferred from Experiment Station to Extension for the balance of the fiscal year to take over Mr. Hootman's work, and the salary should have appeared at \$2000, which is the amount Mr. Ricks has been receiving from Experiment Station funds.
3. Employment of Mr. John Wilk for seven weeks, beginning February 16th, salary \$40.00 per week from Smith Lever funds, to assist in carrying out schedule in soils extension work.
4. Payment of \$18.33 to Miss Elizabeth Weld, home demonstration agent to make up deficit in check which she received from Federal Treasury, deducted because of difference in vacation allowance made by state and federal offices.
5. Payment of \$10.83 to Miss Mary F. Seekell, Home Demonstration Agent, necessity for this request - same as cited above.
6. Appointment of Carl R. Felt and Ryerson A. Bredin as freshman basketball coaches for the season of 1930-31 at a total amount for salaries of \$150.00. Mr. Felt will be paid \$30.00 for work during part of November and all of December and Mr. Bredin will be paid \$100. for coaching the team during the present term.
7. Report of the appointment of Mr. E. A. Beamer on a temporary basis as Extension Specialist in Life Stock Marketing at the rate of fifteen dollars per day and expenses during the period January 12th to May 1st, with the understanding that Mr. Beamer will be on part time basis, using from one-half to three-fourths of his time during that period. This appointment was referred to the President with power at the December meeting of the State Board of Agriculture. It is understood that Mr. Beamer's salary will be provided from the special \$22,000 and provided by Congressional action for Extension work for the present year.

On motion of Mr. McPherson, it was voted to approve the above requests for appointments.

TRAVEL REQUESTS

Travel

1. Expense account of Mr. L. H. Blakeslee, Animal Husbandry Specialist from Chatham to Lansing and Chicago and return. Amount \$41.94.
2. Professor Reuling and Acting Dean Dirks to Chicago, February 10 to 13, meeting of the American Society of Mechanical Engineers. Travelling expenses.
3. C. R. Megee to attend a meeting of Virginia Crop Improvement Association, January 22, Harrisonburg, Virginia, Mr. Megee has been invited to give a talk at the meeting with expenses paid by that organization.
4. Prof. H. C. Rather, Farmers Week meeting at the University of Wisconsin, Thursday afternoon, February 5, to give a talk on crop topics, expenses to be paid by the University of Wisconsin.
5. R. V. Gunn and H. A. Berg, Federal Outlook Conference, Washington, D. C. during last week of January, with full expenses to be paid from Extension account providing no Federal funds are available for these accounts.

On motion of Mr. Brody, it was voted to approve the above requests for travel.

MISCELLANEOUS

1. Letter from A.W.S. Council presenting suggestion for naming the New Women's Dormitory.

On motion of Mr. Berkey, it was voted to refer the matter of selecting a name for the new Women's Dormitory to the Building Committee, the President and the Secretary.

Letter from
A.W.S. Council
suggesting
name for new
dormitory.

2. Necessity of additional apportionment to Contingent Fund, if same is not to be exceeded by charges against it recommended by the Board. Balance in contingent fund is \$1600. Amounts recommended for charging against fund will exceed balance by approximately \$2,000.

\$5000 added to
Contingent
Fund.

On motion of Mr. McPherson, it was voted to transfer from the reserve fund to the Contingent Fund the sum of \$5000.

3. Sunset Lodge and The Eldon not to be in use next year.

Sunset Lodge
& Eldon not
to be used
next year.

On motion of Mr. McColl, it was voted that the owners of Sunset Lodge and the Eldon be notified that the College will not need to use their buildings for next year. It was also voted that the rates for room rent in the present Women's Dormitory are to remain the same as heretofore.

Request from
Emergency Com.
for Poultry
Disease Con-
trol for aid
in soliciting
Legislature
for funds.

4. Request presented by the Emergency Committee for Poultry Disease Control and Research, representing the Michigan Poultry Industry and Its Allied Branches, for aid in soliciting the Legislature for funds for poultry disease research.

On motion of Mr. Brody, it was voted to place the following resolution on file concerning the request presented by the emergency committee for poultry disease control:

That the State Board of Agriculture appreciates the importance of extending the poultry disease research work of the Michigan State College, and upon compiling the next annual budget of the College will give the requests of the Allied Poultry Association as favorable consideration as the funds at their disposal will permit.

That the Board deems it inadvisable, however, to attempt to increase the College budget now before the Legislature.

Resolutions
from Mich.
Farm Equip.
Assoc. placed
on file.

5. Resolutions prepared and presented by the Michigan Farm Equipment Association on the need of increased facilities for instruction and exhibit of Farm and power machinery at Michigan College.

It was voted to send a letter of appreciation to the Michigan Farm Equipment Association and to place their resolutions on file.

Bill from SKF
air service
for Crowley
approved.
Future trips
by air plane
to have
approval of
President.

6. Bill presented by SKF Air Service for trip to Chicago for Coach Crowley.

On motion of Mrs. Stockman, it was voted to approve the bill for \$100 for air plane service to Chicago for Coach Crowley. Bill to be paid from departmental funds.

On motion of Mr. McPherson, it was voted that in the future any such emergency trips by airplane or trips of a similar nature must first have the approval of the President.

7. Bills as follow presented by staff members for additional services in night teaching:

O'neal Mason, Assistant Professor of Chemistry	\$75.00
O. L. Abbot, Instructor in Spanish.	10.00
A. R. Miller, Instructor in Physiology.	9.00

On motion of Mr. Berkey, it was voted to approve the above bills.

Dean of Women
to have full
time housing
manager.

8. Request from Dean of Women for appointment of full time housing manager prompted by advisability of relieving the Commons department from all room assignment work. Also matter of transferring Dean's Office into the present Women's building.

On motion of Mrs. Stockman, it was voted to approve the above request for a full time housing manager, salary to be discussed at the next meeting; also the request for transferring the Dean's Office into the present Women's Building.

Payment of
monies due the
Inst. Of Music
approved, by
Pres. for
balance of yr.

9. Authorization for payment of payrolls for monies due the Institute of Music upon approval by the President for the balance of the college year.

On motion of Mr. Berkey, it was voted to approve the above request.

Bill presented
by Henry Rath
for nurse's
services.

10. Bill presented by Mr. Henry R. Rath for nurse's services.

On motion of Mr. Berkey, it was voted not to allow the above-mentioned bill.

No action on
Baseball
Stadium

11. Recommendation from Athletic Council that the State Board continue with its plans of proceeding with the first unit of the baseball stadium so that the same may be completed in time for the opening of varsity baseball season this Spring about April 15th.

No action.

College to be
host at din-
ner during
College Cong-
ress.

ITEMS FROM SECRETARY'S OFFICE

1. Letter from Mr. Glen O. Stewart suggesting that the College be host at a dinner during the annual College Congress to be held on the campus January 30 and 31.

On motion of Mr. Watkins, it was voted to approve the above request, the expense to be charged against Secretary's Orders.

Payment of
\$240. approv.
for orchestral
music broad-
casting.

2. Request from Music Department for payment of \$1.00 per hour per student for five days a week (1 hour a day) for orchestral music broadcasting during the winter term. Total expense, \$240.

On motion of Mr. McColl, it was voted to approve the above item, the expense to be charged to Radio funds.

Transfer of
station funds
approved.

3. Letter from Director Gardner requesting a transfer of station funds.

On motion of Mr. Brody, it was voted to approve Director Gardner's request.

4. The Secretary read letters from the Attorney General giving an opinion regarding Fire Protection for the College and the City of East Lansing.

It was recommended that the Secretary secure prices on truck and ladder suitable for use at the College and that he present them at the next meeting of the Board.

5. Report from Mr. Davenport on accident to Mr. Vern A. Wright while he was working on new barn fencing job. Amount of Claim - \$71.25.

On motion of Mr. Berkey, it was voted to approve the above bill,- amount to be paid from departmental funds.

6. Report on bids for mechanical service to Women's Dormitory.

It was reported that the bid for the service sewer to the Women's Dormitory was let to Ray Sablain of Lansing for the amount of \$2,812.36.

7. Letter from Mr. Davenport regarding janitor service.

On motion of Mr. McColl, it was voted to approve Mr. Davenport's plan for the classification and equalization of janitor's salaries.

REPORTS

Advisory Committee Meeting, December 30, 1930.

Present: Mr. McPherson, Secretary Halladay and President Shaw.

1. Appointment of Miss Fern Kinton as full time stenographer, Department of Animal Pathology, effective January 1st, salary \$1320 per annum. New appointment.

It was voted that the above appointment be approved.

2. Mrs. Cleone Taylor, half-time stenographer, replacing Miss Fern Kinton at \$600 per year, effective January 1st.

It was voted that the above appointment be approved.

3. Additional funds for maintenance budget of Graduate School.

It was voted to recommend to the State Board that an additional appropriation of \$200 be granted the graduate school maintenance fund.

4. Transfer of \$2,366.64 from the salary budget of the Music Department to the equipment fund.

It was voted to recommend to the State Board that \$2,366.64 from the salary budget of the Music Department be transferred to the equipment fund of the same department to assist in the purchase of instruments for the course in instrumentation to be inaugurated this winter term.

On motion of Mr. McPherson, it was voted to approve the report of the Advisory Committee.

REPORTS FROM BUILDING COMMITTEE

1. Dairy Experimental Barn

No report.

2. Nutrition Laboratory.

No report.

3. Incinerators

No report.

4. Wells Hall

No report.

REPORT FROM FINANCE COMMITTEE

1. On motion of Mr. McPherson, it was voted that Mr. Wilkins be directed not to approve any requisitions for any of the departments included in the motion made under item #13, page 915, meeting of December 19th, until the report referred to is presented.

REPORT FROM SECRETARY

1. Railroad Spur

No report.

2. Interfraternity Council petition.

No report.

3. Abstract of title for property in name of Hutchinson.

No report.

Opinion from Attorney Gen. re: fire protection for College read.

Claim of Vern A. Wright for \$71.25 for accident approved.

Bid for Sewer Service to new Dorm. let to Sablain.

Mr. Davenport's plan of classification of janitors approved.

Appt. of Fern Kinton approved.

Appt. of Mrs. Cleone Taylor app.

\$200 added to budget of Grad. School

Transfer of \$2,366.64 from salary budget of Music to equipment fund.

No report Dairy Exp. Barn.

Nutrition Lab. No report

Incinerators No report.

Wells Hall No report

Mr. Wilkins not to app. requisitions from certain departments.

Railroad Spur No report.

Petition from Interfrat. Council - no port.

No report on Hutchinson property.

DEFERRED MATTERS

Men's Commons
No report.

1. Men's Commons. (Referred to Advisory Committee)
No report.

Student Fees
No report.

2. Student Fees.
No report.

Wolverine
deficit - no
report.

3. Wolverine Deficit.
No report.

Crowley con-
tract approved

4. Crowley Contract.

On motion of Mr. Watkins, it was voted to adopt the following contract as drawn up between President Shaw and Coach James Crowley:

December 20, 1930

This is to record an agreement entered into this date between James H. Crowley (coach) and Robert S. Shaw, (representing the State Board of Agriculture) regarding terms of employment for Mr. Crowley for the three year period beginning of September 1, 1931.

In accordance with Mr. Crowley's indication of what would be satisfactory to him, it is understood that financial remuneration shall be based upon a schedule of seven thousand five hundred dollars for the first year and eight thousand dollars for each of the next two years of this period.

This record is to be considered a definite basis of understanding, pending formal action by the State Board of Agriculture in issuing a contract.

Signed -

James H. Crowley
Robert S. Shaw

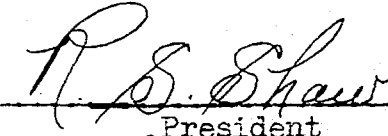
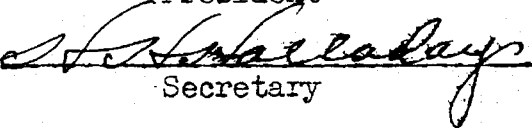
Matter of buy-
ing fence
posts referred
to Adv. Com. &
Secretary.

5. College Farm Fencing.

Mr. McPherson made a report to the Board that fence posts could be secured at a very reasonable price if bought now and upon his motion, it was voted that the matter be referred to the Advisory Committee of the Board and the Secretary with power to act.

It was voted to hold the next regular meeting of the State Board of Agriculture on Friday, February 20, at 9 o'clock in the President's Office.

The meeting adjourned at 12:15.


President

Secretary

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State Board of Agriculture
February 20, 1931

Present: Messrs. Berkey, McColl, McPherson, Mrs. Stockman, President Shaw and Secretary Halladay

Absent: Messrs. Brody, Watkins.

The meeting was called to order at 9:50.

The minutes of the previous meeting were approved having been in the hands of the Board members.

Appointments

APPOINTMENTS

1. M. H. Avery, County Club Agent, Oakland County, effective March 1st, salary \$2400 per year, \$1200 State Capper Ketcham funds, and \$600 direct from U.S. funds.
2. J. A. Sturgeon, extension specialist in rural press, effective March 1st, replacing H.A. Wood, salary \$1500 per year, Extension State funds.
3. Glenn Starcher, Assistant in Experiment Station work in Horticulture, April 1, to June 30, at salary of \$150.00 per month, payable from Purnell funds.
4. Mr. Eugene Lepley, three months temporary appointment, instructor in Forestry, January 1st to March 31st. \$200 per month.