

Minutes of the  
Meeting of the State Board of Agriculture  
February 22, 1940

Present: Messrs. Akers, Berkey, Jakway, McPherson; Mrs. Masselink; Dr. Elliott; President Shaw; Treasurer Wilkins; Secretary Hannah

Absent: Mr. Brody

The meeting was called to order at 10:05 A.M.

Minutes of the previous meeting were read and approved.

RESIGNATIONS AND APPOINTMENTS

1. Resignation of Frances Brown as stenographer in Agricultural Engineering Extension, effective January 31, 1940. Miss Brown was married recently. Resignations
2. Resignation of Miss Virginia Jacobs as stenographer in the Department of Agricultural Engineering, effective March 15, 1940. Miss Jacobs is to be married.
3. Resignation of Mrs. Mardell Tompkins as Assistant in Research in Home Economics, effective March 31, 1940. Mrs. Tompkins is resigning because of ill health.
4. Resignation of Thomas E. Vichich as half-time Graduate Assistant in Physics, effective January 31, 1940. Mr. Vichich has accepted a position with the Kohler Company.
5. Appointment of Miss Arlene Bauerle as stenographer in Agricultural Engineering Extension at a salary of \$1080 per year, effective February 1, 1940. Miss Bauerle will replace Miss Frances Brown whose salary was \$1140 per year. Appointments
6. Appointment of Miss Alberta Martin as stenographer in Home Economics Extension at a salary of \$1080 per year, effective as of January 1, 1940. Miss Martin will replace Miss Mildred Nelson who was transferred to the Landscape Department.
7. Appointment of Miss Olga Ludwick as Assistant in Research in Home Economics at a salary of \$100 per month for the six months from March 1 to August 31, 1940, payable from Experiment Station funds. Miss Ludwick will replace Mrs. Tompkins whose salary was \$1700 per year.
8. Appointment of Dean W. Kuykendall as instructor in Journalism at a salary of \$2250 per year for full time work on a nine months basis, effective March 20, 1940. This is a new position.
9. Appointment of Dayton D. McKean as a teacher of Speech during the six weeks Summer Session of 1940 at a salary of \$400 for the period.
10. Appointment of Hyrtle Feeman as a special teacher in Education during the six weeks Summer Session of 1940 at a salary of \$200 for the period.
11. Appointment of John T. Eastlick as a special teacher in Library during the six weeks summer session of 1940 at a salary of \$400 for the period.
12. Appointment of Albert J. Huggett as a special teacher in Education during the six weeks Summer Session of 1940 at a salary of \$400 for the period.

On motion of Mr. Jakway, seconded by Mr. Berkey, it was voted to approve the Resignations and Appointments with the exception of item 8, which is to be referred to a committee.

TRAVEL

1. Full expenses for B. R. Proulx to go to Chicago to make arrangements for the student participation in the Midwest Hotel Show to be held on March 26-29. Mr. Proulx has made the trip and is requesting expenses.
2. Mileage on one car and lodging for one night for Dean Emmons, Dean Huston, S. E. Crowe, H. R. Hunt, and J. J. Garrison to attend the National Convention of Progressive Education Association in Chicago on February 24; expenses to be charged equally to the budgets of the Dean of Applied Science and the Dean of Liberal Arts.
3. Full expenses for H. C. Rather to confer with Wisconsin and Illinois station workers and company officials on sugar beet projects in Chicago; the trip to be made probably during the latter part of February.
4. First-class railroad mileage only for E. N. Huby to attend the Photographer's Short Course At Kent, Ohio, on March 6-9; expenses to be paid from the Photographic Revolving Fund. Travel

TRAVEL, continued

## Travel

5. Full expenses for Ray Hutson to attend a meeting being called by the Federal Office of Extension Work to consider the grape berry moth and its control. The meeting will be held in Cleveland, Ohio, on March 5 and 6.
6. Mileage on one car and maintenance expenses for C. E. Wildon and R. Nelson to take a group of students in floriculture on a study trip to Chicago and vicinity on March 8-10; expenses to be divided equally by the Departments of Horticulture and Botany.
7. Full expenses for R. S. Linton and G. O. Stewart to attend the fifth annual College Day at Bennett High School, Buffalo, New York, on March 12; the Alumni Meeting in Buffalo on March 13; and the Alumni Meeting in Cleveland on March 14.
8. Full expenses for Dean Marie Dye and first-class railroad fare only for Dr. Thelma Porter of the Home Economics staff to attend the Institute of Nutrition and Biological Chemistry in New Orleans on March 13-16.
9. Full expenses for George Propp to accompany the Junior Live Stock Judging Team to the Southwest Fat Stock Show at Fort Worth, Texas, on March 16. Expenses are estimated at \$75 and are to be paid from funds of the Animal Husbandry Department.
10. Expenses not to exceed \$30 for M. D. Pirnie to attend the Annual North American Wildlife Conference in Washington, D. C. on March 18-20.
11. Mileage on one car for members of the Forestry Department to attend the American Wildlife Conference in Washington, D. C., on March 18-20.

Referred to the President with power to act.

12. Full expenses for G. P. Deyoe and H. M. Byram to attend the regional meeting of the Supervisors of Teacher Trainers of Vocational Agriculture to be held in Chicago on March 20-23; expenses to be charged to Vocational Teacher training funds. This trip has been approved by Mr. Fern.
13. Railroad coach mileage only for R. T. Ohl to attend the meetings of the Classical Association of the Middle West and South in Louisville, Kentucky, on March 21-23.
14. Full expenses for R. S. Linton to attend an All College Day in Schenectady, New York, on April 5.

On motion of Mr. McPherson, seconded by Mr. Akers, it was voted to approve Travel items except item 11, which has been referred to the President with power to act.

PRESIDENT'S REPORTResignations and Appointments

## Resignation

1. Resignation of Gordon Lerversee as half-time graduate assistant at the W. K. Kellogg Bird Sanctuary, effective as of December 31, 1939. Mr. Lerversee has accepted a position in New Jersey.

## Appointments

2. Continuation of the appointment of Mrs. Marion Sohus as hostess at Rochdale House at a salary of \$30 per month (\$20.00 from house funds and \$10.00 from chaperon funds), effective from January 1 to June 30, 1940.
3. Appointment of John Strahan as Research Assistant on the Cooperative Norris-Doxey project at a salary of \$150 per month, effective from February 19 to June 30, 1940; salary payable from unallotted funds of the Experiment Station. This is a cooperative research project between Michigan State College and the Lake States Forestry Experiment Station.
4. Appointment of Clarence Beal as half-time graduate assistant at the W. K. Kellogg Bird Sanctuary for the remainder of the academic year, effective February 1, 1940. Mr. Beal replaces Gordon Lerversee.

## Travel

Travel

1. Full expenses for L. R. Schoemann to attend a meeting of the Northern Lakes States Regional Committee at Madison, Wisconsin, on February 16; expenses to be paid from Conservation Institute funds.
2. Full expenses for Dean Elisabeth Conrad to attend the meeting of the National Association of Deans of Women in St. Louis, Missouri, from February 20-24.
3. First-class railway mileage for Miss Mabel Petersen to attend the meeting of the National Association of Deans of Women in St. Louis, Missouri, from February 20-24.
4. Full expenses for J. W. Stack to attend the annual meeting of the American Council of Guidance and Personnel Associations in St. Louis on February 20-24.

PRESIDENT'S REPORT, continued

Travel, continued

5. One-way railroad fare and maintenance expenses for Ira Gould and car mileage and maintenance expenses for E. L. Anthony to appear on the program of the Midwest Creamery Association at South Bend, Indiana, on February 22.
6. Full expenses for H. C. Rather to appear on the program of the Washington Alumni Association in Washington, D.C., on February 22.

Travel

Miscellaneous

1. Approval of the agreement with the Kellogg Company for the continuation of the research investigations on the nutritive value of dog rations. For services rendered by the College, the Kellogg Company will pay \$208.33 per month for a period not exceeding one year beginning January 1, 1940.
2. Report that John S. Haitema, who was employed temporarily in the Department of Education at a salary of \$50.00 per week, completed his work on February 2. He taught classes for four weeks, earning \$200.
3. Authorization for Miss Ruth Wagner's title to be changed from Assistant in Home Management and Child Development to Instructor in Home Management and Child Development.
4. Authorization for the additional payment of \$25 for the month of March for each of the following instructors in the Chemistry Department: H. C. Ohmen, S. W. Sheel, H. E. Winters, and C. N. McCarty. These instructors are carrying the work of Mr. Gutekunst who is ill with pneumonia.
5. Authorization for the payment of an additional \$100 per month from current funds to Dr. G. N. Motts and \$100 per month less from Experiment Station funds for each of three months of January, February, and March 1940.
6. Authorization for the expenditure of \$5 for the removal of a wart by caustic X-ray from Clifford Eckel's heel. Mr. Eckel was injured from a defective football shoe.
7. Authorization for the advancement of \$100 to Fay E. Remus, Employee of the Buildings and Grounds Department, who was injured on November 12 and lost 459 hours of work.
8. Authorization for the expenditure of not to exceed \$50 for an operation for Herbert Thompson, a freshman wrestler. Mr. Thompson has a hernia which resulted from his exertion in wrestling.
9. Authorization for Mr. Wilkins to deposit an additional \$272 in the Construction Account so that changes may be made in the radio broadcasting studios and in the ticket windows and counters in the new auditorium.

Agreement - Kellogg Co.

Resignation John Haitema Feb. 2.

Change in title Ruth Wagner.

Additional \$25.00 per mo for Ohmen, Sheel, Winters, McCarty

G.N. Motts salary

Removal wart C. Eckel's heel.

Injury - Fay E. Remus

Operation - Herbert Thompson

Add. \$272 Const. Acct. Auditorium.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve the President's Report.

MISCELLANEOUS

1. Approval of an agreement with the Standard Agricultural Chemistry Company of Hoboken, New Jersey whereby the Company will pay the College \$300 to be used for research work in connection with insecticides.
2. Change title of C. D. Ball from Instructor in Physical Education and Associate Professor in Chemistry to Associate Professor in Chemistry and Coach in Tennis.
3. Request from Dean Emmons for authorization to employ an additional half-time stenographer in the Department of Education.
4. Recommendation from the Athletic Council that Mr. Wilkins be authorized to make the necessary adjustments where overdrafts occur in the accounts of the Athletic Association.
5. Recommendation that the Third Annual National Collegiate Athletic Association Cross-Country meet to be held at the College on Monday, November 25, 1940, and that the expenses of approximately \$250 be paid by the Athletic Association. The N.C.A.A. will pay for the trophies and medals.
6. Recommendation from the Athletic Council that the College guarantee expenses of approximately \$400 and serve as host school for the Central Collegiate Conference Indoor Track and Field Meet on March 8 and 9, 1940.
7. Recommendation from the Athletic Council that the following accounts be increased in appropriation to be taken from surplus funds of the Athletic Department:
 

Freshman Football	\$200
Cross Country	160
Central I.C.C. Cross Country	110
New Account--Field House	1000
8. Authorization for the expenditure of about \$50 for a nose operation for Harold Fritz, a varsity boxer who has had his nose injured in boxing on several occasions.

Approval of agreement Standard Ag. Chemistry

Title Ball changed to Assoc. Prof. in Chem. and Coach in Tennis.

Employment 1/2 time sten.Ed.

Adjustments overdrafts accts. Ath. Assoc.

Cross count. meet to be held Nov. 25, 1940.

College to guarantee expenses of \$400 track conf. & field

Transfer of accounts in Athletic Department.

Approval of nose operation Harold Fritz

MISCELLANEOUS, continued

- Injury Fay  
E. Remus
9. Request from Fay E. Remus, employee of the Buildings and Grounds Department, for \$252.45 as compensation for time lost because of an injury to his hand due to a faulty switch on the food chopper equipment in Campbell Hall. Of this amount \$100 has been advanced to Mr. Remus (see President's Report).
- Additional  
\$30.00 for  
Museum proj.
10. Request for an additional appropriation of \$30 for the WPA Museum project. This amount should complete this year's work.
- Committee to  
take care of  
transfer of  
college  
funds, etc.
11. Recommendation from Mr. Wilkins that a committee be appointed to take care of the matter of transfer of college funds or investments in new accounts.
12. Recommendation from Dean Anthony for the transfer of \$1,222.54 to the Farmers' Week and Exhibits budget to reimburse that account for expenditures on the dynamometer.
- Addition to  
Farmers' Wk.  
budget.
13. Recommendation from Mr. Wilkins that the College invest the surplus Rackham funds due to the calling of the dormitory bonds in Oakland County bonds at par. They are to pay 3 per cent and will be due in 1954, 1955, 1957 and 1959.
- Surplus  
Rackham funds  
to be in-  
vested.

On motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to approve the above Miscellaneous items.

- Auditorium  
and Gymnasi-  
um Field  
House bonds  
to be re-  
financed.
14. Mr. Earl Cress of the Ann Arbor Trust Company appeared before the Board to discuss the possibility of refinancing the outstanding bond issues on the Auditorium and Gymnasium Field House. Mr. Cress suggested that he thought it might be possible to refinance these issues at a reduction in interest rate from  $3\frac{1}{2}\%$  to  $3\%$ , and sell the new issue at 101% of its face value.

On motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to approve a formal resolution authorizing Mr. Cress to investigate the possibility of such refinancing and authorize him to secure the best commitments possible on a refinancing program at an interest rate of not to exceed  $3\%$ , the bonds to be sold at not less than 101% of their par value and to be retired serially over an 18-year period. It is understood that if this program can be worked out a special Board meeting may be held to authorize this refinancing so that the bonds may be called at the next callable date which is April 1 and 15.

## RESOLUTION EMPLOYING ANN ARBOR TRUST COMPANY AS FISCAL AGENT

WHEREAS, The State Board of Agriculture, of the State of Michigan, will have outstanding as of April 1, 1940, the bonds hereinafter designated, to-wit:

1. Michigan State College of Agriculture and Applied Science Auditorium Bonds of the face value of Four Hundred Ten Thousand Dollars (\$410,000.00) which bonds bear date of October 1, 1938, bear interest at the rate of three and one-half per cent ( $3\frac{1}{2}\%$ ) per annum, payable semi-annually, and are callable on any interest payment date at their face value plus a premium of one per cent (1%); and

2. Michigan State College of Agriculture and Applied Science Auditorium Bonds, Series II, of the face value of One Hundred Fifty-five Thousand Dollars (\$155,000.00), which bonds bear date of April 1, 1939, bear interest at the rate of three and one-half per cent ( $3\frac{1}{2}\%$ ) per annum, payable semi-annually, and are callable on any interest payment date at their face value plus a premium of one per cent (1%); which bonds were issued and sold to provide funds, which when taken together with grants from the Federal Emergency Administration of Public Works, would be sufficient to pay all costs incidental to the constructing, furnishing and equipping of the new Auditorium on the campus of Michigan State College of Agriculture and Applied Science; and

WHEREAS, The State Board of Agriculture will have outstanding as of April 15, 1940, the bonds hereinafter designated, to-wit:

1. Michigan State College of Agriculture and Applied Science Gymnasium and Field House Bonds of the face value of Four Hundred Forty-two Thousand Dollars (\$442,000.00), which bonds bear date of October 15, 1938, bear interest at the rate of three and one-half per cent ( $3\frac{1}{2}\%$ ) per annum, payable semi-annually, and are callable on any interest payment date at their face value plus a premium of one per cent (1%); and

2. Michigan State College of Agriculture and Applied Science Gymnasium and Field House Bonds, Series II, of the face value of One Hundred Seventy-five Thousand Dollars (\$175,000.00), which bonds bear date of April 15, 1939, bear interest at the rate of three and one-half per cent ( $3\frac{1}{2}\%$ ) per annum, payable semi-annually, and are callable on any interest payment date at their face value plus a premium of one per cent (1%); which bonds were issued and sold to provide funds, which when taken together with grants from the Federal Emergency Administration of Public Works, would be sufficient to pay all costs incidental to the constructing, furnishing, and equipping of the new Gymnasium and Field House on the campus of Michigan State College of Agriculture and Applied Science; and

WHEREAS, it appears that it may be possible to refinance said outstanding bonds at a lower rate of interest, which will result in a substantial saving to this Board; and

WHEREAS, it appears that if The State Board of Agriculture is to refinance said outstanding bonds, it will be necessary that it borrow, through the issuance and sale of its bonds, a sum, not to exceed One Million One Hundred Eighty-two Thousand Dollars (\$1,182,000.00), to pay the costs incidental to the refinancing of the designated outstanding bonds; and

MISCELLANEOUS, continued

## 14. (Continued)

WHEREAS, it seems desirable that the Ann Arbor Trust Company, a Michigan Corporation, of Ann Arbor, Michigan, be employed as Fiscal Agent of The State Board of Agriculture in connection with obtaining a loan or loans, which shall not exceed the aggregate principal amount of One Million One Hundred Eighty-two Thousand Dollars (\$1,182,000.00), for the purpose of providing funds to redeem the outstanding bonds above designated and to pay all costs incidental to such refinancing, under the terms and conditions hereinafter set forth;

NOW, THEREFORE, BE IT RESOLVED BY THE STATE BOARD OF AGRICULTURE that Robert S. Shaw, President of Michigan State College of Agriculture and Applied Science, and John A. Hannah, its Secretary, be and they are hereby authorized and directed to enter into an agreement with the Ann Arbor Trust Company, in behalf of The State Board of Agriculture, employing said Ann Arbor Trust Company as Fiscal Agent to negotiate a loan or loans in an amount not to exceed One Million One Hundred Eighty-two Thousand Dollars (\$1,182,000.00), through the issuance and sale of bonds, to provide funds to pay the costs incidental to the refinancing of the outstanding bonds above designated, and to procure all necessary commitments, legal opinions and rulings, to draft all necessary instruments, etc., incidental to the obtaining of said loan or loans, and to cause to be printed, at its expense, the necessary Trust Agreement or Agreements and the bonds to be issued thereunder. Said bonds, when issued shall be sold at a price of not less than one hundred one per cent (101%) of their face value, shall bear interest at a rate of not more than three per cent (3%) per annum, and shall mature serially over a period of years not to exceed eighteen (18) years; and said bonds shall be secured by a pledge of fees to be charged each student attending Michigan State College of Agriculture and Applied Science, as part of his tuition fee, for the use and privileges afforded by said Auditorium and said Gymnasium and Field House.

BE IT FURTHER RESOLVED that any agreement entered into with said Ann Arbor Trust Company shall contain a provision that said Ann Arbor Trust Company shall not consummate any loan without first obtaining the written approval of the terms and conditions thereof, executed by the above designated officers; and that said agreement shall also provide that The State Board of Agriculture will pay to said Ann Arbor Trust Company, and said Ann Arbor Trust Company will accept as full compensation for its services as Fiscal Agent, a sum equal to one per cent (1%) of any loan of loans accepted by said Board, upon the consummation of the same and from the proceeds thereof; and that said Ann Arbor Trust Company shall not receive any compensation if it shall be unable to obtain a loan or loans satisfactory to The State Board of Agriculture.

15. The President reported the death of Professor Lewis L. Richards, head of the Music Department, on February 15, 1940.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to authorize the Secretary to prepare a suitable resolution on the death of Professor Richards to be made a part of the permanent records of the State Board and a copy forwarded to the widow.

Resolution  
on death  
of Profes-  
sor Richards

## RESOLUTION ON THE DEATH OF PROFESSOR LEWIS RICHARDS

February 15, 1940

WHEREAS, Almighty God in His divine wisdom has seen fit to remove from our midst Lewis Loomis Richards who has been associated with Michigan State College since September 1, 1927, as Professor of Music and Head of the Music Department; and

WHEREAS, his department has attracted the attention of the music world by its accomplishments in training musicians, in providing facilities for proper training in music appreciation, in the development of the work in rural school music throughout the State and in participating in the planning and construction of the splendid music building recently completed; and

WHEREAS, the death of Professor Richards, is an irreparable loss to Michigan State College, its students, alumni and friends and his untimely passing is sincerely regretted by the administrative officials of Michigan State College and the members of the State Board of Agriculture;

NOW, THEREFORE, BE IT RESOLVED by the State Board of Agriculture at its meeting on February 22, 1940, to hereby express to the widow and family the sincere sympathy of the State Board of Agriculture in their bereavement.

It is ordered that this resolution shall be spread upon the permanent records of the State Board of Agriculture and that a copy be forwarded to the widow.

On motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to empower the President to act for the Board in making such arrangements and adjustments as are necessary in carrying on the work of the Music Department for the balance of the present year.

16. President Shaw presented several petitions to the Board suggesting that the Music Building be named after Professor Richards.

On motion of Mr. Berkey, seconded by Mr. Jakway, it was voted to defer action on the above matter.

Petitions  
were pre-  
sented  
suggesting  
naming of  
Music Bldg.  
after Mr.  
Richards.

MISCELLANEOUS, continued

17. Professor Crowe, chairman of a special committee on fees consisting of: E. L. Anthony, L. C. Emmons, H. B. Dirks, R. C. Huston, Elisabeth Conrad, Fred T. Mitchell, C. O. Wilkins and J. A. Hannah, appeared before the Board with the recommendation of the committee as follows:

Recommendation of special committee on fees for increase in student fees.

The committee recommends the following changes in the general course fee and student activity fee:

- 1. A student who is a legal resident of the state will pay a fee of \$40.00 per term, effective for all students at the beginning of the fall term, 1940.
2. A non-resident will pay an additional fee of \$20.00 per term, effective for new students at the beginning of the fall term, 1940.
3. The present non-resident fee of \$10.00 per term will remain in effect for all non-resident students, matriculated before fall term 1940, until the beginning of the fall term 1943.
4. The College furnishes the following extra-curricular services:
a. Health Service
b. Admission to all regularly scheduled athletic events
c. Music and Lecture Course program
d. Forensic program
e. Student Organizations' Activities sponsored by the Student Council and Associated Women Students
f. Union Building facilities

The following fees are discontinued:

- 1. General Activity fee of \$6.60
2. Graduation fee of \$5.00

The committee recommends that it be authorized to determine the sentiment of the whole student body relative to the assessment of an additional fee for the support of the State News. This expression will be obtained from the entire student body during the spring quarter registration period and will be presented to the students on the basis of:

- An assessment of 50 cents per term for three issue per week;
An assessment of 35 cents per term for two issues per week; or
No fee, - the State News to be placed on a voluntary subscription basis.

On motion of Mr. McPherson, seconded by Mrs. Masselink, it was voted to approve the above recommendation of the Committee on Fees.

COMMITTEE REPORTS

1. The committee appointed at the last Board meeting consisting of President Shaw, Mr. Akers, Mr. Brody, Mr. McPherson, Mr. Wilkins and the Secretary recommend the following schedule of prices for the use of the new auditorium on the campus:

Approval of schedule of prices for use of new auditorium, music aud. etc. on the campus.

It is suggested that the College retain control of the ticket windows, ticket takers, ushers and checkroom services for all events scheduled in the auditorium.

The large auditorium will require two ticket sellers, six ticket takers and approximately 36 ushers for a reserved seat performance. At a non-reserved seat performance the number of ushers can be reduced to 28.

The theater will require two ticket sellers, four ticket takers and at least eight ushers.

The Music Building auditorium requires two ticket sellers, four ticket takers and 10 ushers.

SUGGESTED PRICES

Large Auditorium

Table with 2 columns: Item, Price. Items include All Dances (\$350.00), All uses of large Auditorium by outside groups (350.00), College concert and lecture series (150.00), Convocations and events without tickets (100.00).

Theater

Table with 2 columns: Item, Price. Items include All performances where tickets are required (65.00), Performances where no tickets are required (50.00).

Music Building Auditorium

Table with 2 columns: Item, Price. Items include Performances with tickets (40.00), Performances without tickets (25.00).

On motion of Mr. McPherson, seconded by Mrs. Masselink, it was voted to approve the above recommendation.

COMMITTEE REPORTS, continued

2. The Retirement Committee recommends to the Board the retirement of the following persons as of September 1, 1940, in accordance with the retirement program of the institution:

<u>Name</u>	<u>Department</u>	<u>Date of Birth</u>	<u>Date Employed</u>	<u>Salary</u>	<u>Annual Retirement Pension</u>
C. W. Chapman	Physics	9/10/74	1/1/07	\$4500	\$1500
H. T. Darlington	Botany	6/23/75	8/1/14	3300	874
E. F. Eversole	An. Pathology	5/7/75	9/1/30	1020	480
Anna L. Ferle	Registrar's	3/27/75	10/1/14	2000	520
R. P. Hibbard	Botany	4/2/75	9/15/11	3300	1044

Action deferred on recommendations of the Retirement Committee.

On motion of Mr. McPherson, seconded by Mr. Jakway, it was voted to defer action on the above recommendation of Retirement Committee.

PWA ITEMS

1. All the members of the Board by written vote approved a transfer of funds from the revolving account of the athletic department to the PWA construction account of the Gymnasium and Field House to make possible the construction of a wall. The amount of money transferred was \$3,875.78.

Transfer of funds for construction of wall around Gym & Field House.

The Committee of the Board acting for the full Board has taken the following actions on the PWA dockets:

2. Accepted for the Board Contract No. 8 on the Music Building as complete, being the furniture furnished by the J. W. Knapp Company and extending the completion date on this contract from December 2, 1939 to February 14, 1940.
3. Accepted the Music Building as entirely completed and authorized the Comptroller to make final settlement with the various contractors when the PWA grants have been received so that there are sufficient funds to make this possible.
4. Approved certain changes in the specifications for the construction of the ticket windows and counters to accommodate ticket vending machines in the Auditorium at an increase in the contract price of \$241.00.
5. Approved a change in the specifications covering the type of linoleum to be installed in the studios of WKAR in the Auditorium at an increase in the contract price of \$31.00.
6. Accepted the final delivery of equipment made by the Randolph Surgical Company for the Olin Memorial Health Center. Some of the original material did not meet the specifications and it was necessary for the contractor to replace these items which have now been received.
7. Accepted Olin Memorial Health Center as completed and approved final payment to the various contractors when the final PWA grants have been received so that sufficient funds are available.
8. Approved a change in the specifications in ticket windows at the Field House at an increase in the contract price of \$36.30.
9. Approved a change in the specifications covering the ceiling over the swimming pool in the Gymnasium at an increase in the contract price of \$322.48.
10. Approved the specifications covering the construction of a wall extending from the southwest corner of the Field House and enclosing an athletic field that becomes a part of the Gymnasium Field House athletic plant at an increase in the contract price of \$7,694.00.

Acceptance Cont. No. 8 Music Bldg.

Acceptance of entire Music docket.

Approval changes ticket windows - Aud.

Change in type of linoleum WKAR studios.

Acceptance equipment from Randolph for Hospital

Acceptance of entire hosp. docket

App. change ticket wind. Field Hse.

App. change ceiling over swimming pool

Wall - Gym. Field House \$7,694.00

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve the PWA items.

SECRETARY'S ITEMS

1. Dean Anthony and Professor Hudson recommend to the Board the renewal of the lease on the Toolan property consisting of approximately 20 acres for a new five-year period continuing at the present rate of \$100.00 per year. The present lease expires April 1st. The present lease expires April 1st. The present lease does not contain a purchase option.

Approval of lease on Toolan property - purchase

On motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to approve the lease at \$100.00 per year and to authorize the Secretary to secure the best possible purchase option on this property, subject to Board approval.

option to be secured.

2. Dean Anthony and Professor Hudson recommend the renewal of the lease on the Mary Hammond farm at the renewal rate of \$200.00 per year. This farm consists of 66 acres adjacent to the county poor farm near our river farm and has been leased for a five-year period at that rate. It has been used by the Animal Husbandry Department for a summer pasture. The present lease expires April 1st.

Approval of renewal of lease on Mary Hammond Farm

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted not to renew the above lease.

3. On February 12, 1940, the northwest wing of the girls' dormitory of the 4-H Club camp at Chatham caved in completely due to the snow load. Report from Mr. Wells and Mr. Rood has been received with some pictures showing the situation.

SECRETARY'S ITEMS, continued

Committee of  
Mr. Hannah,  
Mr. Brody &  
Mr. McPherson  
to investigate  
matters at  
Club Camp at  
Chatham.

4. Dean Anthony and Mr. Kettunen recommend certain improvements and landscaping items about the 4-H Club Camp at Chatham at approximately \$1,000.00. (This recommendation preceded the date of the snow damage.)

Att. Gen. rules  
Bd. has auth.  
to sell prop-  
erty given it  
in trust.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to authorize the President to appoint a committee to investigate the matter in items 3 and 4 and report at the next meeting. The President appointed the following Committee: Mr. Hannah, chairman; Mr. Brody and Mr. McPherson.

5. Opinion has been received from the Attorney General which can be summarized as follows: "It is our opinion that the State Board of Agriculture has authority to sell real property given it in trust and use the funds derived therefrom in accordance with the terms at the time the gift was accepted".

Approval of  
transfer of  
\$14,917.21  
to WPA acct.

6. The WPA project in operation on the campus is out of funds. It is necessary that sufficient funds be appropriated to keep it in operation to July 1st. If it is continued on the present basis, it will require a total of \$14,917.21. This will include the purchase of sand, gravel and cement to make possible the completion of the paved roads around the Auditorium including the extension of Farm Lane to the new bridge, extending the Y east of the Auditorium to enclose the island and the service drive on the south side of the building. It also includes the paving of the service drive from west of Practice House No. 6, to the service entrance of Campbell Hall running south of Mary Mayo Hall and connecting with the paved drive to the rear of the Weather Bureau. It also includes all of the sidewalks around the new Auditorium and the sidewalks required around the Gymnasium and Field House - a total of 36,509 sq. ft. of roadway and 62,811 sq. ft. of sidewalk. The farm drains, general landscaping and other improvement work will continue on the present basis.

Communica-  
tion from  
Reniger re:  
use of Aud.  
Sec. author-  
ized to in-  
dicate to  
interested  
real estate  
agencies, in  
re: sale of  
Jenison bus.  
property.

On motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to approve the transfer of \$14,917.21 from the reserve fund to the WPA account.

7. Communication from the Reniger Construction Company relative to the use of the Auditorium prior to its completion.

8. The Secretary, as executor of the Estate of Fred C. Jenison recommends that he be authorized to indicate to interested real estate agencies that the College might consider the sale of the Jenison business property at the corner of Washington and Ottawa Streets at a figure of \$300,000.00.

On motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to approve the above recommendation of the Secretary.

Approval of  
sale of Jen-  
ison lot in  
Chesterfield  
to Mrs.  
Cooper.

9. The Secretary, as executor of the Estate of Fred C. Jenison, reports that Mrs. E. J. Cooper of East Lansing offers \$1200 cash for lot 362 in Chesterfield Hills No. 3. This lot has been appraised at \$1400. However, three feet off one side are to be deeded to Harry Hittle in accordance with an agreement made by Mr. Jenison prior to his death.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve the sale of lot 362 in Chesterfield to Mrs. E. J. Cooper at \$1200 cash net.

Mr. Holbrook  
appeared be-  
fore Board  
re: claim  
pending by  
Sales Tax  
Comm. against  
State College  
Bookstore.

10. Mr. Carl T. Holbrook, Assistant Attorney General in charge of sales tax matters appeared before the Board to discuss the claim pending by the State Sales Tax Commission against the State College Bookstore amounting to \$11,603.11. After considerable discussion Mr. Holbrook agreed to arrange an opportunity for Mr. McPherson and the Secretary to meet with the Sales Tax Commission.

The meeting adjourned at 3:30 P.M.

*Robert S. Shaw*  
\_\_\_\_\_  
President

*John A. Hannah*  
\_\_\_\_\_  
Secretary