

MINUTES OF THE MEETING  
of the  
STATE BOARD OF AGRICULTURE  
February 20, 1947

Present: Mr. Berkey (Chairman); Messrs. Akers, Armstrong, Brody; Miss Jones; Dr. Elliott;  
President Hannah; Secretary McDonel; Assistant Comptroller Pierson.

Absent: Mr. Mueller

The meeting was called to order at 10:15 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORTS

Resignations

Resignations

- 1. Resignation of Joseph S. Vandemark as half-time graduate assistant in Horticulture, effective December 31, 1946. He has completed work for his degree.
- 2. Resignation of Charles K. Reed, quarter-time graduate assistant in Physics and Astronomy, effective December 31, 1946. He is returning to active duty in the Army Air Forces.

Appointments

Appointments

- 1. Appointment of Amin S. Zaher as Assistant in Foreign Languages at a salary of \$75 per month, effective January 1, 1947, for as long as necessary.
- 2. Reappointment of Barbara James as graduate fellow in Chemistry at a salary of \$80 per month, effective from January 1 to June 30, 1947, and paid from funds provided by the Quartermaster Depot.

Travel

Travel

- 1. Full expenses for J. H. Kobs to attend a baseball committee meeting of the National Collegiate Athletic Association in Chicago on January 19-21.
- 2. Full expenses for A. B. Love to go to Washington, D. C., on January 27 to 30 to confer with officials of the Emergency Farm Labor Program; expenses paid from Emergency Farm Labor funds.
- 3. Full expenses for C. L. Hansen to go to Cleveland, Ohio, on January 29, to visit the Weber Burner Manufacturing Company plant regarding the design of burner for frost prevention machine; expenses to be paid from Experiment Station funds.
- 4. Full expenses for one member of the staff of the Department of Sociology and Anthropology to go to Chicago on February 7 and 8 to develop plans for research in the field of rural health; expenses to be paid from Experiment Station funds.
- 5. Full expenses for A. B. Love to go to Washington, D. C., on January 27 to 30 to confer with officials of the Emergency Farm Labor Program; expenses paid from Emergency Farm Labor funds.
- 6. Full expenses for Forest Evashevski to visit high schools in East Chicago, Indiana, on February 11.
- 7. Full expenses for R. J. Baldwin to go to Washington, D. C., on February 12 and 13 to attend a joint committee meeting of representatives from the Extension Service and the National Education Association to consider relationships in the field of adult education; expenses to be paid from Extension funds.
- 8. Full expenses for Dean Dye, Mabelle S. Ehlers, and Hazel Strahan to go to Washington, D. C. on February 12-16, to confer with members of the Bureau of Human Nutrition and Home Economics concerning research projects to be financed under the Hope-Flanagan act; expenses to be paid from Experiment Station funds.
- 9. Full expenses for A. B. Love to go to Memphis, Tennessee, on February 10 and 11 to attend a meeting of midwestern and southern labor supervisors; expenses to be paid from Emergency Farm Labor funds.

Miscellaneous

Accept. Grant  
\$500 Nash-  
Kelvinator  
  
Change in  
Maurice Clark's  
salary to  
\$200 month.

- 1. Acceptance of a grant of \$500 from the Nash-Kelvinator Corporation of Detroit to be used as prizes in a contest to stimulate interest among students in writing about economic and business problems.
- 2. Change in salary for Maurice E. Clark from \$120 to \$200 per month, effective January 1, 1947, for as long as necessary. Mr. Clark is a temporary instructor in Social Science and in Written and Spoken English in the Basic College.

PRESIDENT'S REPORT, continued

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Miscellaneous, continued

- Change in salary of Francis M. Donahue to \$200 per mo.  
Add. \$50 mo. Grace Richards
- Approval salary changes for Assistants in For. Lang.
- Payment extra \$200 to J.R. Gibb & \$100 to R.M. Gonso for fall term '46 Also \$100 to A.A. Klautsch for fall '46 and \$50 for J.R. Gibb & \$33.33 for R.M. Gonso for extra class Jan. 1 - Mar. 31 '47
- Change in salary for two graduate assts. Payment \$101.64 to Ray McGlaughlin
- Payment \$45 W.H. Redinger for damaged car. \$1450 trans. to Flori. Dept.
3. Change in salary for Francis M. Donahue from \$150 to \$200 per month, effective January 1, 1947, for as long as necessary. Mr. Donahue will teach part-time in Effective Living and one section of Written and Spoken English.
  4. Payment of an additional \$50 per month to Miss Grace Richards, dormitory hostess, who will teach one section of Written and Spoken English, effective January 1, 1947, for as long as necessary.
  5. Approval of the following salary changes for Assistants in Foreign Languages, effective January 1, 1947:
    - a. M. Georges Joyaux from \$65 to \$90 per month.
    - b. Mrs. C. L. Miller from \$125 to \$150 per month.
    - c. Cesar Yazigi from \$65 to \$100 per month.
  6. Payment of \$200 to J. R. Gibb, Assistant Professor of Psychology, for teaching an extra four credit course during the fall term.
  7. Payment of \$100 to R. M. Gonso, Assistant Professor of Psychology, for teaching an extra two credit course during the fall term.
  8. Payment of \$100 to A. A. Klautsch, Assistant Professor of Psychology, for teaching an extra two credit course during the fall term.
  9. Payment of an additional \$50 per month to J. R. Gibb for teaching an extra three credit course effective from January 1 to March 31, 1947.
  10. Payment of an additional \$33.33 per month to R. M. Gonso for teaching an extra two-credit course, effective from January 1 to March 31, 1947.
  11. Change in salary for the following graduate assistants in Chemistry who have completed work for the Master's degree, effective January 1, 1947:
    - a. Joseph Stites, from \$44.44 to \$55.55 per month
    - b. Harlan Ogle, from \$88.88 to \$111.11 per month
  12. Payment of \$101.64 to Ray McGlaughlin, employee in Buildings and Utilities, as compensation for time lost because of an injury received while working.
  13. Payment of \$45 to Wilson H. Redinger, a student whose car was damaged by one of the College tractor snowplows in the parking lot. It is understood that Mr. Redinger will sign a waiver of further claim.
  14. Transfer of \$1450 to the Floriculture Department budget to take care of the total costs for the year of the floral decorations for the various administrative offices around the campus.

RESIGNATIONS

Resignations

1. Resignation of Jean M. Boucher as staff nurse at the Health Service, effective February 28, 1947. Miss Boucher plans to specialize in obstetrics.
2. Resignation of Lawrence C. Meyer as Instructor in Agricultural Engineering, effective February 28, 1947, to accept a position with an insurance company.
3. Resignation of Clare A. Becker as Associate Professor (Extension) in Farm Management, effective March 31, 1947, to accept a position at Pennsylvania State College.
4. Resignation of Nathan S. Hall as Associate Professor of Soil Science, effective January 31, 1947, to accept a position at North Carolina State College.
5. Resignation of May Sontag as Assistant State Club Leader, effective February 11, 1947, to be married.
6. Resignation of Mrs. Christy Hawkins as temporary Instructor in Effective Living, effective January 31, 1947.
7. Resignation of Albert P. Kawal as Associate Professor of Physical Education, Health and Recreation for Men, effective February 28, 1947, to accept a position as Head Football Coach at Drake University.
8. Resignation of Elspeth Delderfield as Instructor (Research) in Botany and Plant Pathology, effective January 31, 1947.
9. Resignation of Burton T. Ostenson as Assistant Professor of Zoology, effective July 31, 1947.
10. Resignation of William B. Kimmel as Associate Professor of Music, effective April 20, 1947.
11. Resignation of Onilee R. MacDonald as temporary Instructor in History and Political Science, effective March 31, 1947.
12. Resignation of Audrey R. Cressman as Instructor (Research) in Bacteriology and Public Health, effective February 15, 1947, to be married.

RESIGNATIONS

13. Resignation of Mrs. Vera P. Bleil as Technician in Bacteriology and Public Health, effective March 15, 1947.
14. Resignation of Edward E. Butler as quarter-time graduate assistant in Botany and Plant Pathology, effective February 15, 1947.
15. Cancellation of the appointment of Vernon H. Menzies as half-time graduate assistant in Dairy.
16. Services of the following employees are to be terminated at the end of the probationary period, as follows:
  - a. Slavko Cerick as Instructor in Social Science, effective June 15, 1947.
  - b. Edward C. Long as Counselor, effective August 31, 1947.

Resignations

LEAVES

1. Leave of absence without pay for Richard Bell, Assistant Professor (Extension) of Farm Crops, from February 1 to March 31, 1947, to work with the French Beet Sugar industry in advising growers on use of segmented sugar beet seed.
2. Leave of absence with pay for C. E. Gunderson, County Agricultural Agent in Gogebic County, from March 1 to April 30, 1947, to travel in the South and in Mexico for health reasons. Mr. Gunderson has been an employee of Michigan State College for 27 years.
3. Continuation of leave with pay for Mrs. Bertine Benedict, Home Demonstration Agent in Ingham County, through April 21, 1947. Mrs. Benedict has been on leave since November 21, 1946, for health reasons.
4. Leave of absence without pay for C. E. Erickson, Director of the Institute of Counseling, Testing and Guidance, from June 16 to September 6, 1947 to permit him to teach graduate courses at the University of Southern California at Los Angeles.
5. Leave of absence without pay for Troy Stearns, Associate Professor of Education, from June 15 to August 1, 1947, in order that he may work in a workshop at Emory University under the direction of the general education board foundation.
6. Leave of absence without pay for Cecil H. Nickle, Assistant Professor of Speech, from April 1 to June 30, 1947. Mr. Nickle has been on leave with pay since October 1, 1946, to study.

Leaves

APPOINTMENTS

1. Reinstatement of Mrs. Eileen de Beaubien as hostess at West Mary Mayo at a salary of \$1320 per year, effective February 1, 1947.
2. Transfer of Mrs. Grace Pilcher from day hostess at West Mary Mayo to night hostess at North Campbell and a salary change from \$120 to \$85 per month, effective February 1, 1947.
3. Appointment of Mrs. Robert W. Starring as hostess at Snyder-Phillips Dormitory at a salary of \$1200 per year, effective March 1, 1947. This is a new position. Mr. and Mrs. Starring will live in an apartment in the dormitory.
4. Appointment of Alice G. Beckwith as staff nurse at the Health Service at a salary of \$2000 per year, effective March 1, 1947, to replace Jean Boucher.
5. Appointment of Virginia M. Ball as staff nurse at the Health Service at a salary of \$1900 per year, effective February 15, 1947, to replace Alice Beckwith who has been promoted.
6. Appointment of Wilbur M. Nelson as a visual aids specialist in Public Relations with the rank of Assistant Professor (Extension) at a salary of \$4000 per year, effective March 17, 1947. This is a new position provided for in the budget and paid from Extension funds.
7. Appointment of Bruce Kelley as Instructor in Short Courses at a salary of \$120 for the period from March 3 to April 30, 1947.
8. Appointment of LeRoy J. Wallen as Instructor (Extension) in Agricultural Engineering at a salary of \$3300 per year, effective March 15, 1947, to replace Richard L. Witz, and paid from Extension funds.
9. Appointment of Mrs. Jayne Nord as Home Demonstration Agent in Marquette County at a salary of \$3000 per year, effective March 10, 1947, to replace Rose Forno who is being transferred.
10. Transfer of Rose M. Forno from Home Demonstration Agent in Marquette County to Home Demonstration Agent at Large at the same salary of \$3100 per year, effective March 10, 1947.
11. Transfer of Mary Woodward from Home Demonstration Agent in Lakland County to Assistant State Club Leader and a salary increase from \$3200 to \$3300 per year, effective March 1, 1947. Miss Woodward will replace May Sontag. Her academic title is to be Assistant Professor (Extension).

Appointments

APPOINTMENTS, continued

## Appointments

12. Transfer of Louie Webb from Assistant State Club Leader to County Agricultural Agent in Ionia County at the same salary of \$3600 per year, effective March 1, 1947, to replace Albert Griffith who has been transferred.
13. Transfer of Melvin W. Nyquist from temporary Instructor in Forestry to 4-H Club Agent at Large at a salary of \$3000 per year, effective March 1, 1947.
14. Transfer of Benjamin Westrate from 4-H Club Agent in Delta County to Assistant State Club Leader and a salary increase from \$3400 to \$3800 per year, effective March 1, 1947. Mr. Westrate will replace O. F. Walker who has been transferred. Mr. Westrate's title will be Assistant Professor (Extension).
15. Transfer of Robert L. Lewis from 4-H Club Agent in Oakland and Macomb Counties to 4-H Club Agent in Oakland County at the same salary of \$3100 per year, effective February 1, 1947.
16. Continuation of A. B. Love and J. G. Hays on Emergency Farm Labor funds until June 30, 1947.
17. Appointment of Thomas H. Greer as Assistant Professor of History of Civilization at a salary of \$3800 per year, effective July 1, 1947. This is a new position.
18. Appointment of Jacqueline Isabelle Britten as Instructor in Business Administration at a salary of \$2800 per year, effective March 15, 1947. This is a new position.
19. Appointment of Delbert S. Knooihuizen as Instructor in Business Administration at a salary of \$2800 per year, effective March 15, 1947. This is a new position.
20. Appointment of Arlene Duffy as Lecturer in Hotel Administration at a salary of \$100 for the period from January 29 to March 6, 1947.
21. Appointment of Gregory H. Frederick as Instructor in Hotel Administration at a salary of \$300 for the period from March 31 to June 12, 1947.
22. Appointment of George R. Hill as Assistant Baseball Coach at a salary of \$60 per month, effective from February 1 to June 30, 1947.
23. Appointment of George R. Sidwell as Lecturer in Public Administration at a salary of \$250 for the period from March 24 to June 12, 1947.
24. Appointment of Samuel H. Connor as Instructor in Civil Engineering at a salary of \$3000 per year, effective March 1, 1947. This is a new position.
25. Appointment of Norman R. Sedlander as Instructor in Engineering Drawing at a salary of \$216.33 per month, effective on a date to be determined later, for as long as necessary. This is a new position.
26. Appointment of Robert O. Ringoen as Instructor in Engineering Drawing at a salary of \$2800 per year, effective March 15, 1947. This is a new position.
27. Appointment of Veikko J. Jokela as Instructor in Mechanical Engineering at a salary of \$3000 per year, effective April 1, 1947. This is a new position.
28. Appointment of Edward E. Butler as Instructor (Research) one-half time in Botany and Plant Pathology at a salary of \$95 per month, effective February 15, 1947, for as long as necessary, to replace Elspeth Delderfield.
29. Appointment of Carl Gross as Associate Professor of Education at a salary of \$4500 per year, effective July 1, 1947. This is a new position.
30. Appointment of Robert John Geist as Assistant Professor of English at a salary of \$3600 per year, effective September 1, 1947.
31. Appointment of Virgil Joseph Scott as Assistant Professor of English at a salary of \$3600 per year, effective September 1, 1947.
32. Continuation of Mrs. Ruth H. Radimersky as Instructor in Foreign Languages at a salary of \$216.33 per month, effective July 1, 1947, for as long as necessary.
33. Appointment of James E. Rowan as Assistant Professor of Geology and Geography for the Summer Quarter at a salary of \$1175 for the period from June 16 to August 29, 1947.
34. Appointment of Alonzo Clifford Cohen, Jr. as Assistant Professor of Mathematics at a salary of \$4000 per year, effective March 27, 1947. Dr. Cohen was a member of the staff from September 1940 to July 1, 1941, when he was called as a Reserve Officer in the Army.
35. Appointment of Mrs. Ruth Gunn as Instructor in Bacteriology and Public Health at a salary of \$2400 per year, effective February 1, 1947.
36. Appointment of Saul Narotsky as Instructor in Bacteriology and Public Health at a salary of \$3200 per year, effective February 15, 1947, and paid \$2000 from College funds and \$1200 from Experiment Station funds. Dr. Narotsky will replace James A. Bivins who has resigned.

APPOINTMENTS, continued

37. Appointment of Shirleybell McClure as Assistant in Bacteriology at a salary of \$150 per month, Appointments effective March 15, 1947, for as long as necessary.
38. Appointment of Sidney Katz as quarter-time graduate assistant in Chemistry at a salary of \$55.55 per month, effective from January 1 to June 15, 1947. This is a new position.
39. Appointment of Gerald H. Cummins as quarter-time graduate assistant in Economics at a salary of \$44.44 per month, effective from February 1 to March 31, 1947. This is a new position.
40. Appointment of John D. Dodge as quarter-time graduate assistant in Economics at a salary of \$44.44 per month, effective from February 1 to March 31, 1947. This is a new position.
41. Appointment of Steven Gerrit Jan vandenBerg as quarter-time graduate assistant in Psychology at a salary of \$55.55 per month, effective from February 1 to August 31, 1947 and paid from the Graduate Dean's Discretionary Fund. This is a new position.

TRAVEL

1. Full expenses for William H. Combs to attend a meeting called by the National Research Council Travel in Columbus, Ohio, on February 13 and 14.
2. First-class railway fare for Walter Abell to attend a conference of the American Academy of Arts and Sciences in Boston, Massachusetts, on February 14 and 15.
3. Full expenses for B. H. Grigsby to attend a meeting at Cornell University for the purpose of planning a coordinated program of weed control research, on February 18 and 19; expenses to be paid from Standard Oil Weed Killer Fund 491-R.
4. Full expenses for Corrine White to assist in the National Cherry Pie Contest in Chicago on February 20 and 21; expenses to be paid from Extension funds.
5. Full expenses for Jeanette Lee to attend the Province Workshop of Home Economics Clubs in Chicago on February 20-22.
6. Full expenses for Dean L. C. Emmons to attend the Alpha Epsilon Delta conference on premedical education in Louisville, Kentucky, on February 20-23.
7. Full expenses for C. M. Hansen and F. J. Hassler to test infrared Frost Prevention Unit on citrus and tung oil trees in Gainesville, Florida, and vicinity on February 20 to March 15; expenses to be paid from Experiment Station funds.
8. Full expenses for B. F. VanAlstyne to attend the National Collegiate Athletic Association Basketball meetings in New York City on February 23-28.
9. Travel allowances as follows for members of the staff to attend the meetings of the National Association of Schools of Music and the Music Teachers National Association in St. Louis, Missouri, on February 24 to March 2:
  - a. Full expenses for Roy Underwood
  - b. Mileage on one car for Paul Harder, Owen Reed, and J. H. Swanson
10. Full expenses for R. W. Luecke to attend a Distillers Feed Products conference in Cincinnati, Ohio, on February 27; expenses to be paid from Experiment Station funds.
11. Full expenses for E. L. Benton to attend the meeting of the Corn Belt Livestock Feeders in Chicago on February 27-28; expenses to be paid from Extension funds.
12. Full expenses for F. C. Strong to attend the Great Lakes Park Training Institute in Angola, Indiana, on February 28; expenses to be paid from Experiment Station funds.
13. Full expenses for C. H. Pesterfield and L. G. Miller to attend a Forced Warm Air Conference in Huntington, Indiana, on February 28 to March 1.
14. Mileage on two cars for eight members of the staff in Written and Spoken English to attend the Conference on Communication Courses in Chicago on February 28 to March 1.
15. Full expenses for H. M. Sell to go to Philadelphia early in March to confer with the staff of the U. S. Department of Agriculture on technical matters relating to Antibiotic Research; expenses to be paid from Experiment Station funds.
16. Travel allowances as follows for staff members to attend the annual meeting of the American Association of School Administrators in Atlantic City, New Jersey, on March 1-5:
  - a. Full expenses for C. V. Millard
  - b. Full expenses for C. M. Campbell
  - c. First-class railway fare for V. H. Noll
17. Mileage on one car for four members of the staff of the Department of Speech, Dramatics and Radio Education to attend the Education by Radio Conference in Columbus, Ohio, on March 2-5.



TRAVEL, continued

## Travel

18. Full expenses for H. J. Wyngarden to participate in a two-day National Conference sponsored by the National Association of Foremen, the American Society of Training Directors, and five State Associations of Training Directors in Cleveland, Ohio, on March 6-8.
19. Full expenses for B. F. VanAlstyne to attend the Regional Basketball Tournament in Hammond, Indiana, on March 7-9.
20. Mileage on one car and maintenance expenses for A. C. Baltzer, L. A. Johnson, D. L. Murray, and G. E. Parsons to go to Beltsville, Maryland, and Washington, D. C., on March 8-15, to study a breeding project and inspect dairy cattle; expenses to be paid from Extension funds.
21. Full expenses for E. H. Lucas to go to Philadelphia on March 10-14 to visit Eastern Regional Research Laboratory for consultation on a cooperative project on antibiotics; expenses to be paid from Experiment Station funds.
22. Full expenses for Earl Weaver to attend the Extension Dairymen's Conference in Washington, D. C., on March 10-14.
23. Travel allowances as follows for staff members to attend the Textile and Clothing Research Conference in New York City on March 10-16:
  - a. Full expenses for C. P. Loomis
  - b. Full expenses for Hazel Strahan; to be paid from Experiment Station funds.
24. Travel allowances as follows for staff members to attend the Midwest Hotel Show in Chicago on March 11-13:
  - a. Full expenses for E. G. Foster
  - b. First-class railway fare for Julia Tear
  - c. Full expenses for Leslie Scott and Kenneth Lawson
  - d. Full expenses for B. R. Proulx
  - e. Full expenses for Louise H. Carpenter; to be paid from the American Hotel Association Testing Laboratory Fund #430.
25. Travel allowances as follows for staff members to attend the Annual Operations Research Conference in Milwaukee on March 11-13:
  - a. Full expenses for C. E. Millar; to be paid from Experiment Station funds.
  - b. Full expenses for Arnold O. Haugen; to be paid from Extension funds.
  - c. Full expenses for F. W. Peikert
26. Mileage on two cars for ten members of the Extension staff to attend a Four State Conference at Spring Mills, Indiana, on March 12-15; expenses to be paid from Extension funds.
27. Mileage on one car for Dorothy Parker and Lucille Dailey to attend a conference of the Association of Midwest Women College Teachers of Physical Education in Angola, Indiana, on March 14 and 15.
28. Full expenses for Paul R. Krone to stage an exhibit at the National Flower Show in Chicago on March 14-17; expenses to be paid from Extension funds.
29. Full expenses for James S. Boyd to go to Wooster, Ohio, on about March 15 to attend a regional committee meeting to discuss the Hope-Flannagan project; expenses to be paid from Experiment Station funds.
30. Full expenses for Glen Stewart to meet alumni clubs and work on the Memorial Center Fund program in Cleveland, Ohio, on March 15; in Buffalo, New York, on March 17 and 18; in Rochester, New York, on March 19; in Syracuse, New York, on March 20; and possibly in Schenectady, New York, on March 21.
31. Full expenses for C. M. Hansen to demonstrate the infrared frost prevention equipment at the National Florists Show in Chicago on March 16; expenses to be paid from Experiment Station funds.
32. Full expenses for one member of the staff of the Chemical Engineering Department to attend the American Institute of Metallurgical Engineering 75th Anniversary Meeting in New York City on March 16-20.
33. Forty Dollars toward expenses for Otto J. Gombosi to lecture at the Music Educators' National Conference in Seattle, Washington, on March 19-22.
34. Full expenses for Ray Hutson to attend a conference on Grasshopper Research and Control in Minneapolis, Minnesota, on March 21-24; expenses to be paid from Experiment Station funds.
35. First-class railway fare for Alma Goetsch to go to Chicago on March 22-27 to participate in a discussion which is to be part of the program of the annual meeting of the Association for Supervision and Curriculum Development.
36. Full expenses for Mabelle Ehlers to attend a meeting of the American Restaurant Association in Chicago on March 23-26.

TRAVEL, continued

37. Full expenses for E. L. Harden to attend the annual meeting of the North Central Association of Colleges and Secondary Schools in Chicago on March 24 to 29.
38. First-class railway fare for Shirley Newsom, Bernice Borgman, and Ruth Highberger to attend the midwestern regional meeting of the National Association for Nursery Education in Chicago on March 28 and 29.
39. Travel allowances as follows for staff members to attend the National Convention of National Vocational Guidance Association and affiliated Guidance groups in Columbus, Ohio, on March 28-31:
  - a. First-class railway fare for L. J. Luker
  - b. Mileage on one car and maintenance expenses for William Mann and three other members of the Counseling staff.
  - c. Full expenses for Raymond N. Hatch
  - d. First-class railway fare for Harold B. Pepinsky

Travel

MISCELLANEOUS

1. Receipt of \$97.48 from the Trustee under the will of Robert D. Graham to be used for the purposes as provided in Mr. Graham's will.
2. Acceptance of three Chinese musical instruments from Professor Shao Chang Lee. One is the Ch'in (Chinese Lute), is over 300 years old and is valued at approximately \$350. Another, the P'i-p'a (Chinese Guitar), was made about 1810 and is valued at \$100.
3. Receipt of a certificate for 500 shares South American Gold and Platinum stock from A. H. Case, to be included in the Albert H. Case Memorial Scholarship Fund.
4. Check from Mr. and Mrs. Hawley C. Cobb of Wadesboro, North Carolina, for \$4,000, to be set up in a fund known as the "Bainbridge-Cobb Scholarship" in memory of their parents. The earnings from this fund are to be used for a scholarship for worthy students.
5. Check for \$30 from L. C. Plant to be added to the income of the Plant Scholarship Account for use this year as prizes.
6. Approval of a memorandum of agreement with the Institute for Fisheries Research and the Michigan Department of Conservation establishing a graduate fellowship in the Department of Zoology.
7. Approval of a memorandum of agreement with the Sharples Chemicals, Inc. of Wyandotte, Michigan providing for a grant of \$500 to be used in a study of quaternary ammonium compounds submitted by the Company, to be used to pay the salary of a graduate assistant.
8. Approval of a memorandum of agreement with the Midwest Barley Improvement Association of Milwaukee, Wisconsin, providing for a grant of \$400 to be used in a research project to determine the effect of various fertilizer grades and rates of application upon the yields and qualities of different varieties of malting barley. The work is to be conducted by the Farm Crops and the Soil Science departments.
9. Approval of a memorandum of agreement with the Michigan Crop Improvement Association of East Lansing covering a grant of \$900 to be used to establish a graduate assistantship in Farm Crops.
10. Approval of a memorandum of understanding with Merck & Co., Inc. of Rahway, New Jersey providing for a grant of \$2000 to be used in a study of the relationship of nicotinic acid, tryptophane and protein in the nutrition of the pig. The work is to be conducted by the Department of Agricultural Chemistry.
11. Change in the retirement salary of O. I. Gregg from \$1171 to \$1327 per year.
12. H. H. Thornton, Professor and Head of Foreign Languages, is 52 years of age and in order to qualify for College insurance and retirement, his case should have special action by the Board. He has passed his physical examination satisfactorily.
13. Henry Arthur Hanson, Instructor in Mathematics, is 51 years of age and to qualify for insurance and retirement his case should have special action by the Board. He has passed the health examination satisfactorily.
14. Increase in salary for Donald H. Cleaves, Patrolman on the Campus Police Force, from \$2400 to \$2500 per year, effective February 22, 1947.
15. Change in the effective date of the appointment of Robert L. Cunningham from January 15 to February 1, 1947. He is an Assistant Professor of Speech, Dramatics and Radio Education.
16. Increase in salary for Melvin A. Anderson, Counselor, from \$3000 to \$3200 per year, effective February 1, 1947.
17. Increase in salary for Everett M. Elwood, Assistant Professor (Extension) of Farm Management, from \$3600 to \$4000 per year, effective March 1, 1947.
18. Increase in salary for Clarence A. Langer, Assistant Professor (Extension) of Horticulture, from \$3600 to \$3900 per year, effective March 1, 1947.

Accept of  
\$97.48 from  
Robert Gra-  
ham Estate.Accept. of  
3 musical  
instruments500 shares of  
So. Am. Gold  
& Platinum  
stock.\$4000 from  
Cobbs for  
scholarship  
\$30 to be  
added to Plant  
ScholarshipApproval  
agreement with  
Inst. Fisheries  
Also agreement  
Sharples Chem.Agreement Mid-  
west Barley  
Impr. Assoc.Agreement  
Mich. Crop  
Improvement  
Assoc.Agreement with  
Merck & Co.Change in  
retirement  
salary O.I.  
GreggH.H. Thornton  
approved for  
retirement &  
insurance-Also Henry A.  
Hanson.Inc. D. H.  
CleavesChange in  
appt. Robert  
CunninghamInc. salary  
Melvin Ander-  
son.Inc. salary  
Everett M.  
Elwoodalso  
Clarence A.  
Langer

MISCELLANEOUS, continued

2102

Robt. Lowry  
trans. to 1/2  
time teaching  
1/2 time Exp.Sta  
Inc. salary  
Mrs. J. B.  
Harrison.

Inc. salary  
James D. Da-  
vis.

Additional  
amounts paid  
salaried em-  
ployees.

Norma Hart  
trans. to sal-  
ary payroll.  
Add. Clerk-  
Typist Place-  
ment Office.

Add. Clerk-  
Typist posi-  
tion Mason-  
Abbot.  
Reclassifica-  
tion Elsie  
Davis

Telephone Op-  
erators to be  
classified

Classification  
Assistants  
approved.

College bond  
with United  
States in-  
creased with-  
out surety.

\$5 per stud.  
per term  
from course  
fees pro-rated  
to Music, Power  
Pl. Aud. & F.H.

Pres. and/or  
Sec. to sign  
contracts with  
Vets. Adm.

\$100,000 U.S.  
Gov. Treas.  
Bonds to be  
purchased.  
Approval right  
of way agree-  
ment Cons. Pow-  
er Co.

Approval \$200  
for events in  
Auditorium

19. Transfer of Robert Lowry from full-time Assistant Professor of Botany and Plant Pathology to half-time teaching and half-time Experiment Station at the same salary of \$3500 per year and paid one-half from College and one-half from Experiment Station funds, effective February 1, 1947. He will replace Mr. Swanson who has resigned.
20. Increase in salary for Mrs. John B. Harrison Instructor in English, from \$200 to \$225 per month, effective January 1, 1947.

21. Increase in salary for James D. Davis, Assistant Professor of Speech, Dramatics, and Radio Education, from \$3800 to \$4200 per year, effective February 1, 1947.

22. Payment of the following amounts to salaried employees:

Auditorium		Auditorium		Miscellaneous	
Charles Branz	\$48	Noel Miller	\$18	Neal Whitehead	\$39.00
Warren F. Burt	39	Norris McElmurray	48	Ray Yerkie	39.00
Leon Buysse	45	Norma Olson	15	Helen Greene	12.00
L. R. Chapman	45	Elmer Peterson	39	Louise Fountain	15.00
John Emery	48	George Sawdy	21	Harry Barnes	22.80
Helen Evans	48	Lawrence Searl	42	Rudolph Fick	29.60
Helen Greene	45	Robert Troxell	45	Donald F. Goss	16.60
Mildred Jeffers	42	Wayne Van Riper	48	Marie Snow	17.60
Floyd Macklem	36	Clella Weissinger	42		

23. Transfer of Norma Hart from the labor payroll to the salary payroll as Clerk I in the Office of Veterans' Affairs at a salary of \$1560 per year, effective February 1, 1947.

24. Additional Clerk-Typist position in the Placement Office.

25. Transfer from the labor to the salary payroll of a Clerk-Typist position in the M.S.C. Trailers Office, effective February 1, 1947.

26. Additional Clerk-Typist position in the Mason-Abbot Office.

27. Reclassification of Elsie Davis from Clerk-Stenographer I to Secretary-Departmental I in Written and Spoken English and a salary increase from \$1620 to \$1800 per year, effective February 1, 1947.

28. Recommendation that the classification of Telephone Operator be included with the clerical salary classifications with a salary range of \$125 to \$155 per month, effective March 1, 1947. These employees will be governed by the same rules and regulations as the clerical employees except the starting and quitting time of work.

29. Recommendation from the Administrative Group and the Faculty that there be set up a class of employees known as Assistants (quarter-time, half-time, and full-time) as distinguished from graduate assistants, graduate scholars, and graduate fellows. These assistants are to be paid at rates commensurate with the extent and importance of service rendered, and it is recommended that these amounts be separate and independent from any scholarships of any kind that they may hold, except that the maintenance of Partial Maintenance scholarships will be reduced in the same proportion that the number of scholarships will be reduced in the same proportion that the number of credits carried bears to 12 credits. These assistantships do not exempt the holder from paying college fees.

The adoption of this recommendation would involve a slight modification of previous action by the State Board on April 28, 1938, which exempts part-time assistants, graduate assistants, and graduate fellows, receiving \$1200 or less, from term fees and out-of-state fees. The part-time assistants would have to be eliminated from that action.

30. Authorization to increase the College's bond without surety to the United States of America from \$188,800 to \$500,000, to cover new military equipment which has been received; and authorization for the President and Secretary to sign the bond.

31. Outstanding bonds on the Music Building, Power Plant, Auditorium, and Field House pledge a sufficient amount of student fees to take care of interest and bond retirement. Authorization is requested to divert \$5 per student per term from course fees to be prorated to these building accounts.

32. Recommendation that the Board approve the signature of the President and/or the Secretary on contracts with the Veterans Administration.

On motion of Mr. Berkey, seconded by Mr. Akers, it was voted to approve item 32.

33. Recommendation that \$100,000 U. S. Government Treasury Bonds, 2 1/2%, due December 15, 1962-59, be purchased for the Sinking Fund Reserve under the terms of the Trust Agreement dated August 15, 1945, between the State Board of Agriculture and Ann Arbor Trust Company, Trustee.

34. Approval of a right-of-way agreement with the Consumers Power Company for Consumers Power lines across the Kellogg Forest.

35. Appropriation of \$200 for the following events to be held in the College Auditorium during the winter term 1947:

Band Concert, Sunday, March 2 . . . . .	\$100
Orchestra Concert, Sunday, March 9 . . . . .	100



MISCELLANEOUS, continued

36. Approval of the following resolution authorizing the execution of a supplemental contract with the Consumers Power Company relative to supplying gas to the Michigan State College for the veterans temporary housing development.

RESOLVED that the State Board of Agriculture enter into a supplemental agreement with the Consumers Power Company in accordance with the form of an agreement submitted to this Board and approved by its attorneys for the supplying of gas to the veterans temporary housing development located at Michigan State College in the City of East Lansing, Michigan and that John A. Hannah, President, and Karl H. McDonel, Secretary be and hereby are authorized to execute said agreement on behalf of the State Board of Agriculture.

37. Statement from Shields, Ballard, Jennings and Bishop in the amount of \$853.06 for services rendered for the months of October, November and December.
38. Request from Dean Dye for an appropriation of \$3670 to cover estimated expenses for the 50-year Anniversary Celebration for the School of Home Economics.

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to approve item 38.

39. Request from Dean Anthony for a transfer of \$4000 from the Forest Operations budget to the Forestry Department current expense budget.
40. Request from Dean Anthony for permission for the Forest Operations Budget to exceed the budget by \$3300 with the understanding that income from operations will be turned in equal or in excess of this amount.

41. The following budget increases are requested:

Forestry	\$1140	Sociology	\$ 750	Journalism	\$ 772
Zoology	5200	Chemistry	6000	Electrical Engineering	4500
Psychology	4900	Entomology	300	Alumni Relations	6700
Art	2500	Physics	1000	Purchasing	3000
Geol. & Geog	3000	Economics	800	Maintenance of Grounds	50000
Botany	900	Philosophy	200	Plan of Grounds	10000
Music	1200			Physical Education for Men	3000

42. Change in status of Raymond N. Hatch from three-fifths time Instructor to Assistant Professor in the Institute of Counseling, Testing and Guidance at a salary of \$3800 per year on a full-time basis, effective July 1, 1947, and subject to tenure rules and regulations.

On motion of Mr. Akers, seconded by Mr. Armstrong, it was voted to approve all items under President's Report, Resignations, Appointments, Leaves, Travel and Miscellaneous on which action does not appear.

ADDITIONAL ITEMS

Leaves

1. George Danciu, Manager of the Auditorium, has been ill and unable to work since November 1, 1946 and it is recommended that he be granted a leave of absence with full pay from November 1, 1946 through February 28, 1947; and leave with half pay for the months of March and April 1947. If he is unable to resume his duties by May 1st, it is recommended that he be given an indefinite leave without pay on May 1, 1947.
2. Leave of absence with pay for John D. Hill, Associate Professor of Mathematics, effective from March 20 to September 20, 1947. Mr. Hill has been a member of the staff since September 1936. He has requested leave of absence for study.

Appointments

1. Approval of appointment of Donald Vince Fisher as Associate Professor of Horticulture at a salary of \$5000 per year, effective April 15, 1947, to replace H. P. Gaston who has been transferred to Emergency Farm Labor. His salary is to be paid one-fourth College and three-fourths Experiment Station.
2. Appointment of Edward K. Platt as Instructor in Engineering Drawing at a salary of \$3200 per year, effective March 15, 1947. This is a new position.

Travel

1. Full expenses for the following trips made by Duard W. Laging in connection with his research on the works of Thomas Hart Benton:
- To Kansas City, Missouri, on October 24 to interview Mr. Benton
  - To New York City and West Copake, New York, to locate the catalog works.
2. Full expenses for W. H. Combs to go to Washington, D. C., on February 20-22, to do additional work on the survey on Higher Education. The U. S. Office of Education or the National Research Council may pay the expenses of this trip.
3. Full expenses for Robert F. Herron to attend the Midwest Hotel Show in Chicago on March 11-13.
4. Mileage on one car for Dana Cederquist and Pauline Paul to attend the regional meeting of the American Chemical Society in Toledo, Ohio, on March 14.

Approval supplemental contract with Cons. Power

Approval statement Shields, Ball Jenn. & Bishop.  
Approval approp. \$3670 for Home Ec.

Approval forest operations budget transfers.

Approval several budget increases.

Change in status Raymond Hatch to Asst. Prof.

Leaves

Appointments

Travel

2404

ADDITIONAL ITEMS

Travel, continued

- Travel
5. Expenses not to exceed \$100 for Merle D. Byers to go to Washington, D. C., on March 16-22, to attend a meeting for making revision of state plans to include experimental programs in vocational homemaking in the public schools in Michigan.
  6. Travel allowances as follows for staff members to attend the meetings of the National Education Association in Chicago on March 22-27:
    - a. Expenses not to exceed \$25 for Guy H. Hill
    - b. Expenses not to exceed \$35 for A. J. Huggett
    - c. Expenses not to exceed \$50 for C. V. Millard
  7. Full expenses for E. E. Kinney to attend the Midwest Power Conference in Chicago on March 31 to April 2.

Miscellaneous

- |   |   |                      |         |                      |  |              |      |                 |         |             |   |               |       |                      |  |               |       |              |     |               |       |  |  |                |       |
|---|---|----------------------|---------|----------------------|--|--------------|------|-----------------|---------|-------------|---|---------------|-------|----------------------|--|---------------|-------|--------------|-----|---------------|-------|--|--|----------------|-------|
| <p>Check \$400 from La-Verne Noyes Accept.</p> <p>\$1000 Mrs. Grace Song Line</p> <p>Memo of understanding with Econ. Laboratory.</p> <p>Cont. agree-Standard Oil</p> <p>Cont. Agree ment Am. Dairy Assoc.</p> <p>Extract from communication Detroit Trust Co. re: Fee Estate.</p> <p>Inc. salary James Tyson</p> <p>Additional amounts paid salaried employees.</p> <p>Payment \$190 James Hicks for time lost.</p> <p>Typ-Dicta. Cent. Office \$4000 for remodeling Wieland farm barn deferred.</p> <p>\$20,000 added to General acct. budget.</p> <p>Approval change in Sharpe &amp; Dohme Contract re: Dr. Huddleson's work</p> | <ol style="list-style-type: none"> <li>1. Receipt of a check for \$400 from the estate of La Verne Noyes to be used for La Verne Noyes scholarships.</li> <li>2. Acceptance of an offer from Mrs. Grace Song Line of \$1000 per year to be used as an additional fellowship fund. The candidate for the fellowship is to be named by Mrs. Line. This fund will be available only for a limited time.</li> <li>3. Approval of a memorandum of understanding with the Economics Laboratory, Inc. of St. Paul, Minnesota, covering a grant of \$500 to be used in a study of Vitresans, the work to be under the direction of Dr. Mallmann in the Department of Bacteriology.</li> <li>4. Continuation of the memorandum of understanding with the Standard Oil Company covering a grant of \$2500 to be used in the research project on selective petroleum weed killers, the work to be under the direction of Dr. Grigsby in the Botany Department.</li> <li>5. Continuation of the memorandum of understanding with the American Dairy Association covering a grant of \$4000 to be used in the studies on the nutritional value of milk produced by cows reared on feed from depleted and high-fertility land. The work is done in the Department of Foods and Nutrition.</li> <li>6. Extract from a communication from the Detroit Trust Company dated January 18, 1947.                     <p>"You and the other members of the Board will be interested to learn that Mr. Fee, as of January 2, 1947, created a living trust in which the Detroit Trust Company is named as Trustee and in which the State Board of Agriculture is named as the income beneficiary on the death of Mr. Fee subject, however, to certain payments to his sister and several friends if they outlive Mr. Fee. The value of this trust is approximately \$160,000."</p> </li> <li>7. Increase in salary for James Tyson, Associate Professor of Soil Science, from \$4450 to \$4800 per year, effective February 1, 1947.</li> <li>8. Payment of the following amounts to salaried employees.                     <table border="0" style="margin-left: 20px;"> <tr> <td colspan="2"><u>Auditorium</u></td> <td colspan="2"><u>Miscellaneous</u></td> </tr> <tr> <td>Helen Greene</td> <td>\$12</td> <td>Rudolph F. Fick</td> <td>\$18.60</td> </tr> <tr> <td>Norma Olson</td> <td>3</td> <td>R. B. Daubert</td> <td>48.00</td> </tr> <tr> <td colspan="2"><u>Miscellaneous</u></td> <td>Raymond Early</td> <td>54.15</td> </tr> <tr> <td>Helen Greene</td> <td>10.</td> <td>J.K. Richards</td> <td>30.00</td> </tr> <tr> <td></td> <td></td> <td>Harding Ferris</td> <td>41.00</td> </tr> </table> </li> <li>9. Payment of \$190 to James D. Hicks as compensation for time lost because of an injury received while working.</li> <li>10. One additional Typist-Dictaphone position in the Central Stenographic Office.</li> <li>11. Request from Dean Anthony and Professor Hudson for an appropriation of \$4000 for remodeling the barn on the Wieland Farm.                     <p>Action deferred.</p> </li> <li>12. Request from Mr. Pierson for an appropriation of \$20,000 for the General account budget.                     <p>On motion of Mr. Akers, seconded by Mr. Berkey, <u>it was voted</u> to approve all the Additional Items on which action does not appear.</p> </li> <li>13. At the meeting of the State Board of Agriculture on November 18, 1943, the following action was taken:                     <p>"On motion of Mr. Brody, seconded by Mr. McPherson, <u>it was voted</u> to approve a contract between Sharp &amp; Dohme Company and Michigan State College covering certain services to be performed by Dr. Huddleson and for this year whatever income is paid to the institution will be added to Dr. Huddleson's salary."</p> </li> </ol> | <u>Auditorium</u>    |         | <u>Miscellaneous</u> |  | Helen Greene | \$12 | Rudolph F. Fick | \$18.60 | Norma Olson | 3 | R. B. Daubert | 48.00 | <u>Miscellaneous</u> |  | Raymond Early | 54.15 | Helen Greene | 10. | J.K. Richards | 30.00 |  |  | Harding Ferris | 41.00 |
| <u>Auditorium</u>   |   | <u>Miscellaneous</u> |         |                      |  |              |      |                 |         |             |   |               |       |                      |  |               |       |              |     |               |       |  |  |                |       |
| Helen Greene  | \$12  | Rudolph F. Fick      | \$18.60 |                      |  |              |      |                 |         |             |   |               |       |                      |  |               |       |              |     |               |       |  |  |                |       |
| Norma Olson   | 3   | R. B. Daubert        | 48.00   |                      |  |              |      |                 |         |             |   |               |       |                      |  |               |       |              |     |               |       |  |  |                |       |
| <u>Miscellaneous</u>  |   | Raymond Early        | 54.15   |                      |  |              |      |                 |         |             |   |               |       |                      |  |               |       |              |     |               |       |  |  |                |       |
| Helen Greene  | 10.   | J.K. Richards        | 30.00   |                      |  |              |      |                 |         |             |   |               |       |                      |  |               |       |              |     |               |       |  |  |                |       |
|   |   | Harding Ferris       | 41.00   |                      |  |              |      |                 |         |             |   |               |       |                      |  |               |       |              |     |               |       |  |  |                |       |

ADDITIONAL ITEMS, continued

Miscellaneous, continued

13. (Continued)

No payments have been received until the present time. The Sharp & Dohme Company have just gotten underway. To clarify the Board action of November 18, 1943, it is suggested that this be changed by deleting the words "for this year". This understanding will be reviewed annually and is subject to change at the end of any fiscal year.

On motion of Miss Jones, seconded by Mr. Berkey, it was voted to approve item 13.

14. Communications have been received from the Department of Commerce suggesting that an offer be made by the College for the Weather Bureau property before Senator Ferguson introduces his bill into the Congress authorizing the transfer to the College.

On motion of Mr. Berkey, seconded by Mr. Akers, it was voted to approve authorization for an offer to be made for the Weather Bureau site based on the appraisal of the building given by the Hacker Realty and pointing out that since the land was given to them without charge, it should be returned to the College without payment.

15. Proposal from the Great Lakes Greyhound, Inc. that they be permitted to construct a waiting station on the college property across from the present bus station which would involve obstruction of a sidewalk and the cutting of the curb line back to the sidewalk line for a distance of 100 feet.

On motion of Mr. Berkey, seconded by Miss Jones, it was voted that this request be not granted and that the Great Lakes Greyhound, Inc. be advised that it will not be possible for the College to furnish a site for a waiting room or bus station.

16. Report from Mr. Foster and Mr. Pierson on the probable financial status of our dormitory and housing operations for the present year based upon the experience of the fall term.

17. Report of the faculty committee appointed to work with the East Lansing School Board and the Board of District #8 trying to develop a solution for the schooling of the children living in the various housing projects in the vicinity of Harrison Road and Shaw Lane.

The report was received and filed.

18. Report on the operation of the East Lansing Sewage Treatment Plant for the calendar year ending December 31, 1946.

19. Report from the Ann Arbor Trust Company covering construction costs and funds for Dormitories, Union Addition, and Food Storage Building.

20. Report on the legislative contacts relative to appropriations.

21. Discussion of building progress on the permanent and temporary buildings.

22. The FPFA will not permit the inclusion of insurance as an operating cost. If buildings are lost by fire, they will not require their replacement. The insurance rate on the trailers is so high as to make it seem unwise to carry fire insurance on them at college expense. The barracks-type buildings, being more substantial, involving four or six apartments per building are more permanent and will have some value to the College when no longer needed for veteran student housing. The insurance rate is indicated to be approximately \$4.00 per apartment per year.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the carrying of insurance on the FPFA barracks.

23. Consideration of the Comptrollership.

On motion of Mr. Akers, seconded by Miss Jones, it was voted to approve the following action:

The Board has a sincere appreciation for the effective services rendered by Mr. Pierson for the many months he has been Acting Comptroller. In view of the expanding responsibilities of this office, the President is authorized and instructed to negotiate with Mr. Philip May and offer him the Comptrollership to be effective at his earliest convenience. The Board recommends to Mr. May the continuation of Mr. Pierson as his Assistant.

24. The President gave a brief report to the Board of the action recently taken and the newspaper publicity resulting from it with reference to the AYD group on the campus.

The meeting adjourned at 4:00 p.m.

*John A. Hannah*  
President  
*Earl H. McDonald*  
Secretary

Offer to be made for Weather Bureau property

No action on request of Great Lakes Greyhound to construct waiting station on campus.

Report on financial status of dormitories.

Report re: schooling of children living in various housing projects.

Report re: E.L. Sewage Treatment.

Report of A.A. Trust Co

Insurance to be placed on barracks-type bldgs.

Pres. and Sec. authorized to negotiate with Philip May re: Comptrollership.

Report re: AYD group on campus