

Finance Committee Items, continued:

- 10. Report of an action taken by the Council of Deans with the recommendation that the tenure rules be amended as follows:

Faculty members serving abroad with one of Michigan State University's projects shall be treated for tenure action as if they were serving the University on campus, except that:

- a. A member without tenure whose initial appointment to the Michigan State University faculty is to an overseas assignment of six months or more shall have his probationary appointment extended by a period equal to the duration of his overseas assignment.
- b. The probationary period of any other faculty member who serves abroad on a Michigan State University project may be similarly extended only with the concurrence in writing of the faculty member involved and the approval of his department chairman, his dean and the President's Office. Such agreement normally would be reached prior to the member's departure for the overseas assignment.

On motion by Mr. Merriman, seconded by Mr. Vanderploeg, it was voted to approve the above recommendation.

- 11. On November 13 the following bids were received for the stripping of topsoil on approximately 21 acres of land in connection with the development of the science area:

Andersen Excavating Company	\$3,990
Angell Construction Company	5,040
Blue Water Excavating Company	5,250
Brown Brothers Company	5,481

It is recommended that a contract be awarded to the Andersen Excavating Company for this work.

On motion by Dr. Smith, seconded by Mr. Huff, it was voted to approve Items 10 and 11.

- 12. It was originally intended to completely renovate, remodel and refurbish Olds Hall to provide a permanent headquarters for the Department of Psychology and possibly other departments in the College of Social Science. A grant of \$300,000 was received from the National Science Foundation to be matched with University funds to pay for these alterations. It has been increasingly evident that this would be a waste of money and it would be vastly preferable to make minimal changes in Olds Hall and to use the grant and matching funds for construction of the first unit of a building to provide permanently satisfactory quarters for Psychology and Social Science.

It is now recommended that the Board approve the immediate undertaking of changes in Olds Hall to make it possible to move the Department of Psychology into this building by January 1. It is estimated that the total cost of the alterations and changes on the ground floor, the first, second, and third floors will be approximately \$75,000.

It is also recommended that the fourth floor be altered to provide quarters for the School of Police Administration at a cost of not to exceed \$20,000.

On motion by Mr. Stevens, seconded by Dr. Smith, it was voted to approve Item 12

- 13. The President informed the Trustees of a request by the officials of Delta College for a meeting with Trustees and officials of Michigan State University on Tuesday, November 20. Messrs. Merriman, Smith and Stevens indicated that they would be able to attend.

Adjourned.

MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
November 16, 1962

Present: Dr. Smith, Chairman; Messrs. Huff, Merriman, Stevens, Vanderploeg; President Hannah, Treasurer May and Secretary Breslin

Absent: Mr. Harlan, Dr. Bartlett

The meeting was called to order in the Student Center at Michigan State University-Oakland at 9 a.m.

The minutes of the October meeting were approved.

SPECIAL MISCELLANEOUS

- 1. Approval of the Finance Committee items on the previous pages.

On motion by Dr. Smith, seconded by Mr. Merriman, it was voted to approve the Finance Committee items.

Amendments to tenure recommendations approved

Contract awarded for stripping topsoil on 21 acres of land in connection with development of science area

\$75,000 appropriated to remodel and alter Olds Hall for Psychology

Police Adm. to be provided quarters 4th floor Olds Hall

Meeting with Delta College officials to be Nov. 20

Finance Committee Items approved

SPECIAL MISCELLANEOUS, continued

Budget request
for 1963-64
to be made
to Governor
through
State Dept
Administration

2. Mr. May presented the proposed budget request to be submitted to the Governor through the State Department of Administration for the 1963-64 fiscal year as follows:

Michigan State University	\$31,242,112
Michigan State University-Oakland	1,922,400
Cooperative Extension Service	2,834,000
Agricultural Experiment Station	3,595,820
	<u>\$39,594,332</u>

The 5-year Capital Outlay program was also presented to the Board by Mr. May.

On motion by Mr. Huff, seconded by Mr. Merriman, it was voted to approve the budget requests for the 1963-64 year as outlined by Mr. May and to approve the Capital Outlay requests.

PRESIDENT'S REPORT

Employment
Alice Leathers

1. Approved the employment of Mrs. Alice E. Leathers, Assistant Professor Emeritus of Foreign Languages, to teach in the Foreign Languages Department at a salary of \$600 per term, effective from October 1, 1962 to March 31, 1963. This is in addition to her retirement salary.

NEW BUSINESS

Resignations

Resignations and Terminations

1. Delbert L. Bierlein, Agricultural Agent, Saginaw County, October 31, 1962, to accept a position with Michigan Chemical Company of St. Louis, Michigan.
2. Betty L. Barber, Home Economics Agent, Wayne County, October 31, 1962. Her husband has accepted a position in Maryland.
3. George D. Irwin, Assistant Professor (Res.) of Agricultural Economics, October 22, 1962.
4. Richard N. Jorgensen, Associate Professor (Ext.) of Forest Products, December 31, 1962, to accept a position with the Northeastern Forest Experiment Station.
5. Jerry C. L. Chang, Engineering Adviser, Nigeria Program, October 31, 1962 to return to Nigeria for health reasons.

Leaves--Sabbatical

Leaves

1. Ray B. Gummerson, Extension Director, Luce County, with full pay from January 1, 1963 to June 15, 1963 to study at M.S.U.
2. Russell E. Friedewald, Associate Professor of Music, with full pay from April 1, 1963 to June 30, 1963 for travel and study in Europe.
3. Clyde M. Campbell, Professor of Education with full pay from July 1, 1963 to December 31, 1963 to study and travel in the United States and Europe.
4. Donald J. Leu, Professor of Education with half pay from September 1, 1963 to August 31, 1964 for study at the University of California and travel in Latin-American countries.
5. Gordon J. Aldridge, Professor and Director of Social Work with full pay from March 1, 1963 to August 31, 1963 for study in England and travel in Europe.
6. Sheldon Cherney, Associate Professor of Continuing Education and Associate Coordinator of the Nigeria Program with full pay from January 1, 1963 to March 31, 1963 to write a book.

Leaves--Health

1. Laurence A. Cushman, Jr., 4-H Agent, Osceola County, with full pay from November 1, 1962 to December 31, 1962.
2. Margaret C. Hearn, Associate Professor of Textiles, Clothing and Related Arts with full pay from September 24, 1962 to December 14, 1962.
3. Hilda Jaffe, Bureau Publications Editor in the Bureau of Social and Political Research, with full pay from October 15, 1962 to November 19, 1962.

Leaves--Military

1. Marvin W. Abbott, 4-H Club Agent, Cass County, without pay from November 16, 1962 to May 15, 1963.
2. Russell L. Austin, Laborer I, Kellogg Station, without pay from October 29, 1962 to May 30, 1963.

Leaves--Other

1. Donald P. Watson, Professor of Horticulture, without pay from June 1, 1963 to June 30, 1964 to teach at the University of Hawaii.

NEW BUSINESS, continuedLeaves--Other, continued

2. Kirkpatrick Lawton, Professor of Soil Science and Nigeria Program, without pay from November 22, 1962 to January 15, 1963 to work with the Atomic Energy Agency in Vienna. Leaves
3. Elizabeth M. Drews, Associate Professor of Education without pay from May 1, 1963 to June 30, 1963 to study at Mental Health Centers.
4. Bernard F. Engel, Associate Professor of American Thought and Language without pay from May 1, 1963 to December 31, 1963 to do Fulbright teaching at the University of LaPlata and Tucuman, Argentina.
5. John C. Messenger, Jr., Associate Professor of Social Science without pay from January 1, 1963 to August 31, 1963 to complete a manuscript.

Appointments

1. Marvin E. Heft, Jr. Agricultural Agent, Allegan County, at a salary of \$9500 per year on a 12-month basis effective January 1, 1963. Appointments
2. Eleanor Joan Keller, Home Economics Agent, Sanilac County at a salary of \$5400 per year on a 12-month basis effective November 19, 1962.
3. James F. Price, Assistant Professor (Ext.) of Food Science at a salary of \$9200 per year on a 12-month basis effective December 17, 1962.
4. Justin W. Leonard, Lecturer in Forestry without pay from November 1, 1962 to June 30, 1963.
5. Paul Glen Orr, Research Associate in Education and Guatemala Project at a salary of \$11,000 per year on a 12-month basis effective January 1, 1963 to June 30, 1964.
6. Marion W. Spohn, Specialist, Computer Laboratory at a salary of \$8300 per year on a 12-month basis effective November 1, 1962.
7. Robert F. Ruppel, Associate Professor of Entomology at a salary of \$11,000 per year on a 12-month basis effective December 1, 1962.
8. William J. Hanna, Assistant Professor of Political Science at a salary of \$7500 per year on a 10-month basis effective January 1, 1963.
9. Yvonne Mardelle L. Barnes, Librarian, at a salary of \$3000 per year on a 12-month basis effective November 1, 1962.
10. Edward Hammarskjold, Adviser in Architecture in the Nigeria Program at a salary of \$11,250 per year on a 12-month basis from November 19, 1962 to November 18, 1964. This cancels the appointment approved at the October Board meeting.

Transfers

1. Margaret B. Doughty from Consumer Marketing Information Agent Saginaw County to Consumer Marketing Information Agent, northeast and northwest districts at a salary of \$8600 per year on a 12-month basis effective December 1, 1962. Transfers
2. Jack Lee Parker, from 4-H Agent, Allegan County to Extension Director Livingston County at a salary of \$8300 per year on a 12-month basis effective December 1, 1962.
3. Edgar A. Schuler, from Professor of Education to Professor of Education and Sociology and Anthropology at the same salary of \$12,000 per year on a 12-month basis effective November 1, 1962.
4. Henry C. Smith, Professor of Psychology to Professor of Labor and Industrial Relations at the same salary of \$11,250 on a 10-month basis effective April 1, 1963 to July 31, 1963. He will return to his regular position in Psychology August 1, 1963.
5. Willie Mae Edwards, from Librarian in the Library to Librarian in Agricultural Economics at a salary of \$6400 per year on a 12-month basis effective November 1, 1962.
6. Kermit H. Smith, from Registrar and Professor to Assistant to the Provost and Professor at the same salary of \$14,500 on a 12-month basis effective December 1, 1962.
7. Horace C. King, from Assistant to the Dean of International Programs and Assistant Professor of Education to Registrar and Assistant Professor at a salary of \$12,000 per year on a 12-month basis effective December 1, 1962.

Salary Changes

1. Salary increase for Henry S. Leonard, University Professor of Arts and Letters to \$16,000 per year effective October 1, 1962. Salary inc.
Henry S.
Leonard

On motion by Mr. Vanderploeg, seconded by Mr. Stevens; it was voted to approve the President's Report, Resignations and Terminations, Leaves, Appointments, Transfers and Salary Changes.

NEW BUSINESS, continuedMiscellaneous

1. The following actions are recommended by the Departmental Chairman and the Deans in accordance with the tenure rules:

a. Associate Professors who have served their probationary terms and acquire tenure with this reappointment, effective September 1, 1963:

Hugh E. Henderson	Animal Husbandry
Leroy R. Dugan, Jr.	Food Science
Eugene C. Doll	Soil Science
James R. Brandon	Speech
Theodore F. Irmiter	Foods and Nutrition
Frances K. Magrabi	Home Management and Child Development
William Marshall	Home Management and Child Development
Barnett Rosenberg	Biological Sciences
Isabelle K. Payne	Nursing
John Wagner	Mathematics
John Arthur King	Zoology

b. Assistant Professors who have served their probationary terms and acquire tenure with this reappointment, effective September 1, 1963:

Richard G. Pfister	Agricultural Engineering
Alvin L. Rippen	Food Science
Otto Suchsland	Forest Products
Robert S. Alexander	Art
Owen Dale Brainard	Art
Rita M. Fuszek	Music
Harold T. Walsh	Philosophy
William Haight	Advertising
Murray A. Hewgill	Speech
Harry G. Hedges	Electrical Engineering
Marie J. Ferree	Foods and Nutrition
Richard H. Schwendeman	Chemistry
Douglas Weir Hall	Mathematics
Robert Harry Wasserman	Mathematics
Richard J. Coelho	American Thought and Language
Gordon C. Smith	American Thought and Language
Irvin J. Lehmann	Evaluation Services
Richard J. Seltin	Natural Science
Bruce Stewart	Natural Science
Wells E. Williams	Natural Science
Arthur M. Vener	Social Science
Clifford C. Beck	Surgery and Medicine
David J. Ellis	Surgery and Medicine
Mark P. Rines	Surgery and Medicine
Norman Abeles	Counseling Center and Psychology
Milton Hagelberg	Continuing Education
Edward P. McCoy	Audio-Visual Center

c. Second probationary appointment as Assistant Professors for three years from September 1, 1963:

George K. Dike	Agricultural Economics
Richard R. Dedolph	Horticulture
David Ross Dilley	Horticulture
Deran Markarian	Horticulture
James Lee Taylor	Horticulture
Milton H. Steinmueller	Resource Development
Louis F. Twardzik	Resource Development
Clifton M. McChesney	Art
Clinton S. Burhans	English
Bernard J. Paris	English
Eleanor G. Huzar	History
Robert G. Sidnell	Music
George C. Kerner	Philosophy
Alden C. Olson	Accounting and Financial Administration
Carol R. Chworowsky	Speech
Frank Blackington III	Education
William R. Fielder	Education
Don E. Hamachek	Education
Burton K. Thorn	Education
Donald K. Anderson	Chemical Engineering
Orlando B. Andersland	Civil Engineering
David P. Brown	Electrical Engineering
Yilmaz Tokad	Electrical Engineering
Myrtle Van Horne	Foods and Nutrition
Albert H. Ellingboe	Botany and Plant Pathology

continued - -

Approval
appointments
under tenure
rules

NEW BUSINESS, continuedMiscellaneous, continued

2. Tenure actions continued:

- c. Second probationary appointment as Assistant Professors for three years from September 1, 1963, continued:

Nicky A. Smith	Botany and Plant Pathology
Herbert Kisch	Economics
Robert Repas	Labor and Industrial Relations
Herbert P. Phillips	Sociology and Anthropology
Frederick B. Waisanen	Sociology and Anthropology
Laurence E. Coffin, Jr.	Urban Planning and Landscape Architecture
John H. Cary	American Thought and Language
Donald W. Twohy	Microbiology and Public Health
William L. Frantz	Physiology and Pharmacology
Grady Peninger	Intercollegiate Athletics
Eugene DeBenko	Library and Education
Melvin C. Buschman	Continuing Education

- d. Third probational appointment as Instructors for a period of three years from September 1, 1963:

Frank C. Rutledge	Speech
Shirley A. Brehm	Education
Twyla Shear	Education
Horton C. Southworth	Education
Dolores Ardrey Samuel	Health, Physical Education, and Recreation
Julian Kateley	Computer Laboratory
Eugene Neil Russell	Civil Engineering
Evelyn C. Augustin	Foods and Nutrition
Vera Borosage	Home Management and Child Development and Continuing Education
Lawrence J. Baril	Police Administration
Milo W. Chalfant	Police Administration and Continuing Education
Glenn M. Schultz	Police Administration
Robert S. Lipe	Microbiology and Public Health
James A. Ray	Microbiology and Public Health
Thomas A. Collins	Continuing Education
William M. Ozburn	Continuing Education

- e. Second probationary appointment as Instructors for a period of two years from September 1, 1963:

Mary D. Zehner	Agricultural Economics
Lindsay D. Brown	Horticulture
Curtis D. Piper	Soil Science
James L. Calderwood	English
James P. Wang	Foreign Languages
Peter Jay Hedrick	Music
George A. Hough	Journalism
Anthony R. Collins	Speech
Roderick Rightmire	Television and Radio
Robert R. Schmatz	Education and Continuing Education
James Kenneth Allen	Health, Physical Education, and Recreation
Thomas L. Drake	Electrical Engineering
Fred E. Freiheit	Mechanical Engineering
Margaret D. Reed	Textiles, Clothing, and Related Arts
Michael E. DePrano	Economics
Kathryn N. Burns	American Thought and Language
Don Hausdorff	American Thought and Language
Jane A. Nelson	American Thought and Language
Walter C. Blinn	Natural Science
Leslie C. Drew	Natural Science and Museum
Rexford E. Carrow	Anatomy
Daniel P. Boisture	Intercollegiate Athletics
Henry C. Bullough	Intercollegiate Athletics
Russell Lee Rivet, Jr.	Intercollegiate Athletics
Vincent J. Carillot	Intercollegiate Athletics
Gordon H. Serr	Intercollegiate Athletics
Calvin Stoll	Intercollegiate Athletics

2. Promote to Assistant Professor effective September 1, 1963:

Stanley Drobac	Health, Physical Education, and Recreation
Willard E. Kenney	Health, Physical Education, and Recreation
Herbert W. Olson	Health, Physical Education, and Recreation
Stephen G. Stevens	Mechanical Engineering
S. Arthur Reed	Biological Sciences
Robert L. Bradley	Natural Science
Ward J. Rudersdorf	Natural Science

Approval
appointments
under tenure
rules

Miscellaneous, continued

3. The following deviations from tenure rules are recommended:
- A 1-year extension for Robert W. George, Instructor in Fisheries and Wildlife effective from September 1, 1963, to August 31, 1964.
 - Reappoint for one year without tenure Siegfried M. Breuning, Associate Professor of Civil Engineering and Engineering Research, effective from September 1, 1963 to August 31, 1964.
 - Reappoint for one year without tenure Chuan-Tseng Wei, Associate Professor of Metallurgy, Mechanics, and Materials Science, effective from September 1, 1963 to August 31, 1964.
 - A 1-year extension for Rachele Schemmel, Instructor in Foods and Nutrition, effective from September 1, 1963, to August 31, 1964.

4. The following individuals are not recommended for reappointment and thereby terminate employment on August 31, 1963:

Gordon L. Kilgour	Biochemistry
Alfred G. Etter	Fisheries and Wildlife and Continuing Education
Glen Alfred Lundeen	Food Science
Lawrence N. Shepherd	Soil Science
Robert E. Baird	Personnel and Production Administration
Jerrold W. Maben	Education
Richard A. Zeleny	Chemical Engineering
Michael Erdei	Electrical Engineering
Richard C. Lane	Mechanical Engineering
Dorothy Russell	Home Management and Child Development
John B. Frazier	Urban Planning and Landscape Architecture
Angelo Peter Lucia	Urban Planning and Landscape Architecture
Lloyd M. Scott	American Thought and Language
William P. Pielou	Natural Science
David L. Shull	Natural Science
David A. Warriner, Jr.	Natural Science

On motion by Dr. Smith, seconded by Mr. Stevens, it was voted to approve the tenure recommendations.

5. Assignment of John F. A. Taylor, Professor, One-third time to the Humanities Research Center and two-thirds time to the Philosophy Department, effective from October 1 to December 31, 1962, with his salary paid one-third from 11-4923 and two-thirds from 11-3731.
6. Change in status of Beatrice Leonardson, Coordinator for Continuing Education in the College of Home Economics, from half time at \$5,750 per year to full time at \$12,000 per year, effective from October 15 to November 17, 1962, and from January 15 to February 11, 1963. During these periods her salary is to be paid 25% from 11-5611 and 75% from 71-2500.
7. Gerald W. Prescott, Professor of Botany and Plant Pathology, is on sabbatical leave with half pay from January 1 to June 30, 1963. It is recommended that he also receive half pay from National Science Foundation account 71-1713 during this period.
8. W. Eugene Deskins, Associate Professor of Mathematics, is on sabbatical leave with half pay from September 1, 1962, to August 31, 1963. It is recommended that he also receive half pay from National Science Foundation account 71-1718 during this period.
9. Correction in title for Herbert Garfinkel from Associate Professor of Political Science and Associate Professor (Research) of Labor and Industrial Relations to Associate Professor of Political Science and of Labor and Industrial Relations, effective from July 1, 1962 to June 30, 1963.
10. Charles D. Kenney, Associate Professor of Social Science, is on sabbatical leave with half pay from September 1, 1962, to August 31, 1963. It is recommended that he also receive half pay from International Programs account 71-1933 during this period.
11. Change in title of Daniel M. Seifer from Coordinator to Regional Director of the Western Region in Continuing Education with a salary increase from \$10,000 to \$10,500 per year on a 12-month basis, effective December 1, 1962, and paid from account 11-5611.
12. Assignment of H. John Carew, Professor and Chairman of Horticulture, to the Nigeria Program at the same salary of \$16,000 per year, effective from November 12 to November 28, 1962, paid from 71-2024.
13. Assignment of R. Guarth Hansen, Professor and Chairman of Biochemistry, to the Nigeria Program at the same salary of \$18,700 per year, effective from November 13 to November 26, 1962, paid from 71-2024.
14. Assignment of Howard F. McColly, Professor of Agricultural Engineering, to the Taiwan Project at the same salary of \$15,900 per year, effective from September 15 to October 21, 1962, paid from 71-2026.
15. Assignment of Eugene P. Whiteside, Professor of Soil Science, to the Taiwan Project at a salary of \$14,800 per year, effective from December 8, 1962 to March 26, 1963, paid from 71-2026.

Approval of deviations from tenure rules

John Taylor assigned 1/3 Humanities Res. Ctr and 2/3 to Philos Oct. 1 to Dec. 31'62

B. Leonardson ch. to full time from Oct. 15 to Nov. 17'62

G.W. Prescott to also receive 1/2 pay Nat Sci Found

Also W. Eugene Deskins

Title-Herbert Garfinkel to be Assoc. Prof. Pol Sci and L & IC to 6-30-63

C.D. Kenney to also receive 1/2 pay Int. Prog.

John Carew assigned to Nigeria Proj.

R. Guarth Hansen assigned to Nigeria Proj.

Howard McColly assigned to Taiwan Proj.

E.P. Whiteside assigned to Taiwan Proj.

NEW BUSINESS, continued

Miscellaneous, continued

16. Reassignment of Irving R. Wyeth of the Cooperative Extension Service to the Taiwan Project at the same salary of \$13,050 per year, effective from February 1 to February 15, 1963, paid from 71-2026.
17. Correction in the effective date of retirement for Thomas H. King, former Dean of Students, from July 1, 1964 to July 1, 1966.
18. Report of the death of Walter W. Weirauch on October 13, 1962. Mr. Weirauch was born on June 6, 1913, and had been an employee in the Cleaning Division of Buildings and Utilities since February 5, 1958. He had been on sick leave since May 7, 1962.
19. Report of the death of Harmon J. Chamberlain, Librarian, on October 30, 1962. Mr. Chamberlain was born on May 23, 1901 and had been on the Library staff since December 21, 1951.

It is recommended that the widow of Mr. Chamberlain be paid his salary for one year beyond the date of his death, or to October 31, 1963.
20. Report of the death of Clifford W. Duncan, Professor of Biochemistry, on October 25, 1962. Mr. Duncan was born on June 18, 1895, and had been a member of the staff since May 1, 1929.

It is recommended that the University continue his salary for one year beyond the date of his death for the use of his widow.
21. Report of the death of Albert A. Griffith, Midland County Extension Director, on November 14, 1962. Mr. Griffith was born on May 16, 1907 and had been a member of the staff since January 1, 1937.

It is recommended that the widow of Mr. Griffith be paid his salary for one year beyond the date of his death, or to November 14, 1963.
22. Recommendations from the Director of Personnel, as follows:
 - a. Establish a Clerk-Stenographer III position in the Cooperative Extension Service.
 - b. Establish a Departmental Secretary V position in Education, paid from Guatemala Project, account 71-2037.
 - c. Reclassify a Departmental Secretary V to a Senior Departmental Secretary VII position in Metallurgy, Mechanics, and Materials Science.
 - d. Reclassify a Departmental Secretary V to a Clerk-Stenographer III position in Metallurgy, Mechanics, and Materials Science.
 - e. Reclassify a Departmental Secretary V to a Senior Departmental Secretary VII position in Civil Engineering.
 - f. Establish a Clerk-Typist II position in the Office of the Dean of the College of Social Science.
 - g. Reclassify a Radiation Safety Officer, AP-II in Public Safety to an AP-IV level.
 - h. Reclassify a Writer Director X to a Promotion Supervisor XI position in Television Broadcasting.
 - i. For the Business Office:
 - 1) Reclassify a Principal Clerk VI to Assistant Cashier IX
 - 2) Reclassify a Principal Clerk VI to an Office Assistant VIII.
 - 3) Establish a Senior Clerk IV position.
 - 4) Establish a Principal Accountant AP-IV position.
 - j. For the Data Processing Laboratory:
 - 1) Establish a Principal Tabulating Machine Operator VIII position
 - 2) Establish a Senior Tabulating Machine Operator VII position
 - k. Establish an Assistant Manager X position for the Kellogg Center, paid from account 21-2873
 - l. The following recommendations resulting from moving the Housing Office activities from the Dean of Students to Dormitories and Food Services:
 - 1) Reclassify an Assistant Manager AP-II to an AP-IV level, paid from acct. 21-2862
 - 2) Reclassify an Office Assistant VIII to an Office Assistant X, paid from 21-2862
 - 3) Reclassify a Clerk I to a Clerk-Typist II position, paid from acct. 21-2862
 - 4) Transfer a Clerk-Typist II position to Manager, Married Housing paid acct. 21-2862
 - 5) Transfer a Senior Departmental Secretary VII position to Manager, Residence Halls, and reclassify the position to Departmental Secretary V, paid from acct. 21-2850
 - 6) Transfer a Clerk-Stenographer III position to Manager, Residence Halls, paid from account 21-2850

I. R. Wyeth
reassigned to
Taiwan Proj.
Effec. date
retirement
Tom King -
July 1, 1966

Report of
death W.W.
Weirauch

Report of
death H. J.
Chamberlain

Widow to
receive salary
1 yr

Report of
death C. W.
Duncan
Widow to
receive salary
1 yr.

Report death
A.A. Griffith
Widow to
receive salary
1 yr

Recommendations
from Director
of Personnel
approved

On motion by Mr. Vanderploeg, seconded by Mr. Stevens, it was voted to approve the foregoing Miscellaneous Items.

23. On November 7 the following bids were received for construction of the East Campus Dormitory No. 1:

Architectural

Christman Company	\$3,227,700
Miller-Davis Company	3,297,000
Spence Brothers	3,327,000
Erickson & Lindstrom	3,394,444

Contracts
awarded on
East Campus
Dorm No. 1

NEW BUSINESS, continuedMiscellaneous, continued

23. Bids for construction of the East Campus Dormitory No. 1, continued:

Electrical

Barker-Fowler Electric	\$ 339,900
Hall Electric Company	357,000
Central Electric	379,300
Hatzel & Buehler, Inc.	419,000
Kent Electric Company	475,000

Mechanical

Spitzley Corporation	767,500
Robert Carter Corporation	781,000
Eames & Brown, Inc.	800,500
Donald Miller Company	810,000
Shaw-Winkler, Inc	827,000
J. Green Plumbing & Heating	894,000

Elevator

Haughton Elevator Company	110,987
Westinghouse Electric Corporation	112,268
Otis Elevator Company	114,411

It is recommended that the Board approve awarding contracts to the following low bidders:

Christman Company	\$3,227,700
Spitzley Corporation	767,500
Barker-Fowler Electric	339,900
Haughton Elevator Company	110,987
	<hr/>
	\$4,446,087

On motion by Mr. Stevens, seconded by Mr. Vanderploeg, it was voted to approve awarding the above contracts for the construction of East Campus Dormitory No. 1.

Gifts and Grants

Gifts and
Grants

1. Gift of a Diesel internal combustion engine valued at \$500 from the General Motors Diesel Engine Division of Detroit to be used for teaching in Agricultural Engineering.
2. Grant of \$5,000 from Mr. and Mrs. E. A. Burttt of Ithaca, New York, to be used to establish a loan fund for students at the University of Nigeria, Nsukka, Nigeria.
3. Grant of \$500 from friends, relatives, and associates of Zelin Goodell, deceased, to be used for student loans. The money has been accumulated in the MSU Development Fund account 31-1190 and is to be transferred to MSU Loan Fund, account 31-3040.
4. Grant of \$1,100 from The Paramount Coffee Company of Lansing to be used to establish three scholarships--\$250, \$350 and \$500 -- in Hotel, Restaurant, and Institutional Management.
5. Grants for scholarship purposes, as follows:
 - a. To continue previously established scholarships:
 - 1) \$200 from Stanley Idzerda of the Honors College for the MSU Faculty Scholarship Fund.
 - 2) \$1,300 from Socony Mobil Oil Company of New York City to be used \$800 for a scholarship and \$500 for financial assistance for research in Geology.
 - 3) For the Elevator and Farm Supply Cooperative Scholarship Fund, acct. 31-3315:
 - a) \$200 from the Michigan Association of Farmer Cooperatives
 - b) \$100 from Breckenridge-Wheeler Co-op, Inc.
 - c) \$50 from Snover Cooperative Elevator Company
 - d) \$100 from Hamilton Farm Bureau Cooperative, Inc.
 - e) \$500 from Farm Bureau Services, Inc.
 - f) \$100 from Cooperative Elevator Company of Pigeon
 - 4) \$100 from the Farmers and Merchants State Bank of Hale for the Michigan Bankers Scholarship Fund, account 31-3347
 - b. To aid specified students:
 - 1) \$500 from an anonymous donor
 - 2) \$783 from the African-American Institute of New York City
 - 3) \$241 from Alpha Kappa Alpha Sorority of Flint
 - 4) \$50 from the Bethel Baptist Church of Cincinnati, Ohio
 - 5) \$500 from the Boys' Committee of Detroit
 - 6) \$100 from the Capitol Area Nurses Association of Lansing
 - 7) \$187.50 from the Central Square Central School Teacher's Association of Central Square, New York
 - 8) \$200 from the Clintondale Public School of Mount Clemens
 - 9) \$250 from the Closter Medical Group of Closter, New Jersey
 - 10) To provide a Crystal Downs Country Club Scholarship:
 - a) \$600 from Charles Ward Seabury of Chicago
 - b) \$600 from John Lyle Vette of Chicago
 - c) \$600 from Richards-Wilcox Manufacturing Company of Aurora, Illinois
 - 11) \$100 from Dearborn City PanHellenic of Livonia

NEW BUSINESS, continuedGifts and Grants, continuedGifts and
Grants

5. Grants for scholarship purposes, as follows:

b. To aid specified students:

- 12) \$45 from the Domestic and Foreign Missionary Society of the Protestant Episcopal Church of New York City
 - 13) \$1200 from the Elks National Foundation of Boston for 2 scholarships
 - 14) \$200 from the Ewing High School Scholarship Fund of Trenton, New Jersey
 - 15) \$150 from Fairmont Heights High School of Washington, D.C.
 - 16) From the Farmers and Manufacturers Beet Sugar Association of Saginaw:
 - a) \$1000 for a freshman student in Home Economics
 - b) \$1000 for a freshman student in Agriculture from the Lower Peninsula of Mich.
 - 17) \$300 from the Foundry Educational Foundation of Cleveland
 - 18) \$1000 from the Harrison Jules Louis Frank and Leon Harrison Frank Memorial Corporation of Detroit for 2 scholarships
 - 19) \$50 from Garden City Senior High School Student Funds
 - 20) \$350 from G.E.M. of Saugus, Massachusetts
 - 21) \$1000 from the Institute of Applied Hotel Economics of Detroit
 - 22) \$1000 from the Institute of International Education of New York City
 - 23) \$750 from the Lutheran Brotherhood Life Insurance of Minneapolis
 - 24) \$700 from Lynbrook High School P.T.A. of Lynbrook, New York
 - 25) \$200 from the Mellon National Bank and Trust Company of Butler, Pennsylvania
 - 26) \$100 from Menominee Public Schools
 - 27) \$150 from Mohave County Union High School of Kingman, Arizona
 - 28) \$1,000 from the National Association of Secondary School Principals of Washington, D.C., for 2 National Honor Society scholarships
 - 29) \$500 from the National Association of Secondary School Principals for a Josten scholarship
 - 30) \$200 from the National Phillis Wheatley Foundation of Cleveland
 - 31) \$200 from the Oakland County Juvenile Court of Pontiac
 - 32) \$250 from Edward F. Odell of Newton Centre, Massachusetts
 - 33) \$250 from the Osmun Scholarship Fund of Pontiac
 - 34) \$350 from the Redford Township Junior Chamber of Commerce of Detroit
 - 35) \$100 from the Redford Union High School of Detroit
 - 36) \$100 from Saint Francis P.T.A. of Traverse City
 - 37) \$200 from Three Rivers High School
 - 38) \$600 from Warren Senior High School
 - 39) \$475 from Western Electric Company of Chicago
 - 40) \$900 from Whitehall Foundation, Inc., of New York City for the George M. Moffett Scholarship
 - 41) \$120 from Wisconsin Public Service Corporation of Green Bay, Wisconsin
 - 42) \$250 from the Woman's Benefit Association of Port Huron
6. Grant of \$83.33 from the Maytag Company Foundation, Inc., of Newton, Iowa, as a cost of education supplement to the Maytag scholarship, to be credited to account 31-3223.
 7. Grant of \$200 from Lear Siegler, Inc., Power Equipment Division, of Cleveland. This is an unrestricted grant to be credited to account 31-3223.
 8. Grant of \$2,000 from the Clinton County Board of Supervisors to be used under the direction of N. P. Ralston in the Cooperative Extension Service to cover part of the salary of an additional extension agent.
 9. Grant of \$1,213,000 from the National Science Foundation of Washington to be used for the construction of new research facilities for the Department of Biochemistry.
 10. Renewal of a memorandum of agreement with the Cooperative Grange League Federation of Ithaca, New York, covering a grant of \$2,500 to be used under the direction of L. D. Brown in Dairy to determine the feasibility of utilizing high levels of corn silage with little or not hay for lactating dairy cows when grain is fed at two levels.
 11. Renewal of memoranda of agreement with the Michigan Crop Improvement Association of East Lansing covering grants as follows to be used under the direction of H. R. Pettigrove in Farm Crops for crop improvement work:
 - a. \$1,000 to be credited to account 71-2552
 - b. \$1,000 to be credited to account 71-2694
 12. Approval of a memorandum of agreement with William J. Stange Company of Chicago covering a grant of \$2,000 to be used under the direction of I. J. Pflug in Food Science for studies of flavor characteristics of dill in pickle products.
 13. Renewal of a memorandum of agreement with the American Dairy Association of Chicago covering a grant of \$5,500 to be used under the direction of C. M. Stine in Food Science for improving the quality of spray-drying cheese. The agreement provides for a special graduate research assistant.
 14. Approval of a memorandum of agreement with the National Lumber Manufacturers Association of Washington, D.C., covering a grant of \$6,000 to be used under the direction of B. M. Radcliffe in Forest Products for a coordinated, unbiased study of three of the more commonly used metal plate types in trussed rafter construction and to compare their performance with that of trussed rafters fabricated with plywood splice plates.

NEW BUSINESS, continuedGifts and Grants, continuedGifts and
Grants

15. Renewal of a memorandum of agreement with the National Pickle Packers Association of Oak Park, Illinois, covering a grant of \$2,000 to be used under the direction of C. E. Peterson in Horticulture to continue work on the cucumber breeding project.
16. Grant of \$7,500 from the National Defense Education Act, Title IV, of Washington to be used under the direction of R. L. Carolus and A. L. Kenworthy in Horticulture for graduate fellowships research.
17. Approval of a memorandum of agreement with Smith, Kline & French Laboratories of Philadelphia covering a grant of \$2,800 to be used under the direction of R. K. Ringer in Poultry Science to determine if oral administration of certain drugs is capable of altering the lipid metabolism of adult female chickens, with special reference given to plasma and/or egg cholesterol levels. The agreement provides for a special graduate research assistant.
18. Grant of \$15,000 from the National Defense Education Act, Title IV of Washington to be used under the direction of S. R. Townsend in Foreign Languages to help support doctoral programs in French, German, and Spanish.
19. Grant of \$7,500 from the National Defense Education Act, Title IV to be used under the direction of W. R. Fee in History to develop a training program in the History of International Relations.
20. Grant of \$12,500 from the National Defense Education Act, Title IV to be used under the direction of A. L. Seelye in the Graduate School of Business Administration.
21. Grant of \$2,000 from Ernst & Ernst of Detroit to be used under the direction of J. D. Edwards in Accounting and Financial Administration to help provide financial aid for graduate students working toward a degree in the area of Accounting and Financial Administration.
22. Grant of \$250 from Herbert E. Miller of East Lansing to be used under the direction of J. D. Edwards to further accounting education in the department of Accounting and Financial Administration.
23. Grant of \$1,000 from The Arthur Young & Company Foundation, Inc., of New York City to be used under the direction of J. D. Edwards in Accounting and Financial Administration to assist doctoral candidates in the completion of their doctoral dissertations.
24. Grant of \$1,500 from the Eberhard Foundation (Spee-Dee Checkout Systems) of Grand Rapids to be used under the direction of E. M. Barnet in Marketing and Transportation Administration; \$1,000 is to be used for a scholarship in the Mass Marketing Management program, and \$500 for the administration of the program.
25. Grant of \$208,522 from the Agency for International Development of Washington, D.C., to be used under the direction of Erwin Bettinghaus in Communication to continue the program of communication training for foreign aid trainees.
26. Grants as follows from the National Defense Education Act, Title IV of Washington to be used in the College of Education:
 - a. \$22,500 under the direction of James Crowner to support the development of new and expanded graduate programs in the field of special education.
 - b. \$12,500 for use under the direction of David Krathwohl to support the development of new and expanded graduate programs in the field of educational research.
 - c. \$10,000 to be used under the direction of Charles Schuller to support the development of new and expanded graduate programs to prepare individuals to develop and direct programs of instructional communication inclusive of all the media.
27. Grant of \$762 from the Office of Vocational Rehabilitation of the Department of Health, Education, and Welfare of Washington, D.C., to be used under the direction of G. A. Miller in Education in the field of rehabilitation counseling.
28. Grant of \$34,000 from the National Science Foundation of Washington, D.C., to be used under the direction of T. W. Forbes in Engineering Research to investigate the relationships in traffic flow which produces stoppage in high volume traffic on freeways. Provision is made for special graduate research assistants.
29. Grant of \$2,467 from the Institute of Higher Education, Teachers College, Columbia University to be used under the direction of Thelma Porter in Home Economics for a study on the relation of home economics professional programs to liberal arts studies.
30. Grant of \$284,000 from the National Science Foundation to be used under the direction of Jane E. Smith of the Science and Mathematics Teaching Center to operate an academic year institute to serve 45 general science teachers for a year of instruction. Provision is made for special graduate research assistants.
31. Grant of \$5,000 from the United States Office of Education of Washington to be used under the direction of A. T. Cross in Geology and Botany and Plant Pathology to furnish partial support for cost of teaching material, equipment, and personnel for new courses in Palynology to accompany two NDEA fellowships.

November 16, 1962

NEW BUSINESS, continuedGifts and Grants, continued:Gifts and
Grants

32. Grants as follows to be used under the direction of S. K. Haynes in Physics and Astronomy:
- \$12,500 from the United States Office of Education for the expansion of the graduate program in nuclear physics.
 - \$25,000 from the United States Atomic Energy Commission to provide equipment for instructional purposes in nuclear physics.
33. Grant of \$7,500 from the National Defense Education Act, Title IV to be used under the direction of C. S. Thornton in Zoology to develop an animal behavior program.
34. Grant of \$200 from the Office of Vocational Rehabilitation of Washington to be used under the direction of G. J. Aldridge in Social Work to assist in the preparation of graduate social work students for employment in physical and mental rehabilitation settings.
35. Grant of \$121.67 from the American National Red Cross of Washington, D.C., to be used under the direction of E. O. Moe in Sociology and Anthropology for the analysis of data on the study of the relative advantages and disadvantages of cash and dispersing orders in disaster relief.
36. Grant of \$5,000 from Smith Kline and French Laboratories of Philadelphia to be used under the direction of J. E. Nellor in Physiology and Pharmacology to purchase equipment that will facilitate chemical and ultraviolet measurements of glucocorticoids in extracted plasma samples.
37. Grants as follows to be used under the direction of H. R. Neville in Continuing Education as contributions toward the Christmas Adventure in World Understanding Program:
- \$25 from Paul J. Baker of Lansing
 - \$145 from Marshall W. Acker of East Jordan
 - \$140 from Haussman Construction Company of Lansing
 - \$25 from Capitol Steel Division of Lansing
 - \$25 from Mr. and Mrs. Robert Refior of East Lansing
 - \$145 from The White Motor Company of Lansing
 - \$100 from Mr. and Mrs. H. J. Stoddard of East Lansing
 - \$100 from L. E. Marshall of East Lansing
 - \$145 from Simon Iron & Steel Corporation of Lansing
 - \$50 from the Woman's Society of Peoples Church of East Lansing
 - \$225 from Talbert and Leota Abrams Foundation of Lansing
 - \$75 from Hanel-Vance Construction Company of East Lansing
 - \$500 from Consumers Power Company of Jackson
 - \$25 from the Mourer Insurance Agency of Lansing
38. Grant of \$15,000 from Jessie T. Fee of La Jolla, California to be added to the fund for Hidden Lake Gardens.
39. Grant of \$10 from Maxwell C. McLay of Flint to be credited to the Discretionary Gifts Fund.

On motion by Mr. Merriman, seconded by Mr. Stevens, it was voted to accept all Gifts and Grants.

Reports for Board MembersApproval
alteration &
improvement
items

- The following alterations and improvements have been approved since the last meeting of the Trustees and charged to account 11-5173:
 - Alterations to Rooms 104, 105, 145, and 146 in Olin Memorial Hospital to utilize rooms as clinical treatment area \$2,450
 - Alterations to Room 202, Conservation Building for the proposed Dendrology Laboratory 460
 - Alterations to Rooms 226 and 228 Education Building to accomodate Elementary Methods Block classes 650
 - Improve lighting in Room 105, Section E, Wells Hall for Psychology 150
 - Build additional office in Room 125, Physics-Mathematics Building for cyclotron staff 1,150
- Payments to salaried employees for additional services since the last Trustees' meeting, as per list on file. \$4,860

Additional
payments
salaried
employeesMICHIGAN STATE UNIVERSITY-OAKLANDApproval
personnel
recommendations
MSU-O

- Recommendations from the Director of Personnel, as follows:
 - Reclassify a Departmental Secretary V to a Senior Departmental Secretary VII position in the Foundation Office.
 - Establish a Clerk-Typist II position in the Office of the Dean of Students.
 - Reclassify a Telephone Operator I to a Chief Telephone Operator VI position.

On motion by Mr. Vanderploeg, seconded by Dr. Smith, it was voted to approve the above personnel recommendations.

MICHIGAN STATE UNIVERSITY-OAKLAND, continuedMiscellaneous, continuedApproval
tenure actions
MSU-O

1. The following actions are recommended by Chancellor Varner in accordance with the tenure rules:

a. Associate Professors who have served their probationary terms and acquire tenure with this reappointment, effective September 1, 1963:

Edward J. Heubel	Political Science
James C. Haden	Philosophy
John E. Maher	Economics
Beauregard Stubblefield	Mathematics

b. Second probational appointment as Assistant Professors for three years from September 1, 1963:

Sheldon Appleton	Political Science
Melvin Chernob	History
Howard W. Clarke	Foreign Languages
Robert W. Holmes	Music and Assistant Dean of Students
Frederick W. Obear	Chemistry
Gloria K. Shapiro	English
Robert E. Simmons	Foreign Languages
Norman Suskind	Foreign Languages

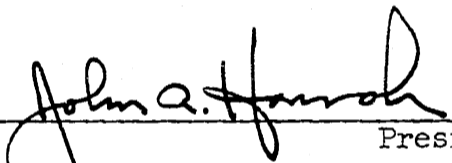
c. Second probationary appointment as Instructor for a period of two years from September 1, 1963:

Serge Shishkoff	Foreign Languages
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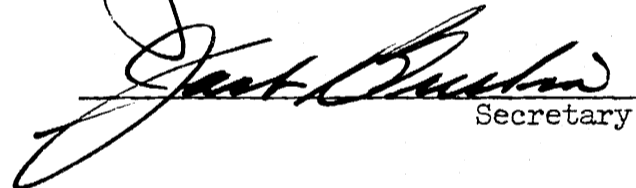
On motion by Dr. Smith, seconded by Mr. Vanderploeg, it was voted to approve the above appointments in accordance with tenure rules.

The meeting adjourned at 10:30 a.m.

The next meeting will be held on Friday, December 14.



President



Secretary