MINUTES OF THE MEETING of the FINANCE COMMITTEE OF THE STATE BOARD OF AGRICULTURE November 9, 1956

The meeting of the Finance Committee was held at Kellogg Center. The following members were present:

Messrs. Akers, Baker, Brody, Rouse, Smith; President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Mueller, Dr. Taylor

Finance Committee Items

3716

- Recommendation from Scudder, Stevens & Clark that we purchase for the Rackham Fund \$2000
 U. S. Treasury 2¹/₂s due November 15, 1961, at approximately 95¹/₂ to yield 3.53% to maturity. This investment would be made with funds from maturing government bonds.
- 2. Approval of the Detroit Bank and Trust Company as a depository for Michigan State University funds. At the present time we have authorized accounts with the Manufacturers National Bank of Detroit and the National Bank of Detroit. Since the Detroit Bank and Trust Company is now participating in our dormitory loans, it seems desirable to have an account with it also.
- 3. Authorization for the Comptroller to pay the Ann Arbor Trust Company the established fee of 3/8% on the*\$5,200,000 and*\$4,650,000 bond issues which were recently closed. There will be a slight reduction in the fee due to the fact that the Ann Arbor Trust Company charges only 1/8% on bonds placed in University trust accounts. In these two issues there was a total of \$400,000 placed with the University.
- 4. The Ann Arbor Trust Company has also submitted a bill for \$3,720.44 covering the cost of printing the bonds and \$1,327.31 for legal opinions from Miller, Canfield, Paddock & Stone.
- 5. Investment of Cash balances: At the Present time we try to invest surplus cash balances in government bills which are now yielding from 2.75 to 3.02. Last year interest on these balances amounted to about \$100,000. Mr. May has been working with Mr. Cress in an effort to maintain this income and at the same time to increase our deposits in the Detroit banks, including a deposit for the Detroit Bank and Trust Company if the Board authorized the opening of a depository account.

For the past several years investment in Treasury bills has ranged from \$4,000,000 to \$6,000,000. At this time we would like to recommend that we acquire \$2,500,000 of U. S. Treasury $2\frac{1}{2}$ s due November 15, 1961, at an approximate price of 95-12/32. This investment will produce a yield of $3\frac{1}{2}$ % to maturity, and it will allow us to increase our deposits in the Detroit banks approximately \$500,000 without loss of interest income.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve items 1, 2, 3 4 and 5.

- 6. Loan commitment for Howard Johnson Restaurant in Bloomfield Township: Mr. May's office has been working with Mr. Herbert Meyer in Detroit on a loan which would be secured by a first mortgage on a Howard Johnson Restaurant on Woodward Avenue in Bloomfield Township. Details of the loan are as follows:
 - a. \$125,000 loan
 - b. Interest at 6%
 - c. 15-year loan with monthly payments.
 - d. Prepayments not to exceed \$20,000 in any one year during the first three years.
 - e. Loan to be closed after completion of construction and certification that all bills have been paid.
 - f. Loan to be with the Lobel Realty Company, a Michigan corporation.
 - g. Principal stockholders will be a Mr. Cohen, who is a major stockholder in the Lucon Theater in East Lansing and many other real estate companies in Detroit, and a Mr Perey, who owns a corporation which does all of the catering for Buick Motors, A. C. Sparkplug Company, and other General Motors plants in Flint.
 - h. The total project is estimated to cost \$275,000 with \$100,000 of this represented by land valued at \$500 a front foot on Woodward Avenue.

On motion of Mr. Akers, seconded by Mr. Brody, it was voted to approve item 6.

7. At the last meeting of the Board, Mr. May was instructed to obtain approval of Scudder, Stevens, & Clark for purchases recommended by the Detroit Bank and Trust Company for the Fee trusts.

At a subsequent Board meeting, Mr. Harding advised that they had no objections to the recommendations of the Detroit Trust Company but that they would prefer to see investments made in two other companies which would result in slightly lower yields but more chance of appreciation in the investments. Mr. May now has approval from both the Detroit Bank and Trust Company and Scudder, Stevens & Clark for the following investments:

Trust No. 20100

Purchase 100 shares of Indianapolis Power and Light at approximately 29-34 to yield 5.15

Trust No. 21169

Purchase 240 shares of Consumers Power at approximately $49\frac{1}{4}$ to yield 4.60.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve item 7.

*First 500 units of Spartan Village - \$5,200,000 **Student Services Building and the Stadium Addition - \$4,650,000 Finance Committee Meeting, continued:

8. Mr. Goulet of the Detroit Bank and Trust Company has suggested that it would expedite handling of the transaction if the Board would authorize someone to act for it between meetings. Mr. May suggests that he be authorized to approve any changes in the investment portfolio suggested by the Detroit Bank and Trust Company provided such changes are concurred in by Scudder, Stevens & Clark. If this procedure is acceptable, any changes would be reported and made a matter of record at the following Board meeting.

On motion of Dr. Smith, seconded by Mr. Rouse, it was voted to approve item 8.

9. It is recommended that the Board authorize payment for the following properties which are within the boundaries authorized for purchase:

a. Tillman-Belon property, Sandhill Road, described as follows:

Commencing in the section line at a point 298 feet east of the SW corner of Section I, T3N, R2W, thence north 198 feet parallel with thewest section line, thence east 1016.2 feet to the 1/8 line of the $SW_{\frac{1}{4}}^{\frac{1}{4}}$, thence south 198 feet to the south line of Section 1, thence west 1016.2 feet to the point of beginning. \$7,500

b. Morton property, Phillips and Cavanaugh Roads. This consists of about
 31 acres, all subdivided into lots

c. Norman D. Greenfield, Phillips Road. This consists of a lot 140' x 200'. 2,000

- d. Harold Rohrbacker, 3461 Phillips Road. This consists of a 5-room house & lot. 13,500
- e. W. F. Greenfield, 3367 Phillips Road. This consists of a house and lot. 16,500 \$ 89,500
- On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve item 9.

10. Consideration of advisability of applying for a federal loan for a portion of the funds to cover the construction of the next 800 units of married student housing.

On motion of Mr. Baker, seconded by Dr. Smith, it was voted to approve item 10.

MINUTES OF THE MEETING of the STATE BOARD OF AGRICULTURE November 9, 1956

Present: Messrs. Brody, Chairman; Akers, Baker, Rouse, Smith; President Hannah Treasurer May and Secretary McDonel

Absent: Mr. Mueller, Dr. Taylor

The meeting was called to order at 4:00 p.m.

The minutes of the previous meeting were approved.

SPECIAL MISCELLANEOUS

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1. Approval of the Report of the Finance Committee on the preceding pages.

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve the recommendations of the Finance Committee.

2. The Academic Senate recommended to the Board the establishment of an Honors College. Vice President Hamilton explained the program in detail and the steps that had been taken in the

November 9, 1956

be reported to Board. Payment authorized for following properties: Tillman-Belon G.G. Morton

3717

Mr. May author

Norman Greenfield

H. Rohrbacker

W.F. Greenfield

Officers authorized to apply for federal loan for 800 units Married Stu. Housing

Approval of Finance Committee Report

Approval of establishment of Honors

development of the recommendation as outlined to the Board.

College

On motion of Dr. Smith, seconded by Mr. Baker, it was voted to approve the establishment of an Honors College in accordance with the following outline:

A PROPOSAL DEALING WITH SUPERIOR STUDENTS

The problem of dealing with the genuinely able student has been one in which there has been interest expressed but few proposals put forth. The reason for this is not difficult to discover. Anyone who gets into the problem soon learns that it is impossible to work out a single scheme which will be satisfactory for all cases. Such evidence as we have indicates that one of the characteristics of the very able student is that he is individualistic and, therefore, his needs cannot be met by any single course of study. But, it is also true that we cannot devise elaborate and expensive schemes to fit the many cases. Therefore, it would seem that any progress which might be made would have to be characterized by (1) simplicity, (2) providing a potential for heightening the challenge which confronts the very able by the removing of any restrictions which grow out of requirements which were designed for the large numbers of students, and (3) a leavy reliance on guidance geared to the needs of the superior student. This proposal recommends the establishment of an Honors College which would be the agency responsible for working with the existing colleges to provide a special educational experience for certain students of superior ability and achievement.

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November 9, 1956

SPECIAL MISCELLANEOUS, continued

Establishment of Honors College

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2. Honors College, continued:

A word should be said about the objectives of a program such as is here proposed.

- 1. The basic objective of this program is to provide a situation which makes certain that students of high ability constantly are challenged by the most advanced work for which each is ready.
- 2. Acceleration, in terms of time to complete the degree, is not an objective. Acceleration of subject matter is.
- 3. The introduction of greater flexibility in the program to meet the individual needs of these students is made possible.
- 4. This plan will increase Michigan State's attractiveness and hold power for the able student.
- 5. It is assumed that the Honors College graduate will have mastered on graduation more subject matter both within and without his field of specialization than will other graduates. He will be more skilled in analysis, more alive to intellectual concerns, more cognizant of the responsibility of talent.
- 6. The Honors College will give recognition to the University's special responsibility for the able student.

The plan which follows may at first-blush seem too unambitious, but on reflection it may prove to be about the most that we can accomplish at the present time. The plan decentralizes much of the dealing with such students and will certainly be no better than the faculty members of the several colleges appointed to deal with the problem make it. But, this would seem to be implied in any plan, and we can do no better than to here put our faith.

In this proposal the Committee has avoided the detailing of techniques and devices and recognizes that changes will have to be made even in the major policies here delineated. In part this was done out of recognitionthat each college will have to work out many of its own devices. The Committee recognizes, too, that it would be unwise to try to settle in advance all of the possible questions which might arise. Obviously, an all-university faculty committee will have to give continuing attention to the problem. Furthermore, it is recognized that each college will have to have a faculty committee dealing with the honors program of that particular college.

- 1. It is proposed that at the end of the freshman year all students who have finished their first year with a cumulative average of 3.5 be given the option of entering the Honors College. Students who fail to attain this average the first year but do the second will be permitted to enter the Honors College then. Transfers from junior colleges and other institutions of higher learning would be permitted to enter the Honors College if they have attained a comparable academic standard, are recommended by the dean of the college from which they transfer and meet such standards for entrance to the Honors College as may subsequently be established for such students at Michigan State. On the recommendation of the department head, dean and Honors Committee of a given college and with the approval of the All-University Honors Committee, students who represent exceptional cases might be admitted to this program even though they fail slightly to meet the criteria here outlined.
- 2. Once a student has been designated as an Honors College scholar, all requirements for graduation, other than total number of hours, would be waived. He would be assigned to an advisor who had been carefully selected for this task in the college of the student's specialization.
- 3. The advisor would then work out with the student a program of study which seemed

appropriate for the individual. This program would then be approved by the Honors Committee of the college before being undertaken by the student. This committee would have the responsibility of making certain that both the general and the special point of view were represented in the student's program.

- 4. Such a course of study might include any of a number of possibilities -- the attaining of credit in some courses by examination, independent study under a faculty member willing to undertake its supervision, the waiving of prequisites for advanced courses, permitting students to take graduate courses, etc.
- 5. In order to make possible some common experiences designed to provide not only the opportunity for developing esprit but academic integration as well, the Honors College students would meet together periodically for such a program as might be thought to be appropriate.
- 6. Such students would be registered before other students on special colored forms which would in effect be an "Open Sesame" to any course recommended by the advisor.

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Honors

College

2. Honors College, continued:

- 7. When the student had completed the proper total number of hours whether by examination, being in courses, independent study or otherwise and the advisor felt that the time had come that the student should be awarded the appropriate baccalaureate degree, he would make that recommendation to the Honors Committee of the college in which the student was concentrating. To deal with those cases involving the dual enrollment of students who are preparing for a career of secondary school teaching, a joint honors committee between each of the several colleges and the College of Education would need to be formed.
- 8. Students would have to maintain a 3.2 average to remain in the Honors College.
- 9. At commencement and on all other appropriate occasions recognition would be given to the Honors College and its students.

DISCUSSION

Had this plan been in operation for the present year (1956), there would have been a potential of 169 students for it (the number of first-year students at the end of 1955 who had a 3.5 average). Distributed by colleges in terms of the preference distribution, this would have meant the following numbers:

Distribution of First-year Students with a 3.5 Average at the end of Spring Term 1955

No-preference	
Agriculture	
Business & Public Service	
Communication Arts 8	
Education 11	
Engineering	
Home Economics	
Science and Arts	
Veterinary Medicine	
169	

By the end of the spring term 1956 eight more students had achieved a 3.5 average at the end of their second year. Not more than 20 junior college transfers would qualify. Thus, based on the 1955-56 enrollment there might at any time be a maximum of about 563 enrollees in the Honors College in the University at any one time assuming no mortality. Even if our enrollment were to double, this would still seem a manageable number.

A number of questions arise in connection with this proposal. The following are a few which have been considered:

A. Should not native ability as measured by certain of the orientation examinations also be considered?

(1) No, because -

- (a) Under-achievers need counseling but not a program of this sort.
- (b) Such examinations are only reasonably good predictors of academic success.
- B. Will not such a program make those students unable to communicate with and have a feeling for their fellow students of lesser intellectual achievements?
 - (1) Not necessarily It must be remembered that those students have a past, a future and a present, a large part of which has not been and will not be segregated.
- C. Might not an advisor of Honors College students use this flexibility only to increase a student's professional knowledge and pay no attention to even an obvious need for additional education in the non-professional areas?
 - (1) Perhaps. This would be one of the risks. But first we would need to assume the universal presence of good faith. Secondly, this entire program would need period examination by a faculty committee and this could be one of the factors considered. Furthermore, this proposal does not contemplate less energy being devoted to the field of specialization.
- D. What about the student who, in spite of the promise of his first year, seems to flounder when released from the normal pattern?

(1) A device for getting him back into the normal program would need to be developed.

- E. What about curricula which must meet requirements set by outside agencies as the certification of teachers?
 - (1) Each College will have to deal with this displaying as much flexibility as possible.

2000	November 9, 1956
승규는 김 씨는 것 같은 것 같은 것 같아요. 가지 않는 것 같아요.	SPECIAL MISCELLANEOUS
Report on developments re: efforts Highway Dept o locate US	3. The President discussed with the Board some recent developments in connection with the efforts of the State Highway Commissioner to locate U. S. 16 adjacent to the Grand Trunk Railway through the Michigan State University campus. The following communication has been received from Highway Commissioner Ziegler:
l6 thru University	"November 2, 1956
campus	"Mr. Karl H. McDonel, Secretary Michigan State University East Lansing, Michigan
	Dear Mr. McDonel:
	This will acknowledge receipt of your letter of October 22, 1956 after our Chief Deputy Commissioner George M. Foster and Mr. E. A. Bellenbaum met with your Board and discussed the location of U.S16 through the Michigan State University property along and adjacent to the railroad.
	I also acknowledge that the State Board of Agriculture voted unanimously to advise me that the Board 'has no enthusiasm for US-16 across University property' ".
	/s/ Charles M. Ziegler
Appt. Simon Yasin	PRESIDENT'S REPORT
Ch. appt. date for Harry John	 Appointment of Simon Yasin as Instructor in Social Science at a salary of \$800 for the period from October 1 to December 31, 1956, to fill budget position 33. date
Vruwink	2. Change in the effective of the appointment of Harry John Vruwink as Assistant County Agricul- tural Agent at Large from October 1 to November 16, 1956.
	NEW BUSINESS
Resignations	Resignations and Terminations
	1. Anne Grawey, Instructor in Nursing Education effective January 30, 1957.
Leaves	Leaves Sabbatical
	1. Charles P. Wells, Professor of Mathematics, with one-half pay from July 1, 1957 to June 30, 1958 for study at California Institute of Technology.
	2. Thomas H. Osgood, Dean of the School for Advanced Graduate Studies, with full pay from June 10, 1957 to September 9, 1957 for study and travel in the United States and England.
	3. Beatrice I. Fessenden, Associate Professor in the Counseling Center, with full pay from March 22, 1957 to September 23, 1957 for study and travel in Europe.
	Leaves Other
	1. Barbara H. Johnson, Home Demonstration Agent, Lenawee County, without pay from November 16, 1956 to January 15, 1957, to devote full time to her home.
	2. Norman R. Sedlander, Assistant Professor of Mechanical Engineering, without pay from February 1, 1957 to August 31, 1957 for study at Cornell University.
	3. Mary V. Cobb, Instructor in Nursing Education, without pay from February 18, 1957 to January 31, 1958 for study at Wayne State University for master of science degree.

4. Marvel L. Odland, Instructor in Nursing Education, without pay from February 10, 1957 to February 9, 1958 for study at Wayne State University for the master of Science degree.

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5. Arthur Sherbo, Assistant Professor of English, without pay from September 1, 1957 to August 31, 1950 to accept Gugenheim Fellowship for study in the United States and London.

Appointments Appointments

- 1. George Thomas Stachwick as District Marketing Agent, Extension, at a salary of \$7200 per year on a 12-month basis effective February 1, 1957.
- 2. Richard S. Nuttall as Instructor in Horticulture and Short Courses at a salary of \$5400 per year on a 12-month basis effective December 1, 1956.
- 3. Harold Schick as Instructor (Extension) in Resource Development at a salary of \$0500 per year on a 12-month basis effective December 1, 1956.
- 4. Ronald R. Larson as Instructor in General Business at a salary of \$5300 per year on a 10-month basis effective January 1, 1957.
- 5. Ernest O. Melby as Distinguished Visiting Professor of Education at a salary of \$15,000 per year on a 10-month basis from September 1, 1957 to August 31, 1959.

NEW BUSINESS, continued

Appointments, continued

- 6. Floyd Gerald Parker as Assistant Professor of Administrative and Educational Services at a salary of \$7500 per year on a 12-month basis effective January 1, 1957.
- 7. Margaret Rapson as Instructor in Teacher Education at a salary of \$400 for the period from January 1, 1957 to March 31, 1957.
- 8. Maydean Nash as Instructor in Teacher Education at a salary of \$400 for the period from January 1, 1957 to March 31, 1957.
- 9. Ronald W. Roe as Instructor in Applied Mechanics at a salary of \$1334 for the period from January 1, 1957 to June 30, 1957.
- 10. Helen Elizabeth Whaley as Instructor in Nursing Education at a salary of \$4000 per year on a 12-month basis from January 7, 1957 to January 31, 1958.
- 11. Eleanor E. Morrissey as Instructor in Literature and Fine Arts at a salary of \$847 for the period from January 1, 1957 to March 31, 1957.
- 12. Roy A. Clifford as Assistant Professor of Sociology and Anthropology at a salary of \$5600 per year on a 12-month basis effective February 1, 1957 to January 31, 1958.
- 13. Bill Leroy Kell as Associate Professor in the Counseling Center at a salary of \$8000 per year on a 12-month basis effective March 21, 1957.

Transfers

1. C. Dean Allen from 4-H Club Agent in Gratiot County to Assistant State 4-H Club Leader at an increase in salary to \$6200 per year effective December 1, 1956.

Miscellaneous

- 1. Change in status of Stanley K. Sheinbaum, Instructor in Economics, from full time in Economics to half-time in Economics and half-time for the Vietnam Project, with his salary of \$4800 per year paid equally from accounts 71-2229 and 11-3711.
- Report of the death of Charles J. Klotz on October 9, 1956. Mr. Klotz was born on May 2, 1874; was first employed by the University on April 4, 1905 and he was an employee in Buildings and Utilities until his retirement on June 30, 1938.
- 3. Designation of E. A. Carlin, Dean of the Basic College, as Director of the Summer School, effective immediately.
- 4. Reclassification of a Housekeeper I to a Housekeeper II position in Foods and Nutrition; and an appropriation of \$600 for the labor budget to take care of the additional cost from January 1 to June 30, 1957.
- 5. Establishment of a Clerk-Typist position in Dormitories and Food Services for the Brody Group.
- 6. Establishment of the following positions in the office of the Supervising Architect:

				Salary I	Range	
Project	Engineer	VI		\$7200 -	\$8520	
Project	Engineer	AIA		7860 -	\$9300	
Project	Engineer	VIB		8520 -	\$10,020	

- 7. Authorization is requested for the following projects to be charged to Alterations and Improvements 1956-57:
 - a. Improve lighting in 22 rooms and offices occupied by

Transfers

Appointments

Change status Stanley K. Sheinbaum

Report of death Chas. J. Klotz

E.A. Carlin designated Dir. S.S.

Hsekeeper I to " II F & N

Cl-Typ pos. Dorm & Food Services

Establishment 3 new positions office Supv. Arch.

Approval of

Alterations

items

& Improvement

- Agricultural Economics in Agricultural Hall
- b. Improve lighting in 10 rooms and offices occupied by Farm Crops in Agricultural Hall

\$3900



Gifts and Grants

- Grant of \$4,500 from The Mott Foundation Program of Flint to be used under the direction of H. J. Dillon in Teacher Education for an award to a doctoral candidate to do research and follow-up work in the field of adult education.
- Approval of a memorandum of agreement with The Upjohn Company of Kalamazoo covering a grant of \$600 to be used under the direction of L. H. Blakeslee in Animal Husbandry for lamb nutrition experiments.
- 3. Renewal of a memorandum of agreement with the Michigan State Poultry Improvement Association of East Lansing covering a grant of \$600 to be used under the direction of J. A. Davidson in Poultry Husbandry to assist in the testing of 12 entries in the Fourth Michigan Broiler Test at the Kellogg Farm.
- 4. Approval of a memorandum of agreement with the Stauffer Chemical Company of New York City covering a grant of \$300 to be used under the direction of R. G. Haines in Entomology in fruit investigation research.

Gifts and Grants

3728	November 9, 1956	
	Gifts and Grants, continued	
Gifts and Grants	5. Approval of a memorandum of agreement with The Dow ChemicalCompany of Midland covering a grant of \$500 to be used under the direction of W. L. Mallmann in Microbiology and Public Health to secure laboratory evaluation of certain sanitizing agents for use in the food and dairy industry.	
	6. Approval of a memorandum of agreement with the Michigan Artificial Breedeers Association of East Lansing covering a grant of \$2000 to be used under the direction of John E. Nellor in Physiology and Pharmacology for studies on hormonal levels regulating breeding cycles and sperm production. The agreement provides for a special graduate research assistant.	
	7. Renewal of a memorandum of agreement with the United States Armed Forces Institute of Madison, Wisconsin, covering a grant of \$600 to be used under the direction of P. L. Dressel of the Board of Examiners in test construction work.	
	8. Grants as follows to be used to help defray expenses of the Christmas Adventure in World understanding program:	
	a. \$25 from Jackson Peace Council of Jackson b. \$25 from the Rotary Club of Algonac	
	9. Grants as follows to be used for scholarship purposes:	
	 a. \$1,130 from the Dairy Industries Supply Association, Inc. of Washington, D. C., for a student in Dairy. b. \$00 from Bates & Rogers Foundation of Chicago to establish a scholarship in Civil Engineering. One scholarship is to become effective the school year starting in 1955, one for 1956, and one for 1957. Each scholarship is to be for a 3-year period and provide \$400 for the sophomore year, \$400 for the junior year, and \$500 for the senior year. Awards are to be made on the basis of initiative, good character, willingness to assume responsibilities outside the class, be in the upper third of his class, and deserving of scholarship aid. c. \$7,000 from General Motors Corporation of Detroit to continue the General Motors College Scholarships for 1956-77. d. \$350 from Gamma Iota Lambda Chapter of Alpha Phi Alpha of Brooklyn, New York, to provide a grant for a student. e. \$500 from the First Federal Savings and Loan Association of Mobile, Alabama, to provide financial assistance for a student. f. \$6,900 from the faculty and alumnae of the College of Home Economics and friends of Dean Marie Dye to establish the Marie Dye Fellowship. Procedures for use of the fund are as follows: (1) That the selection of the fellow be made by a fellowship awards committee of the faculty and alumnae of the College of Home Economics. (2) That the fellowship be open to candidates who meet the University's requirements for graduate study, preferably beyond the Master's degree, in a specialized subject matter area of home economics. (3) That the first fellowship be granted for the academic year 1957-58 and that future ones be granted at 2-year intervals. (4) That the stipend for the first fellowship be \$1,500 and that the fellowship awards 	
Report to	committee have the power to alter the sum of the award. (5) That no service will be required from the recipient. (6) That the fellowship awards committee be appointed by the faculty of the College of Home Economics. <u>Reports to Board Members</u>	
Board Members	1. Additional payments to salaried employees as per list on file.	- - (-
	2. Alterations and improvement items have been approved as follows:	۲

a. Alterations to close the east end of the south corridor of Agricultural Hall for an Office \$550

b. Build storage closet in east wing of ground floor in Kellogg Center(Cont.Educ)

- c. Improvements in lighting in rooms 16 and 17, Wells Hall
- d. Number seats in five classrooms in Anthony Hall

On motion of Mr. Akers, seconded by Dr. Smith, it was voted to approve the President's Report and all New Business.

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ADDITIONAL ITEMS

Resignations Resignations and Terminations

1. Edwin W. Miller, Instructor, Engineering Drawing Section of Mechanical Engineering, December 31, 1956.

Leaves

Leaves

- 1. Kerstin Radabaugh, Assistant Professor of Health, Physical Education and Recreation without pay from January 1, 1957 to March 31, 1957.
- 2. W. H. Kennedy, Instructor in Vocational Education, without pay from January 16, 1957 to March 15, 1957 to study for his doctor's degree at MSU.

November 9, 1956

ADDITIONAL ITEMS, continued

Appointments

- 1. John Nelson Ferris, Instructor (Ext.) in Agricultural Economics at a salary of \$6500 per year on a 12-month basis effective January 1, 1957 to December 31, 1958.
- 2. William Smith Greig, Assistant Professor (Ext.) of Agricultural Economics at a salary of \$7400 per year on a 12-month basis effective January 1, 1957.
- 3. Clark D. Paris, Instructor (Res.) in Horticulture, at a salary of \$5200 per year on a 12-month basis effective November 1, 1956 to October 31, 1957.
- 4. Ralf Peckham, Visiting Professor of Administration and Educational Services at a salary of \$250 for the period January 1, 1957 to March 31, 1957.
- 5. John W. Crawford, Lecturer in Journalism at a salary of \$350 per month from November 1, 1956 to June 30, 1957.
- 6. Alice H. Smith, Lecturer in Foods and Nutrition without salary from March 1, 1957 to February 28, 1958.
- 7. Priscilla LeBaron Bevins, Instructor in Home Management and Child Development at a salary of \$400 per month from January 1, 1957 to March 31, 1957.
- 8. Abraham Rattner, Artist in Residence in Art at a salary of \$4000 per year from January 1, 1957 to March 31, 1957.
- 9. Maxine Stancil Gaddum, Instructor in Statistics (Continuing Education) at a salary of \$4800 per year from January 1, 1957 to August 31, 1957.
- 10. Kathleen Lonsdale, District Visiting Professor of Physics and Astronomy at a salary of \$2000 per year from June 25, 1957 to August 2, 1957 (Summer School).

Transfers

1.	Daniel W. Sturt from Assistant Professor (Ext.) of Agricultural Economics to Associate Professor	. D.W. 8
	(Ext.) and District Extension Director at a salary of \$10,000 per year effective January 1, 195	7

- 2. Glenn W. Sommerfeldt, from Assistant Agricultural Agent in Macomb County to County Agricultural Agent in Mackinac County at a salary of \$6200 per year effective December 1, 1956.
- 3. George W. Alstad, from Assistant Agricultural Agent at Large to Assistant Agricultural Editor, Information Services, at a salary of \$6300 per year effective November 1, 1956.
- 4. Jean E. Gillies, from Home Demonstration Agent in Tuscola County to District Information Agent at a salary of \$5800 per year effective November 1, 1956.
- 5. Russell E. Horwood, from District Extension Superintendent at the Upper Peninsula Station to Superintendent, Lake City Station, at the same salary of \$8900 per year effective January 1, 1957.

6. Vernon C. Larson, Assistant Professor of Short Courses to Assistant Professor in the Office of V.C. Larson the Dean of Agriculture at the same salary of \$7500 per year effective December 16, 1956 to September 15, 1957.

- 7. Fred B. Widmoyer, Jr. from Assistant Professor (Res.) of Horticulture to Assistant Professor (Ext.) of Horticulture at the same salary of \$6000 per year effective November 1, 1956.
- 8. Transfer of Harold Davidson, Instructor in Horticulture and Short Courses to Instructor (Res.) in Horticulture at the same salary of \$6000 per year effective December 1, 1956.

Transfers of D.W. Sturt G.W.Sommerfel G.W.Alstad

Appointments

Jean E.Gillies

Russell E. Horwood

Miscellaneous

- 1. The following actions are recommended by the Department Heads and the Deans in accordance with the tenure rules:
 - a. Second probationary appointment as Instructors for a period of two years from Sept. 1, 1957:

Richard G. Pfister Rolland Z. Wheaton Denio Caul Donald A. Hall Richard J. Coelho Hastell F. Hollis William G. Robertz Gordon C. Smith Edward W. Natharius Howard J. Pollman William P. Pielou Robert E. Smolker George C. Williams Agric. Engr. Agric. Engr. Extension Forest Products Communication Skills Communication Skills Communication Skills Communication Skills Humanities Humanities Natural Science Natural Science Natural Science

Oscar Glantz Social Science Robert C. Hanson Social Science H. Murray Herliny Social Science William T. Ross Social Science Ruben V. Austin General Business Stephen T. Worland Economics George D. Bedell Hotel, Rest & Inst. Mgt. William D. Stafford Hotel, Rest & Inst. Mgt. Albert Bluem Speech Marvin Phillips Speech Merton J. Turck, Jr.Adm & Educ. Services Stanley Drobac Health, P.E. and Rec. Jean T. Leety Health, P.E. and Rec.

Appointments in accordance with tenure rules

HaroldDavison

ADDITIONAL ITEMS, continued

November 9, 1956

Miscellaneous, continued

Appointments in accordance with tenure rules

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Recommended actions in accordance with tenure rules, continued: 1.

a. Second probationary appointment Instructors for two years from September 1, 1957:

Health, Phys.Ed. & Rec. Mary Rose Brady Jean Leety Jean Carol McIntyre Herbert W. Olson Norma M. Stafford Robert Nolan George Ferns Charles E. Echols Boyd C. Ringo Lorn L. Howard Elec. Engr. Elec. Engr. John J. LaRue Burton H. Wayne Elec. Engr. Edwin C. Bergmann Kenneth W. Lahr Mech. Engr. Eugene Harrison Mary C. Coleman Foods and Nutrition Rachelle Schemmel

Health, Phys.Ed. & Rec. Voncil Zankel Health, Phys. Ed. & Rec.Grace Masuda Barbara R. Southward Health, Phys. Ed. & Rec. Mabel R. Cooper Health, Phys. Ed.& Rec. Margaret E. Werner Lois Ann Laverty Teacher Education Virginia Breiner Vocational Education Civil & Sanit. Engr. Anne Grawey Laurel A. Hine Civil & Sanit. Engr. David T. Clark Clifford C. Beck Mech. Engr. (Engr. Draw)Neal R. Cholvin Mech. Engr. (Eng. Draw) David L. Ellis Foods and Nutrition

Home Mgt. & Ch.Dev. Home Mgt. & Ch. Dev. Inst. Administration Text. Cl. & Rel. Arts Text. Cl. & Res. Arts Music Nursing Educ. Nursing Educ. Nursing Educ. Irving L. Dahljelm Microb & Pub. Health Microbiology Surgery & Medicine Surgery & Medicine Surgery & Medicine

Third Probationary appointment as Instructors for a period of three years from September Ъ. 1, 1957:

Maurice L. Hill 4-H Clubs 4-H Clubs June Wilkinson Carl C. Hoyt Short Course Soils Science John R. Guttay Soils Science Hyde S. Jacobs Comm. Skills Maurice A. Crane Radford B. Kuykendall Comm. Skills Alex R. Butler Humanities David K. Heenan Humanities Claude A. Welch Natural Science John C. Messenger, Jr.Social Science Charles P. Woods Accounting

David A. Smith Speech Health, P.E. and Rec. Ruth Dvorsky Gayle E. Mikles Health, P.E. and Rec. Jerome H. Hemmye Mech. Engr. Richard Ditsworth Mech. Engr. Sam Baskett English Byron L. Autrey Music Music Charles O. Stover Marvel L. Odland Nursing Education Donald H. McWade Veterinary Pathology Donald A. Schmidt Veterinary Pathology Milton J. Hagelberg Continuing Education

C. Assistant Professors who have served their prohationary terms and acquire tenure with this reappointment, effective September 1, 1957:

Willard A. Cutler	Agric. Engr.	Marion A. Niederpruem	Text. Cl. & Rel. Arts
Robert L. Maddex	Agric. Engr.	Herman Struck	English
Geo. M. Kessler	Horticulture	John A. Yunck	English
Arden M. Peterson	4-H Clubs	Louis P. Cormier	Foreign Languages
Marie A. Wolfe	4-H Clubs	John G. Hocking	Mathematics
Nora L. Landmark	Comm. Skills	John B. Kelly	Mathematics
Robert L. Wright	Comm. Skills	Lyman W. Bodman	Music
Robert M. Rompf	General Bus.	Louise Carpenter	Continuing Education
Gertrude Blaker	Hotel, Res. & Inst.M.	James D. Jackson	Continuing Education
M_{\bullet} .FrancesHetznecker	Social Work	Donald J. Gemmel	Foreign Student Adviser
Elsie M. Edwards	Speech		

d. Second probationary appointment as Assistant Professors for three years from September 1, 1957:

James T. Bonnen Daniel W. Sturt Leonard Kyle Chester J. Mackson Robert E. Rust Laurence G. Harmon Dale Madden Donald R. Isleib James A. Cook William G. Long Fred B. Widmoyer, Jr. Horticulture Harry E. Hathaway Harold A. Breen, Jr. William F. Jewell Miriam Jay Kelley Edna E. Sommerfeld Thomas L. Dahle Edgar L. DeForest Glendon Swartout Joseph L. Druse Arthur P. Kautz Charles D. Kenney Joseph A. Schlesinger Political Science Jack M. Bain Roger M. Busfield, Jr. Speech John A. Walker

Agric. Economics Agric. Economics Agric. Economics Agric. Economics Animal Husbandry Dairy Dairv Farm Crops Horticulture Horticulture Poultry Landscape Architecture Wm. Lippincott Resource Development Extension Extension Communication Skills Comm.Skills & S.S. Comm. Skills Humanities Humanities Social Science Speech Speech

Dorothy Cleveland George L. Brandon Harold P. Henry Tsien-Hsing Wu Robert H. Fulton Edward J. Klos Alfred C. Dowdy Gordon E. Guyer John A. Knierim Harold O. Goodman Beatrice Mangino Robert N. Hammer James H. McKay Edward Silverman George B. Beard Thomas Edwards Andre Laurent Richard Sullivan Charles Hanley Clyde K. Smith Burt Smith Lowell R. Eklund Marvin H. Goer Paul T. King, Jr. Irving R. Merrill

H. Phys. Ed. and Rec. Voc. Educ. Civil Engr. Civil Engr. Botany & Pl. Path. Botany & Pl. Path

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Entomology Entomology Entomology Zoology Music Chemistry Chemistry Mathematics Mathematics Physics Physics Statistics History Psychology Microb & Pub Health Athletics Cont. Educ. Counseling Center Counseling Center Television Development

ADDITIONAL ITEMS, continued

November 9, 1956

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Appointments

with tenure

rules

in accordance

Miscellaneous, continued

1. Recommended actions in accordance with tenure rules, continued:

e. Associate Professors who have served their probationary terms and acquire tenure with this reappointment, effective September 1, 1957:

Police Administration Richard G. Wheeler Agricultural Econ. Marshall W. Houts Agricultural Engr. Paul Deutschmann Journalism Merle L. Esmay Journalism John Marston Edward C. Miller An. Husbandry Bur. Res. & Serv. David Krathwhol Lon G. McGilliard Dairy George H. Martin Mech. Engr. Henry D. Foth Soil Science Forest Products Bot. and Pl. Path. Wm. J. Hooker Peter Koch Microb & Pub. Health General Business Erskine V. Morse Eugene E. Jennings General Business Richard E. Chapin Library Thomas A. Staudt

2. The following recommendations are made to bring those with certain irregular terms of appointment in line with the tenure regulations:

a. Instructors reappointed for one year from September 1, 1957 for their final probationary appointment:

Theodore L. Rebstock	Agric. Chemistry	Stanley Finn	Music
Robert E. Dennis	Short Courses	Ethel Armeling	Music
Ruel C. Kahler	General Business		

b. Instructor with three years of probationary service recommended for reappointment for a period of one year from September 1, 1957:

Robert S. Alexander Art

c. Assistant Professors who completed their first probationary period August 31, 1956 and through oversight did not come up for action in the fall of 1955 now recommended for reappointment for two years from September 1, 1957:

Harold J. Raphael	Forest Products	William Sullivan	History
Karl F. Thompson	Humanities	Jerry W. Gaddum	Mathematics
Ralph Leutenegger	Speech	Henrietta Eppink	Nursing Education

3. The following promotions are recommended by the Department Heads and the Deans:

a. Instructors recommended for promotion to assistant Professors effective September 1, 1957:

Elaine Mishler	Institution Adm.	Donald A. Pash	Television Development
Irwin Whitaker	Art	Dorothy R. Ross	Counseling Center

- 4. The following recommendations are made to provide for deviations from the tenure rules:
 - a. Assistant Professor Amo Bessone has served his probationary period in the Department of Health, Physical Education, and Recreation and is recommended for transfer to the Department of Athletics with reappointment for one year from September 1, 1957.
 - b. The following individuals have served their probationary periods and are recommended for reappointment for one year from September 1, 1957:

Instructors Harold Davidson Evan P. Roberts Chas. M. Linkletter William A. Peterson Edith Doty (Mrs.) James A. Williams

Horticulture Short Cse. Hort. Comm. Skills Comm. Skills For. Languages Vet. Pathology

Assistant Professors

Raymond F. Johnston Physiol. and Pharm.

Charles J. Little Chas. C. Sheppard Henry Krause Norman Sedlander Ivan E. Morse Dairy Poultry Mech. Engr.(Engr. Draw) Mech. Engr. (Engr.Draw) Mech. Engr.

c. The following individuals have served their probationary period plus extensions and are recommended for reappointment for one year from September 1, 1957:

Instructors		Assistant Professors	
J. Ellis Mausteller	Forestry	Richard T. Hartwig	Agricultural Economics
John M. Fohr	General Business	Robert K. Hudson	Forestry
William J. Callaghan	Philosophy	Wm. C. Randall	Forest Products
		James R. Burnett	Mech. Engr.
		Jane E. Smith (Mrs.	Robt.) Geology

On motion of Mr. Baker, seconded by Mr. Brody, it was voted to approve the tenure recommendations.

- 5. Stephen G. Stevens, Instructor in the Engineering Drawing Section of Mechanical Engineering, was appointed at the August 1956 Board meeting on a permanent basis after a 1-yr temporary appointment. He is 53 years of age, and it is recommended that he be included in the retirement program.
- 6. Correction in the title of Robert L. Stevens from Instructor to Assistant Professor of Intercollegiate Athletics, effective September 1, 1956. Mr. Stevens is an Assistant Basketball Coach.

Stephen G. Stevens to be included in retirement and insurance Correction in title Robert L. Stevens to Asst. Prof.

		in the standard and a standard and a standard standard standard and the standard and a standard and a standard	November 9, 1956		
3 17 26	ADDITIONAL-ITEMS; continued				
, Correct	Correct Miscellaneous, continued				
sabbatical leaves of W.S. Gamble		absence for the following staff memb f pay for the period from January 1			
R. Byerrum		sistant Professor of Art			
L.V. Shepard	Richard Byerrum, Assoc Loraine V. Shepard, As	eiate Professor of Chemistry sociate Professor of Foundations of	Education		
Change in status Joseph Sheedy	College and Associate Profess matics during the academic ye at the same salary of \$8800 p paid 75% from Mathematics and assigned to Mathematics shoul matics budget.	full time in the Basic College (Tran or on the Board of Examiners) to Ass ar and assigned to the Basic College per year on a 12-month basis, effecti 25% from the Basic College. The 75 d be transferred from the Basic Coll	ociate Professor of Mathe- during the Summer School ve September 1, 1956, and % of his salary which is		
Retirement of Fay Hartsuff Jan. 1, 1957. Report of	9. Recommendation from the Retir Driver in the Horticulture De	ement Committee for the retirement o partment, at a salary of \$1519 per y April 22, 1891 and has been employed as not been well.	ear, effective January 1,		
death of G.M. Hettinger		de M. Hettinger on October 31, 1956. loyed in the Laundry from October 1,			
Classified positions - 1	ll. Establishment of the followin	g classified positions:			
Basic College Supervising Arch.	b. Assistant to the Supervisi	in the Basic College ing Architect VI with a range of \$720 he Office of the Supervising Archited)0 to \$8520 t with a range of \$7860 to:		
Dean's Sec. position app. Dean of Int.	12. Establishment of a Dean's Sec	cretary position for the Dean of Inte	ernational Programs.		
Programs. \$1500 for	Restaurant, and Institutional	f \$1500 for the supplies and services 1 Management.	; budget of the School of Hotel,		
Hotel, Rest. & Inst. Mgt. \$2100 Botany	24. Supplemental appropriation of	f \$2100 for the Department of Botany	and Plant Pathology.		
Dist. Ext. Sup	2	rom the Director of the Cooperative H	lxtension Service:		
changed to Dis Ext. Dir. Assoc. Dist.	b. Change the title of Assoc	trict Extension Supervisor to Distric ciate District Supervisor in respecti			
Sup to Dist.	Extension Supervisor in t		Comptroller May to award the		
Sec. & Compt to award con- tract 50-ton turbine crane	Sec. & Compt contract for the 50-ton turbine room crane when bids are received within the next two or three to award con- tract 50-ton the contract can be let without waiting for the December Board meeting.				
Several new positions authorized to be in- cluded in the	17. In view of the difficulty in recruiting competent faculty if we are to wait until after the legislature acts on next year's budget, it is recommended that the Board authorize the following additional positions beyond those now budgeted so that the Deans may begin to look for this personnel. This total is only a fraction of what will be required if our enrollment predictions are correct.				
budget.	<u>College</u> Agriculture	Positions	Cost		
	Basic	5 Instructors @ \$5000 6 Assistant Professors @ \$6000	\$25,000 36,000		
		2 Instructors @ \$5000	10,000		
	Communication Arts	2 Assistant Professors @ \$6000	12,000		

Communication Arts	2 Assistant Professors @ \$6000	12,000
	l Instructor @ \$5000	5,000
Education	3 Assistant Professors @\$6000 (Cont. E	duc) 18,000
Engineering	3 Assistant Professors @ \$6500	19,500
Home Economics	l Assistant Professor @ \$6000	6,000
Science and Arts	5 Assistant Professors @ \$6000	30,000
	3 Instructors @ \$5000	15,000
Veterinary Medicine	0	· · · · · · · · · · · · · · · · · · ·
	31	\$176,500

18. Communication from Daniel S. Updegraff, Class of 1907, indicating that the following provision is included in his will:

"TENTH: I give and bequeath unto The State Board of Agriculture, a corporation under and by virtue of the Constitution of the State of Michigan for the use and benefit of the Michigan State University of Agriculture and Applied Science located at East Lansing, Michigan, the sum of Twenty Five Thousand Dollars (\$25,000.00) as a loan fund (to be known as "The May E. Updegraff Student Loan Fund") to be used and expended (both as to principal and interest, or other returns, if any, from invested portions thereof) by said State Board of Agriculture to assist worthy financially needy students to partially defray the

\$25,000 scholarship set up in will of Daniel S. Updegraff

November 9, 1956

ADDITIONAL ITEMS, continued

Miscellaneous, continued

18. Will of Daniel S. Updegraff, continued:

the cost of tuition and other expenses incurred while enrolled in said Michigan State University of Agriculture and Applied Science as candidates for a Bachelor's Degree and regularly attending lectures and classes therein. Said moneys shall be loaned to qualifying applicants but shall draw no interest and shall be repaid to the University for the said loan fund only if and when the borrower shall elect to repay them. All money received in repayment of loans shall be restored to the fund and again be loaned from time to time. In making loans the said State Board of Agriculture shall endeavor (so far as possible) to assist students of good moral character who are desirous of a college education but without financial means to acquire it without assistance. High scholastic standing, either before or during attendance at said Michigan State University shall not be considered essential to the qualification of a candidate for a loan from the fund. It is suggested that in the first year of its operation one loan of \$1000.00 each and in the fourth and each subsequent year four loans of \$1000.00 each until the exhaustion of the fund."

"Residue

(c) One fourth thereof unto the State Board of Agriculture, a corporation existing under the Constitution of the State of Michigan, to be added to and made part of The May E. Updegraff Student Loan Fund to be established pursuant to Clause "TENTH" of this will and thereafter to be managed, used and disposed of--both principal and interest--in the same manner and for the same purposes and upon the same terms and conditions as are set forth in said Clause "TENTH" of this will for the management, use and disposition of said The May E. Updegraff Student Loan Fund."

Gifts and Grants

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1. Grants as follows to be used for scholarship purposes:

- a. \$15 from R. M. Bird of Belleville to be added to the Sandy Brand Scholarship
- b. \$84 from Asher House Fund, Inc. of Detroit to provide a scholarship for a student during fall term 1956.
- 2. Renewal of a memorandum of agreement with the Farmers and Manufacturers Beet Sugar Association of Saginaw covering a grant of \$3000 to be used under the direction of A. W. Farrall in Agricultural Engineering to continue the cooperative project on sugar beet mechanization. The agreement provides for a special graduate research assistant.
- 3. Renewal of a memorandum of agreement with the Michigan Department of Conservation covering a grant of \$500 to be used under the direction of D. J. Luck in the Bureau of Business Research to continue a survey of users of Michigan State Parks.
- 4. Renewal of a memorandum of agreement with The Citizenship Clearing House of New York City covering a grant of \$7,529.89 to be used under the direction of John H. Bunzel in Political Science for developing a citizenship education program.
- 5. Approval of a memorandum of agreement with the American Dairy Association of Chicago covering a grant of \$5,600 to be used under the direction of N. P. Ralston, J. R. Brunner, and H. A. Lillevik in Dairy to study enzymatically altered casein fractions in relation to the characteristics and quality of processed dairy products. Provision is made for special graduate research assistants.
- 6. Renewal of a memorandum of agreement with the Farmers and Manufacturers Beet Sugar Association of Saginaw covering a grant of \$3,000 to be used under the direction of H. L. Kohls in Farm Crops to support sugar beet breeding research.
- 7. Grant of \$500 from The Detroit Edison Company of Detroit to be used under the direction of

\$25,000 scholarship set up in will of Daniel S. Updegraff

Gifts and Grants

H. R. Neville in Continuing Education as a contribution toward the Christmas Adventure in World Understanding Program.

On motion of Dr. Smith, seconded by Mr. Rouse, it was voted to approve all items not already acted upon under Additional Miscellaneous.

8. Acceptance of a gift from Sarah Van Hoosen Jones of approximately 300 acres of valuable land in Oakland County near Rochester. This property is subject to her life estate but with the understanding that if this Board desires to use it for some educational purposes it will be made available. Gift of 300 acres of land from Miss Jones.

On motion of Mr. Baker, seconded by Dr. Smith, it was voted to accept with sincere gratitude this gift. The Board authorized the following resolution to be sent to Miss Jones and a copy spread upon the permanent records:

The Members of the State Board of Agriculture acknowledge with grateful appreciation the unselfish generosity of their friend and former colleague, Sarah Van Housen Jones, in giving to Michigan State University a large tract of land in support of its educational programs.

continued----

ADDITIONAL ITEMS, continued

Gifts and Grants, continued

Jones Resolution

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8. Gift from Sarah Van Hoosen Jones. Resolution continued:

It was in keeping with her natural impulses and her high-minded devotion to the cause of education that she elected to forego a large potential material advantage for herself, that she chose Michigan State University as the beneficiary of her benevolence, and that she left to the present members of the Board and their successors the final determination of the exact uses to which this gift could best be put. The dimensions of these decisions can be fully appreciated only by those who know of the great sentimental values which attach to property which has been in the possession of a pioneer family for many decades; such possessions are not easily yielded to the control of others. That Doctor Jones has made these decisions as she has made them testifies eloquently to her belief in the importance of public education, her faith in the destiny of Michigan State University, and her confidence in its administration.

This action on the part of Miss Jones demands in return nothing less than a pledge that her gift will be managed in a manner to yield the maximum of benefits, and that the spirit in which she gave be the major factor in determining the uses to which the gift will be put. This pledge we freely give, on behalf of ourselves and our successors, as our acknowledgment of the obligations of stewardship she has placed upon us, together with our sincere thanks on behalf of the people of Michigan, who will be the ultimate beneficiaries.

The Board adjourned at 5:15 p.m.

The next meeting will be held December 28, 1956.

President ecretary

