

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
February 10, 1949

Present: Mr. Brody (Chairman); Messrs. Armstrong, More, Mueller; Miss Jones; Dr. Thurston; President Hannah; Treasurer May and Secretary McDonel.

Absent: Mr. Akers

The meeting was called to order at 10:00 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations

Resignations

1. Resignation of Robert N. Richardson as temporary Instructor in Journalism, effective December 31, 1949.
2. Resignation of Mark Brouwer as temporary Instructor in Journalism, effective December 31, 1949.
3. Resignation of Arnold O. Haugen as Associate Professor of Zoology, effective January 15, 1949, to accept a position with the Michigan Department of Conservation.
4. Resignation of Jean J. LeJunter as Assistant in Mathematics, effective as of December 31, 1948.

Appointments

Appointments

1. Appointment of Mrs. Margaret Zerby as temporary Instructor in Literature and Fine Arts and in English at a salary of \$225 per month, effective January 1, 1949, for as long as necessary.
2. Reappointment of Elizabeth R. Osborn as temporary Instructor in Written and Spoken English at a salary of \$133.32 per month, effective January 1, 1949, for as long as necessary.
3. Appointment of Alfredo Kraessel as Lecturer in Economics and in Sociology and Anthropology at a salary of \$800 for the winter quarter, January 21 to March 31, 1949. His salary is to be paid \$400 from Economics Department funds and \$400 from Social Research Service funds.

Travel

Travel

1. Full expenses for C. L. Munn and H. D. Daugherty to attend alumni meetings and radio and press conferences in Cleveland, Ohio, on January 17-19.
2. Full expenses for H. E. Larzelere to attend the Editing Committee Meeting for the North Central Poultry Marketing Committee in Chicago on January 23 and 24; paid from Experiment Station funds.
3. Full expenses for Norris W. Wold to attend a school sponsored by the Carrier Corporation on the operation of ice making machines, in Cleveland, Ohio, on January 24-26; paid from Ice Rink funds.
4. First-class railway fare for Charles Cuttler to attend the meeting of the College Art Association in Baltimore, Maryland, on January 27-29.
5. Full expenses for C. V. Ballard or H. A. Berg to attend the national conference on rural health in Chicago on February 3-6; paid from Extension funds.
6. Full expenses for J. H. Kobs to attend the National Collegiate Athletic Association Baseball Committee meeting in New York City on February 4-6.
7. First-class railway fare for C. C. Sigerfoos to attend the Wisconsin Regional Foundry Conference in Milwaukee, Wisconsin on February 9-11.

Miscellaneous

Payment \$249
time lost
I. Holliday
30 lecterns
const. Berkey

1. Payment of \$249.92 to Irvin Holliday, employee in the Electrical Division, as compensation for time lost due to an injury while working.
2. Authorized the construction of 30 lecterns for Berkey Hall at a cost of approximately \$150; to be charged to Alterations and Improvements 1948-49.
3. Approved changes to be made in one of the rooms in Demonstration Hall at an estimated cost of \$115; to be charged to Alterations and Improvements 1948-49.
4. Authorized the contract for the Animal Disease Barn be given to Foster, Schermerhorn, Foster at a cost of \$67,641. Bids were reported at the January Board meeting, and the Board authorized the contract to the low bidder when sufficient changes were made to bring the total cost of the project, including architect's fees, within the \$73,000 available for this project.

Dem Hall
changes app.

Contract An.
Disease Barn
approved.

Thos. McNamara
construct
sewer No. Shaw
Lane.

5. Approved changes in the original plans for the construction of a sewer on North Shaw Lane. Thomas L. McNamara Company will connect a temporary sewer for a lump sum of \$1,000 which will be part of the plans finally adopted.

NEW BUSINESSResignations

1. Resignation of Randall Ruechelle as Instructor in Written and Spoken English, effective August 31, 1949. Mr. Ruechelle is leaving the teaching profession and entering business.
2. Resignation of Harry C. Beaman as Assistant Professor of Written and Spoken English, effective March 22, 1949, to return to the Naval Service.

Resignations

Leaves

1. Leave of absence with full pay for A. C. Baltzer, Associate Professor (Extension) of Dairy, from June 1 to September 30, 1949, to attend the Grass Lands Conference in Holland and the International Dairy Congress in Sweden.
2. Extension of leave of absence without pay for E. J. Wheeler, Associate Professor (Research) of Farm Crops, through February 28, 1949. Mr. Wheeler has been on leave since January 1, 1948, to assist with the potato educational program in Japan.
3. Leave of absence with full pay for C. E. Gurnerson, County Agricultural Agent in Gogebic County, from March 21 to April 20, 1949, to take a trip through the south. Mr. Gurnerson has requested this leave because of his wife's health.

Leaves

Appointments

1. Transfer of Russell E. Horwood from Associate Professor of Dairy to District Extension Supervisor in the Upper Peninsula and Superintendent of the Chatham Experiment Station, and a salary increase from \$4600 to \$5000 per year, effective April 1, 1949.
2. Appointment of Mrs. Alice Smith as Lecturer in Foods and Nutrition at no salary from the College, effective February 1, 1949. Mrs. Smith is Director of Nutrition Service of the Michigan Department of Health.
3. Appointment of George R. Hill as Assistant Baseball Coach at a salary of \$85 per month, effective from February 1 to May 31, 1949.
4. Appointment of Raymond A. Garner as Assistant Professor of Education at a salary of \$4800 per year, effective February 1, 1949. Mr. Garner will replace G. C. Cook, deceased. He is at present a temporary Instructor in Education. Paid from Vocational funds.
5. Appointment of Clair R. Tetterer as temporary Instructor in Speech, Dramatics, and Radio Education at a salary of \$875 for the period from March 1 to June 30, 1949. Mr. Tetterer will replace J. A. Calloway who is on leave.
6. Transfer of Clarence E. Prentice from County Agricultural Agent in Sanilac County to Assistant Professor (Extension) of Economics, and a salary increase from \$4400 to \$4900 per year, effective March 1, 1949, and paid from Extension funds.
7. Appointment of Mrs. Maxine Gay Flokstra as Technician in Anatomy at a salary of \$2300 per year, effective February 14, 1949, to replace Ellen L. McCann who has resigned. Salary to be paid from Swift and Company funds.

Appointments

Travel

1. Full expenses for Frank W. Peikert and Elmer B. Hudspeth to visit the U. S. Department of Agriculture laboratory in Toledo to obtain information regarding spray equipment and methods; paid from Rackham Foundation funds.
2. Full expenses for R. C. Huston to attend the Betatron Dedication at Case Institute of Technology in Cleveland, Ohio, on February 9 and 10.
3. Full expenses for W. E. Libby to go to Kansas City, Missouri, on February 9-11 to attend a surplus property meeting of the U. S. Office of Education.
4. Full expenses for D. L. Gibson or E. A. Schuler to go to Iowa City, Iowa, on February 9-17 to attend sessions of the Iowa Conference on Attitude and Opinion Research; paid from Social Research Service funds.
5. First-class railway fare for A. J. Jacobs to participate in the annual meeting of the Philosophy of Education Society in New York City on February 10-13.
6. Full expenses for E.C. Rossman to attend the North Central Corn Conference in Chicago on February 11 and 12; paid from Michigan Crop Improvement Association funds.
7. First-class railway fare for Mary Alice Burmester to attend the meetings of the National Association for Research in Science Teaching in New York City on February 11-15.
8. Registration fee of \$10 for John MacNaughton to attend the meetings of the American Management Association in Chicago on February 13-15.
9. Full expenses for H. D. Daugherty to go to Spangler and New Kensington, Pennsylvania, on February 13-18, to attend and speak at high school banquets.

Travel

NEW BUSINESS, continuedTravel, continued

Travel

10. Full expenses for Amy Jean Holmblade, Beatrice O'Donnell, and Merle D. Byers to attend a conference for teacher trainers and state supervisors of home economics education in Chicago on February 14-18; paid from Vocational Education funds.
11. An allowance not to exceed \$30 each for Ruth Wheeler, Margaret Stanton, Lena Wood, Virginia Benson, Winona Kirby, Ramona Pinkepank, and Kay Ann Friedrich to attend a conference for teacher trainers and state supervisors of home economics education in Chicago on February 14-18; paid from Vocational Education funds.
12. Full expenses for C. P. Loomis to attend a meeting of the Radio Study Committee in Chicago on February 16-19; paid from Extension funds.
13. Maintenance expenses for C. E. Millar to attend a meeting of the Regional Research Committee for Hope-Flannagan projects in Chicago on February 18 and 19; paid from Experiment Station funds.
14. Full expenses for Tom King to attend a meeting of the Alumni Club in Milwaukee, Wisconsin, on February 17-19.
15. First-class railway fare for Elmer Leininger to go to Newport, Delaware, during the latter part of February to talk with representatives of the DuPont Company concerning some research projects.
16. First-class railway fare for G. M. Pratt to attend the annual convention and exposition of the National Association of Home Builders in Chicago on February 20-25.
17. Expenses not to exceed \$20 for A. T. Wilcox to go to Pokagon State Park in Indiana to Indiana to attend the Great Lakes Training Institute of Park Executives on February 21-25; paid from Extension funds.
18. Full expenses for A. G. Kettunen and C. V. Ballard to attend the National Extension Older Youth Conference at Jackson Mill, West Virginia, on February 21-26; paid from Extension funds.
19. Full expenses for W. H. Sheldon to attend a Regional Committee meeting in Chicago on February 24-26; paid from Experiment Station funds.
20. Full expenses for Tom King to attend a meeting of the Alumni Club in Cleveland, Ohio, on February 25-27.
21. First-class railway fare for Ralph Van Hoesen to participate in the program of the convention of the National Association of Secondary School Principals in Chicago on February 27 and 28.
22. Travel allowances as follows for members of the staff to attend meetings being held in connection with the meetings of the National Education Association in St. Louis, Missouri, on February 27 to March 2:
 - a. First-class railway fare for Paul L. Dressel to participate in the program.
 - b. First-class railway fare for C. M. Campbell
 - c. Railway coach fare for G. H. Hill, T. L. Stearns, V. H. Noll, A. J. Huggett.
 - d. First-class railway fare for C. V. Millard and George W. Angell to participate in the program.
23. Full expenses for Tom King to attend alumni meetings in New York City, Buffalo and Rochester, New York, and Philadelphia, Pennsylvania, for five days during the first part of March.
24. Full expenses for Jeanette Lee to go to Chicago on March 3-5 to attend a Workshop of Province VII of College Home Economics Clubs and to accompany three students who are attending the Workshop.
25. Full expenses for B. J. Knittel to accompany students to the Ohio Foreign Affairs Conference in Columbus, Ohio, on March 3-5.
26. First-class railway fare for J.D. Dunlap and P. A. Hawkins to present papers before the New York Academy of Science in New York City on March 3-6; paid from Experiment Station funds.
27. Full expenses for Paul A. Miller to attend a national conference concerned with extension studies and evaluation in Washington, D. C., on March 5-14; paid from Extension funds.
28. Full expenses for H. A. Berg to go to Washington, D. C., on March 7-11, to consult with members of the Division of Field Studies and Training; paid from Extension funds.
29. Travel allowances as follows for members of the staff to attend the Midwest Hotel Show in Chicago on March 8-11:
 - a. An allowance of \$40 each for L. W. Scott, Robert Herron, Michael Dmochowski, K. D. Lawson, Ruth Brotten, and Genevieve Greenaway.
 - b. Full expenses for B. R. Proulx to accompany a group of students, and to participate in the program.
 - c. First-class railway fare for E. H. Stewart
 - d. First-class railway fare for Mabelle S. Ehlers.

NEW BUSINESS, continuedTravel, continued

30. Travel allowances as follows for members of the staff to attend a conference called by the U. S. Office of Education in Chicago on March 8-12:
- Maintenance expenses for C. F. Albrecht.
 - Not to exceed \$65 for H. M. Byram; paid from Vocational funds
 - Not to exceed \$38 for Raymond Garner; paid from Vocational funds.
 - Mileage on one car for G. E. Timmons; paid from Vocational funds.
 - Not to exceed \$20 for Conrad White; paid from Vocational funds.
 - Full expenses for K. G. Nelson; paid from Vocational funds.
31. Full expenses for Donald Watson and four students to represent Michigan State College at the National Intercollegiate Flower Contest in St. Louis, Missouri, on March 10-11.
32. Full expenses for Paul L. Dressel, Dean H. C. Rather, C. A. Lawson, L.A. Haak, H. H. Kimber, and C. W. Dow to participate in the General Education Conference at the University of Minnesota in Minneapolis on March 21-23.
33. Full expenses for B. F. VanAlstyne to attend the annual basketball meetings of the National Collegiate Athletic Association in Seattle, Washington, on March 21-27.
34. Full expenses for C. M. Hardin to attend a meeting of the Experiment Stations Marketing Research Advisory Committee in Washington, D. C., on March 22-24. (There may be no expense to the College for this trip.)
35. Travel allowances as follows for members of the staff to visit the Ohio Farmers' Week at Columbus on March 22-25:
- Full expenses for Dean Anthony
 - Full expenses for R. W. Tenny.
36. Mileage on one car and maintenance expenses for Dorothy J. Parker to participate in the convention of the Midwest Physical Education Association in Cleveland, Ohio, on March 22-26. Lucille Dailey will accompany Miss Parker.
37. First-class railway fare for E. P. Reineke to participate in a Conference on Lactation sponsored by the New York Academy of Science in New York City on March 24-27.

Travel

Miscellaneous

- Change in the effective date of the appointment of Charles Bradley as Itinerant Teacher in Continuing Education from January 1 to January 16, 1949.
- Increase in salary for Richard Bell, Associate Professor (Extension) of Farm Crops, from \$4700 to \$5500 per year, effective March 1, 1949.
- Increase in salary for C. W. Barr, Assistant Professor of Landscape Architecture, from \$4500 to \$5000 per year, effective February 1, 1949
- At Dr. Harmer's request it is recommended that he be transferred from half-time Experiment Station and half-time Extension to full-time Extension, effective March 1, 1949. His correct title will be Professor (Extension) of Soil Science, and his present salary is \$5800 per year.
- Transfer of J. F. Davis from half-time Experiment Station and half-time Extension to full-time Experiment Station, effective March 1, 1949. His correct title will be Associate Professor (Research) of Soil Science, and his present salary is \$4800 per year.
- Increase in salary for W. S. Harrison, County Agricultural Agent in Osceola County, from \$4000 to \$4300 per year, effective February 1, 1949.
- Change in the effective date of leave of absence for E. T. Miller, Assistant Professor of Business Administration, from July 1, 1949, to the year from September 1, 1949, to August 31, 1950.
- Recommendation for the payment of an additional \$100 to Charles Brink, former Lecturer in Social Service. This will make a total of \$500 for the fall term's work.
- Recommendation that Willys R. Knight, Assistant Professor of Economics, be paid in full from College funds through March 31, 1949, and that effective April 1, 1949, his salary be paid one-third from College funds and two-thirds from Experiment Station funds.
- Change in status of David J. Kahler from Instructor (Research) to Graduate Fellow in Bacteriology and Public Health, effective as of January 1, 1949.
- Report of the death of Glenn C. Cook, Assistant Professor of Education, on January 21, 1949. Mr. Cook had been a member of the staff since September 1938.
- Receipt of a check for \$1500 from Claud Erickson to be used for any purpose which the Board designates. He does not wish any publicity concerning this gift.

Change appt. date Chas. Bradley

Inc. salary Richard Bell to \$5500

Inc. salary C.W. Barr to \$5000

Dr. Harmer transferred to full time Ext.

J.F. Davis trans. to Exp. Station

Inc. salary W.S. Harrison to \$4300

Change in date of E.T. Miller's leave.

Payment of add. \$100 to Chas. Brink

W.R. Knight to be paid 1/3 college funds & 2/3 Exp. Sta.

Ch. status David Kahler to Grad. Fellow

Report death of Glenn Cook

Accept. \$1500 C.R. Erickson

NEW BUSINESS, continued

Miscellaneous, continued

13. Payment of the following amounts to salaried employees since January 13:

Additional payments to salaried employees

<u>Auditorium</u>		<u>Auditorium</u>		<u>Miscellaneous</u>	
Charles Branz	\$32	Wayne VanRiper	\$23.00	R. L. Cook	\$250.80
Warren Burt	32	Clella Weissinger	32.00	Harold Dahnke	36.00
L. C. Chapman	29	Neal Whitehead	32.00	Russell Daubert	15.00
J. H. Emery	32	Ray Yerkie	3.00	Laurel Fisher	5.00
Helen Evans	32	<u>Miscellaneous</u>		Ermond Hartmans	17.00
Laurel Fisher	15	Bryna Cohen	70.20	F. J. Hassler	6.50
Helen Greene	75	Janice Crusoe	14.30	Lucia Nesom	73.50
James Huston	32	Donald Emery	5.00	J. M. Perkins	52.50
Mildred Jeffers	26	Helen Greene	3.00	William Pitkin	15.00
Floyd Macklem	32	Earl McIntyre	15.00	James Platt	15.00
Noel Miller	20	Noel Miller	15.00	Edward Proebsting	40.80
Laurence Searl	29	Wayne VanRiper	15.00	Orden Smucker	12.00
Robert Troxell	32	Eva Blanchard	5.20	E. G. Youmans	18.00

Check \$100

C.S. Force credited to Elevator & Farm Supply

\$1960 from Res. Corp.

\$375 from Parke, Davis.

Grant of \$1500 Am. Cyanamide Co.

Add. Acct. Clerk II Union

Statement Ball, Jen. Bish. & Ellsworth

Appropriation of \$600 for various uses of Auditorium during winter term.

Statement of \$1389.28 from Bd. Water & El. Light

Annual Report E.L. Fire Dept.

Annual Rep. E.L. Sewage

Statement City E.L. for 1/2 cost raising manholes

Resignations

Leaves

14. Receipt of a check for \$100 from C. S. Force to be credited to the Elevator and Farm Supply Scholarship Fund.
15. Receipt of a check for \$1960 from the Research Corporation of New York City to be used under the supervision of Dr. Quill in the Chemistry Department in support of a project entitled "Studies on Ortho-Substituted Phenols". This is known as the Frederick Gardner Cottrell Grant, and a portion of the funds are to be used for the establishment of a fellowship.
16. Receipt of a check for \$375 from Parke, Davis & Company of Detroit to be used by Dr. Ewing of the Chemistry Department in a continuation of the research project in physical chemical problems.
17. Approval of a memorandum of understanding with the American Cyanamide Company of New York City covering a grant of \$1500 to be used for research work to be done in the Department of Horticulture dealing with the use of certain chemicals on horticultural crops.
18. Additional Account-Clerk II position for the Union Cafeteria.
19. Statement from Ballard, Jennings, Bishop and Ellsworth in the amount of \$1071.53 for services rendered from October 1 to December 31, 1948.
20. Request for an appropriation of \$600 for the following uses of the Auditorium and Fairchild Theater during the winter term 1949:
 - Farmers' Week
 - January 24, Fairchild Theater. \$ 50
 - January 25, Main Auditorium 100
 - Fairchild Theater. 50
 - January 26, Main Auditorium 100
 - Fairchild Theater 50
 - January 27, Main Auditorium 100
 - Fairchild Theater 50
 - Orchestra Concert
 - March 13, Main Auditorium 100
21. Statement from the Board of Water & Electric Light Commissioners in the amount of \$1389.28 covering boulevard street lights on the campus, and on South Harrison Road, for the calendar year January 1, 1948 to January 1, 1949.
22. Receipt of the Annual Report of the East Lansing Fire Department for the year 1948.
23. Receipt of the Annual Report of the East Lansing Sewage Treatment Plant for the year 1948. The total cost of operation for the year is \$16,159.56.
24. Statement from the City of East Lansing in the amount of \$207.45 which is one-half the cost for raising the manholes on the Harrison Road sewer line.

On motion of Miss Jones, seconded by Mr. More, it was voted to approve the President's Report and all the New Business.

ADDITIONAL ITEMS

Resignations

1. Resignation of Manuel Diaz-Guittierrez as Assistant in Foreign Languages, effective February 15, 1949.

Leaves

1. Leave of absence without pay for Lyle Maxwell, Assistant Professor of Business Administration, for one year beginning September 1, 1949, to complete work for his doctor's degree.

ADDITIONAL ITEMS, continued

Leaves, continued

2. Leave of absence with half pay for Milton B. Dickerson, Assistant Professor of Business Administration, for one year beginning September 1, 1949, to continue his studies at the Law School of the University of Michigan. Mr. Dickerson has been a member of the staff since October 1, 1939.

Leaves

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve the above Resignation and Leaves.

3. Request from Professor M. M. Cory of the Department of Electrical Engineering for a year's sabbatical leave before final retirement. Professor Cory was retired June 30, 1948, and re-hired to teach in the current year. He is now President of the National Honorary Engineering Society of Tau Beta Pi.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to instruct the Secretary to advise Mr. Cory that it is very appreciative of his long and faithful service to the college and regrets its inability to grant his request for a leave with pay feeling that to grant his request would create an embarrassing precedent.

Appointments

Appointments

1. Transfer of Karl D. Bailey from Oakland County Agricultural Agent to District Horticultural Agent and Assistant Professor (Extension) of Horticulture and a salary increase from \$4700 to \$5000 per year, effective March 1, 1949. Mr. Bailey will replace R. T. Delp who has resigned.
2. Appointment of Albert Truman Hall as Sanilac County Agricultural Agent at a salary of \$4400 per year, effective March 1, 1949, to replace Clarence Prentice who has been transferred.

On motion of Mr. Armstrong, seconded by Mr. Brody, it was voted to approve the above appointments.

Travel

Travel

1. Full expenses for Ray Hutson to go to Chicago on February 22 and 23 to attend a corn borer control meeting called by the National Cannery Association; paid from Extension funds.
2. Mileage on one car and maintenance expenses for H. E. Sponberg, John Schluter, and Howard Worthington to visit high schools in Gary and East Chicago, Indiana, and Chicago, Elgin, LaGrange, and Arlington Heights, Illinois, on February 24 to 26.
3. Mileage on one car for Paul L. Dressel and members of the counseling staff to attend a symposium on New Trends in Counseling and Psychotherapy in Urbana, Illinois, on February 25.
4. First-class railway fare for Dorothy Kerth and four members of the Women's swimming team to go to Kenosha, Wisconsin, on February 25-27, to participate in the Women's Midwestern Invitational Swimming Championships.
5. Full expenses for V. R. Gardner to go to Chicago on February 27 and 28 to participate in a technical committee conference; paid from Experiment Station funds.
6. Railway coach fare for H. W. Lautner to attend the annual meeting of the American Institute of Planners in Atlantic City, New Jersey, on March 3-6.
7. First-class railway fare for Charles T. Black to attend and participate in the North American Wildlife Conference in Washington, D. C., on March 7-9; paid from Extension funds.
8. Full expenses for V. R. Gardner to go to Urbana, Illinois, on March 8 and 9 to attend a meeting of a technical committee on marketing of fruits and vegetables; paid from Experiment Station funds.
9. Mileage on one car and maintenance expenses for Rachel Markwell, Clara Hay, and Ruth Edison to go to Syracuse, New York, on March 7-11, to secure methods that have been successfully used in urban home demonstration work in New York; paid from Extension funds.
10. Full expenses for Byron Good and Howard Wentz to go to Lexington, Kentucky, and Portsmouth, Ohio, in March or April to buy light horse breeding stock; paid from the All-College livestock fund.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the above Travel Requests.

Miscellaneous

Inc. salary
D. Wethington
\$2860

1. Increase in salary for Dorothy Mae Wethington, Dietitian in Men's Dormitories, from \$2860 to \$3100 per year, effective March 1, 1949.
2. Increase in salary for Mary Elizabeth Long, Assistant Dietitian in Mason-Abbot Halls, from \$2600 to \$2860 per year, effective March 1, 1949.
3. Increase in salary for Marvin D. Glock, Assistant Professor of Education, from \$4900 to \$5500 per year, effective March 1, 1949.
4. Creation of a new position, Director of High School Cooperation, to be responsible to the Dean of Students, and transfer of Guy H. Hill, Department of Education, to this position at a salary of \$6500 per year, effective April 1, 1949. Mr. Hill will retain his title of Associate Professor of Education. His present salary is \$5500 per year.

Inc. Mary
E. Long to
\$2860

Inc. salary
Marvin Glock
to \$5500

Creation of
position Dir.
H.S. Coopera-
tion - Guy
Hill appted
at \$6500

2700
ADDITIONAL ITEMS, continued

Miscellaneous, continued

Retirement
furloughs
approved for:C.L. Allen
V.R. Gardner
C.E. Millar
L.S. Foltz

5. In accordance with our policy, retirement furlough is recommended for the following who have had administrative responsibilities, for the period from July 1, 1949, through June 30, 1950, with retirement for them to be effective July 1, 1950:

C. L. Allen	Hired September 1, 1919	Head Civil Engineering since Sept. 1, 1925
V. R. Gardner	Hired September 1, 1922	Head of Horticulture since Sept. 1, 1922
C. E. Millar	Hired November 1, 1915	Dir. Experiment Station since June 15, 1928
L. S. Foltz	Hired September 1, 1920	Head Soil Science since July 14, 1930
		Head Electrical Engineering since Sept. 1, 1925

Retirements
approved for
Helen I. Philp
James Heminger
Maude Heminger

6. The following recommendations have been approved by the Retirement Committee:
- Retirement of Mrs. Helen I. Philp, Instructor in Foreign Languages, effective June 30, 1949, at a retirement salary of \$1040 per year. Mrs. Philp was born July 3, 1884, and has been employed by the College since September 1, 1920.
 - Disability retirement of James Heminger, employed at Quonset Village, effective March 1, 1949, at a pension of \$727 per year. Mr. Heminger was born August 6, 1884 and has been employed by the College since September 13, 1922.
 - Disability retirement of Maude Heminger, employed at the Union Cafeteria, effective March 1, 1949, at a pension of \$600 per year. Mrs. Heminger was born June 9, 1888, and has been employed since February 1, 1925.

Chk. \$15 from
Nuwarine Am.
Legion Post
for Sp. Nurs.
300 shares
So. Am. Gold
& Plat. Co.
Chk. \$200 from
Cerephyl

7. Receipt of a check for \$15 from the Nuwarine American Legion Post #535 of Holt, Michigan, to be used for the Spartan Nursery School.
8. Receipt of 300 shares of South American Gold & Platinum Company stock from Albert H. Case of Tampa, Florida, to be credited to the Albert Vaughn Case Memorial Scholarship Fund.
9. Receipt of a check for \$200 from the Cerephyl Laboratories of Kansas City, Missouri, to be used in accordance with the terms of the Memorandum of Agreement for the support of the research program of Dr. Wynd in the Botany Department.

Agreement
Paul Mellon
\$3000 grant

10. Approval of a memorandum of agreement with Paul Mellon of Upperville, Virginia, covering a grant of \$3000 to be used by Dr. Wynd in the Botany Department for the continuation of research on the nutrition and composition of pasture grasses.

Agreement U.S.
For. Service
to provide
office space.

11. Memorandum of understanding with the U. S. Forest Service which obligates Michigan State College to provide office space for federal workers on the campus without charge.

Admission to
hockey games
not by stu-
dent coupon
books.

On motion of Mr. Armstrong, seconded by Miss Jones, it was voted to approve the foregoing Additional Items.

12. So that there may be no misunderstanding about it, the Board should take formal action to the effect that admission to intercollegiate hockey games is not to be included as a part of all student coupon books. Students, like all others, are to be charged for admission to hockey games although possibly at a reduced rate. When the debt on the skating rink is amortized this question will be reconsidered.

Det. Agric.
& Indus. Found
requests Col.
to waive
rights to
\$1850.85 -
revenues due.

13. Communication and recommendation from the Detroit Agriculture and Industrial Foundation requesting that the College relinquish its accumulated interest in the revenues from the infra-red frost protector to permit the Foundation to use these funds to carry forward their program in cooperation with the College. The amount involved is \$1850.85. This request is endorsed by Mr. Akers.

On motion of Mr. Brody, seconded by Mr. More, it was voted to waive its rights to the amount of \$1850.85 which is due the college up to January 1, 1949. No action was taken at this time concerning the 1949 revenues.

\$3000 approp.
Museum

14. An additional appropriation of \$3000 is requested for the Museum to permit the purchase of museum cases beyond what can be purchased with current year's funds budgeted to the Museum. These cases are necessary to permit proper display and protection for gifts to the Museum that have accumulated.

Expressions
of apprecia-
tion re:
retirement
system.

15. There have been many expressions of appreciation for the action taken at the last Board meeting liberalizing the retirement program. When this was reported at the staff meeting, there was a spontaneous and enthusiastic unanimous vote of appreciation to the Board.

Signs to be
placed in
front of new
bldg.

16. Reaction of the Board to the sample signs installed at Berkey Hall and Landon Hall. It was decided that the sign in front of each self-liquidating building should include a simple statement "A self-liquidating project".

SPECIAL MISCELLANEOUS ITEMS

Approval of
bicycle
ordinance.

1. Consideration of a proposed ordinance to regulate the operation of bicycles upon the campus of Michigan State College, as prepared by the College attorney. (A copy of this ordinance is on file with the material of this Board meeting).

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to approve the above mentioned bicycle ordinance.

Approval con-
tract Ingham
Co. Road
Commission

2. Approval of a contract between the Ingham County Road Commission and the State Board of Agriculture covering the maintenance and upkeep of Farm Lane. A bill in the amount of \$3,870.33 has been submitted by the Ingham County Road Commission, and it is recommended that it be approved for payment.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the above item.

SPECIAL MISCELLANEOUS ITEMS, continued

3. Recommendation that the contract for the head house for the greenhouses be given Francis J. Corr, the low bidder, at \$52,100.

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to award the contract for the head house for the greenhouses to Francis J. Corr.

4. Gift from Mrs. John A. Hannah of a portrait of President-Emeritus Robert S. Shaw, painted by the distinguished American artist, John S. de Martelly.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to instruct the Secretary to convey to Mrs. Hannah the sincere appreciation of the Board for this very fine portrait of President-Emeritus Shaw.

5. The Faculty Committee on Scholarships and the Administrative Group recommend the approval of the following:

- a. That one Michigan State College Scholarship be made available to a qualified graduating senior in each Michigan high school on the approved list of the Department of Public Instruction. In addition, 100 be made available to be awarded at large at those high schools having more than one qualified candidate. We recommend that these scholarships be granted under the same qualifications and through the same processes that our present Alumni Scholarships are granted.
- b. That there is established a number of scholarships to be known as the Michigan State College Junior College Scholarships covering tuition and fees. We recommend that one scholarship be made available for every 200 students, or major fraction thereof, enrolled in each of the Michigan public junior colleges accredited by the Michigan Commission on College Accreditation as recognized by the State Department of Public Instruction. We would suggest that the junior colleges be asked to recommend candidates for these scholarships and that the awards be finally made through the Faculty Committee on Scholarships.

On motion of Mr. Mueller, seconded by Mr. More, it was voted to approve the above recommendation.

6. Resolution prepared by Mr. Ballard, the College attorney, as follows:

WHEREAS, by instrument dated January 2, 1947, HARRY A. FEE created a Trusteeship with the Detroit Trust Company, providing, among other things, as follows:

"SECOND: 2. To sell, convey, exchange, or otherwise manage and dispose of all or any portion of the trust estate, in such manner and upon such terms and conditions as the Trustee may deem best, subject only to the approval of the above State Board of Agriculture, and with full power to execute, acknowledge and deliver any and all conveyances, assignments and transfers, or other instruments necessary to consummate any such transactions."

and

WHEREAS, it is necessary for the Detroit Trust Company, as Trustee, to sell and dispose of certain items in the trust from time to time without undue delay:

THEREFORE, BE IT RESOLVED, that the Detroit Trust Company, as Trustee, is hereby authorized, directed and empowered to sell, convey, exchange or otherwise manage and dispose of all or any portion of the trust estate, in such manner and upon such terms and conditions as the Trustee may deem for the best interests of the trust estate, upon receiving the approval of Harry A. Fee, and without waiting for the approval of the State Board of Agriculture, and

BE IT FURTHER RESOLVED, that the State Board of Agriculture does hereby accept and agree to be bound by the instructions of the said Harry A. Fee in connection with said Trust and the exercise of the best judgment of the Trustee in handling the same, and

BE IT FURTHER RESOLVED, that this authority shall continue in full force and effect until such time as the State Board of Agriculture, through its duly authorized officers, shall give written notice to the Detroit Trust Company, Trustee, of the withdrawal or cancellation of this authority.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the above resolution relative to the Fee Estate.

7. Request from the City of East Lansing that the College reimburse it for sewage disposal and fire department services twice a year instead of annually, with the suggestion that the statement at the end of the six month period be one-half of the known cost for the previous year.

On motion of Mr. Mgre, seconded by Miss Jones, it was voted to approve the above request.

8. The State Police contemplate changing the frequency allocation of the State Police radio station which will make it impossible for the College and East Lansing Police to use their facilities for contacting police cars, etc. It is proposed that we purchase certain equipment to enable the establishment of a joint radio police alarm system in cooperation with the East Lansing Police Department. The cost of our installation will be \$2,271.50. An appropriation for that purpose is requested and recommended by Mr. Brandstatter and Secretary McDonel.

2701

Contract for headhouse let to Corr.

Painting of R.S. Shaw gift of Mrs. Hannah

Approval of several scholarships

Resolution approved re: Fee Estate.

Request from city of E.L. requesting reimbursement twice a yr. instead of annually for sewage disposal.

Purchase of equipment for joint radio police alarm system

SPECIAL MISCELLANEOUS ITEMS, continued

8. State Police radio station (continued):

On motion of Mr. Armstrong, seconded by Mr. More, it was voted to approve the above request.

9. Recommendation from the Administrative Group that not more than twice a year a Sunday ice show be permitted wherein an admission fee will be collected.

After consideration the Board decided to adhere to its well established policy of not approving events on the campus on Sunday for which a charge is made.

10. Discussion of a situation which has arisen and the request of the State Fire Marshal that all research involving perchloric acid be isolated in a remote structure away from student concentrations and where there is a minimum fire hazard.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to immediately discontinue the use of perchloric acid in all laboratories and elsewhere on campus until or unless approved by the State Fire Marshal. It is further ordered that all stocks of perchloric acid be collected and stored in the manner approved by the State Fire Marshal.

11. Discussion of possible names for the men's dormitory under construction.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted that the new men's dormitory be named for President-Emeritus Robert S. Shaw and be known as "Robert S. Shaw Dormitory".

12. The President presented a recommendation from the Dean of Agriculture and the Professor of Forestry authorizing the filing of a request with the Ford Foundation for the purchase of North Manitou Island.

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to approve the suggested request to the Ford Foundation that the Foundation purchase North Manitou Island and deed it in perpetuity to Michigan State College for use in research and for demonstrational purposes. This request includes a request for the land in perpetuity, for \$250,000 for buildings and equipment, and an endowment of \$50,000 per year for its maintenance.

13. The Secretary mentioned that a considerable number of valuable trees had been given to the College by President-Emeritus Shaw.

On motion of Mr. Armstrong, seconded by Miss Jones, it was voted to instruct the Secretary to express the appreciation of the Board to Mr. Shaw.

The meeting adjourned at 3:30 p.m. to meet on March 2nd at 2:00 p.m.

A. A. Fomah
President
Karl H. McDonel
Secretary

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Events on Sunday for which admission is charged not allowed.
Use of perchloric acid allowed in remote structures only.
New men's dormitory named for Robert S. Shaw
Request to be filed with Ford Foundation for purchase of Manitou Island.
Report that Pres.-Emeritus Shaw has given college several valuable trees.