

BUILDING COMMITTEE ITEMS, continued

7. (Continued)

On motion of Mr. Brody, seconded by Mr. Downing, it was voted to approve the above project with the understanding that the cost come from the Athletic Reserve,- this to include architect's fees - also with the understanding that the project be finished by July 1st, 1936.

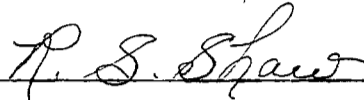
8. Bids for the Dormitory Addition to the Union Memorial Building were opened on Tuesday, January 14th. The bids were as follows:

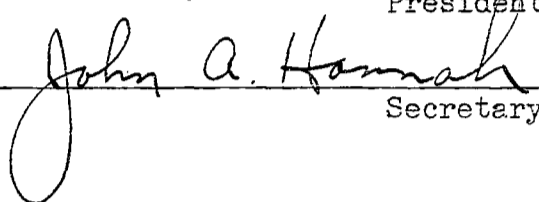
Bids opened on Dormitory addition to Union.

| <u>General Contractors</u> | | <u>Plumbing & Heating</u> | | <u>Electric Wiring</u> | |
|----------------------------|----------|-------------------------------|----------|------------------------|--------|
| Reniger | \$67,552 | Freyne | \$12,721 | F. D. Hayes | \$6075 |
| Christman | 70,500 | Distel | 14,990 | Barker-Fowler | 7180 |
| Spence Bros. | 70,400 | Gibbons | 12,875 | E. Lansing Elec. | 7387 |
| Trier Con. Co. | 71,500 | | | | |

On motion of Mrs. Wilson, seconded by Mr. Brody, it was voted to notify the bidders that no definite action was taken at this time and to return the certified checks.

The meeting adjourned at 5 P.M.



 President


 Secretary

Minutes of the
Meeting of the State Board of Agriculture
February 6, 1936

Present: Messrs. Berkey, Daane, Downing, Mrs. Wilson; President Shaw, Secretary Hannah.

Absent: Mr. Brody, Mr. Halsted, Superintendent Elliott

The meeting was called to order at 1:30 P.M. after the Board members had convened for luncheon in the Woman's Building where Governor and Mrs. Fitzgerald were honored guests.

The minutes of the previous meeting were approved with the addition of the following words to item 5, President's Reports: "with all expenses".

RESIGNATIONS AND APPOINTMENTS

Resignations and Appointments

1. Resignation of Miss Naomi Carrier, clerk in the Department of Bacteriology, effective as of February 29, 1936.
2. Appointment of Mr. J. G. Duncan as Assistant Bulletin Editor, Department of Publications and Journalism, at a salary of \$2500.00 per year, effective February 15, 1936. Mr. Duncan's salary is to be divided equally between Extension and Experiment Station funds.

On motion of Mr. Berkey, seconded by Mrs. Wilson, it was voted to approve items 1 and 2.

3. Appointment of Mr. Stanley E. Crowe, Associate Professor of Mathematics, as director of the Summer Session at a salary of \$500.00 for the first six weeks period and an additional \$150.00 for the second period.

On motion of Mr. Daane, seconded by Mr. Berkey, it was voted to approve the appointment of Mr. Crowe as director of the Summer Session.

TRAVEL

Travel

1. Recommendation for the allowance of full expenses to Lafayette, Indiana, and return for Miss Edna V. Smith and Messrs. C. V. Ballard, J. M. Moore, and Karl McDonel of the Extension staff, so that they may attend a conference of Extension workers called by the federal office for March 19th to 21st. Expenses will be charged to Extension funds.
2. Recommendation for the allowance of travelling expenses to Dearborn, Michigan, and return for Mr. C. S. Bryan, who has been asked to speak before the Association of Bacteriologists, Pathologists, and Allied Workers of Michigan, Indiana, and Ohio. The meeting is to be held on February 7th.
3. Recommendation for the allowance of a sum not to exceed \$75.00 on the railroad and pullman expenses of Professor P. A. Herbert to the annual meeting of the Society of American Foresters at Atlanta, Georgia, January 27th to 29th. It was originally intended that this sum should be applied on automobile expense for five members of the department, but driving conditions made the trip impossible.

TRAVEL, continued

Travel

4. Recommendation for the allowance of full expenses to Chicago and return for Director V. R. Gardner, so that he may attend a meeting of Experiment Station directors of the north central states, called for February 7th to consider the establishment of a federally-financed research laboratory in this region.
5. Request of Dr. F. T. Mitchell for full expenses to St. Louis, Missouri, and return so that he may attend meetings of the National Education Association February 24th to 27th.
6. Request of Dean Elisabeth Conred for full expenses to St. Louis, Missouri, and return so that she may attend meetings beginning February 18th of the National Association of Deans of Women.

On motion of Mr. Berkey, seconded by Mr. Daane, it was voted to approve the travel requests.

MISCELLANEOUS

Acceptance of grant of \$500 from Am. Pot. Institute

1. Presentation for Board acceptance of a research grant of \$500.00 for this year from the American Potash Institute, to be used for cooperative study with the Experiment Station on symptoms of potash deficiency following the use of fertilizing materials (statement on file).

Acceptance of \$1000 from Am. Cyanamid Co.

2. Presentation for Board acceptance of an additional amount of \$1,000.00 from the American Cyanamid Company, to be credited to the American Cyanamid Company Special Research Fund (already set up by Board action).

Insurance in amt. of \$250,000 on college barns and buildings.

3. Report of the Comptroller on the placing of insurance in the amount of \$250,000 on college barns and buildings south of the river, as authorized at the Board meeting of October 17th. Further recommendation that \$60,000.00 worth of insurance be placed upon college livestock and equipment.

Dr. Warren to teach two sections of Physics.

4. Recommendation that the Physics Department be allowed to employ Dr. Kenneth Warren, now full-time Instructor in Mathematics, to teach two sections of Physics during the winter term at the rate of \$4.00 per week. This expense is to be charged to the Physics Department budget.

Accident report Charles Gilman.

5. Accident and first aid report on Mr. Charles Gilman, Buildings and Grounds employee who was injured while at work. Time lost, 82 hours @ 45¢ - \$36.90.

On motion of Mr. Daane, seconded by Mr. Berkey, it was voted to approve the miscellaneous items.

PRESIDENT'S REPORTS

Appt. Curtis Sabrosky, Inst. Entom.

1. Approval of the appointment of Mr. Curtis W. Sabrosky as Instructor in Entomology, replacing Mr. Farleman (resigned) at a salary of \$1900.00 per year (twelve months' basis). The appointment is to become effective March 1, 1936.

Appt. Norma Streeter, Co. Club Agent.

2. Approval of the appointment of Miss Norma I. Streeter as County Club Agent for Gogebic County, replacing Miss Mary Richmond (transferred) at a salary of \$1800.00 per year, effective February 1, 1936.

Appt. Mary Bullis, Home Demon. Agent.

3. Approval of the appointment of Miss Mary Bullis as Home Demonstration Agent for Allegan and Barry counties, effective February 1st at a salary of \$1800.00 per year. This appointment is made under Bankhead-Jones funds.

Appt. Margaret Cole, Home Demon. Agent.

4. Approval of the appointment of Miss Margaret Cole as Home Demonstration Agent at large (with headquarters at Marquette), effective February 1st at a salary of \$1800.00 per year. The appointment is made under available Bankhead-Jones funds.

Transfer of Jas. Porter

5. Approval of the transfer of Mr. James A. Porter from the position of County Agricultural Agent in Gratiot County to that of Extension Specialist in Soils, replacing Mr. E. C. Sack-rider (resigned October 31st) at the salary rate of \$2800.00 per year, effective February 1, 1936.

Appt. George Landsburg Co. Club Agt.

6. Approval of the appointment of Mr. George Landsburg as County Club Agent for Saginaw County, replacing Mr. M. H. Avery (transferred) at a salary of \$2200.00 per year, effective February 1, 1936.

Transfer of Victor Beal

7. Approval of the transfer of Mr. Victor C. Beal from the position of District Club Agent to that of County Agricultural Agent for Montcalm County, effective January 20, 1936 at the salary of \$2100.00 per year. This is a new position and salary is to be charged to Bankhead-Jones funds.

Appt. B. E. Henry Co. Club Agent

8. Approval of the appointment of Mr. B. E. Henry as County Club Agent for Calhoun County, effective February 1st at a salary of \$2100.00 per year. Mr. Henry replaces Miss Alice Bates, who was transferred on January 1st.

Appt. Irvin Holmes lecturer in Farm Mgt.

9. Authorization of the replacement of Mr. Vern Church, Lecturer in Farm Management, by Mr. Irvin Holmes, effective February 1st at the same rate of salary (\$300.00 for the year). The change was made with the understanding that Mr. Church would reimburse Mr. Holmes for that portion of his salary received from July 1st, 1935 to February 1, 1936, since teaching is done during the spring term only.

Travel for Mr. Moore, Mr. Wheeler

10. Approval of the following travel allowances from Michigan Crop Improvement Association funds: 1) full expenses to Texas and return by railroad for Mr. H. C. Moore; 2) automobile mileage to Texas and return and maintenance expenses for Mr. Moore and Mr. E. J. Wheeler at a later date. These trips are necessary each year to supervise planting of certified seed potatoes and later to harvest the crops and study results.

PRESIDENT'S REPORTS, continued

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| 11. Approval of railroad mileage (\$22.15) to St. Louis and return for Mr. E. J. Wheeler of the Farm Crops Department, who attended American Association for the Advancement of Science meetings during the Christmas holidays. This replaces the \$50.00 allowance on automobile mileage granted the Department at the December Board meeting and unused because only Mr. Wheeler was able to go. | Travel Mr. Wheeler to St. Louis and return. |
| 12. Approval of full expenses to Chicago and return for Mr. B. R. Proulx so that he might arrange for a college exhibit at the Mid-West Hotel Exposition to be held in March and for the annual upperclass hotel administration students' trip. | Full expenses Chicago & return Proulx |
| 13. Approval of railroad fare (\$10.62) to Chicago and return for Professor W. E. Reuling, so that he might attend meetings of the American Society of Heating and Ventilating Engineers, held there January 27th to 30th. | Travel of Mr. Reuling to Chicago. |
| 14. Approval of the several recommendations for increases in pay rates of Buildings and Grounds, Animal Husbandry, Agricultural Engineering, Poultry, Accounting, Applied Science, and Home Economics labor payroll employees recommended by the Labor Pay Roll Committee. Increases became effective as of January 15th (copy on file). | Increases app. for several B. & G. employees. |

On motion of Mr. Downing, seconded by Mr. Deane, it was voted to approve the President's Reports.

MISCELLANEOUS REPORTS

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| 1. Report of the committee (President, Secretary and Comptroller) appointed to consider the \$5,341.50 bill submitted by Jerome and Harris for the 1934-35 audit of college finances. After conference, the firm offers to settle for \$2,500.00, payable within sixty days from date of offer (January 22nd). | Jerome & Harris to be offered \$2500 in settlement of bill. |
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Action deferred.

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| 2. Report of the Patent Committee on the \$1200.00 research grant offered by the Grasselli Chemical Company for work by the Bacteriology Section, Experiment Station, on which action was deferred by the Board pending investigation of that part of the agreement relating to the assignment of patents. The Committee now recommends acceptance and authorization of research work as outlined, but with the deletion of the questionable paragraph. | Acceptance of grant from Grasselli Co - \$1200 |
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On motion of Mr. Daane, seconded by Mr. Downing, it was voted to approve the above report of the Patent Committee.

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| 3. Report on the transfer of the suit begun by the Board against the Michigan Surety Company from the firm of Alexander, McCaslin and Cholette to the Attorney General's Department. | Suit against Michigan Surety Company to be trans. |
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On motion of Mr. Berkey, seconded by Mr. Downing, it was voted to accept the report of the committee on the above item. Mr. Daane wished to be recorded as voting "No".

The meeting adjourned at 2:30 P.M.

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| <i>P. S. Shaw</i> | _____ President |
| <i>John A. Hannah</i> | _____ Secretary |