

MINUTES OF THE MEETING
of the
FINANCE COMMITTEE
December 14, 1967

The Finance Committee convened at Oakland Center at 7 o'clock for breakfast.

The following members were present: Messrs. Harlan, Hartman, Merriman, Nisbet, Smith, Stevens, Thompson, and White; President Hannah, Treasurer May, and Secretary Breslin.

Absent: No one.

1. Mr. White requested that items 2-b and 2-c on page 5 under Special Miscellaneous of the November minutes be deleted.

After discussion, it was agreed that this entire item 2 would be deleted from the permanent minutes.

Investment
recommendations

2. Investment recommendations from Scudder, Stevens & Clark and Mr. Earl Cress, as follows:

Consolidated Fund

<u>Amount</u>	<u>Security</u>	<u>Approx. Price</u>	<u>Principal</u>	<u>Income</u>	<u>Yield</u>
Exchange:					
800 shs.	Federal Insurance				
For:					
860 shs.	Chubb Corporation				

Jenison Fund

Exchange:					
500 shs.	Federal Insurance				
For:					
537 shs.	Chubb Corporation				

Retirement Fund

Exchange:					
5,100 shs.	Federal Insurance				
For:					
5,482.5 shs.	Chubb Corporation				

Retirement Fund

Recommend purchasing:					
\$110,000	U.S. Treasury Bills due 11/30/68	95	\$104,500	\$6,050	5.5%

White Motor Fund

Recommend purchasing:					
\$20,000	U.S. Treasury Bills due 11/30/68	95	19,000	1,100	5.5%
300 shs.	Abbott Laboratories	46	13,800	300	2.2%
500 shs.	Tampa Electric	29	14,500	340	2.3%

Ivan & Jean Wright Fund

Recommend purchasing:					
\$3,000	U.S. Treasury Bills due 11/30/68	95	2,850	165	5.5%

Ivan & Jean Wright Beneficiary Fund

Recommend purchasing:					
up to					
130 shs.	Abbott Laboratories	46	5,980	130	2.2%

On motion by Mr. Thompson, seconded by Mr. Merriman, it was voted to approve Item 2.

Approval sale
of Chrysler
Corp. stock

3. A gift of 100 shares of Chrysler Corporation common stock has been received from Virgil E. Boyd for the Meadow Brook Music Festival. It is recommended that the Trustees authorize the sale of this stock with the proceeds to be used for the purpose specified by the donor.

On motion by Mr. Nisbet, seconded by Mr. Thompson, it was voted to approve Item 3.

Approval transfer
Forest Road
land to Faculty
Club

4. Attached is a copy of resolution passed by the MSU Faculty Club which requests the Board of Trustees to deed to them land needed for the new Faculty Club on Forest Road.

I would recommend that the Board of Trustees approve the transfer of the property to the Faculty Club with the understanding that Mr. Carr will prepare the deed and make appropriate provisions for reversion to the University in case the property ceases to be used for the Faculty Club.

On motion by Mr. Stevens, seconded by Mr. Thompson, it was voted to approve the recommendation in Item 4. Mr. Harlan and Mr. White voted "no" on this item.

Report on Akers
Trust distrib-
uted

5. A report from Ernst & Ernst on the Forest Akers Trust as of November 30, 1967, was distributed at the Board meeting.

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6. The proposals received from the Lansing Board of Water and Electric Light and from the Consumers Power Company covering the installation of the desired tie-line and standby electric service to Power Plant 65 were distributed with the agenda of the November Board meeting. A copy of the recommendation of Commonwealth Associates dated November 22 had been distributed to the Trustees. Mr. R. G. Patrick, Manager of Industrial Planning of Commonwealth Associates, and Ted Simon, Director of the Physical Plant, met with the Trustees to discuss these recommendations.

Acceptance
Consumers
Power proposal
for standby
electric
service

After the presentation and discussion, it was moved by Mr. Harlan and seconded by Mr. Merriman:

- a) To authorize the acceptance of the proposal of the Consumers Power Company and to urge their cooperation in installing this tie-line as expeditiously as possible;
- b) To appropriate \$75,000 to cover the expenditures required by the University to make the necessary adjustments and installations to connect Power Plant 65 with the Consumers Power point of distribution at approximately 600 feet from the Power Plant.

The motion was carried unanimously

7. Dean Von Tersch, the Director of the Computer Laboratory, met with the Trustees to discuss his recommendation and the recommendation of a review team consisting of Dr. Richard Reid, Dr. Julian Kateley, Mr. William Ruble, Dr. Harry Eick, and Mr. Kenneth Thompson.

Contract
awarded Control
Data Corp. for
6500 Computer

The details of the recommendation follow:

- a) Contract, at this time, with the Control Data Corporation for a type 6500 computer to be delivered to Michigan State University on or about July 1, 1968. This contract will be contingent upon certain terminal software conditions already referred to, and other necessary conditions as specified by the Computer Laboratory.
- b) The contract should be made on a purchase basis at a cost to the University of \$2,869,300. This does not include approximately \$170,000 which would be necessary to obtain certain items of terminal equipment to be outside the Computer Center and which would be necessary to satisfy the conditions of the "Centers of Excellence" proposal. All other characteristics of the proposed system do satisfy the Centers of Excellence proposal.
- c) Complete and submit a proposal currently under way to the National Science Foundation requesting \$1,000,000 to assist in the acquisition of a 6500 system. Prior discussion with NSF personnel indicates that they will provide support somewhere in the range of 1/6 to 1/3 of the total cost. We believe a good case can be made for the higher figure. The 6500 can also be acquired on a rental basis. Although we do not have exact costs, two different types of rental can be arranged. One would be a relatively short time contract and the prices here seem to be quite high; the other would be on a five-year commitment. The latter seems to be similar to simply borrowing the purchase cost at a high rate of interest and repaying monthly. The National Science Foundation indicates a partiality to purchase, and I believe that in situations where at least a five year duration is in prospect that purchase offers the best arrangement.
- d) Make a proposal to the Control Data Corporation concerning the type of deferred payment program the University wishes. They apparently will accept an interest-free payment plan of any reasonable nature as long as the initial payment is no later than the first quarter of 1969.

On motion by Dr. Smith, seconded by Mr. Merriman, it was unanimously voted to approve the recommendations as presented and to authorize the officers of the University to proceed to implement those recommendations.

Oakland University

8. Communication from Mr. May:

Oakland University has disbursed approximately approximately \$1,200,000 for construction projects which have not yet been financed. This is creating a serious cash shortage for them, and Mr. Swanson has requested an advance of \$500,000 at this time.

Approval
advance up to
\$1,000,000 to
Oakland Univ.

In the past Michigan State University has helped Oakland University by advancing cash for short periods of time. However, in this instance, it is likely that the advance will be needed for as long as two years since we are not planning any financing of the \$1,200,000 construction referred to above.

I would like to recommend that the Trustees officially authorize me to advance up to \$1,000,000 cash to Oakland University to permit them to meet their bills until financing of the dormitories has been completed. I would also like to raise with the Trustees the question as to whether interest should be charged on such an advance.

Oakland University, continued

8. Communication from Mr. May, continued

Mr. Varner has indicated a willingness to pay interest, but we have not made a charge for short-term advances in the past. In this case, however, Michigan State University could lose from \$50,000 to \$75,000 in lost interest on its cash balances.

On motion by Mr. Nisbet, seconded by Dr. Smith, it was voted to approve this recommendation with the understanding that Oakland University would be charged an interest rate of 4-1/4% for this loan.

Approval bank
loan for
Oakland Univ.

9. Mr. Cress met with the Finance Committee and recommended a bank loan for Oakland University for \$4 million at 4-1/4% for 2 years to pay in full the construction loan held by the Michigan National Bank at 4%. The old loan matures December 15, 1967. This new loan is also to be with the Michigan National Bank.

On motion by Mr. Nisbet, seconded by Mr. Harlan, it was voted to approve this recommendation and the formal resolution required to complete this transaction. The formal resolution will be filed with the materials for this meeting.

Plans for Board
hearing for
presentation of
charges against
University
employees

10. The Board convened in executive session to discuss the newspaper publicity that has adversely affected the image of the University.

Following considered deliberation, it was moved by Mr. Stevens, seconded by Dr. Smith, and voted that any Trustee having any complaint regarding the administrative officials or other employees of the University should prepare a written specification of charges and forward the same to the University Attorney on or before January 5, 1968. The Attorney was instructed to serve copies upon each member of the Board of Trustees and any person accused of improper conduct in the discharge of his responsibilities. Further, that on January 17, 1968 at 10 o'clock in the forenoon, the Trustees will convene in private session for the purpose of conducting a hearing structured upon principles of fundamental due process. The member or members preferring the specification of charges shall offer evidence in support thereof, and the party or parties accused shall thereafter present evidence in his defense. Upon completion of the hearing, a decision shall be rendered containing such findings and conclusions as shall be indicated.

Adjourned.

MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
December 14, 1967

Present: Messrs. Harlan, Hartman, Merriman, Nisbet, Smith, Stevens, Thompson, and White; President Hannah, Treasurer May, and Secretary Breslin

Absent: No one

The meeting was called to order at 11:00 a.m. - President Hannah presiding.

The minutes of the November 17 meeting were approved as corrected.

SPECIAL MISCELLANEOUS

1. Approval of Finance Committee minutes.

On motion by Mr. Thompson, seconded by Mr. Hartman, it was voted to approve the Finance Committee items.

2. It was recommended that the Trustees approve the following supplemental contract as proposed by the City of East Lansing:

WHEREAS, the CITY OF EAST LANSING, a Michigan municipal corporation (hereinafter called the "City") and the BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY, a constitutional corporation of the State of Michigan (hereinafter called the "University") have entered into a certain contract on the 1st day of January, 1963, relative to the transportation and processing of sewage, which agreement was recorded on June 21, 1963, in Liber 850, page 863, Ingham County Records, and

WHEREAS, in Paragraph 11 of said contract, the parties thereto provided for the grant of certain rights by the University to the City in consideration of the sum of One Hundred Ninety-Nine Thousand Seven Hundred Eight and 56/100 Dollars (\$199,708.56) to be paid by the City and further provided that said amount "shall be paid in cash at the time the City shall connect to said interceptor sewer unless the parties hereto shall agree prior to the time of such connection upon some other manner of payment," and

WHEREAS, the parties hereto have agreed to another manner of payment as hereinafter set forth;

Approval
Finance Com-
mittee minutes

Approval sup-
plemental
sewer contract
with City of
East Lansing

December 14, 1967

2. Supplemental contract with City of East Lansing, continued

NOW THEREFORE, It Is Agreed by and between the parties hereto that the forementioned sum of One Hundred Ninety-Nine Thousand Seven Hundred Eight and 56/100 Dollars (\$199,708.56) shall be paid in annual installments of Nineteen Thousand Nine Hundred Seventy and 86/100 Dollars (\$19,970.86) or more, plus interest on the unpaid balance at the rate of four and one-half percent (4-1/2%) per annum, commencing on the 1st day of January 1968 and continuing on the 1st day of January of each year thereafter until the entire amount due under said contract is paid including interest. Principal or interest not paid when due shall bear interest until paid at the rate of four and one-half percent (4-1/2%) per annum.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed and delivered by their respective duly authorized officers in pursuance of resolutions approving such execution and delivery, all as of the date and year above written.

On motion by Mr. Nisbet, seconded by Mr. Merriman, it was voted to approve the above contract.

3. Chancellor Varner presented a proposal from the Wilson Memorial Committee of the Oakland student body recommending that a sum of \$100,000 be borrowed for the Matilda Wilson Memorial, with the funds to be used for the purchase of general reference volumes for the Oakland Library.

Plans for
Matilda Wilson
Memorial
approved

Mr. Varner reported that the Community National Bank of Pontiac had indicated a willingness to loan this sum, to be repaid over a period of years out of the additional assessment of \$1.00 per semester to be collected from all full-time students at Oakland University, at an interest rate of 4%.

It was moved by Mr. Thompson, seconded by Mr. Nisbet, to approve both of these recommendations. Unanimously carried.

4. Chancellor Varner presented the following:

Discussion re
bids for
expansion of
Oakland Univ.
athletic
recreation
area

On November 29 bid proposals were received and opened for the expansion to the athletic recreation area. A tabulation of the bids submitted is as follows:

Charles Anderson Company	\$264,984.00
Sterling-Garrett, Incorporated	265,000.00
Ben P. Fyke and Sons	288,888.88
M & B Equipment Company	302,507.00
E. T. Cook, Inc.	311,555.00

The bid proposals have been examined by the engineers and staff, and it is recommended that the low bid be accepted with the understanding that deduct items which have been negotiated with the low bidder will reduce the contract by approximately \$62,384. Chancellor Varner recommends that the following project budget be approved:

Construction	\$264,984	
Less: Deduct Items	<u>62,384</u>	\$202,600.00
Professional Services		11,680.00
Supervision and Inspection		4,000.00
Allowance for tennis courts to be constructed spring 1968		25,000.00
Contingency		<u>6,720.00</u>
		\$250,000.00

The source of money for this project will be from borrowed funds to be repaid out of the \$30 per student per semester fee allocation for debt service.

The discussion of the above recommendation resulted in a consensus that, in view of the facts that the spread between the two low bidders was only \$16.00 and the proposed deletions approximate 25% of the total cost of the project, all bids be rejected and Mr. Varner be authorized to have the project re-bid on the basis of the work that is now contemplated. It is hoped that these bids can be received prior to the January Trustees meeting.

NEW BUSINESS

Resignations and Terminations

Resignations

1. Jerrold L. Brown, County Agricultural Agent, Saginaw County, December 31, 1967, to accept a position with the Farmers & Manufacturers Beet Sugar Association of Saginaw.
2. Marjorie G. Gibbs, District Consumer Marketing Information Agent, Detroit area, December 31, 1967, for personal reasons.
3. Robert G. Diener, Assistant Professor of Agricultural Engineering, January 31, 1968, to accept a position at the University of West Virginia.
4. Thomas Farrell, Professor of Business Law and Office Administration, April 30, 1968, because of dissatisfaction with the administration of the College of Business.

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NEW BUSINESS, continued

Resignations

Resignations and terminations, continued

5. Gerald D. Hursch, Assistant Professor of Communication, January 31, 1968, to accept a position with a private research organization in Washington, D.C.
6. Gordon C. Whiting, Instructor in Communication, January 31, 1968, to accept a position at the University of Wisconsin.
7. Doris M. Downs, Assistant Professor of Institutional Administration, June 30, 1968.
8. Roxy Ann Pike, Instructor in Textiles, Clothing and Related Arts, December 31, 1967 to move out of the area.
9. Richard D. Duke, Professor of Urban Planning and Landscape Architecture and Director of the Urban-Regional Research Institute, January 16, 1968, to accept a position with the University of Michigan.
10. Donald F. Kiel, Specialist in Urban Planning and Landscape Architecture, December 31, 1967, to accept a position with the University of Michigan.
11. George R. Ruth, Instructor in Veterinary Surgery and Medicine and Veterinary Clinics, December 18, 1967, to accept a position at the University of Queensland, Brisbane, Australia.
12. Thomas M. Freeman, Instructor in Institutional Research, February 29, 1968, to enter military service.
13. Ann Greer Kirchner, Bibliographer in the Library, January 1, 1968. This is a cancellation of appointment.
14. Rex E. Ray, Adviser in the Nigeria Program, November 13, 1967.

Leaves

Leaves -- Sabbatical

1. Robert J. Geist, Professor of English, with half pay from September 1, 1968 to August 31, 1969, to study in Germany.
2. Herman Struck, Associate Professor of English, Justin Morrill College, and Advanced Graduate Studies, with full pay from April 1, 1968 to June 30, 1968, to study at home.
3. Frank C. Rutledge, Assistant Professor of Speech and Theatre, with half pay from September 1, 1968 to August 31, 1969, to study in England and Europe.
4. W. Robert Houston, Professor of Elementary and Special Education and Teacher Education, with full pay from April 1, 1968 to September 30, 1968, to study at home.
5. John D. Ryder, Dean and Professor of Engineering, with full pay from March 16, 1968 to June 15, 1968, to travel in Australia and Japan.
6. Ralph L. Guile, Associate Professor of Chemistry, with half pay from January 1, 1968 to December 31, 1968, to study at the University of Medical Sciences, Bangkok, Thailand.
7. Richard E. Chapin, Director of Libraries and Professor of Journalism, with full pay from June 11, 1968 to September 10, 1968, to study in Washington and East Lansing.

Leaves -- Health

1. Herbert C. Rudman, Professor of Administration and Higher Education, with full pay from November 7, 1967 to December 1, 1967.
2. Joseph A. Strelzoff, Professor of Electrical Engineering, with full pay from December 1, 1967 to March 31, 1968.

Leaves -- Military

1. John R. Eicher, Truck Driver, Stores, without pay from November 9, 1967 to June 30, 1968.

Leaves -- Other

1. Lorraine H. Gross, Instructor in Textiles, Clothing, and Related Arts, without pay from May 1, 1968 to August 31, 1968, for maternity reasons.
2. Ronald J. Horvath, Assistant Professor of Geography and African Studies Center, without pay from September 1, 1968 to December 31, 1968, to study in Ethiopia and India.
3. John L. Whitelaw, Bibliographer in the Library, without pay from January 1, 1968 to June 30, 1968, to travel in southern United States.

Appointments

Appointments

1. John Frederick Schwartz, County Agricultural Agent, Wayne County, at a salary of \$8,500 per year on a 12-month basis, effective January 1, 1968 to June 30, 1968.
2. David Dean van Zon, 4-H Youth Agent, Delta, Menominee, Schoolcraft Counties, at a salary of \$8,500 per year on a 12-month basis, effective January 1, 1968.

NEW BUSINESS, continued

December 14, 1967

Appointments, continued

Appointments

3. George J. Hogaboam, Assistant Professor of Crop Science, without pay (USDA employee) on a 12-month basis, effective October 1, 1967 to September 30, 1968.
 4. Charles R. Olien, Associate Professor of Crop Science, without pay (USDA employee) on a 12-month basis, effective October 1, 1967 to September 30, 1968.
 5. David H. Smith, Assistant Professor of Crop Science, without pay (USDA employee) on a 12-month basis, effective October 1, 1967 to September 30, 1968.
 6. Freeman W. Snyder, Assistant Professor of Crop Science, without pay (USDA employee) on a 12-month basis, effective October 1, 1967 to September 30, 1968.
 7. Richard Ziegler, Research Associate in Food Science, at a salary of \$8,000 per year on a 12-month basis, effective January 1, 1968 through August 31, 1968.
 8. David A. Gilbert, Specialist in the Institute of International Agriculture and Nutrition, at a salary of \$300 per month, effective November 23, 1967 through December 31, 1967.
 9. James M. Tiedje, Assistant Professor of Soil Science and Microbiology and Public Health, at a salary of \$12,000 per year on a 12-month basis, effective July 1, 1968.
 10. Lalit Sen, Associate Professor of Communication, at a salary of \$16,000 per year on a 12-month basis, effective March 15, 1968 through December 15, 1968.
 11. Robert Brittain, Visiting Professor of Justin Morrill College, at a salary of \$4,300 for the period March 1, 1968 through June 30, 1968.
 12. P. T. Manoharan, Research Associate in Chemistry, at a salary of \$700 per month, effective December 16, 1967 through December 31, 1967.
 13. P. T. Manoharan, Assistant Professor of Chemistry, at a salary of \$5,000 for the period January 1, 1968 through June 30, 1968.
 14. George E. G. Catlin, Visiting Professor of Political Science, at a salary of \$6,500 for the period April 1, 1968 through June 30, 1968.
 15. James Floyd Alexander, Instructor in Psychology, at a salary of \$900 per month, effective January 1, 1968 through June 30, 1968.
 16. Norman J. Karl, Instructor in Psychology, at a salary of \$800 per month, effective January 1, 1968 through June 30, 1968.
 17. Lawrence Allen Julius, Instructor in the Center for Laboratory Animal Resources, and Anatomy, at a salary of \$12,000 per year on a 12-month basis, effective December 1, 1967.
 18. Berle Garrett Reiter, Librarian in the Library, at a salary of \$7,800 per year on a 12-month basis, effective January 1, 1968.
 19. Lloyd Cofer, Director of the MSU Detroit Project, and Visiting Professor of Education, at a salary of \$500 per month, effective December 15, 1967 through June 14, 1968.
- Detroit
20. Lloyd Cofer, Director of the MSU/Project and Professor of Education, at a salary of \$22,000 per year on a 12-month basis, effective June 15, 1968. Professor Cofer has been assured that he will be given full-time employment through his 70th year.
 21. Frederick E. Hill, Assistant Professor of the Counseling Center, at a salary of \$10,000 per year, effective January 1, 1968 through June 30, 1968.
 22. Donald E. Jabury, Assistant Professor of the Counseling Center, at a salary of \$10,000 per year, effective January 1, 1968 through June 30, 1968.

Transfers

Transfers

1. Warren Jay Cook, from Natural Resource Agent, Kalkaska County, to County Agricultural Agent, Eaton County, with an increase in salary to \$11,800 per year on a 12-month basis, effective January 1, 1968.
2. Ellsworth A. Netherton, from District Farm Marketing Agent, St. Clair County, to Field Crops Agent, Hillsdale, Branch, Calhoun, and Jackson Counties, with an increase in salary to \$13,800 per year on a 12-month basis, effective January 1, 1968.
3. Joan Meredith, from Specialist VIII, International Programs, to Specialist AP-I, International Programs, with an increase in salary to \$7,200 per year on a 12-month basis, effective December 1, 1967.

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Salary Changes Salary Changes

1. Increase in salary for E. Fred Carlisle, Assistant Professor of English, to \$12,500 per year on a 10-month basis, effective January 1, 1968.
2. Increase in salary for James H. Pickering, Assistant Professor of English, to \$12,000 per year on a 10-month basis, effective January 1, 1968.
3. Increase in salary for J. David Stanfield, Instructor in Communication, to \$10,450 per year on a 12-month basis effective November 1, 1967.
4. Increase in salary for Keith P. Anderson, Assistant Professor of Teacher Education, to \$14,250 per year on a 12-month basis, effective January 1, 1968.
5. Increase in salary for Kenneth L. Harding, Assistant Professor of Teacher Education, to \$12,500 per year on a 12-month basis, effective January 1, 1968.
6. Increase in salary for Albert I. Rabin, Professor of Psychology, to \$21,800 per year on a 10-month basis, effective January 1, 1968.
7. Increase in salary for Max Bruck, Associate Professor of Social Work, to \$13,000 per year on a 10-month basis, effective January 1, 1968.
8. Increase in salary for Charles P. Loomis, Professor of Sociology, to \$24,200 per year on a 12-month basis, effective January 1, 1968.
9. Increase in salary for Delbert E. Schoenhard, Professor of Microbiology and Public Health, to \$18,600 per year on a 12-month basis, effective December 1, 1967.
10. Increase in salary for Victor E. Smith, Professor of the Consortium for the Study of Nigerian Rural Development, to \$23,183 per year on a 12-month basis, effective from August 30, 1967 to October 4, 1967.

Miscellaneous MiscellaneousTenure
recommendations

1. The following actions are recommended by the departmental chairmen and the deans in accordance with the tenure rules:
 - a. Associate professors who have served their probationary terms and acquire tenure with this reappointment, effective September 1, 1968:

Frank A. Madaski	Cooperative Extension Service
James W. Hanover	Forestry
Einer Olstrom	Natural Resources
Fred R. Schwartz	Art
Ivan Boh	Philosophy
Herbert C. Jackson	Religion
John R. Moroney	Economics
Walter M. Burnett	Hotel, Restaurant, and Institutional Management
Frank R. Bacon	Marketing and Transportation Administration
Gordon E. Miracle	Advertising
William F. Rintelmann	Speech and Theater
Samuel A. Moore	Administration and Higher Education
Joe L. Byers	Counseling, Personnel Services, and Educational Psychology
William Harold Grant	Counseling, Personnel Services, and Educational Psychology
Glen O. Cooper	Elementary and Special Education
George W. Ferree	Secondary Education and Curriculum
Jacob Stern	Secondary Education and Curriculum
M. Thomas J. Manetsch	College of Engineering
Hilliard Jason	Medical Education Research and Development
Ann G. Olmsted	Medical Education Research and Development
Kenneth E. Moore	Pharmacology
Thomas Adams	Physiology
Joe Mitchell Dabney	Physiology
Robert M. Daugherty	Physiology
Thomas E. Emerson	Physiology
Jerry B. Scott	Physiology
Christie G. Enke	Chemistry
Donald G. Farnum	Chemistry
William M. Fitzgerald	Mathematics
Charles J. Martin	Mathematics
Gwen Andrew	Social Work
Philip M. Marcus	Sociology
John P. McKinney	Psychology
Albe E. Munson	Urban Planning and Landscape Architecture
Allan L. Trapp	Pathology
Ronald W. Hinz	Veterinary Surgery and Medicine
Hugo E. Siehr	Continuing Education

Miscellaneous, continued

Miscellaneous

1. Tenure recommendations, continued

Tenure
recommendations

- b. Assistant Professors who have served their probationary terms and acquire tenure with this reappointment, effective September 1, 1968:

Richard W. Chase	Crop Science
H. Allen Tucker	Dairy
Sigmund H. Schanderl	Food Science
Mason E. Miller	Institute of Extension Personnel Development
Noah Alonso	Art
Ralph P. Barrett	English Language Center
James P. Wang	Linguistics and Oriental and African Languages
J. Loren Jones	Music
Charles M. McDermid	Music
William Moffit	Music
Herbert Josephs	Romance Languages
George A. Hough	Journalism
James R. Gibbard	Health, Physical Education, and Recreation
Aleksander Kivilaan	Botany and Plant Pathology
Clifford J. Pollard	Botany and Plant Pathology
Thelma Arnette	Physics
S. Arthur Reed	Science and Mathematics Teaching Center
Jacqueline Brophy	Labor and Industrial Relations
Lawrence J. Baril	Police Administration and Public Safety
Raymond T. Galvin	Police Administration and Public Safety
Kathryn N. Burns	American Thought and Language
Edgar E. Knoebel	Humanities
Richard Ben Fetters	Intercollegiate Athletics

- c. Second probationary appointment as Assistant Professor for three years from September 1, 1968:

Richard L. Feltner	Agricultural Economics
Marvin L. Hayenga	Agricultural Economics
Ralph E. Hepp	Agricultural Economics
Loran L. Bieber	Biochemistry
Hugh Elvin Lockhart	Forest Products
Gerhardt Schneider	Forestry
August A. DeHertogh	Horticulture
Cal J. Flegal	Poultry Science
Roger L. Funk	Art
Robert H. Rough	Art
Dan Stolper	Music
James H. Pickering	English
James W. Ney	English Language Center
Paul J. Hauben	History
William O. McCagg	History
Robert E. Wall	History
James E. Roper	Philosophy
Robert E. Jensen	Accounting and Financial Administration
Richard H. Pettway	Accounting and Financial Administration
Gary K. Stone	Accounting and Financial Administration
Bruce T. Allen	Economics
Carl E. Liedholm	Economics
Peter John Lloyd	Economics
Hal W. Hepler	College of Business
Bruce P. Coleman	Management
Glenn T. Wilson	Management
William B. Lashbrook	Speech and Theater
John H. Boyd	Journalism
John Murray	Journalism
James R. Andrews	Speech and Theater
Richard L. Marquard	Elementary and Special Education
Bruce W. Wilkinson	Chemical Engineering
Merle C. Potter	Mechanical Engineering
Karatholuvu Subramanian	Metallurgy, Mechanics and Materials Science
Robert W. Summitt	Metallurgy, Mechanics, and Materials Science
David H. Y. Yen	Metallurgy, Mechanics, and Materials Science
Martha Erickson Dale	Home Management and Child Development
Harold S. Johnson	Justin Morrill College
Roger C. Stimson	Justin Morrill College
Melvin L. Lacy	Botany and Plant Pathology
Stephen N. Stephenson	Botany and Plant Pathology
William C. McHarris	Chemistry
Peter J. Wagner	Chemistry
Norman C. Leeling	Entomology
Frederick Stehr	Entomology
William E. Wallner	Entomology
Robert Ehrlich	Geology
Donald C. McNaught	Kellogg Biological Station
Robert G. Wetzal	Kellogg Biological Station

R
Miscellaneous Miscellaneous, continued

Tenure recommendations 1. Tenure recommendations, continued

c. Second probationary appointment as Assistant Professor for three years from September 1, 1968, continued:

Glen D. Anderson	Mathematics
Harvey Samuel Davis	Mathematics
Carl C. Ganser	Mathematics
Theodore Guinn	Mathematics
Frank C. Hoppensteadt	Mathematics
Edward C. Ingraham	Mathematics
John J. Masterson	Mathematics
Habib Salehi	Mathematics
David L. Winter	Mathematics
Kathleen K. Mikan	Nursing
Jack H. Hetherington	Physics
George S. Stranahan	Physics
William E. Cooper	Zoology
Evelyn M. Rivera	Zoology
Charles E. Cleland	Anthropology
Alfred B. Hudson	Anthropology
Joseph Spielberg	Anthropology
Baruch Boxer	Geography
Ken A. Bode	Political Science
Paul J. Hiniker	Political Science
Lauren Harris	Psychology
Glenn I. Hatton	Psychology
James L. Phillips	Psychology
David C. Raskin	Psychology
Dozier W. Thornton	Psychology
James S. Uleman	Psychology
Theodore R. Chavis	Social Work
Ruth T. Koehler	Social Work
Rachel F. Smith	Social Work
Harvey M. Choldin	Sociology
Robert R. Harvey	Urban Planning and Landscape Architecture
Harold Currie	American Thought and Language
Bruce Curtis	American Thought and Language
Mary Tomkins	American Thought and Language
Donald S. Gochberg	Humanities
Anthony Linick	Humanities
Roy T. Matthews	Humanities
J. Wilson Myers	Humanities
Willie White	Humanities
Benjamin H. Banta	Natural Science
Alain F. Corcos	Natural Science
William L. Downes	Natural Science
Raymond H. Hollensen	Natural Science
Charles R. Peebles	Natural Science
Fred A. Racle	Natural Science
John L. Ruby	Natural Science
Charles S. St. Clair	Natural Science
Patricia A. Travis	Natural Science
Bruce Cohen	Social Science
James H. Parker	Social Science
Jack R. Hoffert	Physiology
Elwood E. Miller	Instructional Media Center
Robert C. Anderson	Institute for Community Development
Jane C. Church	Counseling Center
Samuel A. Plyler	Counseling Center

d. Third probationary appointment as Instructor for a period of three years from September 1, 1968:

Leonard J. Rahilly	Romance Languages
Louis J. Wolter	Advertising
Dixie L. Durr	Health, Physical Education, and Recreation
Paul Slocum	Teacher Education
Nixola F. Bayle	Textiles, Clothing, and Related Arts
Muriel Sarah Brink	Foods and Nutrition
Theodore J. Brooks	Social Work
Thomas E. Bellavance	American Thought and Language
John A. Forman	American Thought and Language
Robert G. Wright	American Thought and Language
R. Craig Philips	Humanities
Franklin D. Platt	Humanities
Rainer H. Brocke	Natural Science
George P. Merk	Natural Science
Lorena V. Stoops	Natural Science
Robert O. Richards	Social Science
David T. Drees	Anatomy

Miscellaneous, continued

Miscellaneous

1. Tenure recommendations, continued

Tenure
recommendations

- e. Second probationary appointment as Instructor for a period of two years from September 1, 1968:

Donald A. Dunbar	Horticulture
James L. Adley	Art
Thomas H. Falk	German and Russian
Kurt W. Schild	German and Russian
William B. Hixson	History
Eunice A. Wilcox	Music
Mildred Zimmerman	Music
Albert C. Cafagna	Philosophy
Donald F. Koch	Philosophy
George B. Sherman	Elementary and Special Education
Susan Neller	Health, Physical Education, and Recreation
Marjorie Smith	Health, Physical Education, and Recreation
Beatrice E. Tarbell	Health, Physical Education, and Recreation
Donald Tavano	Health, Physical Education, and Recreation
Robert D. Taylor	Teacher Education
Barbara Ferrar	Home Management and Child Development
Carol Lou Holt	Home Management and Child Development
Margaret Ann Boschetti	Textiles, Clothing, and Related Arts
Thomas P. Brown	Justin Morrill College
Eric P. Kafka	Justin Morrill College
Barbara Given	Nursing
Mary C. Keenan	Nursing
Phillip E. Flores	Urban Planning and Landscape Architecture
Robert P. McAllen	Urban Planning and Landscape Architecture
John Houldsworth	American Thought and Language
Maurice N. Hungiville	American Thought and Language
James McClintock	American Thought and Language
Robert F. Steuding	American Thought and Language
Mildred Erickson	University College
Conrad L. Donakowski	Humanities
Kenneth J. Harrow	Humanities
Richard R. Laurence	Humanities
Edward A. Duane	Social Science
Robert A. Brooks	Pathology
Delbert L. Whitenack	Pathology
Richard R. Bennett	Veterinary Surgery and Medicine
Donald A. Henshaw	Veterinary Surgery and Medicine
Joseph Kashner	Veterinary Surgery and Medicine
Frank C. Barton	Instructional Media Center
Robert C. Harris	Institutional Research
Gus G. Ganakas	Intercollegiate Athletics
Judith E. Hall	Intramural Athletics

2. The following deviations from the tenure rules are recommended giving a one-year extension effective from September 1, 1968 to August 31, 1969:

Joan Van Rensselear Smith	Art
Roderick Rightmire	Television and Radio
Harry Webb	Health, Physical Education, and Recreation
Vera Borosage	Home Management and Child Development
Charles J. McKinley	Anatomy
Barrett Lyons	Social Work
Grafton D. Trout, Jr.	Sociology

3. It is recommended that the following be removed from the tenure system:

Chesley L. E. Wells	Forest Products
Dau-lin Hsu	Linguistics and Oriental and African Languages

On motion by Mr. Nisbet, seconded by Mr. Thompson, it was voted to approve the Resignations and Terminations, Leaves, Appointments, Transfer, Salary Changes, and Tenure Recommendations.

*The following individuals are not recommended for reappointment and thereby terminate employment on August 31, 1968:

Sverker P. E. Persson	Agricultural Engineering
Justin Catz	English
Robert R. Bishop	Romance Languages
Renee Irene Sone	Romance Languages
Paul W. Thompson	Economics
Tom W. Carroll	Communication
Duane E. Reed	Speech and Theatre
Charles F. Smith	Mott Institute for Community Improvement
John V. Kane	Physics

*See back-up material for this meeting.

M	Miscellaneous	Miscellaneous, continued
T	Promotions:	4. Promotion of the following staff members from Instructor to Assistant Professor:
r	Paul Gottfried Russell Rivet	a. Paul Gottfried, Humanities, effective December 1, 1967 b. Russell L. Rivet, Jr., Intercollegiate Athletics, effective September 1, 1968.
	Add. pay Lennah Backus	5. Change in pay in addition to retirement for Lennah K. Backus from \$800 per year to \$1,500 per year, effective from January 1, 1968 to June 30, 1968. Mrs. Backus is serving as a research writer in 4-H Youth Programs.
	Ch. assign. Robert Deans	6. Assignment of Robert Deans, Associate Professor, to the Department of Animal Husbandry only, effective September 1, 1967.
	Ch ef date appt A.E.Shapley	7. Change the effective date of the appointment of Allen E. Shapley as Assistant Professor of Dairy from December 1, 1967 to January 1, 1968.
	Assign. Georg Borgstrom Honors College	8. Assignment of Georg Borgstrom, Professor of Food Science and Geography, part-time to the Honors College, effective from October 1, 1967 to June 30, 1968, paid 25% from 11-4101, 70% from 11-3221, and 5% from 71-6700.
	Ch ef date appt Larry Baker	9. Change the effective date of the appointment of Larry R. Baker as Assistant Professor (Research) of Horticulture from December 1, 1967 to January 1, 1968.
	Ch ef date appt Robert Herner	10. Change the effective date of the appointment of Robert C. Herner as Assistant Professor (Extension, Research) of Horticulture from December 1, 1967 to March 15, 1968.
	Des. K.L.Atkin Act.Chm. Advertising	11. Designation of Kenward L. Atkin, Associate Professor of Advertising and Communication, as Acting Chairman of Advertising from December 15, 1967 to June 30, 1968.
	Dean Ryder relieved of Deanship; appt. Prof. Elec.Eng.	12. Dean Ryder has requested that he be relieved of the deanship of the College of Engineering and that he return to the campus as Professor of Electrical Engineering, effective June 16, 1968. Dean Ryder will complete his assignment in Brazil on March 15, 1968, and has requested a sabbatical leave until June 15, 1968. It is recommended that the Trustees approve his request.
	Assign. Thomas Manetsch to Sys. Sci; Engr. Res.	13. Assignment of Thomas J. Manetsch, Associate Professor, to Systems Science and Engineering Research, effective September 1, 1967, paid 67% from 11-2721 and 33% from 71-2005.
	Ch Lorraine Gross to 2/3 time	14. Change Lorraine H. Gross, Instructor in Textiles, Clothing, and Related Arts, from one-third time at a salary of \$3,300 per year to two-thirds time at a salary of \$6,600 per year, effective from January 1 to April 30, 1968.
	Dual assign. Godwin Nukunya to J. Morrill	15. Assignment of Godwin K. Nukunya, Assistant Professor of Anthropology and African Studies Center, part time to Justin Morrill College, effective from January 1 to April 30, 1968, paid 60% from 11-4291, 40% from 11-2801.
	Ch pay for James Goode	16. Change terms of appointment of James W. Goode as Lecturer in Labor and Industrial Relations to \$8,000 for the period from December 1, 1967 to July 31, 1968.
	Add. pay for Harold Anderson	17. Additional pay of \$1,500 per year for Harold H. Anderson, Professor (Research) Emeritus of Psychology, effective from September 1, 1967 to August 31, 1968.
	Dual assign. Thomas Knight	18. Dual assignment of Thomas J. Knight, Assistant Professor, to Humanities and History, from January 1 to April 30, 1968, paid 50% 11-2641, 50% 11-3721.
	Appt. John Wilson Asst. Provost; Dir. Undergrad.Educ.	19. Appointment of John D. Wilson as Assistant Provost and Director of Undergraduate Education with a salary increase from \$20,000 per year to \$22,000 per year, effective January 1, 1968, paid from 11-2081. Dr. Wilson has been Director of the Honors College since July 1, 1965. His academic title remains unchanged.
	Return to campus base sal. Warren Vincent	20. Return Warren H. Vincent, Professor of Agricultural Economics, to a campus base salary of \$17,700 per year on a 12-month basis, effective December 26, 1967. His salary is to be paid from 71-2024 until June 30, 1968.
	Return to campus base sal. Richard Lewis	21. Return Richard J. Lewis, Associate Professor of Marketing and Transportation Administration, to a campus base salary of \$17,500 per year on a 12-month basis, effective December 9, 1967. His salary is to be paid from 71-2024 until July 14, 1968.
	Return to campus base sal. Robert McKeen	22. Return Robert C. McKeen, Administrative Assistant AP-IV in International Programs, to a campus base salary of \$9,800 per year on a 12-month basis, effective from November 11, 1967 to September 30, 1968.
	Assign. John Jamrich Thailand Proj.	23. Assignment of John X. Jamrich, Associate Dean of Education, to the Thailand Project at a salary of \$27,170 per year, effective from December 9, 1967 to February 1, 1968, paid from 71-2043.
	Assign. David Heenan Thailand Proj.	24. Assignment of David K. Heenan, Professor and Associate Director of the Institute for International Studies in Education, to the Thailand Project at a salary of \$16,060 per year, effective from November 11, 1967 to January 30, 1968, paid from 71-2043.
	Assign. Richard Byerrum Thailand Proj.	25. Assignment of Richard U. Byerrum, Dean of Natural Science, to the Thailand Project at the same salary of \$28,000 per year, effective from January 7 to February 14, 1968, paid from 71-2043.

Miscellaneous, continued

26. Assignment of William B. Drew, Professor and Chairman of Botany and Plant Pathology, to the Thailand Project at a salary of \$26,500 per year, effective from January 7 to March 24, 1968, paid 71-2043.

Assign. William
Drew Thailand
Proj.

On motion by Mr. Harlan, seconded by Mr. Merriman, it was voted to approve Miscellaneous items 4 through 26.

27. Recommendations as follows from the Retirement Committee:

Retirements:

- a. 1-year consultantship with agreed-upon duties and responsibilities for John W. Donnell, Professor of Chemical Engineering, from July 1, 1968 to June 30, 1969, and retirement effective July 1, 1969, at a retirement salary of \$3,000 per year. Mr. Donnell was born on September 12, 1902, and has been employed by the University since September 1, 1946.
- b. 1-year consultantship with agreed-upon duties and responsibilities for J. Carl McMonagle, Professor of Continuing Education, from July 1, 1968 to June 30, 1969, and retirement effective July 1, 1969, at a retirement salary of \$3,000 per year. Mr. McMonagle was born on February 12, 1903, and has been employed by the University since August 1, 1956.
- c. 1-year consultantship with agreed-upon duties and responsibilities for Ira B. Baccus, Professor and Assistant to the Vice President for Student Affairs, from July 1, 1968 to June 30, 1969, and retirement effective July 1, 1969 at a retirement salary of \$3,000 per year. Mr. Baccus was born on April 25, 1903, and has been employed by the University since September 1, 1940.
- d. 1-year consultantship with agreed-upon duties and responsibilities for Paul L. Moore, Associate Professor of Continuing Education, from July 1, 1968 to June 30, 1969, and retirement effective July 1, 1969 at a retirement salary of \$3,000 per year. Mr. Moore was born on May 30, 1902, and has been employed by the University since July 1, 1949.
- e. 1-year consultantship with agreed-upon duties and responsibilities for Wallace B. Moffett, Associate Professor of English, from July 1, 1968 to June 30, 1969, and retirement effective July 1, 1969, at a retirement salary of \$3,000 per year. Mr. Moffett was born on August 21, 1899 and has been employed by the University since October 1, 1929.
- f. Terminal leave of one year for William R. Sur, Professor of Music, from July 1, 1968 to June 30, 1969, and retirement effective July 1, 1969, at a retirement salary of \$2,973 per year. Mr. Sur was born on June 4, 1903 and has been employed by the University since September 1, 1943.
- g. Terminal leave of one year for Clair L. Taylor, Professor and Associate Director of Admissions and Scholarships, from July 1, 1968 to June 30, 1969, and retirement effective July 1, 1969 at a retirement salary of \$2,673 per year. Mr. Taylor was born on October 14, 1902 and has been employed by the University since July 1, 1957.
- h. Retirement of Robert E. Sharer, Professor of Continuing Education, at a retirement salary of \$3,000 per year, effective July 1, 1968. Mr. Sharer was born on March 4, 1900 and has been employed by the University since September 1, 1952.
- i. Retirement of Walter G. Kirkpatrick, Antrim County Extension Agricultural Agent at a retirement salary of \$3,000 per year, effective January 1, 1968. Mr. Kirkpatrick was born on August 28, 1908 and has been employed by the University since January 1, 1938.
- j. Retirement of John H. Jordan, Custodian III in Dormitories and Food Services, at a retirement salary of \$1,362 per year, effective July 1, 1968. Mr. Jordan was born on January 21, 1902, and has been employed by the University since March 20, 1950.
- k. Retirement of Walter Lord, Custodian III in Dormitories and Food Services, at a retirement salary of \$1,386 per year, effective July 1, 1968. Mr. Lord was born on April 18, 1903 and has been employed by the University since May 5, 1949.
- l. Retirement of Ora Strong, Clerk III in Dormitories and Food Services, at a retirement salary of \$1,624 per year, effective January 1, 1968. Mrs. Strong was born on July 18, 1905 and has been employed by the University since December 7, 1942.
- m. Retirement of Ruby Sudberry, Food Service Helper III in Dormitories and Food Services at a retirement salary of \$1,171 per year, effective July 1, 1968. Mrs. Sudberry was born on April 12, 1903 and has been employed by the University since March 31, 1948.
- n. Retirement of Margaret Markwart, Assistant Foreman in the Laundry, at a retirement salary of \$1,394 per year, effective March 1, 1968. Mrs. Markwart was born on November 12, 1906 and has been employed by the University since February 8, 1943.
- o. Retirement of Helen Tomlinson, General Helper II in the Laundry, at a retirement salary of \$783 per year, effective July 1, 1968. Mrs. Tomlinson was born on June 22, 1902 and has been employed by the University since April 20, 1953.
- p. Retirement of Harriet Ansley, Housekeeper Supervisor VIII in Kellogg Center, at a retirement salary of \$1,572 per year, effective July 1, 1970. Mrs. Ansley will retire without salary effective January 1, 1968. She was born on January 20, 1905 and has been employed by the University since August 28, 1951.
- q. Retirement of Roland Marrison, Maintenance II in Married Housing, at a retirement salary of \$1,317 per year, effective July 1, 1968. Mr. Marrison was born on May 12, 1901 and has been employed by the University since August 6, 1953.

John W. Donnell

J. Carl
McMonagle

Ira B. Baccus

Paul Moore

Wallace Moffett

William Sur

Clair Taylor

Robert Sharer

Walter
Kirkpatrick

John Jordan

Walter Lord

Ora Strong

Ruby Sudberry

Margaret
Markwart

Helen
Tomlinson

Harriet
Ansley

Roland
Marrison

Miscellaneous, continued

Retirements:

27. Retirement recommendations, continued:

- Aurora Lonfelds r. Retirement of Aurora Lonfelds, Housekeeper III in the Union, at a retirement salary of \$955 per year, effective July 1, 1968. Mrs. Lonfelds was born on August 23, 1899, and has been employed by the University since May 21, 1951.
- Ray Heydrick s. Retirement of Ray C. Heydrick, General Foreman AP-IV in Physical Plant, at a retirement salary of \$3,000 per year, effective August 1, 1968. Mr. Heydrick was born on March 23, 1903, and has been employed by the University since July 1, 1926.
- Luther Marine t. Retirement of Luther M. Marine, Analyst in Physical Plant, at a retirement salary of \$3,000 per year, effective August 1, 1968. Mr. Marine was born on March 23, 1906, and has been employed by the University since March 31, 1928.
- Charles Piper u. Retirement of Charles Piper, Foreman in Physical Plant, at a retirement salary of \$3,000 per year, effective April 1, 1968. Mr. Piper was born on April 5, 1903, and has been employed by the University since August 2, 1934.
- Louis Swoboda v. Retirement of Louis Swoboda, Major Equipment Operator I in Physical Plant, at a retirement salary of \$2,424 per year, effective March 25, 1968. Mr. Swoboda was born on March 25, 1903, and has been employed by the University since September 8, 1948.
- William Clippinger w. Retirement of William B. Clippinger, Mechanical Technician II in Engineering Research, at a retirement salary of \$2,534 per year, effective July 1, 1968. Mr. Clippinger was born on August 17, 1899, and has been employed by the University since June 2, 1947.
- Cyril Howard x. Retirement of Cyril M. Howard, Mechanical Technician I in Physics, at a retirement salary of \$2,145 per year, effective July 1, 1968. Mr. Howard was born on October 8, 1899, and has been employed by the University since July 1, 1945.
- Linton Carter y. 1-year consultantship with agreed-upon duties and responsibilities for Linton A. Carter, Assistant Professor of Forestry, from July 1, 1968 to June 30, 1969, and retirement effective July 1, 1969, at a retirement salary of \$2,940 per year. Mr. Carter was born on January 5, 1901 and has been employed by the University since December 15, 1947.
- Philip Schaible z. 1-year consultantship with agreed-upon duties and responsibilities for Philip J. Schaible, Professor of Poultry Science, from July 1, 1968 to June 30, 1969, and retirement effective July 1, 1969, at a retirement salary of \$3,000 per year. Dr. Schaible was born on February 7, 1899, and was employed by the University from December 1, 1931 to November 30, 1946, and since July 1, 1952.
- Margaret Foster aa. Retirement of Margaret S. Foster, Extension Home Economist in Ingham County, at a retirement salary of \$2,747 per year, effective September 1, 1968. Mrs. Foster was born on August 29, 1902, and has been employed by the University since September 1, 1948.
- Lester Walcutt bb. Retirement of Lester W. Walcutt, Menominee County 4-H Youth Agent, at a retirement salary of \$1,036 per year, effective July 1, 1968. Mr. Walcutt was born on May 19, 1903, and has been employed by the University since July 1, 1946.
- James Stokley cc. Retirement of James Stokley, Associate Professor of Journalism and Astronomy, at a retirement salary of \$240 per year, effective July 1, 1968. Dr. Stokley was born on May 19, 1900 and has been employed by the University since October 1, 1956.
- Donald Hathaway dd. Retirement of Donald A. Hathaway, Maintenance I in Married Housing, at a retirement salary of \$1,360 per year, effective July 1, 1968. Mr. Hathaway was born on July 27, 1903, and has been employed by the University since November 13, 1951.
- Bernice Morrison ee. Retirement of Bernice Morrison, Clerk II in Brody Hall at a retirement salary of \$1,359 per year, effective July 1, 1968. Mrs. Morrison was born on July 1, 1903 and has been employed by the University since April 9, 1945.
- Raymond Pearson ff. Retirement of Raymond T. Pearson, Mechanical Technician II in Engineering Research, at a retirement salary of \$3,000 per year, effective July 1, 1968. Mr. Pearson was born on August 16, 1902 and has been employed by the University since May 1, 1919.
- Frances Wait gg. Retirement of Frances L. Wait, Housekeeper III in Brody Hall, at a retirement salary of \$867 per year, effective July 1, 1971. Mrs. Wait will retire without salary effective July 1, 1968. She was born on May 21, 1906 and has been employed by the University since November 15, 1950.
- Lowery Trumble hh. Retirement of Lowery D. Trumble, Stockman in Chemistry, at a retirement salary of \$1,538 per year, effective July 1, 1968. Mr. Trumble was born on May 24, 1900 and has been employed by the University since July 23, 1951.
- Anthony Fortino ii. Disability retirement of Anthony Fortino, Cook III in Dormitories and Food Services, at a retirement salary of \$1,322 per year, effective July 1, 1968. Mr. Fortino was born on December 5, 1900 and has been employed by the University since September 23, 1953.

On motion by Mr. Merriman, seconded by Mr. Thompson, it was voted to approve the retirement recommendations.

Death of Max Stilwell

28. Report of the death of Max S. Stilwell, Building Supervisor of Yakeley and Gilchrist Halls, on November 22, 1967. Mr. Stilwell was born on April 29, 1913 and had been employed by the University since July 1, 1948.

It is recommended that his widow receive his salary for a period of one year beyond the date of his death, or until November 22, 1968.

Death of Orval Harris

29. Report of the death of Orval C. Harris, employed in the Plumbing Department, on November 29, 1967. Mr. Harris was born on August 14, 1905 and had been employed by the University since October 10, 1949.

It is recommended that his widow receive his salary for a period of one year beyond the date of his death, or until November 29, 1968.

Miscellaneous, continued

30. Report of the death of Ervin H. Barnes, Associate Professor of Botany and Plant Pathology, on November 12, 1967. Dr. Barnes was born on June 3, 1932, and had been a member of the staff since September 15, 1959.

Death of
Ervin Barnes

It is recommended that his widow receive his salary for a period of one year beyond the date of his death, or until November 12, 1968.

31. Report of the death of Max D. Collins, 4-H Youth Agent in Delta, Menominee, and Schoolcraft Counties, in an accident on November 20, 1967. Mr. Collins was born on December 18, 1936, and had been a member of the staff since July 1, 1967.

Death of
Max Collins

32. Report of the death of Marie Ann Adler, Assistant Professor of Music, on November 29, 1967. Miss Adler was born on September 12, 1907, and had been a member of the staff since September 1, 1944.

Death of
Marie Adler

On motion by Mr. Thompson, seconded by Mr. Stevens, it was voted to approve the recommendations in items 28, 29, and 30.

33. Recommendations as follows from the Director of Personnel:

Approval
Personnel
recommendations

- a. Establish a half-time Clerical Assistant position for the Grand Rapids area Cooperative Extension Service, paid from 71-7403.
- b. Establish a Senior Departmental Secretary VII position in the Office of the Dean of Agriculture and Natural Resources.
- c. Reclassify a Labor Housing Specialist AP-II to an Agricultural Mechanization Specialist AP-IV position in Agricultural Engineering, paid from 71-7503.
- d. Reclassify a Clerk Stenographer III to a Senior Clerk-Stenographer V position in Soil Science, paid from 71-7500.
- e. Reclassify a Clerk Stenographer III to a Departmental Secretary V position in the Office of the Dean of Business, paid 1/3 from 11-3311 and 2/3 from 11-5611.
- f. Reclassify a Principal Clerk VI to an Administrative Assistant AP-I position in Engineering Research.
- g. Establish a Computer Operator VIII position in the Cyclotron Laboratory, paid from 71-1770.
- h. Reclassify a Senior Clerk-Stenographer V to a Senior Departmental Secretary VII position in the Office of the Dean of University College.
- i. Establish a Senior Accounting Clerk V position in the Office of the Dean of Veterinary Medicine and of Human Medicine, paid 50% from 71-1231 and 50% 31-1173.
- j. Reclassify a Senior Clerk IV to a Senior Accounting Clerk V position in Microbiology and Public Health, paid 40% from 11-3821 and 60% from 11-2941.
- k. Reclassify an Office Assistant VII to an Office Supervisor IX position for the Michigan State University Press.
- l. Reclassify an Office Assistant VIII to an Office Assistant X position in the Alumni Association Office.
- m. Reclassify a Clerk-Typist II to a Senior Clerk-Typist V position in Mimeograph and Printing Service.
- n. Establish 2 Clerk-Typist II positions in Purchasing.
- o. Reclassify an Admissions Counselor AP-I to Assistant Director, Scholarships, AP-VII in Admissions and Scholarships.
- p. Reclassify a Senior Clerk Stenographer V to a Senior Departmental Secretary VII position in the Division of Financial Aids in Student Affairs.

34. Approval of granting the appropriate degrees to those students who according to the records of the Registrar completed the requirements for graduation at the end of fall term 1967.

Approval
granting of
degrees

35. Alterations and improvements in Olin Health Center to accommodate the new chairman of the Department of Medicine, faculty members, and office staff at an estimated cost of \$9,370.

Approval alter-
ations Olin
Health Center
for Dept.Med.

On motion by Mr. Nisbet, seconded by Mr. Merriman, it was voted to approve the recommendations from the Director of Personnel, and items 34 and 35.

36. It is recommended that the following fee schedule for part-time students be in effect from this date:

Approval fees
for part-time
students

- a. Approval of the following schedule of fees for Michigan part-time students effective for winter term, spring term, and summer term of this academic year:

<u>Credits Enrolled</u>	<u>Undergraduate (\$143 base)</u>	<u>Graduate (\$153 base)</u>
7-9	\$99*	\$106*
4-6	69	74
1-3	44	47
0	-	47

*\$1 State News fee to be added in this fee group.

Miscellaneous, continuedApproval fees
for part-time
students

36. Fee schedule for Michigan part-time students, continued

- b. Effective fall term 1968, establish fee reductions for Michigan part-time students based on the percentage that the part-time fee for each credit block is of the full-time fee. This will result in:

- 1) Michigan undergraduate students who qualify for the maximum fee reduction of \$49 (\$167 minus \$118) will qualify for the following reductions on a part-time basis: \$34 for 7 to 9 credits, \$23 for 4 to 6 credits, and \$15 for 1 to 3 credits.
- 2) Michigan graduate students who qualify for the maximum fee reduction of \$34 (\$177 minus \$143) will qualify for the following reductions on a part-time basis: \$24 for 7 to 9 credits, \$16 for 4 to 6 credits, and \$10 for 0 to 3 credits.
- 3) Schedule of "Regular" and "Minimum" fees for Michigan residents:

Credits Carried	Undergraduates		Graduates	
	Regular	Minimum	Regular	Minimum
10 or more	\$167	\$118	\$177	\$143
7-9	116	82	123	99
4-6	81	57	85	69
1-3	51	36	54	44
0	-	-	54	44

- c. Summer term fees: Many teachers and students from other colleges enroll for less than 10 credits in the summer terms. It will be costly in time and almost impossible to administer to require tax information from all of these students for the one term only. Students in this category will pay the regular fee.
- d. Appointment of a committee to study the total fee schedule with the view of the elimination of some of the "additional" fees such as repeat course fees, improvement course fees, etc., which currently complicate the assessment, collection, and reconciliation of fees. There should be representatives from the Business Office, Registrar's Office, Data Processing, Vice President for Student Affairs, and Provost.

On motion by Mr. Hartman, seconded by Mr. Stevens, it was voted to approve the above fee recommendations. Mr. Thompson asked to be recorded as voting "no."

Gifts and
GrantsGifts and Grants

1. Gift of a portable audiometer with carrying case and mailinging test set valued at \$25 from Dr. Robert H. Shorr and Dr. Eugene Baron of Detroit and Ferndale for use in the Psychology Department.
2. Grants as follows to be used for scholarship purposes:
 - a. To establish the Arthur Ingold Memorial Scholarship Fund:
 - \$5 from Rome Blue Ribbons 4-H Club, of Adrian
 - \$10 from Riga Clod Busters of Riga
 - \$500 from Mrs. Arthur Ingold of Blissfield
 - b. To continue previously established scholarships:
 - 1)\$100 from the Detroit Chrysanthemum Society for a student in Horticulture
 - 2)\$17,650 from General Motors Corporation of Detroit
 - 3)\$235 from The Michigan Foundation for Hospitality Education of East Lansing for a student in Hotel, Restaurant, and Institutional Management
 - 4)\$457,306 from the Michigan Higher Education Assistance Authority of East Lansing
 - 5)\$32.50 from Gwendolyn Norrell of MSU for the MSU Faculty Scholarship Fund
 - 6)\$660 from Spartan Alumnae of Greater Lansing
 - 7)For the Elevator and Farm Supply Cooperative Account:
 - \$100 from Elkton Co-op Farm Produce Company of Elkton
 - \$100 from the Hamilton Farm Bureau Cooperative of Zeeland
 - \$100 from The Kent City Farm Bureau
 - \$50 from the Merritt and Falmouth Cooperative Company of Merritt
 - \$100 from the Ypsilanti Farm Bureau Association
 - 8)For the Bankers Scholarship Account:
 - \$100 from First Security Bank of Belding
 - \$100 from The Olivet State Bank
 - c. To aid specified students:
 - \$166.66 from the Bellevue Community Schools
 - \$500 from Benton Harbor High School
 - \$650 from Blum-Kovler Foundation of Chicago
 - \$1,000 from Central Illinois Public Service Company of Springfield, Illinois
 - \$300 from The Chicago Community Trust of Chicago
 - \$100 from the Cleveland District Golf Association of Lakewood, Ohio
 - \$133.33 from the Cleveland District Golf Association Caddie Foundation of Lakewood, Ohio
 - \$500 from The Copper Range Foundation of New York City
 - \$333.33 from Cornell University of Ithaca, New York

NEW BUSINESS, continuedGifts and Grants, continuedGifts and
Grants

2. Grants as follows to be used for scholarships, continued
 - c. To aid specified students, continued
 - \$500 from East Paterson Rotary Club, New York
 - \$700 from the Elks National Foundation of Chicago
 - \$200 from Fairfax High School of Fairfax, Virginia
 - \$500 from Firestone Tire & Rubber Company of Akron, Ohio
 - \$200 from the School District of the City of Flint
 - \$674 from General Motors Institute of Flint
 - \$400 from The Grant Charitable Trust of New York City
 - \$150 from the Home Mission Board of the Southern Baptist Convention of Atlanta, Georgia
 - \$300 from the Inkster Federation of Teachers of Detroit
 - \$500 from Howard Johnson's Midwestern Division of Chicago
 - \$50 from L'Anse Creuse High School of Mt. Clemens
 - \$333.33 from the Lansing Symphony Association, Inc.
 - \$1,334 from M. & S. Foundation, Inc., of Hudson
 - \$438.75 from Roy & Eva Markus Foundation of Cleveland, Ohio
 - \$401.50 from Masonic-Eastern Star Student Fund of Omaha, Nebraska
 - \$500 from the National Association of Secondary School Principals of Washington, D.C.
 - \$200 from the National Scholarship Service & Fund for Negro Students of New York City
 - \$200 from Nottawa District Nurses Association of Sturgis
 - \$1,000 from Chas. Pfizer & Co., Inc., of New York City
 - \$2,425 from the State of Rhode Island and Providence Plantations
 - \$100 from the Trustee of Frank Foster Skillman Scholarship of Cincinnati
 - \$200 from South Carolina State Elks Association of Rock Hill, South Carolina
 - \$600 from the United Steelworkers of America of Philadelphia
 - \$275 from the Wisconsin Public Service Corporation of Green Bay, Wisconsin
 - \$141 from the Woman's National Farm & Garden Association of Dearborn
 - \$400 from the College of Wooster of Wooster, Ohio
 - \$100 from the Ypsilanti Business and Professional League
3. Grant of \$2,070 from the United States Public Health Service of Washington to be used under the direction of R. L. Maddex in Agricultural Engineering to improve seasonal labor facilities.
4. Grants as follows to be used under the direction of R. A. Merkel in Animal Husbandry:
 - a. \$4,000 from the American Angus Association of St. Joseph to support the study of beef carcass composition.
 - b. \$1,000 from the American Hereford Association of Kansas City, Missouri, to support the study of weight and degree of fatness upon beef carcass composition.
5. Grant of \$1,500 from the Michigan Crop Improvement Association of East Lansing to be used under the direction of Everett Everson in Crop Science for the development of new varieties which carry quality factors and the resistance to disease, insects, and winter killing where it is possible and feasible to incorporate such resistance.
6. Grant of \$1,000 from Eli Lilly and Company of Indianapolis to be used under the direction of William Meggitt in Crop Science for research on the persistence of weed control agents in the soil and effects of their residues on crops the following year.
7. Grant of \$8,700 from the Federal Water Pollution Control Administration of Bethesda, Maryland, to be used under the direction of R. C. Ball in Fisheries and Wildlife for research in biological aspects of water quality.
8. Grant of \$10,400 from The Dow Chemical Company of Midland to be used under the direction of Niles R. Kevern in Fisheries and Wildlife for support of research and graduate education in the area of aquatic ecology, specifically an ecological study of the Pine River near Vestaburg, Michigan.
9. Grant of \$45,050 from the Federal Water Pollution Control Administration of Washington to be used under the direction of E. W. Roelofs in Fisheries and Wildlife to expand the program of training and research in aquatic biology with special emphasis on water pollution.
10. Grant of \$25,254 from the United States Army Natick Laboratories of Natick, Massachusetts, to be used under the direction of L. R. Dugan in Food Science for an evaluation of the flavor contribution of products of the Maillard reaction.
11. Grant of \$2,750 from the Institute of Food Technologists of Chicago to be used under the direction of W. M. Urbain in Food Science for reimbursement for expenses incurred as Scientific Editor for the Institute of Food Technologists.
12. Grants as follows from the United States Public Health Service of Washington to be used in Food Science:
 - a. \$15,481 under the direction of L. J. Bratzler for a study of the separation and classification of smoke components.
 - b. \$36,246 under the direction of A. M. Pearson for a study of the changes in muscle proteins caused by microbial growth.

NEW BUSINESS, continued

December 14, 1967

Gifts and
GrantsGifts and Grants, continued

13. Grants as follows from The Packaging Foundation, Inc., of Cincinnati to be used under the direction of A. C. Beardsell in Packaging:
 - a. \$30,000 to fund operating expenses of the Packaging Foundation, Inc.
 - b. \$1,500 for University staff travel in the interests of the Foundation.
14. Grant of \$50,117 from the United States Office of Education of Washington to be used under the direction of J. L. Kestenbaum in History to provide intensive training for 35 teachers of United States history.
15. Grants as follows to be used under the direction of H. O. Barbour in Hotel, Restaurant, and Institutional Management:
 - a. \$300 from the Harding-Williams Corporation of Chicago to support projects in education, research, student affairs, travel, etc.
 - b. \$1,000 from The Michigan Foundation for Hospitality Education of East Lansing for doctoral programs.
16. Grant of \$750 from the Boston Gas Company of Boston, Massachusetts, to be used under the direction of H. M. Trebing in the Institute of Public Utilities to support activities of the Institute.
17. Grant of \$7,425 from the Department of Health, Education, and Welfare of Washington to be used under the direction of L. E. Sarbaugh in Communication for systematic feedback of audience reaction to and use of three selected Office of Education publications.
18. Grant of \$14,880 from the Bedford Public Schools of Temperance to be used under the direction of Carl Midjaas in Administration and Higher Education for consultative services for general educational improvement of services in the school district.
19. Grant of \$8,570 from the United States Office of Education to be used under the direction of John E. Jordan in Counseling, Personnel Services, and Educational Psychology to study the attitudes toward mental retardation by United States and Israel educators, laborers, semi-skilled workers, managers, and executives.
20. Grant of \$500 from The Standard Oil Company (an Ohio corporation) of Cleveland to be used under the direction of M. H. Chetrick in Chemical Engineering to support efforts of the Department.
21. Grants as follows to be used under the direction of Dean Hunt in Human Medicine:
 - a. \$5,470 from the United States Public Health Service for Health Professions Scholarships awarded by the schools to eligible students.
 - b. \$188,564 from the Michigan Association of Regional Medical Programs for a heart, cancer, and stroke planning office.
22. Grants as follows to be used in Pharmacology:
 - a. \$28,061 from the National Institute of Mental Health of Bethesda, Maryland, under the direction of T. M. Brody for research on phenothiazine tranquilizers and brain Na-K-ATPase.
 - b. \$8,200 from The Population Council of New York City under the direction of D. A. Reinke for research entitled "Rabbit Uterine Contractile Activity Changes Brought about by Intra-Uterine Devices."
23. Grant of \$4,725 from the United States Office of Economic Opportunity of Washington to be used under the direction of Alex J. Cade in Justin Morrill College to conduct an Upward Bound program to provide motivation and remedial education for certain underprivileged high school students.
24. Grant of \$1,000 from the National Institutes of Health to be used under the direction of Barnett Rosenberg in Biophysics for supplies.
25. Grant of \$250 from Uniroyal, Inc., of Naugatuck, Connecticut, to be used under the direction of D. J. de Zeeuw in Botany and Plant Pathology to support a graduate research assistantship on seed and soil treatment fungicides.
26. Grant of \$25,000 from the Department of the Navy of Washington to be used under the direction of G. E. Leroi in Chemistry for spectroscopic studies in the far infrared.
27. Grant of \$1,450 from the McClure Oil Company of Alma to be used under the direction of W. J. Hinze in Geology to conduct gravity exploration research in Michigan.
28. Grant of \$76,884 from the Department of Health, Education, and Welfare to be used under the direction of C. C. Hughes in the African Studies Center for foreign language graduate fellowships.
29. Grant of \$21,400 from the National Institute of Mental Health of Chevy Chase, Maryland, to be used under the direction of M. S. Maxwell in Anthropology for 4 predoctoral research fellowships.

NEW BUSINESS, continued

December 14, 1967

Gifts and Grants, continuedGifts and
Grants

30. Grant of \$7,772 from the National Institute of Mental Health of Chevy Chase, Maryland to be used under the direction of M. J. Swartz in Anthropology to contribute to a broader understanding of local level political and economic processes within the context of a field study of a hitherto neglected group, the Sangu, in the Southern Highlands Province of Tanzania.
31. Grant of \$12 from the Women's Auxiliary to the MSU Student Chapter of the American Veterinary Medicine Association of East Lansing to be used under the direction of Dean Armistead in Veterinary Medicine to purchase a gift book for the Veterinary Library.
32. Grant of \$21,498 from the National Institutes of Health to be used under the direction of Bruce E. Walker in Anatomy for an evaluation of relative roles of glial and lymphoid cells in reaction of the central nervous system to trauma.
33. Grant of \$1,000 from the National Institutes of Health to be used under the direction of C. H. Cunningham in Microbiology and Public Health to support a post-doctoral fellowship..
34. Grant of \$1,000 from the United States Public Health Service to be used under the direction of C. K. Whitehair in Pathology to support a graduate fellowship.
35. Grant of \$500 from The Population Council of New York City to be used under the direction of Joseph Meites in Physiology to support a graduate fellowship.
36. Grant of \$3,000 from Jack Engelmahr of Pittsburgh to be used under the direction of W. O. Brinker in Veterinary Surgery and Medicine to promote work in small animal surgery.
37. Grants as follows to be used under the direction of A. L. Hunter in Continuing Education to support the Adventure in World Understanding program:
 - \$15 from Mary S. Freeman of Lansing
 - \$25 from Stannard Baker of East Lansing
 - \$100 from Haussman Construction Company of Lansing
 - \$50 from Universal Steel of Lansing
 - \$25 from John Judson of Rockford
 - \$150 from Howard J. Stoddard of East Lansing
 - \$200 from Michigan Bell Telephone Company of Detroit
 - \$50 from Walter Neller of Lansing
 - \$150 from Bruce Maguire of Lansing
 - \$100 from the Michigan National Bank of Lansing
 - \$100 from Douglas Steel Company of Lansing
 - \$75 from Howard P. Stoddard of East Lansing
 - \$110 from the Michigan Farm and Garden Foundation, Inc., of Dearborn
38. Grant of \$280,000 from The Ford Foundation of New York City to be used under the direction of Dean Taggart in International Programs to provide advisory assistance and other assistance to the Comilla and Peshawar Academies for Rural Development and to the Secretary of the Basic Democracies and Local Government of West Pakistan.
39. Grants from the Midwest Universities Consortium for International Activities, Inc., of Champaign Illinois, to be used under the direction of Dean Taggart in International Programs, as follows:
 - a. \$526.15 to finance salary and fringe benefits of C. E. Liedholm
 - b. \$9,600 to finance faculty overseas research in Peru for R. W. Dent in Communication.
 - c. \$34,600 to finance a research and training program in geography and resource ecology of Kenya.
 - d. \$1,000 to finance meetings of representatives of Communications Research Institutes of Consortium Universities.
40. Grant of \$400 from the East Lansing State Bank to be used under the direction of J. Colby Lewis in Television Broadcasting to assist in the publication of WMSB's bi-weekly program previews.
41. Grants as follows to the MSU Development Fund:
 - a. \$250 from Martin Brody of Short Hills, New Jersey, for the Hotel, Restaurant, and Institutional Management Associates.
 - b. \$750 from Walter F. Patenge of East Lansing for the Presidents Club
 - c. \$10 from Linus C. Palmer of Grandville for the Karl Dressel Award Fund
 - d. \$10 from Mr. and Mrs. Frank E. Davis of Cherry Hill, New Jersey, for the Walter Morofsky Memorial Fund.
 - e. For the Packaging Foundation:
 - \$3 from Alan Reason of West Covina, California
 - \$25 from Edward Sussman of Great Neck, New York
 - f. \$366.68 from friends of Veril Baldwin for the Veril Baldwin Memorial Research Fund.

NEW BUSINESS, continued

December 14, 1967

Gifts and
GrantsGifts and Grants, continued

42. Grant of \$5,000 from Standard Oil (Indiana) Foundation, Inc., of Chicago for awards for members of the faculty in the undergraduate schools who have done outstanding teaching during the current year and for the Discretionary Gift Fund divided as follows:

a. Faculty awards	\$3,000
b. Discretionary Gift Fund	\$2,000
43. Grant of \$5,000 from Bethel Steel Corporation of Bethlehem, Pennsylvania, for the John A. Hannah Professorships. This is a grant under their program of financial assistance based on \$2,500 each for 2 employees who graduated from Michigan State University.
44. Grant of \$500 from Robben W. Fleming of Ann Arbor for the Discretionary Gift Fund.

Reports for Board MembersApproval
alterations
and improve-
ments

1. The following alteration and improvement items have been approved since the October meeting of the Trustees and charged to Alterations and Improvements, account 11-5173:

a. Relocate partition and provide a fin tube heater and telephone equipment in Room 5-I Berkey Hall	\$2,100
b. Replace stone at front entrance Physics-Astronomy Building	600
c. Improve acoustics in Room 146 Giltner Hall	640
d. Rearrange partitions and install doors in Room 17 Anthony Hall for offices for Horticulture	2,450
e. Provide heating system for custodial quarters in basement of Wells Hall	1,100
	\$6,890
2. Additional payments to salaried employees since the November Trustees' meeting as per list on file.

Oakland
UniversityOAKLAND UNIVERSITYPresident's ReportPromotion
David
Mascitelli

1. Approval of the promotion of David W. Mascitelli from Instructor to Assistant Professor of English with a change in salary from \$8,100 to \$8,600 per year, effective November 1, 1967.

On motion by Dr. Smith, seconded by Mr. Merriman, it was voted to approve the President's Report.

Resignations

Resignations and Terminations

1. Clyde B. Sargent, Professor of History and Director of the Area Students Program, August 14, 1967, for personal reasons.

Leaves

Leaves -- Sabbatical

1. Steven R. Miller, Assistant Professor of Chemistry, with half pay from September 9, 1968 through April 16, 1969, to study in England.
2. Ralph C. Mobley, Professor and Chairman of Physics, with full pay from September 9, 1968 through December 18, 1968, to study at home.
3. David G. Lowy, Assistant Professor of Psychology, with half pay from September 9, 1968 through April 16, 1969, to study at home.

Appointments

Appointments

1. Victor Everett Kinsey, Director, Institute of Biological Sciences and Professor of Biological Sciences and Biology, at a salary of \$21,000 per year on a 10-month basis, effective July 1, 1968.
2. D. V. N. Reddy, Professor and Assistant Director of Biology and Institute of Biological Sciences, at a salary of \$17,000 per year, on a 10-month basis, effective July 1, 1968

Transfers

Transfers

1. Pauline Waatti, from Information Systems Coordinator (Trainee) to Information Systems Coordinator AP-I, Alumni Education, with an increase in salary to \$7,200 per year on a 12-month basis, effective January 1, 1968.

Salary Changes Salary Changes

1. Increase in salary for Roderic E. Righter, Assistant Professor and Associate Dean of Education, to \$14,200 per year on a 12-month basis, effective January 1, 1968.
2. Increase in salary for Melvin Cherno, Associate Professor of History, to \$13,500 per year on a 10-month basis, effective January 1, 1968.

Salary Changes, continued

1. Increase in salary for Amitendranath Tagore, Associate Professor of Modern Foreign Languages and Literature, to \$11,500 per year on a 10-month basis, effective January 1, 1968.
2. Increase in salary for William F. Sturner, Assistant Professor of Political Science and Assistant Provost, to \$10,400 per year on a 10-month basis, effective January 1, 1968.

Miscellaneous

Miscellaneous.

1. The following promotions and salary increases are recommended to be effective January 1, 1968:
 - a. Richard W. Brooks, from Instructor to Assistant Professor of Philosophy, with a salary increase from \$7,800 to \$8,300 per year.
 - b. Henry J. Kennedy, from Instructor to Assistant Professor of Political Science, with a salary increase from \$8,500 to \$9,000 per year.
2. The following actions are required to bring staff members into line with tenure recommendations approved at the November meeting of the Trustees:
 - a. Change Phoebe Chao, Instructor in English, from a temporary appointment to a regular appointment subject to tenure rules, effective as of August 15, 1966.
 - b. Change Jane L. Davidson from Specialist to Instructor in Education and from a temporary appointment to a regular appointment subject to tenure rules, effective as of September 1, 1966.
 - c. Change Wallace S. Messer from Specialist to Instructor in Education and from a temporary appointment to a regular appointment subject to tenure rules, effective as of September 1, 1966.
3. Recommendations as follows from the Director of Personnel:
 - a. Establish an Information Systems Coordinator AP-I position in Alumni Education.
 - b. For the Library:
 - 1) Establish a Senior Library Clerk IV position.
 - 2) Establish an Assistant Librarian Acquisitions AP-I position.
4. Recommendation for the establishment of an Institute of Biological Sciences, effective January 1, 1968.

Promotions:

Richard Brooks

Henry Kennedy

Tenure
recommendations

Phoebe Chao

Jane Davidson

Walter Messer

Approval
Personnel
recommendationsApproval estab-
lishment Inst.
of Biological
Sciences
Gifts and
GrantsGifts and Grants

1. Gift of an AB Dick mimeograph machine valued at \$425 from Mr. and Mrs. Jonas A. Olsson of Lake Orion to be used in the Inter-Club Council for student organizations for publicity on events, minutes, etc.
2. Grant of \$291,247 from the Department of Health, Education, and Welfare to be used as loan funds for needy students.
3. Grants as follows to be used for scholarship purposes:
 - a. \$11,070 from General Motors Corporation of Detroit
 - b. For Scholarship account 32-3230:
 - \$800 from the Detroit Edison Company
 - \$756 from the Greater Detroit Chevrolet Dealers
 - \$10,000 from Macomb County Scholarship Committee
 - \$20 from Mrs. George Mitten of Birmingham
 - \$600 from Rochester Junior Woman's Club
 - \$500 from The Rotary Club of Pontiac
 - \$110 from John Taylor of Rochester
 - c. For Awards account 32-3359:
 - \$262 from the American Business Women's Association of Pontiac
 - \$100 from Bellaire Ladies' Literary Club of Bellaire
 - \$250 from Berkley High School
 - \$1,000 from Charles DeVlieg Foundation of Royal Oak
 - \$100 from L'Anse Creuse High School of Mt. Clemens
 - \$500 from the R. C. Mahon Foundation of Detroit
 - \$88 from the Michigan Farm & Garden Association of Rochester
 - \$200 from the Michigan Junior Classical League of Muskegon
 - \$50 from the Oxford Music Club of Oxford
 - \$250 from Parents' Club of Romeo
 - \$250 from Peoples Bank of Trenton
 - \$250 from the Pontiac Council of PTA
 - \$50 from Pontiac Northern High School Varsity Club
 - \$1,670 from The Pontiac Press
4. Grant of \$25,000 from The Rockefeller Foundation of New York City to be used under the direction of W. W. Kent in the Academy of Dramatic Art to support the development training program.
5. Grant of \$200 from Theodore O. Yntema of Bloomfield Hills to be used under the direction of Robbin Hough in Business Administration and Economics for supplies and services.

Gifts and Grants, continued

6. Grant of \$2,000 from the National Science Foundation of Washington to be used under the direction of Gottfried Brieger in Chemistry for research participation for college teachers.
7. Grant of \$28,250 from the Department of Health, Education, and Welfare to be used under the direction of C. B. Sargent in History for the Language and Area Center for East Asia.
8. Grant of \$500 from Colwell Homes, Inc., of Birmingham to be used under the direction of Royce Butler in the Library for the purchase of books for the Psychology Department.
9. Grant of \$12 from Lawrence I. Levi of Detroit for the Fernald Company of the Meadow Brook Theater.
10. Grant of \$8,000 from The Lula C. Wilson Trust of Detroit to be used under the direction of Chancellor Varner for support of the Meadow Brook Theater.
11. Grants as follows to be used under the direction of Chancellor Varner for support of the Meadow Brook Music Festival:
 - a. \$50 from Automated Packaging Corporation of Birmingham
 - b. 100 shares of Chrysler Corporation common stock valued at \$5,000 from Virgil E. Boyd of Bloomfield Hills
 - c. \$350 from Jones & Laughlin Steel Corporation of Warren
 - d. \$500 from Kelsey-Hayes Company of Romulus
 - e. \$75,000 from The Kresge Foundation of Detroit.

Reports for Board MembersAlteration and
Improvement
items approved

1. Alteration and improvement items that have been authorized since the November Trustees' meeting and charged to the Maintenance and Repairs account 91-9173:

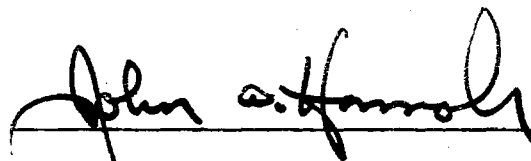
a. Repair of broken water main northwest of Oakland Center	\$368.22
b. Excavation and backfill for water main break	136.50
c. Labor charges, Physical Plant	60.51
	\$565.23
2. Alteration and improvement items authorized and charged to Alterations and Improvements account 91-9163:

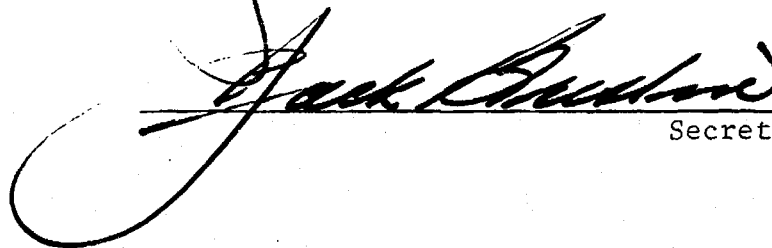
a. Awning windows and screens for Rooms 289 and 290 Science Building	\$237.00
b. Birch doors for Rooms 289 and 290 Science Building	41.81
c. Lumber, etc., for Rooms 289 and 290 Science Building	26.50
d. Hinges, lock sets for Rooms 289 and 290 Science Building	77.60
e. Installation of blackboards in Rooms 289 and 290 Science Building	80.00
f. Improve relief dampers in Room 206 Wilson Hall	570.00
	\$1,032.91

On motion by Mr. Thompson, seconded by Mr. Stevens, it was voted to approve the Oakland University items.

It was agreed that the January meeting would be held at MSU on the evening of the 17th and on the 18th.

The meeting adjourned at 12:10 p.m.


President


Secretary