

913

Minutes of the
Meeting of the State Board of Agriculture
December 19, 1930

Present: Messrs. Berkey, Brody, McColl, McPherson, Mrs. Stockman, President Shaw and Secretary Halladay.

Absent: Superintendent Pearce, Mr. Watkins.

APPOINTMENTS

1. Continuance of Miss Rena M. Andrews as Instructor in History and Political Science throughout the winter term at the same salary which she is now receiving, \$250.00 per month.

On motion of Mr. Brody, it was voted to approve the above appointment.

2. Election or appointment by the State Board of Agriculture the following eleven members of the Board of the Michigan State Institute of Music and Allied Arts, to assume membership on January 1st:

Prof. E.L. Austin, Professor L.C. Emmons, and Mr. V.M. Shoesmith, each for one year.

President R.S. Shaw, Secretary H. H. Halladay and Professor A.J. Clark, each for two years.

Mr. Jacob Schepers, Dr. L. M. Snyder, Dr. R.C. Huston and Mr. Lewis Richards, each for three years.

On motion of Mr. Brody, it was voted to approve the list as submitted by Mr. Richards.

3. Appointment of Miss Fern Kinton as full time stenographer, Department of Animal Pathology, effective January 1st, salary \$1320 per annum, new appointment.

On motion of Mr. McPherson, it was voted to refer the above item to the President with power to act.

4. Mrs. Cleone Taylor, half-time stenographer, replacing Miss Fern Kinton at \$600. per year, effective January 1st.

On motion of Mr. McPherson, it was voted to refer the above request to the President with power to act.

5. Miss Marion Melendy as full-time operator in charge of multigraph plant replacing Miss MacDonald who has resigned. Salary \$1200 per year, effective January 1st, payable from state offset funds as recommended by Professor Hasselman and Director Baldwin.

On motion of Mr. McPherson, it was voted to approve the above item.

6. Mr. B. F. Biekkola, County Agricultural Agent Baraga County, beginning January 1 salary \$3000 per year, \$1800 of which is to be paid from the Additional Cooperative Extension fund. Baraga County has not had a county agent since 1922. Will be paid from Extension funds when cooperative funds cease.

7. Mr. Arthur M. Hauke, permanent appointment as Extension Specialist in Farm Management, effective January 1st, salary \$2,600, position made possible by the additional Cooperative Extension Federal fund. Will be put on Departmental payroll when federal funds cease.

8. Appointment of Miss Alice O. Bates, to succeed Mrs. Sackrider as County Club Agent for Calhoun County, effective January 1st, salary \$2,000 per year, paid from Federal Capper-Ketcham funds.

On motion of Mr. Brody, it was voted to approve items 6, 7, 8.

9. Mr. Henry Clay as special instructor in Tractor Short Course and Agricultural Engineering Short Course for the period January 1st to March 6th, at a salary of \$200. per month, from departmental fund. Employment same as last year.
10. Recommendation of Graduate Council for the appointment of W. L. Ligon as fellow on the newly authorized N.V. Potash Export My Fellowship, effective January 20, 1931, at a salary of \$1200 per annum as Mr. Ligon will be a full time fellow.

On motion of Mrs. Stockman, it was voted to approve items 9 and 10.

11. Appointment of Mr. C. L. Nash as temporary extension specialist in marketing in the Department of Economics, effective January 1st at a salary of \$300. per month, the appointment to be continued until June 30, 1931.

On motion of Mr. McPherson, it was voted that the above appointment be approved.

12. Temporary appointment of Mr. E.A. Beamer as Extension Specialist in Live Stock Marketing, acting under a program as agreed upon by Dr. Patton of the Economics Department, Director Baldwin of the Extension Division, the Dean of Agriculture and the President, at a salary not to exceed \$350.00 per month, effective January 1, 1931. Period - from three to six months.

On motion of Mr. McPherson, it was voted that the above item be referred to the President with power to act.

13. Appointment of Mrs. Miriam Mason, as Secretary to Dean Conrad, replacing Miss Loretta Atkinson, resigning, at the same salary Miss Atkinson received, effective January 1, 1931.

Rena Andrews continued as instructor in History

Members of Board of Mich. State Institute of Music appointed.

Appt. of Fern Kinton ref. to President

Appt. of Mrs. Cleone Taylor ref. to Pres.

Appt. of Marion Melendy

Appt. of B.F. Biekkola Co. Agt. Baraga County

Appt. of Arthur M. Hauke

Appt. of Alice O. Bates

Appt. of Henry Clay Spec. Inst. Tractor Short Cs.

Appt. of W.L. Ligon as to fellowship

Appt. C.L. Nash - temp. Ext. Spec. Marketing.

Temp. Appt. E.A. Beamer Exte. Spec. Live Stock Marketing.

Appt. of Mrs. Mason

On motion of Mrs. Stockman, it was voted to approve the appointment of Mrs. Mason.

Resignations

RESIGNATIONS

Lauretta Atkinson

1. Miss Lauretta Atkinson, Secretary to Dean Conrad, effective December 31, 1930.

On motion of Mr. Brody, it was voted to accept the resignation of Miss Atkinson.

Ruth Ketcham Sackrider

2. Mrs. Ruth Ketcham Sackrider, County Club Agent for Calhoun, effective December 31, 1930.

On motion of Mr. Brody, it was voted to accept the above resignation..

Lv of Absence

LEAVE OF ABSENCE

Mrs. Roseboom

1. Request that Mrs. Roseboom's leave of absence be extended to the end of the Winter Term. In view of the quality of her work, her high character, and her twenty-five years of service, it is recommended by Prof. Johnston that, if possible, this leave be granted on full pay.

On motion of Mr. McPherson, it was voted that this request be granted without pay.

CONTINUANCE OF INSTRUCTORSHIP

G.J. Ranson continued as Inst. in Engl.

1. Request that Mr. G.J. Ranson be retained as Instructor in English to the end of the winter term at a salary of \$200 per month for the months of January, February and March. This is the rate at which he has been paid during the fall term.

On motion of Mr. Berkey, it was voted to approve the above item.

MISCELLANEOUS

Requested appropriations for work in the Home Ec. Building.

1. The following are the requested appropriations for work in the Home Economics Building:

- 1. Complete interbr decoration \$1475.00
- 2. Addition to Building (Nutri. Lab.-Rat Room). 8000.00
- 3. New Stage in Little Theatre. 1250.00
- 4. Drapes for Little Theatre 650.00
- 5. Remodel service entrance. 250.00

\$11625.00

On motion of Mr. McColl, it was voted to approve #1, 3, 4, 5, the money to be taken from the contingent fund, and that #2, be deferred for the present for further study.

Bldg. Com. to make further study in matter of Nutri. Lab.

2. Nutrition laboratory for Home Economics Building.

On motion of Mr. Brody, it was voted that, in the matter of the nutrition laboratory, the Building Committee be instructed to make a further study of the matter and report to the Board at the next meeting.

Transfer of \$2,366.64 within Music Dept. budget ref. to Pres. & Adv. Com.

3. Approval of transfer of \$2,366.64 from the Music Department salary budget toward the purchase of instruments which must be purchased by the Department for the inauguration of the course in Instrumentation for the Public School Music Students for the coming winter term.

On motion of Mr. McColl, it was voted that the above item be left to the President and the Advisory Committee with power to act.

Grant of \$1163 for carrying on work in pheasant banding.

4. Grant from Mr. Harry Harper of a sum not to exceed \$1163. for carrying on work outlined by Prof. Stack and Mr. Bradt of the Zoology Department in cooperation with the Izaak Walton League in a study of pheasant banding and winter feeding stations for pheasants in Williamston Township.

On motion of Mr. McPherson, it was voted to accept the grant from Mr. Harper, and that a letter of appreciation be sent Mr. Harper.

Payment of \$275.75 to 19 persons who worked at football games

5. Approval of payment of \$275.75 to list of 19 persons who worked at taking tickets and assisting at football games during the football games. These persons are already on the payroll of the college, but consented to do this for the Athletic Department which did not wish to hire students for the work.

On motion of Mr. McPherson, it was voted to approve the above-mentioned list, for payment.

Action def.on payment of \$250. to Mrs. Roseboom for additional teach. - Also \$75.00 for Mr. Fulker-son and Miss Vaughan.

6. Payment of \$250.00 to Mrs. Roseboom for teaching English 205g during fall term of 1929 and winter term of 1930 as a direct addition to a full teaching program.

Also payment of \$75.00 to Mr. Fulkerson and \$75.00 to Miss Vaughan who taught English 108L jointly during the same two terms in addition to a full teaching schedule.

Fees paid by students in these courses total \$340.00.

On motion of Mr. Brody, it was voted to defer action until the next meeting.

Allotment for Extension funds for Kent Co. & Oceana increased.

7. Request from Director R.J. Baldwin that the allotment for Extension funds for the following counties be increased:

Kent County - from \$1800 to \$2400, effective December 1 to June 30, 1931.

Oceana County from \$1800 to \$2400 for county agricultural agent, December 1st to June 30th. For Home Demonstration Agent, \$1800 to \$2100, December 1st, to June 30.

On motion of Mrs. Stockman, it was voted to approve the above request.

8. Filing of signed agreement between the Agricultural and Scientific Bureau of the N.V. Potash Export My. and the Michigan State College in regard to the establishment of an Industrial Fellowship at the College. This agreement has just been returned by the Scientific Bureau signed by Mr. George Callister.

On motion of Mr. Brody, it was voted to accept the above-mentioned signed agreement and place it on file.

9. Advancement of Dr. R.C. Huston from Acting Dean of Applied Science to full Deanship.

On motion of Mr. McPherson, it was voted that Dr. R.C. Huston be advanced to full Deanship of the Division of Applied Science, effective immediately.

10. Dr. E.L. Austin to be made Acting Dean of the Liberal Arts Division, during the time of Mr. Ryder's leave of absence.

On motion of Mr. McPherson, it was voted that Dr. E.L. Austin be made Acting Dean of the Liberal Arts Division during the term of Mr. Ryder's leave, - his duties to begin at once, - his salary to be at the existing rate of \$6000, until the termination of Mr. Ryder's leave.

11. Communication from Division of Home Economics giving report on Mens Commons.

On motion of Mr. McPherson, it was voted to refer the report to the Advisory Committee for a report at the next meeting of the Board.

12. Fire Protection for College. Members of the East Lansing Council appeared before the Board asking for financial assistance in the matter of fire protection for the College.

On motion of Mr. McPherson, it was voted that the Secretary be authorized to consult the Attorney General for information relating to participation of State Institutions in the matter of fire protection within the municipalities where they are located, to report back to the Board.

13. Secretary to notify certain departments that their budgets are nearly depleted.

On motion of Mr. McPherson, it was voted that the Secretary be authorized to notify the Animal Husbandry, Dairy Husbandry, Short Course, Agricultural Engineering, Potato Experiment Station, Upper Peninsula Station, that their budget allotments are being depleted more rapidly than conditions should warrant this time of the year, and that they be requested to present a detailed statement giving the reasons for exhausting the allocated budgets.

14. Budgets of departments in Agricultural Division to be considered.

On motion of Mr. Brody, it was voted that the Finance Committee of the Board proceed with a study of the budgets of the various departments of the Agricultural Division and all of its sub-stations together with business methods of procedure, the Committee to report back to the Board.

15. Endowment for Bird Sanctuary to be taken up with Mr. Kellogg.

On motion of Mr. Berkey, it was voted that the Secretary be authorized to take up with Mr. Kellogg the matter of an endowment for the Bird Sanctuary and also to inquire of him more about his plans regarding the reforestation of certain farms which he has offered the College.

16. Members of the Michigan Press Association to be invited as guests of the College at a banquet when they meet here in January.

On motion of Mrs. Stockman, it was voted to extend the above-mentioned invitation.

17. The President brought up the question relative to giving Mr. James Crowley, head football coach, a new contract for three years, and after consideration by the Board, the matter was referred to the President with power to act.

REPORTS

1. Request of Graduate School for additional funds.

No report.

2. Report on Rural Agricultural School at Chatham.

On motion of Mr. Brody, it was voted that the Board decided not to enter into a cooperative contract with the Rock River Township School Board of Alger Township and Mr. W.K. Kellogg of Battle Creek for the purpose of erecting and equipping the school building at Chatham.

3. Petition from Richard Nachazel. (Report)

In accordance with the opinions expressed by the Board, Richard A. Nachazel was informed that a precedent could not be established by the Institution by refunding fees of \$5.00 which had been collected from him at the beginning of the fall term for late registration.

Signed agreement between Agric. & Sci. Bureau of N.V. Potash Exp. My. & M.S.C. accepted & filed.

Dr. Huston advanced to full deanship of Applied Sci.

Dr. Austin made Acting Dean of L.A. Division during Dean Ryder's Leave of abs.

Report on Mens Commons referred to Adv. Com.

E.L. Council appeared before board in behalf of fire protection for College

Secretary to notify certain depart. that their budgets are nearly depleted

Budgets of departments in Ag. Div. to be considered.

Secretary to take up matter of endowment for Bird Sanct. with Mr. Kell.

Members of Press Assoc. to be invited to banquet. Contract for Crowley ref. to Pres.

No report on request for funds from Grad. School.

Board not to enter into contract for Ag. School at Chatham.

Report on Petition from Richard Nachazel.

He was informed that it was the sentiment of the Board that he be given a loan from the student loan fund without an endorser and this arrangement has been carried out by Secretary Halladay.

No report on petition from Interf. Council

4. Report from the petition from Interfraternity Council.

No action on report of Adm. Group re: to excusing certain students from paying fees

No report.

5. Report on Recommendation from Administrative Group relative to excusing certain groups of students from payment of certain fees.

No action.

No action on Wolverine deficit

6. Wolverine deficit.

No action.

7. Report of the Buildings and Grounds Committee.

1. Request from Dean Giltner for the use of two buildings abandoned by the Poultry Department for use in Poultry Disease investigational work.

Poultry Bldg. in front of new Res. Bldg. moved for use of Bacty Dept.

On motion of Mr. McPherson, it was voted that the poultry building standing in front of the new research laboratory be moved for the use of the Bacteriology Department and that the one now occupied near the building be wrecked before it is time to complete the grading in that area.

Action on drainage program deferred.

2. Recommendation from Dean Cox and Mr. A.S. Hudson in regard to the drainage program involving certain areas of the college farm which are greatly in need of drainage; also report on Biebesheimer county drain.

Action deferred.

No action on incinerator conditions

3. Recommendation from Mr. Davenport on the incinerator condition, relative to the one in the old Veterinary Building, and proposal for one at the New Anatomy Building.

Action deferred.

No action on Hutchinson property.

4. Communication relative to the abstract of title for property in the name of J. Belle and Eveline L. Hutchinson.

On motion of Mr. Brody, it was voted to refer the above matter to the President and Secretary.

Mechanical conditions at Wells Hall ref. to Bldg. Com.

5. Communication from Mr. Davenport relative to mechanical conditions found on inspecting Wells Hall.

Left with the Building Committee.

Railroad Spur left with Secretary

6. Letter from Mr. Davenport attaching lease drawn up between Michigan Agricultural College and the Detroit, Grand Rapids and Western Railroad Company regarding the installation of a spur track to the College grounds.

Referred to the Secretary for report at the next meeting.

\$580. to be expended for repairs to certain farm houses.

7. Letter from Mr. Davenport itemizing expense of redecorating Farm Houses.

On motion of Mr. McColl, it was voted to approve the expenditure of an amount of \$580. to be taken from the contingent fund for repairs on certain farm tenant houses.

Action def. on fencing.

8. Detailed estimate of cost of fencing on the College Farm for 1930 submitted by Dean Cox.

Action deferred.

Letter from Prof. Anthony est. amt. of work to be done at Exp. dairy barn.

9. Letter from Professor Anthony estimating the amount of work yet to be done in connection with the experimental dairy barn.

Referred back to the Building Committee.

Rep. of Const. sub. by Mr. Davenport.

10. Cost report on new construction submitted by Mr. Davenport.

On motion of Mr. McColl, it was voted that this report be placed on file in the Secretary's Office.

Ed. Gibbons low bidder on steam serv. to Anatomy Bldg.

11. The Committee reported that Mr. Edward Gibbons was the low bidder on the steam service line to the Anatomy and Animal Disease Building, - his bid being \$4,205.00.

Report on bids accepted for steam, elec. & sewer for Botany Greenhouse.

12. Mr. McColl reported on the bids which were accepted for steam, electrical, and sewer distribution for the new Botany Greenhouse as follows:

Steam - Mr. Edward Gibbons	\$1760.
Electrical - Hayes Electric	2178.
Sewer - E.J. Noyce	805.80

Report of Committee on Kellogg Bird Sanct.

13, Report of the Committee on the W.K. Kellogg Bird Sanctuary - Committee composed of Dr. Huston, Dean Cox and Mr. Halladay. \$1000 was asked to be loaned for the purpose of buying supplies.

On motion of Mr. McPherson, it was voted to approve the report as submitted.

14. Government Order #97, affecting Broadcasting Stations.

The matter relative to Government Order #97, affecting Broadcasting Stations was referred to the President and Secretary with power to act.

The President and Secretary wish to report that it is necessary to make additions to the Station to comply with the Federal Radio Board's rules, in the amount of \$3408.25.

The find that the maintenance budget for radio service could pay \$1000. of this amount without affecting its efficiency this year. Therefore, it is recommended that \$2408.25 be appropriated from the contingent fund and that \$1000 be taken from the service radio budget.

On motion of Mr. Brody, it was voted to accept the report.

15. Mr. McColl of the Building Committee made a report which is substantially as follows and is on file in the Secretary's Office: A Committee composed of Dean Dye, Dean Conrad, Professor Scheele and Secretary Halladay to be appointed to act with someone, who is satisfactory to the Detroit and Security Trust Company, from the firm of Malcomson and Higginbotham and that this committee be authorized to secure prices and prepare plans for furnishing and equipping the new Womens Dormitory .

TRAVEL REQUESTS

On motion of Mrs. Stockman, it was voted that all of the travel requests be referred to the President with power, with the request that he adhere as closely as possible to the Board policy with regard to these travel requests: New York City, requests 1 and 2; Cleveland requests, 1 to 3; and Meetings at Other Places, 1 to 16.

Meetings in New York City

1. Dr. R.M. Olin - American Student Health Association and Directors of Physical Education. New York, Dec. 29-31. Present Paper.

All expenses granted except maintenance while in New York.

2. R. H. Young - National Physical Educ. and Athletic Meetings.
 J. H. Crowley - " " " " " "
 L. L. Frimodig - " " " " " "
 R. C. Huston - " " " " " "

All expenses granted except maintenance while in New York.

Meetings of A.A.A.S. in Cleveland

1. Mathematics Department - 6 members \$45.00.

Three members permitted to attend meetings on basis of \$17.50 per person, which is fare and a half and pullman one way.

2. Sociology Department - several members requested.

Four members permitted to attend meetings on basis of \$17.50 per person.

3. Economics Department - 6 members requested.

Four members permitted to attend meetings on basis of \$17.50 per person.

4. Physics Department - 8 members requested.

Four members permitted to attend meetings on basis of \$17.50 per person.

5. Zoology Department - 2 members requested.

Two members permitted to attend meetings on basis of \$17.50 per person.

6. Botany Department - 6 members requested.

Four members permitted to attend meetings on basis of \$17.50 per person.

7. Farm Management - 3 members requested.

Two members permitted to attend meetings on basis of \$17.50 per person.

8. Horticultural Department. 5 or 6 members requested.

Three members permitted to attend meetings on basis of \$17.50 per person.

9. Farm Crops Department - 5 members requested.

Two members permitted to attend meetings on basis of \$17.50 per person. H. C. Moore of Farm Crops Department permitted to attend meetings on all expenses.

Report on
Radio

Dean Dye,
Dean Conrad
Mr. Halladay
Prof. Scheele
to compose
committee to
select furn.
for new Dorm.

Travel
Requests

Other Meetings

1. Professor Emmons, Association of American Colleges at Indianapolis, Indiana, January 22 and 23, all expenses.

Granted.

2. Professors Fabian, Mallman, Huddleson, Bacteriology Department, Annual meeting, Society of American Bacteriologists, Boston, December 29-31. R. R. and pullman expenses.

One person permitted to attend meeting with r. r. and pullman expenses.

5. Ruth Y. Johnston, History Department, American Historical Society, Boston, December 29, 30, and 31, with transportation expenses.

Granted.

4. W. O. Hedrick, Chicago, Milwaukee, Columbus, Dayton, Akron and Cleveland, to consultations on bean project, railroad board and lodging.

Granted.

5. Gifford Patch, Washington, D.C., Michigan Potato Growers Exchange in conference with Federal Farm Board in Washington, D.C. last week in December - all expenses.

Granted.

6. English Department - three members, Newlin, Waldo, Clark, Modern Language Association of America in Washington, Dec. 29-31 with transportation expenses at $1\frac{1}{2}$ fare.

One person permitted to travel to Washington.

7. Speech Department - three members, Menchofer, Drake and Wilkes, National Association Teachers of Speech - Chicago, Dec. 29-31.

One person permitted travel delegation on the basis of full fare, but two if convention rates of fare and one-half can be obtained.

8. Dean Cox, Washington, D. C. Confer with Foresters.

Granted.

9. R. H. Westveld - Annual Meeting, Society of American Foresters, Washington, D. C. December 29-31 with r.r. and pullman.

Granted.

10. E. L. Anthony - Purdue University Farmers Week Program, January 12, and State Dairymen's program at Harrisburg, Penn. on January 21. No expense to this Institution.

Granted.

11. S. G. Bergquist - Geological Society of America at Toronto, Canada. R. R. & Pullman.

Granted.

12. E. C. Prophet, Geography meetings, Worcester, Mass. R.R. & Pullman.

Granted.

13. George Starr - National Cannery Association meetings, Chicago, week of January 19, R.R. & Pullman.

Granted.

14. Mr. Rothgery, Engineering Experiment Station, American Road Builders Association at St. Louis, Missouri, Jan. 12 to 16.

Granted.

15. Mr. Freiberg, American Psychology Assoc. Iowa City. Dec. 26-28. R.R. & Pullman.

Granted.

It was voted to hold the next meeting of the State Board of Agriculture, Friday, January 16, at 9 o'clock in the President's Office.

The meeting adjourned at 3:00 P.M.

R. S. Shaw
President

S. S. Halladay
Secretary