

MINUTES OF THE
MEETING OF THE STATE BOARD OF AGRICULTURE
January 18, 1930

Present: Messrs. Brody, McPherson, McColl, Berkey, Mrs. Stockman, Superintendent Pearce, President Shaw and Secretary Halladay.

Absent: Mr. Watkins

The minutes of the previous meeting were approved with a minor correction statement of which was sent to the Board members.

Resignations RESIGNATIONS

1. Miss Ruth Briggs, half-time stenographer, Department of Bacteriology, effective December 31, 1929.
2. Miss Katherine Kemper, stenographer in Farm Management Department, effective January 5, 1930.
3. Miss Elsie Dick, stenographer, Economics Department, effective December 21st.
4. Miss Edna Frohwerk, stenographer in the Agricultural Economics Department, Extension, effective January 11, 1930.
5. Miss Florence L. Becker, Extension Specialist in Nutrition, effective January 1, 1930.
6. H. M. Wells, Superintendent Graham Horticultural Experiment Station, January 15, 1930.
7. Mr. John W. Sims, Extension Specialist in Soils, effective February 1, 1930.
8. Mr. N. R. Bear, part time instructor in Agricultural Engineering December 31, 1929.
9. Dr. J. E. Kotila, Research Assistant in Plant Pathology, effective February 1, 1930.

On motion of Mr. McColl, it was voted to accept the above resignations.

Appointments APPOINTMENTS

1. Mrs. Liebum, Instructor in History, for three months of the winter term, beginning January 7, 1930, and continuing until March 28, 1930 at a salary of \$100 per month, payable on January 31 and February 28 and March 31.
2. Mr. Otis E. Shear, Poultry Extension Specialist to the regular staff, beginning February 1st, salary \$2520. Mr. Shear has been working on a temporary basis, salary to be same, effective February 1, 1930.
3. Mr. Charles Barr, Instructor in Landscape Architecture, effective January 1, 1930, salary \$1800.
4. Mr. Earl Roberts, transfer as County Agricultural Agent from Iron County to Houghton County to succeed Mr. Leo M. Geismar, effective January 1, \$1800 from Federal Supplementary funds.
5. Mr. L. W. Benjamin, continued in charge of Club work in Otsego and Cheboygan counties from January 1st until the end of the present fiscal year, June 30, 1930, salary \$2400 from Lever State funds. Temporary appointment expired January 1, 1930.
6. Mr. A. W. Otterbeim, transfer from position of County Club Agent of Iron County to position of County Agricultural Agent of same county, salary \$1800 from Federal Supplementary funds, effective January 1st.
7. Mr. Paul Rood, extension specialist in Soils at a salary of \$3500 per year, effective February 1, replacing Mr. Sims.
8. Mr. E. C. Sackrider, Extension Specialist in Soils, salary \$5100 per year, effective February 1, successor to Mr. Porter.
9. Miss Dorothy Miller, half-time stenographer, Bacteriology Department, effective January 1st, same salary as Miss Briggs.
10. Miss Alyce Kelly, stenographer, Farm Management Department, effective January 5, 1930, \$100 per month.
11. Miss Caroline Cooley, half-time clerk in Department of Economics Effective January 13, 1930 salary \$50.00 per month, Purnell funds, replacing Miss Dick.

On motion of Mr. Brody, it was voted to approve the above appointments.

Lv. of Abs. LEAVE OF ABSENCE

1. Secretary H. H. Halladay, one month, as soon as matters can be arranged.

On motion of Mr. McPherson, it was voted to grant the above leave of absence.

TRAVEL AUTHORIZATION

Travel

1. Two official delegates to participate in the celebration of the Fiftieth Anniversary of the American Society of Mechanical Engineers, to be held April 5, 7, 8 and 9, 1930, New York City.

On motion of Mrs. Stockman, it was voted that Mr. McColl be delegated to represent the Board at the above named meeting and that the Acting Dean of Engineering should select one member of the Engineering staff, also, to attend the celebration.

2. Dean J. F. Cox and Mr. Gifford Patch to accompany representatives of the Michigan Elevator Exchange and the Michigan Farm Bureau to Washington to interview members of the Farm Board relative to program for the cooperative bean growers of Michigan which will insure aid of the Federal Farm Board. Delegation will leave January 25 returning 28th or 29th.

On motion of Mrs. Stockman, it was voted to approve the above request for travel.

3. Dr. C. W. Chamberlain and Mr. Stuart H. Chamberlain to attend meeting of the American Physical Society at New York City, February 21 and 22 with transportation expenses paid. No one from the Physics Department attended the meetings of the American Association for the advancement of Science and Allied Organizations at Des Moines, Iowa during the holidays at College expense.

On motion of Mr. McPherson, it was voted to approve the above item of travel with mileage expenses only.

4. Professor Anthony, meeting of purebred cattlebreeders' associations, Washington, D. C. January 15th and 16th to formulate plans for uniform herd test.

On motion of Mr. Brody, it was voted to approve Professor Anthony's request for travel with all expenses.

5. Mr. G. O. Stewart, Alumni Meeting Washington, D. C. February 21 and Cleveland and Pittsburgh meetings of two days previous or the two days following with all expenses paid.

On motion of Mr. McColl, it was voted to approve Mr. Stewart's request for travel with all expenses.

6. Dr. Marie Dye and G. O. Stewart to attend the Chicago Alumni meeting April 4, and Mr. Stewart to meet with the Milwaukee Alumni Club April 5 with all expenses paid.

7. Coach James Crowley, Chicago and Milwaukee Alumni Clubs with Mr. Stewart, expenses to be paid by the Athletic Association.

On motion of Mr. Brody, it was voted that two of the three persons requested in items 6 and 7 be permitted to attend the Alumni Club meeting.

8. Professor H. R. Pettit, Annual Conference, Bureau of Entomology, Washington, D. C. February 10.

On motion of Mr. McColl, it was voted that Professor Pettit be permitted to travel to Washington, D. C. with all expenses.

9. R. H. Kelty, American Honey Producers League meeting, Milwaukee, Wisconsin, February 4 and 5, railroad and pullman fare paid from the regular college allotment to the Horticultural Department.

On motion of Mr. McPherson, it was voted to approve the above item of travel with travelling expenses only.

10. Dr. E. A. Bessey, International Botanical Congress at Oxford, England, August 16 to 25, 1930. Transportation charges paid in full or in greater part.

Action deferred.

11. Dr. Haber, Economics Department Personnel Administration Conference, at Cleveland, January 29, 30 and 31.

On motion of Mr. McPherson, it was voted to approve the above item of travel with travelling expenses only.

MISCELLANEOUS

1. Request of Professor Anthony for \$10,000 addition to the funds of the Dairy Department to meet an estimated deficiency in Dairy Department college funds for this year, due to expenses involved in purchasing equipment and incidentals for the new barn, in grading, building fences, and in moving.

On motion of Mr. McColl, it was voted to refer Professor Anthony's request to the Advisory Committee to report back to the Board at the next meeting.

2. Request of Professor Anthony for \$6,000 for the Dairy Department for the purchase of selected Holstein cows from state institutional herds and to secure a suitable bull, Professor Anthony further requests that he be privileged to incur the expenses from the above mentioned fund, of committee to go over his plans and give such help and criticism as he may see fit. Committee: Frank O. Loudon, H. W. Norton and O. E. Reed.

On motion of Mr. McPherson, it was voted that the request of Professor Anthony for \$6,000 be granted and that the amount be appropriated from the reserve fund.

Request of Dairy Dept. for \$10,000 to meet deficiency in funds. Ref. to Adv. Committee.

Request of Dairy Dept. for \$6,000 to purchase cows.

A.C. Burnham requests re-
turn of notes.

3. Letter from Mr. A. C. Burnham requesting the return of notes valued at \$5,000, the income of which was used for a Fellowship, and terms of which are specified in Board minutes of June 19, 1925.

On motion of Mr. Brody, it was voted that the return of the notes be made and that a letter of appreciation for his past kindnesses be sent to Mr. Burnham, with the statement that any further obligation to the college along this line would be at his pleasure.

Letter from Council re: uniforms.
Committee appted. in re: uniforms.

4. Letter from Student Council relative to proposed change in R.O.T.C. uniforms.

On motion of Mr. Brody, it was voted to have President Shaw appoint a special committee to investigate further the matter of the proposed change in R.O.T.C. uniforms and report to the Board at the next meeting.

The President appointed the following committee: Mr. Brody, Mr. McPherson and Mrs. Stockman.

O.E. Robey asks permission to secure patent on hay hoist.

5. Matter of granting permission to Mr. O. E. Robey of the Agricultural Engineering Department to secure patent on a new type of electrical hay hoist, the control of which is patentable.

Action deferred.

Acceptance of \$7,350 from Nat. Res. Council.
\$250 from Dow Chemical Co.

6. Acceptance of sum of money totaling \$7,350 from National Research Council, Section on Medicine, under conditions outlined in letters presented.

On motion of Mr. McPherson, it was voted to accept the above sum of money.

7. Acceptance of \$250. from Dow Chemical Company under conditions presented in letter of Deans Giltner and Cox.

On motion of Mr. Berkey, it was voted to accept the above mentioned sum of money.

Coach Young requests razing Baseball Bleachers.

8. Request from Coach Young relative to razing the Old Baseball Bleachers.

On motion of Mrs. Stockman, it was voted to refer the above request to the Building and Grounds Committee.

9. Payment of following persons as supervising teachers for the past term:

Mr. Hallie Smith, 8 students at \$25.00.	\$200.
Miss Geraldine Elliott, 1 student at \$25.00.	25.
Miss Margie Feeney, 3 students at \$25.00 each.	75.
Miss Marian Sachs, 1 student at \$25.00.	25.

On motion of Mr. Brody, it was voted to approve the payments of the above mentioned amounts.

Transfer of \$3,120 of Ext. Ag. Eng. monies from salary to Main.

10. Transfer of \$3,120 of Extension, Agricultural Engineering monies from salary budget to maintenance budget.

On motion of Mr. McPherson, it was voted to approve the above transfer.

Payment of \$320. for summer teaching.

11. Payment of \$320. to Mr. C. R. Hoffer for summer teaching.

On motion of Mr. McColl, it was voted to approve the payment of \$320. to Mr. Hoffer for summer teaching.

Request from Meridian Township for coll. apportionment for repairs to county drain.

12. Request from Meridian Township Board for college apportionment for repairs on county drain.

On motion of Mr. Brody, it was voted to refer the above matter to Mr. Halladay with power to act.

Mr. Schepers named Asst. to Secretary.

13. In order to conform to the recommendation contained in the report of the auditor, Mr. William G. Roost, which was adopted by the State Board of Agriculture, the Secretary recommends that Mr. Jacob Schepers be appointed as Assistant to the Secretary to receive the monies paid to the college.

On motion of Mr. McColl, it was voted that the above recommendation be approved.

Request from John Mlejnek for additional compensation.

14. Request from John Mlejnek, laborer, who was injured some time ago while at work at the college, for additional compensation.

On motion of Mr. McPherson, it was voted that an amount not to exceed \$200 be appropriated from the reserve fund for settlement in full with him.

Request for practice room for Music students.

15. Request was made for a practice room for music students.

Matter referred to the Advisory Committee with power to act.

Mr. Trout appeared before Bd. with sketches of Girls Dorm.

16. Mr. Trout of the firm of Malcomsom and Higginbotham, Architects, appeared before the Board with sketches of the proposed Girls' Dormitory.

It was decided to defer action on the matter until a special meeting of the Board will be called by the President.

REPORTS

I. Building Committee

1. Special Building & Improvement appropriations for this biennium.

Schedule
for biennium

The Building Committee approved the building schedule as follows:

	<u>1929-30</u>	<u>1930-31</u>
Beef Cattle Barn	20,000.00	
Experiment Beef Barn	8,000.00	
Abattoir	8,000.00	
Sheep Barns	12,000.00	
Experimental Sheep Barn	6,000.00	
Horse Barn for Show Animals		25,000.00

with the understanding that the Building Committee has power to make such minor changes as may be necessary, but at all times keeping within the total appropriations made by the Legislature.

Aviation Field
No report.

2. Aviation Field

No report.

3. Anatomy and Physiology Building

On motion of Mr. McColl, it was voted that the architects, Bowd & Munson, be authorized to proceed with the work on the drawings of the Anatomy and Physiology Building.

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authorized to
proceed with
work on draw-
ings of Anat.
& Phys. Bldg.

II. Report of Mr. Brody, Mr. McPherson and Mr. Pearce on request of Okemos School relative to financial support desired in lieu of revenue lost by College purchase of farm lands.

Verbal report but no action.

III. Report of Committee on Resolutions for Mr. Gowdy.

On motion of Mr. McColl, it was voted to adopt the resolutions submitted by the Committee, that a copy be sent to Mr. Gowdy and that they be made part of the permanent record:

Resolutions
for Mr. Gowdy

ON THE RETIREMENT OF HONORABLE HERBERT W. GOWDY FROM
THE STATE BOARD OF AGRICULTURE

WHEREAS

The policies, the spirit of progress, ideals and destinies of this College are by our State Constitution committed to the State Board of Agriculture whose citizens serve freely upon the Board,

THEREFORE

We, the present members of the Board wish to express our appreciation to the retiring member, Honorable Herbert W. Gowdy, for the keen business ability, high sense of duty and the earnest service he has rendered to the citizens of Michigan on the Board.

(Dora H. Stockman
COMMITTEE (Clark L. Brody
(Herman H. Halladay

MINUTES OF THE MEETING OF THE
ADVISORY COMMITTEE OF THE STATE BOARD OF AGRICULTURE

January 18, 1930

Present: President Shaw, Mrs. Stockman, Mr. Brody, Mr. McPherson

1. Mr. Killeen's salary

Upon agreement of the members of the committee it was decided to place the name of Mr. Fred Killeen upon the payroll of the Institution for instruction in Men's Glee Club at a salary of \$1000 per year.

Payment of \$300 to Mr. Killeen as salary for the months of September, October and November, Fall Term, 1929 was authorized.

Mr. Killeen
placed on pay
roll at \$1000
per year.

Mr. Killeen to
be paid \$300
for Sept.Oct.
& Nov.

2. Mr. Haber's remuneration for teaching an extension course in Economics.

Upon agreement of the members of the committee it was decided to authorize the payment of \$150. to Mr. William Haber as remuneration for teaching an extension course in Lansing, during the spring of 1929.

Mr. Haber re-
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An. Dis. Ext.
Specialist to
be employed

No report on
status of
Ser. Foley

3. Animal Disease Extension Specialist.

Upon motion of Mr. Brody, it was voted to authorize the employment of an Extension Veterinarian at a salary not to exceed \$4000. Said amount of \$4000 to be made available at once for the launching of this program in disease control.

4. Report of Secretary Halladay and President Shaw upon status of Mr. Foley.

Report not ready.

On motion of Mr. Brody, it was voted not to accept the above report of the Advisory Committee and that it be copied into the minutes of this meeting.

The next meeting of the State Board of Agriculture will be held Friday, February 21, at 10 o'clock in the President's Office.

It was voted to hold a special meeting of the Board during Farmers' Week.

The meeting adjourned at 1 o'clock.

R. B. Shaw
President

Hermon H. Halladay
Secretary

MINUTES OF THE SPECIAL MEETING OF THE STATE BOARD OF AGRICULTURE February 4, 1930

THE MEETING WAS CALLED TO ORDER AT 4:30

Present: Messrs. Brody, Berkey, McColl, Mrs. Stockman, President Shaw and Secretary Halladay

Absent: Messrs. McPherson, Watkins, Superintendent Pearce

APPOINTMENTS

1. Appointment of Miss Dorothy Trenary as stenographer, Agricultural Engineering Department, \$100.00 per month, effective February 1st. Transfer from department payroll to regular salary payroll.
2. Appointment of Mr. Henry Clay, special instructor for Short Course work in Agricultural Engineering, - to be placed on regular payroll instead of the labor payroll, as funds for his remuneration were provided for in the departmental salary budget rather than the maintenance budget of that department. January 1, 1930 to February 28, 1930, at \$225. per month.
3. Appointment of Miss Olive Blomgren as clerk and stenographer in the Soils Section, beginning February 1st, at a salary of \$110. per month. Miss Blomgren replaces Miss Kathryn Powers, resigned, effective February 8, salary of \$115.00 per month.
4. Transfer of Mr. Howard W. Johnson from graduate assistantship in Bacteriology to Item 2 of the Brucella Station projects at \$2000 per year effective January 1, 1930. This results from the contributions to the Brucella Station made by the National Research Council.

Further request that the remainder of the money available on the graduate assistantship be transferred to the Bacteriology Station funds for the balance of this year only.

On motion of Mr. Brody, it was voted to approve the above appointments.

TRAVEL REQUESTS

1. Report of approval of travel expense account of Mr. George Starr, incurred in trip to Chicago January 19 to 25 to attend meeting of National Canner and Pickle Packers Association. Travel expenses for this meeting were covered by the Association, but living expenses for four days were incurred by Mr. Starr in attending additional meeting which Director Gardner wished him to attend.
2. Dr. Bouyoucos to New York City, January 26 to investigate work in Eimer and Amend Company laboratories in connection with special hydrometer equipment to be used here. Railroad, pullman, meals and lodging expenses were authorized.

Appointments

Travel

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