

Absent: Mr. Brody; Dr. Elliott

The meeting was called to order at 10:15 A.M.

RESIGNATIONS, LEAVES AND APPOINTMENTS

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| 1. Resignation of Roy C. MacIntyre as District Club Agent in Kalamazoo, Branch, and St. Joseph Counties, effective June 30, 1940. Mr. MacIntyre has asked to be relieved from his duties. | Resignations |
| 2. Resignation of Marguerite Phillips as clerk in Home Economics, effective April 30, 1940. Miss Phillips has accepted a position in Detroit. | |
| 3. Resignation of Miss Alice Hutchinson as Extension Specialist in Child Care, effective July 31, 1940. Miss Hutchinson plans to do residence teaching in the field of Child Development. | |
| 4. Leave of absence without pay for Dr. L. A. Wolfanger from July 8 to August 16, 1940. Dr. Wolfanger has been asked to teach special courses in Soil Geography and Land Use at Columbia, University during the coming summer session. | Leaves |
| 5. Leave of absence with full pay for Mrs. Leona MacLeod for the period from July 1 to August 17, 1940, so that she may attend summer school at Columbia University. Mrs. MacLeod is an Extension Specialist in Clothing. | |
| 6. Leave of absence with full pay for A. D. Morley, County Agricultural Agent in Allegan County, from July 6-26 so that he may attend summer school at Colorado State College. This is a grant of two weeks beyond the regular vacation period. | |
| 7. Leave of absence without any pay for the fall term of 1940 for Everett Hagen to complete his work for the doctor's degree at the University of Wisconsin. | |
| 8. Continuation of leave of absence without pay for Miss Evelyn Bergstrand, Instructor in Home Management and Child Development, until August 31, 1941, so that she may continue her graduate study at the University of Minnesota. Miss Bergstrand has been on leave during the past year. | |
| 9. Reappointment of Mrs. Neil Bartlett as housemother for the Farm House Society at a salary of \$100 per year paid by the College, effective during 1940-41. | Appointments |
| 10. Appointment of Howard Taylor as Resident Manager of Wells Hall at a salary of \$1500 per year plus maintenance, effective July 1, 1940. This is an additional position. | |
| 11. Continuation of L. J. Luker and Mrs. Margaret Luker as Resident Manager and Social Hostess respectively in Mason Hall for the school year 1940-41. Mr. Luker will receive maintenance only, and Mrs. Luker will receive a salary of \$1200 per year plus maintenance. | |
| 12. Appointment of Marshall Goodwin and Mrs. Isabel Goodwin as Resident Manager and Social Hostess respectively in Abbot Hall for the school year 1940-41. Mr. Goodwin will receive maintenance only, and Mrs. Goodwin will receive a salary of \$1200 per year plus maintenance. Mr. and Mrs. Goodwin replace Mr. and Mrs. Geil. | |
| 13. Appointment of Mrs. Maude Zindel, Mrs. Beatrice Schroeder, and Mrs. Dorothy Winn as nurses at the Health Service on a 12-month basis at a salary of \$1080 per year plus meals and laundering of uniforms, effective July 1, 1940. Mrs. Zindel has been employed on a 10-month basis at a salary of \$90 per month, and Mrs. Winn and Mrs. Schroeder have been employed at a salary of \$90 per month paid from the labor payroll. | |
| Referred to the President with power to act. | |
| 14. Transfer of Merrill M. Jones from his position as Associate Reference Librarian to Order Librarian at no change in salary. Mr. Jones will replace Miss Adele Ewell during her leave of absence from September 1, 1940 to June 30, 1941. | |
| 15. Appointment of Mrs. Esther Warren Loughin as Associate Reference Librarian at a salary of \$1850 per year for the period from September 1, 1940, to June 30, 1941. Mrs. Loughin will replace Merrill Jones during this time. | |
| 16. Appointment of Ralph May as District Club Agent in Kalamazoo, Branch, and St. Joseph Counties at a salary of \$2100 per year, effective July 1, 1940. Mr. May will replace Mr. Roy MacIntyre | |

May 17, 1940

RESIGNATIONS, LEAVES AND APPOINTMENTS, continued

Appointments

17. Appointment of Lawrence W. Byers as Assistant in Chemistry Experiment Station at a salary of \$1800 per year, effective June 1, 1940, to be paid from the Rackham Research Foundation funds. This is a new position authorized by the Board of Governors of the Rackham Foundation.
18. Appointment of Dr. Frank Thorp, Jr., as Research Associate in Animal Pathology on a half-time basis at a salary of \$1800 per year, effective July 1, 1940, and payable from Bankhead-Jones funds. The Regional Poultry Research Laboratory is appointing Dr. Thorp to a similar half-time position which will make his total salary \$3600. This is a new position authorized at the April meeting of the Board.
19. Temporary appointment of C. H. Nickle as Extension Recreation Specialist at a salary of \$300 per month for the period from July 27 to September 16, 1940.
20. Appointment of Miss Margaret Anderson as clerk in the Home Economics Division at a salary of \$1080 per year, effective May 15, 1940. Miss Anderson will replace Miss Phillips whose salary was \$1080.
21. Reappointment of Charles SanClemente as half-time graduate fellow in Bacteriology on a 12-month basis at a salary of \$500 per year, effective September 1, 1940, and payable from Bankhead-Jones research funds.
22. Reappointment of Philip A. Hawkins as half-time assistant in Bacteriology at a salary of \$600 for the year 1940-41.
23. Reappointment of Dean M. Fluharty as quarter-time assistant in Bacteriology at a salary of \$300 for the year 1940-41.
24. Appointment of William H. Gebhard as quarter-time assistant in Bacteriology at a salary of \$300 for the year 1940-41 to replace Donald F. Grover.
25. Graduate assistantship appointments for 1940-41 (no new positions):
 - Bacteriology - Reappointment of Guy R. Vitagliano as half-time graduate assistant.
 - Appointment of J. Orvin Mundt as quarter-time graduate assistant to replace W. G. Millard.
 - Appointment of William S. Boniece as quarter-time graduate assistant to replace Carolyn Cox.
 - Botany - Reappointment of J. P. Cole, Richard Giles, and Elizabeth VanMaren as half-time graduate assistants.
 - Horticulture - Appointment of Joseph E. Howland as half-time graduate assistant to replace W. D. Holley.
 - Reappointment of Lyle Murphy as half-time graduate assistant from College and Experiment Station funds.
 - Reappointment of Oliver Neal and Benjamin Stuckey as half-time graduate assistants on Rackham Research funds.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve the Resignations, Leaves, and Appointments, except item 13 which is referred to the President with power to act.

Travel

TRAVEL

1. Railroad coach mileage only for J. M. DeHaan who attended a meeting of the Philosophical Association in Columbus, Ohio, on April 25-27.
2. Railroad coach mileage only for Paul Settlage who attended a meeting of the Western Psychological Association in Chicago on May 3 and 4.
3. Mileage on one car for a trip to Chicago by Dean F. T. Mitchell and Ronald Heath to attend a meeting of the Personnel Committee of the Cooperative Study on May 4 and 5. The Cooperative Study paid for maintenance expenses.
4. Full expenses for Dean Marie Dye to attend the meeting of the Land Grant College Committee on Criteria in Home Economics in Chicago during the week of May 20.
5. Railroad coach mileage only for Miss Marjorie Vivian to attend the annual conference of the American Library Association in Cincinnati, Ohio, from May 26 to June 1. Miss Vivian is to lead a round table discussion and serve as chairman of the nominating committee for the Serials Section.
6. Not to exceed \$175 toward the expenses of I. F. Huddleson to attend a meeting of the Second Brucellosis Congress at Guadalajara, Mexico, during the last week of May. Part of the expenses will be paid by the Mexican Government, and the College portion from Rackham Fund No. 6.
7. First-class railroad mileage only for G. W. Hobbs to attend the annual meeting of the Society of Automotive Engineers in White Sulphur Springs, West Virginia in June.

TRAVEL, continued

8. Maintenance expenses for Lola Belle Green and A. G. Kettunen to supervise the Michigan delegation of 4-H Club delegates to the National 4-H Club Camp in Washington, D. C., from June 10-21. Transportation will be furnished by the Michigan State Fair Association. Travel
9. Railroad mileage and maintenance expenses for J. M. Moore to attend a meeting of the National Poultry Improvement Plan in Chicago on June 13 and 14. State and federal representatives will be present.
10. Mileage on one car for members of the Extension staff in Home Economics to attend the annual meeting of the American Home Economics Association in Cleveland, Ohio, from June 21-27.
11. First class railroad fare and pullman for Dean H. B. Dirks to attend the annual meeting of the Society for Promotion of Engineering Education to be held in Berkeley, California, from June 24-27.
12. Mileage on one car for members of the Dairy Department to attend a meeting of the American Dairy Science Association in Lafayette, Indiana, on June 24-28; expenses to be paid half from Extension funds and half from Dairy Department funds.

On motion of Mr. McPherson, seconded by Mr. Akers, it was voted to approve the Travel items.

PRESIDENT'S REPORTResignations and Appointments

1. Resignation of Eugene T. Oborn as half-time graduate assistant in Zoology, effective April 30, 1940. Resignations
2. Appointment of Leonard D. Jungwirth as Assistant Professor of Art at a salary of \$2250 per year, effective September 1, 1940. Mr. Jungwirth will replace James A. Person (Salary \$2250) who has been granted leave without pay until August 31, 1941. Appointments
3. Appointment of Gordon Reavely as Building Manager of the College Auditorium at a salary of \$2000 per year, effective May 1, 1940. Mr. Reavely was formerly employed on the Police force.
4. Appointment of Marvin J. Rockwell as College Police Officer at a salary of \$1600 per year, effective May 1, 1940. Mr. Rockwell will replace Gordon Reavely (salary \$1800).
5. Appointment of George E. Jay as half-time graduate assistant in Zoology, effective May 1, 1940, for the remainder of the school year. Mr. Jay will replace E. T. Oborn.
6. Reappointment of Robert J. Patrick as graduate assistant in Bacteriology at a salary of \$50 per month for the period from April 1 to May 31, 1940. Mr. Patrick's salary is to be paid from the General Electric Company Meat Fund.
7. Graduate assistantship appointments for 1940-41 (No new positions):

Civil Engineering	- Reappointment of George Koopman as half-time graduate assistant.
Economics	- Appointment of Kenneth H. Turnblom as half-time graduate assistant to replace Milton Dickerson.
	- Appointment of Lorne Sonley and Harris K. Miller as quarter-time graduate assistants in Agricultural Economics to replace D. K. Law.
Mathematics	- Reappointment of Philip Browne and Lawrence Schaefer as half-time graduate assistants.
Mechanical Engineering	- Reappointment of R. G. Lloyd as half-time graduate assistant.
Sociology	- Reappointment of Paul Houser as half-time graduate assistant.
Speech and Dramatics	- Reappointment of Gordon Thomas, William Shea, and Wilbur Luick as half-time graduate assistants.
	- Appointment of Hubert V. Cordier as half-time graduate assistant to replace Reginald Holland.

Travel

Travel

1. Full expenses for H. C. Rather and G. F. Wenner to attend a meeting of agronomists interested in hybrid corn certification in Chicago on April 26. Mr. Wenner's expenses will be paid by the Crop Improvement Association and Mr. Rather's from Farm Crops funds.
21. Mileage on one car for three members of the Engineering staff to attend the American Foundrymen's Convention in Chicago on May 7 and 8.
3. Mileage on one car for Dean H. B. Dirks and Dr. M. G. Larian to attend the meeting of the American Institute of Chemical Engineers in Buffalo, New York, on May 13-15; also hotel expenses for Dean Dirks.
4. Full expenses for Dean R. C. Huston to attend the annual meeting of the American Institute of Chemists at Atlantic City, New Jersey, on May 18.
5. Mileage on one car and maintenance expenses for C. W. Barr to take the members of the senior class in Landscape on a trip to Cleveland, Ohio, during the week of June 3-8.

PRESIDENT'S REPORT, continuedMiscellaneous

Purchase of
400 cots

1. Approval of the purchase of 400 cots at a cost of \$1000. These cots were needed especially during Future Farmers' Week.

\$114.60 added
to Home Ec.
budget.

2. Addition of \$114.60 to the budget of the Home Economics Division for this year to take care of the cost of the Marriage Lectures.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve the President's Report.

Pres. Report
at April 18
meeting app.

MISCELLANEOUS

1. Acceptance of President's Report which was presented at the meeting of the Board on April 18.

On motion of Mr. Berkey, seconded by Mr. Akers, it was voted to approve the President's Report at the April 18th meeting.

Approval of
granting de-
grees for
those finish-
ing end of
spring term.

2. Approval of the granting degrees to those students who will have completed the requirements for graduation according to the Registrar's records at the close of the spring term of 1940.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve the above item. (List of graduates will appear in the June 10th Board minutes).

Report of
communication
from Wm. Kim-
ball.

3. Report of receipt of communication from William S. Kimball, formerly an assistant professor of Mathematics.

3 tuition
scholarships
NYA approved

4. Reconsideration of recommendation from G. O. Stewart stating that Dr. Robertson of the State NYA Office has requested that Michigan State College grant three tuition scholarships of \$120 each for the college year 1940-41 to outstanding NYA students.

On motion of Mr. Berkey, seconded by Mrs. Masselink, it was voted to approve the above request.

5. Consideration of the Transfer of the disease research work from the Hoohanessian farm to the Hudson farm.

Hoohanessian
Farm to con-
tinue to be
used as ani-
mal disease
res. center

6. Consideration of the reorganization of farm lands in accordance with requests from the Farm Crops and Soils Departments.

On motion of Mr. McPherson, seconded by Mr. Jakway, it was voted that inasmuch as the Hoohanessian farm had been purchased for use as the animal disease research center that it should continue to be designated for that purpose with the hope that some cooperative arrangement can be worked out between the Veterinary Division and the Agricultural Division with the understanding that the animal disease buildings are to be located on this area with the suggestion that pasture areas adjacent but to the south may be used allowing some of the better land formerly part of the Hoohanessian farm to be used for agricultural purposes.

Approval of
memo of under-
standing Far-
& Mfgs. Beet
sugar Assoc.

7. Approval of a memorandum of understanding with the Farmers' and Manufacturers' Beet Sugar Association providing for the continuation for at least two years of two industrial fellowships for the purpose of agricultural research work. The Association will deposit \$2000 per year with the College for each year that these fellowships are maintained; \$1000 to be paid by July 1, 1940, and \$1000 every six months thereafter.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve the above memorandum of agreement.

Approval co-
operative
arrangement
with Harold
Krieger

8. Approval of a cooperative arrangement with Harold Krieger of Lansing in connection with research work in breeding of cattle.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve the above agreement.

Approval of
Liquid Car-
bonic Corp.
agreement

9. Approval of a memorandum of understanding with the Liquid Carbonic Corporation of Chicago relative to a cooperative study of possible uses of carbon dioxide in the storage and tenderization of meat. The corporation will provide \$175 per month for labor and miscellaneous supplies for a six-month period.

On motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to approve the above agreement.

Appropriations
for various
budgets for
balance of
year approved

10. Requests for additional appropriations to following budgets for the remainder of this school year:

- a. Poultry Department, not to exceed \$800
- b. Zoology Department, not to exceed \$600
- c. Dean of Engineering Office, not to exceed \$250
- d. Economics Department, not to exceed \$125.
- e. Farm Management Department, not to exceed \$200
- f. Physics Department, necessary because of the employment of student labor from the departmental budget to replace Arthur Thayer who resigned on October 1, 1939.
- g. Physiology and Pharmacology (\$925 estimated by Professor Roseboom).

11. Request from Mr. Applegate for the transfer of \$1200 from the Photographic Revolving Fund to the Publications Fund. Also a request that additional publicity items be paid from Publications Funds for the remainder of the year.

\$1200 trans-
ferred from
Photo Rev.
to Publica-
tions.

MISCELLANEOUS, continued

12. Recommendation from Mr. Wilkins that Athletic Association accounts be increased as follows, with the understanding that these amounts will come from the savings of other departmental budgets:

Athletic Association accounts increased.

- a. Increasing Fencing budget \$400
- b. Increase Central Intercollegiate Cross-Country budget \$200
- c. Increase the Field House Maintenance account \$500.

On motion of Mr. Berkey, seconded by Mr. Jakway, it was voted to authorize Mr. Wilkins to allow the aforementioned budgets (items 10, 11, and 12) to operate in the red for the balance of the year provided expenditures are confined to bare necessities only and in no event is any department to be allowed to spend more than the amount of money specified in the preceding requests.

13. Invoice from the City of East Lansing in the amount of \$2,702.44 which is 40 per cent of the yearly operation cost of the Sewage Disposal Plant.

Payment of invoice from city of E.L. for \$2,702.44 approved

On motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to pay the above invoice.

Approval hernia operation Robert Walters.

14. Authorization for the payment of \$50 to Dr. O. M. Randall for a hernia operation performed on Robert E. Walters, Buildings and Grounds employee. Also authorization to retain Mr. Walters on the payroll during the period of his illness.

Payment \$13 for Emery Thomas to Dr. re: eye injury

15. Authorization for the payment of \$13 to Dr. J. O. Wetzel for treatments given Emery Thomas, Buildings and Grounds employee, who received an injury to his eye while working.

Payment statement Shields, Ballard, etc.

16. Statement from Shields, Ballard, Jennings & Tabor in the amount of \$303 for services rendered during the first quarter of 1940.

Del Prado Hotel holdings ref. to Mr. Akers.

On motion of Mr. Berkey, seconded by Mr. Akers, it was voted to approve items 14, 15 and 16.

17. Consideration of the disposal of the College holdings in the Del Prado Hotel.

Referred to Mr. Akers.

18. Report of the Committee on the State News as follows:

Report of Committee on State News

"That in accordance with the result of the State News subscription ballot taken at the beginning of the Spring term 1940, an additional assessment of 50 cents per term for three terms is to be collected from all students who were matriculated prior to June 1, 1940. Furthermore, for all new students matriculating after June 1, 1940, this assessment is to be voluntary for three terms beginning with the fall term, 1940, and the continuance of the assessment on the same basis will be determined by another referendum submitted by the Administration in the college year 1940-41."

On motion of Mr. Berkey, seconded by Mr. Akers, it was voted to approve the above report.

Ann Arbor Trust Co. to sell series II of Power Plant bonds

19. Dean Dirks appeared before the Board and discussed the Power Plant needs.

On motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to authorize the Ann Arbor Trust Company to sell series II of the Power Plant bonds in the amount of \$340,000 at 3% in accordance with action of the Board taken in December 1939. The President and Secretary are authorized to take such steps as are necessary to prepare plans and specifications and secure bids on the various equipments required.

Sec. authorized to invest income from Jenison Estate in Series II Power Pl Bonds

On motion of Mrs. Masselink, seconded by Mr. Jakway, it was voted to authorize the Secretary to invest any income that may be available from the Jenison Estate in Series II Power Plant bonds.

20. Recommendation of Dean Anthony and Director Gardner that the salary of Mr. George K. Davis, Research Assistant in Chemistry, be increased from \$2500.00 per year to \$2900.00. (Mr. Davis has been offered another position).

Salary of G.K. Davis increase to \$2900.00

On motion of Mr. McPherson, seconded by Mr. Jakway, it was voted to approve the above recommendation.

New students who fail to report for health examinations to be charged fee.

21. Recommendation from Dr. Holland that a fee of \$2.00 be charged all new students who fail to report for their health examinations at the time scheduled without showing good and valid reasons. (This physical examination is required of all incoming students before registration is completed).

On motion of Mr. Akers, seconded by Mr. Berkey, it was voted to approve the above recommendation.

Report on meeting with muck farmers.

22. A committee consisting of Mr. Berkey, Mr. Jakway and the Secretary, reported on the conference held on May 16th with a group of muck farmers of the State and representatives of the College.

On motion of Mr. Berkey, seconded by Mr. Jakway, it was voted to authorize an expenditure not to exceed \$5,000 during the present crop year in the development of the muck research program and in preparation of a new muck farm plot on lands owned by the college near Bath - this work to be supervised under the direction of a committee to be appointed by the President.

Approval of 1940-41 budget.

23. The Finance Committee presented the proposed budget for the 1940-41 year.

On motion of Mr. Akers, seconded by Mr. McPherson, it was voted to approve the budget as presented and recommended by the Finance Committee.

MISCELLANEOUS

Report of President on visit of delegation representing Mich. Hotel Men's Association.

24. The President reported on the visit of a delegation representing the educational Committee of the Michigan Hotel Men's Association. The President reported that they wished an expression from the College as to its interest in a combination hotel and laboratory building to be constructed on the campus to be financed by the Hotel Association.

After some discussion the President was authorized to indicate to the Hotel Association that the State Board of Agriculture is interested in encouraging the courses in Hotel Administration and will be interested in any proposal for the construction of such a building to be financed by other means than the pledging of student fees or regular college income.

SECRETARY'S ITEMS

1. Bids were taken on the proposed addition to the Vet Clinic to house farm animals, etc. on April 24th as follows:

Vet Clinic addition to house farm animals - Hagameir low bidder - to be built WPA

George J. Hagameir	\$43,935.00
Reniger Construction Co.	41,207.00
H. G. Christman Company	41,000.00
Granger Construction Co.	40,200.00
F. J. Corr Construction Co.	39,895.00

With the aid of the WPA this building can be built in accordance with plans and specifications with the college buying all material and hiring the skilled labor that cannot be furnished by the WPA at a gross cost to the college of \$30,078.00.

It is recommended that this work be authorized to be paid for from the budget for the current year "Other Desirable Improvements".

Approval of construction of rodent colony - WPA

2. It is recommended that the construction of a new building be authorized to house the rodent colony and other animals kept by the zoology and conservation departments, - this building to be located south of the apiary building where it will be available to the new heat line to be extended to the apiary building during the coming summer. It is estimated that the cost of this building will be approximately \$10,000. It is recommended that an appropriation be made for this amount from the current budget "Other Desirable Improvements".

Bids to be secured on museum cases.

3. It has been contemplated that the museum will be established in the room provided for that purpose on the ground floor of the auditorium. The Zoology museum now housed on the third floor of the library is to be moved there during the coming summer. The establishment of the museum in the new location requires cases. Many of those we have can be used. It is recommended that the Board authorize the expenditure of not to exceed \$15,000.00 from the budget for the current year "Other Desirable Improvements" for this purpose.

On motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to approve items 1, 2 and 3 with the understanding that items 1 and 2 are to be completed as WPA projects at a cost to the college of not to exceed \$30,078 for number 1 and not to exceed \$10,000 for number 2. The museum cases in item number 3 are to be purchased in accordance with bids to be secured upon specifications prepared by the college architect.

Approval of purchase of 40 acres of land adjacent to Kellogg For. Tract.

4. Mr. W. K. Kellogg has forwarded his check for \$800.00 payable to the College to be used for the purchase of 40 acres of land adjacent to the Kellogg Forestry tract. An option was secured on this property at the request of Mr. Kellogg for \$800.00. The \$10.00 required by the option was paid by Professor Herbert and the acceptance should authorize the completion of the purchase with the payment of the balance of \$790.00 to the present owners and \$10.00 to Professor Herbert, to reimburse him for the first payment.

Acceptance of \$150 from Alpha Phi Omega to be used as Student Loan Fund

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve item 4.

5. Communication from Alpha Phi Omega offering \$150.00 to be used as a Student Loan Fund in accordance with the conditions included in the offer as follows:

1. Name--Alpha Phi Omega Loan Fund in Memory of John Hibbard.
2. Preference to former Scouts. (By this is meant anyone who has been or is at present associated with the various divisions of Scouting.)
3. Limited to male students.
4. Maximum amount of loan to be thirty dollars (\$30.00).
5. Students must be of at least sophomore standing.
6. The amount borrowed is to be repaid before the end of the term for which issued.

On motion of Mr. Jakway, seconded by Mr. Akers, it was voted to approve the above item.

Clear Lake CCC Camp to be used for Biology Summer Course.

6. It has been the desire of the departments of the college offering the Biology Summer Course that had previously been offered at the Kellogg Sanctuary to locate this work in northern Michigan where there is available more wild life for study purposes. The Department of Conservation has indicated its willingness to lease to the College, Clear Lake CCC Camp located on Clear Lake north of Atlanta, for use this summer only, with the tentative option for its continuance if the College desires it and provided it is not again used for CCC purposes. There will be no charge made for the use of such buildings as are required. It will be necessary to install certain equipments that can be removed and to connect the necessary water lines, toilet facilities, etc. The lease from the Conservation Department required the approval of the State Board and authorization should be provided for the installation of the minimum equipment that will be required to make the operations of this summer school possible.

May 17, 1940

SECRETARY'S ITEMS, continued

6. (Continued)

On motion of Mr. Berkey, seconded by Mr. Akers, it was voted to approve leasing the Clear Lake CCC Camp for summer school courses.

7. Communication from Roger Richards offering on behalf of the family of the late Lewis Richards an oil painting of Lewis Richards now owned by the family to be hung in the new music building.

On motion of Mrs. Masselink, seconded by Mr. McPherson, it was voted to accept the oil painting of the late Professor Richards.

8. There are no more funds available for the purchase of equipments for the auditorium. The building is pretty well equipped with the exception of the radio studios that require furnishings and equipments to the amount of \$510.50. These equipments will be necessary before the studios are placed in operation which it is hoped will be within the next 30 days.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve the appropriation of \$510.50 to complete the furnishing of the radio studios.

9. Review of the situation in reference to the granting by the Federal Communications Commission of the license to operate the new radio transmitter equipment for WKAR.
10. In accordance with the policy of the Board established at the February meeting of the Board, the following uses of the auditorium have been necessary for all college purposes that could not be charged to any specific department. An appropriation from the Board is requested to the auditorium account to cover these items:

1. Use of the auditorium on April 13 for the High School Orchestra Contest - \$100.00.
2. Use of the auditorium on May 8 for a concert by the College Band that would have been in the Band Shell except for inclement weather - \$100.
3. Use of the auditorium on May 15 for a concert by the College Band because of inclement weather also - \$100.00.
4. Use of the auditorium for the National Institute of Cooperation, July 8, 9, 10, 11, 12 and 13 at \$100.00 per day, \$600.00.
5. Use of the auditorium for Freshman Week September 23, 24, 25 and 26 at \$100.00 per day, - Freshman Dance on September 28th - \$350.00
Total \$750.00.

On motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to approve the above-mentioned appropriations from College funds.

11. Request for authorization to rent an additional Cooperative House at \$1200.00 per year on a three-year lease basis.

On motion of Mrs. Masselink, seconded by Mr. Berkey, it was voted to approve renting an additional Cooperative House.

12. Communication from Dr. Holland asking for a definition of policy in assuming costs of medical bills for students on field trips.

No action.

13. The Hacker Realty Agency has notified the Secretary, as executor of the Estate of Fred C. Jenison, that it has an offer to purchase the business property at the corner of Washington and Ottawa for \$250,000.00 cash. The purchaser is paying \$200,000.00 and the Woolworth Company are paying \$50,000.00 for cancellation of the lease.

On motion of Mr. Akers, seconded by Mr. Berkey, it was voted to accept the above offer subject to any more favorable terms that the Secretary may be able to secure.

14. The sale of Lot 348 in Chesterfield No. 3 is reported at \$1200.00 to Mr. and Mrs. G. Dewey McDonald at the price established by the Board of \$1200.00.

The meeting adjourned at 4:15 P.M.

Rogers Richards offers oil painting of the late Lewis Richards

\$510.50 appropriated for purchase of equipments for radio studios.

Approval of specific amts. for all college uses of Auditorium

Additional Cooperative House to be leased for 3 years.

No action on policy to be assumed for medical bills for students on field trips

Hacker Realty Co. has offer to purchase bus. property Cor. Wash. & Ottawa

Report of sale of lot 348 Chesterfield.

Robert S. Shaw
President

John A. Hannah
Secretary