

Minutes of the Meeting of the
State Board of Agriculture
March 20, 1941

Present: Mr. Berkey (Chairman); Messrs. Brody, Jakway, McPherson; Mrs. Masselink; President Shaw; Treasurer Wilkins; and Secretary Hannah.

Absent: Mr. Akers; Dr. Elliott

The meeting was called to order at 10:15 A.M.

The minutes of the previous meeting were approved.

RESIGNATIONS, LEAVES AND APPOINTMENTS

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| 1. Resignation of Floyd V. Schultz, Instructor in Electrical Engineering, effective March 31, 1941. Mr. Schultz has been called to Dayton, Ohio, to do research work for the Government in Radio Communications. | Resignations |
| 2. Resignation of Vern Thaler as Instructor in Forestry, effective March 31, 1941. Mr. Thaler has been called for Army Service. His appointment was temporary. | |
| 3. Resignation of Miss Lawain Churchill as District Home Demonstration Agent, effective April 15, 1941. Miss Churchill plans to be married. | |
| 4. Resignation of Miss Alberta G. Martin as stenographer in Agricultural Engineering, effective March 15, 1941. Miss Martin has accepted a position with the Old Age Assistance Bureau at St. Johns. | |
| 5. Resignation of Sigurd W. Sheel as Instructor in Chemistry, effective March 31, 1941. Mr. Sheel has accepted an appointment with the Civil Service for work in the National Defense Program and is to report in Washington on March 20. | |
| 6. Leave of absence without pay for Dr. H. S. Patton so that he may work with the Export Control Administration on the National Defense Program, to be effective from the time he leaves until August 31, 1941. | Leaves |
| 7. Leave of absence for one year for A. J. M. Smith, Assistant Professor in English, at a salary of \$1250 for the year, effective September 1, 1941. Mr. Smith was employed by the College from 1931-1933 and from 1936 until the present. He has been awarded a Guggenheim Memorial Fellowship for the year 1941-42 (not to be made public before March 24) for study at the Library of Congress and at the University of Toronto. | |
| 8. Leave of absence without pay for one year for Alton Kircher, Instructor in Physical Education and Assistant in Football, Basketball, and Baseball, effective April 1, 1941. Mr. Kircher has been called for Army Service. | |
| 9. Report that E. B. Rendell who was granted leave of absence for one year for Army Service failed to pass the physical examination and has returned to work in the Buildings and Grounds Department. | |
| 10. Appointment of Mrs. Elina Beck as County Club Agent for Houghton County at a salary of \$100 per month for the period from April 1 to September 30, 1941. | Appointments |
| 11. Appointment of Elizabeth Jean Burwell as stenographer in the Agricultural Engineering Department at a salary of \$1080 per year, effective March 15, 1941. Miss Burwell will replace Alberta Martin whose salary was \$1080. | |
| 12. Appointment of Lorraine Fedge as Assistant Night Nurse at the Health Service at a salary of \$1020 per year plus meals and laundering of uniforms, effective March 20, 1941. Miss Fedge will replace Mrs. Bertha Hicks whose salary was the same. | |
| 13. Appointment of Dr. David Segel as a special teacher in Education during the Six-Week Summer Session from June 24 to August 1, 1941, at a salary of \$500 for the period. Dr. Segel comes from the U. S. Office of Education. | |
| 14. Appointment of Charles W. Griffin as Assistant Baseball Coach at a salary of \$150 for the period from March 31 to June 30, 1941. This position was held last spring term by George Hill. | |
| 15. Appointment of Edward H. Gibbs as Assistant Baseball Coach at a salary of \$150 for the period from March 31 to June 30, 1941. Mr. Gibbs will partially replace Alton Kircher. | |
| 16. Appointment of Edmund F. Pogor as Instructor in Physical Education for Men at a salary of \$120 per month for full time work for the three months beginning April 1, 1941. This is a partial replacement of Alton Kircher. | |
| 17. Appointment of Robert V. Smith as Instructor in Chemistry at a salary of \$125 per month for the three months beginning April 1, 1941. Mr. Smith will replace Mr. Sheel whose resignation has been presented. | |

RESIGNATIONS, LEAVES, AND APPOINTMENTS, continued

Appointments

18. Appointment of Robert Gibson as Instructor in Electrical Engineering at a salary rate of \$2400.00 per year, effective April 1, 1941. Mr. Gibson will replace Mr. Schultz whose resignation has been presented (salary \$2200).
19. The following graduate assistantship appointments are recommended for 1941-42 (no new positions):

Forestry	-	Everett L. Ellis as halftime graduate assistant to replace Richard Fry.
Mathematics	-	Arthur Charles Moeller as half-time graduate assistant to replace Frank Saidel
	-	Eugene F. Trombley as half-time graduate assistant to replace Lawrence E. Schaefer
Physics	-	Norman Lisle Fritz as halftime graduate assistant to replace Grant Bennett.

On motion of Mr. McPherson, seconded by Mr. Brody, it was voted to approve the Resignations, Leaves and Appointments.

TRAVEL

Travel

1. Report that Dean L. C. Emmons attended the College Day programs at various high schools in Buffalo, New York, on March 11 and 12, rather than R. S. Linton for whom expenses were granted at the February meeting of the Board.
 2. Full expenses for John A. Hannah to attend the meeting of the North Central Association of Colleges in Chicago on March 24-29.
 3. Full expenses for Dean R. C. Huston to attend the meeting of the North Central Association of Colleges and the meeting of the National Farm Chemurgic Council in Chicago on March 26-28.
 4. First-class railway fare only for A. J. Panshin and William J. Baker to attend a Management Institute to be held by the Johns-Manville Corporation in Chicago on March 24-29.
 5. First-class railway fare only for Don G. Ebinger to attend the Edison Electric Institute to be held in Chicago on March 31 and April 1.
 6. Out-of-state authorization for Dr. M. D. Pirnie to go to Georgia in April to obtain birds for the Sanctuary, the expenses to be charged to a recent gift from W. K. Kellogg.
 7. Full expenses for Glen Stewart to represent the College at the High School College Day at Gary, Indiana, on April 1.
 8. First-class railway fare only for V. A. Freeman to attend the annual meeting of the American Pork Producers' Association in Chicago on April 7.
 9. Mileage on one car for C. A. Hoppert, D. T. Ewing, C. D. Ball, and A. J. Clark to attend the Spring Meeting of the American Chemical Society at St. Louis, Missouri, on April 7-11.
 10. First-class railway expenses for O. E. Morgan to attend the Midwest Power Conference in Chicago on April 9 and 10. Mr. Morgan is in charge of our Power Plant.
 11. Railway coach fare only for R. T. Ohl to attend the meeting of the Classical Association of the Midwest and South at Indianapolis, Indiana, on April 10-12.
- Item 11 referred to the President with power.
12. Mileage on one car for members of the Mathematics Department to attend the meeting of the American Mathematical Society in Chicago on April 11-12.
 13. Full expenses for R. S. Linton and Kermit H. Smith to attend the annual convention of the American Association of Collegiate Registrars in Chicago on April 14-17.
 14. Mileage on one car for Dean Dye, Jean E. Hawks, Flora Hanning, and Eunice Kelly to attend the Institute of Nutrition and the Biochemistry Association meetings in Chicago on April 15-19.
 15. Mileage on one car for members of the Department of Physiology to attend the meeting of the Federated Societies of Experimental Biology in Chicago on April 16-19.
 16. Mileage on one car for C. F. Huffman, L. A. Moore, and J. F. Sykes to attend the meeting of the American Institute of Nutrition in Chicago on April 16-19.
 17. Full expenses for Dean F. T. Mitchell to attend the meeting of the National Association of Deans of Men at the University of Cincinnati on April 17-19.
 18. First-class railroad mileage for G. R. Heath to attend the meeting of the National Association of Deans and Advisers of Men at the University of Cincinnati on April 17-19.
 19. Expenses of a college car to transport a representative of the History Department and a group of students to the annual midwest International Relations Group Conference at Mornmouth, Illinois, on the week-end of April 18.
 20. Mileage on one car for E. B. Harper, C. F. Hoffer, and Paul Honigsheim to attend the meeting of the Ohio Valley Sociological Society at Columbus, Ohio, on April 25-26.

On motion of Mr. Berkey, seconded by Mrs. Masselink, it was voted to approve the Travel items except item 11 which has been referred to the President.

TRAVEL, continued

21. Full expenses for Glen Stewart to attend the annual meeting of the Chicago Alumni Club in Chicago on April 19.

Travel

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve the above travel item.

22. Delegation of a representative of the College to attend the Fiftieth Anniversary Celebration at Stanford University on June 20, 1941.

On motion of Mr. McPherson, seconded by Mrs. Masselink, it was voted to authorize President Shaw to attend the Fiftieth Anniversary Celebration at Stanford University June 20.

Resignation
Mrs. HicksPRESIDENT'S REPORT

- Discontinuance of the services of Mrs. Bertha Hicks as night nurse at the Health Service, effective February 28, 1941.
- Full expenses for W. L. Mallmann to make a trip to the Armour and Company plant in Des Moines, Iowa, on March 18-24. The expenses of this trip are to be charged to the Poultry Products Research Fund.
- Mileage on one car for Helen Ludwig, Winifred Gettemy, Mary Heitsch, Marian Hillhouse, Frances Reis, Barbara Hoffman, and Dorothy Benson to attend the Western Arts Association meeting in Chicago on March 19-22.
- Report of the payment of the following amounts to employees for services rendered during the basketball season:

Approval
payment of
employees
for services
rendered dur-
ing basket-
ball season

L. R. Cleveland	\$16.00	G. F. Knapp	\$34.00	R. C. Whiting	\$55.00
G. F. Wenner	2.00	James Tyson	42.00	W. S. Beamer	12.50
C. C. Branz	4.00	K.C. Randall	22.00	C. C. Langham	2.00
R. J. Corwin	12.00	H. E. Beebe	20.00	O. L. Everett	8.00
R. L. Cook	48.00	C. C. Hamilton	22.00	G. E. Sawdy	5.00
C. N. McCarty	30.00	R. M. Warren	46.00	Verne Severence	5.00
R. J. Davis	48.00	J. E. Jepson	30.00	L. A. Cudworth	5.00
J. M. Jensen	2.00	G. C. Thomas	7.50	Don R. Blough	5.00
L. A. Moore	20.00	C. A. Rosenbrook	47.50		

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve the President's Report.

SECRETARY'S ITEMS

- Mr. Hudson and Dean Anthony recommend approval for the cropping on a share basis of forty acres of land adjacent to the college farm owned by Mrs. A. A. Williams. It is proposed that the acreage be planted to corn - one-third of the crop being turned over to Mrs. Williams for rental on the land.
- The college architect estimates the cost of replacing the present poultry plant through the erection of a new building to replace the main building and the removal of the other equipment to the new site on Farm Lane to cost a total of \$67,699. Commissioner Olander has previously requested an estimate so that he may ask the legislature for a sum of money sufficient to cover same with the understanding that the present poultry plant facilities be turned over to the State Police.
- The location of the heating service room under the main offices in the new college hospital makes the main offices too warm for comfort. To correct the condition requires a suspended ceiling with certain heat proofing and rearranging of piping at a total cost of \$650.00.
- The hospital staff complain with justification due to the large amount of rust sediment in the water supplied to that building. To correct this condition will require the installation of additional water mains at an estimated cost of \$550.00.
- A survey of the employees of the institution reveals the following number of Reserve Officers employed on the college staff:

Approval of
cropping on
share basis
of 40 ac.
owned by Mrs.
Williams.Cost of re-
placing poul-
try bldg.
\$67,699Approval of
suspended
ceiling for
hospital.Installation
of additional
water mains
around hosp.
approved.Survey of
number of
Reserve Offi-
cers

Applied Science	13	Veterinary	3
Engineering	7	Liberal Arts	5
Agriculture	13	Service	4

It is likely that all of these men will be called to active duty within the next eighteen months.

- Communication from Professor R. K. Steward thanking the Board for the retirement granted him on September 1, 1941.
- Professor Underwood of the Music Department requests an appropriation by the Board to pay for the large auditorium for the concert given on March 13. This concert was put on by the students of music. No admission was charged and there were approximately 2000 in attendance. An appropriation of \$150.00 is requested.

Approval of
appropriation
for concert
given Mar. 13.

On motion of Mr. Brody, seconded by Mr. McPherson, it was voted to approve items 1, 3, 4 and 7.

SECRETARY'S ITEMS, continued

Discussion
Jenison Bldg
situation

8. Discussion of the Jenison Building situation.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to authorize the Secretary to conclude transactions with the Woolworth and Grant Companies on a basis that will return a cash settlement of approximately \$100,000.00 and a lease for 25 years at an annual net rental of \$15,000.00 per year or thereabouts or with a minimum of \$12,000.00.

MISCELLANEOUS

Death of Dr.
Wm. Blair

1. Report of the death of William L. Blair, Associate Professor of English, on March 6, 1941.

Approval of
remuneration
for Mr. Hobbs
for work in
C.A.A.

2. Dean Dirks makes the following recommendations relative to remuneration for G. W. Hobbs for his work in teaching a portion of the ground school work in the C. A. A. program:

- a. That Mr. Hobbs be paid \$200 for his work from October to February; to be charged to the C.A.A. fund.
- b. That Mr. Hobbs be paid \$200 on June 30, 1941, for his work during the present flight training school; to be charged to the C. A. A. fund.
- c. During the 1940 Summer Session Mr. Hobbs received \$650 which was charged to the Summer School account. This amount should be charged to the C. A. A. fund.

Acceptance
gift of \$200
from W.K.
Kellogg

3. Gift of \$200 from W. K. Kellogg for requisition by Dr. Pirnie for the purpose of travel and other expenses incidental to the acquiring of wild turkeys.

\$600 from
Am. College
of Dentists

4. Gift of \$600 from the Research Fellowship Board of the American College of Dentists for the continuation of research on the inheritance factors in rat caries.

Polo to come
under con-
trol of Ath.
Dept. Budget
increased.

5. Recommendation from the Athletic Council that polo come under the control of the Athletic Department to be handled as other inter collegiate sports are handled, effective April 1, 1941. Also the recommendation that the polo budget for the present year be increased \$600 to finance the sport during the spring term.

Approval of
Assistant
Ag. Co. Agt.
for Detroit
area.

6. Recommendation from Dean Anthony and Director Baldwin for the appointment of an Assistant Agricultural County Agent for the Detroit area at a salary of \$2400 per year, effective for the months of April, May, and June. This is to be paid from Extension funds. The Extension Office hopes to continue this position after July 1 on a permanent basis.

Approval nose
operation
Carl Thompson

7. Recommendation from Dr. Holland for a nose operation for Carl Thompson, a varsity boxer who has received injuries. The cost is estimated at \$50.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve the above Miscellaneous Items.

Premium on
Mr. Wilkins'
bond due.

8. Statement from the Michigan Surety Company in the amount of \$1000 for premium due on the bond on behalf of C. O. Wilkins.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve item 8.

Band to per-
form at Blossom
Festival
provided
sufficient
money is re-
ceived to
pay for 2
meals for Band

9. Request from the Blossom Festival Committee at Benton Harbor that our Band be sent to Benton Harbor to perform at the Festival on May 10.

On motion of Mr. McPherson, seconded by Mr. Brody, it was voted to approve the above request provided the Blossom Festival Committee will pay in advance to the College a sufficient amount of money to pay for two meals for the Band on that day.

Elbing ac-
cepted another
position.

10. Report that Ray Elbing, who was appointed half-time graduate assistant in Farm Crops for the spring term, has accepted another position.

Continuation
of existing
policy re:
collection
State News
Fee.

11. A committee of the faculty previously appointed by the President, through the Chairman, S. E. Crowe, recommended the continuation of the existing policy covering the collection of State News fees from students for the 1941-42 school year. This recommendation provides that students be charged the State News fee of 50 cents per term. The fee is to be optional with new students enrolling for the first time in the 1941-42 school year.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve the above recommendation.

Degrees
granted end
winter term.

12. Approval of granting degrees to those students who will have completed the requirements for graduation according to the registrar's records at the close of the winter term 1941.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve granting degrees to the following list of students who have completed requirements at the close of the winter term 1941:

DIVISION OF AGRICULTURE

Degree: Bachelor of Science

a, Agriculture; 1, Landscape Architecture

Denio Andrew Caul, a
Raymond Henry Elbing, a

Benjamin Abbott Fowler, a
Harold Ephner Hicks, 1
George Cameron MacQueen, a

Louis Gordon McNeilly, a
*Sik-Vung Ting, a

Forestry

Degree: Bachelor of Science

Richard Keith Alman
Anson Wilbur Hilborn
Floyd Herman Klay

Willard Franklin Lyons
Carl Alfred Makel

James Wilton Owens, Jr.
Richard Thomas Pilkinton

DIVISION OF ENGINEERING

Degree: Bachelor of Science

m, Mechanical; c, Civil; e, Electrical; ch, Chemical

G. Everett Berndt, m
Harry Warwick Chandler, ch
Roy Lynn Colby, c
Richard Franklin Crew, ch

Emmons Charles Engelhardt, c
Ralph Paul Fiebach, m
John Henry Gulevich, e
Milton George Honsowetz, ch
James Jack, c

Charles Joseph Low, m
John Paul Sekerka, c
John Gatchell Shedd, m
Leonard Stankwitz, m

DIVISION OF HOME ECONOMICS

Degree: Bachelor of Science

Marguerite Giles
Arvella Lueen Greenamyre
Catharine B. Howard

Jeanne Sophia Marshall
Mary Frances Marshall

Anna Rose Randolph
Ruth Rynalski
Jean Ella Warner

DIVISION OF APPLIED SCIENCE

Applied Science

Degree: Bachelor of Science

Robert Carl Beck
Charles Stephen Cohen
George John Cook
Kermit Warwick Ellison
Robert Urban Flynn
Gerald Robert Gaige

Robert Angus Gavan
C. Paul Letts
Morton Lon Livingston
Charles Lyman Rice
Ard Ezra Richardson, Jr.

James Herman Rook
James Francis Schmid
Robert Verne Smith
Roger John Snowden
Roswell Dewitt Van Deusen
Norman Robert Wilson

Physical Education

Degree: Bachelor of Science

Marion Grace Accorsi

John Thomas Nodar

Edmund F. Pogor

DIVISION OF LIBERAL ARTS

Degree: Bachelor of Arts

Curtis Theodore Brooks, Jr.
Horace Dyer Crist
Charles Edwin Dutton

Donald William Kilbourn
Richard Arbaugh Kinney
Anita M. Parker

Margaret Jean Sells
Robert Edmonds Smith
Allan Adolph Yanz

Business Administration

Degree: Bachelor of Arts

Edwin Eustace Arnold
Patrick Wallace Fagan
Wallace Eimer Grubbs
**George Axel Gustafson

Tom Richard Nelson
J. Nelson Potvin
Lee Samuel White

Hotel Administration

Degree: Bachelor of Arts

Herbert Flaster

Frederic Norman Pew

DOCTOR OF VETERINARY MEDICINE

Veterinary Science

Degree: Doctor of Veterinary Medicine

Sheri Arthur Belding

Mulford Charles Lockwood

Medical Biology

Degree: Bachelor of Science

Eleanor Marie Cram

ADVANCED DEGREES

Master of Science

Alfred Harle Leigh, Civil Engineering
Lorraine Anne Rauls, Chemistry
Eldon Hugh Shotwell, Chemical Engineering

Doctor of Philosophy

Albert Henry Agett. . . Chemistry
Gilbert R. Muhr Soils

The meeting adjourned at 12 o'clock noon.

Robert S. Shaw
President
John A. Hamah
Secretary