

MINUTES OF THE MEETING  
of the  
STATE BOARD OF AGRICULTURE  
March 18, 1948

Present: Messrs. Armstrong, More, Mueller; Miss Jones; Dr. Elliott; President Hannah, Comptroller May and Secretary McDonel.

Absent: Mr. Brody, Chairman; Mr. Akers.

The meeting was called to order at 10:40 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations

Resignations 1

1. Resignation of Mrs. Isabelle F. Olson as Hostess in Phillips Hall, effective December 31, 1947. Mrs. Olson's husband will enroll as a student in another institution.
2. Resignation of Kathleen C. O'Brien Nadeau as Assistant in the Library, effective January 17, '48.
3. Resignation of Dorothy I. Waldron as Assistant Professor (Research) of Agricultural Chemistry, effective April 12, 1948, to join her husband in Seattle.
4. Resignation of J. R. MacNeel as temporary Instructor in Effective Living, effective January 31, 1948, because of illness.
5. Resignation of George R. Herbert as Instructor in Electrical Engineering, effective March 31, 1948, to accept a position with the Schlumberger Well Surveying Corporation in Illinois.
6. Cancellation of the appointment of C. Franklin Bishop as Assistant Professor (Extension) of Botany and Plant Pathology.
7. Resignation of Elmer A. Lightfoot as Assistant Professor of Education, effective February 15, 1948. Mr. Lightfoot has accepted a position with the State Board of Control for Vocational Education.
8. Resignation of Ann Stolson as temporary Instructor in Education, effective December 31, 1947. Miss Stolson was employed on a monthly basis.
9. Resignation of Ruth Allison as Instructor in Music, effective December 31, 1947, because of illness.
10. Resignation of Alfredo R. Jimenez as Assistant in Foreign Languages, effective January 15, 1948.
11. Resignation of Amin S. Zaher as part-time Assistant in Foreign Languages, effective December 31, 1947. Dr. Zaher has been appointed to an assistantship in Animal Husbandry.
12. Cancellation of the appointment of Boyd R. McCandless as Assistant Professor of Psychology.
13. Cancellation of the appointment of Donald A. Downey as quarter-time graduate assistant in Soil Science.
14. Cancellation of the appointment of Bud R. Hutchinson as quarter-time graduate assistant in Economics.

Leaves

Leaves

1. Leave of absence without pay for John H. Emery, Assistant to the Property Accountant, from February 9 to April 9, 1948, because of illness.
2. Leave of absence with pay for Hester Clark, Instructor in Education, from January 1 to March 31, 1948, because of illness.
3. Leave of absence without pay for Frances E. Davis, Instructor in Mathematics, from January 19, to March 28, 1948, because of the illness of her father.
4. Leave of absence without pay for Raleigh Barlowe, Lecturer in Economics, for the period from January 19 to February 16, 1948, to assist in the publication of a study on national agricultural land ownership made by the Bureau of Agricultural Economics and the American Farm Foundation.

Appointments

Appointments

1. Appointment of Betty Axce as Secretary to the Administrative Assistant on Academic Matters at a salary of \$2400 per year, effective February 23, 1948, to replace Ann J. Moore who has resigned. This position is in the unclassified service comparable to Deans' secretaries.
2. Appointment of Mrs. Jessica Williams as Hostess at the Delta Tau Delta fraternity house at a salary of \$100 per month, effective from February 22 to June 30, 1948, to replace Mrs. Beecher.

President's Report, continuedAppointments, continued

## Appointments

3. Appointment of Mrs. Jean Renault as Hostess at the Alpha Xi Delta sorority house at a salary of \$100 per month, effective January 19, 1948, to June 30, 1948, to replace Mrs. Grace Haggerty who has resigned.
4. Appointment of George R. Hill as Assistant Baseball Coach at a salary of \$75 per month, effective from February 1 to June 30, 1948.
5. Appointment of Grant A. Salisbury as Agricultural Broadcaster at Radio Station WKAR at a salary of \$4400 per year, effective March 15, 1948. This is a new position provided for in the budget for 1947-48.
6. Appointment of Mrs. Keith Hudson as Assistant in the Library at a salary of \$2960 per year, effective from January 19 to June 30, 1948, to replace Mrs. Nadeau.
7. Appointment of Mrs. Elizabeth A. MacNaughton as Library Assistant at a salary of \$2760 per year, effective from February 16 to June 30, 1948, to replace Miss Yelland. This is a temporary replacement.
8. Appointment of Eileen Kathryn Carr as Instructor (Research) in Agricultural Chemistry at a salary of \$3000 per year, effective February 16, 1948, and paid \$1500 State funds, \$1200 Bankhead-Jones funds, and \$300 Funnell funds. She will replace Mrs. Waldron who has resigned.
9. Transfer of James G. Hays from the Emergency Farm Labor program to his former position as Assistant Professor (Extension) of Dairy at the same salary of \$5050 per year, effective February 1, 1948, and paid from Extension funds.
10. Appointment of John Nelson Fields as Assistant Professor (Extension) of Forestry at a salary of \$4000 per year, effective March 1, 1948, and paid \$2400 from Smith-Lever funds and \$1600 from State Offset. Mr. Fields will replace Ira Bull who has been transferred.
11. Appointment of Myles G. Boylan as Assistant Professor of Landscape Architecture and Urban Planning at a salary of \$4500 per year, effective March 1, 1948. This is a new position.
12. Appointment of Laurence J. Taylor as Assistant Professor (Extension) in Adult Education at a salary of \$4000 per year, effective from February 16 to June 30, 1948. This is a new position.
13. Appointment of Donald Wardell as Lecturer in Social Service at a salary of \$300 for the spring term 1948. This is a new position.
14. Appointment of Claude V. Chandler as Instructor in Electrical Engineering at a salary of \$3200 per year, effective February 16, 1948, to replace G. R. Herbert who has resigned.
15. Appointment of George Alden Limbocker as Assistant Professor of Mechanical Engineering at a salary of \$4000 per year, effective February 1, 1948, to replace E. J. Vodonick who did not accept the position.
16. Appointment of Catherine Haynes Love as Instructor (Extension) in Home Management and Child Development at a salary of \$3500 per year, effective January 12, 1948, to replace Laura F. Davis who has resigned.
17. Appointment of L. A. Cheney as Assistant Professor of Education at a salary of \$4200 per year, effective February 23, 1948, to replace Elmer A. Lightfoot who has resigned. His salary will be paid by the Williamston School Board, one-eighth of which will be reimbursed to the Board by the College.
18. Appointment of F. Ivan Nye as temporary Instructor (Research) in Education at a salary of \$110 per month, effective January 1, 1948, for as long as necessary. This is a new position, fully reimbursable from Vocational funds.
19. Appointment of Pauline Edkin as Assistant in Music at a salary of \$200 per month, effective January 26, 1948, for as long as necessary, to replace Ruth Allison who has resigned.
20. Appointment of Beth Shaw as Assistant in English on a part-time basis at a salary of \$50 per month, effective January 1, 1948 for as long as necessary. This is a new position.
21. Appointment of Esperanza G. Bonilla as Assistant in Foreign Languages at a salary of \$75 per month, effective February 1, 1948, for as long as necessary. Miss Bonilla will replace Alfredo Jimenez.
22. Continuation of G. G. Specker as Associate Professor of Mathematics at a salary of \$200 per month through March 28, 1948.
23. Transfer of A. B. Love from the Emergency Farm Labor program to his former position as Assistant Professor (Extension) of Economics at his present salary of \$5400 per year, effective February 1, 1948.
24. Appointment of Robert Roman as temporary Instructor in Psychology on a part-time basis at a salary of \$125 per month, effective January 1, 1948 for as long as necessary. This is a new position.
25. Reappointment of Louis W. Faville as graduate fellow in Bacteriology and Public Health at a salary of \$110 per month, effective for one year beginning January 1, 1948, and paid from Fritzsche Brothers funds.

PRESIDENT'S REPORT, continuedAppointments, continued

26. Appointment of Winston M. Laughlin as graduate fellow in Soil Science at a salary of \$83.33 per month, effective for one year beginning January 1, 1948, and paid from funds provided by the Beech Nut Packing Company.
27. Reappointment of Walter Monroe Carleton as graduate fellow in Agricultural Engineering at a salary of \$100 per month, effective for one year beginning January 1, 1948 and paid from Farmers & Manufacturers Beet Sugar Association funds.
28. Appointment of Irving Olitzky as graduate fellow in Bacteriology and Public Health at a salary of \$100 per month, effective for one year beginning February 1, 1948, and paid from funds provided by the American Bottlers of Carbonated Beverages.
29. Appointment of Robert Douglas Lindsay as quarter-time graduate assistant in Psychology at a salary of \$44.44 per month, effective from February 1 to June 15, 1948. This is a new position.
30. Appointment of Robert William Goy as half-time graduate assistant in Psychology at a salary of \$88.88 per month, effective from February 1 to June 15, 1948.
31. Appointment of Manley Joy Powell as quarter-time graduate assistant in Chemistry at a salary of \$55.55 per month, effective from January 15 to June 15, 1948.

Appointments

Travel

1. Change in authorization from first-class railway fare to full expenses for Esther Anson to attend the annual convention of the National Council on Family Relations and to interview candidates for positions in New York City on November 27 to December 4; to be paid from Extension funds.
2. Full expenses for Forest Evashevski to attend athletic gatherings in Chicago and in the State of Illinois on January 19-24.
3. Full expenses for John W. Rose to attend a regional conference of federal and state officials and community garden leaders in Chicago on January 23; to be paid from Extension funds.
4. Full expenses for J. H. Kobs to attend a meeting of the Western Conference Baseball Coaches in Chicago on January 25.
5. Full expenses for Hugh D. Daugherty and LeVerne H. Taylor attend athletic gatherings in Ohio, Pennsylvania, and Virginia on January 26-31.
6. Full expenses for W. E. Libby to go to Baraboo, Wisconsin, on January 29 and 30, to arrange for acquisition of surplus government property.
7. Full expenses for R. W. Lewis to go to St. Louis, Missouri, during February to make arrangements for research work; to be paid from the All-College Research Fund.
8. First-class railway fare for L.G. Miller to attend the annual meeting of the American Society of Heating and Ventilating Engineers in New York City on February 1-5.
9. Maintenance expenses for Margaret A. Ohlson to attend a meeting of the Regional Committee in Chicago on February 4-6; expenses to be paid from Hope-Flannagan Research Project 11-6527.
10. Full expenses for Burton J. Cargill to go to Valparaiso, Indiana, on February 6 to collect data on a new type of milking parlor and dairy barn; to be paid from Experiment Station funds.
11. Full expenses for R. W. Tenny to assist the American Hospital Association in arranging a conference course for hospital housekeepers in Chicago on February 9.
12. Full expenses for Donald Cation to attend Hope-Flannagan discussions on priority for horticultural cooperatives in Chicago on February 9; to be paid from Experiment Station funds.
13. Full expenses for R. L. Carolus to attend a Hope-Flannagan regional meeting in Chicago on February 9; to be paid from Experiment Station funds.
14. Full expenses for Gerald G. Quackenbush to go to Toledo, Ohio, on February 9 to consult with the Toledo Market Administrators on a proposed pricing formula; to be paid from Extension funds.
15. Full expenses for L. L. Frimodig to go to Chicago on February 10 to secure advice relative to numbering of seats in the four corner sections of the new stadium.
16. Full expenses for R. F. Carlson to attend the Northeastern Weed Control Conference in New York City on February 12 and 13; to be paid from Pittsburgh Plate Glass Company funds.
17. Full expenses for V. R. Gardner, G. W. Hauck of Ohio State, R. A. Kelly of the University of Illinois, and R. A. Schroeder of the University of Missouri, to meet with the Executive Committee for the North Central Regional fruit and vegetable marketing research project in Chicago on February 12; to be paid from Experiment Station funds.
18. Full expenses for I. F. Huddleson to go to Richmond, Virginia, on February 12, to meet with a group of state veterinarians in the eastern states to discuss plans for making available the Brucella "M" vaccine; to be paid from Central Brucella Station funds.

Travel

PRESIDENT'S REPORT, continuedTravel, continued

Travel

19. Expenses not to exceed \$25 for Irma H. Gross to attend a conference for College Teachers of Family Relations in Chicago on February 12-14.
20. Travel allowances as follows for staff members to attend the National Collegiate Baseball Tournament Committee meeting in Chicago on February 14:
  - a. Full expenses for J. H. Kobs
  - b. Full expenses for W. N. Kerbawy
21. Full expenses for H. B. Tukey to address the Centennial meeting of the American Pomological Society, and to interview prospective appointments to the staff in Chicago and in St. Louis, Missouri, on February 17-19.
22. Full expenses for G. A. Branaman and R. H. Nelson to go to Chicago and Wilson, Illinois, on February 18 and 19, to purchase a Shorthorn bull and to select an Aberdeen-Angus bull.
23. Full expenses for Glen Stewart and a member of the coaching staff to attend the Alumni Meeting in South Bend, Indiana, on February 19.
24. Full expenses for Gordon Thomas and give students to make a debate tour of five colleges in northern Ohio on February 19-21; to be paid from Forensic funds.
25. Expenses not to exceed \$25 for Josephine Martin to chaperon a group of students attending a Student Club meeting of the District Home Economics Association in Chicago on February 19-21.
26. Travel authorization for staff members to attend the meetings of the National Education Association in Atlantic City, New Jersey, on February 21-26, as follows:
  - a. Change travel authorization from first-class railway fare to full expenses for George W. Angell.
  - b. First-class railway fare for R. H. Carleton to attend a meeting of the National Association for Research in Science Teaching.
27. Full expenses for F. J. May and E. G. Foster to go to Chicago on February 23 to discuss a new contract with the FPFA for the Barracks Apartments.
28. Full expenses for Milton E. Muelder to go to Atlantic City, New Jersey, on February 23, for an interview with President Wells of Indiana University.
29. Mileage on one car for Karl Dressel, A. T. Wilcox, and F. C. Strong to attend the second annual Great Lakes Training Institute in State Parks at Pokagon State Park, Indiana, on February 23-25.
30. Maintenance expenses for A. J. Bell to attend a building and equipment tour of farmers to Madison, Wisconsin, on February 24-27; to be paid from Extension funds.
31. Maintenance expenses for S. T. Dexter to accompany a group of Livingston County farmers to Wisconsin to study alfalfa silage experiments on February 24-27; to be paid from Experiment Station funds.
32. First-class railway fare for Leslie W. Scott to go to Cincinnati, Ohio, on February 26, to consult with the kitchen designer of John Van Range Company on a plan for the Union Building.
33. Full expenses for Gordon Thomas and four students to attend the Speech Conference at the University of Indiana in Bloomington on February 26 and 27; to be paid from Forensic funds.
34. Full expenses for Bernard I. Duffey to go to Chicago on February 26-28 to explore holdings of the Newberry Library in materials pertinent to the Chicago literary group, 1890-1914.
35. Expenses not to exceed \$35 for Esther Anson to go to the University of Alabama on February 23 to March 3, to Tuskegee, Alabama, on March 5, and to the University of Alabama on March 8, to lead institutes and study nursery schools.
36. First-class railway fare for James Tyson to participate in the regional turf conference at Purdue University on March 1-3; to be paid from Experiment Station funds.
37. Full expenses for Glen Stewart and a member of the coaching staff to attend the Alumni Meeting in Toledo, Ohio, on March 3.
38. Full expenses for Rachel Markwell to attend a workshop for state leaders at Lafayette, Indiana, on March 3-16; to be paid from Extension funds.
39. Full expenses for B. J. Knittel and Robert Cunningham and nine students to attend the Debate Congress at Ohio State University in Columbus on March 4-6; to be paid from Forensic funds.
40. Automobile mileage for V. E. Leichty to go to Toledo, Ohio, on March 6 and 7, to attend an Institute in the Humanities on the Age of Enlightenment, and the Toledo Museum of Art in celebration of the University of Toledo's 75th anniversary.
41. First-class railway fare for A. J. M. Smith to attend a series of lectures on 18th century literature and philosophy at the University of Toledo on March 6 and 7.
42. Travel allowances as follows for staff members to attend the Midwest Hotel Show in Chicago:
  - a. Travel expenses and meals not to exceed \$35 for Helen Widick and Kathryn Gardner to attend the Show and to chaperon women students on March 7-11.

PRESIDENT'S REPORT, continuedTravel, continued

Travel

42. Travel allowances to Midwest Hotel Show in Chicago, continued:
- b. Full expenses not to exceed \$35 for L.W. Scott to attend the Show on March 8.
  - c. Full expenses not to exceed \$35 for James E. Gardner to attend the Show on March 7-10.
  - d. Full expenses not to exceed \$35 for Robert Herron to attend the Show on March 8-11.
  - e. Full expenses for B. R. Proulx to accompany senior hotel students to the Show on Mar.8-10.
43. Travel allowances as follows for staff members to attend the North American Wildlife Conference in St. Louis, Missouri, on March 7-11:
- a. First-class railway fare for Charles T. Black; to be paid from Extension funds.
  - b. First-class railway fare for Arnold O. Haugen.
  - c. Not to exceed \$40 for M. D. Pirnie to spend a week or ten days in the State of Nebraska at the request of the Nebraska Game, Forestation and Park Commission, and to attend the Wildlife Conference.
44. Travel allowances as follows for staff members to attend meetings of the North Central Association in Chicago:
- a. Full expenses for Dean L. C. Emmons, on March 10-13.
  - b. First-class railway fare for George W. Angell to attend a conference on Higher Education, on March 8-10.
  - c. Full expenses for E. L. Harden, on March 8-10; to be paid from funds furnished by the State Board of Control for Vocational Education.
45. Full expenses for R. C. Huston to attend the Midwest Conference on Graduate Study and Research in Chicago on March 9th.
46. Travel allowances as follows for members of the staff of the 4-H Club Department to attend the "Four State Conference" of state and assistant state club leaders at Pokagon State Park in Indiana, on March 10-13:
- a. Mileage on three cars for Corrine White, Ruth DeRose, Leora Smith, Mary Woodward, P. G. Lundin, Kenneth Ousterhout, Nevels Pearson, V. A. Freeman, Ben Westrate, and A.G. Kettunen.
  - b. Maintenance expenses for Nevels Pearson and Corrine White.
47. First-class railway fare for R. A. Runnells to attend the meetings of the International Association of Medical Museums and the American Society of Pathologists and Bacteriologists, and to visit the School of Veterinary Medicine at the University of Pennsylvania, in Philadelphia, on March 11-13.
48. Travel allowances as follows for staff members to attend the meeting of the National Association of Deans and Advisers of Men in Dallas, Texas, on March 11-13:
- a. Full expenses for Dean S. E. Crowe
  - b. Full expenses for Tom King
49. Full expenses for Paul R. Krone to set up an exhibit at the National Flower Show in Chicago on March 12-15; to be paid from Extension funds.
50. Full expenses for John A. Waite to go to New York City on March 13 and to Washington, D. C., on March 16, to secure information on his research project on the analysis of the peculiar dislocation of the liberal in time of crisis; to be paid from All-College Research funds.
51. Travel allowances as follows for staff members to attend the meeting of the Federalhof American Societies for Experimental Biology in Atlantic City, New Jersey, on March 14-19:
- a. Railway coach fare for Faye Kinder.
  - b. Railway coach fare for Lois Jackson and Dena Cederquist; to be paid from Experiment Station funds.
52. Full expenses for J. O. Veatch to attend a meeting of the Regional Soil Survey Committee in St. Louis, Missouri, on March 17 and 18; to be paid from Experiment Station funds.
53. Railway coach fare for Jane Werden and Julia Tear to attend the Conference of College Teachers of Textiles and Clothing in Chicago on March 19 and 20.
54. Full expenses for C. E. Wildon to enter a judging team at the National Flower Show and to visit greenhouses in the Chicago area on March 19-22.
55. Travel allowances for staff members to attend the meeting of the Regional Soil Survey Committee in St. Louis, Missouri, on March 17 and 18; to be paid from Experiment Station funds.
56. Travel allowances for staff members to attend the meeting of the National Vocational Guidance Association in Chicago on March 29 to April 1, as follows:
- a. Full expenses for R. N. Hatch
  - b. Full expenses for C. E. Erickson to attend these meetings as well as a regional meeting of State Supervisors of Guidance and Counselor Trainers.



Miscellaneous

- Gift of \$35 from H.E. honoring Mrs. Shaw.
- \$200 added to Akers Scholarship fund.
- \$400 added to LaVerne Noyes fund.
- 500 sh. G. & Pl. stock for Case Mem. fund.
- Gift of \$100 from Mrs. Hulda Hecksel
- Ch. for \$2000 from Am. Potash Inst.
- Grant of \$400 from Fritzsche Bros.
- Grant \$1000 Mich. Crop Imp. Assoc.
- \$400 from Midwest Barley Improv. Assoc.
- Cont. Agreement Kellogg Company
- \$1200 from Farm. & Mfrs. Sugar Beet
- \$400 from Dow Chem.
- Ch. for \$5000 Nat. Sanit. Foundation.
- Transfer of Harold Hatt Rex Norris Nels Eklund from salary to labor payroll.
- App. Reimbursement to Dr. Worth Ross.
- Ch. date of appt. Jos. Hoke.
- also Mary Strickland.
- Inc. salary Ray Ely
- Lv. of absence E. J. Wheeler
- Approval status of Roy Skog
1. Acceptance of a gift of \$35 from certain members of the staff of the School of Home Economics, honoring Mrs. Robert S. Shaw. This amount is to be awarded to home economics junior student who has high scholarship and who has leadership ability.
  2. Acceptance of a check for \$200 which has been forwarded by J. A. Mason, Treasurer of the Forest H. Akers Scholarship Fund, to be added to this fund.
  3. Acceptance of a check for \$400 from the estate of LaVerne Noyes to be used for LaVerne Noyes scholarships.
  4. Acceptance of 500 shares of South American Gold & Platinum stock from A. H. Case to be added to the Albert V. Case memorial scholarship funds.
  5. Acceptance of a gift of \$100 from Mrs. Hulda Hecksel with the understanding that it be placed in a discretionary fund not to be used until after her son has completed college so that in the period that he is here if it develops that he is in need of aid it will be used for that purpose. After he has graduated, it can be transferred to the scholarship or loan fund.
  6. Acceptance of a check for \$2000 from the American Potash Institute of Washington, D. C., to be used to help defray the cost of colored cuts to illustrate a special bulletin on nutrient deficiencies of plants that has been prepared by the Soil Science Department. This money is to be credited to the Soil Science Department Boron Research fund.
  7. Acceptance of a grant of \$400 from Fritzsche Brothers, Inc., of New York City, to be used for continuation of the study of the chemical composition of the cucumber cuticle prior to and following fermentation. This work is in the Bacteriology Department under the direction of Dr. Fabian.
  8. Approval of a memorandum of agreement with the Michigan Crop Improvement Association covering a grant of \$1000 to be used to establish a fellowship for research on problems related to the development of parent stock of corn hybrids. This work will be directed by J. W. Thayer in the Farm Crops Department.
  9. Acceptance of a grant of \$400 from the Midwest Barley Improvement Association of Milwaukee, Wisconsin, to be used for the continuation of the research project to determine the effect of various fertilizer grades and rates of application upon the yields and qualities of different varieties of malting barley. The work is being conducted by the Farm Crops and the Soil Science Departments.
  10. Approval of a continuation of the agreement with the Kellogg Company of Battle Creek covering a grant of \$5500 for research on dog rations, effective for the year beginning January 1, 1948.
  11. Acceptance of a grant of \$1200 from the Farmers & Manufacturers Beet Sugar Association of Saginaw to be used for the continuation of a project to study the mechanization of sugar beet production and harvesting in the Department of Agricultural Engineering.
  12. Acceptance of a grant of \$400 from the Dow Chemical Company of Midland to be used for the continuation of research work on the control of onion mildew under the direction of Dr. Nelson in the Botany Department.
  13. Acceptance of a check for \$5000 from the National Sanitation Foundation of Ann Arbor to be used in continuing the project on restaurant sanitation with special reference to dishwashing techniques. This project is in the Bacteriology Department under the direction of Dr. Mallmann.
  14. Transfer of the following employees from the salary payroll to the labor payroll, effective January 1, 1948:
    - a. Harold Hatt, Building Supervisor II
    - b. Rex Norris, Desk Clerk
    - c. Nels Eklund, Desk Clerk
  15. Authorized the reimbursement for Dr. Worth Ross in the Health Center, who has been on leave due to ill health, at the rate of \$5000 per year, effective February 1, 1948, for so long as his health permits him to carry on effectively.
  16. Change in the effective date of the appointment of Josephine Hoke, Home Demonstration Agent in Oakland County, from January 1 to January 7, 1948.
  17. Change in the effective date of the appointment of Mary B. Strickland as Home Demonstration Agent from February 1 to February 9, 1948.
  18. Increase in salary for Ray E. Ely, Assistant Professor of Dairy, from \$3800 to \$4400 per year, effective March 1, 1948.
  19. Change in the effective date of leave of absence for E. J. Wheeler, Associate Professor (Research) of Farm Crops, from January 1 to February 1, 1948. Mr. Wheeler's leave will now be without pay for one year from February 1, 1948 to January 31, 1949.
  20. Approved the same salary of \$3300 per year for Roy E. Skog, Assistant Professor of Forestry, to be paid \$1680 from State Offset and \$1620 Clark-McNary, Morris-Doxey. The federal funds will be paid to Mr. Skog direct. This change is to be effective February 11, 1948. Also approved the recommendation from the Extension Service that \$135 be paid Mr. Skog from Smith-Lever Federal funds for that portion of his January salary which they had proposed paying from Clark-McNary funds, and that for the period February 1 through February 10 he be paid \$46.55 from Smith-Lever funds.

PRESIDENT'S REPORT, continued

Miscellaneous, continued

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| <p>21. Increase in salary for Henry A. Stoehr, Assistant Professor of Forestry, from \$3600 to \$4400 per year, effective March 1, 1948.</p>  | <p>Inc. salary<br/>Henry A.<br/>Stoehr<br/>Ch. resign.<br/>G. Westfall</p>                               |
| <p>22. Change in the effective date of the resignation of George C. Westfall, Instructor in Civil Engineering, from March 31 to April 15, 1948.</p>   | <p>Inc. salary<br/>Chas. Langdon</p>   |
| <p>23. Increase in salary for Charles L. Langdon, Instructor in Education, from \$3800 to \$4000 per year, effective February 23, 1948. His salary is paid by the Williamston Board of Education, they are reimbursed up to 75 per cent by the State Board of Control for Vocational Education, and the College will pay 1/8 of the salary at the end of the year.</p>                          | <p>Ch. salary<br/>Robt. Bussa-<br/>barger</p>  |
| <p>24. Change in salary for Robert Bussabarger, Assistant in Art, from \$135 to \$250 per month, effective from January 1 to March 31, 1948.</p>  | <p>Inc. salary<br/>E. Arze</p>   |
| <p>25. Increase in salary for Eduardo Arze, Assistant in Foreign Languages, from \$75 to \$150 per month, effective February 1, 1948.</p>   | <p>\$437.50 pd.<br/>to Mrs. Leon-<br/>hardt.</p>   |
| <p>26. Payment of \$437.50 to Mrs. Muriel Leonhardt, temporary Instructor in Foreign Languages as back salary for the period from June 16 to August 31, 1947. Mrs. Leonhardt understood that she was to be paid \$2100 for her work from September 1, 1946, to August 31, 1947. Instead she was paid at the rate of \$175 per month for the period from September 1, 1946 to June 15, 1947.</p> | <p>Inc. salary<br/>Chas. Kill-<br/>ingsworth<br/>Ch. appt.<br/>Yu-jui Li</p>                             |
| <p>27. Increase in salary for Charles C. Killingsworth, Associate Professor of Economics, from \$5300 to \$6000 per year, effective March 1, 1948.</p>  | <p>also<br/>Robt. L.<br/>LeBrec</p>  |
| <p>28. Change in the effective date of the appointment of Yu-jui Li, half-time graduate assistant in Foods and Nutrition, from January 1 to February 1, 1948.</p>   | <p>Ins. salaries<br/>Graduate<br/>Assistants<br/>approved.</p>   |
| <p>29. Change in the effective date of the appointment of Robert L. LeBrec as graduate fellow in Botany and Plant Pathology, from January 1, 1948 to December 16, 1947. Mr. LeBrec is paid from King Ranch funds.</p>   | <p>Ch. date of<br/>resignation<br/>E.I. Nye</p>  |
| <p>30. Salary increases as follows for graduate assistants in Chemistry, effective January 1, 1948:</p> <p>a. Harold D. Cook, from \$44.44 to \$55.55 per month<br/>b. James F. Kirn, from \$44.44 to \$55.55 per month<br/>c. Joseph S. Mihina, from \$44.44 to \$55.55 per month<br/>d. Richard C. Pinkerton, from \$44.44 to \$55.55 per month</p>   | <p>Inc. salary<br/>H. Schweitzer<br/>Payments made<br/>for time lost<br/>to - Christle<br/>L. Breese</p> |
| <p>31. Change in the effective date of the resignation of E. Ivan Nye as half-time graduate assistant in Sociology and Anthropology from December 15 to December 31, 1948.</p>  | <p>L. Dean</p>   |
| <p>32. Increase in salary for Harvey Schweitzer, Jr., half-time graduate assistant in Sociology and Anthropology, from \$88.88 to \$111.11 per month, effective January 1, 1948.</p>  | <p>C. Ridenour</p>   |
| <p>33. Payment of \$31.80 to Clare Christle, an employee in Buildings and Utilities, as compensation for time lost due to an injury while working.</p>  | <p>C. Olin</p>   |
| <p>34. Payment of \$17.12 to Lawrence Breese, an employee in Buildings and Utilities, as compensation for time lost due to an injury while working.</p>   | <p>H. Chamberlain</p>  |
| <p>35. Payment of \$58.72 to Lee Dean, an employee in the Site Construction Division, as compensation for time lost due to an injury while working.</p>   | <p>Cl-Sten. ch.<br/>to Sec.Dept.<br/>Social Sci.</p>   |
| <p>36. Payment of \$15.24 to Carl C. Ridenour, an employee in the plumbing shop, as compensation for time lost due to an injury while working.</p>  | <p>1/2 time Sec.-<br/>Dept. position<br/>Sci. &amp; Arts.</p>  |
| <p>37. Payment of \$34.80 to Cecil Olin, an employee in the Carpentry Division, as compensation for time lost due to an injury while working.</p>   | <p>Add. Sec.-<br/>Dept. II<br/>Bacty &amp; P.H.</p>  |
| <p>38. Payment of \$133.90 to Harold Chamberlain, an employee in the Power Plant, as compensation for time lost due to an injury while working.</p>   | <p>Cl-Sten. Dept.<br/>Educ.</p>  |
| <p>39. Change in classification from Clark-Stenographer I to Secretary-Departmental I in the Social Science Department, effective February 1, 1948.</p>   | <p>2 cl. posi-<br/>tions Econ.</p>   |
| <p>40. Additional half-time Secretary-Department II position in the Office of the Dean of Science and Arts, with the understanding that the salary for the balance of the present fiscal year be paid from the salary budget of the Mathematics Department.</p>   | <p>Add. cl-typ F<br/>Stores</p>  |
| <p>41. Additional Secretary-Departmental II position in Bacteriology and Public Health, to be paid from Brucella funds.</p>   |  |
| <p>42. Additional half time Clerk-Stenographer I position in the Department of Education.</p>   |  |
| <p>43. Two new clerical positions in Economics to be paid from Hope-Flannagan funds, effective February 1, 1948. One position is to be in the Clerk-Stenographer I classification, and one in the Clerk-Stenographer II classification.</p>   |  |
| <p>44. Additional Clerk-Typist position in Food Stores.</p>   |  |

PRESIDENT'S REPORT, continuedMiscellaneous, continued

2556  
 Transfer of a Clerk I to Sal. payroll  
 Removal of willow stumps approved.  
 Appr. better lighting. Engr. Drawing.  
 App. certain Alt. Olin Mem. Hospital  
 Angell Const. W. Stad. Sewer  
 H. Sh. & Winkler st. main from pedes. bridge to stadium.

45. Transfer of a Clerk I position in Women's Residence Halls from the labor payroll to the salary payroll.
46. Authorized the removal of certain willow stumps on the south borders of the old Bennett farm, to be charged to Alterations and Improvements 1947-48, the cost not to exceed \$1600.
47. Authorized an expenditure of \$166 to furnish better lighting in the Engineering Drawing offices on the South Campus, to be charged to Alterations and Improvements 1947-48.
48. Authorized certain alterations of the ceiling treatment in the basement of the Olin Memorial Health Center at a cost of \$400, to be charged to Alterations and Improvements 1947-48.
49. Authorized the Secretary to negotiate a contract with the low bidder, the Angell Construction Company, for the West Stadium Sewer for \$21,769.40, and for the South River Bank Intercepting Sewer at \$14,456.50.
50. Authorized the acceptance of the bid of Hickey, Shaw and Winkler, the low bidder, for the steam main and return from the pedestrian bridge to the stadium at \$27,500.

On motion of Mr. Armstrong, seconded by Miss Jones, it was voted to approve the President's Report.

## Resignations

RESIGNATIONS

1. Resignation of Margaret S. Weekley as Dietitian in Snyder Hall, effective April 4, 1948, to be married.
2. Resignation of Marjorie Davey as Nurse at the Health Service, effective March 31, 1948, to be married.
3. Resignation of LeRoy J. Wallen as Instructor (Extension) in Agricultural Engineering, effective March 15, 1948.
4. Resignation of Donald Moe as temporary Assistant Professor of Forestry, effective March 18, 1948.
5. Resignation of Stanley N. Rader as temporary 4-H Club Agent in Isabella County, effective March 22, 1948, to accept a position with the Detroit Creamery Company.
6. Resignation of Mrs. Hannah Kimball as temporary Instructor in Effective Living, effective March 15, 1948.
7. Resignation of Mrs. Elizabeth Appel as temporary Instructor in Literature and Fine Arts, effective March 15, 1948.
8. Resignation of Florence T. Efty as Instructor in Written and Spoken English, effective June 30, 1948, to be married.
9. Resignation of Charles G. Irwin as Instructor in Written and Spoken English, effective August 31, 1948, to accept a position at Baldwin-Wallace College.
10. Resignation of Ann J. Moore as Instructor (Research) in Public Administration, effective February 29, 1948, to be married.
11. Resignation of Da-hwei Peng as Instructor (Research) in Foods and Nutrition, effective March 31, 1948. Her application to the Department of Justice for the status of a temporary visitor has been denied.
12. Resignation of Dorothy B. Vaughn as temporary Assistant in Botany and Plant Pathology, effective June 30, 1948.
13. Resignation of Laura E. Heminger as Assistant Professor of English, effective March 9, 1948. Miss Heminger has been on leave of absence with half pay since July 1, 1947 to work on a book.
14. Resignation of Joanne D'Arcy Kennedy as Assistant in Chemistry, effective February 29, 1948.
15. Resignation of Mrs. Velda F. Sempala as temporary Instructor in Mathematics, effective March 15, 1948.
16. Resignation of Frances E. Davis as Instructor in Mathematics, effective March 28, 1948, because of the illness of her father. Miss Davis has been on leave without pay since January 19, 1948.
17. Resignation of Kenneth W. Saunders as Instructor in Physics and Astronomy, effective March 20, 1948, to accept a position at Central Michigan College of Education.
18. Resignation of George R. Bennett as Assistant Professor (Research) of Bacteriology and Public Health, effective March 31, 1948, to enter private practice.
19. Cancellation of the appointment of Millard A. Gillham as half-time graduate assistant in Dairy.
20. Resignation of Leota Mae Calkins as quarter-time graduate assistant in Public Administration, effective March 15, 1948 to seek full-time employment.
21. Resignation of T. Grant Greaves as half-time graduate assistant in Speech, Dramatics, and Radio Education, effective March 15, 1948.



RESIGNATIONS, continued

22. Resignation of Bernardo I. Sanchez as half-time graduate assistant in Chemistry, effective March 15, 1948. Mr. Sanchez has been requested by the immigration authorities to cease his employment.
23. Resignation of Chuan-Chih Hsiung as half-time graduate assistant in Mathematics, effective March 15, 1948. Immigration authorities will not permit Mr. Hsiung to continue teaching.
24. Resignation of Ronald Lavern Martin as quarter-time graduate assistant in Physics and Astronomy, effective March 15, 1948, to enroll as a full-time graduate student.

Resignations

LEAVES

1. Leave of absence with full pay for Philippa Yelland from February 15 to May 31, 1948, with the understanding that Miss Yelland is to relocate during that period. Miss Yelland has been employed in the Library since September 1939.
2. Leave of absence with full pay for N. L. Partridge, Associate Professor (Research) of Horticulture, for the three-month period from March 1 to May 31, 1948, because of ill health.
3. Leave of absence with full pay for Ralph L. Helm, County Agricultural Agent in Calhoun County, for the period from February 20 to April 30, 1948, for health reasons.
4. Leave of absence with full pay for Hans Kardel, County Agricultural Agent in Eaton County, from May 21 to August 15, 1948 to permit him to visit his mother in Denmark.
5. Leave of absence without pay for Russell A. Kirk, Instructor in History of Civilization, for one year beginning September 1, 1948, to work in Ireland and England on a study of Edmund Burke, with the expectation of receiving the degree of doctor of Philosophy from Dublin University.
6. Leave of absence with full pay for Ann L. Kuehl, Associate Professor of Physical Education, Health and Recreation for Women, for the winter term of 1948, for health reasons.
7. Leave of absence without pay for Margaret A. Ohlson, Professor and Head of Foods and Nutrition for the month of June 1948. It is necessary for Dr. Ohlson to be at her home for some time.
8. Leave of absence with half pay for J. J. Garrison, Associate Professor of Art and of Literature and Fine Arts, for one year beginning July 1, 1948, for study and travel in Mexico. Mr. Garrison has been a member of the staff since September 1939.
9. Leave of absence without pay for Milton E. G. Muelder, Associate Professor of History and Political Science, from March 20 to September 20, 1948, to permit him to accept an appointment under the Office of Military Government of the United States in Berlin.

Leaves

APPOINTMENTS

1. Appointment of Mrs. Helen Frey Pratt as Nurse at the Health Service at a salary of \$2200 per year, effective April 1, 1948, to replace Marjorie Davey, who has resigned.
2. Transfer of Eugene H. Carter from Instructor (Research) to Assistant Professor (Extension) of Farm Management at a salary of \$3800 per year, effective March 19, 1948, to replace Clare A. Becker, and paid from Extension funds.
3. Transfer of Warren H. Vincent from half-time graduate assistant to instructor (Research) in Farm Management at a salary of \$3400 per year, effective March 19, 1948, to replace Eugene H. Carter, and paid from Experiment Station funds (Michigan Milk Producers).
4. Appointment of Karl A. Vary as Assistant Professor (Research) of Farm Management at a salary of \$4400 per year, effective April 15, 1948. This is a new position to be paid from Hope-Flannagan funds.
5. Appointment of Carl R. Hoglund as Assistant Professor (Research) of Farm Management for the period from April 1 to June 30, 1948, at the rate of \$1350 per year. This is a new position to be paid from Experiment Station funds. (The U. S. D. A. will pay \$4050 per year, making a total salary of \$5400.)
6. Appointment of Joseph L. Bernier as Assistant Professor in Forestry and in the Institute of Short Courses at a salary of \$4200 per year, effective March 22, 1948, to replace H. W. Burry who resigned in October 1947. (Since Mr. Bernier is 54 years of age, insurance and retirement are waived in his case.)
7. Transfer of Clyde E. Jones from Assistant Professor (Extension) to Assistant Professor of Landscape Architecture at the same salary of \$4000 per year, effective from April 1 to June 30, 1947. Mr. Jones' salary will be paid from College and not Extension funds for the spring term.
8. Appointment of Keith C. Sowerby as 4-H Club Agent in Sanilac County at a salary of \$3100 per year, effective April 1, 1948, to replace Harold Clark.
9. Transfer of Willard A. Cutler from Associate County Agricultural Agent in Chippewa County to Associate County Agent at Large at the same salary of \$4200 per year, effective March 1, 1948.
10. Transfer of Jerry H. Mandigo from County Agricultural Agent in Van Buren County to District Horticultural Agent in Van Buren, Allegan, and Cass Counties and a salary increase from \$3700 to \$4100 per year, effective March 1, 1948.

Appointments

APPOINTMENTS, continued2558  
Appointments

11. Transfer of Denio A. Caul from Assistant County Agricultural Agent in Van Buren County to County Agricultural Agent in Van Buren County and a salary increase from \$3200 to \$3500 per year, effective March 1, 1948.
12. Appointment of Anne Gombosi as temporary Instructor in Literature and Fine Arts at salary of \$100 per month, effective from April 1 to June 30, 1948, to replace Hans Nathan during his term free from teaching.
13. Appointment of John C. Timms as Lecturer in Business Administration at a salary of \$325 for the period from April 1 to June 16, 1948.
14. Appointment of Charles Hoyt Sill as Lecturer in Business Administration at a salary of \$400 for the period from April 1 to June 15, 1948, to replace William Porter who has lectured during winter term.
15. Reappointment of George R. Sidwell as Lecturer in Public Administration at a salary of \$525 for the period from March 29 to June 16, 1948.
16. Appointment of Richard Hicks as Lecturer in Social Service at a salary of \$300 for the period from April 1 to June 16, 1948. This is a new position.
17. Appointment of Marian Idings Gould as Lecturer in Social Service at a salary of \$250 for the period from April 1 to June 16, 1948, to replace Carl V. Morrison.
18. Appointment of Matthew J. Huber as Instructor in Civil Engineering at a salary of \$3000 per year, effective March 15, 1948, to replace George C. Westfall who has resigned.
19. Appointment of Herbert J. Hamilton as Instructor in Mechanical Engineering at a salary of \$3300 per year, effective July 1, 1948. This is a new position.
20. Appointment of M. F. Egdorf as temporary Instructor in Education at a salary of \$50 per month, effective from April 1 to June 30, 1948. This is a partial replacement of Greta Slack.
21. Appointment of Lynn Adams as temporary Instructor in Education at a salary of \$65 per month, effective from April 1 to June 30, 1948. This is a partial replacement of Greta Slack.
22. Appointment of Everett S. Beneke as Assistant Professor of Botany and Plant Pathology at a salary of \$4000 per year, effective July 1, 1948, to replace Dorothy B. Vaughn who has resigned.
23. Appointment of Nancy Jean Wixom as Assistant in Chemistry at a salary of \$175 per month, effective March 15, 1948, for as long as necessary. Miss Wixom will replace Joanne D'Arcy Kennedy who has resigned.
24. Appointment of Mary Hewlett Payne as Assistant Professor of Mathematics at a salary of \$3600 per year, effective September 1, 1948. This is a new position.
25. Appointment of Beverly Joan Holcomb as Assistant in Mathematics at a salary of \$2400 per year, effective March 16, 1948, to replace Velda Samppala who has resigned. This is a temporary position, not to come under tenure rules.
26. Appointment of Leroy Milton Kelly as Assistant Professor of Mathematics at a salary of \$3800 per year, effective September 1, 1948. This is a new position.
27. Appointment of Melvin Dale Springer as Assistant Professor of Mathematics at a salary of \$4200 effective September 1, 1948. This is a new position.
28. Appointment of William T. Payne as Assistant Professor of Physics and Astronomy at a salary of \$4200 per year, effective September 1, 1948. This is a new position.
29. Appointment of Richard Schlegel as Assistant Professor of Physics and Astronomy at a salary of \$4300 per year, effective September 1, 1948. This is a new position.
30. Appointment of Milton H. Erickson as Lecturer in Psychology at a salary of \$650 for the period from April 1 to June 15, 1948. This is a new position.
31. Appointment of Chuan-Chih Hsiung as graduate fellow in Mathematics at a salary of \$100 per month, effective from April 1 to August 31, 1948 and paid from the Graduate Dean's Discretionary Research funds.
32. Appointment of the following graduate assistants for the period from March 16 to June 15, 1948:
 

Dairy	- Roger Wilkowske, half-time at \$88.88 per month. New position.
Mathematics	- William Morris Roth, quarter-time at \$44.44 per month. New position.
Economics	- Herbert D. Hoover, half-time at \$111.11 per month. New position.
Sociology and Anthropology	- Samuel Alexander Pratt, quarter-time at \$44.44 per month.
33. Appointment of John J. McDow as quarter-time graduate assistant in Agricultural Engineering at a salary of \$44.44 per month, effective from April 1 to August 31, 1948. This is a new position.

APPOINTMENTS, continued

34. Appointment of the following graduate assistants for the period from September 16, 1948 to June 15, 1949:

Civil Engineering	- Yu Chi Lin, half-time at \$111.11 per month. This is a new position
Music	- Dorothy Jane Lehman, half-time at \$111.11 per month, to replace Margaret Mitchell.
Bacteriology	- Hilliard Pivnick, quarter-time at \$55.55 per month. New Position.

TRAVEL

Travel

1. Full expenses for R. A. Kelly of the University of Illinois, R. A. Schroeder of the University of Missouri, and C. W. Hauck of Ohio State University to go to Urbana, Illinois, Columbia, Missouri, and Columbus, Ohio, during March to hold meetings of the Executive Committee for Regional Fruit and Vegetable Project, to be paid from a federal trust fund for this purpose.
2. Expenses not to exceed \$100 for Carroll Hawkins to go to Minneapolis on March 17-31 for research and consultations concerning a book dealing with the political ideas of Harold Laski, to be paid from the All-College Research fund.
3. Full expenses for George Makris to attend the National Interscholastic Boxing Tournament in Charlottesville, Virginia, on March 18-21.
4. Travel allowances as follows for staff members to attend the National Flower Show in Chicago:
  - a. Maintenance expenses for Mrs. C. E. Wildon to chaperon the judging team in floriculture, on March 19-22.
  - b. Full expenses for John R. Vaughn to accompany about 40 students to the Flower Show and to visit greenhouses in the vicinity of Chicago, on March 20-23.
5. Full expenses for B. F. Van Alstyne to attend the basketball coaches meetings in New York City and the N.C.A.A. Basketball Tournament on March 20-26.
6. Full expenses for Leonard Braamse to attend an Extension Soil Conservationists' conference in Urbana, Illinois, during the week of March 21; to be paid from Extension funds.
7. Full expenses for Hugh F. Travis to visit several points in Wisconsin from March 21-26 to visit fur breeding establishments to gather information to use in connection with a project here; to be paid from Experiment Station funds.
8. Full expenses for E. L. Anthony to represent the College at the Ninetieth Anniversary program of the founding of the Iowa State College at Ames, Iowa, on March 22; to be paid from President's Office funds.
9. First-class railway fare for Kenneth G. Stone to attend a symposium on recent advances in instrumentation in Minneapolis on March 22-24.
10. Full expenses for Orion Ulrey to go to Evanston, Illinois, on March 22-24 to participate in a conference on Future of the Family Farm sponsored by the Town and Country Committee in cooperation with national farm groups; to be paid from Extension funds.
11. Travel allowances as follows for staff members to attend the National Conference on Higher Education in Chicago on March 22-25:
  - a. Full expenses for Dean S. E. Crowe
  - b. First-class railway fare for George W. Angell
12. Travel allowances as follows for staff members to attend the meetings of the Association for Student Teaching in Chicago on March 20 and 21:
  - a. First-class railway fare for Ralph Van Hoesen, Troy L. Stearns, and Carl H. Gross.
  - b. Full expenses for Guy H. Hill.
13. First-class railway fare for two members of the Department of Electrical Engineering to attend the annual National Convention of the Institute of Radio Engineers in New York City on March 22-25.
14. Full expenses for LeVerne H. Taylor to attend meetings of alumni groups in Buffalo, New York, and Rochester, New York, and to visit high schools in those cities.
15. Full expenses for D. T. Ewing, H. C. Craig, and E. J. Miller to meet with the staff of S. C. Johnson & Son in Racine, Wisconsin, on March 24-28; to be paid from funds provided by S. C. Johnson & Son, Inc.
16. Full expenses for Jane Werden to attend a conference concerning the planning of a research project with the Bureau of Human Nutrition and Home Economics in Washington, D. C., on March 25 and 26; to be paid from Experiment Station funds.
17. Mileage on one car for Ray Hutson, Walter F. Morofsky, and Ray L. Janes to attend meetings of the North Central States Branch of the American Association of Economic Entomologists in Peoria, Illinois, on March 25 and 26; to be paid from Experiment Station funds.
18. Full expenses for George Szypula to attend the National Collegiate Athletics Association Gymnastic Tournament in Chicago on March 26 and 27.

Travel

19. Travel allowances as follows for staff members to attend meetings of the National Vocational Guidance Association in Chicago:
  - a. Full expenses for Mabel F. Petersen to attend the convention of the National Association of Deans of Women and Counselors for Girls on March 28 to April 1.
  - b. Full expenses for Isabelle Gonon to attend the convention of the Council of Guidance and Personnel Associations on March 28 to April 1.
  - c. Full expenses for Carl M. Horn, on March 29 to April 1.
  - d. Full expenses for Edgar L. Harden to attend this meeting and also the meeting of State Supervisors of Occupational Information and Guidance, on March 29 to April 3. The College will be reimbursed for his expenses by the State Board of Control for Vocational Education.
  - e. First-class railway fare for L. J. Luker, on March 28-31.
  - f. Full expenses for William Mann, on March 29 to April 2.
  - g. Full expenses for Paul L. Dressel, on March 29 to April 2.
20. Full expenses for R. H. Young to attend the National Collegiate Athletic Association Annual Boxing Convention and Tournament in Madison, Wisconsin, on March 31 to April 3.
21. Mileage on three cars for twelve members of the staff of Written and Spoken English to attend the convention of the Central States Speech Association in Chicago on April 2 and 3.
22. Full expenses for Randolph W. Webster to attend the midwest district convention of the American Association for Health, Physical Education and Recreation in Indianapolis, Indiana, on April 6-11.
23. Travel allowances as follows for staff members to attend the Midwest Power Conference in Chicago on April 7-9:
  - a. Use of a College car and maintenance expenses for T. B. Hamilton, J. M. Campbell, F. Curtis Filter, and Rolla F. Noonon.
  - b. Full expenses for L. G. Miller.
  - c. Not to exceed \$15 for I. B. Baccus.
24. First-class railway fare for Dorothy J. Parker and Lucille E. Dailey to attend the annual convention of the Midwest Association for Health, Physical Education and Recreation in Indianapolis, Indiana, on April 7-10.
25. Railway coach fare for J. M. Apple to attend the Time Study & Methods Conference of the Society for the Advancement of Management in New York City on April 8-9.
26. Full expenses for R. H. Young and B. F. Van Alstyne to attend the meeting of the Chicago Officials Association and the Chicago High School Basketball Coaches Association in Chicago on April 10.
27. Full expenses for George E. Parsons to attend the meeting of the Purebred Cattle Association in Beloit, Wisconsin, on April 11-14; to be paid from Extension funds.
28. First-class railway fare for Don W. Hayne to attend the annual meeting of the American Society of Mammalogists in Toronto, Canada, on April 11-14; to be paid from Experiment Station Funds.
29. Expenses not to exceed \$130 for H. M. Byram, G. C. Cook, H. P. Sweany, Raymond Garner to attend the annual conference on Agricultural Education of the teacher-trainers and supervisors of the North-Central Region in Chicago on April 11-15; to be reimbursed by the State Board of Control for Vocational Education.
30. Travel allowances as follows for staff members to attend the National Restaurant Show in Cleveland, Ohio, on April 12-14:
  - a. Full expenses for Mildred Jones
  - b. Full expenses for Kenneth Lawson
  - c. Full expenses for E. G. Foster
31. Full expenses for Carl F. Albrecht to attend the regional conference of State Supervisors and Teacher Trainers in Vocational Agriculture in Chicago on April 12-15.
32. First-class railway fare for S. G. Bergquist to attend a meeting of Geologists and Hydrologists in Indianapolis, Indiana, on April 12-15.
33. Full expenses for V. R. Gardner to attend a three-day meeting of the Directors of the North Central State Experiment Stations and visit the U. S. Forest Products Research Laboratory and the research laboratory of the Kimberly-Clark Company in Peoria, Illinois, and Madison and Neenah, Wisconsin, on April 12-16; to be paid from Experiment Station funds.
34. Full expenses for C. M. Hardin to speak at the Annual Regional Conference on Agricultural Education in Chicago on April 13-15.
35. Full expenses for R. B. Daubert to attend the Midwestern Recreation Convention in Toledo, Ohio, on April 14-18.
36. Mileage on one car for Gladys Knight, Mabelle Ehlers, and Katherine Hart to attend the annual meeting of the National Restaurant Association in Cleveland on April 14-18; to be paid from Extension funds.



TRAVEL, continued

37. Travel allowances as follows for staff members to attend the national convention of the American Association of Health, Physical Education and Recreation in Kansas City, Missouri, on April 18-24:
  - a. Full expenses for K. J. McCristal
  - b. First-class railway fare for Elizabeth Daniels and Thelma Bishop
38. Full expenses for R. S. Linton to attend the annual national convention of the American Association of Collegiate Registrars in Philadelphia on April 19-22.
39. First-class railway fare for C. V. Millard, Troy L. Stearns, Albert J. Huggett, and Lois V. Johnson to attend the meetings of the Association for Childhood Education in St. Louis, Missouri, on April 19-23.
40. Travel allowances as follows for staff members to attend the meetings of the American Chemical Society in Chicago on April 19-23:
  - a. Full expenses for Dean R. C. Huston
  - b. Railway coach fare for E. J. Benne, R. L. Shirley, and E. J. Miller
  - c. Mileage on one car for C. W. Duncan, R. W. Luecke, H. M. Sell, B. C. Ray Sarkar, and R. J. Evans
  - d. First-class railway fare for Roy E. Marshall; to be paid from National Cannery Association funds.
  - e. First-class railway fare for A. C. Groschke
  - f. First-class railway fare for Harold M. D'Arcy and Howard E. Winters.
  - g. First-class railway fare for C. C. DeWitt
  - h. Railway coach fare for Pauline Paul, Dena Cederquist, and Annanell Jubb; to be paid from Experiment Station funds.
  - i. Mileage on four cars for Elmer Leininger, Keith McCall, R. M. Herbst, and C. D. Ball to drive and take other members of the Chemistry Department.
  - j. First-class railway fare for F. W. Fabian; to be paid from Experiment Station funds.
41. Mileage on two cars and maintenance expenses for Wilson B. Paul and B. J. Knittel to accompany the men's and women's debate teams to the Tau Kappa Alpha Congress in Bloomington, Indiana, on April 22-24; to be paid from Forensic funds.
42. First-class railway fare for W. A. Kelly to attend the meetings of the Society of the American Association of Petroleum Geologists in Denver, Colorado, on April 26-28.
43. Full expenses for C. L. Munn to go to Evanston, Illinois, and Lafayette, Indiana, to interview Northwestern University and Purdue University football coaches relative to future games.
44. Expenses not to exceed \$120 for Diether Thimme to go to New York, Boston, and Baltimore during the spring term in connection with research on his research project; to be paid from All-College Research funds.

Travel

MISCELLANEOUS

1. Report of the receipt of \$21,284.87 in contributions to the Michigan State College Memorial Center Fund during the period from October 1, 1947, through January 31, 1948. A total of \$73,359.59 has been received.
2. Acceptance of a check for \$500 from the General Education Board through Purdue University to be used in the Farm Management Department for certain time and motion and efficiency studies.
3. Acceptance of a check for \$200 from the B. F. Goodrich Chemical Company of Cleveland to be used by the Horticulture Department in connection with expenses incidental to the National Flower Show.
4. Continuation of the agreement with the National Dairy Council covering a grant of \$8050 to be used in a project entitled, "The Health and Milk Production of Dairy Animals and the Nutritive Value of the Milk as Influenced by the Fertility of the Soil on which Their Feed is Grown".
5. Increase in salary for Kenneth Lawson, Manager of Men's Residence Halls, from \$4420 to \$4800 per year, effective April 1, 1948.
6. Increase in salary for Michael Dmochowski, Manager of Mason-Abbot Halls, from \$3460 to \$4000 per year, effective April 1, 1948.
7. Increase in salary for James Gardner, Assistant in Dormitories and Food Services, from \$3660 to \$4000 per year, effective April 1, 1948.
8. Increase in salary for William F. Riley, Assistant Professor of Surgery and Medicine, from \$4000 to \$5000 per year, effective March 1, 1948.
9. Increase in salary for Robert F. Baker, Assistant Professor of Surgery and Medicine, from \$4300 to \$5000 per year, effective March 1, 1948.
10. Increase in salary for Mitchell L. Gray, Instructor (Research) in Animal Pathology, from \$2800 to \$3000 per year, effective April 1, 1948.

Report on Memorial Center Fund.

Check for \$500 from Gen. Educ. Board.

\$200 from Goodrich Chem. Co.  
\$8050 from National Dairy Council.

Inc. salary K. Lawson also M. Dmochowski

Inc. salary James Gardner

Inc. salary Wm. Riley

Inc. salary Robert F. Baker

Inc. salary Mitchell L. Gray

MISCELLANEOUS, continued

2502  
 Inc. salary  
 Marj. Bell.  
 also  
 Edw. Garrett  
 Ch. status  
 Manly Powell  
 Ch. status  
 Chas. Kraft  
 Ch. status  
 Henry A.  
 Homme

11. Increase in salary for Marjorie Bell, half-time graduate assistant in Education, from \$88.88 to \$111.11 per month, effective March 1, 1948.
12. Increase in salary for Edward R. Garrett, quarter-time graduate assistant in Chemistry, from \$44.44 to \$55.55 per month, effective March 1, 1948.
13. Change in status of Manly J. Powell from quarter-time to half-time graduate assistant in Chemistry at a salary of \$111.11 per month, effective March 15, 1948.
14. Change in status of Charles H. Kraft from quarter-time to half-time graduate assistant in Mathematics at a salary of \$88.88 per month, effective March 15, 1948.
15. Change in status of Henry A. Homme from quarter-time graduate assistant to half-time graduate assistant in Economics at a salary of \$88.88 per month, effective March 16 to June 15, 1948, and paid from Experiment Station funds.

Payments of  
 Additional  
 Amounts to  
 salaried  
 employees  
 approved.

16. Payment of the following amounts to salaried employees for work at the Auditorium since the last meeting of the Board:

Charles Branz	\$62	Helen Greene	\$80	Robert Troxell	\$44
Jay Bruner	12	Marilyn Hudson	18	Wayne Van Riper	56
Warren Burt	68	James Huston	42	Clella Weissinger	62
Stanley Carr	20	Mildred Jeffers	53	Neal Whitehead	53
L.E. Chapman	59	Gerald Knapp	6	Loren Wight	29
John Emery	35	Floyd Macklem	50	Ray Yerkie	26
Helen Evans	56	Noel Miller	59	Elmer Peterson	3
		Laurence Searl	50		

17. Payment of the following amounts to salaried employees for miscellaneous services since the last meeting of the Board:

W. K. Christian	\$60.00	William Pitkin	\$71.00	Dorothy Lossing	\$40.00
Lorraine Demorest	12.00	James Platt	30.00	Cyril R. Mill	10.00
Lawrence Frymire	3.00	Charles Branz	5.00	F.V. Monaghan	48.00
Helen Greene	28.00	Stanley Carr	5.00	Alvin A. Munn	22.00
E. L. Harden	13.30	Noel Miller	10.00	Marguerite Olsen	15.60
Marjorie Hipley	10.00	Homer Paris	100.20	C. Schloemer	94.00
Marilyn Hudson	5.00	Wayne Van Riper	24.00	N. Silberstein	.85
A. A. Klautsch	138.00	Arthur Angel	12.00	O. C. Smucker	40.00
Elizabeth Launstein	15.20	G. C. Blomquist	200.00	Joe Stites	78.00
Howard Launstein	15.20	W. A. Bohnstedt	112.50	Thera Stovall	38.00
Harriet Morton	13.50	Byrna Cohen	10.00	Robert Wall	104.00
Harriet Niemeyer	12.00	Harold L. Dahnke	40.00	Mary L. Watson	5.50
Charles Pedrey	25.00	Russell Daubert	30.10	Howard Winters	6.00
LeeNolia Spivey	45.50	S. W. Ettelson	64.00	C. L. Allen	30.00
Robert Troxell	10.00	J. C. Evans	42.00	Charles Hill	30.00
Loren Wight	10.00	G. W. Ewer	7.00	Harold Sponberg	33.20
Charles P. Woods	4.80	M. K. Farmer	32.00	J. W. Collinson	1.60
William Christian	30.00	LeRoy Ferguson	180.00	James Huston	5.00
Russell Daubert	13.80	Charles Gainor	20.00	Mildred Jeffers	1.50
F. W. Maguire	37.20	Edward Garrett	28.50	Marilyn Manning	1.50
W. L. Mallmann	62.40	Benjamin Hickok	49.00	Elaine Nielsen	2.00
C. E. Osborne	64.00	Betty Johnson	40.00	Agnes Sever	24.23
		Nora Landmark	14.00	E. H. Stewart	12.00
				Frances Work	30.00

Music fee  
 for summer  
 session to  
 be \$17.50  
 App. state-  
 ment Sh. Ball.  
 Jennings & B.

18. Recommendation that the music fee for the six weeks Summer Session be charged at one-half of the regular rates for a full quarter--\$25 and \$17.50.
19. Statement from Shields, Ballard, Jennings and Bishop for the period October 2 to January 1 in the amount of \$1892.02.

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to approve the Resignations, Appointments, Leaves, Travel and Miscellaneous Items.

ADDITIONAL ITEMS

Resignations

Resignations

1. Resignation of Mrs. Eleanor Sim as temporary Instructor in Effective Living, effective March 15, 1948.
2. Resignation of Cesar Martinez-Campos as Assistant in Foreign Languages, effective March 15, 1948. He was employed on a monthly basis.
3. Resignation of Fred M. Atkinson as half-time graduate assistant in Education, effective March 31, 1948.
4. Resignation of Elizabeth L. Sorrell as half-time graduate assistant in Speech, Dramatics, and Radio Education, effective March 20, 1948.
5. Resignation of Beverly Holcomb as half-time graduate assistant in Mathematics, effective March 15, 1948.
6. Resignation of Gerald E. Smith as half-time graduate assistant in Geology and Geography, effective March 15, 1948.
7. Resignation of Howard Hollenbach as graduate fellow in Bacteriology and Public Health, effective March 31, 1948 - paid from U.S. Public Health Service funds.

ADDITIONAL ITEMSResignations

8. Resignation of Elizabeth O. Vandemark as Graduate Assistant in Psychology, effective March 15, 1948.

Appointments

Appointments

1. Appointment of Gerald Oliver Edgerly as Instructor (Research) in Agricultural Engineering at a salary of \$3000 per year, effective March 22, 1948, paid \$1500 from Experiment Station funds and \$1500 from U.S.D.A. This is a cooperative position to be continued as long as necessary providing Hope-Flannagan research funds are available.
2. Appointment of Arthur Leonard Isbit as Assistant Professor of Horticulture (Research, Extension), at a salary of \$4000 per year, effective August 1, 1948, to replace S. B. Apple who resigned in October 1946. His salary is to be paid one-half from Experiment Station and one-half from Extension funds.
3. Appointment of Edgar Charles Kidd as 4-H Club Agent in Mason and Manistee Counties at a salary of \$3300 per year, effective from April 1 to June 30, 1948. This is a new position.
4. Appointment of Clifford Forrest Conrad as Assistant County Agricultural Agent in Berrien County at a salary of \$3400 per year, effective April 1, 1948. This is a new position.
5. Appointment of Kermit Vincent Washburn as Assistant County Agricultural Agent in Van Buren County at a salary of \$3400 per year, effective April 1, 1948, to replace Denio A. Caul who has been promoted.
6. Transfer of John D. Johnson from 4-H Club Agent in Berrien County to County Agricultural Agent in Berrien County and a salary increase from \$3300 to \$3600 per year, effective April 1, 1948. Mr. Johnson will replace Mr. Zillman who has resigned.
7. Transfer of Eric Engman from Assistant County Agricultural Agent in Delta and Menominee Counties to Assistant County Agricultural Agent in Alpena and Presque Isle Counties at the same salary of \$3100 per year, effective March 11, 1948.
8. Appointment of Carolyn Jane Trimm as Assistant in Mathematics, effective for one year beginning September 1, 1948, at a salary of \$2400 for twelve months for which she is to teach three terms. This is a replacement of Frances E. Davis who has resigned.
9. Appointment of Irving P. Delappe as Assistant Professor of Bacteriology and Public Health at a salary of \$4000 per year, effective September 1, 1948. This is a new position.
10. Appointment of Warren K. Massoth as quarter-time graduate assistant in Economics at a salary of \$44.44 per month, effective from March 16 to June 15, 1948.
11. Appointment of Pamo Metharam Mathrani as half-time graduate assistant in Economics at a salary of \$111.11 per month, effective from March 16 to June 15, 1948.
12. Appointment of John E. Pevolnyas part-time graduate assistant in Chemistry at a salary of \$111.11 per month for the period September 15, 1948 to June 15, 1949.

Travel

Travel

1. On the recommendation of the Committee on All-College Research, a trip to New York for V. E. Leichty is approved during the spring term to study techniques of testing the achievements to students in literature and fine arts. This authorization covers the expense of travel and not to exceed two weeks maintenance in New York City during the period of this study.
2. First-class railway fare for F. M. Atchley to attend the 1950 Census Meeting in Chicago on March 18 and 19.
3. Full expenses for H. B. Tukey to attend the National Flower Show in Chicago on March 19.
4. Full expenses for B. H. Grigsby to go to Beltsville, Maryland, on March 20-27, to lay out plots and apply chemicals for crab grass control in cooperation with the United States Golf Association; to be paid from Standard Oil Weed Killer funds.
5. Full expenses for E. E. Down to attend a meeting of the Seed Distribution Practices Technical Committee in Chicago on March 22 and 23; to be paid from Experiment Station funds.
6. Full expenses for W. L. Treaster to go to Chicago on March 22-26 to act as consultant for a work shop group at the National Conference on Higher Education.
7. First-class railway fare for Elizabeth Page to visit the Badger Village Nursery School at the University of Wisconsin and to attend the Midwest Nursery School Association Conference in Minneapolis on March 30 to April 4.
8. Mileage on two cars for members of the staff of the Department of Speech, Dramatics and Radio Education to attend the Central States Speech Association meetings in Chicago on April 1-3.
9. Full expenses for C. M. Hardin to attend a meeting of the Directors of the North Central State Experiment Stations in Peoria, Illinois, on April 12-14; to be paid from Experiment Station funds.

## Travel

Travel, continued

10. Full expenses for L. J. Braamse to attend a conference and workshop for Extension Soil Conservationists from Michigan, Wisconsin, Minnesota, Iowa, Illinois, Indiana, Ohio and Missouri, in Urbana, Illinois, on April 12-16; to be paid from Extension funds.
11. First-class railway fare for Shao Chang Lee to attend the annual meeting of the Midwest Branch of the American Oriental Society in Evanston, Illinois, on April 15-17.
12. Full expenses for E. B. Harper to attend the annual meeting of the National Conference on Social Work in Atlantic City, New Jersey, on April 17-22.
13. Mileage on one car for Lois Calhoun, J. F. Smithcors, G. E. Braunschneider, and A. Safanie to attend the meetings of the American Association of Anatomists in Madison, Wisconsin, on April 20-24.

Degrees  
granted end  
winter '48

Miscellaneous

Ck. \$25 from  
G.R. Pan-  
hellenic

\$3000 from  
Beech-Nut  
Packing Co.

\$2500 from  
Wm. Wrigley  
Co.

\$5000 from  
Nat. Dairy  
Council

Status of  
Fee trustee-  
ship.

Ch. Anne C.  
Garrison to  
half time.

Esther Waite  
to  $\frac{1}{4}$  time

Thos. Nelson  
to  $\frac{1}{4}$  time

Several  
employees  
paid for  
time lost  
because of  
injuries  
while on duty

Additional  
amounts pd.  
to salaries  
employees

Approp. \$534.25  
for booklet  
"Mark of Man"

Add. approp.  
\$3000 for  
Psychology  
Dept.

1. Approval of granting appropriate degrees to those students who according to the records of the Registrar have completed the requirements for graduation at the end of winter term 1948.
2. Acceptance of a check for \$25 from the Grand Rapids Panhellenic Society to be added to their student loan fund. Their Board has decided that any woman student should be eligible to apply for the loan, with first preference going to women from the Grand Rapids area and sorority women.
3. Approval of a memorandum of understanding with the Beech-Nut Packing Company of Canajoharie, New York, covering a grant of \$3000 to be used to finance a graduate assistantship and to continue the study in the Department of Soil Science relating to cultural problems of peppermint and spearmint.
4. Acceptance of a check for \$2500 from the Wm. Wrigley Jr. Company of Chicago to be used by the Botany and Soil Science Departments for experiments on spearmint and peppermint plants.
5. Continuation of the agreement with the National Dairy Council covering a grant of \$5000 to be used by the Department of Foods and Nutrition for the project titled "Nutritive Requirements of Older Women".
6. Communication from the Detroit Trust Company giving the report of the status of the Harriet Kimball Fee trusteeship.
7. Change in status of Anne C. Garrison, Instructor in Literature and Fine Arts, from full time at \$200 per month to half-time at \$100 per month, effective March 16, 1948.
8. Change in status of Esther Waite, Instructor in Literature and Fine Arts, from full time at \$200 per month to quarter-time at \$50 per month, effective March 16, 1948.
9. Change in status of Thomas C. Nelson from half-time to quarter-time graduate assistant in Forestry at a salary of \$55.55 per month, effective April 1, 1948.
10. Payment of \$123.84 to Clifford Edwards, employee in the Grounds Department, as compensation for time lost due to an injury while working.
11. Payment of \$119.56 to Donald Tomrell, employee in the Grounds Department, as compensation for time lost due to an injury while working.
12. Payment of the following amounts to salaried employees for work during the basketball season:
 

Lamar Aldrich	\$38.50	Henry Fairchild	\$ 7.00	T. Q. Lind	\$10.50
L.H. Blakeslee	45.50	R. J. Flipse	10.50	George McMinn	58.50
Charles Branz	17.50	Stuart Gallacher	42.00	Eino Niemela	9.75
J. C. Brown	35.00	C. S. Gerlach	42.00	J. A. Ramsey	49.00
Charles Clark	39.00	William Gill	55.25	K. C. Randall	35.00
John A. Clark	42.00	George Haddad	6.50	L. S. Robertson	59.50
R. L. Cook	45.50	C. D. Hause	38.50	P. V. Rumpsa	42.50
W. H. Deniel	21.00	R. C. Heydrick	35.00	Lawrence Searl	49.00
J. F. Davis	35.00	Hugh Irvin	39.00	Vern Severance	68.00
R. J. Davis	88.00	Jewell Jensen	59.50	W. A. Snyder	14.00
K. M. Dunn	10.50	Gerald Knapp	42.00	James Tyson	38.50
R. E. Ely	24.50	E. P. Lawrence	7.00	Wayne VanRiper	21.00
John Emery	14.00	Kirkpatrick, Lawton	45.50	Andrew Watson	3.50
Orville Everett	42.50			Elmer Wilcox	3.50
13. Appropriation of \$534.25 to pay for the publication of a booklet, "Mark of a Man", for distribution to all male students by the office of the Dean of Students.
14. Supplemental appropriation of \$3000 for the Psychology Department for the remainder of the fiscal year to be used as follows:
 

Psychology labor	\$ 400
Psychology operating expenses	2200
Psychology equipment	400



ADDITIONAL ITEMS, continued

Miscellaneous, continued

15. Payment of the following amounts to salaried employees for additional services during the last pay period:

<u>Auditorium</u>				<u>Miscellaneous</u>	
Charles Branz	\$22	Noel Miller	\$16	Gerard Bush	\$10.00
Jay Bruner	7	Elmer Peterson	10	William Christian	30.00
Warren Burt	28	Laurence Searl	22	Marie DellaRatta	7.00
Stanley Carr	7	Robert Troxell	22	Helen Greene	6.00
L. E. Chapman	19	Wayne Van Riper	22	Marjorie Hipley	3.00
Helen Evans	22	Clella Weissinger	22	James Huston	3.00
Helen Greene	30	Neal Whitehead	22	F. W. Maguire	24.80
Marilyn Hudson	15	Loren Wight	13	F. V. Monaghan	7.00
James Huston	19			Lee Molia Spivey	17.50
Mildred Jeffers	19	<u>Miscellaneous</u>		E. H. Stewart	45.75
Floyd Macklem	22	George F. Batka	44.40	Loren Wight	3.00
		Charles Branz	5.00	Ray Yerkie	6.00

Additional amounts paid salaried employees

16. Appropriation of \$900 for the following uses of the Auditorium during the spring term 1948:

Michigan High School Band and Orchestra Festival, Saturday, May . . . . .	\$100
(An appropriation of \$200 is requested for necessary setup for above. . . . .)	200
Band Concerts, May 5, 12, 19 (in case of rain only) . . . . .	300
Mozart Festival, Sunday, May 16, and Tuesday, May 18. . . . .	200
Combined Glee Club Concert, Wednesday, June 2. . . . .	100

Appropriation of \$900 for several uses of Auditorium spring term

17. Renewal of the contract with the Hall Laboratories, Inc. for engineering services for the two boiler plants at a cost of \$750 per year.

Renewal contract Hall Laboratories

18. Recommendation that the two Quonsets which were recently received from FWA and the 20' x 24" metal building which was obtained some time ago for a fire station but not used, be erected by the Buildings and Utilities Department for a lumber salvage yard to be used for the storing and handling of salvage materials. It is estimated that it will cost \$5500 to erect these buildings, to be charged to Alterations and Improvements 1947-48.

2 Quonsets to be erected for Salvage yard.

19. Mr. Ballard has prepared an agreement which has been signed by the officers of the Peoples Church of East Lansing covering a lease with purchase option of Henrietta Park which is located to the rear of Red Cedar Village. It is recommended that this lease with option to purchase be approved.

Henrietta Park deeded to College by Peoples Ch.

20. It is necessary to relocate the forest nursery to make available the space now occupied south of the stadium in connection with parking for the football crowds. This requires an appropriation of \$26,800 to be expended as follows:

Appropriation of \$26,800 for relocating the Forestry Nursery

1/2 of the cost of moving the saw mill	\$9,600
A power line	7,000
Irrigation mains and other work to provide water for irrigation	12,000
Water pump and installation	1,000
Windbreak transplanting	500
Driveway	500

Alterations to Ad.Bldg.

21. Communication from Mr. O. J. Munson, College Architect, reporting the completion of the following buildings in accordance with specifications and recommending their acceptance as completed: on dates specified:

Snyder-Phill. and Five Married Apartments accepted

Snyder-Phillips Dormitory, December 15, 1948  
 Additions and Alterations to Administration Building, March 18, 1948  
 Five Married Student Apartments (last five), March 18, 1948

22. Recommendation that the contract for a steam main and condensate return main to the new Agricultural Engineering Building and proposed men's dormitory be awarded the low bidder, Hickey, Shaw and Winkler, at \$85,680. The following bids were received:

Hickey, Shaw & Winkler awarded contract for steam main & condensate return main to Ag. Engr. & proposed men's dorm.

R. L. Spitzley Heating Co.	\$98,000
Distel Heating Co.	96,800
Hickey, Shaw and Winkler	85,680

A contract for the steam service to the greenhouses from Agricultural Engineering has been awarded for \$25,500, making a total cost of \$111,180 for steam service.

Boilers Nos. 3 and 4 to be removed.

23. Recommendation that Boilers #3 and #4 be removed by the Buildings and Utilities Department at an estimated cost of \$3,500.

24. In connection with the construction of the new dormitory for men, it is necessary to move the radio transmitter. This would be desirable were it not for the new dormitory to provide for more adequate coverage of Michigan with new types of sending apparatus that are now available, particularly for FM. Board approval is requested authorizing purchase of the following items:

Appropriation \$58,200 for moving transmitter

New Transmitter	\$27,500
New and Better Antenna with proper FM radiator	11,500
Installation (copper, labor)	3,500
Building (rough estimate)	12,500
Cable Connecting	3,200
	<u>\$58,200</u>

It is estimated that the present equipment will have a very substantial salvage value which will be realized through its sale.

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to approve the foregoing Additional Items.

2566 ADDITIONAL ITEMS, continued

Miscellaneous, continued

Supreme Court decision indicates that M.S.C. should come under Workmen's Compensation Law  
 Letter Spencer urging estab. Medical School  
 Ark. & Kentucky ask agreement to send stud. here for Vet. Med.  
 Recommendations re: special course for music students this summer

- 25. Communication from Byron Ballard with copy of the Supreme Court decision indicating that our employees should come under the Workmen's Compensation law. Mr. Ballard suggests a request for a re-hearing in this matter.  
 It is understood that Mr. Ballard will be invited to meet with the Board at its next meeting to discuss this entire matter.
- 26. Communication from Louis M. Spencer of Bloomfield Hills urging that consideration be given to the establishment of a medical school at Michigan State College.
- 27. Communication from the University of Arkansas and oral conversations with the University of Kentucky in which both institutions would like to contract to send students to our veterinary school. Arkansas proposed to pay us the difference between the tuition paid by the student and the actual cost of such training. This involves fundamental policy decisions.
- 28. It is recommended by Deans Anthony, Emmons, and Crowe, and Professor Underwood that all income from fees in connection with a special course for music students this summer be credited to a special course and conference fund to be available for hiring the staff. It is estimated that the income will take care of the expenses.

- a. The following fees are recommended:
  - (1) The student fee--\$20 per student
  - (2) Applied music lesson fee--\$12 per student (elective)
  - (3) Fee from high school teachers--\$12 per student
- b. Employment of the following persons is recommended:

Louis M. Blaha, Orchestra Conductor	\$400.00
Bernard Stone, Choral Director	300.00
Hal Bergan, Section Leader	200.00
Arthur Best, Section Leader	200.00
Walter Bloch, Section Leader	200.00
Arnold Berndt, Section Leader	200.00
Elmer Fetherston, Section Leader	200.00
Victor Iams, Section Leader	200.00
Abraham Kniaz, Section Leader	200.00
Arthur Moe, Section Leader	200.00
Frank Perne, Section Leader	100.00
Palmer Quackenbush, Section Leader	200.00
Eldon Rosegart, Section Leader	50.00
William Stewart, Section Leader	200.00
Bannister Merwin, Boys' Counselor	47.50
Victor Iams, Boys' Counselor	47.50
Walter Bloch, Boys' Counselor	47.50
Mary Weymouth, Girls' Counselor	47.50
Sara McDonald, Girls' Counselor	47.50
Mrs. G. G. Goodrich, Girls' Counselor	47.50
Dorothy Jane Lehmann, Girls' Counselor (Recreation)	75.00
(to be appointed), Boys' Recreation	75.00
Dorothy Acevedo, Librarian-Accompanist	70.00
3 Librarians to be appointed @ \$35	105.00

Employment of several persons in connection with Music Course.

St.B. of Aero offers \$2500 toward flying field for Flying Farmers

- 29. The State Board of Aeronautics has indicated a willingness to invest \$2500 to assist in the preparation of a landing field on Michigan State College property for Flying Farmers.

Approval contract with State Dept. of Agric. re: testing blood samples

- 30. Approval of a contract with the State Department of Agriculture covering the testing of blood samples for Bangs Disease. The contract provides:
  - a. That the College will continue this work until the Department can take it over, which is to be at the earliest possible moment.
  - b. That a fee of 10 cents per sample and 2 cents for each vial will be charged by the College and turned over to the Department of Agriculture.
  - c. That the Department will reimburse the College for all expenses involved in the testing and \$75 per month to cover overhead laboratory maintenance.
  - d. That the College will turn over to the Department all fees collected since July 1, 1947, and the Department will reimburse the College for the work done during this period in accordance with the terms of this agreement.
  - e. That the College will reimburse the Department \$2,286.87 for clerical services furnished prior to July 1, 1947 and that amounts in excess of this now in the hands of the College are to be retained by the College.
  - f. The Department may close up the substation at Escanaba at its discretion.
  - g. The contract expires June 30, 1948, but may be renewed if mutually agreeable.

Dean Dirks to be on leave with pay for 1947-48

- 31. In accordance with the present policy that provides for leave with pay for the last year of active service for employees with administrative responsibilities of long service, the following will be relieved of their administrative responsibilities and be given leaves with pay from July 1, 1948 through June 30, 1949:
  - a. Henry B. Dirks, Dean of Engineering, who will have completed 30 years of service to Michigan State College next May 1.

(continued)

ADDITIONAL ITEMS, continued

Miscellaneous, continued

31. Leaves with pay, continued:

- b. Robert J. Baldwin, Assistant Dean of Agriculture and Director of the Agricultural Extension Service, who will have completed 38 years of service to Michigan State College next September 1.
- c. Elam T. Hallman, Professor and Head of the Department of Animal Pathology, who will have completed 36 years of service to Michigan State College next September 1.
- d. Benjamin Roseboom, Professor and Head of the Department of Physiology and Pharmacology who will have completed 40 years of service to Michigan State College next January 1.

Baldwin, Roseboom & Hallman to be on leave full pay 1947-48

32. Promotion of C. V. Ballard, Assistant Director of Agricultural Extension and State Leader of County Agricultural Agents, to Assistant Dean of Agriculture and Director of Agricultural Extension Service, effective July 1, 1948. This appointment actually is a nomination to the Secretary of Agriculture, who must approve it before it becomes effective.

C.V. Ballard to be Director of Extension effective July 1, 1948

33. Promotion of Clifford M. Hardin, Professor of Agricultural Economics, to Assistant Director of the Agricultural Experiment Station, effective April 1, 1948, at a salary of \$6800. This is a new position provided for in the budget and designed to give Mr. Hardin the necessary experience so that he may be considered for the Directorship on Mr. Gardner's retirement July 1, 1949. It is understood that Hardin will carry such responsibilities as are necessary in Economics until other arrangements can be made.

Clifford M. Hardin appted Asst. Director of Ag. Exp. Station

34. a. Creation of the position of Director of Continuing Education, effective July 1, and making this position:

Creation of position of Dir. of Continuing Educ.

- (1) Responsible for all of our off-campus educational programs except those in Agricultural Extension.
- (2) Responsible for all of the conferences, short courses, and other non-credit, on-campus organized programs except the Agricultural Short Courses of more than two weeks duration that are to continue as an activity of the School of Agriculture.
- (3) Responsible for the directorship of the cooperative educational programs with the Kellogg Foundation to be housed in the building financed by the Kellogg Foundation now being planned.

Carl M. Horn appointed Director

b. The appointment of Carl M. Horn, Administrative Assistant to the Dean of Students and Associate Professor in the Institute of Counseling, Testing and Guidance, as Director of Continuing Education, effective July 1, 1948, at a salary of \$6500 per year.

F.L. Wynd relieved of Adm. resp. of Bot. Dept.

35. a. Professor F. L. Wynd, Chairman of the Department of Botany and Plant Pathology, is freed of administrative responsibilities to permit him to give full-time to research and teaching, effective March 31, 1948.

W.B. Drew appointed Head of Botan.

b. Associate Professor W. B. Drew is promoted to Professor and Head of the Department of Botany and Plant Pathology, effective April 1, 1948, at a salary of \$6000 per year.

On motion of Miss Jones, seconded by Mr. Mueller, it was voted to approve the foregoing Miscellaneous Additional Items from item 25 through 35.

36. The auditors for the current fiscal year should be hired at this time so that plans can be made for completing this year's audit.

Ernst and Ernst named auditors for 1947-48

On motion of Mr. Mueller, seconded by Mr. More, it was voted to employ Ernst and Ernst to conduct the audit for this fiscal year.

Approval purchase of Guile farm-

37. Authorized the purchase of the 10 acres on Hagadorn Road known as the Guile Farm for a purchase price of \$1600.

Approval pur. 45.09 acres land adjacent Dunbar

38. Authorized the completion of the purchase of the 45.09 acres of land adjacent to the Dunbar Station at a total purchase price of \$1600. The State Board of Agriculture some months ago authorized the acquisition of one-half of this property, which was thought to be all that was available, for \$800.

On motion of Mr. Mueller, seconded by Mr. More, it was voted to approve the purchase of land in the two items above.

Report of deaths of: Geo. Sawdy

39. Report of the death of George Sawdy on February 11, 1948. Mr. Sawdy had been employed by the College since 1925 until his retirement on November 1, 1947.

Hester Clark

40. Report of the death of Hester Clark, Supervising teacher and Instructor in Education on February 17, 1948. Miss Clark had been a member of the staff since September 1938, and had been granted sick leave for the winter term 1948.

Glen Stewart

41. Report of the death of Glen O. Stewart, Director of Alumni Relations, on February 25, 1948. Mr. Stewart had been a member of the staff since October 15, 1926.

Gordon A. Dahlgren

42. Report of the death of Gordon A. Dahlgren, Assistant Professor of Physical Education, Health and Recreation for Men, on February 26, 1948. Mr. Dahlgren had been a member of the staff since September 1, 1938 and had been granted sick leave for the winter term 1948.

On motion of Mr. Mueller, seconded by Mr. More, it was voted to instruct the Secretary to write a letter expressing the appreciation of the Board for the faithful service of these employees and extending sympathy to their families.

2568 ADDITIONAL ITEMS, continued

Request of  
Lansing Subur-  
ban lines to  
run bus ser-  
vice on cam-  
pus denied.

Miscellaneous, continued

43. Discussion of the proposal from E. J. Ransom of the Lansing Suburban Lines covering the possibility of a bus service on the campus.

On motion of Mr. Mueller, seconded by Mr. More, it was voted to deny the request of the Lansing Suburban Lines on the basis that it is against the policy of the Board to allow any private commercial business enterprises to operate any facility on the campus.

Dr. Bryan  
appointed  
Dean of Vet.  
Medicine.

44. Recommendation that Dr. Claude S. Bryan be appointed Dean of the School of Veterinary Medicine, effective April 1, 1948 at a salary of \$8,000. Dr. Bryan has been Acting Dean since the retirement of Dr. Giltner July 1, 1947.

Dr. Stafseth  
appointed  
Head of Bac-  
teriology &  
Public Health

45. Recommendation that Dr. H. J. Stafseth be appointed Professor and Head of the Department of Bacteriology effective April 1, 1948 at a salary of \$7200. Dr. Stafseth has been Professor and Acting Head of Bacteriology since July 1, 1947.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to approve the above appoint-ments of Dr. Bryan and Dr. Stafseth.

Tom H. King  
appointed  
Director of  
Alumni Re-  
lations

46. Transfer of Thomas H. King from Counselor for Men to Director of Alumni Relations, effective April 1, 1948, at a salary of \$7200 per year. Mr. King will retain the directorship of the Placement Office permanently, and temporarily the direction of the Personnel Office. The Personnel Office, however, is made responsible through Mr. King to the Sec-etary's Office rather than to the Dean of Students.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to approve the above recommendation and to convey to Mr. King the fact that this action has the enthusiastic approval of the entire Board.

Dale Faunce  
appointed  
Counselor for  
Men.

47. Promotion of Dale Faunce from Assistant Counselor for Men to Counselor for Men at an increase in salary from \$4500 to \$5000 per year, effective April 1, 1948.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to approve the promotion of Mr. Faunce.

Ann Arbor  
Trust Co. to  
be paid  
\$30,000 on  
account

48. Discussion of the payment to the Ann Arbor Trust Company for services rendered.

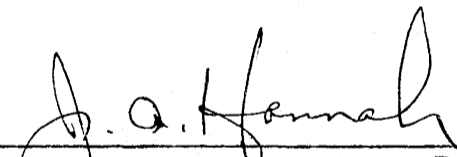
On motion of Mr. Armstrong, seconded by Miss Jones, it was voted to authorize the payment on account of \$30,000 to the Ann Arbor Trust Company with the understanding that Mr. Mueller and Mr. May are to work with Mr. Cress and arrive at a definite settlement for recommendation to the Board at its next meeting.

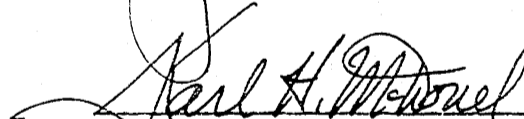
Approval of  
lease of 80  
acres of land  
on Harrison  
Rd. - with  
purchase op-  
tion, owned  
by Winton

49. The Secretary reported that it now seemed possible to lease with option to purchase 80 acres of land on Harrison Road at the corner of Mt. Hope at a purchase option of \$350.00 per acre.

On motion of Miss Jones, seconded by Mr. More, it was voted to approve the lease with purchase option of the above-mentioned land, owned by Berley Winton and wife.

The Board adjourned at 2:45 p.m.

  
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President

  
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Secretary

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