

Minutes of the
Special Meeting of the State Board of Agriculture
December 7, 1939

Present: Mr. Halstead, Chairman; Mr. Berkey, Mr. Downing, Mr. Jakway, Mrs. Masselink; President Shaw; Treasurer Wilkins; Secretary Hannah.

Absent: Mr. Brody; Dr. Elliott

The meeting was called to order at 10:15 a.m.

The minutes of the previous meeting were approved.

Resignation

RESIGNATIONS AND APPOINTMENTS

1. Resignation of Dr. Therold Moeller, Instructor in Chemistry, effective January 1, 1940. Dr. Moeller has accepted a position at the University of Illinois.

Appointment

2. Appointment of Dr. William McFarland as instructor in Physiology at a salary of \$1000 for the six-month period from January 1 to June 30, 1940. This is an additional position provided for in the budget for 1939-40.

On motion of Mr. Jakway, seconded by Mr. Berkey, it was voted to approve the above two items.

MISCELLANEOUS

Graduates
Fall 1939

1. Recommendation that diplomas be granted those students completing the requirements for degrees at the end of the fall term, 1939, as recommended by the faculty. (see page 1579)

Al. Var. Club
est. scholar-
ship fund hon-
oring Del Vand.

2. The Alumni Varsity Club proposes to establish a scholarship fund honoring Del Vandervoort, - the exact use of the fund to be determined after it is raised and depending upon its size. The approval of the Board is requested.

Mich. Press
Assoc. guests
at banquet.

3. Invitation to the Michigan Press Association to hold its meeting on the campus during the last week in January and to be guests of the College at their banquet.

\$12.65 to
Jerry Shoemaker
injury.

4. Payment of \$12.65 to Jerry Shoemaker, employee of the Plumbing Division of the Buildings and Grounds Department, as compensation for time lost because of an eye injury.

Refund \$7,064.
84 rec'd from
Lincoln Life.

5. Report from Mr. Wilkins that the College has received a refund of \$7,064.84 from the Lincoln National Life Insurance Company covering the adjustment of insurance after the fiscal year for the operation of this group policy.

College funds
to be invested
in Dorm. bonds
& power plant
bonds.

6. Recommendation of Mr. Wilkins that Mr. Cress be instructed to hold \$125,000 worth of the State Board of Agriculture dormitory revenue bonds, Series I, 3%, and State Board of Agriculture Power Plant Addition revenue bonds, 3%, for investment of College trust funds.

On motion of Mr. Jakway, seconded by Mr. Berkey, it was voted to approve the above items.

3 notes on
hospital to
be paid off.

7. Mr. Wilkins reported that there has accumulated from the segregation of student fees for the payment of the indebtedness on the Olin Memorial Health Center sufficient funds to pay the note due December 15th and two additional notes.

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to authorize Mr. Wilkins to use the funds segregated for Health Service building payments for this purpose with the suggestion that the last notes to mature be retired first.

Mr. Wilkins
to carry acct
not to exceed
\$400 for CAA

8. Recommendation of Mr. Wilkins that he be permitted to carry an account not to exceed \$400 for the Civil Aeronautics with the understanding that this overdraft be balanced from receipts after July 1, 1940.

On motion of Mr. Berkey, seconded by Mrs. Masselink, it was voted to approve the above recommendation.

PRESIDENT'S REPORT

1. The following action was taken on items referred by the Board to the President and Administrative Group with power:

Travel

a. Railroad coach fare only for B. T. Ostenson and R. G. Hill to attend the Midwest Wildlife Conference at St. Paul, Minnesota, on December 1-2.

b. Full expenses for R. C. Huston, R. H. Young, C. W. Bachman, John H. Kobs, B. F. Van Alstyne, and L. L. Frimodig to attend the Annual Western Conference meeting in Chicago on December 2-4.

c. No delegation to be sent to the annual conference of the Association of College Unions to be held at the University of Florida on January 4-6.

PRESIDENT'S REPORT, continued

2. Railway coach mileage only for George Amundsen and E. C. Sauve to attend the meetings of the American Society of Agricultural Engineers in Chicago on December 4 and 5.
3. Full expenses for L. R. Schoermann to represent the College at a conference of the Northern Lakes States Regional Committee at Madison, Wisconsin, on December 4 and 5. The meeting is being called by M. W. Torkelson, Chairman of the Northern Lakes States Regional Committee of the National Resources Board.
4. Acceptance of a grant of \$1000 from the American Poultry Industries for the investigation of the bacteriology of eggs and its relation to Public Health; the project to be handled through the Poultry Products Revolving Fund, Inc.
5. Acceptance of a check for \$200 from J. F. Macklin which is to become a part of a scholarship fund being raised by the alumni varsity club in honor of Del Vandervoort.
6. Payment of a total amount of \$696.90 to members of the staff for services rendered during the 1939 football season in mailing selling and taking tickets, etc.

Travel

Acceptance
grant of
\$1000 Am. Poul-
try Ind.\$200 from
Macklin for
schol. fund.Payment ath-
letic dept.
payroll, for
extra ser-
vices rendered

On motion of Mr. Jakway, seconded by Mr. Berkey, it was voted to approve the President's Report.

SECRETARY'S ITEMS

1. In the original grant for the Field House and Gymnasium, provision is made for \$10,000 of the total cost to be used in landscaping, grading, filling, sidewalks, etc., outside of the building. All of the funds available in the Construction Account are required to pay for the construction of the building. The Committee acting for the Board has requested the Federal Government to delete this item and to make available all funds for construction purposes.
2. William Ommen, Buildings and Grounds employee, suffered a hernia while carrying heavy freight. He is confined to the College Hospital, having been operated on December 6. In similar cases in the past, the Board has authorized hospital costs, including operation, and has retained the employee on the payroll during the period of incapacity.
3. An additional 12-passenger sedan bus is required for the transportation of student teachers and other groups. A Chevrolet motor with a Fitzjohn body is recommended at a cost of \$1991.50.
4. The Athletic Council recommends the purchase of glass basketball back stops for the Field House at a cost of \$1350. This equipment is approved by the architects and engineers and will be charged to the athletic funds.
5. Dean Emmons requests certain partitions and alterations in the offices of the Education Department to make possible a more satisfactory setup for interviewing those hiring prospective teachers, etc. The cost of these changes has been estimated by the buildings and grounds department to be \$260.

FWA requested
to delete
\$10,000 land-
scaping item
in Field House
& Gym.Operation
Wm. OmmenPurchase of
additional
bus.Purchase of
glass basket-
ball back
stops Field
House.Approval
alterations
Educ. Dept.

On motion of Mr. Halstead, seconded by Mr. Berkey, it was voted to approve the first five items above.

6. An amount of \$13,452.12 was appropriated by the Board some time ago for certain work in the basement of the Veterinary Clinic Addition to be done by the general contractor on the building, Dorr Granger. The job has now been completed and there is an overdraft of \$471.68 and an appropriation covering this amount is needed.

Approp. of
\$471.68
approved to
cover overdr.
Vet Clinic Add

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to approve the above item.

7. Recommendation of Dr. Holland that operations, necessary because of football injuries, be performed on the following students during Christmas vacation:

Edward Abdo - Knee injury
Edwin Gregg - Knee injury
Biazel Edwards - Loose body in knee

Approval of
operations on
students dur-
ing Xmas vaca-
tion.Also
dental work.

And that dental work be done on the following students:

Victor Beardsell
Edward Ripmaster

On motion of Mrs. Masselink, seconded by Mr. Berkey, it was voted to approve the above recommendation

Arrangement
whereby stu-
dent can pur-
chase glasses
ref. Mr. Wil-
kins.

8. Dr. Holland recommends an arrangement similar to that used at other institutions making it possible for students referred by the Health Service to purchase glasses at wholesale prices at a savings of from \$5.00 to \$7.00 for each pair of glasses.

Referred to Mr. Wilkins with the request that he report in greater detail at the next meeting.

9. Mr. Ed Nowack, editor of the Michigan State Digest, requests an advertisement in a special issue which he is preparing for next week. It is being financed by the government of Cuba.

No action on
request of
Mr. Nowack for
adv. for
Mich. State
Digest.

No action.

SECRETARY'S ITEMS, continued

If approved by Probate Court, insurance policy to be written for Matilda Walker.

10. As executor of the Jenison Estate, it is recommended, subject to Board approval, that an annuity insurance policy be purchased from the Travelers Insurance Company with Jenison funds for Miss Matilda Walker who was with the Jenisons as housekeeper for 17 years. This policy will provide a monthly income of \$38.16 per month after the age of 65. Should Miss Walker live beyond the age of 65 but not long enough to have had paid to her the accumulated value of the policy, the first \$1000 of the remainder is to be paid to her estate, the balance to the College. The cost of this policy is \$4,000 in a single payment.

On motion of Mr. Berkey, seconded by Mrs. Masselink, it was voted to record the fact that the Board has no objections to the above-mentioned recommendation provided it meets with the approval of the Probate Court.

11. Mr. Cress of the Ann Arbor Trust Company appeared before the Board to present the information relative to the refinancing of the dormitory loans and the sale of the bonds on the Power Plant issue.

1. Resolution approving Trust Agreement and Sale of Dormitory bonds. The resolution authorized the sale of dormitory bonds at 101 bearing 3% interest, and authorized the calling of the outstanding issues.

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to approve the following resolution:

WHEREAS, The State Board of Agriculture, at a meeting held by it on November 20, 1939, by appropriate resolution authorized the issuance and sale of Michigan State College of Agriculture and Applied Science Dormitory Revenue Bonds, Series I, of the aggregate principal amount of One Million Seven Hundred Twenty-five Thousand Dollars (\$1,725,000.00), which bonds shall be dated December 15, 1939, shall be in the denomination of One Thousand Dollars (\$1,000.00) each, shall be numbered one (1) to seventeen hundred twenty-five (1725), both inclusive, and shall bear interest at the rate of three per cent (3%) per annum, payable semi-annually; and

WHEREAS, the Ann Arbor Trust Company, of Ann Arbor, Michigan, has presented to this Board a Trust Agreement providing for the issuance of said bonds, which substantially incorporates the terms prescribed in said resolution, which Trust Agreement has been approved as to form by the firm Shields, Ballard, Jennings & Taber, Attorneys for this Board; and

WHEREAS, the Ann Arbor Trust Company, as Fiscal agent of this Board, has represented that the Dormitory Revenue Bonds to be issued under said Agreement, may be sold at their face value plus accrued interest and a premium of one per cent (1%) of the face value thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE STATE BOARD OF AGRICULTURE that Robert S. Shaw, President of Michigan State College of Agriculture and Applied Science, and John A. Hannah, its Secretary, be and they are hereby authorized and directed to enter into the Trust Agreement above referred to, substantially in the form submitted to this Board, with such changes therein as they shall approve. Provided, however, no change shall be made in the provisions therein for the amount to be borrowed, the interest to be paid thereon, the payments required to be made to the Trustee, nor the security to be pledged.

BE IT FURTHER RESOLVED that said officers be and they are hereby authorized to enter into an Agreement to sell said Dormitory Revenue Bonds at their face value plus accrued interest and a premium of one per cent (1%) of the face value thereof.

2. Resolution approving Trust Agreement and Sale of Power Plant Bonds. This resolution approves the sale of power plant bonds at 101 bearing 3% interest.

On motion of Mr. Berkey, seconded by Mr. Jakway, it was voted to approve the following resolution:

WHEREAS, The State Board of Agriculture, at a meeting held by it on November 20, 1939, by appropriate resolution, authorized the issuance of Michigan State College of Agriculture and Applied Science Power Plant Bonds of the aggregate principal amount of Five Hundred Thousand Dollars (\$500,000.00), to be issued in two series; Power Plant Bonds, Series A, to be in the aggregate principal amount of One Hundred Sixty Thousand Dollars (\$160,000.00), and Power Plant Bonds, Series B, to be in the aggregate principal amount of Three Hundred Forty Thousand Dollars (\$340,000.00), which bonds shall be dated December 1, 1939, shall be in the denomination of One Thousand Dollars (\$1,000.00) each, and shall bear interest at the rate of three per cent (3%) per annum; and

WHEREAS, the Ann Arbor Trust Company, of Ann Arbor, Michigan, has presented to this Board a Trust Agreement providing for the issuance of said bonds, which substantially incorporates the terms prescribed in said resolution, which Trust Agreement has been approved as to form by the firm of Shields, Ballard Jennings & Taber, Attorneys for this Board; and

WHEREAS, SAID Ann Arbor Trust Company, as Fiscal Agent of this Board, has represented that said Power Plant Bonds, Series A, to be issued under said Trust Agreement, may be sold at their face value plus accrued interest and a premium of one per cent (1%) of their face value;

NOW, THEREFORE, BE IT RESOLVED BY THE STATE BOARD OF AGRICULTURE that Robert S. Shaw, President of Michigan State College of Agriculture and Applied Science, and John A. Hannah, its Secretary, be and they are hereby authorized and directed to enter into the Trust Agree-

Resolution approving Trust Agreement and sale of dorm. bonds.

Resolution approving Trust Agreement and sale of power plant bonds

SECRETARY'S ITEMS, continued

Resolution approving Trust Agreement and Sale of Power Plant Bonds.

ment referred to, substantially in the form submitted to this Board, with such changes therein as they shall approve. Provided however, no change shall be made in the provisions therein for the amount to be borrowed, the interest to be paid thereon, the payments required to be made to the Trustee, nor the security to be pledged.

BE IT FURTHER RESOLVED that said officers be and they are hereby authorized and directed to sell said Michigan State College of Agriculture and Applied Science Power Plant Bonds, Series A, of the aggregate principal amount of One Hundred Sixty Thousand Dollars (\$160,000.00) at their face value plus accrued interest and a premium of one per cent (1%) of the face value thereof.

Degrees granted at the close of the fall term 1939:

DIVISION OF AGRICULTURE

Degree: Bachelor of Science

a, Agriculture; l, Landscape Architecture

Edmond William Alchin, a
Henry Frank Burgess,
Raymond Theron Floate, a

Perry Austin Forman, l
Francis Montgomery, a
Percy John Nugent, a

George Roland Ritchie, a
Joseph Herbert Schultz, a
Richard Falls Woodruff, a

Forestry

Degree: Bachelor of Science

Howard Walter Fox
George Edward Genaux

Roy Allen Russell
Forest Ruben Shipman

DIVISION OF ENGINEERING

Degree: Bachelor of Science

m, Mechanical; c, Civil; e, Electrical; ch, Chemical

Kenneth Kay Carpenter, ch.
William Nelson Hall, ch

Robert Harvey Pete, ch
William Jacob Smith, ch

*Max Leland Young, m

DIVISION OF HOME ECONOMICS

Degree: Bachelor of Science

Betty-Jane Austin
Lucille Mildred Callison
Dorothy Mae Davey
H

Helen Jane Giffen
Mildred Clark Harris
Lois LaVerne Killham
Lillian Marian Kulsea

*Elsie Holmes McKibbin
Esther Evelyn Selis
Faith Louise Sullivan

DIVISION OF APPLIED SCIENCE

Applied Science

Degree: Bachelor of Science

George Harrison Branch
Allen Cleland Buck
Douglas Apted Cardwell
Eugene Stanley Ciolek
Bromley Francis Cooper

William Ira Crissman
Gerald Stevens Dolan
Don Earl Farkas
Robert Waldo Harner
Charles Arthur Knipschild
Homer Johnson Page

Cornelia Cruttenden Peck
Mary Elizabeth Ruffe
John Meier Sherbeck
Henry Patrick Stevens
William Louis Vyn

Ralph Hunt Sullivan, Jr.,
as of March 25, 1938

DIVISION OF LIBERAL ARTS

Degree: Bachelor of Arts

Robert Donald Cooper
Jean Louise Demling
Mercedes Louise Garces
Jack Carey Jones

Lottie Lee Lawson
William Benton Otto
Catherine Ennis Parker

Mary Eleanor Spaulding
George Winter Stark
Joyce Lorraine Taylor

Charles Moffat Sawyer,
as of June 11, 1934

*With honor

Degrees granted at close of fall term 1939, continued:

Business Administration

Degree: Bachelor of Arts

Donald D. Anderson
Mary Jane Hagens

Neil Francis Mahaney
George Thomas Kovacich

Hotel Administration

Degree: Bachelor of Arts

William James Gross
Mahlon Bray Hammond
Arthur Jay Libbers

DIVISION OF VETERINARY MEDICINE

Veterinary Science

Degree: Doctor of Veterinary Medicine

Edwin George Balle
Wilson B. Oler

Ellsworth Nelson Pearson
Harold T. Rose

ADVANCED DEGREES

Master of Arts

Hazel Birdie Shaft, Education

Master of Science

Father Gerard Bosse, Horticulture
William Vincent Golding, Poultry Husbandry
Douglas Edward Lake, Chemical Engineering

Doctor of Philosophy

John Broderick Routien. Botany

The meeting adjourned at 11:30 A.M.

Robert S. Shaw

President
John A. Hannah

Secretary

Minutes of the
Meeting of the State Board of Agriculture
December 21, 1939

Present: Mr. Halstead (Chairman); Messrs. Berkey, Brody, Jakway; Mrs. Masselink; Dr. Elliott; President Shaw, Treasurer Wilkins and Secretary Hannah. The two new Board members elect, Mr. Forest H. Akers and Mr. Melville B. McPherson, were also present.

Absent: Mr. Downing.

The meeting was called to order at 10:15 A.M.

The minutes of the last meeting were approved after the attention of the Secretary was called to the fact that the name of Mr. Downing was omitted from the list of those absent. The correction will be made.

RESIGNATIONS, LEAVES AND APPOINTMENTS

1. Resignation of Miss Georgia Robb (Now Mrs. Bliss) as stenographer in the Horticulture Department, effective February 29, 1940. Miss Robb was married on Thanksgiving Day.
2. Resignation of Nelson Vandelayster as Instructor in the Foreign Language Department, effective December 31, 1939.
3. Resignation of Glen KenKnight, Assistant in Plant Pathology, effective December 31, 1939. Mr. KenKnight has accepted another position.