

Minutes of the  
Meeting of the State Board of Agriculture  
March 17, 1932

11188

Present: Messrs. Berkey, Brody, Daane, McColl, McPherson, Mrs. Wilson, Superintendent Pearce, President Shaw and Secretary Halladay

Absent: No one.

The meeting was called to order at 10:15 A.M.

The minutes of the previous meeting were approved, having been in the hands of the Board members.

APPOINTMENTS, RESIGNATIONS, LEAVES, ETC.

Appointments

1. Appointment of Mr. W. E. Heston, to half time Graduate Assistantship in Zoology at \$800.00 a year, effective September 1932, to succeed Mr. A.A. Andrews, who expects to receive his Master of Science degree this coming summer.
2. Appointment of Dr. William T. Oglesby of Ames, Iowa, to Instructorship in Physiology and Pharmacology, beginning September first, 1932, at a salary of \$2100 per year. Mr. Oglesby will replace Mr. J.W. Patton, resigning.
3. Continuation of Dr. F.T. Mitchell, Associate Professor in Education, on a permanent basis at the end of the present school year, salary and rank to be the same as at present. Dr. Mitchell was employed on a one year basis.

On motion of Mr. McPherson, it was voted to refer the above matter to the President with power to act.

Salary increas  
Norma Schmidt

4. Request from Mrs. Landon, that the salary of Miss Norma Schmidt, assistant in the Library be fixed at \$1400 for the coming year, effective March 1, 1932.
5. Appointment of Mr. Elton R. Eaton as half time extension specialist in the Rural Press, at a salary of \$1500, payable from Extension funds, effective March 1st.

Resign. J.A.  
Sturgeon

6. Resignation of Mr. Joseph A. Sturgeon, who has been quarter-time field representative of the Michigan Press Association for the past month, effective March 1st.

J.W. Patton

7. Resignation of Mr. J.W. Patton, assistant Professor of Pharmacology, effective August 31, 1932.

Lv. Johnston

8. Leave of absence for Professor W.W. Johnston, for the months of May and June, 1932, with pay.

Lv. H.R.Hunt

9. Leave of absence for Professor H.R. Hunt for two months of the coming summer vacation, to work at the Biological Laboratory at Cold Spring Harbor, Long Island, New York.

On motion of Mr. McPherson, it was voted to approve the above items except item #3 on which action already appears.

TRAVEL REQUESTS

Travel

1. Miss Elida Yakeley, Registrar, to the American Association of Collegiate Registrars' meeting in Chicago, April 19-21. Special railroad rates available.
2. Professor B.A. Walpole to the North Central Regional Conference, in Chicago, week of April 4th, also Mr. R.S. Linton and Mr. F.A. Smith, - meeting called by the regional directors, purely vocational meeting, all expenses, to come from vocational funds.
3. Mr. J. C. Davis and Dr. Patton, Economics Department to attend a conference at Northwestern University on the improvement of teaching with special reference to the beginning courses, March 25-26. Railroad mileage and pullman expenses.
4. Mrs. Hendrick and Miss Johnston, of the History Department request transportation to the Social Science Conference at Northwestern University, March 25-26.
5. Automobile mileage for one automobile in transporting Mr. Burhans, Mr. Aycock, Mr. Daubert, and Mr. Collins to Columbus, Ohio, March 20 to April 2, to attend the meetings of the Midwest Physical Education convention.
6. Mr. Benjamin F. VanAlstyne to Chicago, April 1 to 3 in the interests of making athletic contacts, and arranging for future games and officials, at the meeting of the National Basketball Coaches Association. Full expenses to be borne by the Varsity Basketball budget.
7. Dean J.F. Cox to attend the annual meeting of the National Live Stock Marketing Association in Chicago, March 23rd.
8. Dr. E.J. Miller to New Orleans March 28th to April 1st, with railroad and pullman fare paid from the regular Experiment Station allotment to the Agricultural Chemistry Section, to attend a meeting of the Colloid Division of the American Chemical Society at New Orleans.
9. Professor P. A. Herbert, to attend meeting of the Lake States Timber land Owners and Representatives of the Wood Using Industries in Milwaukee, March 29th and 30th, with travel and subsistence expenses paid from the Forestry Department funds.

10. Report on travel authorization given Dean Cox on February 23rd to attend the Land Utilization Conference at the University of Wisconsin, February 29th.
11. Mr. G. W. Putnam, to attend the Tri-State Dairy Congress at Superior, Wisconsin, Saturday, March 19th, using experiment station car and being accompanied by Mr. Wells and Mr. Horwood, and Dean Cox.
12. Dean Cox to attend the Tri-State Dairy Congress at Superior, Wisconsin, Saturday, March 19th.
13. Mr. V.A. Freeman to Washington, D.C. latter part of March, accompanying carload of experimentally fed hogs to be slaughtered. This trip is in connection with one of the regular Experiment Station projects and is to secure experimental data. All expenses paid from Experiment Station.
14. Prof. E.L. Anthony to Lake Mills, Wisconsin for the purpose of inspecting and purchasing a bull for the Holstein herd at Chatham, accompanied by Mr. Taylor. Trip to be taken during Easter vacation. Mileage for 1 car and board and lodging for two.
15. Recommendation that the services of Mr. C. L. Nash be loaned to the Federal Farmers' Seed Loan Office in Minneapolis for a period of six weeks in aiding in the distribution of loans in that district. This is at the suggestion of Dr. C.W. Warburton of the Federal Office, and with the understanding that the salary would be paid by our Extension Office and that the Minneapolis office would defray all expenses of the man while absent from East Lansing.
16. Authorization for Mr. Gifford Patch to go to Washington, D.C. to consult with members of the Federal Farm Board during the week of March 21st. Authorization for this trip was previously given by the Board and the meeting was postponed.

Travel

Services of  
C.L. Nash  
loaned to Fed-  
eral Farmers'  
Seed Loan in  
Minneapolis

On motion of Mr. McColl, it was voted to approve the requests for travel and item 15.

#### MISCELLANEOUS

1. Continuation of Acting Dean Austin and Professor Ryder on present arrangement pending further recommendations.

Continuation  
of Austin &  
Ryder on pre-  
sent arrange-  
ment.

On motion of Mr. McPherson, it was voted to approve the above recommendation.

2. Recommendations relating to the Beal Botanic Garden as follows:

Recommendations  
relating to  
Beal Botanic  
Garden

The question of the jurisdiction and organization of the Botanic Garden has been raised by a letter from Dean Bessey under date of March 2, 1932. After having considered the recommendations of Darlington under date of the spring of 1929, of Phillips under date of September, 1929, and of the State Board under date of May 20, 1930, and having given the matter careful thought, the following recommendations are made:

Location - In Science Division headed by Dean R.C. Huston. In Department of Botany headed by Dean E.A. Bessey. To be under direct charge of H.L.R. Chapman to be known as Botanic Garden Botanist with an advisory committee consisting of Deans Huston and Bessey and Secretary Halladay and President R.S. Shaw.

A separate budget for the Botanic Gardens shall be set up and maintained and disbursed under the supervision of the head of the Botany Department and the Dean of the Science Division.

#### Botanic Garden Policies

(1) To propagate and perpetuate specimens of the wild flowering plants of the State.

(2) To introduce specimens from outside sources for use in the study of flowering plants by faculty, students, and the many botanists from other institutions and private life who visit the gardens.

(3) To include only such domestic flowering plants as may be necessary to make up complete family groups and to illustrate variational and evolutionary results.

(4) Attention must be given the growing of plants to provide a succession of bloom and color of interest to the tens of thousands of non-botanical sight-seers who visit the gardens annually.

(5) The introduction of specimens from other countries should present opportunities for valuable work in plant acclimatization.

The greenhouses shall serve primarily as a supplementary propagation agency for the botanical garden and secondarily as a botanical laboratory for education and investigational purposes especially during the winter season and should partake of the nature of a botanical museum.

If there is a general institutional service these greenhouses should perform by way of propagation of plants for campus planting, interior building decoration, and expressions of sympathy, good will and recognition of gratuitous services rendered the institution, the details of these functions to be decided upon by the advisory committee and executed under the direction of the Botanic Garden Botanist.

These recommendations emanate solely because of a desire to clarify rather complicated organization and personnel relationships.

On motion of Mr. Berkey, it was voted to approve the recommendations as presented.

Approval of plan student teaching - Okemos H.S.

3. Approval of plan for student teaching in Okemos High School for the Spring term of 1931-32.

On motion of Mr. Daane, it was voted to approve the above recommendation.

Request that Board finance uniforms for 3 M.S. stud.

4. Letter from Colonel Rodney requesting that the State Board authorize the financing of uniforms of three men enrolled in Military Science who happen to fall outside the quota number allotted to Michigan State College, amount to be approximately \$30.00 per man.

On motion of Mr. McColl, it was voted to refer the above matter to the President with power to act.

1600 graduate catalogues to be printed.

5. Request from Graduate School for authorization to have published a catalogue of the graduate school. Supply is exhausted - and many new regulations have been put into effect since old one was printed. An amount sufficient to print 1600 copies of this catalogue is to be appropriated from the Contingent Fund.

On motion of Mr. McPherson, it was voted to approve the above request.

Request that thoroughbred stallion be placed here by Government

6. Authorization for the placing of a thoroughbred stallion here by the government for breeding remounts for army service.

On motion of Mr. Daane, it was voted to refer the above matter to the President and Secretary with power to act.

Request that revolving fund for Horse Show be est.

7. Request that revolving fund for the Horse Show be established.

On motion of Mr. McColl, it was voted to refer the above item to the President, Secretary and Mrs. Wilson.

Mr. Thomas & Mr. Stewart discuss matters re: Union Bldg.

8. Mr. Horace Thomas representing the Alumni Association and Mr. Glen Stewart, its Secretary, appeared before the Board to discuss matters pertaining to the Union Building.

ITEMS DEFERRED FROM FEBRUARY MEETING

No action on request to place \$16,000 on Ext. money from reserve

1. Request for authorization for the placing of \$16,000 Extension monies on this year's budget from the reserve fund, or carried over from last year. Extension appropriations for the last fiscal year exceeded their apportionment in the amount of \$7,783.47. However, there were expenditures authorized by the Board in the amount of \$22,000 of which no funds were provided to the Extension Department. This would leave an imaginary balance on hand of \$14,216.52.

No action.

Req. for appropiation to care for bal. on Voc. Teach. expenditures.

2. Request for appropriation to take care of remaining balance due on Vocational Teachers' expenditures.

No action.

O.E. Robey patent authorized

3. Matter of authorization of licensing manufacture of patent for irrigation process devised by Mr. O.E. Robey. Referred to the President and Secretary for an opinion from the Attorney General.

The Secretary reported that opinion on the above matter had been secured from the Attorney General and that the agreement had been signed by the President and Secretary for the State Board of Agriculture.

On motion of Mr. Daane, it was voted to accept the above report.

REPORTS

Report on Beal Memorial Tablet

1. Buildings and Grounds Committee. Report on Dr. Beal memorial tablet to be erected in Pinetum this coming season by Class of 1911.

No report.

2. Appointment of Committee of the Board by the Chairman of the Board, Mr. Brody, as follows:

Appointments of Committees of Boards.

<u>ADVISORY COMMITTEE</u>	<u>FINANCE COMMITTEE</u>	<u>BLDGS. &amp; GDS. COMMITTEE</u>	<u>LEGISLATIVE COMMITTEE</u>
Mr. Brody	Mr. McPherson	Mr. McColl	Mr. Brody
Mr. McPherson	Mr. Berkey	Mrs. Wilson	Mr. McPherson
Mr. Daane	Mrs. Wilson	Mr. Brody	Mr. Berkey
			Mr. Halladay
			Mr. Daane

On motion of Mr. McColl, it was voted to approve the appointments of the above committee.

No action on Athletic Council.

3. Athletic Council matters.

No action.

Alumni Scholarship Plan approved

4. Proposed Alumni Scholarship Plan. Opinion of Deans on the matter approved plan in general, recommended appointment of committee to work on details. Board referred matter to Pres. and alumni members of the Board at the January meeting.

The Committee to which this matter was referred submitted the following recommendations presented by Professor L.C. Emmons:

1. That the plan in operation at the University of Michigan seems to be well safe-guarded and appears to be desirable for this institution.
2. It will probably result in no loss of revenue to the College for it will bring in a group of students who would not otherwise be here and they in turn will draw others here.
3. This is a very appropriate time to offer inducements to young men and young women of good ability and small means to come to College.
4. That the details of administration of these scholarships be substantially as follows:
  - A. That the stipend be \$35.00 a term for one year (This is the College term fee exclusive of matriculation and student voted fees.)
  - B. That these scholarships be open only to freshmen.
  - C. That the number of such scholarships be limited to 25 for the present.
  - D. That these students be nominated by the alumni organizations in the various parts of the state, in cooperation with the High School Principals, from the upper fifth of the respective high school classes and that nominations be confined to those students whose financial circumstances definitely warrant this scholarship aid.
  - E. That any active alumni organization within the state may nominate one or more candidates for these scholarships the final selection to be made by a committee appointed by the President and after the candidates have taken a comprehensive examination to be given at some time previous to the opening of College.

On motion of Mr. McPherson, it was voted to approve the above report but that the number of scholarships be limited to 32 instead of to 25, in order that there may be one from each senatorial district.

5. Report of Messrs. McPherson, Halladay and Brody - to request the State Administrative Board for \$5,000 appropriation for Century of Progress Exposition at Chicago.

No report of Committee re: for approp. for Century of Progress Exp.

No report.

6. Building Committee Report.
  - a. Request of Dairy Dept. for use of \$24,000 for additional floor (Ref. to Building Committee with power and to architect for opinion)

No report re: additional floor Dairy

No report.

7. Report of the Secretary on additional insurance to be placed on furniture and fixtures at Mary Mayo Hall.

Report of Sec. re: additional insurance on furn. & fixt. Mary Mayo.

The Secretary reported that an additional \$10,000 insurance had been placed on the furniture and fixtures of Mary Mayo Hall, making a total of \$25,000.

8. Report of Mr. Gordon of the Detroit Trust Company as follows regarding the saving on the cost of construction of Mary Mayo Hall:

Report of Trust Company re: saving on cost of construction of Mary Mayo Hall.

Balance of cash on hand, after payment of all items included in cost of construction - \$19,414.44

Less: Architect's fee as follows:		
Balance of fee on architectural trades	\$1159.69	
Balance for salary of Clerk of Works	1690.59	
Fee on furniture and equipment	2494.12	
Trustee's fee for construction 1/8%	482.88	5,827.28
		<u>\$13,587.16</u>

On motion of Mrs. Wilson, it was voted to approve the above report.

Report of Committee on agreement with Architects relative to second new dormitory.

9. A report was made to the Board by the Committee consisting of Mrs. Wilson, Mr. McColl, President Shaw and Secretary Halladay on the agreement made by Malcomson, Higginbotham & Trout, Architects and the State Board of Agriculture which is as follows:

The owner to pay the Architects for such services, a fee of 5% of the cost of work together with the salary of the Clerk of the Works. However, payments are to be made in the following way:

The Architects shall be entitled to 3 1/2% of the estimated cost of the work, based upon valuation of \$260,000 of which 3 1/2% is \$9,100 and such payment is to be made on the following terms: \$4500 on date of said completion of plans and specifications, the balance in five annual payments without interest. However, as soon as the building is started and bonds have been sold, the Trust Company may turn over to said Malcomson, Higginbotham and Trout the full amount of payment of fees still due and reimburse the college for the amount which the college has invested in the plans from its own funds.

On motion of Mrs. Wilson, it was voted to approve the above report.

Request of Forestry Dept. for purchase of Reo Speed Wagon

10. Request from Forestry Department for purchase of a Reo 1 1/2 ton speed wagon. Cost \$871.10. On motion of Mr. McPherson, it was voted to approve the purchase of the above truck, to be paid from the funds of the Forestry Department.

Report of Secretary re: loans granted students during Fall and Winter terms.

11. The Secretary reported on the number of loans granted to students during the fall and winter terms and indicated that if the college were to continue this practice of loaning to students for the spring term, more money would have to be appropriated for this purpose. The Secretary reported as follows on interest on daily balances in the Capital National Bank and the East Lansing State Bank, from July 1, 1931 to the present time.

\$3856 - Capital National Bank  
1207 - East Lansing State Bank  
\$4163 - Total

On motion of Mr. McPherson, it was voted to appropriate from this daily balance an amount of \$2000, which is to be added to the Student Loan Fund.

The meeting of the State Board of Agriculture will be held Thursday, April 21, 1932 in the President's Office at 10 o'clock.

The meeting adjourned at 12:15 o'clock.

*R.S. Shaw*  
\_\_\_\_\_  
President  
*H.H. Halladay*  
\_\_\_\_\_  
Secretary

Special Meeting of the State Board of Agriculture March 30, 1932

Present: Messrs. Berkey, Brody, Daane, McColl, McPherson, Mrs. Wilson, Superintendent Pearce, President Shaw and Secretary Halladay.

Absent: No one.

The meeting was called to order at 2:00 P.M.

Special meeting of Board called to consider cuts proposed by Governor to be taken up at Special session of Legisl.

This special meeting of the State Board of Agriculture was called by President R.S. Shaw for the purpose of considering the cuts which were proposed by the Governor to be taken up at the Special Session of the Legislature. After considering the matter carefully the Board voted to give out the following statement:

"Although President Shaw and the staff of the College have for the past four years been actively engaged in the work of reorganization and readjustment for the purpose of greater efficiency and economy, all in the face of continually increasing attendance of students, and although salaries at State College are lower than at many state institutions of the same class, it is the belief of the President and members of the State Board that the College should endeavor at this time to do its full share in assisting the State to balance its budget, and that to this end an earnest effort will be made to adjust the college budget to the proposed decrease as suggested by Governor Brucker in his message."

REPORTS FROM THE BUILDING COMMITTEE

Dr. Beal Memorial Tablet to be erected in Pinetum.

1. Report on Dr. Beal Memorial Tablet to be erected in Pinetum, Commencement time by Class of 1911.

On motion of Mr. Daane, it was voted to allow the Class of 1911 to erect such a memorial and to extend to them a letter of thanks for having in mind such a worthy project.

Rec. re: changes in dairy Bldg. ref. to Bldg. Com.

2. Recommendations from the Dairy Department regarding changes in the present dairy buildings. Request to use some of the Creamery reserve money.

Referred back to the Building Committee for further consideration.

Insurance on Boiler #1 at Gull Lake to be continued.

3. Insurance on Verticular Tubular Boiler #1, located at Gull Lake.

On motion of Mr. McColl, it was voted not to cancel the insurance on the above-mentioned boiler.

Doors to be placed at entrance of waiting room in H.E. Bldg.

4. Request from Dean Dye of the Home Economics Division that doors be placed at the entrance of the waiting room into the Main Hall of the Home Economics Building. Cost - approximately between \$75.00 and \$100.00.

On motion of Mrs. Wilson, it was voted to approve the above request.