

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
March 16, 1944

Present: Mr. Berkey (Chairman); Messrs. Armstrong, Brody, McPherson; Miss Jones; Mr. Mosier, representing Dr. Elliott; President Hannah; Treasurer Wilkins; Secretary McDonel.

Absent: Mr. Akers.

The meeting was called to order at 11:10 A.M.

The minutes of the last meeting were approved.

PRESIDENT'S REPORT

Resignations and Appointments

1. Resignation of Lucille Gorman as half-time stenographer in Horticulture Extension, effective February 15, 1944. Miss Gorman accepted another position. Resignations
2. Resignation of Mrs. Dolores Nelson as stenographer in Farm Crops Extension, effective February 14, 1944. Mrs. Nelson left with her husband who was an Army student here.
3. Resignation of Mary Jane Norris as clerk in Accounting, effective February 7, 1944.
4. Resignation of Mrs. Jane Exelby Reed as general duty nurse at the Health Service, effective February 22, 1944. Mrs. Reed left to join her husband who is in the Air Forces.
5. Appointment of Mrs. Pauline Smith as half-time stenographer in Horticulture Extension at a salary of \$750.00 per year, effective February 14, 1944, and paid from Extension funds. Mrs. Smith will also work half-time for the Michigan State Horticultural Society, and her total salary will be \$1500.00 per year. She replaces Lucille Gorman (salary \$1320) who has resigned. Appointment

Travel

1. Full expenses of \$44.60 for Dean R. C. Huston to visit Purdue University and the University of Illinois to confer with men in the field of Chemistry, on February 14-18. Travel
2. Full expenses for Miriam Eads to attend a school for training in community food preservation to be held at Peoria, Illinois, on February 21-26, and paid from Extension funds. This replaces a former authorization which was granted Miss Roberta Hershey.
3. Full expenses for C. V. Ballard to attend the Emergency Farm Labor conference in Chicago on February 24-26, and paid from Extension funds.
4. Full expenses for Dean Dye to attend a meeting of the Committee on Instruction in Home Economics of the Land-Grant College Association in Chicago on February 25-27.
5. Full expenses for Keith Barrons to attend a meeting of the Northcentral Vegetable and Potato Council in Chicago on March 4; paid from Experiment Station funds.
6. Full expenses for L. H. Geil to attend a extension editors' conference in Chicago on March 5-7; paid from Extension funds.
7. Full expenses for A. B. Love to attend a meeting of supervisors of emergency labor in Dallas and State College, Texas, on March 6 and 7, and paid from Emergency Farm Labor funds.
8. Full expenses for R. H. Young and C. W. Bachman to attend the annual meeting of the Western Conference in Chicago on March 9-11.

RESIGNATIONS

1. Resignation of Dorothy Bartley as stenographer at the Library, effective February 29, 1944. She has accepted a position in a defense plant. Resignations
2. Resignation of Mildred Sommer as clerk in Accounting, effective February 29, 1944.
3. Resignation of Rebecca Robinson as stenographer in the Office of the Dean of Women, effective March 31, 1944. Mrs. Robinson will enter the insurance business with her father.
4. Resignation of Richard E. Marland as half-time graduate assistant in Dairy Husbandry (Bankhead Jones funds), effective February 29, 1944. Mr. Marland completed his advanced work on March 1.
5. Resignation of John W. Foster as District 4-H Club Agent, effective April 30, 1944. Mr. Foster has accepted a position with the Synthetic Milk Company at Mason.

RESIGNATIONS, continued

Resignations

6. Resignation of Russel A. Rasmussen as Associate Professor and Research Associate in Chemistry Experiment Station, effective April 30, 1944. Mr. Rasmussen has accepted a position with the Hiram Walker and Sons, Inc.
7. Resignation of Evert Vander Meulen as Assistant in Research in Farm Crops, effective February 29, 1944. Mr. Vander Meulen has accepted a position with a private seed concern.
8. Resignation of C. D. Hause as Associate Professor of Physics, effective March 31, 1944. Dr. Hause has accepted a position in industry. This resignation is without prejudice and Mr. Hause may be rehired after the war.
9. Resignation of Ida Edwards Dmochowski as Assistant in Institution Administration, effective March 15, 1944.
10. Termination of the employment of the following persons who have been teaching in the AST program, effective March 31, 1944:

Mathematics

Mrs. Margaret DeVere
Mrs. Catherine Euwema
Mrs. Ina Welmers
Mrs. Dorothy Frimodig

History

Mrs. Lyssa Harper

English

Mrs. Mildred Weisinger
Mrs. Melba Babington

Foreign Languages

John Alvir
Michael DeSantis
Mrs. Ingeborg Erskine

Foreign Languages

Mrs. Marguerite Hoppe
John Iuele
Mrs. Marguerite Miller
Rafael Moyano
Anton Napoli
Consuelo Rodriguez
Serafine Sorzano
Francesco Ventresca

Leaves

LEAVES

1. Correction in leave previously granted Mrs. James A. Vary, hostess at South Campbell. The leave should be granted with pay for the month of March 1944, because of illness. If she is unable to return at that time, it is recommended that she be granted leave without pay beginning April 1, 1944, until she is able to resume her duties.
2. Leave of absence without pay for Miss Grace Richards, Hostess in East Mary Mayo, effective April 1, 1944 through June 30, 1944. Miss Richards' mother is critically ill.
3. Leave of absence without pay for John Woodman, County Agricultural Agent in Van Buren County, effective from December 1, 1943 to April 30, 1944, because of illness in his family.
4. Leave of absence without pay for Charles P. Wells, Assistant Professor of Mathematics, from April 1, 1944 to June 30, 1945. Mr. Wells will work in an advisory capacity for the Army Air Forces.
5. Leave of absence for military service for Donald H. Davis, Manager of the Union Desk, effective March 15, 1944 through August 31, 1944. Mr. Davis was drafted.

APPOINTMENTS

Appointments

1. Appointment of Rosemary Lipkovitz as stenographer in the Extension Office at a salary of \$1320 per year, effective March 1, 1944. Miss Lipkovitz replaces Rosemary Wozniak (salary \$1320) who has resigned.
2. Appointment of Ruth Elise Gray as stenographer in Soil Science at a salary of \$1320 per year, effective March 15, 1944; and paid half from Experiment Station and half from College funds. Miss Gray replaces Dorothy Crakes (salary \$1500) who has resigned.
3. Appointment of Mrs. Manly J. Powell as stenographer in the Library at a salary of \$1320 per year, effective April 1, 1944. Mrs. Powell replaces Dorothy Bartley (salary \$1320) who has resigned.
4. Appointment of Mrs. Pauline Stephenson as general duty nurse at the Health Service at a salary of \$1800.00 per year, plus meals and uniforms laundered, effective March 7, 1944. She replaces Mrs. Jeanne Wise (salary \$1800) who has resigned.
5. Appointment of Miss Marjorie Giefel as Assistant in Research in Horticulture at a salary of \$2000.00 per year, effective for the period from April 1 to September 30, 1944, and paid from Purnell funds. Miss Giefel will replace H. A. Cardinell.
6. Appointment of Walter Abell as Associate Professor of Art at a salary of \$4000 per year, effective September 1, 1944. Mr. Abell will replace Miss Jessie Clark who is to be retired, and in part Miss Andros, resigned.
7. Appointment of William N. Konde as Instructor and Research Assistant in Bacteriology at a salary rate of \$2200 per year, effective for the period from April 1 to June 30, 1944, and paid half from College (Bacteriology Department) and half from Experiment Station funds. Mr. Konde replaces E. S. Weisner, resigned.

TRAVEL

1. Full expenses for R. E. Decker to meet with representatives from Iowa and Wisconsin Extension Services to plan surveys of Soil Conservation Districts in Chicago on March 14.

TRAVEL, continued

2. Full expenses for Paul Dressel and W. D. Baten to attend "Quality Control" School in St. Louis, Missouri, on March 16-24; paid from ESMWT funds. Travel
3. First-class railway fare only for C. A. Hoppert to attend a meeting of the International Association for Dental Research in Chicago on March 19.
4. Full expenses for Glen Stewart to visit high schools in New York State during the period March 20-23.
5. Full expenses for Dean Emmons to attend the meeting of the North Central Association in Chicago on March 20-24.
6. Full expenses for Don Stark to attend a meeting of the Corn Belt Livestock Marketing Research Committee in Chicago on March 23 and 24.
7. Full expenses for Dean Anthony to stop in Chicago for a Land-Grant College Committee meeting on March 25 and 26. Dean Anthony will be in the Upper Peninsula attending County Agents' meetings previous to the Chicago meeting.
8. Full expenses for C. E. Millar to attend a meeting of agronomists and fertilizer manufacturers of the central states in Chicago on March 27 and 28.
9. First-class railway fare only for Walter F. Morofsky to attend the North Central States Entomological meetings at the University of Illinois on March 30 and 31.
10. First-class railway fare only for Mrs. Merle Byers to attend a meeting of the Committee of the American Home Economics Association in Chicago on March 30 to April 2.
11. Full expenses for a staff member of the Farm Management Department to attend a conference to be called by the U. S. Department of Agriculture in Chicago during the latter part of March or the first of April.
12. Full expenses for G. J. Bouyoucos and D. C. Alderman to make a trip to the Beechnut Packing Company at Rochester, New York, in the near future in connection with work in dehydration; paid from the War Emergency Research Project.
13. Full expenses for Dean Huston to attend the meeting of the American Chemical Society in Cleveland, Ohio, on April 3-7.
14. An allowance of \$10.00 each to E. J. Benne, S. L. Bandemer, C. W. Duncan, E. J. Miller, A. L. Neal, R. A. Rasmussen, and P. J. Schaible to attend the meetings of the American Chemical Society in Cleveland, on April 3-7/
15. An allowance of \$10.00 each to staff members of the Chemistry Department who attend the meetings of the American Chemical Society in Cleveland on April 3-7.
16. Full expenses for Orion Ulrey to attend the annual meeting of the Country Life Association in Chicago on April 11-13.
17. Full expenses for Dean Dirks and first-class railway fare only for C. C. DeWitt to attend the Midwest Power Conference in Chicago on April 13 and 14.
18. Full expenses for Dean Mitchell to attend the meeting of the National Association of Deans of Men in Chicago on April 13-15; and to visit the University of Wisconsin and observe the operation of the Armed Service Institute.
19. Full expenses for G. W. Miller to attend the meeting of the Regional Advisors of ESMWT in Washington, D. C., on April 14 and 15; paid from ESMWT funds.
20. Mileage on two cars and expenses for coaches and chaperones for a trip with students who will attend the regional Pi Kappa Delta debate tournament at Berea, Ohio, on April 14-15; paid from the Forensic fund.
21. Full expenses for E. B. Harper to attend the meeting of the National Association of Schools of Social Administration in Des Moines, Iowa, on April 22-23.
22. Full expenses for R. S. Linton to attend the National Registrars' meeting in Chicago on April 25-27.
23. First-class railway fare only for Joe Calloway to attend the Institute for Education by Radio at Ohio State University on May 5-8.

MISCELLANEOUS

1. Report of the death of the following former students in the war:

Charles Ernest Frost, Class of 1944, Second Lieutenant and bomber co-pilot with the 8th Army Air Forces, was killed in action on the European area on January 11, 1944. He was enrolled in Forestry during 1940-1942, entering from Lansing.

Death of
former stu-
dents in war

MISCELLANEOUS, continued

Report of death of former students in war.

1. Report of death of former students in war, continued:

Charles Orville Corey, Class of 1944, First Lieutenant in the Army Air Forces, was killed in a plane crash in the Asiatic area on January 25, 1944. He was enrolled in Engineering during 1940-41, entering from East Lansing.

Charles Barton Gilmore, Class of 1946, Private in the Army, died February 6, 1944, in Cincinnati, Ohio, where he was enrolled in ASTP. He was enrolled in Police Administration for two terms of 1942-43, entering from Lansing.

Raymond Cecil Hutches, Jr., Class of 1943, Second Lieutenant in the Army Air Forces, was killed February 12, 1944, in a bomber collision near Greenville, South Carolina. He was enrolled in Engineering during 1939-1941, entering from Gary, Indiana.

William Otto Schaefer, Class of 1946, Aviation Cadet, was killed in an army training plane collision near Merced Field, California, on February 15, 1944. He was enrolled in Engineering during two terms of 1942-43, entering from Detroit.

George Gillman Schueler, Jr., Class of 1942, died February 4, 1944, in the Veterans Hospital in New York City. He graduated in Agriculture on June 13, 1942, having entered from Bloomfield, New Jersey.

Bernard James Cawley, Class of 1946, a Cadet in the Navy Air Corps, was killed February 17, 1944, in an aircraft accident near Corpus Christis, Texas. Cadet Cawley enrolled in the General course in the fall of 1942, entering from Jackson, Michigan.

Robert C. Richards, Class of 1939, a Corporal in the Army, was killed in an automobile accident near Julian, California, on December 4, 1941. He graduated from Applied Science on June 12, 1939, entering from Lansing.

Benjamin Franklin Riggs, Class of 1941, Captain in the Army Air Forces, who has been missing in action in the African area since January 19, 1943, is considered by the War Department to be dead. He graduated from the Business Administration Course on June 14, 1941, having entered from Ponca City, Oklahoma.

Henry Ahnefeldt Goss, Classes of 1916 and 1921, Lieutenant Colonel in the Army, was killed in action in Italy on January 22, 1944. He graduated from Agriculture in 1916 and received his D.V.M. degree in 1921. He entered from Grand Rapids.

Robert Hamilton Henney, Class of 1942, Second Lieutenant in the Army, was killed in action in Italy on January 29, 1944. He graduated from Agriculture on June 13, 1942, having entered from Hastings, Michigan.

Additional amounts paid to salaried employees.

2. Report of amounts paid to salaried employees for additional services during the month of February, as follows:

Martha Fleischauer	\$5.25	L. G. Miller	\$30.00	ESMWT
Eleanor Gilmore	3.00	Kenneth Richards	77.75	
Elizabeth Gruginskis	7.20	B. M. Robinson	53.00	
Christina Gunn	22.00	J. A. Strelzoff	135.00	ESMWT
Robert F. Herron	139.50			
Leo Klever	87.00			
J. M. Kutt	18.00			

3. Report of amounts paid to salaried employees for additional service at the College Auditorium during the month of February, as follows:

Mildred Jeffers	\$22.00	J. M. Kutt	28.00
Gerald Knapp	18.00	Eleanor Steve	10.00
Dorothy Scott	13.00	LeRoy Chapman	19.00
Neal Whitehead	13.00	Norma Taschner	10.00
Rodney Whiting	22.00	Robert Troxell	5.00
Ronald Warren	13.00	Lawrence Searl	19.00
Warren Burt	17.00	Jean Black	5.00
Kermit Smith	10.00	Joan Rescorla	10.00
Lou Cudworth	11.00	Wayne Van Riper	10.00
George Sawdy	13.00	L. Goodwin	10.00
Vernon Severance	22.00	Marjorie Hipley	8.00
Helen Evans	13.00	George Mitchner	19.00
Clalla Weissinger	6.00		

Increase in salary Martha Cady

4. Increase in salary for Martha Cady, stenographer in Mason-Abbot Halls, from \$1740.00 to \$1860.00 per year, effective March 1, 1944.

also Mabel Nelson

5. Increase in salary for Mabel Nelson from \$850.00 to \$1200.00 per year, effective as of February 14, 1944. Miss Nelson has been transferred from night hostess to acting hostess in East Mary Mayo.

Adjustment in salary Mrs. Litchfield

6. Adjustment in salary for Mrs. Edward Litchfield, Instructor in History, to \$200.00 per month for so long as her services are required, effective March 1, 1944.

MISCELLANEOUS, continued

7. Increase in salary for Jean DuFrain, Research Assistant in Bacteriology, from \$2000.00 to \$2400.00 per year, effective March 1, 1944, and paid from Experiment Station funds (Bankhead Jones).
8. Increase in salary for Gertrude Gannon, stenographer in Animal Pathology, from \$1500 to \$1800 per year, effective April 1, 1944; the increase to be paid from the Abortion Test fund.
9. Increase in salary for Mrs. Martha Fleishauer, half-time stenographer in Animal Pathology, from \$660.00 to \$790.00 per year, effective April 1, 1944; the increase to be paid from the Abortion Test fund.
10. Increase in salary for Melita Kaiser, stenographer in Animal Pathology, from \$1320.00 to \$1440 per year, effective April 1, 1944; the increase to be paid from the Abortion Test Fund.
11. Increase in salary for E. S. Feenstra, Assistant in Animal Pathology, from \$1200 to \$2400 per year, effective for one year only beginning May 1, 1944; the increase to be paid from prospective funds to be supplied by the Kellogg Foundation, or in case this fails, from the Abortion Test Fund.
12. The Retirement Committee has approved the following items which are presented for Board approval:
 - a. That Mrs. Agnes Sever, maid in the Foods and Nutrition Department, be retired because of ill health, effective March 1, 1944, at an annual pension of \$480. Mrs. Sever is 60 years of age and has 26 years of service.
 - b. That Mrs. Gertrude E. Hettinger, employed in the laundry, be retired because of ill health, effective April 1, 1944, at an annual service pension of \$480. Mrs. Hettinger is 63 years of age and has 21 years of service.
 - c. That Mrs. Margaret Houghton, employed in the Dairy Sales Room, be retired because of ill health, effective March 1, 1944, at an annual pension of \$480. Mrs. Houghton is 57 years of age and has 21 years of service.
 - d. That Mr. Fred Keefer, employed by the Comptroller in the mailing department be retired effective April 1, 1944, at an annual pension of \$480. Mr. Keefer is 65 years of age and has 17 years of service.
 - e. That Miss Jessie Clark, Assistant Professor of Art, be retired effective June 30, 1944 at an annual pension of \$558. Miss Clark is 65 years of age and has 20 years of service.
 - f. That Mrs. Cora McCauley, employed as a hostess in the dormitories, be retired effective June 30, 1944, at an annual pension of \$480. Mrs. McCauley is 67 years of age and has 14 years of service.
 - g. That Miss Edna Smith, State Home Demonstration Leader, be retired effective June 30, 1944, at an annual pension of \$1025. Miss Smith is 62 years of age and has 26 years of service.
 - h. That Frank W. Chamberlain, Professor of Anatomy, be retired effective June 30, 1944, at an annual pension of \$1434. Professor Chamberlain is 66 years of age and has 33 years of service.
 - i. That Donald Jewell and Harry Lurkins, employed as County Agricultural Agents and who are eligible for retirement July 1, 1944, be retained on an active status for the present.
 - j. That Walter Reuling, Associate Professor of Mechanical Engineering, be continued on an active status for only as long as his services are needed to teach physics.
 - k. That Henry Darlington, Associate Professor of Botany, be continued for one more year, and that the Secretary be authorized to advise Professor Darlington that his active status is being continued for one year; and that his retirement will be effective next year when he will have reached the age of 70 years.
 - l. That no action be taken at this time on the retirement of the following persons:
 Ernest A. Bessey, Dean of Graduate School and Professor of Botany
 Jacob Schepers, Clerk Accounting Office
 Frank Mitchell, Foreman of Electrical Division, Buildings and Grounds
 Mary R. Kesling, Laundry worker.
13. Report that \$44,450 has been allowed by the War Food Administration for expenditure through the College Extension Service in an emergency war food production and conservation program. The first payment of \$30,000 has been received.
14. Report from the Superintendent of Public Works in East Lansing of the Sewage Treatment Plant.

On motion of Mr. McPherson, seconded by Mr. Brody, it was voted to approve the President's Report, Resignations, Appointments, Leaves, Travel and Miscellaneous.

Increase in salary Joan DeFrain

Increase in salary Gertrude Gannon

Increase for Martha Fleishauer

Increase for Melita Kaiser

Increase for E.S. Feenstra

Retirements as follows:

Mrs. A. Sever

Mrs. Gertrude Hettinger

Mrs. Margaret Houghton

Mr. Fred Keefer

Miss Jessie Clark

Mrs. Cora McCauley

Miss Edna Smith

Dr. Frank Chamberlain

Jewell and Lurkins to be retained active status

Mr. Reuling retained as long as services needed

Dr. Darlington to retire next year.

No action retirement E.A. Bessey, J. Schepers F. Mitchell M. Kesling

\$44,450 allowed by War Food Adm.

Report on Sewage Disposal plant.

MISCELLANEOUS, continued

\$200,000 of
7/8 Treas.
Cert. invest-
ed in Gov.
Bonds.

15. Some of the 7/8 Treasury Certificates will be due April 1, 1944. The college has a total of \$200,000 invested in these funds, and there will be some money available for reinvestment.

On motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to instruct Treasurer Wilkins to purchase approximately \$200,000 worth of certificates of 7/8 series U. S. Government Treasury due approximately six months from April 1, 1944, - this money is to come from the funds which will be received on account of redeeming certificates of April 1944.

Purchase of
Bennett prop-
erty closed

16. Report that the purchase of the Dell F. Bennett property has been closed. Authorization is requested for signing the required lease permitting Mr. Bennett to continue to live in the house on this property. Title could not be acquired on any other basis.

College to
purchase
4.55 acres
of land at
Bath Muck
Farm.

17. Recommendation from Dean Anthony that the College purchase 4.55 acres of land at the Bath Muck Farm at a purchase price of \$600 for free and clear title, with mineral rights retained by the seller.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve the above recommendation.

College to
purchase
Goritz farm

18. Recommendation from Dean Anthony that the College purchase the Goritz Farm at the intersection of Harrison and Forrest Roads at a price of \$12,000 cash.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve the purchase of the Goritz Farm with the understanding that one-half of the amount be taken from the Revolving Fund in the Farm and Horse Department.

ADDITIONAL ITEMS

Resignations

Resignations

1. Resignation of Gertrude Einheit as half-time graduate assistant in Home Management and Child Development, effective March 31, 1944.
2. Resignation of Maxine Gray as general duty nurse at the Health Service, effective March 31, 1944. Miss Gray has enlisted in the Navy.
3. Resignation of Mrs. Pauline Smith as stenographer in Horticulture Extension, effective March 10, 1944. Mrs. Smith left to join her husband who is in the Army.

Travel

Travel

1. An allowance of \$10.00 each toward the expenses of Jean Hawks or Thelma Porter, Marion Wharton, and Ruth Griswold to attend the meetings of the American Chemical Society in Cleveland on April 3-7.
2. Full expenses for Merle Ford to attend a conference on textile research at Kansas State College on March 29 and 30.
3. Full expenses for G. J. Bouyoucos to visit the James Marsh Company of Chicago regarding the manufacture of thermometers for use in research work in fruit and vegetable dehydration. Expenses are to be paid from War Emergency Research funds.

Miscellaneous

Academic em-
ployees
placed on
12 months
basis -
Academic year
and fiscal
year to coin-
cide - July 1st

1. At the February meeting of the Board the President was instructed to prepare the budget for the next fiscal year on the basis of putting all employees on a 12-months basis and making the salary year coincide with the fiscal year, running from July 1 to June 30.

The President discussed with the Board objections that have been made by some staff members to this proposal.

The point has been made by some employees that at the end of the academic year there is owing to them two months' salary for work already performed and that they should be paid this amount in addition to the newly adjusted salaries being made effective July 1. The Board does not have funds available to make this solution possible, and for that reason is unable to give this proposal any consideration on its merits or otherwise. This point could be answered by making the salary adjustments and the new program effective September 1 instead of July 1, continuing the 1944 summer school on the same salary basis as formerly. This program, however, would penalize almost all employees of the institution. The only persons to gain substantially under such a proposal would be those persons teaching a full summer schedule and whose salary adjustment was less than they might earn on the old basis.

Taking all factors into consideration and being restricted by the amount of funds available, the Board reaffirms its February action and authorizes the following statement of policy:

Employees terminating their services with Michigan State College at the end of spring term will receive checks for July and August at the present rate of pay in accordance with previous policy. The new program is to be effective July 1 with the adjusted rates of pay effective for all employees on that date. In the cases of individuals who are asked to

ADDITIONAL ITEMS, continued

Miscellaneous (continued)

1. (Continued)

teach in the 1944 summer school whose annual salary adjustment amounts to less dollars than they would have formerly received for teaching in the summer school, for this year only they will be paid at the end of the summer school the difference between what they would have received on the old basis and the total annual adjustment made effective July 1, 1944.

2. Mr. Berkey recommends the appointment of the following standing committees of the Board;

Finance: Mr. Akers, chairman; Mr. McPherson; Mr. Armstrong
Buildings: Mr. Brody, chairman; Miss Jones; Mr. Akers

3. A budget of \$1000 is recommended to be made available to the committee studying the reorganization of college curricula, to be expended under the direction of the chairman of the committee, Professor Rather.

On motion of Mr. McPherson, seconded by Mr. Brody, it was voted to approve the above recommendation.

4. The President called the attention of the Board to a past due account amounting to \$56.75. A horse was brought to the clinic for treatment by Dr. Weinburgh of Lansing. The horse was treated over a long period and a bill amounting to \$56.75 was incurred before the horse died. Dr. Weinburgh indicated that the bill should be charged to Mrs. Muehlig of Ann Arbor from whom he had purchased the horse. The Accounting Department has endeavored to collect the account from both Mrs. Muehlig and Dr. Weinburgh and each one has passed the responsibility to the other. The Veterinary Division has recommended no additional effort for collection be made.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to authorize the Comptroller to turn the account over to the College attorneys with instructions to take such steps as are necessary for collection, including suit if necessary.

5. The President discussed the matter of draft deferments for college employees. A considerable number of employees that are important in carrying on the work of their various departments are now being put in Class 1-A. The specific question raised was as to how far the college should go in appealing the cases for men who have been placed in Class 1-A after the institution has filed with the local Draft Board a Form 42-A requesting deferment.

After considerable discussion, on motion of Mr. Brody, seconded by Miss Jones, it was voted to authorize the President to file requests for deferment with local Draft Boards in all cases where the services of the individual are judged to be important in carrying on the essential war time activities of the institution. In the event the deferment is not granted by the local Draft Board, in view of the present policy of Selective Service, the decisions of the local Boards will not be appealed in the cases of employees under 26 years of age. For employees over 26 years, the President is authorized to make appeals only in cases where the work of the institution will be seriously jeopardized.

6. The President called on Professor Reeves to discuss three items in particular as follows:

- a. The proposed curricula reorganization to provide for comprehensive cultural courses in the freshman and sophomore years preceding technical training. (This action implies acceptance of the Basic College Program to be effective July 1, 1944)
- b. Reorganization of the Divisions of the institution.
- c. The centralization of the student counseling services.

Some questions were raised about the qualifications of some of the college personnel and prior to adjournment the President suggested that he, the Secretary and the Comptroller withdraw to permit the Board to confer with Professor Reeves in executive session.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the Additional Items.

7. Approval of granting appropriate degrees to those candidates who, according to the records in the Registrar's Office, have completed the requirements for degrees at the end of the winter term 1944, as follows:

DIVISION OF AGRICULTURE
Degree
Bachelor of Science in Agriculture

Howard John Bush
Keith Douglas Campbell
Edward Charles Cheesman

Donald John Cook
William Tedford Hoyt

Robert Alexander McNeil
Mike N. Miketinac
Alston G. W. Penfold

Degree
Bachelor of Science in Forestry
Lee Judd Dake

Board Committee appointments.

Approp. of \$1000 approved for committee working on reorganization of curricula

Bill for \$56.75 past due to be turned over to college attorneys for collection and suit if necessary.

Discussion of draft deferments for college employees.

Professor Reeves discusses -

curricula reorganization Basic College reorganization of divisions

centralization of student counseling services.

Approval of degrees granted end of winter term 1944

7. Degrees granted, continued:

Approval of
degrees
granted end of
winter term
1944.

DIVISION OF AGRICULTURE

Degree

Bachelor of Science in Landscape Architecture

Walter George Brakeman

Robert Charles Edward Carlson

DIVISION OF ENGINEERING

Degree

Bachelor of Science in Chemical Engineering

Richard Francis Dean
Richard Carman Hungerford
*Richard Howard Jones

John Stanley Kosewicz

Floyd Earl May
*Russell Cole Phillips
Marvin Milton Schumann

Degree

Bachelor of Science in Metallurgical Engineering

Donald Adrian Bergh

Sam Charles Carapella, Jr. John J. W. Gray

Degree

Bachelor of Science in Civil Engineering

George Allen Busch
LeRoy Conrad Engelhardt

Thomas Nicholson Straight Roy Wilcox VanDeBogart
*Bruce Ollie Wangen

Degree

Bachelor of Science in Electrical Engineering

**Wilfred Potter Bennett

Sidney Etheridge Deming
Robert William Freeman

Richard Earle Schroeder

Degree

Bachelor of Science in Mechanical Engineering

Roger M. Bennetts
George William Betker
**A. Morse Bettison
Frederick John Braunschneider
Donald LeRoy Johnson
John Lloyd McLravy

Paul Sam Marecek
Claude J. Marshall
Dale John Meyers
**Marvin Jack Mitzelfeld
Patrick Walter O'Connell

Joseph Pocialik
Warren Frederick Rushman
Claude Wicks Simons
*William John Werback
Alfred John Wozniak
Perry Herbert Ziel

DIVISION OF HOME ECONOMICS

Degree

Bachelor of Science in Home Economics

Gwendolyn Ruth Berger
Betsey Anne Blandford
Margie Ann Bradford
Betty Jean Bueschlen
Mildred Louise Butler
Molly Jeanne Cox
June Margaret Digby
Alice Ione Eager
Marilyn Louise Fox

Ruth Gertrude Haapala
Marjorie Hayden Hester
*Verena Hotchkiss
Lois Joy Hotte
* Agnes Mae Hough
Doris Elaine Johnson
Helen Anna Lambarth
Ruth Fields McAnally
Margaret Nichols McDonel

Janet Lucinda Marvin
Doris Fox May
Eleanor Ruth Pick
Doris Wanmaker
Elspeth Isabel Watt
Olive Jane Williams
*Betty Margaret Willis
Mary Louise Wills
*Jeannette Louise Yoss

DIVISION OF VETERINARY MEDICINE

Degree

Doctor of Veterinary Medicine

Theodore Clark Belding
Myron Clarence Bigelow

Clinton Wynville Gray

William Nason Konde
Roy William Westcott

DIVISION OF APPLIED SCIENCE

Degree

Bachelor of Science in Applied Science

Herman Abraham Birnbaum
John Denton Brooks
Donald Glenn Chaffin
Hamilton Philip Dendel
*Donald George Grabarkiewicz
John Richard Guenther

Edward Paul Gunderson
Martha Ann Kotila
Hope Idylia Mihay
Ralph Fred Miller
George Horace Peters

Delmar William Ruthig
**Albert Jackson Saur
*Marcus Schaaf, Jr.
Margaret Arlene Seastrom
Beverly Jane Sprague
Albert Robert Walcott

Degree

Bachelor of Science in Chemistry

Robert George Branch
**Warren William Brandt

Antoinette Arnold DeVette
*Mari Lou Larsen

*Benjamin Mihay
Phyllis Jean Olin

7. Degrees granted, continued:

DIVISION OF APPLIED SCIENCE

Degree

Bachelor of Science in Physical Education

Arthur Joseph Dehn, Jr.
Edward Homer Gibbs

Albert Edward Jones

Charles Philip Roberts
Leo Robert Wolkowicz

DIVISION OF LIBERAL ARTS

Degree

Bachelor of Arts in Liberal arts

Eva May Legg Atwell
Gloria Amelia Bell
*Gloria Joyce Bishop
Janis Ann Bolte
Edward Francis Glacy
Michael Kinek
Robert Lawrence Kleven
Helen Louise Leach

*Virginia Newcomb Lyon
William John Navin
Frank Henry Nemetz
Robert Warren Page
Virginia Lee Prentice
Armonia Sarasqueta
**Alice Evelyn Smalley
Doris Louise Smith

Doris Lela Thompson
Robert Colby Thompson
Peter Frederick Trezise
James Rae Whyte
James Garfield Williams
Robert Lee Wooley
**Dorothy Anne Wuerfel
Thomas Chamberlain Huxtable

Degree

Bachelor of Arts in Business Administration

William Adler
George Theodore Belon
John Allan Bolz

Charles William Buck
Richard Hugo Dobbins
Arthur Lawless Mitchell
Charles Ray Thompson

Robert Edwin Tornga
Maynard Burrell Wenban
Robert Lee Wayland

Degree

Bachelor of Music in Public School Music

William Winans Bowie

Howard E. Walbridge

Degree

Bachelor of Arts in Hotel Administration

Louis Bert Silverman

Degree

Bachelor of Arts in Public Administration

Bryce W. Dunlop

ADVANCED DEGREES
Master of Arts

Wesley E. Black Education
Clarence Henry Fuerstenau Education

Master of Science

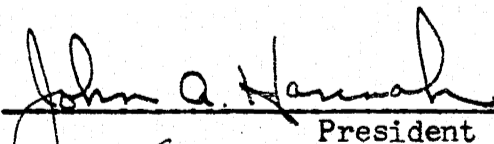
John McCallum Chemistry
Richard Emerson Marland Dairy
Evelyn Marie Wood Bacteriology

Doctor of Philosophy

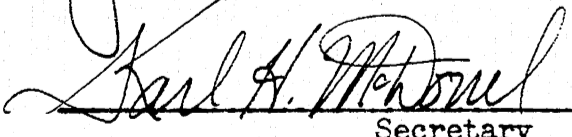
John Orvin Mundt Bacteriology

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve the list of degrees granted at the end of the winter quarter, 1944.

The meeting adjourned at 3:00 P.M.



President



Secretary