

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
June 27, 1952

Present: Mr. Brody, Chairman; Messrs. Akers, Armstrong, Mueller; Miss Jones; President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Smith; Dr. Thurston

The meeting was called to order at 10:10 a.m.

The Minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Appointments

Appointments

1. Appointment of John Walter Morriss as Assistant Director of Athletics and Assistant Professor of Physical Education, Health and Recreation for Men at a salary of \$6000 per year on a 12-month basis, effective July 1, 1952, to replace J. Robert Stewart, transferred.
2. Appointment of Virginia Shannon Cooper as Instructor in Education at a salary of \$300 for the period from June 9 to June 27, 1952. Her salary is to be paid from Vocational Teacher Training Funds.

Band scholar-
ships inc. to
60.
\$50 author-
ized to March-
ing Band.

\$365 app. for
Audio-Visual
Center

Miscellaneous

1. Authorized an increase in the number of band scholarships from 40 to 60.
2. Authorized the payment of \$50 in the fall term only to all members of the Marching Band who do not hold scholarships.
3. Approved changes in Quonset 95 for the use of the Audio-Visual Center at an estimated cost of \$365, to be charged to Alterations and Improvements 1951-52.

NEW BUSINESS

Resignations
and Termina-
tions

Resignations and Terminations

1. Irving R. Wyeth, 4-H Club Agent at Large, effective June 30, 1952, to continue his study toward a Master's degree at Michigan State College. Mr. Wyeth has been on leave of absence since February 6, 1950.
2. John Schmid as Assistant Professor on the Board of Examiners, effective August 31, 1952, to accept another position.
3. Harry G. Hendrickson as Instructor in Social Science, effective August 31, 1952, at the end of his probationary period as an instructor.
4. Wayne F. Tinkle as Instructor in Physical Education, Health and Recreation for Men, effective August 31, 1952. Mr. Tinkle was appointed to replace H. F. Beeman who has been on military leave and is now returning.
5. Mrs. Ruth L. Dvorsky as Instructor in Physical Education, Health and Recreation for Women, effective August 31, 1952, at the end of her probationary period as an instructor.
6. Stanley E. Bryan as Associate Professor of General Business, effective August 31, 1952, to accept a position at the University of Washington.
7. Doris E. Smith as Instructor in Foods and Nutrition, effective August 31, 1952, at the end of her probationary period as an instructor.
8. Dorothy C. Washburn as Assistant Professor of Textiles, Clothing, and Related Arts, effective August 31, 1952, at the end of her probationary period as an Assistant Professor.
9. Temporary Assistants in Foreign Languages, effective June 30, 1952, as follows:

Mary Bolanos	Suleiman El-Khalidi	V. Hugo King
Eun Sung Cho		Mrs. Marguerite Miller
10. Howard W. Dunne as Associate Professor of Bacteriology and Public Health, effective July 31, 1952, to accept a position at Camp Detrick, Maryland.
11. Charles Bradley as Itinerant Teacher in Continuing Education, effective June 30, 1952. Mr. Bradley is retiring from active work.

Leaves

Leaves

1. Extension of leave of absence without pay for R. H. Kaven, Marquette County Agricultural Agent, for one year beginning May 21, 1952. Mr. Kaven is working with the U. S. Department of Agriculture on agricultural extension work in India.

NEW BUSINESS, continuedLeaves, continued

Leaves

2. Leave of absence without pay for John Manning, Instructor in History of Civilization, for one year beginning September 1, 1952, to complete the requirements for his doctorate at the University of Toronto.
3. Leave of absence without pay for Carl L. Shermer, Associate Professor of Civil Engineering, for one year beginning September 1, 1952, to accept a Fulbright Award to teach at Roberts College, Istanbul, Turkey.
4. Extension of leave of absence without pay for Robert F. McCauley, Assistant Professor of Civil Engineering, for one year beginning September 1, 1952, to continue his studies for the doctorate at Massachusetts Institute of Technology.
5. Leave of absence without pay for Barbara Jane Griffin, Instructor in Textiles, Clothing, and Related Arts, for one year beginning September 1, 1952.
6. Leave of absence without pay for Marion A. Niederpruem, Assistant Professor of Textiles, Clothing, and Related Arts, from October 1, to December 31, 1952, to complete residence requirements for the doctorate at the University of Michigan.
7. Leave of absence without pay for H. H. Anderson, Professor and Head of the Department of Psychology, from July 16 to September 15, 1952, to accept an appointment with the U. S. Department of State to conduct a workshop in the public schools of Germany.
8. Leave of absence for military service to June 30, 1953, as follows:
 - a. John H. Worthington, St. Clair County 4-H Club Agent, effective June 7, 1952.
 - b. Nick M. Pagan, Assistant Counselor for Men, effective June 16, 1952.
9. Extension of military leave of Harris F. Beeman, Instructor in Physical Education, Health and Recreation for Men, to September 8, 1952.
10. Extension of military leaves for the following employees to June 30, 1953:

Kenneth K. Heidemann, Assistant Professor of Short Courses
 Marvin M. Eppelheimer, Lenawee County Assistant Agricultural Agent
 Robert L. Wright, Assistant Professor of Communication Skills
 William M. Nellis, Instructor in Electrical Engineering
 George R. Myers, Assistant Professor of Education
 Elbert S. Churchill, Instructor in Bacteriology and Public Health
 Patrick H. Brown, Laborer I in Animal Husbandry
 Allan W. Carr, Stockman in Chemistry
 Donald MacDonald, News and Special Events Supervisor at WKAR.
 Carlton Musson, Radio Engineer at WKAR
 Orvin Cherry, Food Stores
 Gaylord Chick, Stores
 Harry Smith, Cook at Snyder-Phillips Dormitory
 William Lawrence, Food Service Handler II in Union Cafeteria
 John H. Halligan, Plan of Grounds
 Carl Mandenberg, Clerk IV in Purchasing
 Lawrence Alchin, Buildings and Utilities
 Alfred Lang, Buildings and Utilities
 Robert Ridenour, Buildings and Utilities
 James Proctor, Buildings and Utilities
 Philip Hoffman, Tabulating
 Maurice Laug, Technician III at the Health Service
11. Extension of leave of absence without pay for Bruce Futhey, Associate Professor of Accounting, to August 31, 1952. Mr. Futhey has been on leave without pay since January 1, 1951.

Appointments

Appointments

1. Appointment of Glenn L. Johnson as Professor of Agricultural Economics at a salary of \$10,500 per year on a 12-month basis, effective October 1, 1952, and paid one-fourth from College and three-fourths from Experiment Station funds. At the request of Dr. Johnson, there is to be no publicity about this appointment until August 1.
2. Appointment of Russell G. Mawby as Instructor (Extension) in Agricultural Economics at a salary of \$5000 per year on a 12-month basis, effective July 1, 1952, and paid from Extension funds. Mr. Mawby will replace Dale Butz who is being transferred to another position in the department.
3. Appointment of Alfred W. Moffett as Assistant Professor of Landscape Architecture and Urban Planning at a salary of \$4800 per year on a 10-month basis, effective September 1, 1952, to replace C. E. Morris, resigned.
4. Appointment of Victor J. Rudolph as Assistant Professor of Forestry at a salary of \$7500 per year on a 12-month basis, effective September 1, 1952, to replace Earl J. Hodgkins, resigned, salary paid three fourths from college and one fourth from experiment station.
5. Appointment of James W. Goff as Instructor in Forest Products at a salary of \$4500 per year on a 10-month basis, effective September 1, 1952. This is a new position.

NEW BUSINESS, continued

Appointments

Appointments, continued

6. Transfer of Eugene F. Dice from Muskegon County Assistant County Agricultural Agent to Ottawa County 4-H Club Agent and a salary increase from \$4410 to \$4500 per year, effective July 1, 1952, to replace R. A. Campbell, resigned.
7. Transfer of Loren D. Black from Tuscola County Assistant Agricultural Agent to Saginaw County Agricultural Agent and an increase in salary from \$4300 to \$4600 per year, effective July 1, 1952, to replace George Landsburg, on leave.
8. Transfer of Mary B. Van Allsburg from Menominee County Home Demonstration Agent to Sanilac County Home Demonstration Agent at the same salary of \$3760 per year, effective July 1, 1952, to replace Dorothy Mulder, resigned.
9. Appointment of John H. Reinoehl as Instructor in History of Civilization at a salary of \$3800 per year on a 10-month basis, effective for one year only beginning September 1, 1952, to replace John Manning, on leave.
10. Appointment of Stanley J. Idzerda as Assistant Professor of History of Civilization at a salary of \$5000 per year on a 10-month basis, effective September 1, 1952, to replace J. G. Moore, resigned.
11. Appointment of Radford B. Kuykendall as Instructor in Communication Skills at a salary of \$4500 per year on a 10-month basis, effective for one year only beginning September 1, 1952, to replace Eugene Osborne, on leave.
12. Appointment of Marilyn M. Mayer as Instructor in Communication Skills at a salary of \$4430 per year on a 10-month basis, effective for one year only beginning September 1, 1952, to replace Lois Banzet, on leave.
13. Appointment of Charles H. Kegel as Instructor in Communication Skills at a salary of \$3600 per year on a 10-month basis, effective for one year only beginning September 1, 1952, to replace Charles Peterson, on leave.
14. Appointment of Mrs. Margaret Thorleifson as Instructor in Physical Education, Health and Recreation for Women at a salary of \$4200 per year on a 10-month basis, effective September 1, 1952, to replace Ruth Dvorsky, resigned.
15. Appointment of Gordon J. Aldridge as Associate Professor of Social Work at a salary of \$6200 per year on a 10-month basis, effective September 1, 1952. This is a new position.
16. Appointment of William R. Pasewark as Instructor in Business Education and Secretarial Studies at a salary of \$4200 per year on a 10-month basis, effective September 1, 1952, to replace Jacqueline Britten, resigned.
17. Reappointment of Phyllis I. Holmes as Assistant in Home Management and Child Development and the Spartan Nursery School at a salary of \$1610 per year on a 12-month basis, effective September 1, 1952, as half-time replacement for Betty L. Norris, resigned.
18. Appointment of Louise M. Thompson as Assistant in Home Management and Child Development and the Spartan Nursery School at a salary of \$1610 per year on a 12-month basis, effective September 1, 1952, as half-time replacement for Betty Lee Norris.
19. Appointment of Mary L. Jones as Assistant in Home Management and Child Development at a salary of \$350 for the period from September 1 to December 31, 1952, to replace Evelyn Zwemer, on leave.
20. Appointment of Maxine Nordburg as Instructor in Textiles, Clothing and Related Arts at a salary of \$4100 per year on a 10-month basis, effective September 1, 1952, to replace Mary L. Bell, resigned.
21. Appointment of Mary L. Shipley as Instructor in Textiles, Clothing and Related Arts at a salary of \$4200 per year on a 10-month basis, effective September 1, 1952, to replace Dorothy Washburn, resigned.
22. Appointment of Mrs. Fredrica K. Neville as Instructor in Textiles, Clothing, and Related Arts at a salary of \$3900 per year on a 10-month basis, effective September 1, 1952, to replace Barbara H. Griffin, on leave. Mrs. Neville is appointed subject to tenure rules.
23. Appointment of Lloyd G. Wilson as Assistant Professor (Research) in Botany and Plant Pathology at a salary of \$4700 per year on a 12-month basis, effective for one year only beginning July 1, 1952, and paid from the grant from the U. S. Air Force.
24. Appointment of Willi Andreas Uschald as temporary Instructor in Foreign Languages at a salary of \$3200 per year on a 10-month basis, effective for one year only beginning September 1, 1952, to replace Muriel Leonhardt.
25. Reappointment of John L. Speirs as Instructor (Research) in Chemistry at a salary of \$6000 per year on a 12-month basis, effective for one year only beginning July 1, 1952 and paid from the grant from the Atomic Energy Commission.

NEW BUSINESS, continuedAppointments, continued

Appointments

26. Appointment of James L. Fairley, Jr. as Assistant Professor of Chemistry at a salary of \$5000 per year on a 10-month basis, effective September 1, 1952, to replace Keith McCall, resigned.
27. Appointment of Harry A. Grace as Assistant Professor of Psychology at a salary of \$5700 per year on a 10-month basis, effective September 1, 1952, to replace A. A. Klautsch, resigned.
28. Reappointment of Joel Smith as Instructor (Research) in Sociology and Anthropology at a salary of \$400 per month, effective for one year only beginning July 1, 1952, and paid from Experiment Station funds.
29. Transfer of Mrs. Dorothy E. Dixon from the classified list as Secretary Executive in Research Development to Secretary to the Dean of Science and Arts at a salary increase of from \$3480 to \$4000 per year on a 12-month basis, effective July 1, 1952. Mrs. Dixon will replace Miss Abbott who is being transferred.
30. Appointment of Robert O. Nolan as Instructor in Education at a salary of \$2500 for the period from October 1, 1952 to June 30, 1953. This is a partial replacement for George Myers, on military leave.
31. Appointment of Walter P. Schroeder as Instructor in Vocational Education at a salary of \$6000 per year on a 12-month basis, effective September 1, 1952. This is a new position. Mr. Schroeder has been an Assistant Professor of Education since January 1, 1948, with his salary paid by the Olivet School.
32. Transfer of Irving L. Dahljelm from the classified list as Curator IIIA to Instructor in Bacteriology and Public Health and a salary increase from \$4020 to \$4700 per year on a 12-month basis, effective June 16, 1952. This is a new position.
33. Reappointment of Clyde K. Smith as Instructor in Bacteriology and Public Health at a salary of \$4860 per year on a 12-month basis, effective for one year only beginning June 16, 1952, to replace E. S. Churchill, on military leave. His salary is paid one-half from College and one half from Experiment Station funds.
34. Appointment of William H. Carter as Instructor in Continuing Education at a salary of \$5000 per year on a 12-month basis, effective July 1, 1952, to replace Charles Bradley, resigned.
35. Reappointment of Charles F. Rhodes as Coordinator in Continuing Education and Police Administration at the same salary of \$5890 per year on a 12-month basis, effective for one year only beginning July 1, 1952.
36. Appointment of David W. Kushler as Production Supervisor at Radio Station WKAR at a salary of \$3600 per year on a 12-month basis, effective July 1, 1952, to replace J. Kenneth Richards, transferred.
37. Appointment of Norman E. Tufford as Engineer in Buildings and Utilities at a salary of \$4200 per year on a 12-month basis, effective July 1, 1952. This is a new position.

Miscellaneous

Change in source of funds for salaries of personnel in Ag. Econ. approved.

1. Change in source of funds for the salaries of personnel in Agricultural Economics, effective July 1, 1952, as follows:

Robert C. Kramer, from full time Experiment Station to three-fourths time Experiment Station and one-fourth time College.
 L. L. Boger, from full time Experiment Station to three-fourths time Experiment Station and one-fourth time College.
 Harry Wilt, from full time Experiment Station to one-half time Experiment Station and one-half time College.
 Arthur Mauch, from one-half time Extension and one-fourth time College to 3/4 Ext. 1/4 College
 G. G. Quackenbush, from one-half time Experiment Station and one-half time Extension to three-fourths time Experiment Station and one-fourth time College.
 Dale E. Butz, from full-time Extension to three-fourths time Extension and one-fourth time College.

Inc. in salary for Edna Mae McDermott

2. Increase in salary for Edna Mae McDermott, Monroe County Home Demonstration Agent, from \$3740 to \$4100 per year, effective July 1, 1952. Miss McDermott is returning after being on military leave since February 5, 1951, and she did not receive a cost of living adjustment in January 1952.
3. Recommendation from Dean Erickson that the State Board of Agriculture action of June 5 be changed to:
 - a. Reinstate Harold L. Dahnke, Assistant Professor on the Board of Examiners, to full time at a salary of \$5900 per year on a 12-month basis, effective July 1, 1952.
 - b. Continue Louis B. Mayhew on leave without pay for one year beginning July 1, 1952, to continue working on a project for the American Council on Education.

Harold Dahnke reinstated to \$5900 per year on 12-month basis.

L.B. Mayhew cont. lve without pay

NEW BUSINESS, continuedMiscellaneous, continued

- H.F. Beeman to be rein. Sept. 9, 1952 at \$5090
- Cancellation of lve for L. Ketchum
- ch. status M.L. Rosencranz approved
- G.W. Prescott to be paid from grant from Office of Naval Res.
- Correction in Alice Davis status
- Byerrum Rogers Speck to be employed full time July 1 to Aug. 31
- Ch. status John Zimmer
- D.M. Johnson to act as hd Psychology during Anderson leave.
- App. payment \$900 to Form summer work
- Change in title Herbert L. Sharp.
- Change in title B.D. Ferris and sal. inc. to \$6000
- Add. amts paid sal. employees \$2000 from Wesix Elec. Heater-Hort
- Gift 300 orchid plants Ira Haupt
- \$900 from Jas Hancock-scholarships
- \$25 from Zonta Club for scholarships
- \$200 from Robt. Rosenbaum
- \$100 from 1st Nat. Bk sh.ase scholar ship.
- \$300 from Parke Davis
4. Reinstatement of Harris F. Beeman as Assistant Professor of Physical Education, Health and Recreation for Men and a salary increase from \$4730 to \$5090 per year on a 10-month basis, effective September 9, 1952. Mr. Beeman has been on military leave since April 16, 1951, and did not receive the cost of living adjustment in January 1952.
 5. Cancellation of the leave of absence previously granted Lucile Ketchum, Assistant Professor (Extension) Home Management and Child Development, with full pay for the period June 30, 1952 through July 20, 1952, for study at the University of Pennsylvania.
 6. Change in status of Mary Lou Rosencranz from Instructor (Research) to Instructor in Textiles, Clothing, and Related Arts and change in salary from \$2420 on a part-time basis to \$4400 per year on a full-time, 10-month basis, effective September 1, 1952, to replace Stephanie Winkler, resigned. Mrs. Rosencranz has been on leave during the past year.
 7. Recommendation that G. W. Prescott, Professor of Botany and Plant Pathology, be paid \$708.33 per month from October 1 to December 31, 1952, from the grant from the Office of Naval Research. This will correct an error in the method of paying Dr. Prescott during his leave of absence.
 8. Alice Davis, Assistant Professor of Elementary Education, was appointed at a salary of \$5000 per year on a 10-month basis, effective from September 1, 1951, to June 30, 1952. This action should be corrected to a salary of \$5000 per year on a 10-month basis, effective for one year only beginning September 1, 1951.
 9. Dean Emmons recommends that the following members of the staff in the Chemistry Department be employed full time from July 1 to August 31, 1952:
Richard U. Byerrum at a salary of \$500 per month, paid from the Atomic Energy Commission grant.
Max T. Rogers at a salary of \$600 per month, paid from the Atomic Energy Commission grant.
John C. Speck at a salary of \$433.33 per month, paid from Quartermaster Corps grant.
 10. Change in status of John W. Zimmer, Associate Professor of Mathematics, from a 10-months basis at a salary of \$6420 to a 12-month basis at a salary of \$7200 per year, effective July 1, 1952.
 11. Recommendation that during the absence of Professor Anderson Associate Professor Donald M. Johnson be given responsibility for the Department of Psychology and that for his services he be paid an additional \$1350 which is a full 9-week summer session pay.
 12. Recommendation that William H. Form, Associate Professor of Sociology and Anthropology, be paid \$900 for work during the summer on a project in Textiles, Clothing and Related Arts that is financed by the Rockefeller fund.
 13. Change in title of Herbert L. Sharp from Coordinator to Instructor in Continuing Education, effective July 1, 1952.
 14. Change in title of Burt D. Ferris from Landscape Construction Superintendent to Grounds Maintenance Superintendent and an increase in salary from \$5530 to \$6000 per year, effective July 1, 1952.
 15. Approval of additional amounts paid to salaried employees since the last Board meeting. (List on file with this Board meeting material.)
 16. Grant of \$2000 from the Wesix Electric Heater Company of San Francisco, California, to establish a half-time graduate assistantship in Horticulture for a candidate for the Ph.D. degree in order to work on an investigation of the effect of positively and negatively ionized air on growth and development of plants.
 17. Gift of three hundred orchid plants valued at \$2500 from Ira Haupt & Company of New York City to be used for research work on orchids and for teaching purposes in the Horticulture Department.
 18. Grant of \$900 from James Edwin Hancock of Detroit to be used under the direction of the Scholarship Committee for scholarships of \$300 each for three men students who are members of the Christian Science Church and are in their first year at Michigan State College.
 19. Grant of \$25 from the Zonta Club of Lansing to be used under the direction of the Scholarship Committee for an annual award given to the woman student in Home Economics who at the close of her junior year has attained the highest standing among those women who are earning their own maintenance while in college.
 20. Gift of \$200 from Robert Rosenbaum of David Michael and Company of Philadelphia to be used to establish the "John W. Ladd Memorial Fund", the income from which shall be used for the encouragement of student activities in judging and evaluating dairy products. This fund is to be administered under the direction of Earl Weaver in the Dairy Department.
 21. Grant of \$100 from the First National Bank of Burr Oak, Michigan, to be used under the direction of R. W. Tenny in Short Courses as a scholarship for a woman student in the Home Economics Short Course.
 22. Grant of \$300 from Parke, Davis and Company of Detroit to be used under the direction of Professor Quill in Chemistry to aid the group in Physical Chemistry in obtaining miscellaneous supplies and equipment.

NEW BUSINESS, continuedMiscellaneous, continued

23. Grant of \$1400 from Parke, Davis and Company of Detroit to be used under the direction of Professor Quill in Chemistry for a fellowship for a graduate student in the field of Organic Chemistry.
24. Grant of \$300 from Parke, Davis and Company of Detroit to be used under the direction of Professor Quill in Chemistry to aid the group in Organic Chemistry in obtaining miscellaneous supplies and equipment.
25. Grant of \$1400 from Parke, Davis and Company of Detroit to be used under the direction of Professor Quill in Chemistry for a fellowship for a graduate student in the field of Physical Chemistry.
26. Grant of \$400 from the Builders Association of Detroit to be used under the direction of W. B. Lloyd in Forest Products to build up a fund for issuing loans to needy students of the Light Construction and Lumber Merchandising major.
27. Continuation of a memorandum agreement with the Midwest Barley Improvement Association of Milwaukee, Wisconsin, covering a grant of \$400 to be used under the direction of K. J. Frey in Farm Crops in the testing of barley varieties in the Thumb Area and the effect of different fertilizers upon the yield and malting qualities of these varieties.
28. Continuation of a memorandum of agreement with the Chemical Corps Biological Laboratory of Camp Dietrick, Frederick, Maryland, covering a grant of \$7600 to be used under the direction of C. L. Hamner and H. B. Tukey in Horticulture to investigate the herbicidal activity of Esters of 2,4-D. This provides for a special graduate research assistant.
29. Continuation of a memorandum of agreement with The Rockefeller Foundation of New York City covering a grant of \$5000 to be used under the direction of C. L. Hamner in Horticulture to study the mechanism of action of certain growth substances in horticultural crops.
30. Approval of a memorandum of agreement with the Schering Corporation of Bloomfield, New Jersey, covering a grant of \$500 to be used under the direction of Alfred Novak in Biological Science in a study of the effect of Methylandrostenediol and testosterone propionate on rats of incorporation of radioactive amino acids into tissue proteins.
31. Approval of a memorandum of agreement with the California Spray-Chemical Corporation of Richmond, California, covering a grant of \$500 to be used under the direction of Donald Cation in Botany to test Orthocide 406 Wettable and a combination of this material with Tag 331 in comparison with several other standard fungicides for the control of apple scab.
32. Recommendation for a supplemental appropriation of \$500 for the new bells for Beaumont Tower. This covers the cost of the duty on the bells.
33. Transfer of the following positions from Board appointment to the classified list, effective July 1, 1952:

Agricultural Chemistry

Instructor (Research) position, formerly held by Anna May Redder, to Chemist (Agriculture) III, salary range \$3360 - \$4140.
 George C. Gerritsen, Instructor (Research) to Chemist (Agriculture) IIIA, salary range \$3660 - \$4440
 Eunice Jane Heinen, Instructor (Research), to Chemist (Agriculture) IIIA, salary range \$3660 - \$4440
 Instructor (Research) position, formerly held by Betty R. Johnston, to Chemist (Agriculture) IIIA, salary range \$3660 - \$4440
 Lou Cornelia Loven, Instructor (Research) to Chemist (Agriculture) IIIA, salary range \$3660 - \$4440
 Sarah T. Wade, Instructor (Research), to Chemist (Agriculture) IIIA, salary range \$3660-\$4440.

Botany and Plant Pathology

A. Marie Moorar, Instructor (Research) to Pathologist IV, salary range \$3960-\$4740.

34. Recommendation that the following Technician classifications be changed to more specific job titles, effective July 1, 1952:

Animal Pathology

Two Technician III positions changed to Pathologist III

Bacteriology and Public Health

One Technician II position changed to Bacteriologist II
 Two Technician IIA positions changed to Bacteriologist IIA
 Three Technician IIB positions changed to Bacteriologist IIB
 Two Technician III positions changed to Bacteriologist III

35. Recommendation that four Technician III positions in Agricultural Chemistry be changed to Chemist (Agriculture) IIIA positions with a salary range from \$3660 to \$4440 effective July 1, '52.
36. Establishment of a Chemist (Agriculture) IIIA position in Agricultural Chemistry with a salary range of \$3660 to \$4440, effective June 16, 1952, and paid for from funds from the Atomic Energy Project.

\$1400 rec'd
from Parke,
Davis & Co.

\$300 rec'd
from Parke
Davis & Co.

\$1400 rec'd
from Parke,
Davis & Co.

\$400 rec'd
from Bldg
Assoc. Det.

Memo agree
Midwest Barley
\$400

Memo agree
Chem. Corps
Bio. Lab.
\$7600

Memo agree.
Rockefeller
Found. and
grant \$5000

Memo agree.
Schering
Corp.-\$500

Memo agree
Cal. Spray-
Chem-\$500

Approval of
supplemental
appropriation of
\$500 for new
bells for
Tower.

Approval of
transfer from
Bd. appt to
classified
list of
several
positions.

Technician
classifica-
tions changed
to more speci-
fic job
classifica-
tions.

Four Tech III
positions in
Ag. Chem
changed to
Chem (Ag)
IIIA
Estab. Chem
(Ag) IIIA
in Ag. Chem.

NEW BUSINESS, continuedMiscellaneous, continued

Change in
Sec-Dept. II
pos. Ag. Ec.
to Sec.-Ex.
Etab. Soils
Tech IV

Renewal of
lease on
Catherine
Black House
and lease on
Concord House

Approval of
work to be
done and
charged to
Alt & Imp.
1951-52

Approval of
alteration
& repair
items at
various sta-
tions and
college farm

37. Change a Secretary-Departmental II position in Agricultural Economics to a Secretary-Executive position, effective July 1, 1952.
38. Establishment of a Soils Technician IV position in Soil Science Department with a salary range from \$3960 to \$4740 effective July 1, 1952, and paid one-half from Extension and one-half from Experiment Station funds.
39. Recommendation for the renewal of the lease on Catherine Black House, owned by Frederick W. Fabian, for one year at the present rate of \$1400 per year, payable in four equal installments.
40. Recommendation for the renewal of the lease on Concord House, owned by Plummer Snyder, for one year at a rental of \$1280 per year. This is \$80 more than the present rental price. Payments are to be \$640 on July 1, 1952 and \$640 on January 1, 1953.
41. Recommendations from Mr. McDonel for the following work to be done and charged to Alterations and Improvements 1951-52:
 - a. Changes in Room 13, Building A-8 on South Campus to provide office space for Dr. Schaible at an estimated cost of \$1100.
 - b. Changes in former Photographic Laboratory in the Auditorium to make the space available for the Speech Department and for Professor Stack at an estimated cost of \$8,425.
 - c. Installation of two directories and five bulletin boards in Giltner Hall at an estimated cost of \$450.
 - d. Alteration and repair items at the various stations and on the college farm:

Chatham Station

Reroof manure shed	\$300	
Electric heater and cabinets grain laboratory	250	
Road fencing	1000	
Repair fireplace Supt's house	300	
New septic tank	350	\$2,200

Kellogg Bird Sanctuary

Repairs and alterations office building	1800	
Repairs aviary section	500	2,300

South Haven Station

Repair roof and walls machine shed	425	
Paint house and office building	400	
Redecorate living room and patch plaster	150	975

Lake City Station

Repair Superintendent's house	250	
Roof for Superintendent's house	500	
New oil furnace, Superintendent's house	1000	1,750

Dunbar Station

Repaint camp hospital	125	125
-----------------------	-----	-----

College Farms

Site clean up		
Cleaver Farm	700	
Snider Farm	500	
Biebesheimer farm	500	
Peter Bennett Farm	600	
Del Bennett farm	500	
Simmons farm	500	3,300

Fencing

700 rods 47" - 6" stay	1050	
400 steel posts 7'	320	
500 wood posts 7'	400	
30 spools barbed wire	210	
24 gates	480	
75 end posts	150	
Miscellaneous nails, staples	100	2,710

Painting and roofs - 3 house exteriors

Gidley, Minnis, Winn	1200	
New roof, Woodworth barn	1200	
New roof, Winn barn	1000	
Paint and repair Winnbarn	1200	4,600

Division of Conservation

Underground irrigation forest nursery	800	800
---------------------------------------	-----	-----

Department of Animal Husbandry

260 rods new sheep pasture fence	780	
320 rods new beef pasture fence	960	1,740

Department of Farm Crops

Sewage system foreman's house, Mt. Hope	1000	1,000
---	------	-------

Total

\$21,500

Report of
O.J. Munson
firm for
year 1951-52

Approval of
reappoint-
ments in
accordance
with tenure.

NEW BUSINESS, continuedMiscellaneous, continued

42. Report of the services rendered by the Munson firm for the year 1951-52. The services rendered equal the retainer fee which Mr. Munson received.
43. The following reappointments are recommended by the Department Heads and the Deans in accordance with the tenure rules:

<u>Name</u>	<u>Department</u>	<u>Effective Date of Next Appointment</u>
-------------	-------------------	---

a. Second probationary appointment as instructors for two years:

Bacon, Ralph Albert	Agricultural Chemistry (Res)	7-1-52
Baker, William D., Jr.	Written & Spoken English	9-1-52
Barrord, Sara Louise	Business Education	9-1-52
Burke, John T.	Accounting	9-1-52
Cargill, Burton F. J.	Agricultural Engineering	9-1-52
Carlson, Kermit H.	Mathematics	9-1-52
Dean, Leland	Continuing Education	9-1-52
Decker, Lindsey	Art	9-1-52
Dennis, Robert E.	Short Courses	7-1-52
Duckwall, Ralph W.	Speech, Dramatics & Radio Education	9/1/52
Edwards, James D.	Accounting	9-1-52
Garfinkel, Herbert	Political Science	9-1-52
Harrison, Alice Mary	Business Education	9-1-52
Hocking, John G.	Mathematics	9-1-52
Jennings, John H.	Speech, Drama & Radio	9-1-52
Kelly, John Beckwith	Mathematics	9-1-52
Kennedy, W. Henry	Education	11-16-52
Krall, Vita	Psychology	9-1-52
McCartney, James H.	Information Services & Cont. Educ.	9-1-52
Meacham, Esther	Textiles, Clothing and Related Arts	9-1-52
Middleton, Carolyn B.	Textiles, Clothing and Related Arts	9-1-52
Mills, Mary	Foods and Nutrition	9-1-52
Moore, Ellen Louise	Physical Ed. - Women	9-1-52
Stevens, Martin	Written and Spoken English	9-1-52
Vidro, Edward F.	Electrical Engineering	9-1-52
Vogler, Harold L.	Physical Education - Men	7-1-52
Wells, Stanfield	Continuing Education	7-1-52

b. Third probationary appointment as instructors for two years:

Alexander, Frederick G.	Speech	9-19-52
Brier, Sarah	Textiles, Clothing & Related Arts	9-6-52
Brown, Howard O.	Art	9-1-52
Callaghan, Wm. J.	Philosophy	9-1-52
Carmichael, D. Loren	Business Administration	9-1-52
Coy, John W.	Mathematics	9-1-52
Cumming, William K.	Journalism	9-1-52
Fisch, Harrison C.	Agricultural Engineering	8-16-52
Foulkrod, Jean	Home Management	9-1-52
Garlick, Betty Jean	Home Management	9-1-52
Grimes, Ralph Mervin	Agricultural Chemistry	8-1-52
Hackel, Emanuel	Biological Science	9-16-52
Hagelberg, Milton J.	Education	7-1-52
Hammill, Barbara J.	Textiles, Clothing and Related Arts	9-1-52
Murphy, James P.	Journalism	9-1-52
Niblock, James	Music	9-1-52
Niven, Harold	Speech	9-19-52
Nosow, Sigmund	Effective Living	9-1-52
Orwig, James R.	Effective Living	9-1-52
Rotty, Ralph M.	Mechanical Engineering	9-1-52
Schlueter, Edgar A.	Biological Science	9-1-52
Titkemeyer, Charles W.	Anatomy	9-16-52
Willits, Nathan A.	Soil Science	9-15-52
Wolfer, Robert K.	Anatomy	9-16-52

- c. The following instructors will have reached the end of their probationary periods under the old rules on the dates opposite each name. The Faculty Committee on Tenure recommends that they be given an extension of time as provided under the new tenure rules until 8-31-54:

Barton, Thomas A.	Landscape Architecture	9-20-52
Bodman, Lyman	Music	9-1-52
Carter, Linton A.	Forestry	12-15-52
Crabb, George A.	Soil Science	12-1-52
Friedrich, John A.	Physical Education - Men	10-1-52
Fullmer Daniel	Engineering Drawing	8-1-52
Kessler, George M.	Horticulture	9-1-52
Larson, Vernon Carl	Short Courses	12-15-52
John C. McKinney, John C.	Social Science	9-1-52
Manning, John	History of Civilization	9-1-52

Miscellaneous, continued

Approval of
reappointments
in accord-
ance with
tenure rules.

c. Reappointments extended to 8-31-54, in accordance with new tenure rules:

Sweetland, Wm. E.	History of Civilization	9-1-52
Tew, Gertrude E.	Counselor	9-1-52
Tsuda, George H.	Engineering Drawing	9-1-52
Ward, John M.	Literature & Fine Arts	9-1-52
Wells, Mary M.	Counselor	8-1-52

d. The following instructors had served their probationary periods during the year 1951. They were given an extension of time for one year. It is now recommended by the Faculty Committee on Tenure that they be given a further extension of time for one year.

Christian, W. K.	Written & Spoken English	Extend to 8/31/53 3rd ext.
Elliott, Jack C.	Botany	Extend to 8/31/53
Eyestone, Maxine	Written & Spoken English	Extend to 8/31/53
Gray, Mitchell L.	Animal Pathology	Extend to 8/31/53 3rd ext.
Hanson, Henry	Mathematics	Extend to 8/31/53
Kennedy, T. R.	Written and Spoken English	Extend to 8/31/53 3rd ext.
Kincaid, G. L.	Counseling	Extend to 8/31/53 and terminate
Landmark, Nora	Written and Spoken English	Extend to 8/31/53
Lumianski, Robert	Written and Spoken English	Extend to 8/31/53
Moore, J. N.	Biological Science	Extend to 8/31/53
Osborne, C. E.	Written and Spoken English	Extend to 8/31/53
Yunck, John	English	Extend to 8/31/53
Pattullo, Margaret C.	Institutional Adm.	Extend to 8/31/53 3rd ext.

e. Second probationary appointment as Assistant Professors for three years:

Name

Babcock, Clarence M.	Written and Spoken English	9-1-52
Billingslea, Edythe V.	Education	9-1-52
Blackman, Edward B.	Effective Living	9-1-52
Cargo, William	Farm Crops & Soil Science	9-1-52
Haney, Walter Judson	Horticulture	9-1-52
Harris, Fritz B.	Mechanical Engr.	9-1-52
Kistler, Mark O.	Foreign Languages	9-1-52
Malone, William A.	Landscape Architecture	9-1-52
Merrill, Leland G.	Entomology	7-1-52
Miller, Donald C.	Short Courses	8-1-52
Montoye, Henry J.	Physical Education - Men	9-1-52
O'Beirne, Donald J.	Education	9-1-52
Penlington, Norman	History of Civilization	9-1-52
Perejda, Andrew D.	Geology and Geography	9-1-52
Scheele, Raymond	Sociology and Anthropology	9-1-52
Shick, Charles	Fisheries and Wildlife	10-24-52
Stone, Gregory P.	Sociology	9-1-52
Thomas, William G.	Board of Examiners	9-1-52
Timnick, Andrew	Chemistry	9-1-52
Warren, Richard B.	Animal Husbandry	9-1-52

f. The following Assistant Professors will have reached the end of their probationary period on the dates listed following their names. It is recommended that they be reappointed to the rank of Assistant Professor with tenure:

Come, Donald R.	Social Science	7-1-52
Day, M. W.	Forestry	7-1-52
Denny, Maurice R.	Philosophy & Psychology	9-1-52
Dickson, David W. D.	English	7-1-52
Elwood, Everett M.	Agricultural Economics	9-1-52
Fischer, Peter B.	History of Civilization & Religion	9-15-52
Henricksen, Ralph C.	Art	9-1-52
Hirschfield, Charles	History of Civilization	7-1-52
Janes, Ray L.	Entomology	10-1-52
Lee, J. Chong	Physics	9-1-52
Lostutter, Melvin	Journalism	9-1-52
Meiser, Joseph A.	Dairy	7-1-52
Rann, Florence	T.C.R.A.	9-1-52
Smith, Alvie L.	Public Relations	7-1-52
White, Martha	Music	7-1-52
O'Rourke, F. L.	Horticulture	10-1-52

g. The following Assistant Professors will have reached the end of their probationary period on the dates listed following their names. It is recommended that they be given an extension of time at this rank until August 31, 1953:

Bennett, Grant S.	Physics	7-1-52
Cravens, M. E.	Agricultural Economics	7-1-52
DeLisle, Frances H.	Counselor	7-1-52
Dils, Robert E.	Forestry	7-1-52

NEW BUSINESS, continuedMiscellaneous, continued

43. Reappointments in accordance with tenure rules (continued);

g. Assistant Professors given extension of time on dates indicated:

Eaton, Harold D.	Mechanical Engineering	12-14-52
Gardner, K. Heiserman	Food Services	7-1-52
Halik, Glen W.	Engineering Drawing	9-1-52
Holmblade, Amy J.	Education	7-1-52
Hudson, Robert K.	Forestry	7-1-52
Mentzer, Rosalind	Education	7-1-52
Palmer, Osmond E.	Board of Examiners	10-1-52
Stoehr, Henry A.	Forestry	9-28-52
Wilcox, Arthur T.	Forestry	10-1-52

h. The following Assistant Professors who had served their required probationary periods were not granted tenure by the Board in June 1951. After consideration recently by the Faculty Committee on Tenure they are recommended for the action indicated following their names:

Bailey, Perry L.	Geography	Extend to 8/31/53
Barbour, Julius	Continuing Education	Extend to 8/31/53
Brown, K. G.	Counselor	Extend to 8/31/53 and terminate
Cooke, Lawrence S.	Effective Living	Reappoint as Asst. Prof. with tenure
Fessenden, Beatrice	Counselor	Extend to 8/31/53
Pink, Russell	Effective Living	Reappoint as Asst. Prof. with tenure
Hampton, Charles	Written and Spoken English	Extend to 8/31/53 and terminate
Hickok, Benjamin	Written and Spoken English	Extend to 8/31/53
Monaghan, F. V.	Physical Science	Extend to 8/31/53
Pierson, Rowland	Examiners	Extend to 8/31/53
Redemsky, Louis W.	Effective Living	Reappoint as Asst. Prof. with tenure
Shepard, Loraine	Education	Extend to 8/31/53
Morris, William	Engineering Drawing	Extend to 8/31/53 and terminate
Platt, Edward K.	Engineering Drawing	Extend to 8/31/53 and terminate

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve the President's Report and all New Business.

ADDITIONAL ITEMSResignations and Terminations

1. Thomas T. McClure as Assistant Professor of Botany and Plant Pathology, effective August 31, 1952, at the end of his first probationary appointment.
2. Harman L. Harter as Assistant Professor of Mathematics, effective August 31, 1952, at the end of his first probationary appointment.
3. David M. Davis as Production Supervisor in Television Development, effective June 30, 1952.

Leaves

1. Leave of absence without pay for Matthew J. Huber, Instructor in Civil Engineering, for one year beginning September 1, 1952, to accept an Automotive Safety Foundation fellowship to the Yale University Bureau of Highway Traffic.
2. Extension of leave of absence with full pay for Dean Marie Dye to August 31, 1952 for health reasons.
3. Leave of absence with full pay for Elizabeth Page, Instructor in Home Management and Child Development, from June 23 to July 31, 1952, to attend summer school at Cornell University.
4. Leave of absence with full pay for Joe A. Callaway, Associate Professor of Speech, Dramatics and Radio Education, from July 1 to December 31, 1952. It is understood that Mr. Callaway is not to return to Michigan State College after the expiration of this leave.
5. Leave of absence without pay for Olen E. Leonard, Professor of Sociology and Anthropology, for one year beginning September 1, 1952, to work in Costa Rica with the Inter-American Institute of Agricultural Sciences.

Appointments

1. Appointment of Henry D. Bowen as Instructor (Research) in Agricultural Engineering at a salary of \$5000 per year, effective from July 1 to December 31, 1952, and paid from Rackham Foundation funds.
2. Appointment of William F. Brandt as Instructor (Research) in Agricultural Engineering at a salary of \$300 per month, effective from July 1 to December 31, 1952, and paid from the Commodity Credit Corporation grant.

Reappointments in accordance with tenure.

Resignations

Leaves

Appointments

ADDITIONAL ITEMS, continuedAppointments, continued

Appointments

3. Appointment of Kenyon T. Payne as Professor and Head of the Department of Farm Crops at a salary of \$10,000 per year on a 12-month basis, effective August 16, 1952, to replace Roy E. Decker, deceased.
4. Appointment of Waldo I. Kenerson as Professor of Civil Engineering at a salary of \$8500 per year on a 10-month basis, effective September 1, 1952. This is a new position.
5. Appointment of Zack L. York as Assistant Professor of Speech, Dramatics, and Radio Education at a salary of \$6000 per year on a 10-month basis, effective September 1, 1952, to replace Harold Niven who is being transferred to Television Development.
6. Reappointment of Dean Crowe as Director of the Lecture-Concert Series, Counselor for Unclassified Students, and Director of Summer Session at the same salary of \$5360 per year in addition to retirement pay, effective for one year beginning July 1, 1952.
7. Appointment of John Willard Truitt as Assistant to the Dean of Students at a salary of \$4500 per year on a 12-month basis, effective July 1, 1952, to replace Nick Pagan, on military leave. This is a temporary appointment.
8. Appointment of the following persons to the summer school staff:

William R. Slager, Assistant Professor of Written and Spoken English, at a salary of \$400 for the 9-week session.

Zack York, Assistant Professor of Speech, Dramatics, and Radio Education, at a salary of \$800 for the 6-week session.

Nico Camara-Peon, Lecturer in Psychology, at a salary of \$700 for the 6-week session

E.L.V. Shelley, Instructor in Psychology, at a salary of \$750 for the 9-week session.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the foregoing Additional Items.

Miscellaneous

Change in payment of salary of Sarah T. Wade approved.

Inc. salary G.W. Mouser to \$7000

Inc. salary John Moore Nat. Sci.

Reinstate. J. Barbour Cont. Educ. Trans. D.J. Gemmel to Adviser For. Students

Inc. J.H. McCartney to \$4860

Following staff members assigned part-time to Tel. Dev.-J.D. Davis Harold Niven C. Tettermer J. Tinera

Assignment of staff at Univ. of Ryukus for 1952-53

Disability retirement approved for A.B. Love and A. G. Weideman

1. Sarah T. Wade, Instructor (Research) in Agricultural Chemistry, is paid an annual salary of \$3960, with \$2500 of this amount paid by the U. S. Department of Agriculture. Effective July 1, her salary is to be paid \$3600 by the U. S. Department of Agriculture and \$360 by Experiment Station funds.
2. Increase in salary for G. W. Mouser, Assistant Professor of Land and Water Conservation, from \$6740 to \$7000 per year, effective as of July 1, 1952. Dr. Mouser has been Acting Head of the Department since Professor Schoenmann's death.
3. Increase in salary for John Moore, Instructor in Natural Science, from \$4320 to \$4560 per year, effective July 1, 1952.
4. Reinstatement of Julius Barbour as Assistant Professor of Continuing Education, effective June 16, 1952. Mr. Barbour was granted leave through June 30 but has returned to work.
5. Transfer of Don J. Gemmel from Assistant Professor of Journalism to Adviser to Foreign Students and a salary increase from \$4900 on a 10-month basis to \$5700 per year on a 12-month basis, effective July 1, 1952. Mr. Gemmel will replace Dr. Cordray who has been transferred.
6. Increase in salary for James H. McCartney, Instructor in Information Services (assigned to Continuing Education), from \$4560 to \$4860 per year, effective July 1, 1952.
7. The following staff members in the Department of Speech, Dramatics, and Radio Education are to be assigned part-time to Television Development and changed from a 10-month to a 12-month basis at the salaries indicated, effective July 1, 1952:

J. D. Davis, Assistant Professor,	from \$5770 to \$6570
Harold Niven, Instructor,	from \$4760 to \$5460
C. R. Tettermer, Assistant Professor,	from \$5360 to \$6160
James B. Tinera, Instructor,	from \$4360 to \$5060
8. Our staff to be assigned to the University of the Ryukus for the 1952-53 school year for which we are reimbursed under our contract with the U. S. Army, will be as follows:

	Present Salary	Plus 25%
	<u>12-month basis</u>	<u>Plus 25%</u>
Russell E. Horwood, Agriculture	\$7900	\$9875
Edward Pfau, Jr.	6955	8693
Ronald D. Jones	6000	7500
Robin Drews, Social Science	6000	7500
Eleanor Densmore	6000	7500
9. At the Board meeting on April 17 the following staff members were granted leave with full pay from January 1 to June 30, 1952, because of illness, with the understanding that if they were not able to return to work on July 1 they would be granted disability retirement. Disability retirement without penalty is now recommended, to be effective July 1, 1952:
 - a. A. B. Love, Associate Professor (Extension) of Agricultural Economics, at a retirement salary of \$2825 per year.
 - b. A. G. Weideman, Assistant Professor (Research) of Soil Science, at a retirement salary of \$2231 per year.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

10. The maximum salary of the secretaries of the various deans who have had long service is \$4100. It is recommended that in the interests of fairness the following changes be made:
 - a. Frances Martelli, Secretary to the Dean of Veterinary Medicine, increase from \$3790 to \$4000 per year.
 - b. Rose Marie D'Aloisio, Secretary to the Dean of the School of Graduate Studies, increase from \$4010 to \$4100.
11. Establishment of a Photographer IIIA classification in Information Services with a salary range of \$3660 to \$4440.
12. Recommendation that Gertrude Blaker, Assistant Professor in Hotel Administration on a 10-month basis, be employed during the summer at the Kellogg Center as a Food Supervisor IIIA.
13. Recommendation from Dean Anthony and Mr. Tenny for the sale of two dynamometers to the Michigan Dynamometer Association for \$1.
14. It is recommended that the Board approve the painting of the exteriors of the Quonset buildings at an estimated cost of \$6500. This is to be charged to the income account from the fifty faculty housing units.
15. Recommendation for roof repair, painting of the interiors and exterior trim of the thirteen Mead Classroom Buildings at an estimated cost of \$25,170.
16. Report of progress in planning for the proposed new dormitory units:
 - a. Mr. Calder has agreed to waive the usual 3 per cent charge for the preparation of plans and specifications for the second half of this total project since the last three buildings are to be duplicates of the first three that are to be undertaken at this time. When the final units are added the addition to the central building for serving meals will require new plans and specifications. Mr. Calder is to be reimbursed for the final half of the total project for supervision of construction at the usual 2 per cent of the actual cost. He is to be reimbursed 5 per cent for the actual construction cost for plans and supervision for the buildings now contemplated.
 - b. Commonwealth Associates estimate the total cost of getting steam service to these dormitories at \$218,400. This cost should be included in the total financing.
 - c. Mr. Cress reports progress in arranging the financing. He suggests various alternative possibilities and will be ready to present definite recommendations for the August Board meeting. Mr. May may wish to discuss this matter in greater detail.
17. Recommendation for an appropriation of \$600 for the Department of Information Services to cover the cost of an exhibit at the State Fair. It is planned to use the same exhibit which was set up for the Michigan Educational meeting in Detroit last spring. The appropriation is to cover remodeling costs and the expense connected with staffing the exhibit.
18. Request from the Military Department for an appropriation of \$200 for additional clothing racks.
19. Notification from the Central Trust Company of Lansing that there will be \$22,000 available from the William and Sarah E. Hinman Endowment Fund Corporation for scholarships at Michigan State College for the 1952-53 school year.
20. The members of the former Basic College Department of Literature and Fine Arts offer to qualified undergraduates in the fields of Literature, Music and Art a yearly scholarship of \$100, the award to be made at the discretion of a committee drawn from former members of the Department. This fund is to be financed from royalties from the Department's book, "An Introduction to Literature and the Fine Arts."
21. Approval of an agreement with the Midwest Administration Center of the University of Chicago in Chicago covering a grant of \$12,000 to be used under the direction of E. A. McIntyre in Journalism to inquire into and provide basis for improvement of relationships between newspapers and school administrations in Michigan. This item is to receive no publicity until official action has been taken at the Midwest Administration Center.
22. Continuation of a memorandum of agreement with the Michigan State Fair Board of Detroit covering a grant not to exceed \$500 to be used under the direction of G. N. Motts in Agricultural Economics to repeat the presentation of the exhibit, "Food--the Lifeline of America", which was first presented during the 1951 State Fair.
23. Continuation of a memorandum of agreement with the Michigan Certified Hybrid Seed Corn Producers Association of Fenwick, Michigan, covering a grant of \$13,114 to be used under the direction of E. C. Rossman in Farm Crops to develop improved hybrid corn varieties for Michigan.
24. Communication from Howard G. Kornblith of Chicago covering covering a grant of \$1500 to the Area Research Center to be used to defray transportation and other costs of the study in Costa Rica as will be determined by Professor Leonard and Dr. Loomis in Sociology and Anthropology. This item should receive no publicity until official action has been taken by Mr. Kornblith.

Inc. salary
F. Martelli
to \$4000

Inc. salary
R. D'Aloisio
to \$4100

Photo. IIIA
approved for
Inf. Serv.

G. Blaker
employed dur-
ing summer
at Kellogg
Center.

Approval of
sale of 2
dynamometers.

Quonsets to
be painted.

Mead class-
room bldgs.
to be re-
paired.

Report on
plans for
new dorm
units.

\$600 approp.
for exhibit
for State
Fair.

\$200 approp.
for military
for cl. racks.

\$22,000 to be
available from
Hinman Fund

\$100 scholar-
ship accepted
for scholar-
ship.

Agreement
Midwest Adm.
Center Univ.
Chicago and
grant of
\$12,000

Memo agree.
Mich. State
Fair Board
and grant of
\$500

Cont. agree.
Mich. Cert.
Seed Corn &
grant \$13,114

Grant of \$1500
from H.G.
Kornblith

ADDITIONAL ITEMS, continuedMiscellaneous, continued

- Memo agree. and grant of \$1500 American Cancer Soc.
- Approval of degrees granted.
- Approval of statement of \$7500 from O.J. Munson
- Request that college sign petition re: rezoning issue.
- Report of Pres. on trip to Okinawa
25. Continuation of the memorandum of agreement with the American Cancer Society of Washington, D. C., covering the use of the remaining \$1500 which has been granted to be used under the direction of Professor Meites in Physiology and Pharmacology in a study on the relation of prolactin to mammary gland activity.
 26. Approval of granting the appropriate degrees to those students who according to the records of the Registrar will complete the requirements for graduation at the end of the 6-week summer session and at the end of the 9-week summer session.
 27. Statement from Mr. O. J. Munson for 3 per cent of the estimated cost of the cattle and sheep barns for the plans which are now complete. The estimated cost is \$250,000 and the amount due Mr. Munson is \$7500.
 28. Request that the College sign a petition prepared by adjacent land owners requesting a change in zoning from agriculture to industrial.
- The Board authorized the Secretary to notify the land owners that the policy of the Board is not to interfere on matters of this kind and it will neither join with them in requesting the rezoning nor with any group that may be opposed to the rezoning.
29. Discussion with the Board of Television Development.
 30. The President reported to the Board on his trip to Okinawa.
- On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the Miscellaneous Additional Items.

SPECIAL MISCELLANEOUS

- \$3000 accepted in will of Byron Ballard.
- L.M. Thurston named Dean of Education.
- C.V. Millard to be Acting Dean July 1, 1952 to June 30, 1953
- Officers of college authorized to sell 4-H Club Camp at Gaylord.
- Report of bids on remodeling of Bacty and Bot. Bldg.
1. Following is a quotation from the will of Byron L. Ballard of Lansing:
 "I give, devise and bequeath to The State Board of Agriculture operating Michigan State College at East Lansing, Michigan, the sum of Three Thousand Dollars (\$3,000.00) to be used at the rate of Two Hundred Dollars (\$200.00) per year for scholarships to worthy and needy students from Ingham County, Michigan, who are taking a pre-legal educational course."
 On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to accept the bequest from Mr. Ballard and to instruct the Secretary to write a letter of thanks to the Central Trust Company and to the family.
 2. Recommendation that Lee M. Thurston be named Dean of the School of Education at a salary of \$13,500 effective July 1, 1953. Mr. Thurston is 55 years of age. It is understood that he is to be eligible for retirement at the usual retirement age at the maximum allowance in effect at that time. At the present rate, this would be \$2825.
 3. Cecil V. Millard is named Acting Dean of the School of Education for the period from July 1, 1952, to June 30, 1953, with no change in salary. His present salary is \$12,500.
 Effective July 1, 1953, Professor Millard is to become Research Professor of Elementary Education and Director of the Child Development Laboratory without diminution of salary.
 On motion of Mr. Mueller, seconded by Miss Jones, it was voted to approve items 2 and 3.
 4. It is recommended by Mr. Kettunen, Dean Anthony, and Mr. McDonel that authority be granted to negotiate the sale of the 4-H Club Camp at Gaylord to some industry now interested in locating there. The facilities at Gaylord are so unsatisfactory for a club camp that the camp has been discontinued and is not likely to be used again for that purpose. It is felt that the property should be worth from \$40,000 to \$60,000. It is requested that the funds realized from the sale of the camp be set aside in a fund designated eventually for the purpose of providing more adequate camp facilities for the 4-H Clubs in the northern part of the Lower Peninsula.
 On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to approve the above item.
 5. Mr. McDonel reports on the bids received for the remodeling of the Bacteriology and Botany Buildings as follows:

<u>Bacteriology</u>		<u>Botany</u>	
Perron	\$128,972	Perron	\$107,123
Reniger	143,146	Corr	110,800
Corr	144,900	Reniger	115,342

The low bids exceed the money available by about \$88,000 figured as follows:

Basic College	\$59,930		
Sewer	2,172		
Bacteriology	128,972		
Botany	107,123		
Total	\$298,197	Legislative Appropriation	\$225,000
Architect's Fee	14,800	Over-run	\$ 87,977
	\$312,977		

(continued)

SPECIAL MISCELLANEOUS, continued

5. Bids for remodeling Bacteriology and Botany Buildings (continued):

Using the low bid, the cost per cubic and square foot is as follows:

<u>Basic College</u>	- \$59,930		
Cubic ft.	- 103,280	Cost per cu. ft.	\$.58
Square ft.	- 7,696	Cost per sq. ft.	7.78
<u>Bacteriology</u>	- \$128,892		
Cubic ft.	- 277,392	Cost per cu. fot.	\$.46
Square ft.	19,858	Cost per sq. ft.	6.50
<u>Botany</u>	- \$107,123		
Cubic ft.	- 190,000	Cost per cu. ft.	\$.56
Square ft.	- 19,503	Cost per sq. ft.	5.50

Contracts to be awarded to Perron for remodeling Bacty and Botany buildings.

Mr. Munson indicates in his letter that the space in these buildings will be similar to that in a new building except these buildings are not fireproof. They are sprinkled, however.

Mr. Munson indicates it would not be possible to reduce the cost to money available by changing specifications.

The cost of new buildings would be over \$15 per square foot and \$1.10 a cubic foot.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the above item.

6. The budget for 1952-53 for the operation of the College as prepared by the officers of the College in accordance with the instructions of the Board is summarized as follows:

	<u>Income</u>	<u>1951-52</u>	<u>1952-53</u>
State Appropriation		\$ 9,875,000	\$11,194,000
Student Fees		2,612,345	2,678,300
Departmental Receipts		342,500	400,000
Other Income		273,988	307,550
		<u>\$13,103,833</u>	<u>\$14,579,850</u>
	<u>Expenditures</u>		
Salaries		8,260,368	\$ 9,079,544
Wages		1,512,450	1,669,810
Supplies & Services		3,023,855	3,379,401
Equipment		403,155	451,095
		<u>\$13,199,828</u>	<u>\$14,579,850</u>

Summary of 1952-53 budget approved.

All significant changes are included in Item 7.

7. The following salary changes, changes of assignment, etc., are included in the budget for 1952-53 and the approval of the budget includes the approval of these items;

Agriculture

- a. Land and Water Conservation: Replacement for Professor Schoenmann as Prof. and Head-\$9000
- b. Forest Products: Position at \$7500 - replacement for R.C.Deckert whose salary was \$5915

Basic College

- a. Natural Science: Transfer the following persons from Physical Science to Natural Science:
Floyd Monaghan Howard E. Winters Harold M. D'Arcy

Also transfer the positions formerly held by Loughran, Bayless, and Zinn, and the half-time position held by Zimmer.

- b. Effective Living: The position formerly held by J. G. Moore is to be transferred to History of Civilization.

Business and Public Service

- a. Physical Education for Women: Addition of position at \$3800
- b. Division of Business: Continuance of a position as Director at \$10,000
- c. General Institutional Management: Continuance of position of Professor and Head at \$8000
Secretarial position at \$2580

Education

- a. Dean of School: Position at \$13,500
- b. Educational Administration: 2 positions at \$13,000
- c. Elementary Education: Additional position at \$5600
- d. Guidance and Counselor Training: Reinstatement of a position at \$6000
- e. Higher Education: 2 positions at \$13,000

Engineering

- a. Engineering Mechanics: Separate listing of the Department of Engineering Mechanics and the transfer from Civil Engineering of:
Charles O.L. Harris, Professor and Head
William A. Bradley, Assistant Professor
John T. McCall, Assistant Professor
Sanford H. Stone, Assistant Professor

SPECIAL MISCELLANEOUS, continued

7. Budget changes (continued):

Science and Arts

a. Speech: Assignment part-time to Television Development of the following:

Clair Tetterer, Assistant Professor (Film Director)

Harold Niven, Instructor (Technical Director)

James Tintera, Instructor (Operating Manager)

James Davis, Assistant Professor (Operating Manager)

Addition of 3 positions at a total of \$15,000

b. Chemistry: Approval of 10 additional graduate assistants at approximately \$13,000 per year plus \$1050 for fees.

c. Geology and Geography: Transfer Justin Zinn, Professor, from Physical Science at his present salary of \$7700

d. History: Additional position at \$5000

Veterinary Medicine

a. Surgery and Medicine: 2 additional positions--Associate Professor on 12-month basis at \$8000, and Instructor on 12-month basis at \$4500.

Audio Visual Aids

a. Following additional positions:

Graphic Arts Supervisor, 12-month at \$5200

Equipment Technical and Driver (classified), 12-month at \$3870

Supervisor On-Campus Services, 12-month at \$4000

Clerk-Stenographer (classified), \$2520

Library

a. 2 additional positions. \$8000

Research Development

a. Replacement for Muelder, \$9000

b. Replacement for Mrs. Dixon, \$2800

Museum

a. 2 additional positions, \$8000. This includes the reestablishment of one position in the 1951-52 budget which has remained unfilled.

Continuing Education

a. 1 additional position, 12-month at \$6000

b. Transfer of Louise Carpenter to the Office of the Adviser to Foreign Students, and leave a position at \$5360 in Continuing Education.

c. Account Clerk at approximately \$3000

Information Services

a. 1 additional classified position to be filled by John C. Randall, Photographer, 12-month basis at \$3700 to replace Enoch Kaye, on labor payroll.

Maintenance of Grounds

a. Additional Clerk-Typist position at \$2400

Comptroller's Office

a. Continuance of Clerk III position

b. Continuance of Clerk I position

Salary changes are on file with this minutes.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the tentative budget for operation of college general, with the understanding that the detailed budget will be presented to the Board at its next meeting.

8. The following budget is recommended by Director Hardin and Dean Anthony for the Agricultural Experiment Station and for Flannagan-Hope Regional Research:

Agricultural Experiment Station

Estimated Income:

State Appropriation

\$1,020,420

Federal Funds

Hatch

\$ 15,000

Adams

15,000

Purnell

60,000

Bankhead Jones

93,778

Deficit

183,778

87,222

Total

\$1,291,420

Estimated Expenditures:

Salaries

856,040

Operating Expenses

435,380

Total

\$1,291,420

Summary of
1952-53
budget
approved.

Approval of
a budget
for Agric.
Exp. Station

SPECIAL MISCELLANEOUS, continued

8. Budget for Experiment Station for for Flannagan-Hope Regional Research (continued)

Approval
of Agric.
Extension
budget.Flannagan-Hope Regional ResearchEstimated IncomeExperiment Station

State	\$161,965	
Federal	<u>163,327</u>	\$ 325,292

Extension

State	43,035	
Federal	<u>43,035</u>	<u>86,070</u>

Total		\$ 411,362
-------	--	------------

Estimated ExpendituresExperiment Station

Salaries	225,942	
Supplies & Services	<u>99,350</u>	325,292

Extension

Salaries	68,895	
Travel	9,675	
Maintenance	<u>7,500</u>	<u>86,070</u>

Total		\$ 411,362
-------	--	------------

It is pointed out that the budget shows a deficit of \$87,222 for the Agricultural Experiment Station. The Board should decide whether to authorize the deficit or require action that will bring the budget into balance.

9. Director Ballard and Dean Anthony submit a budget for the Agricultural Extension Service as follows:

Estimated Income:

State Appropriation		\$1,145,834
---------------------	--	-------------

Federal Funds

Smith-Lever	\$151,281	
Bankhead-Jones	332,829	
Capper-Ketcham	37,180	
Bankhead-Flannagan	<u>333,552</u>	854,842

State Department of Conservation		5,000
----------------------------------	--	-------

State Soil Conservation Committee		6,151
-----------------------------------	--	-------

Deficit		<u>107,222</u>
Total		\$2,119,049

Estimated Expenditures:

Salaries	\$1,875,966	
Travel	134,533	
Maintenance	<u>108,550</u>	
Total		\$2,119,049

It is pointed out that this proposed budget shows a deficit of \$107,222. The Board should decide whether to authorize this deficit or what action should be taken in the direction of balancing this budget.

On motion of Mr. Mueller, seconded by Miss Jones, it was unanimously voted:

- To charge the operation of Dr. Huddleson's work in the amount of \$17,000 to the College account for the 1952-53 school year with the understanding that this responsibility is to be borne by the Experiment Station effective July 1, 1953.
- To approve a budget for the Agricultural Experiment Station in the amount of \$1,204,198 plus any accumulated reserve that may be available at the end of the present fiscal year on June 30th.

The Board hopes that Dean Anthony and Director Hardin will be able to develop a budget that will cause a minimum of curtailment of worthwhile projects of the Experiment Station. It feels that the work underway is all valuable and important. It regrets that the College has no funds available that permit an additional subsidy at this time. The responsibility for bringing the budget into balance is left with Dean Anthony and Director Hardin. If they prefer to embark upon the budget as tentatively presented with the understanding that it is to be brought into balance before the end of the fiscal year, they are authorized to do so.

- To approve a budget for Cooperative Agricultural Extension Service in the amount of \$2,011,827 plus any accumulated reserve funds that may be available at the end of the present fiscal year June 30th.

The responsibility for balancing the budget is left with Dean Anthony and Director Ballard. The Board regrets that it has no funds available that permit an additional subsidy at this time. It is hoped that the budget can be balanced with a minimum of curtailment of important programs. If they prefer, they are authorized to begin the year with the budget as recommended with the understanding that sufficient curtailments will take place to bring the budget into balance prior to the end of the fiscal year.

SPECIAL MISCELLANEOUS, continued

Comptroller
to make fund
transfers

10. Authorization to tentatively make such fund transfers effective at the end of the fiscal year as are necessary, subject to final ratification by the Board at the next meeting.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to authorize the President, Secretary and Comptroller to make such transfers as seem desirable in accordance with this recommendation.

Approval of
Intercollegiate
Athletics.

11. Comptroller May submitted the proposed budgets for the operation of Intercollegiate Athletics.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the proposed budgets submitted.

Approval of
ordinance
re: motor
vehicles on
campus.

12. The Police Department requests certain changes in the ordinance covering the registration and use of motor vehicles by Michigan State College students, faculty, and employees. The ordinance in full with the changes or new sections underlined is on file in the Secretary's office.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the above request.

Honorary life
memberships
in Alumni
Assoc. app.
for
G.S. Alderton
Milton Grinnell
Sarah VH Jones
J.E. Warner
F.P. Warren

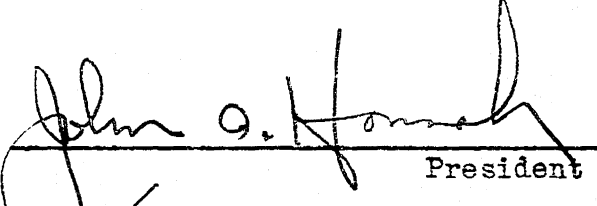
13. The Alumni Advisory Board has voted, subject to approval of the State Board of Agriculture, honorary life memberships in the Alumni Association to the following persons:

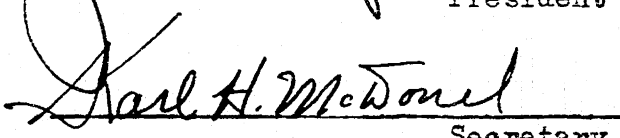
George S. Alderton, Lansing, Sports Editor of the State Journal
Milton Grinnell, East Lansing, Editor of the Michigan Farmer
Sarah Van Hoosen Jones, Rochester, Member of the State Board of Agriculture
Joseph E. Warner, Ypsilanti, long-time dairy farmer, operator of a commercial dairy, member of the State Legislature
Fred P. Warren, Three Oaks, retired industrialist and generous benefactor of Michigan State College.

On motion of Mr. Armstrong, seconded by Mr. Mueller, it was voted to approve the above item.

The meeting adjourned at 3:40 p.m.

It was decided to hold the next meeting on Friday, August 8th.


President


Secretary