

MINUTES OF THE
MEETING OF THE STATE BOARD OF AGRICULTURE
June 21, 1930

883

Present: Messrs. Berkey, Brody, McPherson, McColl, Watkins, President Shaw and Secretary Halladay

Absent: Mrs. Stockman, Superintendent Pearce

The meeting was called to order at 10:15 A.M.

The minutes of the previous meeting were approved having been in the hands of the Board members.

APPOINTMENTS

1. Mr. E.C. Prophet, Department of Geography, salary \$2500 per year, effective September 1st.
2. Mr. Donald O'Hara, part-time instructor in Summer Session at a salary of \$225 for the six weeks session, providing his services are needed.
3. Miss Caroline Cooley, from half-time clerk in the Economics Section, to full time during the months of July, August and September, at \$100 per month, the extra half-time pay to be paid from the regular Purnell Station allotment to the Economics Section.
4. Mr. J.W. Sheedy, Mathematics Department is offered work with the Building and Grounds Department from July 1, to September 20th at an hourly wage which will average \$25.00 per week. Authorization for compensation in the amount of \$300.00 for this work is requested.
5. Prof. F.G. Sefing, Engineering Experiment Station for the month of July at a salary of \$250. He and Mr. Surls are working on a project which Mr. Dirks is anxious to get under way.
6. Mr. Walter McKelvey, Grounds Foreman, at a salary of \$2700 per year effective July 1, 1930.

On motion of Mr. McColl, it was voted to approve the above appointments.

RESIGNATIONS

1. Mr. C.E. Skiver, County Agricultural Agent for Menominee County effective June 15.
2. Mr. Paul Kochan, Instructor in Public Speaking, effective September 1, 1930.

On motion of Mr. Brody, it was voted to accept the above resignations.

TRAVEL

1. Dr. H.F. Stafseth, sixty-seventh Annual Convention, American Veterinary Medical Association, Los Angeles, California, August 25, 26, 27, 28, 29, 1930 with transportation paid. Dr. Stafseth will deliver a paper at this meeting.
2. Dean E.H. Ryder, leave from campus for a period of four to six weeks during the coming vacation period, for health reasons.
3. R.E. Loree, several day trip through the small fruit growing districts of New Jersey and the Federal Department of Agriculture small fruit testing grounds at Bell, Maryland, with the equivalent of railroad and pullman fare paid from the regular college allotment to the Department of Horticulture.
4. E.J. Miller, Colloid Symposium at Ithaca, New York, June 19 to 21st, with railroad and pullman fare paid from the regular Experiment Station allotment to the Agricultural Chemistry Section.
5. Dr. C.A. Scholl, trip to the Cherry Growing section of Door County, Wisconsin, sometime before the end of this month, to obtain data regarding the cherry industry, with expenses paid from the regular Experiment Station allotment to the Economics section.
6. Dr. E.T. Hallman, six weeks leave, August 1st to September 13th, in order to take trip in car with family, to attend the American Veterinary Medical Association meeting at Los Angeles, California, which is held August 26 to 29th. Dr. Hallman will make the report for the Abortion Committee.
7. H. A. Cardinell, tour accompanying extension specialists through Indiana and Kentucky, using an Extension Department car, with gas, oil and other items, and hotel expenses to be paid from Extension travel funds. The trip will be taken June 16th and 17th.

On motion of Mr. Brody, it was voted to approve the above travel requests and the requests for leaves of absence.

MISCELLANEOUS

1. Approval of salary schedule.

On motion of Mr. McColl, it was voted to approve the schedule of salaries for the next year as outlined by the President and as placed in the hands of the Comptroller.

2. Maintenance Budget. Mr. McPherson, Chairman of the Finance Committee, reported on the recommendations of the Committee.

Appointments

Resignations

Travel

Salary
Schedule
approved.

Approval of
Main. Budget
referred to
Pres. &
Finance Com.

- On motion of Mr. McColl, it was voted to leave the approval of the Maintenance Budget to the Finance Committee and President with power to act.
- Letter from Riggs - no action. 3. Letter from Mr. Riggs, Manager of the Union, regarding Union's indebtedness to the College.
No action.
- Payment of \$23.50 approved for Music Dept. 4. Requisition from the Music Department for \$123.50 for payments to Peoples Church for use of Organ.
On motion of Mr. Brody, it was voted to pay the above bill.
- Acceptance of trust fund from W.K. Kellogg. 5. Acceptance of trust fund from W.K. Kellogg, for the college, amounting to \$60,000.00; \$30,000 each for the Bird Sanctuary and the Agricultural Farm. The trust consists of bonds yielding 7 per cent, which will be paid quarterly.
On motion of Mr. McColl, it was voted to accept the above mentioned trust fund from Mr. Kellogg.
- Books of Pheasants accepted from Mr. Kellogg. 6. Also acceptance of complete set of four volumes of books on pheasants, purchased in London at a price of \$250.00.
On motion of Mr. McColl, it was voted to accept the above mentioned books.
- Interscholastic Basketball tournament to be held Lansing next yr. 7. Letter from Mr. Otto of the Chamber of Commerce relative to possibility of having the Michigan Interscholastic Basketball Tournament held in Lansing next March.
On motion of Mr. Brody, it was voted to accede to Mr. Ott's request, and to send an invitation to have the Michigan Interscholastic Basketball Tournament held here.
8. Advancement in Titles.
On motion of Mr. McColl, it was voted to approve the following advancement in titles.

PROFESSORS

| | Present Title | New Title |
|----------------|-----------------------------|--------------------|
| Stafseth, H.J. | Assoc. Prof. and Res. Asst. | Prof. Path. Bacty. |

ASSOCIATES

| | | |
|---------------|---------------------------------|------------------------------|
| Gross, Irma | Assistant | Assoc. Prof. of H.E. |
| Kobs, John | Assistant | Associate Professor |
| Nelson, R. | Research Assistant | Research Associate |
| Mallman, W.L. | Assistant | Assoc. Prof. |
| Ball, C.D. | Assistant Professor | Assoc. Prof. |
| Down, E. E. | Assistant Prof. and Res. Assoc. | Assoc. Prof. and Res. Assoc. |

ASSISTANTS

| | | |
|------------------|------------|---------------------|
| Lewis, W.C. | Instructor | Assistant Professor |
| Mason, O'Neill | " | " " |
| Leininger, Elmer | " | " " |
| Miller, C.A. | " | " " |
| Finney, E.A. | " | " " |
| Joyner, H.W. | " | " " |
| Kinney, E.E. | " | " " |
| Barnett, H.C. | " | " " |
| Randall, K.C. | " | " " |
| Fulkerson, C.G. | " | " " |
| Menchhofer, J.D. | " | " " |
| Johnston, Ruth | " | " " |
| Casteel, M.W. | " | " " |
| Strong, F.C. | " | " " |
| Logsdon, C.S. | " | " " |
| Powell, J. E. | " | " " |

- Request from Giltner to use \$1200 for other purposes 9. Request from Dr. Giltner that the \$1200 which was set up for revising class rooms, be used for other purposes.
No action.

- Opinion from Attorney General re: M.S.C. appropriations 10. Opinion from Attorney General regarding appropriation for Michigan State College for the biennium 1929-30 - whether or not the Legislature appropriated these funds for any specific building or if it was left to the judgment of the Board.

Letter from Attorney General and Clerk on Finance and Appropriations placed on file in the Secretary's Office.

- Repairs to Wells Hall, & Abbott needed. 11. The Secretary reported that repairs to Wells Hall and Abbott Hall were very much needed.

12. Report of progress on various buildings projects submitted by Mr. Davenport, Superintendent of Buildings and Grounds.

Report of progress on bldg. projects filed in Sec. Office. Report placed on file in Secretary's Office.

REPORT OF THE BUILDINGS AND GROUNDS COMMITTEE

1. Mr. McColl reported as follows on the contracts which were let for the six Farm Barns:

| | |
|--|--------------------|
| H.G. Christman Company, for construction. | \$71,026.00 |
| (If a company bond is accepted a deduction of \$500 is to be made) | .6,383.45 |
| Kain Brothers, for plumbing. | |
| Reed-Tyler, for electrical. | 3,921.00 |
| Service, grounds and equipment. | 16,724.77 |
| | <u>\$98,055.22</u> |

Report on
contracts
for six
farm barns.

On motion of Mr. McColl, it was voted to place this report on file.

2. Letter from Dean Cox and Mr. Hudson regarding house for Farm Foreman.

On motion of Mr. Brody, it was voted to approve the contract with Mr. & Mrs. Hartig for a house on Harrison Avenue together with 18½ acres of land, - to be rented at a yearly rental of \$500.

Hartig house
on Harrison
leased for
farm foreman.

3. Razing old Farm House.

Old Farm
House to be
Razed.

On motion of Mr. Watkins, it was voted to instruct the Secretary to have the old Farm House razed.

4. Anatomy and Animal Disease Research Building to be built.

On motion of Mr. McColl, it was voted to authorize the building of the Anatomy and Animal Disease Research building at a cost not to exceed \$100,000.00.

Building of
Anat. & An.
Dis. Res.
authorized.

5. Dormitory. Copies of tentative agreement with the Trust Company to be made and sent to each member of the Board.

Tentative
greement re:
Dormitory.
sent to each
Board member.

On motion of Mr. McColl, it was voted that copies of the tentative agreement with the Trust Company be made and sent to each member of the Board.

6. A report was made by the Building and Grounds Committee on the progress made on the Dairy Experimental Feeding Barn. Drawings were presented and costs submitted on repairs to the Biebesheimer Farm barn and also a new unit to be placed East of the new bull barn. The cost in either case would amount to about \$9,000.

Report on
Dairy Experi-
mental Feed-
ing Barn.

7. A report was made by the Buildings and Grounds Committee on the Apiary Building relative to costs and locations.

Report on
Apiary Bldg.

8. The Secretary reported that the greenhouses which the Board contemplated building for Botany had been reviewed by Mr. Phillips and Dr. Bessey and tentative figures on the costs, etc. would be ready for consideration at an early date.

Report on
Greenhouses.

On motion of Mr. Brody, it was voted to leave the above items 6, 7, and 8 to the President, Mr. Brody and the Secretary with power.

The meeting adjourned at 12:15.

R S Shaw
President

H S Halladay
Secretary

MINUTES OF THE MEETING OF THE STATE BOARD OF AGRICULTURE July 14, 1930

Present: Messrs. Brody, Berkey, McColl, McPherson, Superintendent Pearce, President Shaw, Secretary Halladay.

Absent: Mrs. Stockman, Mr. Watkins.

The meeting was called to order at 10:15 A.M.

The minutes of the previous meeting were approved, having been in the hands of the Board members.

APPOINTMENTS

1. Report of the President and Mr. Samuel Dwight, Physics Department has been advanced from one-half time graduate assistant at \$800 to instructor at \$2000. This is with the understanding that the original assistantship at \$800 is not to be replaced this year.

Appointmets