

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
June 20, 1946

Present: Mr. Berkey (Chairman); Messrs. Akers, Armstrong, Brody, Mueller; Miss Jones; President Hannah; Assistant Comptroller Pierson; Secretary McDonel.

Absent: Dr. Elliott

The meeting was called to order at 10:20 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations

Resignations

1. Resignation of Mrs. Gertrude Petroff as stenographer in Landscape Architecture, effective June 15, 1946.
2. Resignation of Mrs. Virginia Miller as stenographer for the Counselor for Women, effective as of April 30, 1946.

Appointments

APPointments

1. Appointment of Frances E. Gregory as stenographer in Military Science at a salary of \$1500 per year, effective May 28, 1946, to replace Mary Jane Stewart who has resigned.
2. Appointment of Janet E. Hofert as stenographer in Sociology and Anthropology at a salary of \$1500 per year, effective May 15, 1946, to replace Mrs. Rhonda Taylor.
3. Appointment of Bernard I. Fancher as patrolman in the Campus Police at a salary of \$2200 per year, effective May 20, 1946.
4. Appointment of Esther Anson as Family and Youth Counselor in the Adult Education Program at a salary of \$3800 per year, effective July 1, 1946. Miss Anson is to have the rank of Associate Professor. This is a new position to be financed from Adult Education funds on the basis of three-fourths state and one-fourth college.
5. Appointment of Milton Baron as Assistant Professor of Landscape Architecture at a salary of \$4000 per year, effective June 15, 1946. Mr. Baron is to be assigned one-half time to Landscape Architecture and one-half time in campus landscape architecture. This is a new position.
6. Reappointment of Mathew Madnick as Research Assistant in Economics at a salary of \$200 per month, effective from April 1 to June 30, 1946, and paid from Purnell funds of the Experiment Station.

Travel

Travel

1. Full expenses for the trip made by Donald Cation to attend the meetings of the American Association for the Advancement of Science in St. Louis, Missouri, on March 26-30. Previous Board action authorized mileage on one car for four members of the Botany Department.
2. Full expenses for A. P. Kawal and L. F. Zarza to attend the spring football game at the University of Notre Dame on June 1.
3. Full expenses for W. L. Mallmann to present a paper at the meeting of the American Society of Refrigeration Engineers in St. Paul, Minnesota, on June 3. The Board approved first-class railway fare for this trip at its meeting in May.
4. Full expenses for Howard Church to go to New York City on June 5 to interview candidates for positions, to visit with possible artists in residence and to visit with public and private galleries.
5. Full expenses for R. L. Carolus to visit the Bureau of Plant Industry at Beltsville, Maryland, on June 5 and 6, in regard to new vegetable varieties; and to attend a meeting called by the Bureau of Agricultural Economics in New York City on June 7 for consideration of matters relating to shipments of fresh fruits and vegetables. Expenses are to be paid from Experiment Station funds.
6. Full expenses for R. C. Huston to attend a meeting of the Council of Participating Institutions of the Argonne National Laboratory at the University of Chicago on June 6.
7. Full expenses for R. E. Marshall to attend a testimonial dinner for William Kappler at Lyons, Illinois, on June 7.
8. Maintenance expenses for J. J. Garrison to visit the Art Department of Oberlin College during the week of June 11.

June 20, 1946

- Travel
9. Full expenses for D. H. Stark to attend a meeting in Chicago on June 12-14 of the North Central Station collaborators on the Regional Livestock Marketing Research Project; expenses to be paid from Experiment Station funds.
 10. First-class railway fare for C. R. Schmitter to attend the National Collegiate Fencing Coaches Association in New York City on June 13 and 14.
 11. Mileage on one car for C. H. Cunningham and J. A. Bivins to attend a conference on Pullorum disease control in Guelph, Ontario, on June 17-20; with expenses paid from Extension funds.
 12. First-class railway fare for T. H. Osgood and Chihiro Kikuchi to attend the meetings of the American Physical Society in Chicago on June 20-22.
 13. Full expenses for P. W. Robbins to drive the Forestry Department truck to Rhinelander, Wisconsin, to pick up a load of forestry stock from the U. S. Forest Service Nursery at Rhinelander.

\$150 each paid to Shroeder, Klieve and Stanton

Miscellaneous

Payment for injuries to Cardigan and Perry

Transfer J.B. Cawood to labor payroll

Increase in salaries for John Cain & E. Evans

Corrections in salary budget approved.

1. Approval of the payment of \$150 each to Cecelia Shroeder, Ida Klieve, and Margaret Stanton for their work during the three terms of 1945-46 as assistant supervising teachers in vocational home economics.
2. Payment of \$28.80 to Charles Cardigan, an employee in Buildings and Utilities, as compensation for time lost because of an injury received while working.
3. Payment of \$4 to Carlyle Perry, an employee in the Cleaning Division, as compensation for time lost because of an injury received while working.
4. Transfer for James B. Cawood, technician in Agricultural Engineering, from the salary roll to the labor payroll, effective as of April 1, 1946, with the understanding that he be given the same advance in rate of pay given to all other labor employees.
5. Increases in salaries of Campus Police Patrolman, as follows:
John J. Cain, from \$2300 to \$2400, effective May 12, 1946.
Harold E. Evans, from \$2200 to \$2300, effective June 2, 1946
6. Authorized the following corrections in the salary budget for the next fiscal year:

Agricultural Engineering	- F. W. Peikert	to \$4500
Forestry	- A. J. Panshin	to \$4500
	- T. D. Stevens	to \$4500
Horticulture	- T. A. Merrill	to \$4800
Foods and Nutrition	- Beatrice Grant	to \$4500
Botany	- C. P. Swanson, Associate Professor to Professor	to \$5000
	- W. B. Drew	to \$4500
	- H. G. Gauch	to \$4000
Music	- Alexander Schuster	to \$4500
English	- R. B. Nye	to \$5000
	- Anders Orbeck	to \$4500
Sociology	- Paul Honigsheim	to \$4500
Business Administration	- J. W. Ruswinckel	to \$3600
Museum	- J. W. Hope	to \$3600
Mechanical Engineering	- Paul DeKoning	to \$3400
Physical Educ., Health, and Recreation for Men	- L. F. Zarza	to \$4500
	- J. S. Pingel	to \$4500
	- A. P. Kawal	to \$4500

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve item 6.

Transfer of various funds approved.

7. Transfer of \$515.35 from the Unallocated Bankhead-Jones reserve to the Department of Horticulture for expenses on Bankhead-Jones Project 7k.
8. Transfer of \$1250 from Unallocated Experiment Station funds to Project 1-L Botany with the understanding that the salary of Leila Saunders will be charged to this account.
9. Transfer of funds from the Unallocated Supplemental State Station funds, as follows:

Agricultural Economics	\$233.22	Agricultural Chemistry	\$ 90.51
Bacteriology	109.16	Physiology	739.60
Stateion Director's Office	\$500		

PRESIDENT'S REPORT, continuedMiscellaneous, continued

10. Authorized the following departments to operate on a deficit basis for the balance of the fiscal year with the understanding that expenditures are to be kept to a minimum and only for those items that have the approval of the Assistant Comptroller:

Soil Science
 Physical Education, Health and Recreation for Men
 Surgery and Medicine
 Sociology and Anthropology (not to exceed \$200)
 Biological Science (not to exceed \$1000)
 Physical Science (not to exceed \$800)
 Social Science (not to exceed \$200)
 Effective Living (not to exceed \$300)
 History of Civilization (not to exceed \$300)
 Literature and Fine Arts (not to exceed \$200)
 Civil Engineering

11. Authorized the setting up of a fund of \$200 in a revolving account to permit the establishment of a temporary dormitory in the livestock pavilion for men employed on our building projects.

Budgets of several departments allowed to run in red.

Temp. dorm. set up in livestock pavilion

RESIGNATIONS

1. Resignation of Patricia Molby as clerk in the Purchasing Department, effective June 22, 1946.
2. Resignation of Thelma Hitchcox as clerk in the Registrar's Office, effective May 31, 1946. Mrs. Hitchcox has accepted a position with the Fisher Body Company.
3. Resignation of Mildred Blackledge Andrick as stenographer in Short Courses, effective June 15.
4. Resignation of Shirley Martinson, clerk in the Office of Veterans Affairs, effective May 31, 1946.
5. Resignation of Alice Poulsen as stenographer in the Central Stenographic Office, effective May 31, 1946.
6. Resignation of Mrs. Arlene Parks as stenographer in Home Economics, effective May 31, 1946.
7. Resignation of George C. Thomas as auditor in the Accounting Office, effective June 30, 1946. Mr. Thomas has been on military leave since April 1, 1941.
8. Resignation of Mrs. Hilda Whyte as laboratory technician at the Health Service, effective June 30, 1946.
9. Resignation of the following members of the Library staff, effective July 31, 1946, to enter the Civilian Services Division of the United States Army:

Eloise Bishop Jessie Flake Mary Jeanne Keiger

10. Resignation of James S. Clark as Instructor in History of Civilization, effective June 15, 1946, to enter a business in Grand Ledge.
11. Resignation of Homer H. Fields as Instructor in Social Science, effective June 15, 1946, to accept a position with the Veterans Administration in Chicago.
12. Resignation of William L. Shea as Instructor in Written and Spoken English, effective June 15, 1946, to accept a position at the University of Miami.
13. Resignation of Claude M. Elmore as District Club Agent in Cheboygan, Otsego, Presque Isle, and Montmorency Counties, effective June 30, 1946, to enter another type of activity.
14. Resignation of Mrs. Ruth Code as Urban Home Demonstration Agent for Detroit, effective June 30, 1946, because of home responsibilities.
15. Resignation of Earl H. Bjornseth as Associate Agricultural Agent and Assistant Professor of Horticulture, effective June 30, 1946, to accept a position with the DuPont Company.
16. Resignation of Barbara E. Newcombe as Instructor in Foods and Nutrition, effective September 30, 1946. Miss Newcombe has accepted a position at the University of British Columbia.
17. Resignation of Elizabeth D. Walbert, Assistant Professor in Home Management and Child Development, effective August 31, 1946. Miss Walbert plans to be married.
18. Resignation of Mary Alice Phillips as Assistant in Home Management and Child Development, effective August 31, 1946. Miss Phillips is planning to be married.
19. Resignation of Ruth McNeal as Assistant in Institution Administration, effective August 31, 1946. Miss McNeal is planning to be married.

Resignations

RESIGNATIONS, continued

Resignations

20. Resignation of Mrs. Olive Henkel as Instructor in Music, effective August 31, 1946.
21. Resignation of Robert P. Falk as Assistant Professor of English, effective June 15, 1946, to accept a position at Rutgers University.
22. Resignation of Frank Saidel as Instructor in Mathematics, effective June 30, 1946, to study at Columbia University.
23. Resignation of Claude E. Thompson as Associate Professor of Philosophy and Psychology, effective June 30, 1946.
24. Report that Arthur M. Ross did not accept the appointment as Associate Professor of Economics which was to have been effective June 15, 1946.
25. Resignation of Onilee MacDonald as Instructor in History and Political Science, effective June 15, 1946.
26. Resignation of C. F. Clark as Associate Professor of Animal Pathology, effective June 30, 1946, with the understanding that he be retained as a lecturer in Animal Pathology without compensation. Dr. Clark has accepted a position at State Veterinarian of Michigan.

LEAVES

Leaves

1. Continuation of leave of absence without pay for Frederick E. Reeve, Assistant Professor of Written and Spoken English, through August 31, 1947. Dr. Reeve has been on leave since January 1, 1946, working as associate editor of a dictionary being prepared by the World Publishing Company.
2. Leave of absence without pay for John B. Holland, Instructor in Effective Living, for July and August 1946 in order to complete the work for his Masters degree.
3. Leave of absence without pay for Mrs. Helen Bateman, stenographer in Agricultural Engineering, from July 7-14. This is in addition to her two weeks' vacation.
4. Leave of absence without pay for Dorothy Rudenberg, Home Demonstration Agent in Mason, Lake, and Osceola Counties, from June 1-15. Miss Rudenberg plans to be married.
5. Leave of absence without pay for Emily Parker, Home Demonstration Agent for the Upper Peninsula, from June 1 to October 31, 1946, because of illness and death in her family.
6. Leave of absence with pay for A. J. Panshin, Professor of Forestry, from September 15 to December 31, 1946, to complete the revision of two volumes used as textbooks for forestry schools.
7. Leave of absence with pay for A. W. Otterbein, County Agricultural Agent in Iron County, for three months beginning June 1, 1946, because of poor health.
8. Leave of absence without pay for Ruth Clayton, Assistant Professor of Textiles, Clothing and Related Arts, for the month of July 1946.
9. Leave of absence with pay for J. A. Ramsay, Instructor in Foreign Languages, for six months beginning March 1, 1947, to study for his Doctor's degree at the University of Illinois.
10. Leave of absence without pay for M. L. Rosenthal, Instructor in English, from September 1, 1946, to June 15, 1947. Mr. Rosenthal has been on leave for study since January 1, 1946.
11. Leave of absence without pay for Lyle W. Mabbott, Instructor in Civil Engineering, effective from July 1, 1946, to August 31, 1947. Mr. Mabbott has been on military leave since September 1, 1941.
12. Recommendation that all military leaves be terminated on June 30, 1946, with the understanding that those employees still in military service will be reinstated if they report within 90 days after their military discharge.

APPOINTMENTS

Appointments

1. Appointment of Nadine Coggan as Clerk-Typist I in Bacteriology at a salary of \$1560 per year, effective June 15, 1946. Miss Coggan has been employed previously on the labor payroll.
2. Appointment of Mrs. Margaret D. Potter as Clerk-Typist I in the Placement Office at a salary of \$1560 per year, effective June 17, 1946. This is a new position.
3. Appointment of Mrs. Janet McGuire as Clerk-Stenographer II in the Placement Office at a salary of \$1800 per year, effective June 7, 1946, to replace Arlene Salisbury who has resigned.
4. Transfer of Starr H. Keesler from Instructor in Short Courses at a salary of \$3100 per year to Student Housing Director at a salary of \$3100 per year, effective June 15, 1946; and a salary increase to \$3400 per year, effective July 1, 1946. This is a new position.
5. Appointment of Richard Hillister Jordan as a member of the Board of Examiners with the rank of Assistant Professor at a salary of \$3600 per year, effective September 1, 1946. This is a new position.

APPOINTMENTS, continued

Appointments

6. Appointment of Evan W. Hanes as multilith operator in the Mimeograph Department at a salary of \$2360 per year, effective June 17, 1946. This is a new position.
7. Appointment of Carroll Stringham as Patrolman for the Campus Police at a salary of \$2200 per year, effective June 10, 1946. This is a new position.
8. Appointment of Keith Coffman Knight as General Assistant in the Library at a salary of \$1900 per year, effective August 1, 1946, to replace Eloise Bishop who has resigned.
9. Appointment of Susie Avis Brown as General Assistant in the Library at a salary of \$1900 per year, effective August 1, 1946, to replace Jessie Flake who has resigned.
10. Appointment of Louis Pierre Nadeau as Assistant in the Order Department in the Library at a salary of \$2000 per year, effective August 1, 1946, to replace Mary Jean Keiger who has resigned.
11. Appointment of Emily Olson as Order Librarian at the Library at a salary of \$2400 per year, effective August 1, 1946. This is a new position.
12. Appointment of Marion McConnell as Assistant Cataloger in the Library at a salary of \$2400 per year, effective August 1, 1946, to replace Charlotte Jackson who has been retired.
13. Appointment of Walter F. Swartz as Assistant in the Registrar's Office at a salary of \$2800 per year, effective July 1, 1946. Mr. Swartz has been employed previously on the labor payroll.
14. Appointment of William F. Brode as Instructor in Forestry at a salary of \$165 per month, effective from June 18 to August 31, 1946. This is a new position for the summer quarter.
15. Appointment of H. Thompson Straw as Instructor in Geography at a salary of \$750 for the period from June 18 to August 30, 1946.
16. Continuation of Arthur M. Ross as Lecturer in Economics at a salary of \$450 per month, effective from July 16 to August 31, 1946.
17. Appointment of Jane Wormwood as general duty nurse at the Health Service at a salary of \$1800 per year, effective September 6, 1946, to replace Myrta Ellinger whose resignation will be submitted at a later date.
18. Transfer of Dorothy Rudenberg from Mason, Lake and Osceola Counties to Home Demonstration Agent in Eaton County at the same salary of \$2500 per year, effective July 1, 1946.
19. Transfer of Opal Roberson from Home Demonstration Agent at Large to Home Demonstration Supervisor with headquarters at Marquette at the same salary of \$3200 per year, effective June 15, 1946.
20. Appointment of Ada Geraldine Hough as Assistant State Club Leader (Instructor) at a salary of \$2600 per year, effective July 1, 1946, to replace Lois Corbett.
21. Reappointment on a permanent basis of Mrs. Clara P. Hay as Urban Home Demonstration Agent in Flint at a salary of \$2600 per year, effective July 1, 1946.
22. Appointment of Rose M. Forno as Home Demonstration Agent in Marquette County at a salary of \$2800 per year, effective July 22, 1946. This is a new position to be paid from Bankhead-Flannagan funds.
23. Appointment of Bernetta Kahabka as Home Demonstration Agent in Ontonagon and Gogebic Counties at a salary of \$2600 per year, effective July 8, 1946. This is a new position to be paid from Bankhead-Flannagan funds.
24. Appointment of Rieno Turunen as 4-H Club Agent in Baraga, Houghton, and Keweenaw Counties at a salary of \$2700 per year, effective July 1, 1946. This is a new position to be paid from Bankhead-Flannagan funds.
25. Appointment of Floyd R. Fladseth as Budget Assistant in the Extension Director's Office at a salary of \$2700 per year, effective July 1, 1946. This is a new position to be paid from Extension funds.
26. Appointment of Leora N. Horning as Instructor in the Institute of Short Courses at a salary of \$2700 per year, effective September 1, 1946. This is a new position to be paid three-fourths from funds of the State Board of Control for Vocational Education and one-fourth from W. K. Kellogg Foundation funds.
27. Appointment of Michael E. Kolivosky as Instructor in Effective Living in the Basic College at a salary of \$2800 per year, effective June 16, 1946. Mr. Kolivosky has been employed part-time while carrying on graduate studies.
28. Appointment of James E. Seaver as Instructor, assigned three-fourths time to History of Civilization in the Basic College and one-fourth time to History and Political Science in the School of Science and Arts, at a salary of \$3000 per year, effective September 1, 1946. This is a new position.
29. Appointment of Clara Laidlaw as Instructor in Literature and Fine Arts at a salary of \$3000 per year, effective September 1, 1946, to replace J. A. Foster who has resigned.

APPOINTMENTS, continued

2296

Appointments

30. Appointment of Slavko Cerick as Instructor in Social Science in the Basic College at a salary of \$3000 per year, effective June 15, 1946. This is a new position.
31. Appointment of Russell L. Jenkins as Instructor in Written and Spoken English at a salary of \$3100 per year, effective September 1, 1946, to replace Anne McGurk who has been assigned to Counseling.
32. Appointment of Marilyn Mayer as Instructor in Written and Spoken English at a salary of \$2800 per year, effective June 15, 1946. This is a new position.
33. Appointment of Stanley N. Kinney as Instructor in Written and Spoken English at a salary of \$2800 per year, effective September 1, 1946. This is a new position.
34. Appointment of Edgar L. Harden as Associate Professor in the Institute of Counseling, Testing, and Guidance at a salary of \$5000 per year, effective July 1, 1946 to replace H. B. Pepinsky who has been transferred.
35. Appointment of George C. Westfall as Instructor in Civil Engineering at a salary of \$3000 per year, effective September 1, 1946 to replace W. J. McFarland who has resigned.
36. Appointment of Max F. Rogers as Instructor in Civil Engineering at a salary of \$3000 per year, effective September 1, 1946, to replace J. E. Meyer who has resigned.
37. Appointment of Donald S. Pearson as Assistant Professor of Electrical Engineering at a salary of \$4000 per year, effective September 1, 1946 to replace E. E. Kinney.
38. Appointment of Boyd L. Bryant as Instructor in Chemical Engineering at a salary of \$3000 per year, effective September 1, 1946, to replace E. H. Shotwell who has resigned.
39. Appointment of Marvin D. Livingood as Assistant Professor of Chemical Engineering at a salary of \$3400 per year, effective September 1, 1946, to replace L. B. Hein who has resigned.
40. Appointment of Glen W. Halik as Assistant Professor of Engineering Drawing at a salary of \$3200 per year, effective September 1, 1946, to replace M. M. Williams who has resigned. Mr. Halik will be 50 years old on July 26.
41. Appointment of Lois E. Jackson as Instructor (Research) in Foods and Nutrition at a salary of \$2600 per year, effective September 1, 1946. This is a new position to be paid from National Dairy Council funds.
42. Appointment of Eleanor E. Roth as Instructor in Textiles, Clothing, and Related Arts at a salary of \$2900 per year, effective September 1, 1946, to replace Marian Hillhouse who has been granted leave of absence.
43. Continuation of Marion Wharton as Instructor (Research) in Foods and Nutrition on a half-time basis at the same salary rate of \$1200 per year, effective for the months of July and August 1946, and paid from Purnell funds.
44. Appointment of Mrs. Lennah K. Backus as Instructor (Extension) in Home Management and Child Development (Extension Specialist in Child Care and Training) at a salary of \$3200 per year, effective August 15, 1946, to replace Mrs. Bertha A. Hess who has resigned. The salary is paid from Bankhead-Flannagan funds.
45. Appointment of Barbara Weiss as Assistant in Home Management and Child Development at a salary of \$1800 per year, effective September 1, 1946, to replace Mary Alice Phillips who has resigned.
46. Appointment of Dorothy Claire Washburn as Assistant Professor of Textiles, Clothing, and Related Arts at a salary of \$3400 per year, effective September 1, 1946, to replace Dorothy Benson who has resigned.
47. Termination of the appointment of Dean R. C. Huston as Acting Director of the Division of Physical Science in the School of Science and Arts, effective June 30, 1946; and appointment of T. H. Osgood as Director of the Division of Physical Science, effective July 1, 1946.
48. Continuation of Elspeth Delderfield as Instructor (Research) in Botany and Plant Pathology at a salary of \$2000 per year, effective from July 1 to September 30, 1946.
49. Appointment of J. Herbert Swanson as Associate Professor of Music at a salary of \$4300 per year, effective September 1, 1946, to replace Fred Patton.
50. Appointment of Pauline Austin as Instructor in Music at a salary of \$75 per month, effective from September 15 to December 15, 1946. This is a new position.
51. Appointment of Charles Pedrey as Assistant Professor of Speech, Dramatics, and Radio Education at a salary of \$4000 per year, effective September 1, 1946 to replace Clarence Van Dusen who has resigned.
52. Appointment of Max T. Rogers as Assistant Professor of Chemistry at a salary of \$3600 per year, effective September 1, 1946. This is a new position.

APPOINTMENTS, continued

Appointments

53. Appointment of R. A. Smith as Special Lecturer in Geology at a salary of \$1000 per year, effective for one year beginning September 1, 1946. Dr. Smith has recently retired from his position as State Geologist.
54. Appointment of Henry A. Hanson as Instructor in Mathematics at a salary of \$2800 per year, effective July 1, 1946, to replace Frank Saidel who has resigned.
55. Appointment of Willys R. Knight as Instructor in Economics at a salary of \$3200 per year, effective September 1, 1946, to replace Everett Hagen who has resigned.
56. Appointment of Adolph A. Klautsch as Assistant Professor of Philosophy and Psychology at a salary of \$3300 per year, effective June 15, 1946. Mr. Klautsch has been employed on a temporary basis since January 1. This is a new position.
57. Appointment of Maurice Ray Denny as Assistant Professor of Philosophy and Psychology at a salary of \$3600 per year, effective September 1, 1946. This is a new position.
58. Appointment of James T. Culbertson as Assistant Professor of Philosophy and Psychology at a salary of \$3600 per year, effective September 1, 1946. This is a new position.
59. Appointment of Sherwood C. McIntyre as Assistant Professor of Philosophy and Psychology at a salary of \$3800 per year, effective September 1, 1946. This is a new position.
60. Appointment of Fred Y. Billingslea as Assistant Professor of Philosophy and Psychology at a salary of \$3600 per year, effective September 1, 1946, to replace E. L. Ballachey, resigned.
61. Appointment of Eugene F. Oakberg as Instructor (Research) in Anatomy at a salary of \$3000 per year, effective July 16, 1946 to June 30, 1948. This is a cooperative project with the Regional Poultry Research Laboratory and is paid from funds of Swift and Company.
62. Appointment of Ray D. Hatch as Assistant Professor of Animal Pathology at a salary of \$4000 per year, effective July 1, 1946, to replace C. F. Clark who has resigned. His salary is to be paid one-half from college funds and one-half from Experiment Station funds.
63. Report that Gerald A. Shoemaker has been reemployed in the Plumbing Division of Buildings and Utilities, effective as of May 27, 1946. Mr. Shoemaker has been on military leave since May 6, 1944.
64. Reinstatement of Robert L. Sweet as Associate Professor of Chemical Engineering at a salary of \$4000 per year, effective September 1, 1946. Mr. Sweet has been on leave to work with the Chrysler Corporation since July 15, 1944.
65. Reinstatement of Ira B. Baccus as Associate Professor of Electrical Engineering at a salary of \$4400 per year, effective July 1, 1946. Mr. Baccus has been on military leave since May 1, 1944.
66. Reinstatement of Edward F. Eldridge as Associate Professor (Research) in the Engineering Experiment Station at a salary of \$4500 per year, effective July 1, 1946. Mr. Eldridge has been on military leave since May 1, 1944.
67. Reinstatement of William F. Riley as Instructor in Surgery and Medicine at a salary of \$3200 per year, effective July 1, 1946. Dr. Riley has been on military leave since March 1, 1942.
68. Appointment of Jean Granville as half-time graduate assistant in Speech at a salary of \$80 per month for the months of July and August 1946.
69. Appointment of Charles Gainor as graduate fellow in Bacteriology at a salary of \$100 per month effective from June 1 to December 31, 1946 and paid from Parke, Davis and Company Fund No. 412.
70. Appointment of the following graduate assistants for the school year 1946-47:
- | | |
|---------------------------------------|------------------------------------------------------|
| Farm Crops | - Samuel Hager, half-time at \$80 per month |
| Dairy | - Len D. McGuilliard, half-time at \$80 per month |
| Soil Science | - James E. Poe, quarter-time at \$40 per month |
| | Albert H. Bowers, quarter-time at \$40 per month |
| Business Administration | - Mrs. Marie R. Snow, quarter-time at \$40 per month |
| Electrical Engineering | - J. Frank Koenig, half-time at \$80 per month |
| Foods and Nutrition | - Mary Katherine Good, half-time at \$80 per month |
| | and paid from Purnell funds. Replaces Ruth Nitchals |
| Home Management and Child Development | - Helen Campbell, half-time at \$80 per month |
| Institution Administration | - Dorothy Ramsland, half-time at \$80 per month |
| Chemistry | - Robert V. Smith, quarter-time at \$40 per month |
| | John F. Foss, quarter-time at \$40 per month |
| | Joseph S. Mihina, quarter-time at \$40 per month |
| | Grant Haist, quarter-time at \$40 per month |

TRAVEL

1. First-class railway fare for J. A. Strelzoff to study induction heating with the Thermionic Induction Heating Corporation in New York City sometime during the summer of 1946.
2. Full expenses for Katherine Hart, Elizabeth Adams and Kathleen Maahs to visit the University of Illinois to observe the Illinois Union and its detail of organization.

Travel

TRAVEL, continued

Travel

3. Mileage on one car for W. A. Kelly, Justin Zinn, S. G. Bergquist, and a graduate student to attend the Michigan Academy of Science and the Michigan Geological Society field trips in Ontario, Canada, on June 21-25.
4. An allowance of \$10 each for the following Extension staff members to attend the National Home Economics Convention in Cleveland, Ohio, on June 22-27: Lola Belle Green, Ruth Peck, Laura Davis, Roberta Hershey, Vivian MacFawn, Margaret Harris, Rachel Markwell, Emma DuBord, and Grace Mitchell.
5. An allowance of \$10 each for the following members of the staff of the School of Home Economics to attend the annual meeting of the American Home Economics Association in Cleveland, Ohio, on June 24-27:

<u>HM&CD</u>	<u>TC&RA</u>	<u>TC&RA</u>	<u>Inst. Adm</u>	<u>F.&N.</u>	<u>F.&N.</u>
Dorothy Greey	Evelyn Mansfield	Josephine Martin	M. Ehlers	H. Baeder	Alice Towson
Esther Everett	Marian Hillhouse	Leona MacLeod	<u>Dean's Office</u>	B. Grant	Wilma Brewer
Elizabeth Walbert	Mary Schell	Julia Tear	Jeanette Lee	M. Lewis	Pauline Paul
Ruth Highberger	Nina Reilly	Hazel Strahan	Marie Dye	M. Morr	M. Wharton
Irma H. Gross	Ruth Clayton		Ruth Ingalls	B. Newcombe	M. Ohlson

6. First-class railway fare for J. H. Muncie to attend the summer meeting of the Mississippi Valley Plant Pathologists at Ames, Iowa, on July 1 and 2; expenses to be paid from Experiment Station funds.
7. Full expenses for W. H. Combs to attend the Institute for Administrative Officers of Higher Institutions at the University of Chicago on July 2 and 3.
8. Travel expenses for Dorothy Kerth to attend a golf clinic at Purdue University on July 1-3.
9. Full expenses for Glen Stewart to attend the annual conference of the American Alumni Council at Amherst, Massachusetts, on July 10-13; and to go to Boston following the conference to organize and attend a meeting of Michigan State College alumni.
10. First-class railway fare for E. J. Reineke to attend the annual meeting of the Poultry Science Organization in St. Louis, Missouri, on July 19; paid from Experiment Station funds.
11. Mileage on one car for J. A. Davidson, E. W. Henderson, J. M. Moore, O. E. Shear, and H. C. Zindel to attend the meetings of the Poultry Science Association, the National Turkey Federation, the International Baby Chick Association, and the National Poultry Improvement Plan in St. Louis, Missouri, during the week of July 22.
12. First-class railway fare for James A. Bivins to attend the above named meetings in St. Louis, Missouri, on July 22-26; paid from Swift and Company Research Project Fund No. 434.
13. Full expenses for K. H. Smith to attend the International Business Machines Customer Administrative School for College and University Records and Registrars at Endicott, New York, on July 22-26; and to visit several schools on the return trip to observe registrar's office methods and procedures. Full expenses during the staff at Endicott will be paid by I. B. M.
14. First-class railway fare for C. F. Cairy to attend the Convention of the American Veterinary Medical Association in Boston, Massachusetts, on August 19-22.

MISCELLANEOUS

1. Acceptance of Harald S. Patton's professional library from his wife, Mrs. Marguerite Patton.
On motion of Mr. Berkey, seconded by Miss Jones, it was voted to accept the above-mentioned library, and to authorize an appropriate letter of thanks.
2. Acceptance of a check for \$7000 from the National Sanitation Foundation and extension of the contract with the Foundation for the period of April 2, 1946 to April 2, 1947.
3. Acceptance of a check for \$600 from the General Chemical Company of New York City to be used for research work in the field of plant pathology and disease control under the direction of J. H. Muncie.
4. Acceptance of a check for \$300 from the Tennessee Corporation of Atlanta, Georgia, and extension of the agreement with the Corporation covering research in Plant Pathology.
5. Acceptance of a check for \$75 and approval of a memorandum of agreement with the Rohm and Haas Company of Philadelphia covering research work on the value of Hyamine as a disinfectant of equipment used in cutting and handling potato seed. The work will be conducted by L. C. Knorr of the Botany Department.
6. Acceptance of a check for \$1000 and approval of a memorandum of agreement with the Farmers and Manufacturers Beet Sugar Association of Saginaw covering research work in connection with the black root disease in sugar beets. The work will be carried on in the Botany Department.
7. Approval of a memorandum of agreement with the Kroger Company of Cincinnati, Ohio, providing for a grant of \$2400 to be used for research work on factors affecting the appearance and quality of vegetables during storage and marketing. The work is to be conducted by the Horticulture Department.

Accept. of
H. Patton's
professional
library.

Accept. \$7000
Nat. Sanit.
Foundation

\$600 from
General Chem.

\$300 from
Tenn. Corp.

\$75 from
Rohm and Haas

\$1000 from
Farmers &
Mfgs. Beet
Sugar Assoc.

\$2400 from
Kroger Com-
pany.

MISCELLANEOUS, continued

8. Acceptance of a check for \$100 and approval of a memorandum of agreement with the Winthrop Chemical Company, Inc. of New York City covering research work on the use of Roccal as a disinfectant and in the control of certain diseases of the potato plant. The work is to be carried on by the Botany Department.
9. Report of the deaths of the following retired employees:
 - a. Archibald Crawford, formerly in the Chemistry Department, died on June 10, 1946.
 - b. Simon M. Groat, formerly janitor in the Dairy Building, died on April 6, 1946.
 - c. Rufus H. Pettit, formerly head of the Entomology Department, died on June 1, 1946.
10. Change in the effective date of the appointment of M. E. Cravens in Economics from June 15, 1946 to July 1, 1946.
11. Compensation for housemothers during the summer quarter are recommended as follows:

<u>Name</u>	<u>Dormitory</u>	<u>Salary</u>	<u>Payable</u>
Mrs. Ledah Thompson	N. Williams	\$150	July 26
Mrs. Edith Gilhoolley	S. Williams	150	July 26
Miss Grace Richards	N. Williams	150	August 30
Mrs. Docia Meyer	S. Williams	150	August 30
Mrs. Ethel Longstreet	(Assistant Hostess)	85 mo.	June 30, July 31, August 31
Mrs. Eileen deBeaubien	W. Mayo	150	July 26
Mrs. Grace Pilcher	(Assistant Hostess for W. Mayo and hostess for overflow in E. Mayo)	127.50	July 26
Mrs. Grace R. Stanley	Sanford	105	July 26
Mrs. M. B. Dickerson	Abbot Hall	150	July 26
Mrs. M. B. Dickerson	Abbot Hall	150	August 30

12. Recommendation from Dean Anthony that George Amundson be loaned half-time to the U. S. Department of Agriculture Office of Labor for the four month period from July 1 to October 31, 1946. Mr. Amundson's salary on a half-time basis and other expenses will be paid by the Federal Extension Service during this period.
13. Change in title of M. Isabel Raynard from Assistant Home Demonstration Agent in Sanilac County to Home Demonstration Agent in Sanilac County, effective July 1, 1946.
14. Change in title of Joseph Evans from Instructor in Music to Assistant Professor of Music, effective July 1, 1946.
15. Change in status of W. W. Snyder from Associate Professor (Research) in Dairy paid half from Extension and half from Experiment Station funds to Associate Professor of Dairy and paid one-half from College and one-half Experiment Station funds, effective July 1, 1946.
16. Increase in salary for Roy Skog, Instructor (Extension) in Forestry, from \$2700 to \$2900 per year, effective July 1, 1946.
17. Increase in salary for Lola Belle Green, Assistant Professor (Extension) in Textiles, Clothing, and Related Arts, from \$3200 to \$3400 per year, effective July 1, 1946.
18. Increase in salary for A. B. Love, Emergency Farm Labor Program, from \$4500 to \$4800 per year, effective July 1, 1946.
19. Increase in salary for J. G. Hays, Farm Labor Program, from \$4200 to \$4500 per year, effective July 1, 1946.
20. Report of the payment of the following amounts to salaried employees during the month of May:

<u>Auditorium</u>	<u>Auditorium</u>	<u>Miscellaneous</u>
Warren Burt	Bruce Pettit	J. W. Cunkelman
Leon Buysse	Lawrence Searl	Norma Taschner
L. E. Chapman	Norma Taschner	Christina Gunn
John Emery	Robert Troxell	Sarah Remington
Helen Evans	Wayne Van Riper	Russell Villars
Orville Everett	Clella Weissinger	C. F. Clark
Mildred Jeffers	Neal Whitehead	W. O. Brunker
Gerald Knapp	Paul Rumpsa	Leonard Robert
Rex Norris		David Hall
		E. K. Sales
		\$269.00
		5.00
		57.20
		6.50
		45.00
		47.50
		16.50
		108.00
		96.00
		9.00

21. The following four concerts for the 1946-47 season of the Music Concert series have been arranged:

Marcel Dupre, Organist	\$400	Budapest String Quartet	\$600
Maggie Teyte, Soprano	500	Robert Goldsand, Pianist	600
22. Communication from Shirley Hamelink thanking the Board for the \$100 Michigan State College Scholarship.

Acceptance
\$100 Winthrop
Chemical Co.

Report of
deaths of
former stu-
dents in war.

Compensation
for house-
mothers for
summer quar-
ter approved

Services of
Geo. Amundson
loaned to
U.S. Dept. of
Agric.

Change in
title M. Isa-
bel Raynard
also
Joseph Evans

Change in
status of
W.W. Snyder

Inc. salary
Roy Skog

Also Lola
Belle Green

A. B. Love
and

J. G. Hays

Additional
amounts paid
to salaried
employees
during May

Approval of
concerts for
1946-47
music season

MISCELLANEOUS, continued

Recommendation re: clerical classification & personnel approved.

23. A committee consisting of Professors Combs and Gee have recommended a classification and compensation plan for clerical personnel which has been approved in principle and recommended to the Board by the Faculty and Administrative Group. The salary budget being submitted at this Board meeting will be in conformance with these recommendations.

On motion of Mr. Berkey, seconded by Mr. Mueller, it was voted to approve the above recommendation in principle, and to authorize the officers to make it effective.

Recommendations from Ann Arbor Trust Company re: investments app.

24. At the Board meeting in May certain investments for the State Board of Agriculture Trust funds were approved. The schedule of investments for the Pension and Retirement Fund included purchase of \$78,500 U. S. Treasury 2½% bonds due December 15, 1972/67 at approximately 103. The cash in this fund became available for investment on June 1 at which time this Treasury issue was selling at 104 instead of 103. The Ann Arbor Trust Company, therefore, purchased the following bonds for the Pension and Retirement Fund instead of those listed in the original recommendation:

\$25,000 U.S. Savings Series "G" 2½% dated 6/1/46 due 6/1/58 @ 100	\$25,000
77,500 U.S. Treasury 2½% due 12/15/72/67 @ 104	80,600
600 m.v. U.S. Savings Series "F" dated 6/1/46, due 6/1/58 @ 74	<u>444</u>

Total amount invested \$106,044

Cash available for investment \$106,050

Veterinary fee increased.

25. Recommendation that effective for the fall term of 1946 the basic fee for veterinary students be increased from \$45 to \$90 per term, and the out-of-state fee for veterinary students from \$95 to \$140 per term.

On motion of Mr. Akers, seconded by Miss Jones, it was voted to approve item 25.

M.S.C. Memorial Center Fund approved

26. Recommendation that there be established an account to be known as "The Michigan State College Memorial Center Fund" into which are to be paid all donations and gifts for the alumni memorial to the dead of World War II. Expenditures are to be made only with the approval of the Chairman of the Alumni Committee, Director of Alumni Relations, and the President of the College; all subject to the approval of the State Board of Agriculture.

On motion of Mr. Armstrong, seconded by Mr. Berkey, it was voted to approve item 26.

Provisions for educational research and a seminar on improvement of teaching approved.

27. The Administrative Group makes the following recommendations relative to a provision for educational research and a seminar on the improvement of teaching:

1. The appointment, at the rank of professor, of a qualified person who shall devote one-half time in the Department of Education to the organization and teaching of graduate courses in higher education as a part of the program leading to the degree of Doctor of Education. The other half of his time shall be assigned to the Basic College, under the direct administration of the dean, his Basic College duties being to act as coordinator of Educational Research.
2. The establishment in the winter term of 1947 of an institution-wide seminar on the improvement of teaching. It is recommended that this seminar be limited to twenty staff members representing each of the schools and the Basic College. This seminar should provide a source of projects in educational research with special emphasis on problems in the improvement of teaching suitable for study at this institution.

Estimated budget:	Salary for new staff member	\$5000
	Stenographic and clerical help	2000
	Books for seminar	500
	General maintenance	<u>1500</u>
	Total	\$9000

Bd. denies recomm. for carrying over \$11,000, etc.

28. Recommendation from Dean Anthony and Director Gardner for the carrying over of the sum of \$11,000 previously held as a part of the unallocated budget for the Experiment Station for the construction of a Poultry Research building; and also the carrying over of a sum of \$3,111 as a part of the budget to the Dairy Department on Project BB for completion of repairs and improvements on the Biebesheimer barn. The President recommends that this be denied.

\$2000 set up for study of general education problems Add. half-time sten. Home Ec. app.

The Board recommends the denial of the above recommendation.

29. Request from Dean Rather for \$2000 to be set aside for the purpose of a study of general education problems in cooperation with a group of not more than twenty-five institutions.
30. Recommendation from Dean Dye for the services of an additional half-time stenographer in Home Economics for 1946-47.

Bd. denies recomm. re: acquiring surplus war commodities for 4-H Club programs.

31. Recommendation from Mr. Kettunen, Mr. Baldwin, and Dean Anthony that the Board authorize the acquiring of surplus war commodities for the use of the county 4-H club programs. The proposal contemplates that the College use College money to buy this material and keep title to it for one year with the understanding that it be sold on a rental basis to county 4-H club organizations. It is estimated that this might involve as much as \$100,000 or more.

On motion of Miss Jones, seconded by Mr. Berkey, it was voted to deny the above recommendation.

MISCELLANEOUS, continued

- 32. Recommendation from Dean Anthony for the purchase of the Wieland Farm at \$250 per acre or \$49,250.

Wieland farm to be leased with option to purchase.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve leasing this farm at an annual rent of \$10.00 per acre with a purchase option for five years at \$250.00 per acre with the understanding that the purchase option may be exercised March 1, 1947 or on any subsequent March 1st during the period of the lease.

- 33. Recommendation from Dean Anthony that the contract between the Michigan State College Creamery and W. G. Glines, distributor of Michigan State College dairy products, be terminated on August 31, 1946.

Contract between Creamery and W.G. Glines to be terminated Aug. 31, 1946.

On motion of Mr. Armstrong, seconded by Miss Jones, it was voted to approve the above recommendation with the understanding that the College Creamery will in the future distribute dairy products on the campus or to projects operated by the College. This may include distribution of products to student or faculty families living in the college properties.

- 34. So many delays are being encountered in acquiring building materials that it seems desirable at this time to allocate the remaining building projects to definite contractors so that plans may be made and steps taken to acquire those types of material that are encountering long delays. It is suggested that the buildings be allocated as follows:

Allocation of remaining construction projects approved.

Christman Construction Company
 Union
 Electrical Engineering
 Adult Education
 Art Building

Reniger Construction Company
 Food Stores
 Agricultural Engineering
 Power House
 Physics

On motion of Mr. Mueller, seconded by Mr. Berkey, it was voted to authorize the administrative officers to let the contracts for the various buildings that have been previously approved to the two construction companies (Renigers and Christman) in accordance with the best judgment as to the allocation.

Additional 540 FPHA units approved. Cost to be \$290,000.

- 35. At the last Board meeting it was estimated that the cost of providing service for the FPHA barracks housing would be \$185,000. FPHA has now assigned 540 additional units making a total of 1100 which will increase our required expenditures from \$185,000 to approximately \$290,000.

On motion of Mr. Mueller, seconded by Mr. Berkey, it was voted to approve the above item.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve all the foregoing items except those on which action appears.

Approval of granting of degrees.

- 36. Approval of granting the appropriate degrees to those students who according to the records in the Registrar's Office have completed the requirements for graduation. (Complete list is on file with the records of this meeting and also in the Registrar's Office).

On motion of Mr. Berkey, seconded by Mr. Mueller, it was voted to approve item 36.

ADDITIONAL ITEMS

Resignations

Resignations

- 1. Resignation of Carl P. Swanson as Assistant Professor of Botany and Plant Pathology, effective June 30, 1946. Mr. Swanson has accepted a position as Head of the Botany Department at Johns Hopkins University.
- 2. Termination of the temporary appointments of the following persons in the Department of Written and Spoken English, effective June 30, 1946:

Mrs. Daisy Kimber	Mrs. Elinore Winburne	Mr. Burgess
Mrs. Lyssa Harper	Mrs. Frances Hayworth	Mrs. Rhoda Greenwood
	Mrs. Eva Hampton	
- 3. Resignation of Kathryn Pearson as Assistant in Research in Bacteriology, effective June 30, 1946.
- 4. Resignation of A. B. Bowman, Assistant Professor of Forestry, effective June 30, 1946.
- 5. Termination of the temporary appointment of Mrs. Sally Williams effective July 20, 1946.

Appointments

Appointments

- 1. Appointment of Kenneth G. Brown as Counselor with the rank of Instructor at a salary of \$3100 per year, effective July 1, 1946. This is a new position.
- 2. Appointment of Margaret MacKichan as Instructor in Physical Education, Health and Recreation for Women at a salary of \$250 for the period from July 29 to August 30, 1946, to replace Wanda Wesslund who has resigned.
- 3. Appointment of Donald Henry White as Assistant Physician at the Health Service at a salary of \$4800 per year, effective July 1, 1946. This is a new position.
- 4. Appointment of Palmer A. Graver as Assistant Professor of Effective Living in the Basic College at a salary of \$3500 per year, effective September 1, 1946. This is a new position.

ADDITIONAL ITEMS, continuedAppointments, continued

Appointments

5. Appointment of William Gilbert as Instructor in History of Civilization at a salary of \$3000 per year, effective June 15, 1946 to replace J. S. Clark who was a temporary employee.
6. Appointment of Wilbur B. Brookover as Assistant Professor of Social Science in the Basic College at a salary of \$3700 per year, effective September 1, 1946. This is a new position.
7. Transfer of Amalie Vasold from Home Demonstration Agent at Large to Home Demonstration Agent in Saginaw County at the same salary of \$3000 per year, effective July 1, 1946.
8. Appointment of Mrs. Mary Tundevold Frang as Instructor in Foods and Nutrition at a salary of \$2800 per year, effective September 1, 1946 to replace Marguerite Jackson.
9. Appointment of Mrs. Nettie Esselbaugh as Assistant Professor of Foods and Nutrition at a salary of \$3400 per year, effective for one year only beginning September 1, 1946. Mrs. Esselbaugh will replace Helen Baeder who has been granted leave of absence.
10. Report that the following employees who were given military leaves are out of the service and have returned to their former positions at Michigan State College:

Buildings and Utilities

Andrew Chlebo,	Rudolph Hartman, Photographic
Rolland H. Irwin	Fred W. Kletka, Stores
Kenneth Richards	Theodore VanAtta, Stores
Thomas L. Torrence	Ralph Tieche, Mason-Abbot Hall (Will return August 1, 1946)
Luther A. Whipple	

11. Appointment of the following graduate assistants for the months of July and August 1946:

Physical Education, Health and Recreation	- John F. Schleuter, quarter-time at \$40 per month
	- John Brotzmann, quarter-time at \$40 per month
Entomology	- Calvin E. Pederson, half-time at \$80 per month
Chemistry	- Warren Brandt, quarter-time at \$40 per month
	- Robert Brault, half-time at \$80 per month
	- Harlan Ogle, quarter-time at \$40 per month
	- Roger Saur, quarter-time at \$40 per month
Economics	- Milton C. Taylor, half-time at \$100 per month

12. Appointment of the following graduate assistants for the academic year 1946-47:

Horticulture	- John Titus, quarter-time at \$40 per month
Geology and Geography	- David P. Stewart, half-time at \$80 per month
	- Robert John Franklin, quarter-time at \$40 per month
	- George Franklin McGregor, half-time at \$80 per month.

13. Appointment of the following graduate assistants from July 1, 1946 to June 30, 1947:

Chemistry	- John Brooks, quarter-time at \$40 per month
	- Allan Harvey, half-time at \$80 per month

Travel

Travel

1. First-class railway fare for H. L. Womochel or Paul DeKoning to attend the meeting of the American Society for Testing Materials in Buffalo, New York on June 24-28.
2. Full expenses for L. F. Zarza to interview prospective students and meet with the coaches of the various teams at high schools at Gary, East Chicago, Hammond, Whiting, and Hobart, Indiana, during the first week of July.
3. Full expenses for A. P. Kawal to interview prospective students and meet with the coaches of the various high school teams in Chicago and suburban area during the first week of July.
4. Out-of-state travel authorization with maintenance only for Donald H. Stark to attend a Midwest Farm Bureau Livestock Conference in Kansas City, Missouri, on June 24, payable from Extension funds.

Miscellaneous

1. Report of the deaths of the following former students in the war:
Donald Goss Brandow, Class of 1942, Lieutenant (jg) in the Naval Air Corps, was killed on May 10, 1946 in a bomber crash near Munson, Florida. He graduated in Engineering on June 13, 1942, having entered from Ravenna, Michigan.
Charles William Wilson, Class of 1941, a Lieutenant (sg) in the Naval Air Corps, was killed in action in the Pacific area on April 5, 1945. He graduated in Forestry on June 14, 1941, having entered from Gaylord, Michigan.

Report of
deaths of former
students
in war.

ADDITIONAL ITEMS, continued

Miscellaneous, continued

- 2. Acceptance of a check for \$1,000 from Claud Erickson, Consulting Engineer, to be used as the State Board of Agriculture desires. He requests no publicity.
- 3. Recommendation that E. B. Brauner, Associate Professor of Art, be paid an additional \$150 to take care of some of the additional expenses involved in his work at the Leland Art School.
- 4. Recommendation that the retirement of Mrs. Altha Scheffel, employee in the Union Cafeteria, be deferred until the Union Building is closed for alterations.
- 5. Recommendation from Dean Anthony and Director Baldwin to change the title of Mr. C. V. Ballard to Associate Director of Extension Work and Coordinator of Field Services, and of Mr. H. A. Berg to Associate Director of Extension.

Acceptance of \$1000 from C.R. Erickson

E.B. Brauner to receive add. \$150

Retirement of Mrs. Scheffel deferred until Union closed.

No action on title change Berg & Ballard.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to deny the recommendation in item 5.

Change in title E.J. VanLoon & sal. increase

- 6. Change in title of Edward John VanLoon, Jr., from Instructor to Assistant Professor of Chemistry and increase in salary from \$3200 to \$4000 per year, effective September 1, 1946.

Inc. salary F.R. Duke

- 7. Change in salary of Frederick R. Duke, Assistant Professor of Chemistry, from \$3900 to \$4000 per year, effective September 1, 1946.

also O. C. Smucker

- 8. Increase in salary for Orden C. Smucker, Assistant Professor of Social Science in the Basic College, from \$3700 to \$3900 per year, effective July 1, 1946.

Inc. salary Mary Jane Hoag

- 9. Increase in salary for Mrs. Mary Jane Hoag, Dietitian at Mason-Abbot Hall, from \$2600 to \$2800 per year, effective July 1, 1946.

Additional amounts paid salaried employees during spring athletic season Add. Clerk II app. for Couns. & Exam.

- 10. Report that the following amounts were paid salaried employees for their work during the spring term athletic season:

R.J. Davis	\$24.00	C. N. McCarty	\$32.50	Paul Rumpsa	\$16.00
Stuart Gallacher	9.75			E. C. Tabor	29.25
J. M. Jensen	26.00			James Tyson	32.50

Contract with A.A. Trust renewed for another yr.

- 11. Request from the Director of Counseling and Examinations for an additional position in the Clerk II classification. The salary range is \$1860 to \$2100.

Statement of Ann Arbor Trust app.

- 12. The contract with the Ann Arbor Trust Company covering the handling of trust funds expires on June 30. It is agreeable with the Ann Arbor Trust Company to renew this contract for another year at the same rate of \$406.25 per quarter.

Statement Claud Erickson approved

On motion of Mr. Akers, seconded by Mr. Armstrong, it was voted to continue the contract with the Ann Arbor Trust Company for another year.

- 13. Statement in the amount of \$1775 from the Ann Arbor Trust Company for services rendered as Trustee under the \$6,000,000 Dormitory and Union Loan for the six months period August 15, 1945 to February 15, 1946.

5 add. apts. for married veterans approved.

- 14. Statement from Claud R. Erickson in the amount of \$19,750 for engineering services in connection with preparation of plans, specifications, contracts and supervision for the Quonset huts and temporary cafeteria.

- 15. Discussion pertaining to dormitory rates.

- 16. Discussion of the acquisition of the Weather Bureau site and pending congressional action.

- 17. Recommendation that the Board authorize the completion of the Married Apartment Buildings as originally contemplated to include five additional buildings and 80 apartments at an estimated cost, including the fee to the contractor, of \$734,000 with the understanding that a minimum of 80 of these apartments be definitely allocated to faculty housing.

On motion of Mr. Akers, seconded by Miss Jones, it was voted to approve the above recommendation with the understanding that the officers with the advice of the college attorney are authorized to arrange the necessary financing and to negotiate the necessary contracts with the Christman Company covering the construction of these apartments with the understanding that each building is to contain eight apartments with one bedroom and eight apartments with two bedrooms.

No action on cooling unit for rooms 109 and 110 Olds Hall.

- 18. Recommendation from Dean Dirks that a cooling unit be placed in Rooms 109 and 110 of Olds Hall of Engineering at an estimated cost of \$1000 to \$1200.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to deny the above recommendation.

Horse barn to be moved at cost of \$21,500

- 19. Discussion of moving the horse barn from the location of the new Agricultural Engineering Building at an estimated cost of \$21,500. (It is understood that this item of \$21,500 is to be charged to the allowance of \$475,000 allowed for the Agricultural Engineering Building, reducing the amount remaining for that building to \$453,500.)

ADDITIONAL ITEMS, continuedMiscellaneous, continued

20. Recommendation that the following contracts be let for the services of water, electricity, street lighting, sewers, roads, sidewalks and grading for 800 dwelling units for married veterans at a total estimated cost of \$215,000:

- a. Water and sewer systems contract to VanOrden and VanEss of Grand Rapids on a fixed fee of \$10,000, plus \$12,000 for rental of equipment, plus the net cost of all labor and materials--total estimated cost to be about \$85,000.
- b. Electrical system contract to Lounsberry Electric Company of Benton Harbor on a fixed fee of \$2500 plus the cost of labor and materials--estimated cost including the fee is \$25,241.
- c. Contract for the roads, parking places, and rough grading to Hanagan Brothers of Urbana, Ohio, for a fixed fee of \$5,000 plus the cost of labor and materials--estimated cost including the fee is \$105,000.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve items 19 and 20.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve all the Additional Items on which action does not appear.

21. The President discussed the rates recommended by Mr. Pierson and Mr. Foster for the Married Student Apartments and the Temporary Faculty Houses.

The Board authorized the rates suggested subject to such changes as are necessary to make the projects financially sound.

22. Transfer of Clifford R. Humphrys from Extension funds to Research funds from July 1 to October 15, 1946 to enable him to complete the mapping necessary in Gogebic County during the summer months. Dean Anthony recommends approval of this shift payable from funds assigned to the Soils Department for research.

On motion of Mr. Berkey, seconded by Mr. Armstrong, it was voted to approve the above transfer.

23. When the budget was made up the name of Myrabelle Stanley, Clerk-Stenographer in Mason Hall at \$1680 per year, was inadvertently omitted, and authorization is requested to add her name to the budget.

On motion of Mr. Armstrong, seconded by Mr. Berkey, it was voted to approve the above item.

24. Recommendation that the insurance carried on the buildings at Chatham be transferred from the State Mutual Fire Insurance Company to the Queen Insurance Company, effective July 1, 1946 at an annual premium of \$687.00.

On motion of Mr. Berkey, seconded by Mr. Armstrong, it was voted to approve the above recommendation.

25. Recommendation that an operation be performed on William Maskill who suffered a dislocation of the shoulder in a football game at an estimated cost of \$150.00.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the above recommendation.

26. Statement from Mr. Munson in the amount of \$3,286.70 for services in addition to the amount covered in the retainer fee.

On motion of Mr. Akers, seconded by Mr. Brody, it was voted to approve the above statement.

27. It was recommended that the Food Stores Building which is a part of the self-liquidating projects be authorized for immediate construction with the contract to be let to the Reniger Construction Company on the same basis as other existing contracts at an estimated total cost of \$350,000; and the officers of the College are authorized to negotiate the necessary contracts.

On motion of Mr. Berkey, seconded by Mr. Armstrong, it was voted to approve the above recommendation.

28. The College has owned \$2,000 worth of Trinity Building mortgage bonds which have been called for payment. It is recommended that \$2,000 of the principal of the Griswold trust fund be invested in U. S. Savings bonds Series G. The four shares of preferred stock of the Trinity Building Corporation is worthless and should be cancelled.

On motion of Mr. Akers, seconded by Mr. Brody, it was voted to approve the above recommendation.

29. The detailed budget was presented and discussed in some detail. It shows an estimated deficit of \$1,651,625.64 which is within the previous estimate. The letter from the Governor, Budget Director and Chairman of the Finance Committees dated February 14, 1946 was reviewed.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the budget as presented and to instruct the President to communicate with the Governor and the Budget Director asking for a monthly allocation sufficient to provide funds to meet this budget or at the rate of \$469,876.97 per month.

The meeting adjourned at 2:30 p.m.

John A. Hannah
President
Carl H. McDowell
Secretary