

MINUTES OF THE MEETING
of the
FINANCE COMMITTEE
June 18, 1959

The Finance Committee convened at Kellogg Center at 7:00 a.m. for breakfast.

The following members were present:

Messrs. Brody, Harlan, Rouse, Smith, Stevens, Vanderploeg; President Hannah, Treasurer May and Secretary McDonel

Absent: Dr. Bartlett

1. On June 15 bids were received for site work for the MSU-O Faculty Housing development. Bids received are tabulated below:

Bids site
work MSU-O
Faculty
Housing

Name of Bidder	Base Proposal	Alt. 1	Alt. 2
Doherty & Doherty	\$29,250	\$8,118	\$ 950
J. A. Fredman, Inc.	31,118	21,828	3,412
Stanley Jones	31,704	15,435	2,513

The base proposal covered grading and road work for only 26 lots whereas alternates 1 and 2 would cover site work for approximately 40 additional lots. In view of the favorable alternate bids it appears desirable to complete site work for 65 lots.

Therefore it is recommended that a contract be awarded to the low bidder, Doherty & Doherty, and the following budget be established for this project:

Roads and grading per bids	\$38,318
Survey and stake-out	2,500
Lake-front improvement	5,000
Blacktop roadways	14,800
Contingency	2,382
	<u>\$63,000</u>
Architect	7,000
	<u>\$70,000</u>

Although the Board gave tentative approval of this project at the May meeting, no formal financing arrangement has been approved by the Board. It is suggested that we borrow funds from the MSU Dormitory Housing Reserve in the amount of \$70,000 and that lease-hold rentals be pledged to repay the loan, together with 4% interest on unpaid balances.

- On motion of Mr. Harlan, seconded by Mr. Rouse, it was voted to approve the above item.

Loan with
Michigan
National Bank
extended

2. Mr. May discussed with the Board and asked for authorization to extend the loan with the Michigan National Bank on the 30th of June to some date in July.

On motion of Mr. Harlan, seconded by Mr. Rouse, it was voted to approve item 2.

3. The President discussed the whole matter of salary adjustments for University employees with Board appointments and distributed a copy of a tentative list of salary increases with the understanding that this list is subject to correction and possible changes and will be presented for final action by the Board at its next meeting. The adjustments would become effective July 1 provided the final appropriation made by the Michigan legislature provides enough funds to make these adjustments possible.

Discussion of
salary adjust-
ments for
Board appoint-
ees if funds
appropriated

4. Mr. Glander has prepared a proposed new pay scale for all labor and classified personnel. Mr. May presented them to the Board for approval subject to availability of funds.

Also pay
scale for
labor and
classified
personnel
submitted

The pay scales for labor and classified employees provide increases of approximately 7%. If approved, our pay scales would be almost identical with State Civil Service pay rates.

The new pay scales for Dormitories and Food Services provide for increases approximating 4%. Our pay scales in dormitories have been higher than those used by other food service employers in the area. The proposed scale is considerably higher than the one in effect for food service workers in the Detroit area. We estimate that it will cost about \$175,000 for the 4% rate adjustment but that this additional cost can be absorbed through better occupancy next year.

On motion of Mr. Stevens, seconded by Mr. Brody, it was voted to approve the above recommendations to be effective for the first pay period after July 1, 1959.

5. Communication from Mr. May:

"For many years it has been customary for the Board to authorize the President and Vice President for Business to make such fund transfers and adjustments at the end of the fiscal year on June 30 as are deemed necessary.

I trust the Board will again give us this authority to facilitate the closing of our records and completion of the annual audit."

Vice Pres.
Business to
make such
year-end
adjustments
as necessary

On motion of Mr. Brody, seconded by Mr. Vanderploeg, it was voted to approve the above item.

Report of
AAUP on College
of Engr.

6. The President distributed to the members of the Board a copy of a report prepared by the local chapter of the A.A.U.P. having to do with the College of Engineering.

Adjourned.

MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
June 18, 1959

Present: Dr. Smith, Chairman; Messrs. Brody, Harlan, Rouse, Stevens, Vanderploeg, President Hannah, Treasurer May and Secretary McDonel

Absent: Dr. Bartlett

The meeting was called to order at 10:10 a.m.

The minutes of the previous meeting were approved.

SPECIAL MISCELLANEOUS

1. Approval of Finance Committee Items on the preceding pages.

On motion of Mr. Rouse, seconded by Mr. Stevens, it was voted to approve the Finance Committee Items.

2. Vice President May discussed the present cash problem and recommended that, if the balance owed by the State to the University is not received prior to June 30, the Board authorize the procedures that he outlined which would make it possible for employees to receive their pay for the month through the signing of a voucher note attached to each pay check with the understanding that the University will pay the notes and the interest to the banks when funds are available.

On motion of Mr. Stevens, seconded by Mr. Harlan, it was voted to approve the above recommendation.

3. Provost Paul Miller discussed with the Board the following organization of his office and recommended the appointment of Richard U. Byerrum as Assistant Provost:

The following statement follows from consultations with President Hannah, Vice President Hamilton, the Academic Deans, the directors of the off-campus programs, the Committee on the Future of the University, and others of the faculty. The underlying assumption in developing a useful role for the Office of the Provost is in first discovering a vigorous advocacy of the academic program and the intellectual life of the University; and then, to assist in usefully and relevantly extending the University as a method of rigorous inquiry into the state, region, nation, and the world.

In order that these most vital matters to the University may be responsibly served by the Provost, the continuous advice of the faculty is essential. While it does not require action by the Board of Trustees, the Provost is requesting that the faculty Committee on Committees give consideration to changing the name of the standing faculty committee on Instruction, Curriculum, and Research to the Educational Policies Committee, appropriately enlarging its membership to represent each of the nine colleges and perhaps members-at-large and requesting that this committee, in addition to its present functions serve to advise the Provost on overall educational policy.

It is also requested that the functions now performed in the Office of the Provost relating to Space Utilization be combined with the institutional research performed in University Services and that portion of the work of the Office of Evaluation Services which has University-wide application, and that this group of important research functions constitute an Office of Institutional Research within the Office of the Provost. It is recommended that in next year's budget there be established as an adjunct to the Office of Institutional Research, one position at a salary of \$10,500. It is contemplated that this position would be used, from time to time, to make studies in cooperation with other academic research units, which are essential to the University and its future. Since the nature of the studies required would change from time to time, an individual to make such studies would be borrowed from the appropriate disciplines of the University.

The Provost would continue to deal directly with the academic deans, the director of the Cooperative Extension Service through and in cooperation with the Dean of Agriculture, the director of the Continuing Education Service, the director of the Labor and Industrial Relations Center, and the director of the Highway Traffic Safety Center. However, in the case of the latter three, the director of Continuing Education would be asked to assume certain responsibilities in connection with administrative coordination.

It is suggested that the other functions of the office, those of the Dean of University Services, the Honors College, the Scholarship Office, the Summer School and Evening College continue as they have in the past.

The only new position recommended to the Board of Trustees at this time is that of Assistant Provost, to be assigned to facilitate the administrative operations of the Office; and it is recommended that Dr. Richard Byerrum be appointed to this post effective July 1, 1959, at a salary of \$13,500 per year on a 12-month basis. He is to retain his title - Professor of Chemistry.

Approval
Finance Com.
Items

Mr. May out-
lines pro-
cedure for
pay checks
for June

Approval of
organization
of Office of
Provost

Appointment
Richard
Byerrum as
Asst. Provost

3. Provost office, continued:

In order to simplify all changes in University regulations, titles, etc., it is recommended that wherever the words Vice President for Academic Affairs or Vice President for Off-Campus Education occur, that the word Provost be substituted.

On motion of Mr. Rouse, seconded by Mr. Vanderploeg, it was voted to approve the above item.

Tentative approval of creation of office of student admissions

4. The President discussed a proposed reorganization for admission procedures for new students and indicated that a final recommendation would be presented at the July Board meeting with these changes to be effective September 1, 1959. It is probable that he will recommend the creation of an office of student admissions centralizing the admissions procedures now a part of the Registrar's Office and a responsibility for all contacts with prospective students, the responsibility for certain publications, et cetera. The office of High School Cooperation will be discontinued with the present employees given other assignments. The Scholarship Office will be assigned from the office of the Provost to the office of admissions. The office of admissions will be directly responsible to the President. Dean Gordon Sabine will be asked to assume the responsibility as director of this office in addition to his other duties. The details and the budget for its financing will be presented to the next Board meeting.

5. Resolution to the Governor, State Administrative Board and the Legislature:

"Michigan's system of higher education, long the envy of every state in the nation, is being grievously damaged by the current financial crisis.

Resolution approved to be sent to Governor, State Adm. Bd and Legis.

On the campuses of our colleges and universities the situation has reached critical proportions. Staff members are questioning the wisdom of remaining in their present positions, prospective new faculty members at other institutions are hesitant to join a system whose future is so uncertain, and educational leaders are alarmed at the deterioration of morale.

It is both tragic and ironic that such should be the case at so important a moment in the State's educational history. Michigan desperately needs ways to strengthen its economic base, to provide for its growing student population, to create entire new technologies, and to participate more fully in the future growth, defense, and welfare of the nation.

The situation calls for immediate and intelligent action. The Board of Trustees of Michigan State University, jointly and individually, urge that every effort be made to find a sound, early solution to the State's fiscal problems and to provide the support so necessary if Michigan's colleges and universities are to meet the challenges of the future. This includes the needs for both operating and capital outlay.

It is imperative that these institutions receive the necessary funds to retain and strengthen their present faculties, to provide adequate facilities for the quality training of an increasing number of young men and women, and to push forward the research and instructional activities essential to the advancement of the State.

Generations of dedicated men, supported by a truly enlightened people, have painstakingly erected in Michigan a noble educational structure. Today the very foundations of that structure are threatened. Unless a solution to the state's financial problems is found without delay and unless the institutions of higher education are adequately supported, the people of Michigan will suffer a loss which it will take generations to repair.

The urgencies of the moment transcend all other considerations. They call for immediate and resolute action."

On motion of Mr. Brody, seconded by Dr. Smith, it was unanimously voted to approve the above resolution with a recommendation that it be submitted this afternoon to the Association of Governing Boards of all Michigan tax-supported institutions of higher education and with a recommendation that they take similar action.

6. Best wishes to Vice President T. H. Hamilton.

Best wishes extended to T. H. Hamilton

On motion of Mr. Rouse, seconded by Mr. Stevens, it was unanimously voted to express, on behalf of the Board, continuing good wishes to Thomas H. Hamilton, who is meeting with the Board for the last time prior to his assumption of his new roll as President of the University of the State of New York.

PRESIDENT'S REPORT

1. Appointment of Charles A. Lassiter as Professor and Head of the Dairy Department at a salary of \$12,000 per year on a 12-month basis, effective June 1, 1959. Dr. Lassiter has been a member of the staff since January 1, 1956.
2. In accordance with the action authorized by the Board on an informal basis, honorary degrees were offered and accepted by the following persons at the June commencement:

James Elbert Briggs, Superintendent of the Air Force Academy, Dr. of Laws
John George Diefenbaker, Prime Minister of Canada, Doctor of Laws
Frederick H. Mueller, Under Secretary of Commerce, Doctor of Laws.

Chas. Lassiter appointed Head of Dairy

Report of Honorary degrees at June 1959 commencement

NEW BUSINESSResignations and TerminationsRe
A
o: Resignations

1. Helen W. Wissner, Home Economics Agent, Newaygo County, June 23, 1959. She is moving out of the state.
2. Luella M. Nault, Home Economics Agent, Oakland County, July 15, 1959, to accept a position on the resident Home Economics staff of the University of Wyoming.
3. Ronald G. Dillingham, Superintendent of the Kellogg Station, July 31, 1959 to accept employment elsewhere.
4. Laysel N. Hochstetler, Instructor in Animal Husbandry, August 31, 1959 to accept a position at Arkansas State College.
5. Lewis B. Mayhew, Professor of Evaluation Services, August 31, 1959 to accept a position as Director of Evaluation and Research at the University of South Florida.
6. Jean A. Gross, Instructor in Natural Science, August 31, 1959.
7. Edward F. Degenhardt, Instructor in Natural Science, August 31, 1959 to accept a position elsewhere at a higher salary.
8. Cancellation of the appointment of Zinowij Lew Melnyk, Assistant Instructor in Accounting and Financial Administration, September 1, 1959 to work full time on his doctorate.
9. Clyde W. Wilkinson, Professor of Insurance, Law and Real Estate, August 31, 1959 to accept a position at the University of Florida.
10. Harold E. Haun, Assistant Professor of Police Administration and Continuing Education, July 15, 1959 to accept a position in private industry.
11. Cancellation of the appointment of A. Warren Stearns, Lecturer in Police Administration and Public Safety April 20, 1959.
12. Dorothy M. Cleveland, Associate Professor of Health, Physical Education and Recreation August 31, 1959 to accept employment in Wisconsin.
13. Cancellation of the appointment of George H. Francis, Assistant Instructor in Teacher Education October 1, 1959.
14. Paul Clem, Assistant Professor of Teacher Education, August 31, 1959 to accept a position at William and Mary College.
15. John W. Groomes, Instructor (Res.) in Engineering Research, June 30, 1959, to accept a position in industry.
16. Richard C. Havens, Instructor (Res.) in Engineering Research, June 30, 1959, in order to spend more time on graduate work.
17. John T. McCall, Associate Professor of Applied Mechanics, August 31, 1959 to accept a position in industry.
18. Dean H. Cooper, Instructor in Mechanical Engineering, August 31, 1959 to devote full time to graduate work.
19. Vonceil T. Zankel, Instructor in Home Management and Child Development, August 31, 1959. Her husband is accepting employment at another university.
20. John H. Morrison, Assistant Professor (Res.) of Botany and Plant Pathology June 30, 1959 to accept employment at Western Reserve University.
21. Pei-Hsing Lin Wu, Instructor (Res.) in Chemistry, June 15, 1959.
22. James L. Hall, Assistant Professor of Chemistry, August 31, 1959 to accept a position at the Colorado School of Mines.
23. James C. Sternberg, Assistant Professor of Chemistry, August 31, 1959 to accept employment with the Beckman Instrument Company in California.
24. Jack P. Greene, Instructor in History, August 31, 1959 to accept a position at Western Reserve.
25. Julian Samora, Assistant Professor of Sociology and Anthropology August 31, 1959 to accept a position at the University of Notre Dame.
26. Raymond C. Johnston, Jr. Police Specialist, Vietnam Project, June 23, 1959.
27. Carl E. Rumpf, Police Specialist, Vietnam Project, June 23, 1959.
28. Mary P. Watzel, Secretary, Vietnam Project, June 23, 1959.
29. Marilyn Westerman, Secretary, Vietnam Project, July 7, 1959.
30. George W. Newman, Police Specialist, Vietnam Project, June 22, 1959.

NEW BUSINESS, continuedResignations, continued

Resignations

31. Robert L. Stevens, Assistant Professor of Intercollegiate Athletic and Assistant Basketball Coach July 31, 1959, to become head coach at the University of South Carolina.
32. Patrick J. Callihan, Production and Facilities Manager, TV Broadcasting, August 31, 1959 to accept employment in educational television on a national basis.
33. William L. Broecker, Producer-Director TV Broadcasting, August 31, 1959 to seek professional development in film and publishing industries.
34. James E. Skipper, Assistant Librarian August 15, 1959, to become director of libraries and University Librarian at the University of Connecticut.

Leaves--Sabbatical

Leaves

1. Ralph E. Kirch, Jr. 4-H Club Agent, Kent County with half pay, from September 1, 1959 to August 31, 1960 to study at the USDA.
2. Josephine H. Lawyer, Consumer Marketing Information Agent, Oakland County, with full pay from September 21, 1959 to March 21, 1960 to complete her M.S. at MSU.
3. Milo B. Tesar, Professor of Farm Crops with half pay from August 15, 1959 to August 14, 1960 to study at Berks, England.
4. Donald H. Dewey, Associate Professor of Horticulture, with full pay from January 1, 1960 to June 30, 1960 for study and travel in the southeast USA.
5. Frank H. Mossman, Professor of Marketing and Transportation Administration with full pay from January 1, 1960 to March 31, 1960 for study and writing in Mexico.
6. A. F. Brandstatter, Director of Police Administration and Public Safety with full pay effective July 1, 1959 to September 15, 1959, to do research for writing.
7. Herman R. Struck, Assistant Professor of English with full pay from April 1, 1960 for study and travel in Europe, to June 30, 1960.
8. Harry R. Hoppe, Professor of English with half pay from September 1, 1959 to August 31, 1960 to become a Fulbright lecturer in Malta.
9. Arthur E. Adams, Associate Professor of History with full pay from September 1, 1959 to December 31, 1959 to complete a study of Soviet Russia.
10. John B. Harrison, Professor of History with full pay from April 1, 1960 to June 30, 1960 to study in Europe.
11. L. L. McQuitty, Professor and Head of Psychology with full pay from October 1, 1959 to December 31, 1959 to do research work.

Leaves--Health

1. Carroll J. Hawkins, Associate Professor of Political Science, without pay from July 1, 1959 to August 31, 1960.

Leaves--Other

1. Frank E. Haas, Extension Director, Clinton County, with full pay from July 7, 1959 to July 28, 1959 to tour the United States.
2. Richard J. Coelho, Assistant Professor of Communication Skills, without pay from September 1, 1959 to August 31, 1961 to do USIA work in Brazil.
3. Andrew G. Frank, Assistant Professor of Economics without pay from September 1, 1959 to August 31, 1960 to join the staff on Montiel College, Detroit.
4. Byron W. Hansford, Associate Professor of Administrative and Educational Services, without pay from July 1, 1959 to June 30, 1960 to work in the Department of Public Instruction.
5. Barbara Deskins, Instructor in Foods and Nutrition without pay from September 1, 1959 to December 31, 1959 because of family responsibilities.
6. Buford H. Grigsby, Professor of Botany and Plant Pathology, without pay from August 17, 1959 to August 16, 1961 to work in Ceylon.
7. William W. Heist, Associate Professor of English without pay from September 1, 1959 to August 31, 1960 to lecture in Eire.
8. Henry C. Blosser, Associate Professor of Physics and Astronomy without pay from June 16, 1959 to July 15, 1959 to attend the MURA Conference.
9. Edward O. Moe, Professor of Sociology and Anthropology without pay from June 1, 1959 to June 12, 1959 to act as Consultant in a training program in South Carolina.

NEW BUSINESS, continued

Appointments

Appointments

1. Betty Louise Sargent, County Extension Agent in Residence, at a salary of \$4600 per year on a 12-month basis effective July 1, 1959.
2. James W. Lone, 4-H Club Agent at Large, at a salary of \$5500 per year on a 12-month basis effective June 15, 1959.
3. Justin W. Leonard, Lecturer in Forestry without pay from July 1, 1959 to June 30, 1960.
4. Richard L. Anderson, Research Associate, Agricultural Chemistry without pay from June 1 1959 to May 31, 1960.
5. Alfred Allan Schmid, Assistant Professor of Agricultural Economics at a salary of \$7500 per year on a 12-month basis effective June 15, 1959.
6. Neil Broyles Webb, Assistant Professor (Ext.) of Animal Husbandry at a salary of \$7800 per year on a 12-month basis effective September 1, 1959.
7. Richard L. Cooper, Instructor (Res.) in Farm Crops at a salary of \$3500 per year on a 12-month basis effective July 1, 1959 to June 30, 1960.
8. Charles Robert Olien, Lecturer in Farm Crops, without pay from July 1, 1959 to June 30, 1960.
9. Donald F. Luebs, Instructor in Forest Products and Continuing Education at a salary of \$375 per month from July 1, 1959 to July 31, 1959.
10. Gene Bluestein, Instructor in Communication Skills at a salary of \$5600 per year on a 10-month basis effective September 1, 1959.
11. Margaret F. Lorimer, Assistant Professor of Communication Skills at a salary of \$6200 per year on a 10-month basis effective September 1, 1959.
12. Edgar A. Schlueter, Assistant Professor of Natural Science at a salary of \$6000 per year on a 10-month basis effective September 1, 1959.
13. Francis M. Sim, Instructor in the Bureau of Social and Political Research, at a salary of \$6500 per year on a 12-month basis effective July 1, 1959.
14. Dennis G. Doolen, Assistant Instructor in Accounting and Financial Administration at a salary of \$2250 for the period October 1, 1959 to June 30, 1960.
15. Leonard E. Plachta, Assistant Instructor in Accounting and Financial Administration at a salary of \$2400 for the period October 1, 1959 to June 30, 1960.
16. Floyd W. Windal, Assistant Professor of Accounting and Financial Administration at a salary of \$7500 per year on a 10-month basis effective September 1, 1959.
17. Michael E. DePrano, Instructor in Economics, at a salary of \$5400 per year on a 10-month basis effective September 1, 1959 to August 31, 1961.
18. Oswald Honkalehto, Assistant Instructor in Economics at a salary of \$2250 for the period October 1, 1959 to June 30, 1960.
19. Marian Krzyzaniak, Assistant Professor of Economics and Continuing Education at a salary of \$6600 per year on a 10-month basis effective September 1, 1959.
20. William Paul Smith, Instructor in Economics at a salary of \$5500 per year on a 10-month basis effective September 1, 1959.
21. Michael E. Hurst, Assistant Instructor in Hotel, Restaurant and Institutional Management at a salary of \$3500 for the period October 1, 1959 to June 30, 1960.
22. Lendal H. Kotschevar, Professor of Hotel, Restaurant and Institutional Management at a salary of \$10,500 on a 10-month basis effective September 1, 1959.
23. Edward Malcolm Barnet, Professor of Marketing and Transportation Administration at a salary of \$15,500 on a 12-month basis effective September 1, 1959.
24. Murray J. Franklin, Lecturer in Marketing and Transportation Administration and Continuing Education at a salary of \$8300 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
25. Robert Leroy King, Instructor in Marketing and Transportation Administration at a salary of \$5000 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
26. Bernard J. Lalonde, Assistant Instructor in Marketing and Transportation Administration at a salary of \$3100 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
27. Norman Raymond Smith, Assistant Instructor in Marketing and Transportation Administration at a salary of \$1800 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
28. Roland H. Ebel, Assistant Instructor in Political Science at a salary of \$4200 per year on a 12-month basis effective September 1, 1959 to August 31, 1960.

NEW BUSINESS, continuedAppointments, continued

Appointments

29. Leibel Fein, Assistant Instructor in Political Science at a salary of \$2750 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
30. Charles A. Joiner, Instructor in Political Science and Continuing Education at a salary of \$6100 per year on a 10-month basis effective September 1, 1959 to August 31, 1961.
31. Robert Mendelsohn, Assistant Instructor in Political Science at a salary of \$2750 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
32. Donald W. Urquidi, Instructor in Political Science at a salary of \$5900 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
33. Harriet M. Fusfeld, Lecturer in Social Work at a salary of \$350 for the period October 1, 1959 to December 31, 1959 and at \$500 for the period April 1, 1960 to June 30, 1960.
34. Morris Gluckin, Lecturer in Social Work at a salary of \$6500 for the period October 1, 1959 to June 30, 1960.
35. Manfred Lilliefors, Lecturer in Social Work at a salary of \$350 for the period April 1, 1960 to June 30, 1960.
36. Barrett Lyons, Lecturer in Social Work at a salary of \$550 for the period October 1, 1959 to December 31, 1959 and at \$400 for the period April 1, 1960 to June 30, 1960.
37. Robert L. Kent, Assistant Professor of Urban Planning and Landscape Architecture at a salary of \$6500 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
38. Norman B. Cleary, Assistant Instructor in General Communication Arts at a salary of \$4000 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
39. Donald F. Kiel, Assistant Instructor (Res.) in General Communication Arts at a salary of \$4300 per year on a 12-month basis from July 1, 1959 to June 30, 1960.
40. George A. Hough, III, Assistant Instructor in Journalism at a salary of \$6000 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
41. Daniel F. Wozniak, Assistant Instructor in Journalism at a salary of \$6500 per year on a 12-month basis effective September 1, 1959 to August 31, 1960.
42. Jack Adin Byers, Instructor in Speech, at a salary of \$5400 per year on a 12-month basis effective September 1, 1959 to August 31, 1960.
43. John Ball, Lecturer in Communication Arts, at a salary of \$2000 for the period July 6, 1959 to September 18, 1959.
44. Norman B. Cleary, Assistant Instructor in Communication Arts, at a salary of \$1000 for the period June 15, 1959 to July 31, 1959.
45. Albert Croft, Lecturer in Communication Arts, at a salary of \$1500 for the period June 22, 1959 to July 31, 1959.
46. Walter Friedhoff, Lecturer in Communication Arts, at a salary of \$2250 for the period June 22, 1959 to September 4, 1959.
47. John J. Paterson, Assistant Instructor in the Bureau of Educational Research at a salary of \$3300 per year on a 12-month basis effective July 1, 1959 to June 30, 1959.
48. William B. Thomas, Assistant Instructor in the Bureau of Educational Research at a salary of \$4800 per year on a 12-month basis effective July 1, 1959 to June 30, 1960.
49. Perry B. Johnson III, Assistant Instructor in Health, Physical Education and Recreation at a salary of \$3000 for the period October 1, 1959 to June 30, 1960.
50. Shirley A. Breim, Instructor in Teacher Education at a salary of \$6500 per year on a 10-month basis effective September 1, 1959.
51. James David Hoffman, Assistant Professor of Teacher Education at a salary of \$7500 per year on a 10-month basis effective September 1, 1959.
52. Ralph Bernard Nelson, Assistant Instructor in Teacher Education at a salary of \$3000 for the period October 1, 1959 to June 30, 1960.
53. George Winsor, Assistant Instructor in Teacher Education at a salary of \$2500 for the period October 1, 1959 to June 30, 1960.
54. Jean M. Dalrymple, Assistant Instructor (Res.) in Engineering Research at a salary of \$422 for the period July 1, 1959 to August 31, 1959.
55. Chi-yeh Han, Assistant Instructor (Res.) in Engineering Research at a salary of \$2532 per year on a 12-month basis effective July 1, 1959 to June 30, 1960.
56. Haribhajan S. Kocher, Assistant Instructor (Res.) in Engineering Research at a salary of \$703 per quarter from September 1, 1959 to June 30, 1960.
57. Richard A. Larder, Assistant Instructor (Res.) in Engineering Research at a salary of \$400 for the period July 1, 1959 to August 31, 1959.

NEW BUSINESS, continued

Appointments

Appointments, continued

58. Kuang-Ming Lin, Assistant Instructor (Res.) in Engineering Research at a salary of \$668 per quarter from September 1, 1959 to June 30, 1960.
59. Ulric S. Lindholm, Assistant Instructor (Res.) in Engineering Research at a salary of \$2532 per year on a 12-month basis effective July 1, 1959 to June 30, 1960.
60. B. Basava Raju, Assistant Instructor (Res.) in Engineering Research at a salary of \$2532 per year on a 12-month basis effective July 1, 1959 to June 30, 1960.
61. Tamma V. K. Rao, Assistant Instructor (Res.) in Engineering Research at a salary of \$2532 per year on a 12-month basis effective July 1, 1959 to June 30, 1960.
62. William W. Szeto, Assistant Instructor (Res.) in Engineering Research at a salary of \$667 per quarter from September 1, 1959 to June 30, 1960.
63. Kalyanji K. Vithani, Assistant (Res.) in Engineering Research at a salary of \$925 for the period July 1, 1959 to September 9, 1959.
64. Jay H. Wolkowsky, Assistant Instructor (Res.) in Engineering Research at a salary of \$667 per quarter from September 1, 1959 to June 30, 1960.
65. Jean M. Dalrymple, Assistant Instructor in Applied Mechanics at a salary of \$900 per quarter from September 1, 1959 to June 30, 1960.
66. Leonard Efron, Assistant Instructor in Applied Mechanics at a salary of \$900 per quarter from September 1, 1959 to June 30, 1960.
67. Temporary appointment of Robert B. Engle, Instructor in Applied Mechanics at a salary of \$5700 per year on a 10-month basis effective September 1, 1959.
68. Vincent L. Pisacane, Assistant Instructor in Applied Mechanics at a salary of \$900 per quarter from September 1, 1959 to June 30, 1960.
69. Edward M. Schall, Assistant Instructor in Applied Mechanics at a salary of \$900 per quarter from September 1, 1959 to June 30, 1960.
70. Robert T. Sedgwick, Assistant Instructor in Applied Mechanics at a salary of \$733 per quarter from September 1, 1959 to June 30, 1960.
71. Dale B. Taulbee, Assistant Instructor in Applied Mechanics at a salary of \$767 per quarter from September 1, 1959 to June 30, 1960.
72. Richard W. Christensen, Assistant Instructor in Civil Engineering at a salary of \$800 per quarter from September 1, 1959 to June 30, 1960.
73. William A. Sack, Assistant Instructor in Civil Engineering at a salary of \$800 per quarter from September 1, 1959 to June 30, 1960.
74. Julius Surkis, Assistant Instructor in Civil Engineering at a salary of \$800 per quarter from September 1, 1959 to June 30, 1960.
75. Evelyn C. Appel, Instructor in Foods and Nutrition at a salary of \$5200 per year on a 10-month basis effective September 1, 1959.
76. Vera Borosage, Instructor in Home Management and Child Development and Continuing Education at a salary of \$5000 per year on a 10-month basis effective September 1, 1959.
77. Judith Life Ikenberry, Instructor in Home Management and Child Development and Continuing Education at a salary of \$5000 per year on a 10-month basis effective September 1, 1959.
78. Robert D. Bullard, Instructor in Textiles, Clothing and Related Arts at a salary of \$5500 per year on a 10-month basis effective September 1, 1959.
79. Tadashi Asahi, Assistant Instructor in Botany and Plant Pathology at a salary of \$4200 per year on a 12-month basis effective September 1, 1959 to August 31, 1960.
80. Lung-chi Wu, Associate (Res.) in Botany and Plant Pathology at a salary of \$5000 per year on a 12-month basis effective July 1, 1959 to June 30, 1960.
81. Joseph Alfred Stevens, Associate (Res.) in Botany and Plant Pathology at a salary of \$6200 per year on a 12-month basis from September 1, 1959 to June 30, 1960.
82. Lloyd G. Wilson, Assistant Professor (Res.) in Botany and Plant Pathology at a salary of \$6300 per year on a 12-month basis effective September 1, 1959 to August 31, 1960.
83. Aleksander Kivilaan, Assistant Professor (Res.) in Botany and Plant Pathology at a salary of \$6000 per year on a 12-month basis effective July 1, 1959 to June 30, 1960.
84. Esther M. McGregor, Associate Professor of Nursing at a salary of \$8000 per year on a 12-month basis effective September 1, 1959.

NEW BUSINESS, continued:Appointments, continued

Appointments

85. Peter H. Ovenburg, Instructor in Zoology at a salary of \$6000 per year on a 10-month basis effective September 1, 1959.
86. Stanley Harrison, Assistant Instructor in English at a salary of \$2600 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
87. Alice F. Kornbluth, Assistant Instructor in English at a salary of \$2600 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
88. Robert Reising, Assistant Instructor in English at a salary of \$2600 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
89. Donald Topping, Assistant Instructor in English at a salary of \$4000 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
90. Morley Russell, Assistant Professor of Chemistry at a salary of \$6500 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
91. Joyce M. Burchenal, Assistant Instructor in Mathematics at a salary of \$1000 for the period June 22, 1959 to July 31, 1959.
92. Nguyen Tu Ban, Instructor in Physics and Astronomy at a salary of \$500 per month effective June 15, 1959 to August 31, 1959.
93. Donald Dooley, Lecturer in Physics and Astronomy at a salary of \$1500 for the period June 22, 1959 to July 31, 1959.
94. Reed W. Langford, Assistant (Res.) in Physics and Astronomy at a salary of \$422 per month from July 1, 1959 to August 31, 1959.
95. Glen Mann, Associate (Res.) in Physics and Astronomy at a salary of \$300 per month from June 15, 1959 to September 15, 1959.
96. Helmut Gerhard Satz, Assistant (Res.) in Physics and Astronomy at a salary of \$430 per month from July 1, 1959 to August 31, 1959.
97. Burton W. Scott, Assistant (Res.) in Physics and Astronomy at a salary of \$420 per month from July 1, 1959 to August 31, 1959.
98. Philip E. Wigen, Assistant (Res.) in Physics and Astronomy at a salary of \$400 per month from July 1, 1959 to September 15, 1959.
99. Kenneth L. Zankel, Assistant Professor (Res.) in Physics and Astronomy at a salary of \$650 per month from June 16, 1959 to September 15, 1959.
100. Kwan-wai So, Associate Professor of Foreign Studies at a salary of \$8000 per year on a 10-month basis effective September 1, 1959.
101. Arnold R. Stinchfield, Lecturer in History at a salary of \$5400 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
102. Paul M. Hurrell, Instructor in Philosophy at a salary of \$5500 per year on a 10-month basis effective September 1, 1959.
103. Leonard P. Ullmann, Visiting Associate (Res.) in Psychology without salary from July 1, 1959 to August 25, 1959.
104. James B. McKee, Associate Professor of Sociology and Anthropology and Continuing Education at a salary of \$8000 per year on a 10-month basis effective September 1, 1959.
105. Warren L. Sauer, Assistant Instructor in Sociology and Anthropology at a salary of \$4800 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
106. Appointment of the following Lecturers in the Science and Mathematics Teaching Center from June 16, 1959 to June 15, 1960 at the salaries indicated:

Robert L. Amundson - \$6700	Garth A. Hull - \$6250
Oliver A. Andrews - \$6850	Robert F. Knutson - \$6000
Eugene E. Bendix - \$6800	John Thomas Lackey - \$6000
Julian R. Brandou - \$6700	Daniel Harold Lome - \$8000
Gilbert Dehne - \$7500	Delmar D. Munro - \$6100
Warren R. French - \$8000	Marvin F. Schaeve - \$7500
Walter C. Gibbs - \$9000	Daniel O. Smith - \$6500
Vande T. Hamilton, \$6500	Wendell S. Smith - \$6500
Esther A. Hand - \$6500	Edwin J. Syzmanski - \$6800
R. Lowell Hicks - \$9000	Earl C. Wardensky - \$6800
107. Appointment of Ezra E. Devereaux as Lecturer in the Science and Mathematics Teaching Center at a salary of \$1000 for the period June 22, 1959 to July 31, 1959.
108. Harold O. Goodman, Consultant in the Science and Mathematics Teaching Center at a salary of \$700 for the period July 20, 1959 to August 1, 1959.
109. John Michael Sebeson, Co-Director of the High School Honors Institute in the Science and Mathematics Teaching Center at a salary of \$1500 for the period June 22, 1959 to Aug. 1, 1959.

NEW BUSINESS, continued

Appointments

Appointments, continued:

- 110. Paul Tambouljian, Assistant Professor of Chemistry at MSU-0 at a salary of \$6500 per year on a 10-month basis effective September 1, 1959.
- 111. Nadine Popoluyko, Instructor in Foreign Languages at MSU-0 at a salary of \$5000 per year on a 10-month basis effective September 1, 1959.
- 112. Francis Pinard Tafoya, Associate Professor of Foreign Languages at MSU-0 at a salary of \$9200 per year on a 10-month basis effective December 1, 1959.
- 113. William Kluback, Assistant Professor of History at MSU-0 at a salary of \$7000 per year on a 10-month basis effective September 1, 1959.
- 114. George T. Matthews, Associate Professor of History at MSU-0 at a salary of \$9200 per year on a 10-month basis effective September 1, 1959.
- 115. Gerald Milton Straka, Instructor in History at MSU-0 at a salary of \$5600 per year on a 10-month basis effective September 1, 1959.
- 116. Robert F. Hopkins, Director of Counseling and Testing at MSU-0 at a salary of \$7800 per year on a 12-month basis effective July 15, 1959.
- 117. Hollie L. Lepley, Director of Physical Education and Recreation and Instructor in Athletics at MSU-0 at a salary of \$9000 per year on a 12-month basis effective July 20, 1959. One half of this salary is reimbursed by the Pontiac Board of Education.
- 118. Nadji Ann White, Secretary to the Chancellor at MSU-0 at a salary of \$5000 per year on a 12-month basis effective July 1, 1959.
- 119. Richard C. Fell, Vocational Education Adviser Ryukyus Project at a salary of \$12,500 per year on a 12-month basis effective September 15, 1959 to September 14, 1961.
- 120. Robert L. Slocum, Vocational Education Adviser Ryukyus Project at a salary of \$10,000 per year on a 12-month basis effective July 1, 1959 to October 15, 1959.
- 121. Lloyd W. Woodruff, Assistant Professor Vietnam Project at a salary of \$8000 per year on a 12-month basis effective June 3, 1959 to August 2, 1959 and at \$9000 per year on a 12-month basis effective August 3, 1959.
- 122. Ruby V. Fox, Secretary, Vietnam Project, at a salary of \$4800 per year on a 12-month basis effective May 31, 1959.
- 123. George A. Melanson, Specialist Vietnam Project, at a salary of \$9500 per year on a 12-month basis effective June 12, 1959.
- 124. Howard L. Miller, Assistant Agricultural Editor, Information Services, at a salary of \$7700 per year on a 12-month basis effective September 15, 1959.
- 125. Marianna Kahler, Assistant to the Director of the Library, at a salary of \$6500 per year on a 12-month basis effective September 16, 1959 to June 30, 1960.
- 126. John L. Maes, Assistant Instructor in the Counseling Center at a salary of \$6400 per year on a 12-month basis effective July 1, 1959 to June 30, 1960.
- 127. Ralph E. Kron, Assistant Professor in the Counseling Center at a salary of \$7300 per year on a 12-month basis effective August 12, 1959.
- 128. Marvin Schiller, Assistant Instructor in the Counseling Center at a salary of \$225 per month from July 1, 1959 to August 31, 1959.
- 129. Robert Henry Frew, Assistant Manager at the Union Building at a salary of \$6400 per year on a 12-month basis effective July 1, 1959.
- 130. James A. Leavengood, Lecturer in Insurance, Law and Real Estate at a salary of \$1200 for the period June 24, 1959 to September 4, 1959.
- 131. Walter S. Nosal, Visiting Professor of Administrative and Educational Services at a salary of \$1500 for the period August 3, 1959 to September 4, 1959.
- 132. Kerwin E. Hyland, Assistant Professor (Res.) at the Gull Lake Biological Station at a salary of \$900 for the period June 15, 1959 to June 24, 1959.
- 133. Ralph A. Peters, Assistant Instructor in Physics and Astronomy at a salary of \$1200 for the period June 24, 1959 to September 4, 1959.
- 134. Edwin M. Smith, Instructor in Physics and Astronomy at a salary of \$1900 for the period June 22, 1959 to September 4, 1959.
- 135. Richard N. Wagner, Assistant (Res.) in Physics and Astronomy at a salary of \$400 per month from June 15, 1959 to August 15, 1959.
- 136. Donald E. Queller, Assistant Professor of History at a salary of \$1200 for the period July 31, 1959 to September 4, 1959.

NEW BUSINESS, continuedTransfers

Transfers

1. Carl C. Hoyt from Instructor in Short Courses to Marketing Agent, Ottawa-Allegan Counties at an increase in salary to \$7800 per year on a 12-month basis effective July 15, 1959.
2. Betty V. Bernard from Home Economics Agent Gladwin County to Home Economics Agent, Monroe County at a salary of \$5400 per year on a 12-month basis effective July 1, 1959.
3. John P. DeCecco, from Instructor in Communication Skills to Assistant Professor of Foundations of Education at a salary of \$6000 per year on a 10-month basis effective September 1, 1959.
4. Arthur J. Lamminen, from Instructor, office of Dean of Business and Public Service effective July 1, 1959 to June 30, 1960, to Adm. Asst. Bus. and Pub. Serv. at \$5400 per year.
5. Roger L. Bowlby, from Assistant Professor of Economics and Labor and Industrial Relations Center to Assistant Professor in the Bureau of Business and Economics Research at a salary of \$7540 per year on a 12-month basis effective September 1, 1959.
6. Merton J. Turck, Jr. from Instructor in Administrative and Educational Services to Instructor in Continuing Education at a salary of \$7500 per year on a 12-month basis effective July 1, 1959.
7. H. F. Beeman, from Assistant Professor of Health, Physical Education and Recreation to Assistant Professor of Intercollegiate Athletics at a salary of \$8800 per year on a 12-month basis effective July 1, 1959.
8. William G. Hammerle, Assistant Professor of Physics and Astronomy to Associate Professor of Physics at MSU-O at a salary of \$8000 per year on a 10-month basis effective September 1, 1959.
9. George E. Fritz, from Assistant Manager Union Building to Director of Student Activities and Manager of the Student Center a MSU-O at a salary of \$7000 per year on a 12-month basis effective July 1, 1959.

Salary ChangesSalary
Changes

1. Increase in salary for Joseph Alfred Stevens, Instructor (Res.) in Horticulture at \$5400 to \$6200 per year effective July 1, 1959.
2. Martin G. Keeney, Instructor (Res.) in the Computer Laboratory at a salary of \$7000 per year effective July 1, 1959.
3. Change in salary for Dr. Clifford G. Menzies, Physician at the Health Service to \$12,000 effective July 1, 1959.

On motion of Dr. Smith, seconded by Mr. Brody, it was voted to approve the President's Report, Resignations, Leaves, Appointments, Transfers and Salary Changes.

Ch. Title-
E. OlstromMiscellaneousch. effec.
date appt.
John Brake

1. Change in title of Einer G. Olstrom from Associate Extension Director, 4-H Clubs, North District, to District Extension Director, North District, effective July 1, 1959.
2. Change in the effective date of the appointment of John R. Brake as Assistant Professor of Agricultural Economics from July 1 to August 1, 1959.
3. Recommendation that the salary of C. A. Lassiter, Head of the Dairy Department, be paid entirely from University General funds, effective June 1, 1959.
4. Recommendation that the salary of Arthur E. Mitchell, Professor of Horticulture, be paid 50% Experiment Station, 25% General, and 25% Extension, effective July 1, 1959.
5. Recommendation that the salary of M. John Bukovac, Assistant Professor of Horticulture, be paid 75% Experiment Station and 25% Extension, effective July 1, 1959.
6. Change in the date of the resignation of Robert E. Dennis as Instructor in Short Courses from August 31, 1959 to June 30, 1959.
7. Change in title of Ruben V. Austin from Assistant to the Dean to Assistant Dean of the College of Business and Public Service, effective July 1, 1959.
8. Change in status of John P. Henderson from Associate Professor of Economics and the Bureau of Business and Economic Research at a salary of \$10,500 per year on a 12-month basis to Associate Professor of Economics at a salary of \$8000 per year on a 10-month basis, effective September 1, 1959.
9. Change John M. Parsey, Associate Professor, from the Bureau of Educational Research and the National Project in Agricultural Communications at a salary of \$10,500 per year to full time in the Bureau of Educational Research at a salary of \$11,100 per year on a 12-month basis, effective July 1, 1959.
10. Change Wilbur B. Brookover from half time Bureau of Educational Research and half time Pakistan Project to full time Director of the Bureau of Educational Research, effective July 1, 1959.

Sal. Lassiter
to be paid
from Univ.
Gen. funds.
Ch. in spread
Arthur Mit-
chell's sal.Also M. John
BukovacResignation
Robt. Dennis
June 30'59Ruben Austin
Asst. DeanCh. status
John P.
HendersonJohn M. Parsey
changed to
full timeW. B. Brook-
over full
time Bur. Ed.
Res.

NEW BUSINESS, continuedMiscellaneous, continued

- C. M. Horn
to 12 mo
basis.
- L. H. Luker
to 12 mo
basis
- Ch. status
James M.
Crownor to
full time
- Ch. sal.
source L.
Borosage
- Ch. status
Julian Kateley
to full time
- Title-G. Weeg
Assoc. Prof.
- Wallace B.
Moffett to
10 mo basis
- Arthur Sherbo
to 12 mo
- James Ruse to
12 mo basis
- Sal Source
Jos. Sheedy
changed
- Sal. source
Sheldon Lowry
changed
- Sal source
D.W. Olmsted
changed
- J. J. Stockton
Prof. and Hd.
Microb & P H
- E. D. Devereaux
Act. Hd. Mic.
& P H.
- Marg. Lee Pegg
changed to
temp. appt.
- Gerald F. King
ch. to full
time HTSC
- Daniel Seifer
changed to
 $\frac{1}{2}$ time
- Jack Stieber
Dir. Labor &
Indus. Rel Ctr
- Correc. sal.
Irwin Cohen
Alfred Oram
- Reassign. D.L.
Carmichael
to Vietnam Pro
- Assignment
Frank Child
to Vietnam Pro
11. Change in status of Carl M. Horn, Professor of Administrative and Educational Services, from a 10-month basis at a salary of \$9600 to a 12-month basis at a salary of \$11,300 per year, effective July 1, 1959.
 12. Change in status of Leonard J. Luker, Assistant Professor of Teacher Education, from a 10-month basis at a salary of \$6700 to a 12-month basis at a salary of \$8000 per year, effective July 1, 1959.
 13. Change in status of James M. Crownor, Instructor in Teacher Education, from part time at a salary of \$6000 per year to full time at a salary of \$7500 per year, effective July 1, 1959.
 14. Change in salary source for Lawrence Borosage, Professor of Teacher Education, from University General to account 71-2756, effective from July 1, 1959 to June 30, 1961.
 15. Change in status of Julian Kateley, Jr., Instructor (Research) in the Computer Laboratory, from a part-time temporary appointment at a salary of \$4800 per year to a full-time regular appointment at a salary of \$6400 per year on a 12-month basis, effective July 1, 1959 and subject to tenure rules.
 16. Change in title of Gerard P. Weeg from Associate Professor of Mathematics to Associate Professor of Mathematics and Electrical Engineering, effective July 1, 1959.
 17. Change in status of Wallace B. Moffett, Associate Professor of English, from a 12-month basis at a salary of \$9400 per year to a 10-month basis at a salary of \$7850 per year, effective July 1, 1959.
 18. Change in status of Arthur Sherbo, Associate Professor of English, from a 10-month basis to a 12-month basis, effective September 1, 1959.
 19. Change in status of James D. Rust, Associate Professor of English, from a 10-month basis to a 12-month basis, effective September 1, 1959.
 20. Change in salary source for Joseph W. Sheedy, Associate Professor of Mathematics, from 75% Mathematics Department and 25% Basic College to 100% Mathematics Department, and change in status from a 12-month basis at a salary of \$9000 per year to a 10-month basis at a salary of \$8500 per year, effective September 1, 1959.
 21. Change in salary source for Sheldon G. Lowry, Assistant Professor of Sociology and Anthropology, to 2/3 Agricultural Experiment Station and 1/3 Agricultural Extension, effective July 1, 1959.
 22. Change in salary source for Donald W. Olmsted, Assistant Professor of Sociology and Anthropology, to 50% from Institute of Community Development (account 71-2015) and 50% University General, effective September 1, 1959.
 23. Appointment of Jack J. Stockton as Professor and Head of Microbiology and Public Health at a salary of \$12,000 per year on a 12-month basis, effective January 1, 1960, and paid \$9000 from University General and \$3000 from Experiment Station funds.
 24. Designation of Edward D. Devereux as Acting Head of Microbiology and Public Health at an additional salary of \$2650, effective from July 1 to December 31, 1959.
 25. Change in status of Margaret Lee Pegg, Coordinator in Continuing Education, from a permanent appointment at a salary of \$3500 per year to a temporary appointment at a salary of \$3500 for the period from September 1, 1959, to June 30, 1960.
 26. Change in status of Gerald F. King, Assistant Professor of Psychology and the Highway Traffic Safety Center, from full time duty in the Highway Traffic Safety Center to $\frac{3}{4}$ time in the Highway Traffic Safety Center and $\frac{1}{4}$ time in Psychology, effective from September 1, 1959 to June 30, 1960. His salary is to be paid $\frac{5}{24}$ from Psychology and $\frac{10}{24}$ from the Highway Traffic Safety Center.
 27. Change Daniel M. Seifer, Coordinator in Continuing Education, from full time to half time effective from July 1 to August 31, 1959.
 28. Appointment of Jack Stieber as Professor of Economics and Director of the Labor and Industrial Relations Center with a salary increase from \$10,000 to \$12,500 per year on a 12-month basis, effective September 1, 1959.
 29. Correction in the salaries for the following Assistant Instructors in the Counseling Center:
 - a. Irwin H. Cohen, from \$230 per month to \$2300 for the period from October 1, 1959 to June 30, 1960.
 - b. Alfred Oram, from \$230 per month to \$2300 for the period from October 1, 1959 to June 30, 1960.
 30. Reassignment of D. L. Carmichael, Associate Professor of Business Education and Office Administration, to the Vietnam Project from June 2-30, 1959.
 31. Assignment of Frank C. Child, Associate Professor of Economics, to the Vietnam Project at a salary of \$12,300 per year, effective from July 1, 1959 to June 30, 1961.

NEW BUSINESS, continuedMiscellaneous, continued

32. Assignment of Paul M. Shields, Instructor in Police Administration and Public Safety to the Vietnam Project at a salary of \$10,000 per year, effective July 1, 1959 to June 30, 1961.
33. Assignment of Wesley R. Fishel, Professor of Political Science, to the Vietnam Project at a salary of \$13,650 per year, effective from June 21 to August 20, 1959.
34. Assignment of Victor G. Strecher, Assistant Professor of Police Administration and Public Safety, to the Vietnam Project at a salary of \$10,000 per year, effective from July 1, 1959 to June 30, 1961.
35. Assignment of Ralph F. Turner, Professor of Police Administration and Public Safety, to the Vietnam Project at a salary of \$13,750 per year, effective from July 1, 1959 to June 30, 1961.
36. Assignment of Lloyd D. Musolf, Associate Professor of Political Science, to the Vietnam Project at a salary of \$12,600 per year, effective June 16, 1959 to June 15, 1961.
37. Reassignment of John T. Dorsey, Associate Professor of Political Science, to the Vietnam Project at a salary of \$12,350 per year, effective from June 16 to August 31, 1959.
38. Correction in the reassignment of Robert J. Geist, Associate Professor of English to the Ryukyus Project so that his reassignment is for the period from October 1, 1959 to August 31, 1960, at a salary rate of \$10,300 per year. His salary is to be paid from accounts 71-2037 and 71-2041 to September 26, 1959 and his total salary from account 71-2041 effective September 27, 1959.
39. Reassignment of Faye Kinder, Associate Professor of Foods and Nutrition, to the Ryukyus Project at a salary of \$11,500 effective from September 1-15, 1959.
40. The following promotions are recommended:
 - a. Clinton E. Meadows, from Associate Professor (Extension) to Professor (Research, Extension) in Dairy and a salary increase from \$9000 to \$11,000 per year, effective June 1, 1959. His salary is paid 75% Extension and 25% Experiment Station.
 - b. Wallace N. Atherton, from Instructor to Assistant Professor of Economics, effective July 1, 1959.
 - c. H. K. Kesavan, from Instructor to Assistant Professor of Electrical Engineering, effective July 1, 1959.
 - d. O. L. Abbott, from Assistant Professor to Associate Professor of Foreign Languages, effective July 1, 1959.
 - e. John A. Yunck, from Assistant Professor to Associate Professor of English, effective July 1, 1959.
41. Additional pay for summer work for staff members employed on a 10-month basis:

Margaret Lorimer, Instructor in Evaluation Services, \$500 from June 18 to July 17
 John L. O'Donnell, Bureau of Business and Economic Research, \$2130 from 71-2516
 Erwin Bettinghaus, Speech Department, \$855 from August 3 to September 4, from 71-2042
 John T. McNelly, Journalism Department, \$600 per mo June 15-Aug. 31, from 71-2042
 Terry A. Weldon, Speech Department, \$300 per month July 1-Aug. 31, from 71-2042
 Robert F. McCauley, Civil Engineering, \$1728 for the summer from account 71-2343
 L. E. Malvern, Applied Mechanics, \$1128 from account 11-2761
 H. E. Koenig, Electrical Engineering, \$1800 from account 11-2761
 Carl Brenkert, Applied Mechanics, \$2400 from account 11-2761
 G. E. Mase, Applied Mechanics, \$1540 from account 11-2761
 C. A. Tatro, Applied Mechanics, \$1440 from account 11-2761
 H. K. Kesavan, Electrical Engineering, \$1620 from account 11-2761
 Harry Hedges, Electrical Engineering, \$885 from account 11-2761
 R. J. Heinsohn, Mechanical Engineering, \$870 from account 11-2761
 R. C. Dubes, Electrical Engineering, \$810 from account 11-2761
 David R. Brown, Electrical Engineering, \$750 from account 11-2761
 R. A. Zeleny, Chemical Engineering, \$1920 from account 71-2760
 Henry A. Imshaug, Botany, \$1428 from account 71-2311
 Oscar Taboada, Natural Science, \$900 from Entomology account 71-6800
 Hans Lillevik, Chemistry, \$1095 from account 71-2297
 James C. Sternberg, Chemistry, \$1830 from account 71-2339
 Gordon Kilgour, Chemistry, \$696 from account 71-2302
 John Speck, Chemistry, \$1920 from account 71-2297
 R. U. Byerrum, Chemistry, \$1335 from account 71-2314
 James L. Fairley, Chemistry, \$894 from account 71-2308
 Max T. Rogers, Chemistry, \$3015 from account 71-2260
 Harold Hart, Chemistry, \$1335 from account 71-2338
 Harry A. Eick, Chemistry, \$1392 from account 71-2250
 James L. Dye, Chemistry, \$1845 from account 71-2386
 H. E. Campbell, Mathematics, \$1800 from account 71-2261
 R. H. Oehmke, Mathematics, \$1800 from account 71-2261
 M. L. Tomber, Mathematics, \$1920 from account 71-2261
 T. H. Edwards, Physics and Astronomy, \$1980 from account 71-2351
 Joseph Ballam, Physics and Astronomy, \$2730 from account 71-2351
 J. A. Cowen, Physics and Astronomy, \$2010 from account 71-2359

Paul Shields
assigned to
Vietnam Proj.

Wesley Fishel
assigned to
Vietnam Proj.

Victor Strecher
to Vietnam

Ralph Turner
assigned to
Vietnam Proj.

Lloyd Musolf
to Vietnam
Project

John Dorsey
to Vietnam
Project

Correction in
reassignment
Ryukyus of
Robert Geist

Reassignment
Faye Kinder
Ryukyus

Promotions
approved for:

C. E. Meadows
W. N. Atherton
H. K. Kesavan
O. L. Abbott
John Yunck

Additional
pay approved
for summer
work for
several staff
members

NEW BUSINESS, continued

Miscellaneous, continued

Add. pay for
summer work
for several
staff members

41. Additional pay for summer work for 10-month staff members, continued:

Harold Forstat, Physics and Astronomy, \$1860 from account 71-2384
Morton M. Gordon, Physics and Astronomy, \$2700 from account 11-3461
Donald J. Montgomery, Physics and Astronomy, \$3150 paid 50% from 71-2306,
25% account 71-2384 and 25% from account 71-2052
Paul Parker, Physics and Astronomy, \$1860 from account 71-2295
C. D. Hause, Physics and Astronomy, \$3360 from account 71-2295
William H. Kelly, Physics and Astronomy, \$1830 from account 71-2376
George B. Beard, Physics and Astronomy, \$1830 from account 71-2376
Don Lichtenberg, Physics and Astronomy, \$462 from account 71-2351
Frank J. Blatt, Physics and Astronomy, \$2520 from account 71-2387
Gladys L. Anderson, Psychology, \$2187 from account 71-2557
Harold H. Anderson, Psychology, \$3120 from account 71-2557
Paul Bakan, Psychology, \$1980 from account 71-2299
S. Howard Bartley, Psychology, \$2952 from account 71-2298
Donald M. Johnson, Psychology, \$3360 from account 71-2267
Frank Restle, Psychology, \$1200 from account 71-2400
Joseph Reyher, Psychology, \$1650 from account 71-2346
Milton Rokeach, Psychology, \$2880 from account 71-2307
Hans H. Toch, Psychology, \$1800 from account 71-2061
John Gullahorn, Sociology and Anthropology and Continuing Education, \$2100 from
account 71-2290
Edward A. Nordhaus, Mathematics, \$468 from account 71-2274
Charles P. Wells, Mathematics, \$618 from account 71-2274
Fritz Herzog, Mathematics, \$600 from account 71-2274
Beryl H. Dickinson, Physics and Astronomy, \$528 from account 71-2274
Harold N. Forstat, Physics and Astronomy \$372 from account 71-2274
George B. Beard, Physics and Astronomy, \$366 from account 71-2274
James L. Dye, Chemistry, \$369 from account 71-2274
James C. Sternberg, \$369 from account 71-2274
Clyde F. Cairy, Physiology and Pharmacology, \$555 from account 71-2274
Stanley C. Ratner, Psychology, \$360 from account 71-2274
Wilbur E. Deskins, Mathematics, \$1188 from account 71-2258
Paul Axt, Mathematics, \$1080 from account 71-2258
Carl Brubaker, Chemistry, \$584 from account 71-2258
Hugh N. Mazingo, Natural Science, \$1200 from account 71-2258
Joseph D. Nicol, Police Administration and Public Safety, \$850 from account 71-2029

Retirement
Kenneth Ouster-
hout approved

42. Recommendation from the Retirement Committee for the retirement of Kenneth Ousterhout, Assistant State 4-H Club Leader, at a retirement salary of \$3000 per year, effective July 1, 1959. Mr. Ousterhout was born on May 15, 1899, and was first employed by the University on October 1, 1925.

Report of
death Bertha
Beebe

43. Report of the death of Bertha M. Beebe on June 2, 1959. Miss Beebe was born on February 18, 1887, was first employed by the University on May 6, 1918, and was an Executive Secretary in the Dairy Department at the time of her retirement on July 1, 1952.

Report of
death George
Lafferty

44. Report of the death of George Lafferty on April 28, 1959. Mr. Lafferty was born on January 29, 1878, was first employed by the University on July 1, 1941, and was a Custodian at the Union Building at the time of his retirement on July 1, 1956.

Approval
recommendations
from Personnel

45. Recommendations from the Director of Personnel as follows:

- a. Reclassification of a Clerk-Stenographer I to an Office Assistant IIB position in the 4-H Club Office.
- b. Reclassification of a Dairy Technician III to a Dairy Superintendent IV position, paid from Creamery account 21-2809.
- c. Reclassification of a half-time Clerk-Stenographer I to a full-time Clerk II position in the Computer Laboratory.
- d. Reclassification of a half-time Clerk-Typist to a full-time Clerk-Typist position in the Office of the Dean of Engineering.
- e. Reclassification of a Clerk-Stenographer I to a Clerk-Stenographer II position in Botany and Plant Pathology, paid 50% from Extension and 50% from Experiment Station
- f. Reclassification of a Secretary-Departmental II to an Executive Secretary position, transferred from the Vice-President for Off-Campus Education to the Office of the President.
- g. Reclassification of a Clerk-Stenographer I to a Secretary-Departmental I position in the Placement Office.

Approval
degrees for
spring term

46. Approval of granting the appropriate degrees to those students who according to the records of the Registrar completed the requirements for graduation at the end of spring term 1959. (List on file in Registrar's Office).

Report of Bd.
of Trustees
awards

47. Report that the Board of Trustees Awards given at Senior Swingout each year were awarded to the following students on June 2, 1959:

Ernest I. Hanson, Major in Accounting, grade average 3.94
Sylvia F. Wallace, Major in History, grade average 3.97

48. The following letter has been received from Mrs. Frances Millard:

"I wish to thank the State Board of Agriculture for the very beautiful illuminated resolution in memory of my husband, Cecil V. Millard. I will always cherish it.
This note of thanks has been long delayed, but my appreciation is most sincere."

Miscellaneous, continued

49. The following letter was received from Ernest Hanson:

"I wish to express my sincere appreciation to the State Board of Trustees for selecting me to be a recipient of the Board of Trustees Scholarship Award. I can think of no time when I have felt more highly honored than last evening at Senior Swingout when I received this award.

In these past four years I feel I have received many benefits from my association with Michigan State University. I will be proud when I am able to say, in about two weeks, that I am an alumnus of Michigan State University."

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve all Miscellaneous Items.

Gifts and Grants

Gifts and
Grants

1. Gift of 2 school engines valued at \$40 from Briggs & Stratton Corporation of Milwaukee, Wisconsin, to be used for teaching purposes in Agricultural Engineering.
2. Gift of a 6 cylinder engine, generator, etc., valued at \$700 from International Harvester Company of Lansing to be used for class purposes in Agricultural Engineering.
3. Gift of a Mitac demonstration gyroscope with accessories valued at \$275 from the C. S. Mott Foundation of Flint for use in the Science and Mathematics Teaching Center.
4. Gifts for the University Museum with a total value of \$4,811.88.
5. Grants totaling \$12,955.50 from friends, associates and Farm Bureau groups to establish the Clark L. Brody Scholarship Fund. The money is to be invested and only the interest used for scholarship purposes.
6. Grants as follows to be used for scholarship purposes:
 - a. To establish new scholarships:
 - 1) \$500 from the Michigan National Bank of Lansing to promote banking and students majoring in banking in the Department of Accounting and Financial Administration.
 - 2) \$500 from the National Starch & Chemical Corporation of New York City to establish the Packaging Institute-National Starch and Chemical Corporation Scholarship. The scholarship is to be granted to a junior in the field of Packaging engineering who has done outstanding work during his first two years and who needs financial assistance to complete his degree. The scholarship will provide \$500 and is renewable for the senior year. The recipient will be selected by Michigan State University without regard to race, creed, color or sex.
 - b. To be credited to previously established scholarships:
 - 1) \$330 from the Founders Fund of the Hotel Association of Detroit. This is the final payment of a \$1,000 scholarship
 - 2) \$100 from Albert T. Talbot in Communication Arts to be added to the Chet Huntley Fund
 - 3) \$1300 from the Bates & Rogers Foundation of Chicago for the scholarships in Civil Engineering.
 - 4) \$255 from the National Merit Scholarship Corporation of Evanston, Illinois.
 - 5) \$300 from the Faculty Folk Club of East Lansing.
 - 6) \$500 from the C. A. Conklin Truck Line, Inc., of Toledo, Ohio, to be credited to the Keeshin Scholarship for students majoring in transportation.
 - 7) \$1000 from the R. C. Mahon Foundation of Detroit for students majoring in Engineering
 - 8) \$1000 from the Square D Company of Detroit to continue the scholarships for students majoring in Engineering
 - c. To provide aid for specified students:
 - 1) \$187 from the Board of Home Missions of the Congregational and Christian Churches of New York City.
 - 2) \$85 from the American Society for Women Accountants of Grant Rapids
 - 3) \$1100 from The Asia Foundation of San Francisco, California
 - 4) \$255 from the Connelly Funeral Home of Three Oaks, Michigan
 - 5) \$150 from the Lansing Tuebor Chapter of the National Secretaries Association
 - 6) \$1000 from the Ransom Fidelity Company of Lansing
7. Renewal of a memorandum of agreement with the Board of Supervisors of Macomb County covering a grant of \$4,000 to be used under the direction of N. P. Ralston in the Cooperative Extension Service to support the salary of an additional 4-H Club Agent in Macomb County 1959.
8. Grants as follows to be used under the direction of R. G. Mawby in 4-H Clubs:
 - a. \$600 from the Federal Cartridge Corporation of Minneapolis for part of the expense of conducting the 4-H Conservation Camp at Camp Shaw in June 1959.
 - b. \$3500 from the Michigan Bell Telephone Company of Detroit for part of the expense of conducting the 4-H Conservation Camp at Camp Shaw, and for medals for delegates and two conservation delegates to the 1959 4-H Club Congress.
 - c. \$300 from the National 4-H Club Foundation of Washington, D.C., to cover special expenditures of incoming IFYE delegates.
 - d. \$500 from the Washtenaw County 4-H Clubs to cover the county share of IFYE expense
9. Approval of a memorandum of agreement with Armour and Company of Chicago covering a grant of \$3,000 to be used under the direction of R. W. Luecke in Agricultural Chemistry to study the effects of chemical derivatives of diethylstilbestrol on the growth of ruminants.
10. Grants as follows from the Michigan Committee on Rural Electrification, Fruit Belt Electric Cooperative of Cassopolis, to be used under the direction of A.W. Farrell in Agric. Engr:

NEW BUSINESS, continuedMiscellaneous, continuedGifts and
Grants

10. Rural Electrification grants, continued:
 - a. \$412.61 to support the cooperative television project
 - b. \$60 to support the radio program, "Electricity at Work for You"
11. Grant of \$350 from the Michigan Cannery and Freezers' Association of Grand Rapids to be used under the direction of A. W. Farrall in Agricultural Engineering to support research in the mechanical harvesting of tomatoes. One-half of the grant is to be used in Agricultural Engineering and one-half in Horticulture.
12. Grant of \$250 from Libby, McNeill & Libby of Chicago to be used under the direction of A. W. Farrall in Agricultural Engineering and Horticulture to support research in mechanical harvesting of tomatoes.
13. Renewal of a memorandum of agreement with The Upjohn Company of Kalamazoo covering a grant of \$1000 to be used under the direction of John Nellor in Animal Husbandry for the continuation of research on the control of estrual cycle in swine.
14. Approval of a memorandum of agreement with Rhodia, Inc., of New York City covering a grant of \$6000 to be used under the direction of J. A. Hoefer in Animal Husbandry to study the effect of the antibiotic spiramycin on the growth performance of swine.
15. Approval of a memorandum of agreement with the Campbell Soup Company of Camden, New Jersey, covering a grant of \$1,000 to be used under the direction of D. R. Isleib in Farm Crops in a study of the suitability of potato varieties grown in Michigan for the manufacture of frozen cream of potato soup.
16. Grants as follows to be used under the direction of A. J. Panshin in Forest Products for the continuance of the Mobile Homes Education Program:
 - a. \$1,000 from the Mobile Home Manufacturers Association of Chicago
 - b. \$3,000 from the Mobile Home Dealers National Association of Chicago
17. Renewal of a memorandum of agreement with the Union Carbide Chemical Company of White Plains, New York, covering a grant of \$500 to be used under the direction of A.E. Mitchell in Horticulture to test chemicals in the field of fruit insect control. The agreement provides for a special graduate research assistant.
18. Renewal of a memorandum of agreement with the Atomic Energy Commission of Lemont, Illinois, covering a grant of \$26,000 to be used under the direction of H. B. Tukey and S. H. Wittwer in Horticulture in a study of the uptake and retention of radionuclides by various parts of fruits at critical developmental periods. The agreement provides for special graduate research assistants.
19. Renewal of a memorandum of agreement with the Union Carbide Plastics Company of New York City covering a grant of \$908.90 to be used under the direction of R. L. Carolus in Horticulture for expenses in connection with the production of a motion picture on polyethylene mulching on vegetable crops.
20. Renewal of a memorandum of agreement with the Plant Introduction Station of Iowa State College at Ames covering a grant of \$80 to be used under the direction of C. E. Peterson in Horticulture to cover expenses incurred in evaluating pea accessions.
21. Approval of a memorandum of agreement with Smith Kline and French Laboratories of Philadelphia covering a grant of \$1,000 to be used under the direction of P. J. Schaible in Poultry Science to determine if staphylomycin will promote increased growth and feed efficiency in broilers.
22. Renewal of a memorandum of agreement with the Michigan Poultry and Hatchery Federation of East Lansing covering a grant of \$300 to be used under the direction of J. A. Davidson in Poultry Science to test entries in the Broiler Test being conducted at the Kellogg Farm.
23. Grant of \$825.42 from the Erie Research Committee of Toledo, Ohio, to be used under the direction of E. P. Whiteside in Soil Science for a soil survey of the wildlife area near Erie, Michigan.
24. Grant of \$50,000 from the United States Office of Education to be used under the direction of Walter Johnson in Administrative and Educational Services to conduct a Counseling and Guidance Training Institute during the 1959 summer school. Provision is made for special graduate research assistants.
25. Grant of \$500 from the American Association of Collegiate Registrars and Admission Officers of New York City to be used under the direction of John X. Jamrich in Foundations of Education to analyze and compile norms for data on utilizing of instructional space in 55 liberal arts colleges.
26. Grant of \$1,000 from the Chrysler Corporation of Detroit to be used under the direction of J. W. Groomes for operating expenses and salaries for JETS, Inc.
27. Approval of a memorandum of agreement with the Miller Chemical and Fertilizer Corporation of Baltimore, Maryland, covering a grant of \$300 to be used under the direction of M. C. Strong in Botany to test certain fungicides for control of tomato disease.

NEW BUSINESS, continuedGifts and Grants, continuedGifts and
Grants

28. Approval of a memorandum of agreement with the Wright Air Development Center of the United States Air Force at Lackland Air Force Base, Texas, covering a grant of \$8,895 to be used under the direction of Dorothy Arata in Foods and Nutrition for research on the mechanism of adaptation to a threonine deficient diet.
29. Approval of a memorandum of agreement with Rohm and Haas Company of Philadelphia covering a grant of \$150 to be used under the direction of H. Spencer Potter in Botany and Plant Pathology to test the effectiveness of Dithane M-22 at varying rates for the control of early and late blight of potatoes.
30. Approval of a memorandum of agreement with the Tennessee Corporation of College Park, Georgia, covering a grant of \$950 to be used under the direction of M. C. Strong and Ray Nelson in Botany and Plant Pathology to evaluate certain fungicides and antibiotics in the control of celery, mint, onion, and tomato diseases.
31. Renewal of a memorandum of agreement with the Union Carbide Chemical Company of White Plains, New York, covering a grant of \$500 to be used under the direction of Gordon Guyer in Entomology in an evaluation of Sevin for insect control on celery, carrots, and potatoes; as a foliage spray on forage; and for insect control on general vegetables.
32. Renewal of a memorandum of agreement with the Union Carbide Chemical Company of White Plains, New York, covering a grant of \$500 to be used under the direction of R. G. Haines in Entomology in an evaluation of Sevin for fruit insect control.
33. Renewal of a memorandum of agreement with the Geigy Chemical Corporation of Yonkers, New York, covering a grant of \$500 to be used under the direction of R. G. Haines in Entomology in a study of the use of Diazinon for the control of fruit insects.
34. Renewal of a memorandum of agreement with the Atomic Energy Commission of Washington, D.C., covering a grant of \$12,332 to be used under the direction of D. J. Montgomery, S. K. Haynes, and N. T. Ban in Physics and Astronomy to determine the effect of isotopic mass on the thermal properties of separated metallic isotopes. The agreement provides for special graduate research assistants.
35. Grant of \$20,359 from the Air Force Office of Scientific Research of Washington, D.C., to be used under the direction of D. J. Montgomery and W. G. Hammerle in Physics and Astronomy to study the interaction of electromagnetic radiation with crystal lattices. Provision is made for special graduate research assistants.
36. Grants as follows to be used under the direction of W. R. Fee in History for scholarship assistance to public school teachers during the 5-week summer school in order to encourage the extension of Asian studies in secondary schools:
 - \$150 from the Asia Foundation of San Francisco, California
 - \$ 50 from the Japan Society of New York City
 - \$100 from the Asia Society of New York City
37. Grant of \$4,500 from the Agricultural Marketing Service of the United States Department of Agriculture of Washington, D.C., to be used under the direction of J. Allan Beegle and Jay Artis in Sociology and Anthropology to study the activities of persons in selected occupations in local communities with special reference to high school students' intentions to migrate.
38. Grant of \$50 from the Midwest Borzoi Club of River Forest, Illinois, to be used under the direction of Dean W. W. Armistead in the College of Veterinary Medicine for research on dogs.
39. Renewal of a memorandum of agreement with Johnson and Anderson of Pontiac covering a grant of \$125 to be used under the direction of W. L. Mallmann in Microbiology and Public Health to study the public health hazards of compost.
40. Approval of a memorandum of agreement with the Armour Pharmaceutical Company of Kankakee, Illinois, covering a grant of \$6140 to be used under the direction of R. F. Johnston in Physiology and Pharmacology in a study of the toxicity of certain compounds.
41. Renewal of a memorandum of agreement with the Mark L. Morris Animal Foundation of Denver, Colorado, covering a grant of \$4,669 to be used under the direction of W. V. Lumb in Surgery and Medicine to study pelvic fracture repair in dogs. The agreement provides for a special graduate research assistant.
42. Grant of \$669.21 from the Ford Motor Company Fund of Dearborn to be used under the direction of D. B. Varner as a contribution for the Michigan State University-Oakland meeting held at the Detroit Golf Club on April 17.
43. Approval of a memorandum of agreement with The Upjohn Company of Kalamazoo covering a grant of \$6000 to be used under the direction of John Nellor in Animal Husbandry to support a study of progestational agents and other endocrines influencing the estrual cycle of the bovine.
44. Grant of \$500 from The Ohio Box Board Company of Rittman, Ohio, to be used under the direction of J. W. Groomes for operating expenses and salaries for JETS, Inc.
45. Renewal of a memorandum of agreement with the Pittsburgh Plate Glass Company of Moorestown, New Jersey, covering a grant of \$500 to be used under the direction of E. J. Klos in Botany and Plant Pathology to evaluate certain fungicides for cherry leaf spot control.

MISCELLANEOUS, continuedGifts and Grants, continuedGifts and
Grants

46. Renewal of a memorandum of agreement with the Hercules Powder Company of Wilmington, Delaware, covering a grant of \$400 to be used under the direction of H. S. Potter in Botany and Plant Pathology to evaluate new research compounds for the control of certain tree and vegetable diseases.
47. Grant of \$3700 from the Greater Lansing Public School System through a private donor to be used under the direction of Georges Joyaux in Foreign Languages to pay staff salaries and other incidental expenses relating to teaching superior high school students in intensive sessions devoted to combined foreign languages and foreign studies.
48. Grant of \$50,000 from the American Chemical Society of Washington, D.C., to be used under the direction of Harold Hart in Chemistry to further his research program.
49. Grants as follows to be credited to the Grocery Manufacturer's Scholarship fund:
 - a. \$1500 from Gerber Baby Foods Fund of Fremont, to be used \$1000 for the Scholarship Fund and \$500 for account 71-2549.
 - b. \$1500 from Lamborn and Company, Inc., of New York City, to be used \$1000 for the Scholarship Fund and \$500 for account 71-2549.
50. Grant of \$6,900 from the National Science Foundation of Washington, D.C., to be used under the direction of Hans H. Toch in Psychology to explore selected areas within which past experience can determine the quality and direction of apparent movement. Provision is made for a special graduate research assistant.
51. Gift of a set of 12 books from the Embassy of the Federal Republic of Germany of Washington, D. C., to be used in the Department of Foreign Studies.
52. Gift of furnishings valued at \$5,500 from the Class of 1909 for the Alumni Lounge in the Union Building.

On motion of Dr. Smith, seconded by Mr. Vanderploeg, it was voted to accept the Gifts and Grants and to instruct the Secretary to address a communication to the President of the Alumni Class of 1909 expressing appreciation for their gift to the Union Building.

Additional pay
reported for
staff membersReports for Board Members

1. Additional payments to salaried employees since the May Board meeting, as per list on file.

On motion of Dr. Smith, seconded by Mr. Vanderploeg, it was voted to approve the additional payments listed above.

ADDITIONAL ITEMS

Resignations

Resignations

1. Ronald R. Larson, Assistant Professor of Insurance, Law and Real Estate Administration and Highway Traffic Safety Center, August 31, 1959 to accept a position at Stanford Research Institute.
2. G. Stuart Hodge, Assistant Professor of Art and Continuing Education, August 31, 1959 to accept a position at the Flint Institute of Art.
3. Jack J. Preiss, Assistant Professor of Sociology and Anthropology and Highway Traffic Safety Center, September 30, 1959 to accept a position at Duke University.
4. Raymond K. Hoedel, Consultant in Continuing Education, August 15, 1959 to accept a position as Poplars Inn Motel in East Lansing.

Leaves

Leaves--Health

1. Betty A. Mote, Instructor in Foods and Nutrition with half pay from July 1, 1959 to August 31, 1959.

Appointments

Appointments

1. Keith E. Richardson, Post Doctoral Fellow, Agricultural Chemistry, at a salary of \$6600 per year from June 20, 1959 to June 19, 1960.
2. M. John Bukovac, Assistant Professor (Res.Ext) of Horticulture at a salary of \$7500 per year effective July 1, 1959, 12 mo.
3. Hilda Jaffe, Lecturer in the Bureau of Social and Political Research at a salary of \$3000 per year effective from August 1, 1959 to July 31, 1960, 12 mo.
4. Thomas Farrell, Professor of Insurance, Law and Real Estate Administration at a salary of \$10,100 effective September 1, 1959, 10 mo.
5. Samuel G. Chapman, Assistant Professor of Police Administration and Public Safety at a salary of \$7600 per year effective September 1, 1959, 10 mo.
6. Beryl Langford, Assistant Professor of Police Administration and Public Safety and Highway Traffic Safety Center at a salary of \$8000 per year on a 12-month basis effective Sept. 1, '59.

ADDITIONAL ITEMS, continuedAppointments, continued

7. Paul F. Barritt, Assistant Instructor in Electrical Engineering at a salary of \$1100 per quarter effective September 1, 1959 to June 30, 1960.
8. Ralph W. Gilchrist, Assistant Instructor in Electrical Engineering at a salary of \$1033 per year effective September 1, 1959 to June 30, 1959.
9. H. K. Kesavan, Assistant Professor of Electrical Engineering at a salary of \$5600 per year on a 10-month basis effective September 1, 1959.
10. John Lyle Wirth, Assistant Instructor in Electrical Engineering at a salary of \$1200 per quarter effective September 1, 1959 to June 30, 1960.
11. Richard T. Fallon, Director of the JETS Program at a salary of \$7800 per year on a 12-month basis effective July 1, 1959.
12. Maynard M. Miller, Assistant Professor of Geology at a salary of \$7600 per year on a 10-month basis effective September 1, 1959.
13. Itsunosuke Imatani, Assistant Instructor in Foreign Studies at a salary of \$2400 per year on a 10-month basis effective September 1, 1959 to August 31, 1960.
14. James B. Dalley, Assistant Instructor in Surgery and Medicine at a salary of \$6000 per year on a 12-month basis effective July 1, 1959 to June 30, 1960.
15. Ulreh V. Mostosky, Instructor in Surgery and Medicine at a salary of \$6600 per year on a 12-month basis effective July 1, 1959.
16. Loren Pope, Assistant to the Chancellor at MSU-O and Lecturer - Great Issues at a salary of \$13,500 per year on a 12-month basis effective June 20, 1959.

Miscellaneous

1. Cancellation at his request of leave of absence without pay for Benjamin Hickok, Assistant Professor of Communication Skills, from September 1, 1959 to August 31, 1960.
2. Change in salary source from 50% Experiment Station and 50% Extension to 50% University General and 50% Extension for Clare A. Gunn and for Gladys Knight, members of the staff in Hotel, Restaurant, and Institutional Management, effective July 1, 1959.
3. Change in salary source for Robert McIntosh, Associate Professor of Hotel, Restaurant, and Institutional Management, from 100% Extension to 75% Extension and 25% University General, effective July 1, 1959.
4. It is recommended that Dr. John X. Jamrich be appointed Director of the Center for the Study of Higher Education as a cooperative venture between the Basic College and the College of Education, to become effective immediately.
5. Appointment of Professor Louis L. Otto as Professor and Head of the Department of Mechanical Engineering at a salary of \$14,000 per year on a 12-month basis, effective July 1, 1959.
6. Promotion of Harry G. Brainard from Associate Professor to Professor of Economics, effective July 1, 1959.
7. Continuation of Ruel Conrad Kahler as Assistant Professor of Marketing and Transportation Administration at a salary of \$6800 per year on a 10-month basis, effective July 1, 1959. This is a promotion in rank for Mr. Kahler.
8. Continuation of Alpheus C. Bemis on the payroll as an Assistant Instructor at a salary of \$1800 from September 1 to December 31, 1959. This is an exception to the tenure rules.
9. Additional pay for summer work for staff members employed on a 10-month basis, as follows:
 David K. Berlo, General Communication Arts, \$924 from ICA account 71-2042
 Richard C. Henshaw, Ford Foundation Professor of Personnel and Production Adm.
 \$3000 from account 31-1147
 Elizabeth Drews, Foundations of Education, \$1275 from account 71-2254
 Allen S. Fox, Zoology, \$1215 from account 71-2300
 William Hammerle, Physics and Astronomy, \$1830 from account 71-2052
 Meyer Garber, Physics and Astronomy, \$1800 from account 71-2361
 Frederick G. Alexander, Speech, \$1050 from ICA account 71-2042
10. Designation of Dean William H. Combs, University Services, as Secretary of Faculties, effective July 1, 1959. This is in addition to his present title.
11. It is recommended that Jack Breslin be transferred, effective July 1, from Assistant to Vice President Varner to be responsible directly to the President's Office with his exact title to be determined later.
12. Recommendation that an honorary degree Doctor of Laws be authorized for Nhamdi Azikiwe, Premier of the Eastern Region of Nigeria, at a special convocation on July 10, 1959.

Appointments

Cancellation
Leave request
B. HickokCh. salary
source Gladys
KnightCh. salary
source Robt.
McIntoshDr. Jamrich
appointed Dir.
Center for
Study of
Higher Educ.
Louis L. Otto
Head Mech Engr
Harry Brainard
ProfessorRuel Kahler
continuedAlpheus Bemis
continued
to Dec. 31 '59Add. pay for
several staff
members app.W.H. Combs
designated
Sec. of Fac.Jack Breslin
trans. to
Pres. OfficeHon. Dr. of
Laws author.
for Nhamdi
Azikiwe

ADDITIONAL ITEMS, continued

Miscellaneous, continued

Several persons on Lib. staff trans. to Board appt.

13. It is recommended that the Board transfer the following persons on the Library staff now in the classified service to regular Board appointments, to be effective September 1, 1959:

H. C. Koch	Divisional Librarian	Meredith Baskett	Librarian
Catherine Muhlbach	Divisional Librarian	Shirley Andrews	Librarian
W. S. Stoddard, Jr.	Divisional Librarian	Donna Mullen	Librarian
Mladen Kahalin	Divisional Librarian	Eleanor Matthews	Librarian
J. L. Whitelaw	Divisional Librarian	Begel Salisbury	Librarian
Frieda Hinrichs	Divisional Librarian	Marianna Kahler	Librarian
Eugene DeBenko	Divisional Librarian	L. T. Frazier	Librarian
Henrietta Alubowicz	Librarian	Marietta Denison	Librarian
Clinton Lockert	Librarian	Bela DePottyondy	Librarian
R. M. Williams	Librarian	Antonia Fodor	Librarian
H. J. Chamberlain	Librarian	Delmar Hert	Librarian
Frank MacDougall	Librarian	Robert McLean	Librarian
I. B. Shaw	Librarian	Robert McCarthy	Librarian
Eleanor Boyles	Librarian	Beatrice Spriggs	Librarian
Miriam Bright	Librarian	Thomas Albright	Librarian
Rita Lichtenberg	Librarian	Doris Randall	Librarian
Carol McClung	Librarian	Fang Jen Li	Librarian
Bernice Dillon	Librarian	G. B. McCabe	Librarian
Mary Jacobs	Librarian		

Approval several recommendation from Personnel

14. Recommendations from the Director of Personnel, as follows:
- Reclassification of a half-time Secretary-Departmental I to a full-time Secretary-Departmental I position in the Communications Research Center.
 - Transfer of Secretary-Executive position 301 in the office of the Dean of Engineering from classified to Board appointment, effective July 1, 1959.
 - Change a half-time Clerk-Stenographer I to a full-time Clerk-Stenographer I position in English.
 - Establish a half-time Clerk-Stenographer I position in the Division of Language and Literature.
 - Establishment of a Head Athletic Trainer IVB position in Intercollegiate Athletics.

Position of University Scholar estab.

15. The Academic Council and the Administrative Group recommend that the Board approve the establishment of the position of University Scholar to be effective when funds permit, as follows:
- A position known as University Scholar is to be established, to be held concurrently with the present academic rank of the incumbent.
 - The number of appointments to this position in any year would depend upon the resources of the University.
 - The position would be open to all full-time faculty members, regardless of rank.
 - The term of appointment would be for one year, normally not immediately renewable.
 - During the term of appointment, the Scholar would be relieved of all teaching duties and committee work. His stipend would be unaffected by this appointment nor would credit towards retirement, sabbatical leave, and so on.
 - The Scholar would devote himself to appropriate scholarly activity-- research, study, and writing.
 - Appointment would be made without cost in funds or time to the Scholar's department. Departmental replacements for the Scholar would be authorized at the cost of the University.

New travel regulations approved

16. Mr. May presented proposed new travel regulations covering travel at University expense. (Copy on file with material for this meeting.)
17. Communications from R. E. Schmeling of Escanaba and D. A. Craig of Atlanta, Georgia, urging more adequate facilities for the Departments of Forestry and Conservation.
18. Dean Erickson reports that the following school boards have approved the cooperative program covering the training of teachers that was discussed with the Board some months ago: Alpena, Battle Creek, Bay City, Grand Rapids, and Van Dyke..

19. Letter from Sylvia Wallace, winner of the Board of Trustees Scholarship Award:

"I wish to thank you and the Board of Trustees for the award you presented to me at the Senior Swingout last week. It is a privilege for me to be able to represent this year's senior class as the highest student. A great deal of the credit goes to some of the excellent professors I have had to guide and stimulate me in my work here. The time spent at Michigan State, both in scholastic and extra-curricular activities, has been interesting and rewarding."

Contracts awarded for site work at Kellogg Bio. Station

20. Bids were taken for the work at the Kellogg Biological Station being paid for with the grant from the Kellogg Foundation, as follows:

General Construction

Miller-Davis Co.	\$306,500
F. J. Skidmore & Son	314,559
G. O. Lewis Co.	319,900
Dobbartin & Oberg	330,900

continued - -

ADDITIONAL ITEMS, continuedMiscellaneous, continued

20. Bids site work Kellogg Biological Station continued:

Plumbing, Heating, Ventilating

Smith-Hammond Piping	\$135,233
C. L. Mahoney Co.	137,470
Hunter-Prell Co.	152,290
Wheeler-Blaney Co.	158,700
Associated Mechanical Services	159,000

Electrical Work

Union Electric Co.	39,656
Brooker Electric Co.	40,850
Rowen & Blair	43,940
Central Electric Co.	48,700

Metal Laboratory Equipment

Laboratory Furniture Co.	33,125
Browne-Morse	34,529
B. F. Farnell	41,300
Kewaunee Manufacturing Co.	42,210
Model Kitchens	45,750

It is recommended that the Board authorize letting the contract to the low bidders in each category and the approval of a budget for this project, as follows:

Base Bids	\$ 514,514
Alternate to add 8 apartments (including furniture)	45,922
Kitchen equipment	30,000
Apartment furnishings	23,000
Architect fees	25,750
Dining Room furniture	5,200
Contingency	5,614
	<u>\$650,000</u>

The original grant from the Kellogg Foundation was for \$543,500. The Kellogg Foundation has indicated a willingness on request to increase the grant to \$650,000 to cover this budget.

On motion of Dr. Smith, seconded by Mr. Rouse, it was voted to approve awarding the above contracts to the low bidders and to approve the tentative budget outlined above.

On motion of Mr. Stevens, seconded by Mr. Rouse, it was voted to instruct the Secretary to send a special letter of gratitude to Dr. Emory W. Morris of the Kellogg Foundation expressing the great appreciation of this Board for the continuing generosity of the Foundation in providing the additional funds required to build the Kellogg Biological Station at a cost of \$650,000. It is also requested that the Secretary include in this letter a statement indicating the great pleasure of the Board with the new addition to the Kellogg Center where today's meeting is being held for the first time.

Letter of
gratitude to
be sent to
Kellogg
Foundation

Gifts and Grants

1. Scholarship grants as follows:

- a. To be added to previously established scholarships:
 - 1) \$1500 from the Marathon Foundation, Inc., of Menasha, Wisconsin, to be added to the Grocery Manufacturers' Scholarship; \$1000 for the scholarship and \$500 in account 71-2549.
 - 2) \$500 from the Westinghouse Educational Foundation of Pittsburgh for their scholarship in Engineering
- b. To aid specified students:
 - 1) \$400 from the Asher Student Foundation of Detroit
 - 2) \$500 from the Nigeria Liaison Office in Washington

2. Renewal of a memorandum of agreement with the Genesee County Board of Supervisors covering a grant of \$4000 to be used under the direction of N. P. Ralston in the Cooperative Extension Service for the continued employment of an additional County Extension Agent.

3. Renewal of a memorandum of agreement with the Central Ohio Breeders Association and the Wisconsin-Minnesota Cooperative Bull Stud in the total amount of \$8000 (\$500 and \$7500) respectively to be used under the direction of M. J. Gordon in Dairy in research on altering the sex ratios of mammals, particularly cattle.

4. Renewal of a memorandum of agreement with the Atomic Energy Commission of Washington, D.C., covering a grant of \$13,137 to be used under the direction of R. C. Ball in Fisheries and Wildlife in a study of productivity in a stream ecosystem. The agreement provides for a special graduate research assistant.

5. Grant of \$400 from the University of Illinois to be used under the direction of Mary L. Rosencranz in Textiles, Clothing, and Related Arts to help with manuscript preparation on a project studying the criteria for selection and use of the adolescents' clothing.

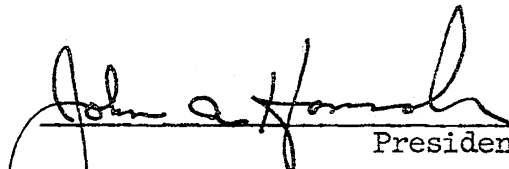
Gifts and
Grants

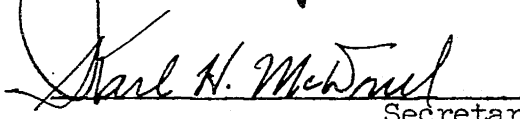
ADDITIONAL ITEMS, continuedGifts and
GrantsGifts and Grants, continued

6. Approval of a memorandum of agreement with the International Cooperation Administration covering a grant not to exceed \$219,133 to be used under the direction of Deans Seelye and Taggart to provide funds from May 28, 1959 to November 28, 1959 preliminary to the execution of a 3-year contract to provide for the strengthening of education for business administration in Brazil. The agreement provides for special graduate research assistants.
7. Approval of a memorandum of agreement with The Ford Foundation of New York City covering a grant of \$50,000 to be used under the direction of Clifford Hildreth in Economics to conduct workshops in which advanced graduate students and staff will study important current problems in the areas of monetary theory and policy and of industrial organization. The agreement provides for special graduate research assistants.
8. Grant of \$50 from Horrocks Berry and Nursery Farms of Ionia to be used under the direction of R. H. Fulton in Botany and Plant Pathology for continuation of studies and maintenance of the virus-free strawberry foundation stock.
9. Grant of \$6,700 from the American National Red Cross to be used under the direction of E. O. Moe in Sociology and Anthropology to relate the American Red Cross Chapter organization to the power, influence, and decision-making structure in four American cities.
10. Grant of \$50,000 from the American National Red Cross of Washington, D. C., to be used under the direction of E. O. Moe in Sociology and Anthropology to create a research framework and specific research designs for study of the role of the American Red Cross in disaster, and for continuing analyses of Red Cross-community relationships. Provision is made for special graduate research assistants.
11. Grant of \$250 from the International Association for Personnel in Employment Security to be used under the direction of Daniel H. Kruger in the Labor and Industrial Relations Center to set up a library of employment security materials.

On motion of Dr. Smith, seconded by Mr. Vanderploeg, it was voted to approve all Additional Items on which action does not already appear.

The meeting adjourned at 11:45 a.m. to meet in the Heritage Room of Kellogg Center on Thursday, July 16, 1959.


President


Secretary