

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
June 16, 1949

Present: Mr. Brody (Chairman); Messrs. Akers, Armstrong, More, Mueller; Miss Jones; President Hannah; Treasurer May and Secretary McDonel.

Absent: Dr. Thurston.

The meeting was called to order at 10:10 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Travel

1. Full expenses for George Makris to attend the Inter-City A.A.U. Boxing Tournament in Toledo, Ohio, on May 20 and 21.
2. Full expenses for L. C. Emmons to attend the meeting of the Western Conference in Chicago on May 20 and 21.
3. Full expenses for James D. Shaffer and Dorothy E. Warner to go to Chicago on May 24 to visit and study the methods and procedures used by the Industrial Survey Company.
4. Full expenses for J. C. Doneth to attend the State Farm Management Tour and participate in the roundtable discussion in Auburn, Indiana, on May 26 and 27; paid from Extension funds.
5. Full expenses for J. H. Kobs to attend a special meeting of the Western Conference Baseball Coaches in Chicago on May 28 and 29.
6. Full expenses for I. F. Huddleson to go to Reynoldsburg, Ohio, on June 1 to consult with Dr. Edgington at the Ohio Animal Disease Experiment Station; paid from Brucella funds.
7. Full expenses for R. H. Young and C. L. Munn to attend athletic meetings in Chicago on June 4-7.
8. Full expenses for R. H. Scott to attend the annual Conference of the National Probation and Parole Association in Cleveland, Ohio, on June 9-13.
9. Full expenses for B. H. Grigsby to attend the meeting of the program committee of the North Central States Weed Control Conference in Urbana, Illinois, on June 14-16; paid from Experiment Station funds.

Resignations

10. Resignation of Virginia Atkinson as Assistant in Home Management and Child Development, effective August 31, 1949.
11. Resignation of L. Mildred Wilson as Assistant Professor of Textiles, Clothing and Related Arts, effective August 31, 1949, because of inability to find suitable housing.
12. Resignation of Ruth Clayton as Assistant Professor of Textiles, Clothing, and Related Arts, effective August 31, 1949, to be married.
13. Resignation of Suzanne Pfitzner as Instructor in Music, effective August 31, 1949, to be with her parents.
14. Resignations of the following temporary Assistants in Foreign Languages, effective June 15, 1949:

| | |
|---------------------|-------------------------|
| Bertha Bohnstedt | V. Hugo King |
| Ahmed H. El Dardiry | Marguerite J. Miller |
| Jose J. Fernandez | Ampara Ruiz Peckinpaugh |
| Joseph J. Groh | Guillermo Puntriano |
| Haygouhi Keshishian | Dorothy Sachse |
| Julio N. Isch | |
15. Resignation of Waring J. Fitch as Assistant Professor of Speech, Dramatics, and Radio Education, effective April 30, 1949, to accept a position at the Washington State Health Department.
16. Resignation of the following temporary Assistants in Chemistry, effective June 30, 1949:

| | |
|--------------------|------------------------|
| Robert L. Amundsen | Alida A. Martin |
| Lois Beauchamp | Ruth E. McMichael |
| Emorene Briggs | Gloria Jane Miller |
| Eileen K. Carr | Helen Deborah Morgan |
| Eileen Cornell | Jane Morgan |
| Frances Davidson | Mrs. William C. Murphy |
| Julia Doyal | Theresa Jean Rollins |
| Harriett L'Hote | Alice Simandl |
| Evelyn Lyons | |
17. Resignation of Ethel Mae Jolliffe as Technician in Bacteriology and Public Health, effective June 30, 1949.
18. Resignation of Saul Narotsky as Instructor in Bacteriology and Public Health, effective July 31, 1949.

NEW BUSINESS, continuedLeaves

Leaves

1. Leave of absence without pay for Jean L. VanAken, Nurse at the Health Service, from June 10 to September 20, 1949, so that she may accompany her husband to the west.
2. Extension of leave of absence with pay for Morris K. McGregor, Jackson County 4-H Club Agent, to August 31, 1949, for health reasons. Mr. McGregor has been on leave with pay since May 1, 1949.
3. Leave of absence with pay for G. F. Biekkola, Baraga County Agricultural Agent, from June 27 to July 10, 1949, to attend the Extension Summer School at the University of Wisconsin.
4. Leave of absence without pay for Opal Roberson, Assistant Home Demonstration Leader, from June 16 to August 13, 1949, to continue graduate work at Columbia University.
5. Leave of absence without pay for Russell A. Kirk, Instructor in History of Civilization, from September 1 to November 30, 1949, to continue his work at St. Andrews University in Scotland. Mr. Kirk has been on leave without pay since September 1, 1949.
6. Leave of absence without pay for Betty H. Poulton, Assistant in Home Management and Child Development, from June 20 to June 30, 1949, to do graduate work at the University of Michigan.
7. Leave of absence without pay for Pearl Jackson, Assistant Professor of Institution Administration, for one year beginning September 1, 1949, to study at Iowa State College.

Appointments

Appointments

1. Recommendation for the following transfers in the staff of Dormitories and Food Services:

- a. James E. Gardner from Manager of Quonset Village to Manager of Robert S. Shaw Hall at the same salary of \$4400 per year, effective July 1, 1949.
- b. Fred A. Stone from Manager of Wells Hall and the Snack Bar to Manager of Quonset Village and a salary increase from \$3600 to \$4200 per year, effective July 1, 1949.
- c. Lyle A. Thorburn from Instructor in Short Courses to Manager of Wells Hall and the Snack Bar and a salary increase from \$3700 to \$4400 per year, effective August 1, 1949. Mr. Thorburn will not receive housing.

2. The following appointments are recommended for the first six-week summer session:

Daniel J. Sorrells as Instructor in the Institute of Counseling, Testing and Guidance at a salary of \$250 for the period.

Benjamin G. Kremen as Instructor in the Institute of Counseling, Testing and Guidance at a salary of \$350 for the period.

Robert A. Harper as Lecturer in Social Service at a salary of \$900 for the period.

Doris Johnson as Instructor in Foods and Nutrition at a salary of \$225 for the period from July 11-23.

Robert Craig as Instructor in Education at a salary of \$250 for the period.

Mary Frances Gates as Instructor in Education at a salary of \$700 for the period.

Opal Lewton as Instructor in Education at a salary of \$600 for the period.

Mary Jane McCall as Instructor in Education at a salary of \$200 for the period.

Elizabeth Alden as Instructor in Education at a salary of \$200 for the period.

Noel Ranger as Instructor in Education at a salary of \$200 for the period.

Gordon Rhum as Instructor in Education at a salary of \$700 for the period.

Dwight Rich as Instructor in Education at a salary of \$300 for the period.

Herman L. Shibley as Instructor in Education at a salary of \$350 for the period.

Edith Wellever as Instructor in Education at a salary of \$600 for the period.

Forest Averill as Instructor in Education at a salary of \$500 for the period.

Kenneth Byler as Associate Professor of Music at a salary of \$700 for the period.

Samuel S. Fain as Associate Professor of Music at a salary of \$800 for the period.

Ethel Wright Fuson as Associate Professor of Music at a salary of \$700 for the period.

Howard Johnson as Instructor in Music at a salary of \$600 for the period.

Delinda Roggensack as Associate Professor of Music at a salary of \$700 for the period.

Claude B. Smith as Associate Professor of Music at a salary of \$900 for the period.

Paul W. Briggs as Instructor in Speech, Dramatics, and Radio Education at a salary of \$500 for the period.

Howard A. Chenery as Instructor in Speech, Dramatics, and Radio Education at a salary of \$450 for the period.

Ralph M. Duckwall as Instructor in Speech, Dramatics, and Radio Education, at a salary of \$450.

Stanley White as Instructor in Speech, Dramatics, and Radio Education, at a salary of \$200.

Helen Kroll as Instructor in Speech, Dramatics, and Radio Education at a salary of \$200.

Ervin Reed as Instructor in Speech, Dramatics, and Radio Education at a salary of \$200.

Jane P. Metzger as Lecturer in Economics at a salary of \$600 for the period.

3. Appointment of Mrs. Claire B. Kidd as Resident Hostess in Abbot Hall at a salary of \$1560 for the period from September 1, 1949, to June 30, 1950. This is a replacement for Mrs. Jane Dickerson.

4. Appointment of the following housemothers for fraternity houses, effective from September 1, 1949 to June 30, 1950:

| | | |
|--------------------------|-----------------|-----------------|
| Mrs. Olga H. Black | Alpha Gamma Rho | \$100 per month |
| Mrs. Katharine K. Hughes | Alpha Tau Omega | 100 per month |
| Mrs. Maud F. Scott | Beta Tau | 100 per month |
| Mrs. Lillian S. Norvell | Kappa Sigma | 100 per month |

NEW BUSINESS, continued

Appointments

Appointments, continued

4. Appointment of housemothers for fraternity houses, continued:
- | | | |
|------------------------|-----------------|-----------------|
| Julia Patterson Zoeter | Phi Kappa Sigma | \$100 per month |
| Mrs. Helen Havers | Phi Kappa Tau | 100 per month |
| Mrs. Fay H. Kerr | Pi Kappa Phi | 100 per month |
| Mrs. Elizabeth W. Ives | Sigma Chi | 100 per month |
| Mrs. Gladys Ironside | Theta Chi | 100 per month |
5. Appointment of Maurice C. Laug as Technician at the Health Service at a salary of \$3400 per year, effective September 1, 1949. Mr. Laug is to work under the direction of Professor Mallmann and be responsible for periodic checks on sanitation in all housing and eating establishments operated by the College or with the sanction of the College, including fraternities, sororities, et cetera.
6. Appointment of Beverly Edgar as Nurse at the Health Service at a salary of \$2500 per year, effective September 12, 1949, to replace Frances Schoch who has resigned.
7. Appointment of Ada E. Biester as Assistant in the Library at a salary of \$2960 per year, effective September 16, 1949, to replace Keith Knight who has resigned.
8. Appointment of Ralph Merwin Grimes as Instructor (Research) in Agricultural Chemistry at a salary of \$3700 per year, effective July 1, 1949, to replace Alice J. Rykala, resigned.
9. Appointment of Ermond H. Hartmans as Instructor (Research) in Agricultural Economics at a salary of \$300 per month, effective from July 1, to September 15, 1949, and paid from Experiment Station funds.
10. Appointment of Walter Judson Haney as Assistant Professor of Horticulture at a salary of \$4500 per year, effective September 1, 1949, to replace Charles Sherwood, resigned.
11. Reappointment of Ralph L. Stickle as Assistant in Short Courses at the same salary of \$4500 per year, through July 31, 1949, and paid from the W.K. Kellogg Short Course Scholarship fund.
12. Appointment of Kenneth Klemm Heideman as Assistant Professor of Short Courses at a salary of \$4800 per year, effective June 16, 1949, to replace Harry S. Wilt, transferred.
13. Appointment of Edward Frederick Schlutt as Barry County 4-H Club Agent at a salary of \$3000 per year, effective June 16, 1949, to replace O. R. Lamb, transferred.
14. Appointment of Dorothy Warne Cady as Home Demonstration Agent in Clare and Gladwin Counties at a salary of \$3200 per year, effective July 5, 1949. This is a new position.
15. Appointment of Ella McMasters Ibaugh as Home Demonstration Agent at Large at a salary of \$3500 per year, effective June 27, 1949. This is a new position.
16. Reappointment of David Loshak as Instructor in Literature and Fine Arts at a salary of \$3400 per year, effective September 1, 1949, to replace Diether Thimme, resigned, and subject to tenure rules.
17. Reappointment of Milton Steinhardt as Instructor in Literature and Fine Arts at a salary of \$3600 per year, effective September 1, 1949, to replace Otto Gombosi, resigned, and subject to tenure rules.
18. Appointment of Paul L. Moore as Assistant Professor of Continuing Education and of Business Administration at a salary of \$6000 per year, effective July 1, 1949. This is a new position.
19. Appointment of Bernhard C. Lemke as Professor of Business Administration at a salary of \$6000 per year, effective September 1, 1949. This is a new position.
20. Appointment of Mrs. Beverly Carmichael as temporary Instructor in Business Administration at a salary of \$3000 for the period from September 1, 1949 to June 30, 1950. Mrs. Carmichael was employed on a temporary basis during 1948-49.
21. Reappointment of Howard C. Launstein as Instructor in Business Administration at a salary of \$3200 per year, effective September 1, 1949, and subject to tenure rules.
22. Reappointment of Leo J. Merten as Instructor in Business Administration at a salary of \$3800 for the period from September 1, 1949, to June 30, 1950.
23. Appointment of Jacob Schmookler as Instructor in Economics at a salary of \$3500 per year, effective September 1, 1949, to replace Milton C. Taylor, resigned.
24. Appointment of Lawrence S. Ritter as Instructor in Economics at a salary of \$3500 per year, effective September 1, 1949 to replace Tony Brouwer, resigned.
25. Appointment of Joseph F. Fulton as Instructor in Economics at a salary of \$3500 per year, effective September 1, 1949, to replace George F. McGregor, resigned.
26. Appointment of William H. Knowles as Assistant Professor of Economics at a salary of \$4800 per year, effective August 16, 1949, to replace Shou Shan Pu, resigned.
27. Appointment of Jack C. Leonard as Instructor (Research) in the Engineering Experiment Station at a salary of \$3960 per year, effective for one year beginning June 1, 1949, and paid from the Gerber Products Company grant.

NEW BUSINESS, continuedAppointments, continued

Appointments

28. Appointment of James F. White as Assistant Professor (Research) in the Engineering Experiment Station at a salary of \$5700 per year, effective for one year beginning June 1, 1949, and paid from the Gerber Products Company grant.
29. Appointment of Ralph M. Rotty as Instructor in Mechanical Engineering at a salary of \$3600 per year, effective September 1, 1949.
30. Reappointment of Mary K. Good Knight as Instructor (Research) in Foods and Nutrition at a salary of \$250 per month, effective June 16, 1949, to July 15, 1949, and paid from Rackham Research funds.
31. Reinstatement of Verda Elliott as Technician in Textiles, Clothing, and Related Arts at a salary of \$191.67 per month, effective from July 1 to August 31, 1949, when she will go off the payroll. Her salary is paid from Experiment Station funds.
32. Appointment of Marion R. Hatfield as Instructor (Research) in Botany and Plant Pathology at a salary of \$2700 per year, effective July 1, 1949. This is a new position to be paid \$1500 from U. S. D.A. Potato Improvement funds and \$1200 from Experiment Station funds.
33. Appointment of Donald W. Douglass as Associate Professor of Zoology at a salary of \$5450 per year, effective September 1, 1949, to replace A. O. Haugen, resigned.
34. Appointment of Harry W. Sundwall as Associate Professor of Education at a salary of \$5500 per year, effective September 1, 1949, to replace M. D. Glock.
35. Appointment of Donald Edward O'Beirne as Assistant Professor of Education at a salary of \$4700 per year, effective September 1, 1949, to replace Guy Hill, transferred.
36. Appointment of M. Doreen Leonhardt as temporary Instructor in Foreign Languages at a salary of \$2500 per year, effective for one year beginning September 1, 1949.
37. Appointment of Marcelle A. Abell as temporary Instructor in Foreign Languages at a salary of \$2500 per year, effective for one year beginning September 1, 1949.
38. Appointment of Gregory P. Stone as Assistant Professor of Sociology and Anthropology at a salary of \$4000 per year, effective September 1, 1949, to replace Ansel Hansen, resigned.
39. Appointment of Harman Leon Harter as Assistant Professor of Mathematics at a salary of \$4000 per year, effective September 1, 1949, to replace G. M. Brown, resigned.
40. Appointment of Charles W. Titkemeyer as Instructor in Anatomy at a salary of \$3600 per year, effective September 16, 1949, to replace G. E. Braunschneider, resigned.

Travel

Travel

1. Full expenses for G. M. Cade and J. A. Strelzoff to go to West Lafayette, Indiana, early in June to interview J. R. Eaton a candidate for a position in electrical engineering.
2. Full expenses for R. F. Turner to go to Evanston, Illinois, in June to attend a regional school on chemical tests for intoxication; paid from National Safety Council funds.
3. Full expenses for Frank Thorp to attend a meeting on x-disease in cattle in Chicago on June 19-21; paid from Experiment Station funds.
4. Full expenses for R. C. Kramer to go to Cincinnati, Ohio, on June 19-22 in connection with a project in meat packaging; paid from Experiment Station funds.
5. An allowance of \$50 for C. D. Cuttler to go to New York, Baltimore, and Washington on June 20 to July 16 in connection with his research project; paid from All-College Research funds.
6. Full expenses for F. R. Theroux to participate in a symposium in Washington, D. C. on June 22-23.
7. Full expenses for Thomas Broucek to attend the national convention of Alpha Delta Sigma, professional advertising fraternity, in Eugene, Oregon, on June 23-26; paid from Alpha Delta Sigma funds.
8. Maintenance expenses for one day for Margaret A. Ohlson to meet with Swift and Company in Chicago on June 27.
9. First-class railway fare for E. A. Andrews to attend the meeting of the American Phytopathological Society in Lincoln, Nebraska, on June 25-30; paid from Extension funds.
10. First-class railway fare for E. S. Beneke to participate in a special course in medical mycology at Duke University on June 25 through August.
11. Full expenses for H. C. Zindel to go to Washington, D. C., on June 26-29 to review with the poultry coordinators problems relative to the operation of the National Poultry Improvement Plan; paid from Extension funds.

NEW BUSINESS, continued

Travel

Travel, continued

12. First-class railway fare for D. T. Ewing to participate in the annual meeting of the American Electroplater's Society in Milwaukee, Wisconsin, on June 27-29.
13. Mileage on one car for P. J. Rood, R. L. Cook, E. E. Erickson, and Lynn Robertson to go to Holgate, Paulding, and Findlay, Ohio, on June 28 and 29 to study Ohio's research plots dealing with soil management; paid from Extension funds.
14. Travel allowance as follows for members of the staff to attend the Tri-State meeting of Farm Managers and Rural Appraisers at LaGrange and Angola, Indiana, on June 30 and July 1:
 - a. Mileage on one car for E. B. Hill, K. A. Vary, C. R. Hoglund, B. R. Bookhout, and Harry Wilt.
 - b. Mileage on one car for E. E. Elwood, E. E. Peterson, E. H. Carter, W. H. Vincent, and T. K. Cowden; paid from Extension funds.
15. Full expenses for C. M. Horn to accompany the "Flying Classroom" from July 4 to July 31; paid from the "Flying Classroom" account.
16. Travel allowance for one person from the Department of Public Relations to attend the American College Editors National Conference at Cornell University, which will be held July 5-17.
17. An allowance of \$75 for Stanley Johnston to attend the meeting of blueberry research workers at New Brunswick, New Jersey, on July 8 and 9; paid from Experiment Station funds.
18. Full expenses for L. H. Glander to attend the national convention of the College and University Personnel Association in Urbana, Illinois, on July 10 to 14.
19. Full expenses for Tom King to attend the meetings of the American Alumni Council in Williamsburg, Virginia, on July 10-15.
20. Full expenses for Tom King to attend the meetings of the Big Ten Conference Field Secretaries and Directors in Chicago on July 25-28.
21. An allowance of \$70 for Walter Adams to go to New Haven, Connecticut, and Washington, D. C., in July in connection with his research project; to be paid from the All-College Research fund.

Miscellaneous

1. Change in the effective date of the appointment of William L. Davidson as Director of the Development Fund from August 1 to November 1, 1949.
2. Change in the effective date of the appointment of Eleanor Jane Boyles as Assistant in the Library from August 1 to September 1, 1949.
3. Change in status of Donald MacDonald, News and Special Events Supervisor at Station WKAR, from temporary to permanent basis, effective June 1, 1949.
4. Change in status of L. V. Nelson from Extension and Research to full time Extension. His title will be Assistant Professor (Extension) of Farm Crops and his salary will be paid entirely from Extension funds, effective July 1, 1949.
5. Increase in salary for Eileen Algiers Litka, Assistant in Home Management and Child Development from \$2000 to \$2300 per year, effective September 1, 1949.
6. Acceptance of a check for \$17,241.47 from the Kellogg Company to be added to the appropriation for the construction of buildings at the Kellogg Farm.
7. Approval of a memorandum of agreement with the A. E. Staley Manufacturing Company of Decatur, Illinois, covering a grant of \$1800 to be used by Dr. Fabian in Bacteriology in a study of the possible use of "Sweetose" in the manufacture of pickles and pickle products. The agreement provides for a graduate fellowship.
8. Approval of a memorandum of agreement with the J. I. Case Company of Racine, Wisconsin, covering a grant of \$4,383.92 to be used by A. W. Farrall in Agricultural Engineering to purchase supplies, build a small addition to the present hay laboratory, pay salaries, etc. The agreement provides for a graduate fellowship.
9. Acceptance of a check for \$9 from the Wm. R. Johnson Unit #204 of the American Legion Auxiliary of East Lansing to be used by the Spartan Nursery for a scholarship.
10. Continuation of a memorandum of agreement with the Pittsburgh Plate Glass Company of Pittsburgh, Pennsylvania, covering a grant of \$800 to be used by R. F. Carlson in the Horticulture Department in a project that was started three years ago.
11. Approval of a memorandum of agreement with the Coke Oven Ammonia Research Bureau, Inc. of Columbus, Ohio, covering a grant of \$600 to be used by A. L. Kenworthy in the Horticulture Department in a study of the interrelationships between relatively heavy applications of high nitrogen complete fertilizer and soil moisture with fruit crops.

Change appt.
date ofW.L. Davidson
also
Eleanor Jane
BoylesDonald Mac-
Donald perma-
nent basis.Change in sta-
tus L.V.Nelson
to full time
Ext.Inc. salary
E.A. LitkaCk. for
\$17,241.48
from KelloggMemo agreement
A.E. Staley
approved.Memo agreement
J. I. Case Co.Ck. \$9.00
for Spartan
Nursery SchoolMemo agreement
Pittsburgh
Plate Glass Co.Memo agreement
Coke Oven
Ammonia Res.

NEW BUSINESS, continued

Miscellaneous, continued

12. In August of 1948, Mr. Rosenbrook received bids for the moving or wrecking of certain small houses on Hagadorn Road. One of the houses was sold to John Brattin for \$51 with the understanding that the house would be moved by or soon after October 1, 1948, which Mr. Brattin has refused to do. About March 1, 1949, Mr. Brattin sold the house to a man named Cypher who also refuses to move the house. It is recommended that this matter be referred to the college attorney for appropriate action.
13. A year ago the State Board of Agriculture leased the Rogers farm with option to purchase. The purchase was completed on March 1, 1949. One of the houses on the farm is occupied by Mrs. Erma Russell, and attempts to have her move have been unsuccessful. It is suggested that the matter be referred to the college attorney.
14. Recommendation for an additional appropriation of \$1000 to complete repairs and improvements to the house at the Chatham Station.
15. Request for an appropriation of \$640 to cover the cost of necessary changes in the Foreign Languages Building in order to accomodate the Journalism Department.
16. Communication from Kenneth Little, Secretary of the Faculty Representatives of the Intercollegiate Conference, transmitting the action of the faculty representatives admitting Michigan State College to membership in the Conference.
17. Payment of the following amounts to salaried employees for additional services since the last Board meeting:

| <u>Auditorium</u> | <u>Miscellaneous</u> | <u>Miscellaneous</u> | <u>Miscellaneous</u> |
|-------------------|----------------------|--------------------------|-----------------------|
| Charles Branz | \$ 6 | Lamar Aldrich \$18.00 | Judson Landis \$83.40 |
| J. H. Emery | 6 | Clarence Beauchamp 33.00 | Floyd Macklem 8.00 |
| Helen Evans | 6 | Charles Branz 10.00 | H.W. Newland 3.00 |
| Helen Greene | 35 | R.J. Davis 18.00 | M. Obrecht 73.00 |
| James Huston | 3 | Lorraine Demorest 5.00 | Elmer Peterson 5.00 |
| Mildred Jeffers | 3 | John Emery 15.00 | Gail Ryder 5.00 |
| Floyd Macklem | 6 | Helen Evans 18.00 | C. Sigerfoos 22.50 |
| Gail F. Ryder | 3 | Stuart Gallacher 33.00 | Robert Troxell 24.00 |
| Laurence Searl | 6 | Helen Greene 40.00 | Wayne VanRiper 41.00 |
| Robert Troxell | 9 | Lois Harris 34.00 | Neal Whitehead 5.00 |
| Wayne VanRiper | 18 | James Huston 10.00 | T.Q. Lynd 9.00 |
| Clella Weissinger | 6 | Mildred Jeffers 5.00 | Noel Miller 20.00 |
| Neal Whitehead | 6 | Gerald Knapp 16.00 | Eino Niemela 3.00 |

18. The following reappointments are recommended by the Department Heads and the Deans in accordance with the tenure rules:

a. Second probationary appointment as instructors for two years:

| | | <u>Effective Date</u> |
|-----------------------|-------------------------------------|-----------------------|
| Allen, Shirley | Institution Administration | 9-1-49 |
| Baker, Donald H. | Physics | 9-1-49 |
| Banzet, Lois | Written and Spoken English | 9-1-49 |
| Barnhart, Francis E. | Written and Spoken English & Speech | 9-16-49 |
| Bethea, Rachel | Bacteriology | 10-1-49 |
| Boek, Jean | Foods and Nutrition | 7-16-49 |
| Brotten, Ruth | Institution Administration | 7-1-49 |
| Carmichael, Denzel L. | Business Administration | 9-1-49 |
| Czarnecki, Reynold B. | Bacteriology | 10-1-49 |
| Donahue, Francis M. | Effective Living | 9-1-49 |
| Drews, Robin | Social Science | 9-1-49 |
| Erdmann, Milton H. | Short Courses | 10-15-49 |
| Feather, Don B. | Effective Living | 9-16-49 |
| Flora, Robert L. | Physical Education for Men | 7-1-49 |
| Friedewald, Russell | Music | 9-1-49 |
| Goff, Mary H. | Written and Spoken English | 9-1-49 |
| Grossman, Betty | Mathematics | 9-1-49 |
| Hackett, Herbert L. | Written and Spoken English | 9-1-49 |
| Hamilton, Herbert J. | Mechanical Engineering | 7-1-49 |
| Hathaway, Dale E. | Agricultural Economics | 9-1-49 |
| Heilman, Arthur W. | Written and Spoken English | 9-1-49 |
| Kahn, Lawrence H. | Written and Spoken English | 9-1-49 |
| Kirk, Edgar L. | Music | 9-1-49 |
| Klausli, Richard E. | Music | 9-1-49 |
| Kramer, Robert C. | Agricultural Economics | 7-1-49 |
| Kyburz, Paul H. | Mechanical Engineering | 9-16-49 |
| Lapidus, Leo | Mathematics | 9-1-49 |
| Leavitt, Anita | Bacteriology | 10-1-49 |
| Lee, J. Chong | Physics | 9-1-49 |
| Luck, Arthur J. | Physics | 9-1-49 |
| McCray, Elwin E. | Journalism | 9-1-49 |
| McGrorie, Kenneth | Written and Spoken English | 9-1-49 |
| Mallory, Robert R. | Business Administration | 9-15-49 |
| Overhouse, John A. | Civil Engineering | 9-1-49 |
| Peabody, Frank | Bacteriology | 7-1-49 |
| Perkins, Judson | Written and Spoken English | 7-1-49 |

Moving of house on Hagadorn referred to Attorney

Mrs. Erma Russell to be moved from college property

\$1000 approp. to complete repairs at Chatham.

\$640 approp for changes For. Lang Bd.

Communication re: Western Conf.

Additional amounts paid to salaried employees.

Appointments in accordance with tenure rules.

2746 NEW BUSINESS, continuedMiscellaneous, continued

Reappointments in accordance with tenure rules. Reappointments under tenure (continued):

| | | <u>Effective date</u> |
|----------------------|------------------------------|-----------------------|
| Peterson, Wilbur S. | Electrical Engineering | 10-16-49 |
| Peterson, William A. | Written and Spoken English | 9-1-49 |
| Prescott, Jack | Education | 7-1-49 |
| Rayhill, Carol A. | Psychology | 9-16-49 |
| Robinson, Elmer L. | Anatomy | 7-1-49 |
| Schleusener, Paul E. | Agricultural Engineering | 12-1-49 |
| Thomas, Dale O. | Physical Education for Men | 9-1-49 |
| Trump, Nina | Physical Education for Women | 9-1-49 |
| Van der Kroef, J. M. | History of Civilization | 9-1-49 |
| Waalkes, Robert J. | Mechanical Engineering | 7-1-49 |
| Webster, Harris D. | Animal Pathology | 7-1-49 |
| Weller, Lowell E. | Agricultural Chemistry | 7-1-49 |
| Woods, Charles P. | Business Administration | 9-1-49 |

b. Third probationary appointment as instructors for two years:

| | | |
|-----------------------|--------------------------------------|---------|
| Bailey, Culver | Business Administration | 9-1-49 |
| Bayless, John C. | Physical Science | 9-20-49 |
| Bodman, Virginia | Music | 9-1-49 |
| Burnett, Laura J. | Mathematics | 9-1-49 |
| Campbell, Douglas G. | Music | 9-1-49 |
| Clauss, Eleanor R. | Textiles, Clothing & Related Arts | 9-1-49 |
| Core, Helen E. | Mathematics | 9-1-49 |
| Dvorsky, Robert W. | Business Administration | 9-1-49 |
| Ellicott, Jack C. | Botany | 9-1-49 |
| Eyestone, Maxine | Written and Spoken English | 9-1-49 |
| Frang, Mary A. | Foods and Nutrition | 9-1-49 |
| Grindall, Emerson | Mathematics | 9-1-49 |
| Groenewoud, Cornelius | Mathematics | 9-1-49 |
| Hamlin, Roger | Written and Spoken English | 9-1-49 |
| Hill, Charles N. | Written and Spoken English | 9-1-49 |
| Holland, Reginald V. | Written and Spoken English | 9-1-49 |
| Horning, Leona N. | Short Courses | 9-1-49 |
| Jackson, James D. | Music | 9-1-49 |
| Jackson, Lois E. | Foods and Nutrition | 9-1-49 |
| Jacokes, C. A. | Mathematics | 9-1-49 |
| Jenkins, Russell K. | Written and Spoken English | 9-1-49 |
| Landmark, Nora L. | Written and Spoken English | 9-1-49 |
| Lewis, Robert C. | Dairy | 9-1-49 |
| Lumianski, Robert | Written and Spoken English | 9-1-49 |
| McClure, Norman C. | Mechanical Engineering | 9-1-49 |
| Miller, Myron S. | Mathematics | 9-1-49 |
| Montague, Walter | Hotel Administration | 9-1-49 |
| Moore, John N. | Biological Science | 9-1-49 |
| Newland, H. William | Animal Husbandry | 9-1-49 |
| Oakberg, Eugene | Anatomy | 9-1-49 |
| Osborne, Clarence E. | Written and Spoken English | 9-1-49 |
| Raynor, Louis B. | Art | 9-1-49 |
| Robinson, Gayle B. | Physical Education for Men | 9-1-49 |
| Roth, Elinor E. | Textiles, Clothing and Related Arts | 9-1-49 |
| Ryckman, DeVere W. | Civil Engineering | 9-1-49 |
| Schoenhard, Delbert | Biological Science | 9-1-49 |
| Shapiro, Maud | Written and Spoken English | 9-1-49 |
| Solomon, Marvin D. | Biological Science | 9-1-49 |
| Strait, Maurice | Business Administration | 9-1-49 |
| Taylor, Meredith | Written and Spoken English | 9-1-49 |
| Thorburn, Lyle A. | Short Courses | 9-1-49 |
| Tucker, Allen | Biological Science | 9-1-49 |
| Wilson, Hugh F. | Written and Spoken English & English | 9-1-49 |
| Youmans, E. Grant | Social Science | 9-1-49 |
| Yunck, John A. | Literature and Fine Arts & English | 9-1-49 |

c. Assistant professors who were former instructors and acquire tenure with this reappointment:

| | | |
|-------------------|-------------------------------------|---------|
| Gray, Paul G. | Electrical Engineering | 12-1-49 |
| Irvin, Charles E. | Written and Spoken English & Speech | 12-1-49 |
| Rose, John W. | Horticulture | 12-1-49 |

d. Second probationary appointment as Assistant Professors for three years:

| | | |
|---------------------|-------------------------|----------|
| Blomquist, Gail C. | Civil Engineering | 9-1-49 |
| Boyd, James S. | Agricultural Economics | 9-1-49 |
| Deckert, Russell C. | Forestry | 9-26-49 |
| Denny, Maurice R. | Philosophy & Psychology | 9-1-49 |
| Eaton, Harold D. | Mechanical Engineering | 12-14-49 |
| Elwood, Everett M. | Agricultural Economics | 9-1-49 |
| Fischer, Peter B. | History of Civilization | 9-15-49 |
| Halik, Glen W. | Engineering Drawing | 9-1-49 |

NEW BUSINESS, continuedMiscellaneous, continued

Reappointments
in accordance
with tenure
rules.

18. Reappointments under tenure (continued):

d. Second probationary appointment as Assistant Professors for three years, cont:

| | | <u>Effective Date</u> |
|-----------------------|-------------------------------------|-----------------------|
| Hawkins, Carroll P. | Political Science and Public Adm. | 9-1-49 |
| Heist, William W. | English | 9-1-49 |
| Hendricksen, Ralph C. | Art | 9-1-49 |
| Hetenyi, Laszlo J. | Literature and Fine Arts | 9-15-49 |
| Janes, Ray L. | Entomology | 10-1-49 |
| Jones, Murray | Art | 9-1-49 |
| Livingood, Marvin | Chemical Engineering | 9-1-49 |
| Lostutter, Melvin | Journalism | 9-1-49 |
| Machtel, David F. | Music | 9-1-49 |
| Millar, Branford P. | English | 9-1-49 |
| Montgomery, Frank | Business Administration | 9-1-49 |
| Munsterberg, Hugo | Literature and Fine Arts | 9-1-49 |
| Palmer, Osmond E. | Board of Examiners | 10-1-49 |
| Pearson, Donald S. | Electrical Engineering | 9-1-49 |
| Rann, Florence | Textiles, Clothing and Related Arts | 9-1-49 |
| Stoehr, Henry A. | Forestry | 9-28-49 |
| Sweany, H. P. | Education | 9-1-49 |
| Washburn, Dorothy | Textiles, Clothing and Related Arts | 9-1-49 |
| Wilcox, Arthur T. | Forestry | 10-1-49 |
| Zerby, Lewis K. | Philosophy | 9-1-49 |

- e. The following instructors have served one additional year beyond the five prescribed years as an instructor and have now completed the work for the Master's degree. It is recommended that they be promoted to the rank of Assistant Professor, effective July 1, 1949:

Kathryn H. Gardner, Institution Administration
Jane Smith, Geology and Geography

- f. The following instructors have come to the end of the five-year period without recommendation for promotion. It is recommended by the faculty that they be continued for one additional year.

| | | |
|-------------------|---------------------|------------|
| Warren Fleishauer | English | to 6-30-50 |
| Isabel Blyth | Mathematics | to 8-31-50 |
| Anna L. Kelley | Foods and Nutrition | to 6-30-50 |

- g. It is recommended that Mrs. Ruth Mack of the Music Department be removed from the tenure system and be given a permanent appointment at the rank of instructor. Because of some difficulty in determining her status in 1944, she was inadvertently put into the system.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the President's Report, and all the New Business.

ADDITIONAL ITEMSResignations

Resignations

1. Resignation of John H. Woodburn as Assistant Professor on the Board of Examiners, effective August 31, 1949, to accept another position.
2. Resignation of Leora N. Horning as Instructor in Short Courses, effective June 30, 1949.
3. Resignation of Mrs. Gail Smith Clegg as Home Demonstration Agent in Mecosta, Lake, and Osceola Counties, effective July 16, 1949, to spend full time in her home.
4. Resignation of Vernon B. Bowen as Instructor in Journalism, effective August 31, 1949, to return to the journalism profession.
5. Resignation of Alan Scott as Assistant Professor of Journalism, effective August 31, 1949.
6. Resignation of Marvin D. Glock as Assistant Professor of Education, effective August 31, 1949, to accept a position at Cornell University.
7. Resignation of Shirleybell McClure as Assistant in Bacteriology and Public Health, effective July 31, 1949. She has completed work for her Master of Science degree.
8. Resignation of Virginia Shannon as Instructor in Education, effective August 31, 1949. Miss Shannon is planning to be married.
9. Resignation of Mary Lee Hurt as Instructor in Education, effective June 30, 1949. Miss Hurt is accepting a position as national advisor for F.H.A., U. S. Office of Education.

Leaves

Leaves

1. Leave of absence with full pay for V. E. Leichty, Associate Professor on the Board of Examiners, for the six-month period from January 1 to June 30, 1950. Dr. Leichty plans to use the period for travel and study in Europe.

ADDITIONAL ITEMS, continuedLeaves, continued

2. Leave of absence without pay for Esther Anson, Associate Professor of Continuing Education, from June 1 to August 31, 1949, to complete work for her Ph. D. Degree at Columbia.
3. Leave of absence without pay for A. J. M. Smith, Professor of English, from June 1 to August 31, 1949, to permit him to teach at the University of Washington during the summer session.

Appointments

1. Appointment of the following hostesses in dormitories for the first six weeks of summer school:

| | | |
|--------------------|--------------------|----------------------|
| Mrs. Grace Pilcher | East Landon | \$200 for the period |
| Mrs. Violet Biber | West Landon | 200 for the period |
| Mrs. Molly Kaiser | Landon (Assistant) | 135 for the period |
| Mrs. Olga Nickle | South Williams | 200 for the period |
| Mrs. John W. Kidd | Abbot Hall | 200 for the period |

2. Appointment of the following hostesses in women's dormitories, cooperative houses, and sororities, effective from September 1, 1949 to June 30, 1950:

Dormitories

| | | |
|------------------------|-----------------------|---------------|
| Mrs. Ethel Longstreet | Williams (Assistant) | 105 per month |
| Mrs. Eileen deBeaubien | West Mary Mayo | 156 per month |
| Mrs. Wanda Dewey | North Campbell | 156 per month |
| Mrs. Grace Pilcher | South Campbell | 156 per month |
| Mrs. Docia Meyer | East Landon | 156 per month |
| Mrs. Lenore Kennedy | West Landon | 156 per month |
| Mrs. Ethelyn Munshaw | Landon (Assistant) | 105 per month |
| Mrs. Mary C. Daner | East Yakeley | 156 per month |
| Mrs. Clara Wigle | West Yakeley | 156 per month |
| Mrs. Cora Chaffee | Yakeley (Assistant) | 105 per month |
| Mrs. Trixie Lindhout | Gilchrist (Assistant) | 105 per month |

Cooperative Houses

| | | |
|--------------------------|-----------------|---------------|
| Mrs. Mocco Bitters | Benson House | 100 per month |
| Mrs. Molly Kaiser | Catherine Black | 100 per month |
| Mrs. Maud Robinson | Concord House | 100 per month |
| Mrs. Norma Shepherd | Ewing House | 100 per month |
| Mrs. Gertrude Snow | Potter House | 100 per month |
| Mrs. Maude Wotring | Robinson House | 100 per month |
| Mrs. Grace Stanley | Rochdale House | 100 per month |
| Mrs. Gertrude Harrington | Sanford House | 100 per month |

Sorority Houses

| | | |
|---------------------------|-------------------|---------------|
| Mrs. Fay T. Lewis | Alpha Chi Omega | 100 per month |
| Mrs. Adah Zimmerman | Alpha Gamma Delta | 100 per month |
| Mrs. Elizabeth W. Stephen | Alpha Omicron Pi | 100 per month |
| Mrs. Margaret Beach | Alpha Phi | 100 per month |
| Mrs. Jean Renault | Alpha Xi Delta | 100 per month |
| Mrs. Margaret Stein | Chi Omega | 100 per month |
| Mrs. Katherine Byrne | Delta Delta Delta | 100 per month |
| Mrs. Mertie Dexheimer | Delta Zeta | 100 per month |
| Mrs. Norma Lee Quinn | Gamma Phi Beta | 100 per month |
| Mrs. Laura Sherman | Kappa Alpha Theta | 100 per month |
| Mrs. Margaret Coulter | Kappa Delta | 100 per month |
| Mrs. Sarah Remington | Kappa Kappa Gamma | 100 per month |
| Mrs. Marjorie McGowen | Sigma Kappa | 100 per month |
| Mrs. Elleene Glover | Zeta Tau Alpha | 100 per month |

3. Appointment of the following hostesses in men's dormitories and in fraternity houses, effective from September 1, 1949 to June 30, 1950:

Dormitories

| | | |
|------------------------|-----------------|---------------|
| Mrs. Monesia Matteson | Quonset Village | 156 per month |
| Mrs. Margaret Luker | Mason Hall | 156 per month |
| Mrs. Evalyn Cooke | Phillips Hall | 156 per month |
| Mrs. Mary Ann Starring | Snyder Hall | 156 per month |

Fraternity Houses

| | | |
|--------------------------|-----------------|---------------|
| Mrs. Ivaln Reagan | Delta Chi | 100 per month |
| Mrs. Jessica Williams | Delta Tau Delta | 100 per month |
| Mrs. Nell Bartlett | Farmhouse | 100 per month |
| Mrs. Donna Olsen Metzger | Phi Delta Theta | 100 per month |

4. Appointment of Mrs. Mary Leichty as temporary Instructor in Counseling at a salary of \$200 per month, effective for the month of July 1949, to replace Basel Van Schuyver who is on sick leave.
5. Appointment of Glenn W. Bradt as Professor of Zoology at a salary of \$950 for the period from June 20 to August 19, 1949.
6. Appointment of Mark W. Bills as temporary Instructor in Education at a salary of \$350 for the period from July 18 to July 26, 1949;
7. Appointment of Jack V. Garland as part-time Instructor in Speech, Dramatics, and Radio Education at a salary of \$500 for the period from June 18 to July 26.

ADDITIONAL ITEMS, continuedAppointments, continued

8. Appointment of Mrs. Ethel M. M. Morgan as temporary Instructor in Physics and Astronomy at a salary of \$275 per month, effective from July 1 to August 15, 1949.
9. Appointment of G. Gordon Brown as Lecturer in Sociology and Anthropology at a salary of \$1500 for the period from June 18 to September 3, 1949.
10. Appointment of John Schmid as Assistant Professor on the Board of Examiners at a salary of \$4000 per year, effective September 1, 1949, to replace John H. Woodburn, resigned.
11. Appointment of Joseph L. Norton as Assistant Professor of Counseling at a salary of \$4200 per year, effective September 1, 1949, to replace Lawrence Blum, resigned.
12. Appointment of Mrs. Dorothy R. Ross as half-time Instructor in Counseling and Examinations at a salary of \$1800 per year, effective September 1, 1949. This is a new position.
13. Appointment of Robert W. Kleis as Instructor (Research) in Agricultural Engineering at a salary of \$300 per month, effective from June 16 to December 15, 1949, to replace William H. Hart, and paid \$100 from Experiment Station funds and \$200 from J. I. Case funds.
14. Appointment of J. O. Veatch, retired Professor of Soil Science, at a salary of \$1300 per year, effective for one year only beginning July 1, 1949, and paid from Experiment Station funds. This is in addition to his retirement pay.
15. Appointment of Robert Grant Maldegren as 4-H Club Agent at Large at a salary of \$3300 per year, effective July 1, 1949. This is a new position.
16. Appointment of Ernest B. Gaunt as Assistant Professor of Hotel Administration at a salary of \$4500 per year, effective September 1, 1949. This is a new position.
17. Appointment of Grace Mae Anderson as Technician in Bacteriology and Public Health at a salary of \$2600 per year, effective July 1, 1949, to replace Shirleybell McClure, and paid from Experiment Station funds.
18. Appointment of Sigmund Nosow as Instructor in Effective Living at a salary of \$3500 per year, effective September 1, 1949 to replace Arthur Katona.

Appointments

Travel

1. Full expenses for Gerald Quackenbush to attend the milk pricing conference in Columbus, Ohio, on June 14-16; paid from Extension funds.
2. Full expenses for A. T. Cordray to go to Washington, D. C., on June 13-17 to investigate the prospects for financial assistance to Chinese students.
3. Full expenses for J. H. Kobs to attend the National Collegiate Athletic Association baseball tournament playoff in South Bend, Indiana, on June 17 and 18. It is expected that the College will be reimbursed for the bulk of this expense.
4. Full expenses for W. E. Libby to go to Weukeegan, Illinois, on June 19-21 to arrange for acquisition of surplus government property.
5. Full expenses for R. C. Huston to attend a symposium of Organic Chemistry in Madison, Wisconsin, on June 20-22.
6. An allowance of \$25 for M. G. Larian to attend the annual meeting of the American Society of Electrical Engineers in Troy, New York, on June 19-25.
7. Full expenses for J. H. Kobs to attend the National Collegiate Athletic Association Baseball Coaches meeting in Wichita, Kansas, on June 22-25. The College will be reimbursed for all or most of this expense.
8. Full expenses for B. R. Proulx to attend the annual convention of the Northwestern Hotel Association in Omaha, Nebraska, on June 22-26.
9. Full expenses not to exceed \$125 each for P. J. May and M. R. Pierson to attend the Central Association of College and University Business Officers annual meeting in Denver, Colorado, on June 23 to July 1.
10. First-class railway fare for Amy Jean Holmblade to attend the Central Regional Future Homemakers of America convention in Columbus, Ohio, on July 11-15.
11. Railway coach fare for H. C. Zindel to attend the convention of the International Baby Chick Association in St. Louis, Missouri, on July 17-21; paid from Extension funds.

Travel

Miscellaneous

1. Change in status of Byron H. Good from Assistant Professor of Animal Husbandry to Assistant Professor of Animal Husbandry and Assistant Farm Superintendent, effective July 1, 1949.
2. Change in the effective date of the resignation of Philip H. Ragan, Instructor in Business Administration, from June 30 to July 31, 1949.

Change in
status Byron
Good.Change in date
of resignation
P.H. Ragan

ADDITIONAL ITEMS, continuedMiscel. continued

3. The following changes in the School of Engineering are to be effective July 1, 1949:

- a. Professor L. C. Price will become Head of the Department of Mechanical Engineering.
- b. Professor C. C. DeWitt will become Assistant Director of the Engineering Experiment Station.
- c. Professor C. O. Harris will become Head of the Department of Civil and Sanitary Engineering and Mechanics (effective September 1). At some later date Mechanics may be separated into a separate department with Professor Harris as the Head of the Department.
- d. Chemical and Metallurgical Engineering are to be separated into two departments, and Associate Professor A. J. Smith is to become Head of the Department of Metallurgical Engineering. The new head for the Department of Chemical Engineering will be recommended at a later date.
- e. Associate Professor J.W. Donnell is to be made Professor of Chemical Engineering.

4. Report of the death of Harry Wilcox of the Class of 1879, on June 13, 1949. Mr. Wilcox was the holder of the Kedzie Cane.

5. Payment of \$270 to Cecil R. Upham for his bookkeeping work for the Michigan Artificial Cooperative.

6. Acceptance of a sum of \$410 from the various contractors and material suppliers who did work on the Union Building to be used for the purchase of a combination radio-phonograph.

7. Acceptance of \$587.40 from the Michigan Artificial Breeders Cooperative of East Lansing to be used under the direction of C. F. Huffman in the Dairy Department and Frank Thorp in the Animal Pathology Department to continue two graduate fellowships.

8. Approval of an agreement with the C. H. Baldwin Company of Lansing for the manufacture of an invention of Mr. Dexter entitled "A modified Wet and Dry Bulb Thermometer Technique for Determining Moisture Content or Storage Qualities of So-Called Dry Materials".

9. The following appointments in connection with the High School Music Special Course to be offered from June 27 to July 16, are recommended:

| | |
|--|----------------|
| Louis M. Blaha, Orchestral Conductor | \$400 |
| W. Merwin Mitchell, Section Leader | 200 |
| Arthur Best, Section Leader | 200 |
| Walter Bloch, Section Leader | 200 |
| Arnold Berndt, Section Leader | 200 |
| Elmer Fetherston, Section Leader | 200 |
| Arthur Moe, Section Leader | 200 |
| Frank Perne, Section Leader | 100 |
| Palmer Quackenbush, Section Leader | 200 |
| William Stewart, Section Leader | 200 |
| 1 additional music theory teacher, if needed | 75 |
| | <u>\$2,175</u> |

10. Request from the Michigan State College Press for permission to employ Charles Pollock, Assistant Professor of Art, to work on a syllabus being prepared by the Department of Literature and Fine Arts. Mr. Pollock is to be paid \$300 for this work--\$100 at the end of June, \$100 at the end of July, and \$100 at the end of August.

11. Request from the Department of Public Relations for an appropriation of \$2000 to be used to set up a suitable exhibit at the Michigan State Fair.

12. Dr. Holland urgently recommends the thorough cleaning of the classroom building of the Dunbar Summer School and a very thorough cleaning of toilet rooms, kitchens, dining hall, etc., at an estimated cost of \$500. An appropriation of \$500 is requested for this purpose.

13. Dean Anthony and the School of Agriculture recommend the authorization for a soils testing service on a self-sustaining basis and the establishment of a revolving fund. This is in line with what is being done elsewhere and will permit an improved service to the people of Michigan in their soils testing requests.

14. Request for authorization to install running water in two art department laboratories on South Campus at an estimated cost of \$400, to be charged to Alterations and Improvements 1948-49.

15. The following bids were received for the construction of a chicken brooder house, chicken laying house, and a turkey brooder house:

| | | | |
|------------------------------|-------------|-------------------------------|-------------|
| Foster, Schermerhorn, Foster | \$53,881.00 | Reniger Construction Company | \$61,721.00 |
| W. H. Beasley & Son | 53,951.00 | The Christman Company | 62,179.00 |
| The Kutchins Company | 56,698.52 | Herlihy Mid-Continent Company | 62,884.00 |
| Granger Brothers | 57,000.00 | | |

It is recommended that the contract be given to Foster, Schermerhorn, Foster, the low bidder, at \$53,881. There is available for this project \$69,000. It is estimated that the architect's fee will be \$2,694 and the site planning work \$900, making a total of \$57,475.

16. Authorization for the completion of plans and specifications for the proposed new veterinary facility.

Changes in School of Engineering approved

Report of death of Harry Wilcox
Payment \$270
Cecil Upham

Accept. \$410 from contract on Union for radio-phonograph.
\$587.40 from M.A.B.C.

Agreement C.H. Baldwin Company re: Wet & Dry Bulb Thermometer

Appointments high school Music Course

Charles Pollock M.S.C. Press to work on syllabus

\$2000 approp. Dept. Pub. Relations for exhibit at Fair.

\$500 approp. for cleaning bldgs. at Dunbar.

Estab. revolv. fund for soils testing service on self-sustaining basis.

\$400 approp for alt. Art Bldg.

Contract for poultry bldgs. let to Foster, Schermerhorn, Foster.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

16. Authorization for the completion of plans and specifications for the proposed new veterinary facility.
17. Discussion with the Board of the recent request received from the Un-American Activities Committee of the House of Representatives requesting lists of text books used in the social sciences.
18. Request for an appropriation of \$1438 to purchase two 40 hp vertical motors for wells no. 9 and 10.
19. Authorization for an appropriation of \$800 for the construction of signs to be placed adjacent to all of the self-liquidating buildings.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve the foregoing Additional Items.

20. Discussion of developments with reference to the proposed fraternity row on college property.

No action.

Additional Resignations

1. Resignation of Keith C. Knight as Assistant in the Library, effective September 15, 1949, to study at the University of Illinois.
2. Resignation of Alice J. Greene Rykala as Instructor (Research) in Agricultural Chemistry, effective August 31, 1949. Mrs. Rykala is moving from East Lansing.
3. Resignation of Charles H. Sherwood as Assistant Professor of Horticulture, effective August 31, 1949, to accept a position at Iowa State College.
4. Resignation of Leora Smith Fay as Assistant State Club Leader, effective July 31, 1949, to spend full time in her home.
5. Resignation of June C. Brown as Home Demonstration Agent in Ionia County, effective June 30, 1949, to accept a position at Iowa State College.
6. Resignation of Carl L. Anderson as Associate Professor of Biological Science, effective August 31, 1949, to accept a position at Oregon State College.
7. Resignation of Richard M. Spong as Assistant Professor of Journalism, effective September 15, 1949, to devote all of his energies to writing.
8. Resignation of Kenneth F. Millsap as Assistant Professor of Public Administration, effective August 31, 1949, to accept a position with the State Historical Society of Iowa.
9. Resignation of Fred L. Spalding as Instructor in Mechanical Engineering, effective August 31, 1949, to accept a position at Rose Polytechnic Institute.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve the Additional Resignations.

SPECIAL MISCELLANEOUS ITEMS

1. Discussion of a proposed budget for 1949-50. Mr. May distributed tentative allocation of funds for departmental operating budgets and presented estimates of income and suggested the amount of funds that might be available for salary adjustments and other purposes, depending upon the action taken by the legislature with reference to college appropriations. The followings actions were taken:
 - a. On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to authorize the President to complete the salary budget within the policies determined by the Board immediately following the passage of the college appropriations by the legislature. The President is authorized to include the suggested salary revisions as presented to the Board, to review them and make changes where advisable and to authorize notices of salary changes to the employees involved.
 - b. On motion of Mr. More, seconded by Mr. Akers, it was voted to approve the suggested budget figure for maintenance and operating budgets as prepared by Mr. May with the understanding that the final approval is dependent upon the action taken by the Michigan legislature on college appropriations. The operating and maintenance budgets are to be considered as tentative until finally approved by the Board at the July meeting.
2. Mr. May discussed a proposed publication, that had previously been mailed to all Board members, explaining the details of the retirement and insurance program for college employees. Several members of the Board suggested changes in wording, inclusion of clarifying provisions, et cetera, that were approved by the Board.

On motion of Mr. Brody, seconded by Mr. Akers, it was voted to approve the publication of the above-mentioned booklet as amended and to authorize its publication and distribution.

3. During the current year, due to the increase in needs for scholarship funds, with the approval of the Board, payments have been authorized to students from the Akers Scholarship fund.

On motion of Mr. Mueller, seconded by Mr. More, it was voted in view of the continuing need for scholarship aid to worthy and deserving students and the likelihood of an increasing demand, to authorize the transfer of \$60,000 of unexpended balances into the Forest H. Akers Scholarship Fund.

Plans and spec
for Vet.
facility to be
completed.
Request of
Un-American
Act. Com for
text books on
Social Science
\$1438 approp.
for motors
for wells 9-10
\$800 approp.
for signs on
self-liquid.
bldgs.

No action on
fraternity
row.

Resignations

Budget for
1949-50 to
be prepared

Salary re-
visions
approved.

Maintenance
& operating
budget to
be approved.

Booklet on
retirement
to be prin-
ted.

Transfer of
\$60,000 to
Akers Schol-
arship fund
approved.

SPECIAL MISCELLANEOUS ITEMS, continued

4. Necessary repairs and alterations and utility extensions that had been planned for the 1948-49 fiscal year were delayed due to budget uncertainties and the declining costs of materials.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the following projects and the necessary appropriations are authorized to be charged to the 1948-49 operating accounts:

| | |
|--|-----------|
| 1. Repairs, improvements, and extensions to sidewalks, roads, curbs and surface drainage, itemized as follows: | \$235,198 |
| Resurface with asphalt west and east Circle Drives and South Red Cedar Road from Spartan Statue to Building No. 1 on South Campus | 33,789 |
| Resurface with asphalt other paved roads on the campus as recommended by Mr. Lantner | 33,629 |
| Complete repairs and extensions of sidewalks, curbs, and surface drainage (program authorized with preliminary appropriation of \$25,000 in April) | 70,780 |
| Relocate and rebuild road to Skating Rink at and around east end of Dem Hall | 12,000 |
| Relocate road and provide more adequate space for parking automobiles in area between Agricultural Building, Dairy Building, Forestry, Bacteriology, and Horticultural Buildings | 20,000 |
| Install 50 street and campus lights in areas where badly needed about new buildings, and on south campus areas | 15,000 |
| Resurface 5 existing clay tennis courts, apply seal coat to 9 existing concrete tennis courts, and construct 10 additional tennis courts south of Stadium | 50,000 |
| 2. Repairs and Improvements to Buildings, Itemized as follows: | 171,142 |
| New drapes for Little Theater in Home Economics Building | 1,492 |
| Alterations to office in Music Building | 800 |
| Alterations basement of Veterinary Clinic Building | 3,600 |
| Alterations in Power Plant, reconditioning of generator, installation of fans in roof, coal bunkers, etc. | 7,500 |
| Alterations in kitchen laboratories of Home Economics Building, new equipment for cooking laboratories, and demonstration laboratories in basement of Home Mgt. Bldg. | 11,000 |
| Repair and clean ventilation hoods in Kedzie Chemical Laboratory | 3,200 |
| Alterations in old Physics Building for use as Library Annex | 27,400 |
| Construct radio booth in Field House | 6,000 |
| Install adequate lighting at stage entrance of Auditorium | 500 |
| Repair stairways and corridors in Agricultural Hall, replace treads, resurface floors, paint, etc. | 25,000 |
| Paint corridors in Science Building and Berkey Hall | 10,000 |
| Kellogg Bird Sanctuary--Paint buildings, rebuild causeway, repair or replace furnace in director's house | 2,400 |
| Complete sawmill at Forestry Nursery | 11,000 |
| Dunbar Station--construct new bath house and toilet, and repair sewer system, construct cabins for faculty | 25,000 |
| South Haven Station--paint buildings | 450 |
| Lake City Station--Construct turkey brooder house | 1,500 |
| Chatham Station--Paint three houses, new signs, gravel drives, and new fences | 1,200 |
| College Farm--Drainage, fencing, clean up sites of removed buildings, and paint farm buildings | 14,000 |

June 16, 1949

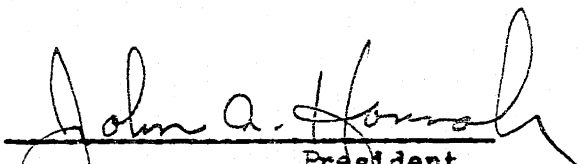
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SPECIAL MISCELLANEOUS ITEMS, continued

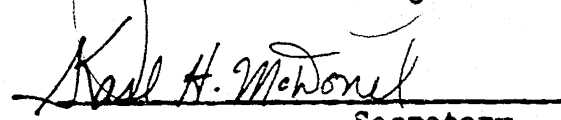
Repairs and Improvements to Buildings, continued:

- | | |
|--|----------|
| 3. Equipment for Physics Building, including electron microscope, X-Ray diffraction equipment, optical microscope, photographic equipment, as recommended by Professor Osgood and Dean Emmons | \$34,900 |
| 4. Utilities to site of Kellogg Building | 55,000 |
| Foot bridge across Red Cedar River | 40,000 |
| Grading, walks, paved parking area, landscaping, etc. | 119,000 |
| Estimated cost of kitchen equipment and furnishings beyond contribution of Hotel Industry | 100,000 |
| 5. Funds for the completion of the Classroom and Laboratory Buildings now under construction with the understanding that any balance beyond the requirements for completing these buildings may be used for completing the Continuing Education Center | 300,000 |

The meeting adjourned at 3:30 p.m.



President



Secretary