

Minutes of the  
Meeting of the State Board of Agriculture  
September 26, 1940

Present: Mr. Berkey, Chairman; Messrs. Akers, Brody, Jakway, McPherson; Mrs. Masselink; President Shaw; Treasurer Wilkins and Secretary Hannah.

Absent: Dr. Elliott

The meeting was called to order at 10:10 A.M.

The minutes of the previous meeting were approved.

RESIGNATIONS, LEAVES, AND APPOINTMENTS

1. Report of the death of Arthur R. Schubert, Dairy Extension Specialist, on July 2, 1940.

Resignations

2. Resignation of Miss Eleanor Beebe as stenographer in Horticulture, effective September 30, 1940. Miss Beebe is moving to Cincinnati with her family.

3. Resignation of Miss Constance Majchrzak as Assistant in Institution Administration, effective October 1, 1940. Miss Majchrzak is to be married.

4. Resignation of the following graduate assistants who were appointed for 1940-41:

- a. Guy Vitagliano as half-time graduate assistant in Bacteriology.
- b. David Shideler as half-time graduate assistant in Mathematics.
- c. S.W. Wiitala as half-time graduate assistant in Civil Engineering.
- d. George Koopman as half-time graduate assistant in Civil Engineering.

Leaves

5. Leave of absence on half-pay for George S. McIntyre, County Agricultural Agent in Cass County, for three months beginning October 1, 1940. Mr. McIntyre has been a County Agent for eight years. He will enroll as a student at Michigan State during this time.

6. Leave of absence on half-pay for William L. Blair, Associate Professor of English, for the four month period from September 1, to December 31, 1940 because of ill health.

Appointments

7. Appointment of George S. McIntyre as Dairy Extension Specialist at a salary of \$2800 per year for full time work on a permanent 12-month basis, effective January 1, 1941. Mr. McIntyre is now County Agricultural Agent in Cass County at a salary of \$2800. He will replace Arthur R. Schubert (salary \$3000).

8. Appointment of Ruford F. Bittner as County Agricultural Agent in Cass County at a salary of \$2100 per year for full time work on a permanent 12-month basis, effective October 1, 1940. Mr. Bittner is now District 4-H Club Agent for Berrien, Cass, and Van Buren Counties at a salary of \$1900. He will replace George S. McIntyre.

9. Appointment of Carl H. Moore as District 4-H Club Agent for Berrien, Cass, and Van Buren Counties at a salary of \$1800 per year for full-time work on a permanent 12-months basis, effective October 1, 1940. Mr. Moore is now Assistant County Agent in Genesee County at a salary of \$1600. He will replace Ruford F. Bittner.

10. Appointment of Miss Marilyn Myers as stenographer in Horticulture, effective October 1, 1940, at a salary of \$1080 per year payable half from Experiment Station funds and half from College funds. Miss Myers will replace Miss Beebe (salary \$1080) whose resignation has been presented.

11. Temporary appointment of Mrs. Bertha Hess as Extension Specialist in Child Care and Training for the period from October 1 to December 31, 1940, at a salary of \$200 per month. Mrs. Hess will replace Alice Hutchinson (salary \$2500) whose resignation has been accepted.

12. Appointment of Gordon Chipman as Instructor in Hotel Administration at a salary of \$3000 per year for full-time work on a permanent 9-months basis, effective October 1, 1940. This is a new position approved by the Board at its meeting on July 5.

13. Appointment of Merton L. Vandermeer, Vincent I. Vanderburg, and Donald A. Rossi as assistant football coaches for the fall and spring practice of 1940-41 at a salary of \$300 each to be paid from the football budget. This is a recommendation from the Athletic Council.

14. Appointment of Larry C. Hutchinson as Supervisor of the Central Stenographic Office at a salary of \$1800 per year, effective as of September 1, 1940. Mr. Hutchinson will replace Curnel Hampton (salary \$1800) who has been transferred to a teaching position in the Speech Department.

15. The following appointments of hostesses at Hillcrest Dormitory are recommended:

- a. Mrs. Mollie Cole as Head Hostess at a salary of \$50 per month plus maintenance for ten months beginning September 1, 1940. This is a permanent appointment.
- b. Mrs. Mildred D. Hicks as Hostess at a salary of \$30 per month plus maintenance for the three-months period beginning September 1, 1940.
- c. Miss Clara J. Knoll as Hostess at a salary of \$30 per month plus maintenance on a temporary basis from September 1, 1940, to June 30, 1941.
- d. Miss Mabel F. Nelson as Hostess at a salary of \$30 per month plus maintenance on a temporary basis from September 1, 1940, to June 30, 1941.

RESIGNATIONS, LEAVES AND APPOINTMENTS, continued

16. The following appointments of hostesses in the Cooperative Houses are recommended:

Appointments

- a. Mrs. Marian T. Sohns as Hostess in Cowles' Hall at a salary of \$50 per month plus maintenance for ten months beginning September 1, 1940. This is a permanent appointment.
- b. Mrs. Margaret Malcolmson as Hostess in Robinson House at a salary of \$30 per month plus maintenance on a temporary basis from September 1, 1940, to June 30, 1941.
- c. Mrs. Niva F. Eddy as Hostess at Concord House at a salary of \$30 per month plus maintenance on a temporary basis from September 1, 1940, to June 30, 1941.
- d. Mrs. Flora E. Thornton as Hostess in Rochdale House at a salary of \$30 per month plus maintenance on a temporary basis from September 1, 1940, to June 30, 1941.
- e. Mrs. Alice Culbert as Hostess at Grove House at a salary of \$35 per month plus maintenance for ten months from September 1, 1940, to June 30, 1941. This is a permanent appointment.
- f. Mrs. Ethelyn Munshaw as Hostess in Benson House at a salary of \$30 per month plus maintenance on a temporary basis from September 1, 1940, to June 30, 1941.
- g. Mrs. Leila B. Lane as Hostess in Potter House at a salary of \$30 per month plus maintenance on a temporary basis from September 1, 1940, to June 30, 1941.

17. Appointment of Charles Gainer as quarter-time graduate research fellow for the ten-months period beginning October 1, 1940, at a salary of \$30 per month payable from the Poultry Research Revolving fund. Mr. Gainer will replace Miss Evelyn Matthews who held this position last year.

18. Appointment of R. J. Patrick as graduate research assistant in Bacteriology for the ten-months period beginning October 1, 1940, at a salary of \$60 per month payable from Liquid Carbonic Corporation Foundation funds. This appointment is contingent upon the continuation of adequate funds from the Corporation. Agreement was approved by the Board at its meeting May 17, 1940.

19. Appointment of Ellis J. Airola as quarter-time research graduate assistant in Horticulture at a salary of \$300 for the year 1940-41, effective October 1, 1940. This is to be paid from the American Cyanamid Company Research Fund.

20. The following graduate assistantship appointments are recommended for 1940-41:

- Bacteriology - Carolyn Cox as half-time graduate assistant to replace Guy Vitagliano.  
 Education - Leo G. Bent as half-time graduate assistant to replace Ormond S. Danford who was a quarter-time graduate assistant in 1939-40.  
 Mathematics - Cornelius Groenewoud as half-time graduate assistant to replace David Shideler.

On motion of Mr. McPherson, seconded by Mr. Brody, it was voted to approve the Resignations, Leaves and Appointments.

TRAVEL

Travel

1. Mileage on one car for K. G. McCristal to attend the National Recreation Congress in Cleveland, Ohio, on September 30 to October 4. Governor Dickinson has delegated Mr. McCristal to represent Michigan at this meeting.

2. First-class railroad mileage only for Karl Dressel to attend the National Recreation Congress in Cleveland, Ohio, on September 30 to October 4. Governor Dickinson has delegated Mr. Dressel to represent Michigan at this meeting.

3. First-class railroad mileage only for E. F. Eldridge to attend a convention of Sewage Works Associations in Chicago on October 3-5. Mr. Eldridge is a member of the Board of Directors and is presenting a paper at the meeting.

4. Use of the College bus and maintenance expenses for G. P. Propp to act as coach and accompany the Live Stock Judging Team on the following trips:

October 3, 4, 5	- Ohio State University, Columbus, Ohio	\$ 70
October 24, 25, 26	- University of Illinois, Urbana, Illinois	80
October 30-Nov. 2	-- Purdue University, Lafayette, Indiana	70
November 7-11	- American Royal, Kansas City, Missouri	180
Nov. 30 - Dec. 4	- International Live Stock Show, Chicago	160

5. First-class railroad mileage only for Mabelle S. Ehlers to attend the American restaurant meetings in Chicago during the first week in October.

6. Maintenance expenses for Nevels Pearson from October 6-10 and for Olga Bird from October 11-18 to accompany Michigan 4-H Club members who will participate in the judging contest and other 4-H Club activities at the National Dairy Show at Harrisburg, Pennsylvania. Transportation expenses will be borne by the National Dairy Show.

7. Mileage on one car for L. R. Schoermann, J. O. Veatch, P. A. Herbert, and L. A. Wolfanger to attend a national conference on land classification being called at Columbia, Missouri, on October 10-12; expenses to be paid from Institute of Conservation funds.

## Travel

TRAVEL, continued

8. Mileage on one car for members of the Forestry Department to attend the annual meeting of the Central States Section of the Society of American Foresters at Wooster, Ohio, on October 10-12.
9. First-class railroad mileage only for F. W. Fabian to attend the annual meeting of the International Association of Milk Sanitarians in New York on October 17-19. Dr. Fabian is second vice president of the Association and chairman of the committee on ice cream.
10. Full expenses for Dean Marie Dye to attend the American Dietetic Association meeting in New York City during the week of October 20. Another member of the staff may also attend on this allowance.
11. Automobile mileage and maintenance expenses for Ira Gould to take the Dairy Products Judging Team to the Dairy Industries Exposition in Atlantic City on October 18-24. Three students will accompany Dr. Gould.
12. Full expenses for R. V. Gunn to attend the annual Outlook Conference which is being called by the Bureau of Agricultural Economics in Washington, D. C., during the week of October 21.
13. First-class railroad mileage only for R. L. Sweet to attend the National Metal Congress in Cleveland, Ohio, on October 21-25; these expenses to be charged to the Department of Chemical Engineering.
14. Automobile mileage for one car so that members of the Engineering Experiment Station may attend a convention in Cleveland, Ohio, October 15.
15. Full expenses for Glen Stewart, Alumni Secretary, to accompany the football team to Philadelphia the week-end of October 18th in order to conduct an alumni meeting.

On motion of Mr. Brody, seconded by Mr. McPherson, it was voted to approve the travel requests.

James Price  
deeds some  
timberland to  
College

MISCELLANEOUS

1. Communication from James C. Price of Saginaw offering to deed the State Board of Agriculture some timberland property in Saginaw County. The property consists of 112 acres of timberland property and 24 acres of cleared land, including a stand of virgin timber.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to accept the above offer.

Gift from Caro-  
lyn Wicker of  
costumes, tex-  
tiles, curios,  
etc.

2. Communication from Miss Carolyn M. Wicker offering Michigan State College a gift of her collection of costumes, textiles, curios, and jewelry from the countries of China, Japan, Java, Ceylon, Burma, Siam, Dalmatia, Italy, France and England. Miss Wicker desires to retain a part of her collection during her lifetime with the understanding that it is to come to the College later. She also wishes the College to loan for limited periods of time portions of the collection to other responsible institutions, subject to the approval of the curator, when he is appointed, and to Dean Dye.

On motion of Mr. Berkey, seconded by Mr. Jakway, it was voted to accept the above offer.

Acceptance  
check \$200 from  
Horwath & Hor-  
wath for  
scholarship

3. Communication from Horwath & Horwath of Chicago enclosing a check for \$200 to be used as a Horwath & Horwath scholarship in memory of Paul Simon. A scholarship of \$100 is to be given in the Hotel Administration Course, and the remaining \$100 is to be used to start a fund for the perpetuation of the scholarship. It is the intention of Horwath & Horwath to continue the contribution in this manner in future years.

Acceptance of  
scholarship  
for student en-  
rolled in CAA

4. Communication from the Veterans of Foreign Wars Post of Greenville offering a scholarship of \$35 to be given to a student enrolled in the C.A.A. \$20 of this amount has been received.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve items 3 and 4.

Increase in  
Dr. Bryan's  
salary app.

5. Recommendation that Dr. C. S. Bryan's salary be increased from \$2700 to \$3000 per year, effective November 1, 1940. Dr. Bryan will have some teaching responsibilities this year, and the additional salary is to be paid from College funds.

Fixed charges  
to be made  
for certain  
bulletins.

6. Recommendation from Dean Anthony that a selected list of bulletins be established for which fixed charges are made, and the funds collected from the sales be placed in a revolving fund to be used for reprinting old bulletins and for printing new bulletins which would be placed upon the sales list.

Mr. Proulx  
authorized to  
develop exten-  
sion corres-  
pondence cse.  
etc.

7. Communication from the Retail Merchants Association requesting Mr. Proulx to develop an Extension Correspondence Course dealing with the Chamber of Commerce Secretary's relationship to the Tourist Business of the State. The course would be offered through the University of Michigan with credit for the course going to Mr. Proulx as a member of the faculty of Michigan State College.

Band to go to  
Indiana for  
football game.

8. Recommendation that the Indiana football game be designated as the out-of-state game for this year's band trip.

On motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to approve items 5, 6, 7 and 8.

MISCELLANEOUS, continued

9. Request for authorization to perform knee operations for Don Fleishman and William Fitzsimmons, students who were injured during baseball practice last spring.

On motion of Mr. Brody, seconded by Mr. McPherson, it was voted to approve the above item.

10. Request from the Budget Director for budget estimate requests for the fiscal years ending June 30, 1942, and June 30, 1943. A report has been sent for the years ending June 30, 1939, and June 30, 1940. In addition an estimate of the same data is requested for the year ending June 30, 1941.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to authorize the President and Secretary to notify the State Budget Director that it is the understanding of the State Board of Agriculture to request the Michigan Legislature for an increase in the annual maintenance appropriation equal in percentage to the increase in enrollment since the last meeting of the legislature. The legislature will also be notified of the serious building needs of Michigan State College and an appropriation will be requested for the following building needs with special emphasis on the Natural Science Building:

1. Natural Science Building to house Botany, Zoology, Entomology, Geology and Geography - \$1,200,000.00.
  2. Physics Building - \$450,000.00.
  3. Addition to the Home Economics Building - \$200,000.00.
  4. Electrical Engineering Building - \$250,000.00.
11. Report from Mr. Wilkins relative to the financial statement for the operation of the Union Cafeteria and dormitories as of June 30, 1940.
12. President Shaw filed a report of the budget of the Board of Governors of the Rackham Research Fund for the current fiscal year.
13. The President reported on the correspondence that had passed between those interested in Franklyn Duffy, a student, and the members of the Board.

PRESIDENT'S REPORTResignations, Leaves, and Appointments

1. Termination of the appointment of Miss Alice Bates as Assistant Club Leader, effective June 30, 1940, because of ill health.
2. Resignation of Miss Frances Pung as stenographer in the Section of Economics, effective July 16, 1940. Miss Pung has been married.
3. Resignation of Miss Rosemary B. Thompson as Instructor in Physical Education for Women, effective August 31, 1940. Miss Thompson is to be married in September.
4. Resignation of Miss Ellen Young as stenographer in the Engineering Division, effective August 31, 1940. Miss Young was married recently.
5. Resignation of Mary Emma Barnes as Instructor in Foods and Nutrition, effective August 31, 1940. Miss Barnes has accepted another position.
6. Resignation of Miss Ruth Godfrey as Instructor in Institution Administration, effective August 31, 1940. Miss Godfrey has accepted a position with the Collonade Lunch Company.
7. Report that Miss Mary Hayes, who was appointed as Assistant in Research in Foods and Nutrition for the year 1940-41, died suddenly about the middle of August.
8. Resignation of Sophie Tomasik as half-time stenographer in the Foreign Languages Department, effective August 31, 1940. Miss Tomasik was a part-time student and graduated in June.
9. Resignation of Dr. E. E. Hamann as Instructor in Food Hygiene and Special Agent for the Bureau of Animal Industry, effective June 30, 1940.
10. Resignation of L. M. Murphy as half-time graduate assistant in Horticulture for 1940-41. Mr. Murphy has accepted a permanent position at Rhode Island State College.
11. Resignation of Delbert L. Warwich as quarter-time graduate assistant in Chemistry.
12. Resignation of Joseph F. Linduska as half-time graduate assistant in Zoology.
13. Leave of absence with full pay for Karl T. Wright, Associate Professor and Research Associate in Farm Management, from August 16 to September 15, 1940, so that he may complete residence requirements at Cornell for his doctor's degree.

Knee operations -  
Don Fleishman  
Wm. Fitzsimmons.

Pres. and  
Sec. to notify  
Budget  
Director of  
needs of  
college.

Mr. Wilkins  
reports on  
financial  
statement for  
Union as of  
June 30, 1940  
Rackham re-  
search bud-  
get filed.  
Report re:  
Franklyn  
Duffy.

Resignations

Leaves



PRESIDENT'S REPORT, continuedResignations, Leaves and Appointments, continued

Leaves

14. Leave of absence with full pay during the fall term 1940 for C. L. Cole, Assistant Professor and Research Assistant in Animal Husbandry, so that he may complete his work for a doctorate degree at the University of Minnesota. This is in accordance with an understanding with Mr. Cole agreed upon at the time he was employed two years ago.
15. Leave of absence without pay for Miss Virginia Niendorf, Secretary to the Director of Summer Session, from September 16-30, so that she may have an additional two weeks vacation.
16. Leave of absence without pay for Miss Helen Amerman, Clerk in the Registrar's Office, for the three month period from October 1 to December 31, 1940, so that she may study at Leland Stanford University.

Appointments

17. Leave of absence on half pay (\$1700) for Dr. W. L. Chandler for the six-month period from July 1 to December 31, 1940, because of ill health.
18. Appointment of Mrs. Ruth Featherly Schubert as Assistant State Club Leader at a salary of \$2600 per year, effective October 1, 1940. Mrs. Schubert will replace Alice Bates whose salary was \$2600.
19. Transfer of Mrs. Therese Tordt from the position of District Home Demonstration Agent in Calhoun County at the same salary of \$2000 per year, effective September 15, 1940. Mrs. Tordt will replace Miss Gladys Bond (salary \$2000) whose resignation has been accepted by the Board.
20. Appointment of Miss Marian Erwin as District Home Demonstration Agent in Montcalm, Isabella, and Gratiot Counties at a salary of \$1800 per year for full-time work on a permanent 12-month basis, effective September 15, 1940. Miss Erwin will replace Mrs. Tordt.
21. Appointment of Miss Lida M. Burrill as Assistant in Research in Foods and Nutrition at a salary of \$1600 for the period from September 15, 1940, to June 15, 1941. Miss Burrill will replace Miss Ruth Griswold who has been granted leave for next year. The vacancy occurred because of the death of Mary Cushman Hayes who was appointed to this position at the July Board meeting.
22. Appointment of Woodrow W. Snyder as Instructor in Dairy Husbandry, at a salary of \$1800 per year for full time work on a permanent 12-months basis, effective September 1, 1940. This is a new position included in the budget for 1940-41.
23. Appointment of Miss Laura Wright as stenographer in Economics at a salary of \$1020 per year, effective August 1, 1940, and payable from Furnell funds. Miss Wright has been employed in the Central Stenographic Office at the same salary of \$1020 per year. She will replace Miss Pung (salary \$1020) who has resigned.
24. Appointment of Karl A. Schlademan as Associate Professor of Physical Education for Men and Head Track Coach at a salary of \$4000 per year for full-time work on a permanent 10-months basis, effective September 1, 1940. This is a new position.
25. Temporary appointment of Miss Marjorie Curdy as clerk in the Registrar's Office at a salary of \$90 per month for the three-months period from October 1 to December 31, 1940. Miss Curdy is now employed in the Central Stenographic Office at the same salary. She will replace Miss Amerman during her leave.
26. Appointment of Miss LaVerne Brownrigg as Technician in the College Health Service at a salary of \$1200 per year plus board and laundry, effective September 1, 1940. Miss Brownrigg will replace Marian Holsapple (salary \$1200) whose resignation has been accepted.
27. Appointment of Mrs. Marian Anderson as clerk in the Registrar's Office at a salary of \$1300 per year, effective September 1, 1940. Mrs. Anderson will replace Miss Ella Thomas who was married this summer and who will resign on December 31, 1940. Mrs. Anderson is a widow with two dependent children.
28. Temporary appointment of Miss Margaret Wehr (now Mrs. Arthur L. Sargeant) as clerk in the NYA Office at a salary of \$1080 per year, effective August 15, 1940, and not longer than November 30, 1940. Miss Wehr was formerly employed in the Central Stenographic Office at the same salary. She will replace Mrs. Norman who was employed on an hourly basis during the past year.
29. Appointment of Miss Doris Larner as evening reference librarian on a quarter-time basis at a salary of \$300 for the period from September 1, 1940, to June 30, 1941. Miss Larner will be registered as a student in the Graduate School this fall. She will replace Miss Doris Proctor who held this position last spring term.
30. Appointment of Miss Donna M. Prevey as Instructor in Physical Education for Women at a salary of \$1400 per year for full-time work on a permanent 10-months basis, effective September 1, 1940. Miss Prevey will replace Miss Rosemary E. Thompson (salary \$1600) who has resigned.
31. Appointment of Dr. Willis G. Watrous as Instructor in Physiology at a salary of \$1700 per year for full-time work on a permanent 12-months basis, effective September 1, 1940. This is a new position included in the budget for 1940-41.

PRESIDENT'S REPORT, continued

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Resignations, Leaves and Appointments, continued

32. Appointment of Peter I. Tack as Instructor and Assistant in Research (Ichthyology) in Zoology at a salary of \$2000 per year for full-time work on a permanent 9-months basis, effective September 1, 1940. This is a new position included in the budget for 1940-41, and is to be paid half from College funds and half from Experiment Station funds.
33. Appointment of Cloyd D. Beerup as Instructor in Civil Engineering at a salary of \$1800 per year for full-time work on a permanent 12-months basis, effective September 1, 1940. Mr. Beerup will replace W. W. Hitchcock who has been retired.
34. Appointment of Paul de Koning as Instructor in Mechanical Engineering at a salary of \$1600 per year for full-time work on a permanent 9-months basis, effective September 1, 1940. This is a new position included in the budget for 1940-41.
35. Appointment of George W. Miller as Instructor in Mechanical Engineering at a salary of \$1600 per year for full-time work on a permanent 9-months basis, effective September 1, 1940. This is a new position included in the budget for 1940-41.
36. Appointment of Miss Marie Haskell as stenographer in the Engineering Division at a salary of \$1200 per year on a permanent basis, effective September 1, 1940. Miss Haskell has been employed in the Central Stenographic Office since January 1937 at the same salary rate. She replaces Miss Ellen Young (salary \$1200) who has resigned.
37. Appointment of Miss Mary Eleanor Holme as Instructor in Foods and Nutrition at a salary of \$1800 per year for full-time work on a 9-months basis, effective for one year only beginning September 1, 1940. Miss Holme will replace Miss Barnes (salary \$1800) who has resigned.
38. Appointment for one year only of Miss Ruth Wyman as Instructor in Institution Administration at a salary of \$1500 per year plus meals, effective September 1, 1940. Miss Wyman will replace Miss Godfrey (salary \$1700) who has resigned.
39. Appointment of Miss Reta R. Maybury as Instructor in Textiles, Clothing and Related Arts at a salary of \$1800 per year for full-time work on a 9-months basis, effective for one year only beginning September 1, 1940. This is a new position included in the budget for 1940-41.
40. The following appointments were approved to fill the additional instructorship in the Art Department which was included in the budget for 1940-41:
  - a. Appointment of Oscar Jackson as part-time instructor in Art at a salary of \$50 per month for the nine-months period beginning October 1, 1940.
  - b. Appointment of Mrs. Virginia Stimson as Instructor in Art at a salary of \$150 per month for the nine-months period beginning October 1, 1940.
41. Reappointment of Harold W. Glassen as special lecturer in Business Law during the winter and spring terms of 1941 at a salary of \$500 per term. This is similar to arrangements made with Mr. Glassen during the past several years.
42. Appointment of John Adam Yunk, III, as Instructor in English at a salary of \$1400 per year for full-time work on a 9-months basis, effective for one year only beginning September 1, 1940. Mr. Yunk will replace Mrs. Jean Trembley Rich (salary \$1800) who was not reappointed for 1940-41.
43. Appointment of Dr. Russell B. Nye as Instructor in English at a salary of \$2000 per year for full-time work on a 9-months basis, effective September 1, 1940. This is a permanent appointment. Dr. Nye will replace Miss Eva M. Vaughn (salary \$2000) who has been retired.
44. Appointment of Alonzo C. Cohen, Jr., as Instructor in Mathematics at a salary of \$2000 per year for full-time work on a permanent 9-months basis, effective September 1, 1940. This is a new position included in the budget for 1940-41.
45. Appointment of Robert Griggs Turner as Instructor in Speech and Dramatics at a salary of \$1800 per year for full-time work on a permanent 9-months basis, effective September 1, 1940. This is a new position included in the budget for 1940-41.
46. Appointment of Curnel Hampton as Instructor in Speech and Dramatics at a salary of \$1800 per year for full-time work on a permanent 9-months basis, effective September 1, 1940. This is a new position authorized by the Board at its last meeting. Mr. Hampton has been employed as Supervisor of the Central Stenographic Office at the same salary of \$1800.
47. Appointment of Mrs. Leona Steinfatt as stenographer in the Foreign Languages Department on a three-quarter time basis at a salary of \$60 per month, effective September 1, 1940. Mrs. Steinfatt will enroll as a student this fall. She replaces Miss Tomasik whose salary was \$500 per year.
48. Appointment of Philip Hawkins as Instructor and Assistant in Parasitology at a salary of \$750 for the period from August 1 to December 31, 1940. Mr. Hawkins will partially replace Dr. Chandler during this time. He has formerly been employed as part-time assistant in Bacteriology.

Appointments

PRESIDENT'S REPORT, continuedResignations, Leaves and Appointments, continued

## Appointments

49. Appointment of Warren M. Strong as part-time assistant in Bacteriology at a salary of \$60 per month for the period from September 1 to December 31, 1940. Mr. Strong will replace Philip Hawkins.
50. Appointment of Louis J. Camillo as full-time assistant in research in Bacteriology at a salary of \$150 per month for the six months period beginning August 13, 1940. Mr. Camillo's salary is to be paid from the National Pickle Packers Association Fund No. 198.
51. Reappointment of Francis Erickson as Research Fellow in Bacteriology at a salary of \$60 per month for the ten-months period beginning September 1, 1940. Mr. Erickson's salary is to be paid from the Corn Products Refining Company Fund No. 221.
52. The following graduate assistantship appointments were approved for 1940-41:
 

Chemistry	- Appointment of William H. Lynch as quarter-time graduate assistant to replace Dick Waghorne.
Farm Crops	- Appointment of Ralph E. Bruce as half-time graduate assistant to replace T. H. Wilson.
Farm Management	- Appointment of Wilbur J. Lohr as half-time graduate assistant. This is a new position included in the budget for 1940-41.
Horticulture	- Appointment of George Howard Weldon as half-time graduate assistant to replace L. M. Murphy; paid half from College fund and half from Experiment Station funds.
Mathematics	- Appointment of John H. C. Van Lonkhuyzen as half-time graduate assistant. This is a new position which was authorized to take care of part of the work formerly carried by Dr. Paul Dressel.
Poultry Husbandry	- Appointment of Harry E. Hathaway as half-time graduate assistant. This is a new position included in the budget for 1940-41.
Sociology	- Reappointment of Miss Evelyn Perry as quarter-time graduate assistant. Miss Perry held this position last year.
Zoology	- Appointment of Clare H. Bennett as half-time graduate assistant to replace Joseph P. Linduska.
53. Report for Board record of the resignation of Frederick Whitesell, Instructor in German, effective August 31, 1940.
54. Resignation of Dick Waghorne as quarter-time graduate assistant in Chemistry for 1940-41.
55. Appointment of Carl W. Schroeder as quarter-time graduate assistant in Chemistry to replace Delbert L. Warwick, effective for the year 1940-41.
56. Appointment of Donald G. Allen as half-time graduate assistant at the W. K. Kellogg Bird Sanctuary for the year 1940-41 to replace Clarence Beal who held this position during the spring term of 1940.

## Travel

Travel

1. Full expenses of \$144.40 for C. C. Hurd to visit testing bureaus and employers of graduates of Michigan State College in the eastern states during the month of July.
2. Maintenance expenses for R. E. Decker to attend a regional conference by the Soil Conservation Service and Extension Service in Cincinnati, Ohio, on July 30 and 31. Transportation expenses will be paid by the Soil Conservation Service.
3. First-class railroad mileage for F. M. Hewetson to attend a conference of experiment station workers being held at Geneva, New York, on July 31 to August 3.
4. Partial expenses of \$10 allowed for J. J. Garrison who made a trip to Chicago on August 2 for the purpose of selecting slides.
5. Full expenses for Dr. R. E. Marshall to attend a meeting being called in Pittsburgh on August 13 for the purpose of developing a plan for establishing and securing enforcement of standards for apple juice.
6. First-class railroad mileage only for Dr. E. B. Harper to attend the meeting of the Society for Social Research in Chicago on August 16 and 17.
7. Requests for transportation allowances for members of the Physiology Department and for E. K. Sales and J. P. Hutton of the Surgery and Medicine Department to attend the meetings of the American Veterinary Medical Association Convention in Washington, D. C., on August 26-30, were not granted. Mileage on two cars for staff members to attend this convention was authorized at the meeting of the Board on July 5.
8. Full expenses of \$19.40 for S. E. Crowe to attend the International Lyceum Association at Lakeside, Ohio, for seeing possible entertainment numbers, lecturers, etc., on August 27-31.
9. Automobile mileage and maintenance expenses for J. H. Muncie to accompany Dr. H. C. Young of the Ohio Botany Experiment Station on a tour through northern Ohio and Southern Michigan to look over experimental and demonstration plots on control of diseases of tomato and sugar beet. This is to be made from August 28-31.

PRESIDENT'S REPORT, continued

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Travel

10. Full expenses for J. A. Hannah to attend a meeting of the National Advisory Committee on Poultry Research in Chicago on September 4 and 5.
11. Partial expenses of \$14.02 for H. L. Kohls to accompany federal representatives on a sugar beet inspection tour to Chatham, Ontario, and Toledo, Ohio, on September 8-11.
12. First-class railroad mileage only for D. C. Cline to attend a meeting of the National Tax Association in New York City on September 9 and 10. Dr. Cline was designated by Governor Dickinson to represent Michigan at this conference.
13. Mileage on one car for members of the Farm Crops Department to attend the meeting of the meeting of the American Society of Agronomy at Ames, Iowa, on September 9-12.
14. Equivalent of one first-class railroad fare only for one or more members of the Mathematics Department to attend the general fall meeting of the American Mathematical Society and the Mathematical Association of America in Hanover, New Hampshire, on September 9-12.
15. First-class railroad mileage only for Paul E. Krone to attend a meeting and school of the Florists Telegraph Delivery Association in Cincinnati, Ohio, from September 9-13.
16. No action was taken on Dean Emmons' recommendation for railway coach fare for A. J. M. Smith to attend an English Institute at Columbia University on September 9-14.
17. Mileage on one car for members of the Soils Department to attend the summer meeting of the Corn Belt Section of the American Society of Agronomy to be held at Ames, Iowa, on September 10.
18. Full expenses for I. A. Gould to act as coach and accompany the Dairy Products Judging Team to the Eastern States Exposition at Atlantic City and Springfield, Massachusetts, on September 13-20.
19. Mileage on one car for H. L. Seaton and K. C. Barrons to attend a vegetable trial ground field day and conference at Cornell University on September 16-17, and to go from Ithaca to the Experiment Station at Geneva, New York, to consult with the station workers regarding their quick freezing studies.
20. Full expenses for Edna V. Smith and R. J. Baldwin to attend a conference of A.A.A. committeemen and extension workers which is being called by the Federal Extension Service in Chicago on September 21.
21. Full expenses for W. L. Mallman to attend a meeting called by the Institute of American Poultry Industries in Chicago on September 23, with expenses paid from the Poultry Products Revolving Fund.
22. Mileage on one car and maintenance expenses for R. E. Horwood to take the Dairy Cattle Judging Team on the following trips:
  - a. Dairy Cattle Congress, Waterloo, September 23 to October 2.
  - b. National Dairy Show, Harrisburg, Pennsylvania, October 6-16.
23. First-class railroad mileage only for Charles W. Barr to attend the annual conference of the American Institute of Park Executives in Cleveland, Ohio, on September 24-27.
24. Mileage on one car and maintenance expenses for H. A. Berg, C. V. Ballard, Edna V. Smith, L. R. Schoenmann, and R. J. Baldwin to attend a District Land Use Planning Conference being called by the Federal Extension Service at Fond du Lac, Wisconsin, on September 25-28. Also automobile mileage and maintenance expenses for J. G. Wells to drive from Chatham to Fond du lac to attend this meeting.
25. Full expenses for Joseph Holsinger to scout the Michigan-California game and the Santa Clara-Utah game on September 28. Mr. Holsinger will make the trip by airplane which will permit him to see both games and return to East Lansing with necessary scouting information before the Michigan-Michigan State game.
26. Full expenses for Dr. C. E. Millar to represent the College at a special conference with representatives of the fertilizer industry in Chicago on September 30.
27. Full expenses for Carl Holcomb of the Lake States Forest Experiment Station to visit wood-working industries in northern Indiana that are using farm woodlot products from Michigan. Mr. Holcomb will make these trips during September and October. This is in line with the cooperative agreement between the College and the Lake States Forest Experiment Station.

Miscellaneous

1. Appointment of Dean Anthony and Dean Emmons as members of the Athletic Council for another two-year period ending June 30, 1942.
2. Change in the effective date of the resignation of Maxine McKinley from June 30 to August 31, 1940, so that she may receive her year's salary of \$600.
3. Report of change in effective date of appointment of L. W. Byers from June 1 to July 16, 1940.

Appt. Deans  
Anthony &  
Emmons to  
Ath. Council.

Resig. Maxine  
McKinley ef-  
fective  
Aug. 31, 1940

Byers appt.  
effec. July  
16.



PRESIDENT'S REPORT, continuedMiscellaneous, continued

- Salary Mildred Jones increased.
- Also Stanley Johnston
- Allocation of salary of Betty Bergin
- Mr. Davis to teach ext. course for University
- Change of status Paul Dressel.
- \$600-\$900 authorized for Math Dept.
- Approval of S.S. payroll
- Approval of post session payroll & Geol. Field Camp.
- Brownell & Burgess - S.S. Workshop
- \$650 paid to Mr. Hobbs.
- $\frac{1}{2}$  time Grad. Asst. Educ. inc. to  $\frac{1}{2}$  time
- Accept. \$600 Socony Vacuum
- Accept. \$1600 Fritzsche Bros
- Accept. \$50 Sigma Xi
- Gifts of money to Bird Sanct. to be combined
- \$350 added to H.E. Budget
- \$250 added to budget for construction of serv. ent. Union
- \$2400 for Co-operative Bur. of Educ. Research.
- \$25 to Dr. Randall for operation on D. Penner.
- \$6.30 to Mark Taylor-time lost.
4. Increase in the salary of Miss Mildred Jones, Assistant Professor of Institution Administration, from \$2400 to \$2500 per year, effective July 1, 1940.
  5. Increase in the salary of Stanley Johnston, Superintendent of the South Haven Experiment Station, from \$2900 to \$3300 per year, effective October 1, 1940.
  6. Authorization that the salary of Miss Betty Bergin, Stenographer in Bacteriology, be paid as follows, effective as of July 1, 1940 (the \$25 from College funds is in lieu of the remuneration which Miss Bergin formerly received from Merck and Company through Dr. Chandler):
    - \$50 per month from Experiment Station funds
    - \$25 per month from Extension funds
    - \$25 per month from College funds (Bacteriology Service Payroll)
  7. Authorization for John C. Davis, Assistant Professor of Economics, to teach a night class for the University of Michigan in Detroit during 1940-41. This same arrangement was authorized last year, but Mr. Davis was unable to teach the class because of ill health.
  8. Change in status of Paul Dressel from Instructor to Assistant Professor of Mathematics at a salary of \$2400 per year, effective September 1, 1940. Mr. Dressel will work half-time in the Mathematics Department and half-time assisting the Dean of Men. He has formerly been employed at a salary of \$2100 per year plus an additional \$300 for his work on the Freshman Week Program.
  9. Authorization for the expenditure of \$600-\$900 for the academic year 1940-41 for procuring extra help in teaching to replace the part-time work of Dr. Paul Dressel of the Mathematics Department.
  10. Approval of the Summer School payroll totaling \$45,-207.03 and including the regular six weeks session, the summer camps, and the eight and ten weeks language sessions as submitted by Mr. Crowe.
  11. Approval of the Summer School payroll totaling \$3,354.16 for the four weeks post session and the Geology Field Camp.
  12. Approval of payment of \$10 to W. A. Brownell and \$15 to Dr. E. W. Burgess who appeared before the Summer School Workshop.
  13. Authorization for the payment of \$650 to G. W. Hobbs for his teaching in connection with the Student Flying Corps during the summer.
  14. Authorization that one quarter-time graduate assistantship in Education be increased to a half-time graduate assistantship.
  15. Approval of a memorandum of understanding and acceptance of a grant of \$600 from the Socony Vacuum Oil Company for work to be done by the Section of Entomology in connection with spraying tests of Bug-a-Boo Garden Spray.
  16. Approval of a memorandum of understanding and acceptance of a grant of \$1600 from the Fritzsche Brothers, Inc., of New York City, covering experiment work to be conducted by the Section of Bacteriology on the use of certain essential oils in pickle manufacture. The Fritzsche Brothers will establish an industrial fellowship and will contribute \$1600 over a two-year period to be paid in four equal semi-annual installments beginning in the fall of 1940.
  17. Acceptance of a check for \$50 from the Sigma Xi Society made out to Dr. Richard A. Fennell for research on the nutrition of the amoeba.
  18. Approval of Dean Huston's recommendation that numerous small accounts, which were subdivisions of a gift made by Mr. Kellogg, be closed and that these moneys be combined with the general account of the W. K. Kellogg Bird Sanctuary.
  19. Authorization for the transfer of an additional \$350 to the budget of Home Economics for the establishment of cafeteria work in connection with the State Health Laboratories for the purpose of assisting in the training of women students. This arrangement is for the fall term only.
  20. Authorization for an additional appropriation of \$250 to supplement the \$2500 in the budget for the cost of the construction of a new service entrance to the Union.
  21. Authorization for the apportionment of \$2400 to be used for projects conducted by the Co-operative Bureau of Educational Research. This is a continuation of a program which has been carried on for two consecutive years; \$1000 has been assigned to the Research Headquarters at Chicago University, and \$1400 is to be used locally within the state.
  22. Payment of \$25 to Dr. O. M. Randall for the operation and removal of a finger for David Penner, elevator operator in Agricultural Hall. Mr. Penner's trouble apparently was caused from an old injury.
  23. Payment of \$6.30 to Mark E. Taylor, Buildings and Grounds employee, as compensation for time lost because of a foot injury which he received while working.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve the President's Report.

RETIREMENT COMMITTEE ITEMS

1. The Retirement Committee recommends in accordance with our Retirement Program, the retirement of David Penner as of September 1st. Mr. Penner was hired on October 25, 1908, and has in recent years been the elevator operator in the Agricultural Building at a salary of \$1080 per year. Several months ago he caught his hand in the elevator which necessitated the amputation of a thumb and finger. He has previously lost his other arm in an accident while employed by the College. His retirement pension will be at the minimum of \$480.00 per year.
2. The Retirement Committee recommends disability leave for six months from August 1, 1940, for Wesley Cameron, foreman in the Forestry Nursery. Mr. Cameron has been employed on a part-time basis since 1926 at the Dunbar Station, since 1932 at the Forestry Department in East Lansing and on a full-time basis since 1938. He is now confined to the Ingham Sanatorium with tuberculosis. The Committee recommends six months disability leave at a monthly remuneration of \$40.00 per month with the understanding that the case be reviewed at the end of the six months.

Retirement Committee recommends retirement of David Penner.

Disability pension for 6 mos. granted Wesley Cameron.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve the Retirement Committee items.

SECRETARY'S ITEMS

1. Appropriations are requested for the following uses of the Auditorium, Fairchild Theater, or Music Auditorium:
  - a. Dean Anthony and Professor Weaver request the use of the Auditorium for the week of June 22, 1942, for the accomodation of the American Dairy Science Association. (Approval by the Board will carry with it a formal invitation to the American Dairy Science Association to hold its 1942 meeting on our campus). The exact amount of appropriation required will be re-submitted to the Board if this invitation is accepted.
  - b. The annual meeting of the Junior Farm Bureau in Fairchild Theater, November 2, 1940, \$50.00.
  - c. The annual meeting of the Michigan Education Association in the Auditorium October 10 and 11 - \$200.00 for the use of the hall and \$25.00 for arrangements required to accomodate this organization.
  - d. State-wide meeting of AAA county and community committee workers, September 4, 1940 - \$100.00.
  - e. Annual meeting of the State Farm Bureau, November 14 and 15, Fairchild Theater, and the evening of November 13 in Music Auditorium - \$125.00.
  - f. Use of Auditorium for the annual football bust and banquet on December 14 - \$100.00.

Appropriations app. for use of Auditorium, Fairchild Th. and Music Auditorium.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve Secretary's Item No. 1.

2. Four sections of Hillcrest Village have been leased from the Hillcrest Housing Corporation to be used as a girls' dormitory. The monthly rental on these units is as follows:

1300 Westview, \$359.00 per month	1320 Westview, \$354.00 per month
1310 Westview, \$354.00 per month	1324 Westview, \$354.00 per month

4 sections Hillcrest Village leased for use as girls' dorm.

According to the terms of the lease we may cancel the lease of 1320 with 30 days notice on January 1, 1941. Upon 30 days notice we may cancel 1310 on April 1, 1941. 1300 and 1324 are leased for the school year, for which we are required to pay eleven months rent. Furniture which cost approximately \$9,000 has been purchased for this dormitory and an appropriation to cover it is requested.

3. The Board previously approved the leasing of an additional cooperative house. The Potter House at 334 Evergreen was leased for a three-year period at an annual rental of \$1,000.00 per year with the understanding that we make all changes required to fit this house for cooperative house use.
4. Report of the women's housing situation and discussion of the desirability of the preparation of plans for an additional women's dormitory.

Additional cooperative house leased.

Report on women's housing situation.

On motion of Mr. McPherson, seconded by Mr. Jakway, it was voted to approve items 2, 3 and 4.

5. Bids were taken on the construction of the new Egg Laying Contest Building on July 5th as follows:

Reniger Construction Co.	\$20,500
F. J. Corr & Son	17,150
Granger Brothers	19,070
Fogle & Hodge	13,230

Fogle & Hodge low bidders on Egg Laying Contest Bldg.

The above bids did not include the foundations or the plumbing and heating. The budget provided \$15,000 for this job. The total cost of this job will exceed the amount available by \$800.00. An appropriation is requested. The contract was awarded to the low bidder.

SECRETARY'S ITEMS, continued

Appropriation of \$3888 approved for htg. & elec. systems An. Res. laboratory.

6. The Animal Research Laboratory has been constructed by the College, since it was possible to get much more for our money by using a student crew during the summer. There is \$10,000 in the budget for this purpose. The building as completed is more pretentious than originally contemplated and much more useful. An appropriation of \$3888 is necessary to install the equipment required and to complete the installation of the heating and electrical systems required.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve items 5 and 6.

Report on bids on various items of equipment for power plant.

7. Report on bids on various items of equipment for the power plant that have been taken and contracts awarded to the low bidders as follows:

1165 H.P. Boiler and Stoker	\$78,673.00
Wickes Boiler Company (Gen. Contractor) Saginaw	
American Engineering (Stoker) Philadelphia	
3000 KW Turbo-Generator	83,460.00
Allis-Chalmers Mfg. Co., Milwaukee, Wis.	
No. 8 Well	1,990.00
Dunbar & Son, Detroit	
250 GPM. Condensate Return Pumps	532.00
American-Marsh Pumps, Inc., Battle Creek	
3500 GPM Condenser Circulating Water Pumps	2,722.00
Peerless Pump Co., Massillon, Ohio	
200,000 pounds/hr Deaerating Heater	5,020.00
Permutit Company, Detroit	
Traveling Water Screen	3,395.00
Chain Belt Company, Detroit	
Service Switchboard	2,871.85
Capitol City Electric Co., Lansing	
Condensate Return Filters	750.00
Andale Company, Philadelphia	
Deep well Turbine Pump	2,217.25
Peerless Pump Co., Massillon, Ohio	
Automatic Combustion Control for new Boiler	2,592.00
Boiler Feed Pumps	3,956.00
De-aval Company, Trenton, N.J.	
Continuous blow-down equipment	1,354.00
Henezey Company - Watertown, Wis.	
One complete Hydraulic Ash Handling System for all boilers in the Plant	28,357.00
Allen-Sherman-Hoff Company, Detroit	
Repairs on Boiler No. 5 exclusive of Ash Hopper Stoker	20,260.00
American Engineering Co., Philadelphia	
Automatic Combustion Control	2,692.00
Hays Corporation Detroit	
Water Walls, Tube Changes, etc.	16,846.00
Wickes Boiler Co., Saginaw	

8. Report on bids that were taken for the installation of the museum cases and the contract awarded to the low bidder, the Remington Rand Company. Bids were as follows:

Michaels Art Bronze Company	-	13,690.00
Covington, Ky.		
H. J. Beers Inc.	-	12,804.00
New York City, N.Y.		
Remington Rand Company	-	12,440.80
Lansing, Michigan		

Remington-Rand given bid on Museum cases.

No action on request for addition for Dairy Mfg. Bldg.

9. Communication from Dean Anthony and Professor Weaver requesting consideration for a major addition to the Dairy Manufacturing Building through the use of funds now available and a proposed bond issue of \$70,000 - the total cost of the addition to be approximately \$140,000.00.

Action deferred on item 9.

SECRETARY'S ITEMS, continued

10. The WPA now indicates that it can put a final coat of paint on all of our barns and farm buildings. No provision was made in the budget for the provision of paint and brushes. The paint and brushes will cost approximately \$1600.00.

On motion of Mrs. Masselink, seconded by Mr. Brody, it was voted to approve an appropriation of \$1600.00 for paint and brushes as requested in item 10.

11. The installation of the museum in the new quarters in the auditorium requires the hiring of considerable labor. An appropriation of \$1,000.00 to be expended under Mr. Stack's direction is requested for the current year.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve item 11.

12. It was necessary to execute a contract with the Consumers Power Company to provide for the installation of an electric line to the new egg laying contest building. There was no charge for the installation. The contract provides, however, that if this service is discontinued within five years a portion of the cost of the installation not to exceed \$498.00 will be paid to the Consumers Power Company to cover their costs of installation.

13. It was necessary to run a water line from the college barns to the site of the new egg laying contest. This water line had to go under the Grand Trunk Railroad right-of-way. A license from the Grand Trunk Railroad has been secured at a cost of \$10.00 and an annual fee of \$1.00 per year.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve items 12 and 13.

14. The increase in the number of students to be transported to the various schools cooperating in practice teaching work and the added transportation burden due to the necessity of transporting Home Economics students for their laboratory work at the State Health Laboratory make it impossible for our present buses to carry the load. Authorization is requested for the purchase of an additional passenger bus.

On motion of Mr. Berkey, seconded by Mr. Akers, it was voted to authorize the Secretary and Comptroller to negotiate for the purchase of a small bus.

15. The C.A.A. propose to send additional equipments for the use of the C.A.A. students. This equipment requires housing and it can be housed either in the present Buildings and Grounds garage or in the old rodent colony, which will require some major changes in the rodent colony at an estimated cost of \$500.00.

16. The late Fred Jenison gave to the College before his death \$300.00 for the purchase of flags for the College Band. The College Band has never wished the flags. A large American flag and a large State of Michigan flag are now desirable for the stage in the auditorium. It is suggested that the Board authorize the use of a portion of this fund for the purchase of suitable flags for the auditorium.

On motion of Mr. Akers, seconded by Mr. Berkey, it was voted to approve items 15 and 16.

17. Report of progress on negotiations with the State Health Department, Stream Control Commission, and others to end pollution in the Red Cedar River.

18. Report on the possibility of the construction by the War Department of facilities to more adequately house the military activities of the College.

On motion of Mr. McPherson, seconded by Mr. Jakway, it was voted to request the War Department to construct a suitable building or buildings on the campus of Michigan State College to house the expanded activities of the War Department and to make available adequate facilities for the training of students in Military Science. The President and Secretary are authorized to take all proper and necessary steps to secure prompt and favorable action on this request.

19. Report on the death of the following since the last Board meeting:

Mr. E. A. Bowd, Consulting Architect since January 2, 1902, on July 17, 1940.  
Mr. Joseph B. Cotton, distinguished alumnus of New York City on August 5, 1940.

20. It is recommended that O. J. Munson be designated as the Consulting Architect at the College on the same basis as E. A. Bowd recently deceased, namely an annual salary of \$1500.00 with the understanding that the Bowd-Munson Company perform all architectural services without charge for projects totalling up to \$50,000.00 in any fiscal year. For work in excess of \$50,000.00 they are to be paid the usual architect's fees of 5%.

21. The Association of Governing Boards of State Universities and Allied Institutions are having their annual meeting in Bloomington, Indiana, on Thursday, Friday and Saturday, November 7, 8 and 9. Our football game with Indiana is in Bloomington on November 9th. One or more members of the Board should be designated to attend this meeting.

On motion of Mr. Brody, seconded by Mr. Akers, it was voted to approve the delegation of Mr. Berkey and Mr. McPherson to represent the Board at the meeting of Association of Governing Boards.

\$1600 appropriated for paint & brushes so that WPA may put final coat of paint on barns, etc.

\$1000 appro. for museum work to be done.

Approval of contract with Consumers Power Co. for electric line to egg laying contest.

Right-of-way from G.T. for running water line to egg laying cont.

Approval of purchase of additional bus.

CAA equipment to be housed in old rodent colony.

American flag & State of Michigan flag to be purchased for Auditorium.

Report re: pollution Red Cedar River. Rep. on possible bldg for military.

War Dept. to be contacted re: such bldg.

Report on death of Mr. Bowd Mr. Cotton

O.J. Munson named consulting architect at College.

Mr. McPherson and Mr. Berkey delegated to attend meeting Assoc. of Gov. Bds.



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## SECRETARY'S ITEMS, CONTINUED

Approval of  
payment of  
hospital &  
doctor bills  
for Chester  
Aubuchon.

22. Chester Aubuchon, while working for the Buildings and Grounds, got an infection in a finger. Subsequently a tooth extraction became infected. He is still confined to the College Hospital. The following bills are presented for payment with the recommendation of Dr. Holland:

Sparrow Hospital	\$199.35
Mrs. Virginia Stewart, special nurse	25.00
Margaret Cessna, special nurse	25.00
Mrs. Princess Parker, " "	35.00
Drs. Christian & Swartz	13.00
Dr. T. I. Bauer	25.00

Fees for  
Robert Ting-  
ley to be  
waived for  
3 yrs. & 1  
term.

23. Robert Tingley of Lake Odessa, freshman, suffered a serious knee injury in spring football 1940. It is suggested that his college fees be waived for three years and one term,- the time that would ordinarily be required to complete his college course, provided he maintains a satisfactory academic record, to be determined by the Scholarship Committee.

Opinion from  
a.g. re: mov-  
ing of Camp  
from Gaylord

24. Opinion from the Attorney General relative to the possible moving at some future date of the 4-H Club Camp from Gaylord to a discontinued CCC Camp or other site where more desirable recreational facilities are available.

Request from  
Matthew Camp-  
bell for re-  
imbursement  
of hospital  
& doctor bills

25. Communication from Matthew R. Campbell requesting reimbursement for a hospital bill of \$60.00 to \$75.00 and a doctor's fee of \$25.00 incurred by him through an illness during the post summer session when the college hospital was not in operation.

Communication  
from Miss  
Vaughn

26. Communication from Eva M. Vaughn expressing appreciation to the State Board of Agriculture for her disability pension as granted at the last meeting of the Board.

On motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to approve items 20, 21, 22, 23, denying the request in item 25.

The meeting adjourned at 2:45 P.M.

Robert S. Shaw  
President

John A. Hannah  
Secretary