

MINUTES OF THE MEETING
of the
FINANCE COMMITTEE OF THE
STATE BOARD OF AGRICULTURE
June 14, 1957

The meeting of the Finance Committee was held at 9 a.m. in the Board Room.

The following members were present:

Messrs. Baker, Brody, Rouse, Smith; Dr. Taylor; President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Akers, Mr. Mueller

1. The budget covering salaries for all Board appointees has been completed and is presented for approval to be effective at the beginning of the fiscal year on July 1. The complete detail will be included in the total budget. All salary adjustments of more than 10% or of \$1000 or more are shown on the tabulations distributed to the Board members.

Approval of
salary
increases

On motion of Dr. Smith, seconded by Mr. Brody, it was voted to approve the salaries for all Board appointees as recommended by the President to be effective July 1, 1957.

Approval of
wage and
classified
employees
salaries

2. The salary and wage schedule for all classified employees to be effective July 1, 1957, is presented for approval. The labor payroll is to be effective July 6 and the Dormitories and Food Services payroll July 8, 1957.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve the above item.

3. It is recommended that appropriations and fund transfers to cover the following items be authorized to be paid for with year-end balances:

Previous Obligations

1. Overdraft in Library furnishing account	\$24,229.69
2. Overdraft in Auditorium operating account	15,000.00
3. Appropriation to cover land purchases 1956-57 previously approved	197,000.00

Fund trans-
fers
approved with
year-end
Balances

New Items

4. Replacement of upholstery covers on auditorium seats and purchase of new furniture for stage	28,500.00
5. Replace grate bars--Boiler #1	13,000.00
6. Alterations Quonset 190 for Air Force ROTC	2,200.00
7. New cable and circuit breaker for Morrill Hall	5,000.00
8. Roof changes to prevent snow and ice slides, Natural Science Building	700.00
9. Repoint and repair outside masonry Kedzie Chemical Lab.	10,000.00
10. New duct, cable, and circuit breakers, Horticulture Bldg.	25,000.00
11. Time controls on ventilator fans--Agricultural Engineering, Anthony Hall, Auditorium, Library, Music Building	2,545.00
12. Repairs Plant Science Greenhouses (aluminum caps for bars)	11,500.00
13. Improve Auditorium public address system	5,700.00
14. Install public address system, Room 109, Anthony Hall	1,000.00
15. Repair and improve Beaumont Tower Clock	3,465.00
16. Improve lighting Rooms 207, 21 and 4 Olds Hall	2,655.00
17. Improve lighting Olds Hall Corridors	4,400.00
18. Purchase and install Civil Defense siren	6,200.00
19. Repair and extension of sidewalks	17,500.00
20. Patch and seal campus roads	7,000.00
21. Additional directional and building signs	1,500.00
22. Repair and replace catch basins	10,000.00
23. Improve river bank, east of Harrison Road	5,000.00
24. Campus lighting--extensions and improvements	11,850.00
25. Roof for Demonstration Hall	33,000.00
26. Curbs and parking area, Berkey Hall	13,400.00
27. Equipment and materials to fit museum material for display	22,300.00
28. Lighting for entrance, Jenison Gymnasium	1,200.00
29. Matching funds for Biological Science Center	200,000.00
30. Widen to 40 feet 300 L.F. of Roadway between Agricultural Hall and Buildings and Utilities Building	4,300.00
31. Clean up area adjacent to Kalamazoo Street, west of sewage disposal plant	4,100.00
32. First installment, Physics high energy accelerator	50,000.00
33. To land acquisition account	100,000.00
	\$839,244.69

To be charged to athletics

1. 10 new tennis courts south of Stadium	22,000.00
2. Repair movable bleachers	6,000.00
3. Seal Stadium and treat Stadium seats	37,350.00
	\$65,350.00

continued - - - -

Finance Committee Items, continued

3. Year-end balances, continued:

To be charged to Student Parking Account

1. Construct lot east of livestock pavilion to Farm Lane	\$39,000.00
2. Construct lot south of Jenison Gymnasium	41,000.00
	<u>\$80,000.00</u>

To be charged to Housing Areas

1. Walk and road repairs, Cherry Lane Apartments	2,500.00
2. Walk Spartan Village to north for access to school	8,000.00
	<u>\$10,500.00</u>

4. As has been the usual custom, it is recommended that the Board authorize the President and Mr. May to make such fund transfers at the end of the fiscal year as are required in closing the year's business records, with the understanding that these transfers will be reported to the July Board meeting.

On motion of Mr. Baker, seconded by Mr. Brody, it was voted to approve items 3 and 4.

5. It is recommended that the Board authorize the purchase of the house and lot at 3105 East Cavanaugh Road now owned by Luther Smith and Wife, for not to exceed \$25,000. This is in the area being purchased through Mr. Hacker and Mrs. Geagley. The authorization should be in the same manner as for other properties in this area.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve item 5.

6. Authorization to purchase 27,319 acres of land in the SW $\frac{1}{4}$ of Section 18, Avon Township, Oakland County, Michigan, now surrounded by the Wilson estate, at a total purchase price of \$27,500.

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve item 6. (Wm.E. & Marilyn Hanson)

7. Discussion of the possible acquisition of the balance of the property in Avon Township surrounded by the Wilson estate.

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve item 7. Mr. Varner and Mr. Carr were authorized to negotiate with the owners of this property, within certain terms and conditions, with the understanding that if necessary they can complete the transaction prior to the next Board meeting with the details to be reported at that time.

8. Scudder, Stevens & Clark recommended the following action:

- a. For the Pension and Retirement Fund, subscribing with 500 rights, plus cash, to 100 shares First National City Bank--2.80; approximate price, 60; principal, \$6,000; income, \$280; yield, 4.5%
- b. Sale of First National City Bank Rights as follows:
- | | |
|------------|------------------------------|
| 150 rights | A. H. and S. H. Case Fund |
| 50 rights | Spartan Fund |
| 150 rights | Jenison Fund |
| 80 rights | Consolidated Investment Fund |

9. The following letter from Mr. May:

I have been advised by Mr. Morley that the Board of Directors of Morley Brothers is prepared to accept an offer of \$375,000 for their property in East Lansing under a 15-year, lease-back arrangement under the following conditions:

- a. The term of the lease is to be 15 years with no renewal options.
- b. Annual rent is to be \$26,250.
- c. Morley Brothers will be responsible for all maintenance (interior and exterior), insurance, taxes, etc., during the term of the lease.

I have been advised by Mr. Morley that the acres of land traded to his firm last year has been deeded to the Grand Trunk Railroad in exchange for an additional strip of land along their tracks adjacent to his property. The new land acquired by Morley Brothers west of Harrison includes the lumber company which is still operating south of the Grant Trunk tracks. In all, there are approximately 15 acres of land which we would acquire with this purchase. This property includes the main ware house, offices, and showrooms containing approximately 32,000 square feet. In addition, there is a garage unit containing approximately 1500 square feet adjacent to the main building.

The annual rent of \$26,250 would, over the 15-year period and assuming a 5% yield, amortize over \$200,000 of the original investment. Stated another way, our investment in this property at the end of 15 years will be approximately \$168,000.

I would like to recommend Board approval of the purchase and lease-back arrangement as an investment for the Pension Fund. If the Board approves, Mr. Carr should prepare the necessary contract and handle the legal details connected with the purchase.

On motion of Mr. Baker, seconded by Mr. Brody, it was voted to approve items 8 and 9.

Year-end
balancesPres. and Mr.
May to make
other fund
transfers as
necessaryApproval of
purchase of
Luther Smith
propertyAuthorization
for purchase
of 27,319 ac.
Avon townshipMr. Varner and
Mr. Carr to
negotiate for
property
surrounding
Wilson estateRecommendations
Scudder,
Stevens and
Clark re:
investment
of fundsOffer from
Morley Bros.
for their
property

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
June 14, 1957

Present: Mr. Brody, Chairman; Messrs. Baker, Rouse, Smith; Dr. Taylor, President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Akers, Mr. Mueller

The meeting was called to order at 2:00 p.m.

The Minutes of the previous meeting were approved.

SPECIAL MISCELLANEOUS

1. Approval of the Report of the Finance Committee on the preceding pages.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve the Report of the Finance Committee.

2. Mr. Brody suggested that an appropriate statement of appreciation on behalf of the Board be prepared and presented to Dr. Clair Taylor, Superintendent of Public Instruction, for his faithful and conscientious service while an ex officio member of this Board. His term of office expires July 1, 1957.

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to unanimously approve the preparation of the above mentioned statement.

3. President Hannah discussed with the Board some of the problems entailed in the development of the budget. A formal statement was read and a copy is filed with the material of this Board meeting. (This statement limits enrollment)

PRESIDENT'S REPORT

1. Resignation of Zeldabeth L. Bertsch as Consumer Marketing Information Agent at Large, effective May 9, 1957.
2. Appointment of Ted Rakstis as Assistant Editor of the Michigan State University Magazine in Information Services at a salary of \$5500 per year on a 12-month basis, effective June 3, 1957, to fill budget position 403, and paid entirely from University General funds.
3. Approved the employment of C. R. Megee at a salary of \$600 per month from May 1, 1957 to January 31, 1958, and a delay in his retirement until February 1, 1958. Dr. Megee is to be assigned to work on the Dictionary of Agriculture.
4. Establishment of a half-time Clerical Assistant position in the Cooperative Extension Service in Van Buren County, paid from account 71-7700.

RESIGNATIONS

1. Bruce C. Kell, 4-H Club Agent in Berrien County, June 30, 1957 to accept a position as 4-H Club Agent in Arizona.
2. Eleanor A. Mullikin, Home Demonstration Agent, Wayne County, June 30, 1957 to do graduate work at M.S.U.
3. Henry N. Fukui, Instructor (Res.) Agricultural Chemistry September 16, 1957 to enter a theological seminary.
4. Lowell E. Weller, Assistant Professor (Res.) of Agricultural Chemistry effective September 13, 1957 to accept a position at Evansville College in Indiana.
5. Harold A. Breen, Assistant Professor of Landscape Architecture and Urban Planning, effective August 31, 1957 to enter professional practice.
6. Cancellation of the appointment of David M. Rogers, Instructor in Communication Skills September 1, 1957.
7. Edgar De Forest, Assistant Professor of Communication Skills and Assistant Director of the Summer School August 31, 1957 to seek a position in the southwest.
8. Peter J. Caws, Instructor in Natural Science, August 31, 1957 to accept a position at the University of Kansas.
9. H. Murray Herlihy, Instructor in Social Science and Labor and Industrial Relations Center, July 31, 1957 to accept a position in the Economics Department at Lake Forest College.
10. Owen S. Kern, Assistant Professor of General Business, August 31, 1957 to enter law practice.
11. Cancellation of the appointment of William E. Warren, Instructor in Applied Mechanics September 1, 1957.
12. Harrison M. Wadsworth, Assistant Professor of Mechanical Engineering August 31, 1957 to accept a position at Western Reserve.

Approval of
Finance
Committee
meeting
minutes

Statement of
appreciation
to be prepared
and presented
to Dr. Taylor

Statement of
Pres. re:
problems in
development
of budget

Res. Z. L.
Bertsch

Appt. Ted
Rakstis
Inf. Serv.

C.R. Megee
employed
Dict. of
Agric.

$\frac{1}{2}$ time cl.
asst. Exten.

Resignations

NEW BUSINESS, continued

Resignations

Resignations, continued

13. Beatrice Paolucci, Assistant Professor of Home Management and Child Development, August 31, 1957 to accept a position at Ohio State University.
14. Marian P. Beveridge, Instructor in Textiles, Clothing and Related Arts, August 31, 1957 to move to another state.
15. George Wexler, Assistant Professor of Art August 31, 1957 to accept a position at New Paltz University, New York.
16. William T. Lippincott, Assistant Professor of Chemistry, August 31, 1957 to accept a position at the University of Florida.
17. Robert L. Blair, Assistant Professor of Mathematics, August 31, 1957 to accept a position at the University of Oregon.
18. Sterling K. Berberian, Assistant Professor of Mathematics, August 31, 1957 to accept a position at the State University of Iowa.
19. Richard M. Dorson, Professor of History, August 31, 1957 to accept a position at Indiana University.
20. Cancellation of appointment of Robert K. Wolfer, Assistant Professor of Anatomy, July 1, 1957 to study for a D.O. degree.
21. Mitchell L. Gray, Assistant Professor (Res.) of Veterinary Pathology, July 31, 1957 to accept other employment.
22. Samuel C. Schmittle, Associate Professor of Veterinary Pathology July 31, 1957 to accept a position at the University of Georgia.
23. Robert Yelvington, Alumni Magazine Editor, Information Services, August 31, 1957 to accept employment in an advertising agency.
24. Mei Lou Foo, Assistant in Continuing Education, Information Services, August 8, 1957 to continue her education.
25. James L. Adams, Associate Editor of News and Sports, WKAR Radio, June 15, 1957 to accept a position as Sports Broadcaster for WKZO, Kalamazoo.
26. Helen L. Wild, Instructor in Institution Administration and Manager of Mayo Hall, July 31, 1957 to accept other employment.
27. Norman B. Brice, Instructor in the Counseling Center, June 30, 1957 to accept a position at Chico State College, Chico, California.

Leaves

Leaves--Sabbatical

1. Lindsey Decker, Assistant Professor of Art, with half pay from September 1, 1957 to August 31, 1958 to study and travel in Italy.
2. Martha White, Assistant Professor of Music, with full pay from January 1, 1958 to March 31, 1958 to study and travel in Europe.
3. Johannes Sachse, Assistant Professor of Foreign Languages with half pay from September 1, 1957 to August 31, 1958 to study and travel in Europe on a Fulbright fellowship.
4. Gustave M. Gilbert, Associate Professor of Psychology, with half pay from September 1, 1957 to August 31, 1958 to study and travel in Mexico.
5. John Useem, Professor of Sociology and Anthropology with half pay from January 1, 1958 to December 31, 1958 to do research for the Hazen Foundation in India.
6. Walter L. Mallmann, Professor of Microbiology and Public Health without pay from September 1, 1957 to November 30, 1957 and with full pay from December 1, 1957 to May 31, 1958 to travel and study in Europe and England.

Leaves--Health

1. Kermit V. Washburn, County Agricultural Agent in Van Buren County with full pay from May 28, 1957 to June 16, 1957.

Leaves--Military

Louis F. Beard, Jr. Stockman, Dormitories and Food Services without pay from May 1, 1957 to June 30, 1958.

Leaves--Other

1. Harold J. Larsen, County Agricultural Agent in Mason County with full pay from June 17, 1957 to July 5, 1957 to attend summer school in Colorado.
2. Susan G. Lake, District Extension Specialist without pay from June 16, 1957 to September 30, 1957.

NEW BUSINESS, continuedLeaves--Other, continued

Leaves

3. Annette J. Schaeffer, Home Demonstration Agent in Ingham County with full pay from June 24, from June 24, 1957 to July 14, 1957 to study at M.S.U.
4. Ingrid I. Tervonen, Home Demonstration Agent in Delta County without pay from July 1, 1957 to July 31, 1957 to study at M.S.U.
5. Eber W. Eldridge, Instructor (Ext.) in Agricultural Economics without pay from July 1, 1957 to September 15, 1957 to study at M.S.U.
6. Carl W. Hall, Professor of Agricultural Engineering without pay from July 16, 1957 to September 15, 1957 to serve as consultant at the University of Puerto Rico.
7. William A. Glaser, Assistant Professor of Social Science without pay from September 1, 1957 to August 31, 1958 to study at Columbia University.
8. Mary Lee Hurt, Associate Professor of Vocational Education without pay from July 1, 1957 to July 31, 1957 for study and research.
9. Grace A. Miller, Instructor in Institution Administration without pay from September 1, 1957 to August 31, 1958 to study for the Ph.D. at M.S.U.
10. E. Grant Swayze, Instructor in Art without pay from September 1, 1957 to August 31, 1958 to accept a Fulbright grant for study in Italy.
11. Eugene H. Jacobson, Associate Professor of Psychology and Labor and Industrial Relations Center without pay from September 1, 1957 to August 31, 1958 to work with UNESCO in Paris.
12. Frederic R. Wickert, Adviser Viet-Nam Project without pay from June 23, 1957 to August 31, 1957.

Appointments

Appointments

1. (Charles) Earl McLeod, Assistant Agricultural Agent in Manistee County at a salary of \$6200 per year effective June 16, 1957.
2. Charles Louis Beer, Instructor (Ext.) in Agricultural Economics at a salary of \$7500 per year on a 12-month basis effective July 1, 1957.
3. Carl Eicher, Instructor (Ext.) in Agricultural Economics at a salary of \$6100 per year on a 12-month basis effective July 1, 1957 to June 30, 1958.
4. Harlan Ritchie, Instructor in Animal Husbandry at a salary of \$3000 per year on a 12-month basis effective September 16, 1957 to September 15, 1959.
5. Otto Suchsland, Assistant Professor of Forest Products at a salary of \$8000 per year on a 12-month basis effective September 10, 1957.
6. Angelo Peter Lucia, Assistant Professor of Landscape Gardening and Urban Planning at a salary of \$8500 per year on a 10-month basis effective September 1, 1957.
7. Kenneth M. Pretty, Instructor in Soil Science at a salary of \$7000 per year on a 12-month basis effective July 1, 1957 to June 30, 1959.
8. Stuart William McCullough, Forester at the Russ Forest at a salary of \$4500 per year on a 12-month basis effective June 22, 1957.
9. Margaret F. Lorimer, Instructor in Evaluation Services, at a salary of \$2600 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
10. Lawrence H. Battistini, Lecturer in Social Science at a salary of \$7500 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
11. Wolf D. Fuhrig, Instructor in Social Science at a salary of \$4800 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
12. Chitra M. Smith, Instructor in Social Science, at a salary of \$5100 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
13. Clinton A. Snyder, Instructor in Social Science at a salary of \$5000 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
14. Arthur M. Vener, Instructor in Social Science, at a salary of \$5400 per year on a 10-month basis effective September 1, 1957.
15. James E. Brown, Instructor in Accounting at a salary of \$2250 for the period October 1, 1957 to June 30, 1958.
16. Arthur E. Klein, Instructor in Accounting at a salary of \$4500 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
17. Robert Kvam, Assistant Professor of Accounting and Continuing Education at a salary of \$6400 per year on a 10-month basis effective September 1, 1957.
18. Raymond G. Luoma, Instructor in Accounting at a salary of \$2250 for the period October 1, 1957 to June 30, 1958.

June 14, 1957

Appointments

Appointments, continued

19. John L. McKeever, Instructor in Accounting at a salary of \$4800 per year effective September 1, 1957.
20. G. Edward Philips, Instructor in Accounting at a salary of \$2250 for the period October 1, 1957 to June 30, 1958.
21. Norman Stanton, Instructor in Accounting at a salary of \$2400 for the period October 1, 1957 to June 30, 1958.
22. Darrell George Jones, Instructor in Business Education and Secretarial Studies, at a salary of \$2300 for the period October 1, 1957 to June 30, 1958.
23. Clayton Blake Millington, Instructor in Business Education and Secretarial Studies, at a salary of \$5200 per year on a 10-month basis effective September 1, 1957.
24. Eleanor Tedesco, Instructor in Business Education and Secretarial Studies at a salary of \$2300 for the period October 1, 1957 to June 30, 1958.
25. Claude A. Bitner, Jr. Instructor in Economics at a salary of \$2150 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
26. Carl T. Brehm, Jr. Lecturer in Economics at a salary of \$4800 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
27. William Breit, Instructor in Economics at a salary of \$2000 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
28. James A. Gherity, Jr. Lecturer in Economics at a salary of \$4800 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
29. Bernard A. Kemp, Assistant Professor of Economics at a salary of \$6500 per year on a 10-month basis effective September 1, 1957.
30. Braxton I. Patterson, Instructor in Economics at a salary of \$2150 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
31. Neal Riden, Jr. Instructor in Economics at a salary of \$2000 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
32. C. Joseph Sequin, Instructor in Economics at a salary of \$2150 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
33. Xavier H. Verbeck, Instructor in Economics at a salary of \$2000 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
34. Douglas C. Keister, Instructor in Hotel, Restaurant and Institution Management at a salary of \$5400 per year on a 10-month basis effective September 1, 1957.
35. Donald H. Pound, Instructor in Hotel, Restaurant and Institution Management at a salary of \$5800 per year on a 10-month basis effective September 1, 1957.
36. Beryl Langford, Consultant in Police Administration and Highway Traffic Safety Center at a salary of \$4000 per year on a 12-month basis effective July 1, 1957 to June 30, 1958.
37. Joseph D. Nicol, Associate Professor of Police Administration and Public Safety at a salary of \$8500 per year on a 10-month basis effective September 1, 1957.
38. Walter B. Emery, Visiting Professor of Speech, at a salary of \$12,000 per year on a 12-month basis effective August 1, 1957 to July 31, 1958.
39. Stanley E. Hecker, Jr. Assistant Professor of Administrative and Educational Services at a salary of \$8500 per year on a 12-month basis effective July 1, 1957.
40. William Fenelon, Assistant Professor of Administrative and Educational Services and of Continuing Education at a salary of \$8500 per year on a 12-month basis effective September 1, 1957.
41. William B. Thomas, Instructor in the Bureau of Educational Research at a salary of \$4800 per year on a 12-month basis effective September 1, 1957 to August 31, 1958.
42. Ruth L. Malburg, Instructor in Health, Physical Education and Recreation at a salary of \$4900 per year on a 10-month basis effective September 1, 1957.
43. Randolph E. Edwards, Assistant Professor of Health, Physical Education and Recreation at a salary of \$6000 per year on a 10-month basis effective September 1, 1957.
44. Georgia B. Reed, Assistant (Res.) in the Computer Laboratory and the Engineering Experiment Station at a salary of \$5700 per year on a 10-month basis effective September 1, 1957 to June 30, 1958.
45. Martin G. Keeney, Instructor (Res.) in the Computer Laboratory at a salary of \$7000 per year on a 12-month basis effective September 1, 1957 to August 31, 1958.
46. Charles Paul Fowler, Instructor in Applied Mechanics at a salary of \$2200 from October 1, 1957 to June 30, 1958.
47. Richard A. Zeleny, Assistant Professor of Chemical Engineering at a salary of \$6400 per year on a 10-month basis effective September 1, 1957..

NEW BUSINESS, continuedAppointments, continued

48. Frank DeRose, Jr. Instructor in Civil Engineering at a salary of \$5600 per year on a 10-month basis effective September 1, 1957. Appointments
49. Donald Paul Ryan, Instructor in Civil Engineering at a salary of \$3300 for the period October 1, 1957 to June 30, 1958.
50. Paul F. Barritt, Instructor in Electrical Engineering at a salary of \$3300 for the period October 1, 1957 to June 30, 1958.
51. William C. Holm, Instructor in Electrical Engineering at a salary of \$2600 for the period October 1, 1957 to June 30, 1958.
52. Hiremaglur K. Kesavan, Instructor in Electrical Engineering at a salary of \$4200 for the period October 1, 1957 to June 30, 1958.
53. Lawrence J. VandenBos, Instructor in Electrical Engineering at a salary of \$3300 for the period October 1, 1957 to June 30, 1958.
54. Lyle C. Wilcox, Instructor in Electrical Engineering at a salary of \$4200 for the period October 1, 1957 to June 30, 1958.
55. Dean H. Cooper, Instructor in Mechanical Engineering at a salary of \$4400 per year on a 10-month basis effective September 1, 1957.
56. Grace Gerard, Assistant Professor of Home Management and Child Development at a salary of \$7000 per year effective September 1, 1957 to August 31, 1960.
57. Emily Sue Hobbs, Instructor in Home Management and Child Development at a salary of \$4600 per year on a 10-month basis effective September 1, 1957.
58. Doris Mae Downs, Instructor (Res.) in Institution Administration at a salary of \$5800 per year on a 12-month basis effective September 1, 1957 to August 31, 1958.
59. Virginia Charles, Instructor (Res.) in Institution Administration at a salary of \$5800 per year on a 12-month basis effective September 1, 1957.
60. Barbara Spilker, Instructor in Textiles, Clothing and Related Arts at a salary of \$4800 per year on a 10-month basis effective September 1, 1957.
61. Rita Adorsko, Instructor in Textiles, Clothing and Related Arts at a salary of \$4800 per year on a 10-month basis effective September 1, 1957.
62. Richard C. Fox, Instructor in Entomology at a salary of \$3000 for the period October 1, 1957 to June 30, 1958.
63. James Walter Butcher, Assistant Professor (Res.) of Entomology at a salary of \$8000 per year on a 12-month basis effective July 1, 1957.
64. Philip J. Clark, Assistant Professor of Zoology at a salary of \$6400 per year on a 10-month basis effective September 1, 1957.
65. Jean G. Nicholas, Instructor in Foreign Languages at a salary of \$4500 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
66. Carmen J. Soderlund, Instructor in Foreign Languages at a salary of \$4500 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
67. Hans Hermann Lau, Instructor in Chemistry at a salary of \$5100 per year on a 12-month basis effective July 16, 1957 to July 15, 1958.
68. Joseph Lehner, Visiting Professor of Mathematics at a salary of \$10,000 per year on a 10-month basis effective September 1, 1957 to August 31, 1959.
69. Robert Earl Sechler, Instructor in Mathematics at a salary of \$3200 for the period October 1, 1957 to June 30, 1958.
70. Yousef Alavi, Instructor in Mathematics at a salary of \$3200 for the period October 1, 1957 to June 30, 1958.
71. Delia Wei Koo, Instructor in Mathematics at a salary of \$4800 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
72. James Leland Bailey, Instructor in Mathematics at a salary of \$3200 for the period October 1, 1957 to June 30, 1958.
73. Frank Restle, Assistant Professor of Psychology at a salary of \$6000 per year on a 10-month basis effective July 1, 1957.
74. Michael J. Dark, Instructor in Anatomy at a salary of \$4400 per year on a 10-month basis effective September 1, 1957.
75. Russell Krueger, Instructor in Microbiology and Public Health at a salary of \$3000 per year on a 12-month basis effective July 1, 1957 to June 30, 1958.

NEW BUSINESS, continuedAppointments, continued

Appointments

76. James R. Ray, Instructor in Microbiology and Public Health at a salary of \$5000 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
77. G. Robert Mowerson, Assistant Professor of Intercollegiate Athletics and Assistant Swimming Coach at a salary of \$7000 per year on a 10-month basis effective August 1, 1957..
78. Ross A. Gomez, Associate Professor (Res.) in the Research on Overseas Program at a salary of \$600 for the period August 1, 1957 to August 31, 1957.
79. Richard Estell, Program Coordinator, WKAR Radio, at a salary of \$5000 per year on a 12-month basis effective June 17, 1957.
80. Theodore L. Carlson, Lecturer in Economics at a salary of \$1650 for the summer school period June 25, 1957 to August 23, 1957.
81. Bruce F. Yuill, Lecturer in Economics at a salary of \$1325 for the summer school period June 25, 1957 to August 23, 1957.
82. Don D. Twiford, Professor of Administrative and Educational Services at a salary of \$1200 for the summer school period June 25, 1957 to August 3, 1957.
83. Nathan Nichols, Assistant Professor of Physics and Astronomy at a salary of \$1275 for the summer school period June 25, 1957 to August 23, 1957.
84. John D. Eyre, Associate Professor of Geography at a salary of \$1100 for the summer school period June 25, 1957 to August 3, 1957.
85. James R. Ray, Instructor in Microbiology and Public Health at a salary of \$800 for the summer school period July 1, 1957 to August 31, 1957.
86. John Edwin Mason, Instructor in the Counseling Center at a salary of \$350 per month from July 1, 1957 to August 31, 1957 and \$200 per month from September 1, 1957 to June 30, 1958.
87. George H. Thomas, Assistant to the Dean of Students at a salary of \$3000 per year on a 12-month basis effective July 1, 1957 to June 30, 1958.
88. Robert Lynn Slocum, Mission Member Ryukyus Project at a salary of \$10,000 per year on a 12-month basis effective July 1, 1957 to June 30, 1959.
89. William H. Allaway, Assistant Professor, Vietnam Project at a salary of \$773⁴ per year on a 12-month basis effective June 17, 1958 to August 31, 1959.
90. Catherine Mary Forliti, Secretary Vietnam Project at a salary of \$3950 per year on a 12-month basis effective June 3, 1957 to June 2, 1959.
91. Richard Kent Gardner, Librarian Vietnam Project, at a salary of \$6500 per year on a 12-month basis effective June 13, 1957 to June 12, 1959.
92. William A. K. Jones, Police Specialist Vietnam Project, at a salary of \$9200 per year effective June 3, 1957 to August 31, 1959.
93. Joan Edith Peterson, Secretary Vietnam Project at a salary of \$4250 per year on a 12-month basis effective June 3, 1957 to June 2, 1959.
94. Arthur Stein, Police Specialist Vietnam Project at a salary of \$5440 per year on a 12-month basis effective June 3, 1957 to June 2, 1959.
95. Lloyd W. Woodruff, Assistant Professor Vietnam Project at a salary of \$8000 per year effective June 3, 1957 to June 2, 1959.

Transfers

Transfers

1. William M. Temple, from 4-H Club Agent, Genesee County to 4-H Club Agent at Large at the same salary on a 12-month basis effective June 1, 1957.
2. Andrew F. Bednar, from 4-H Club Agent Gogebic County to County Agricultural Agent in Gogebic County at the same salary on a 12-month basis effective July 1, 1957.
3. Bruce L. Smith, from Associate Professor of Political Science and Journalism to Associate Professor of Political Science and General Communication Arts at the same salary on a 10-month basis effective July 1, 1957.
4. Lucy M. Moore, from Assistant Professor of Speech to Assistant Professor of Teacher Education at the same salary on a 10-month basis effective September 1, 1957.
5. John M. Mason, Associate Professor of Natural Science to Associate Professor of Teacher Education at the same salary on a 10-month basis effective September 1, 1957.

NEW BUSINESS, continuedMiscellaneous

1. Recommendations as follows for the payment of the salary of Orion Ulrey, Associate Professor of Agricultural Economics, from the Foreign Visitor Account, 21-3026:
 - a. Salary for the period May 16 to June 15, 1957, in the amount of \$507.50
 - b. Payment of \$2192.50 to Dr. Ulrey for special work as Group Leader for a delegation of foreign agricultural economists from June 16 to September 15, 1957

The International Cooperation Administration will reimburse the University for this salary.
2. Recommendation that the following retired staff members be employed to work on the dictionary of agriculture from July 1 to December 31, 1957:
 - J. O. Veatch at a salary rate of \$4200 per year
 - E. A. Bessey at a salary rate of \$4200 per year
 - Frank N. Barrett at a salary rate of \$4200 per year
3. Reinstatement of Theodore R. Kennedy as Assistant Professor of Communication Skills, effective September 1, 1957. Mr. Kennedy was granted leave without pay to December 31, 1957.
4. Rescind the action authorizing payment of \$1275 to Robert J. Wolfson, Assistant Professor of Economics and Continuing Education, for summer work in Continuing Education.
5. Change in status of Ray Nelson, Professor of Botany and Plant Pathology, from half-time to full-time at a salary of \$9550 per year on a 12-month basis, effective July 1, 1957, and paid \$8615 from Experiment Station funds and \$935 from University General funds.
6. Increase in salary for Samuel Rosen, Assistant (Research) in Zoology, from \$7400 to \$8400 per year, effective June 1, 1957. Dr. Rosen is paid from the National Institutes of Health grant, 71-2389.
7. Assignment of Frederic R. Wickert, Associate Professor of Psychology, one-half time to the Institute of Research on Overseas Programs, effective September 1, 1957 to August 31, 1958.
8. Recommendation that the salary of Edward W. Weidner be charged one-half to Political Science, account 11-3351, and one-half to the Institute for Research on Overseas Programs, account 71-2231, effective as of February 1, 1957.
9. Correction in the salary of George M. Gentry, Counselor, from \$400 for the period to \$400 per month, effective from July 1 to August 31, 1957.
10. Reassignment of Earl Weaver as Chief of the Michigan State University Mission in Colombia, effective from July 1, 1957 to June 30, 1959.
11. Reassignment of Herbert R. Pettigrove to the project in Medellin, Colombia, to August 15, 1957.
12. Assignment of Allan Tucker, Assistant Professor of Natural Science, to the project at the University of the Ryukyus at a salary of \$10,300 per year on a 12-month basis, effective from July 1, 1957 to June 30, 1959.
13. Assignment of D. L. Carmichael, Associate Professor of Business Education and Secretarial Studies, to the Viet-Nam Project at a salary of \$8000 per year on a 12-month basis, effective from June 3, 1957 to June 2, 1959.
14. Assignment of Ralph F. Turner, Associate Professor of Police Administration, to the Viet-Nam Project at a salary of \$11,733 per year, effective June 22, 1957 on a temporary basis.
15. Reassignment of Lawrence J. Baril, Instructor in Police Administration, to the Viet-Nam Project at the same salary of \$7500 per year, effective for the month of July 1957. Mr. Baril will return to half-time status on the Viet-Nam Project on August 1, 1957.
16. Reassignment of Gilbert J. Shelby to the Viet-Nam Project to October 20, 1957.
17. Additional payments to staff members for work during the summer as follows:
 - a. Marjorie E. Gesner, Assistant Professor of History and of Political Science, at a salary rate of \$4500 per year, effective from June 24 to August 16, 1957, and paid from Library account 11-9011.
 - b. James L. Dye, Assistant Professor of Chemistry, \$612.50 for the month of August 1957, paid from National Science Foundation funds, 71-2386.
 - c. Ralph K. Birdwhistell, Assistant Professor of Chemistry, \$1165 from the National Science Foundation funds, 71-2386.
18. The following staff members have earned advanced degrees and are to be promoted July 1, 1957, as follows:
 - a. Myrtle Reul, Ph.D., to Assistant Professor of Social Work
 - b. James W. Goff, Ph.D., to Assistant Professor of Forest Products.
19. Report that the following students were granted Michigan State University Scholarship Awards at Senior Swingout on June 4, 1957:
 - Janice Van Der Jagt, major in Accounting, 3.99 average
 - Gaile Flourde, major in Chemistry, 3.98 average
 - David H. Boyne, major in Dairy Production, 3.90 average

Salary of Orion Ulrey to be paid from Foreign Visitor Acct. for summer

Employment of Veatch, Bessey and Barrett for dictionary of agric.

Reinstatement T.R. Kennedy Sept. 1'57

Action paying R. Wolfson rescinded

Ch. status Ray Nelson Botany

Inc. salary Sam Rosen to \$8400 yr June 1, 1957

F.R. Wickert assigned 1/2 time Res. Overs. Prog

Sal. Weidner ch. 1/2 Pol. Sci and 1/2 Inst. Re. Overseas Prog. Gentry salary to be \$400 mo

Earl Weaver reassigned Chief Colombia Mission Pettigrove to Medellin, Col.

Allan Tucker assigned to Univ. Ryukyus

D.L. Carmichael assigned to Viet-Nam

Ralph Turner to Viet-Nam

Lawrence Baril to Viet-Nam Project

Gilbert J. Shelby to Viet-Nam Proj.

Add. payments to Gesner and Dye during summer 1957

Myrtle Reul and James Goff promoted to Asst. Prof.

Report of MSU Scholarship awards

NEW BUSINESS, continued

Miscellaneous, continued

20. Recommendations from the retirement committee as follows:

Approval
retirements
Roscoe Smith
Paul Gibson
Herbert Mar-
tin
Lulu Butters

- a. Disability retirement of Roscoe G. Smith, Clinton County Agricultural Agent, at a salary of \$2820 per year, effective July 1, 1957. Mr. Smith was born September 18, 1898, and has been employed by the University since April 1, 1929. He has requested retirement for health reasons
- b. Disability retirement of Paul D. Gibson, Clare County Agricultural Agent, at a salary of \$2790 per year, effective July 1, 1957. Mr. Gibson was born April 29, 1897 and has been employed by the University since August 25, 1929. He has requested retirement for health reasons.
- c. Disability retirement of Herbert Martin, employed in the plumbing division of Buildings and Utilities, at a salary of \$1218 per year, effective June 1, 1957. Mr. Martin was born April 6, 1895, and has been employed by the University since July 15, 1937.
- d. Retirement of Mrs. Lulu Butters, employed in Mary Mayo Hall, at a salary of \$1463 per year, effective July 1, 1957. Mrs. Butters was born August 22, 1891, and has been employed by the University since March 1, 1929.

Approval
recommenda-
tions of
Director of
Personnel

21. Recommendations from the Director of Personnel, as follows:

- a. Establishment of a Secretary-Departmental II position in the Office of the Dean of International Programs.
- b. Reclassification of a Head Cataloger IVA to a Head Cataloger IVB position in the Library.
- c. Establishment of a Food Supervisor IVB position in Dormitories and Food Services in Brody Cafeteria.

Contract for
site work
around Van
Hoosen Hall
and Macklin
Stadium let
to Eusehour

22. Bids were taken for the site work around Van Hoosen Hall and Macklin Stadium, as follows:

Eisenhour Construction Company	\$53,155.65
Brayton Construction Company	58,221.25
Hanel-Vance Construction Company	59,336.75
Kegle Construction Company	61,870.95
Kenneth Roberts	93,632.00

It is recommended that the low bid by Eisenhour Construction Company be accepted.

It is possible that there will be some deletions in the amount of work to be done which may reduce the low bid by a few thousand dollars.

Harzel and
Buehler
awarded con-
tract for
installation
local fire
alarm systems

23. Bids were taken for the installation of local fire alarm systems in seven buildings, as follows:

Hatzel and Buehler	\$39,940
Barker-Fowler	41,595
Lansing Electric Motors	41,612

It is recommended that the low bid of Hatzel and Buehler in the amount of \$39,940 be accepted.

Silver Lead
Paint Co.
awarded con-
tract for
painting stu-
dent rooms
Armstrong,
Bailey, Emmons

24. Bids were taken for the painting of student rooms and corridor walls of the first, second, third, and fourth floors of Armstrong, Bailey, and Emmons Dormitories, as follows:

Silver Lead Paint Company	\$30,248
R. E. Duffy	35,800
Weiller-Johnson Painting Co.	40,877

It is recommended that the low bid of Silver Lead Paint Company at \$30,248 be accepted.

Mich. Art.
Breeders to
build research
lab on grounds
now occupied
by Mich. Art.
Breeders

25. Request from the Michigan Artificial Breeders Cooperative for permission to construct a semen research laboratory on the grounds now occupied by the Michigan Artificial Breeders Cooperative. The building is to be one story with outside dimensions 40' by 48' and will cost approximately \$40,000 with \$10,000 worth of equipment, all to be supplied by the Michigan Artificial Breeders.

Gifts and Grants

1. Gifts as follows to be used in the Entomology Department:

Gifts and
Grants

- a. From the Champion Sprayer Company of Detroit:
 - (1) Dusting machine and extensions valued at \$30
 - (2) Rotary Hand Duster valued at \$30.50
 - (3) Double Action Duster and extensions valued at \$30
- b. Engine Parts Manufacturing Company of Cleveland, Ohio:
 - (1) Hand sprayer and attachments for cub tractor valued at \$100
- c. H. D. Hudson Manufacturing Company of Chicago:
 - (1) 2 Power Sprayers valued at \$152.50 each
 - (2) 2 Power Sprayers valued at \$292.50 each
 - (3) 2 Stauffer dusters valued at \$35 each
- d. Niagara Chemical Division of the Food Machinery and Chemical Corporation of Middleport, New York:
 - (1) Cyclo-Junior rotary hand duster valued at \$30

NEW BUSINESS, continuedMiscellaneous, continuedGifts and GrantsGifts and
Grants

1. Continued
 - e. D. B. Smith and Company, Inc., of Utica, New York:
 - (1) A speedex garden and tree sprayer valued at \$10
 - f. California Spray Chemical Corporation of Maumee, Ohio:
 - (1) 4 Queen-size sprayettes at \$6 each
 - g. Doggett-Pfeil Company of Springfield, New Jersey:
 - (1) 3 Hydromix automatic gardening units valued at \$4 each
2. Grants as follows to be used for scholarship and loan funds.
 - a. \$250 from the Tiscornia Foundation, Inc., of St. Joseph
 - b. \$500 from Samuel R. Greenbaum of Detroit to establish a general scholarship fund.
 - c. \$300 from the Faculty Folk Club of East Lansing to continue scholarships for needy women students
 - d. \$25 from the Owosso Rotary Club to provide assistance for a deserving and needy student. This is in appreciation of a talk given by Professor James B. Hendry.
 - e. \$800 from the Estate of LaVerne Noyes of Chicago
 - f. Not to exceed \$800 from Western Electric Company of Chicago to continue the Scholarship in Engineering.
 - g. \$600 from the General Motors Research Staff of Detroit to continue the scholarships in Metallurgical Engineering.
 - h. \$400 from the American Society for Metals Foundation of Philadelphia, Pennsylvania, to continue the established scholarship
 - i. \$10 from Hugh J. Bartley of Mason to be placed in the Chittenden Loan Fund.
3. Grant of \$407.50 from the State of Michigan to be used under the direction of R. G. Mawby in 4-H Clubs for premiums for the 1957 Farmers' Week Egg and Crop Show.
4. Grant of \$450 from the Sanilac County 4-H Clubs of Sandusky to be used under the direction of R. G. Mawby in 4-H Clubs to send an IFYE delegate to Argentina.
5. Grant of \$500 from the National 4-H Club Foundation of Silver Spring, Maryland, to be used under the direction of R. G. Mawby in 4-H Clubs to help pay expenses of special IFYE's from the Near East while in Michigan.
6. Grant of \$4000 from the Cities Service Oil Company of Bartlesville, Oklahoma, to be used under the direction of R. G. Mawby in 4-H Clubs to provide member keys, certificates, and brochures to publicize the 4-H program.
7. Renewal of a memorandum of agreement with the International Cooperation Administration covering a grant of \$305,000 to be used under the direction of G. L. Taggart and T. K. Cowden in International Programs and Agriculture to carry on the cooperative activities at the two schools of agriculture in Colombia.
8. Renewal of a memorandum of agreement with Iowa State College at Ames covering a grant of \$1661.50 to be used under the direction of J. C. Ballard and C. E. Peterson in Horticulture for expenses incurred in evaluating pea accessions, lettuce accessions, carrot accessions, and onion accessions.
9. Approval of a memorandum of agreement with the Carbide and Carbon Chemicals Company of New York City covering a grant of \$500 to be used under the direction of S. K. Ries and H. B. Tukey in Horticulture in the screening of herbicides on vegetable crops.
10. Renewal of a memorandum of agreement with the Michigan Blueberry Growers Association of Grant Junction covering a grant of \$7000 to be used under the direction of H. D. Bell and A. L. Kenworthy in Horticulture to secure and disseminate information and knowledge concerning the nutritional needs of cultivated blueberries and the relationship of these needs to fruit production and quality. The agreement provides for a special graduate research assistant.
11. Approval of a memorandum of agreement with Merck and Company, Inc., of Rahway, New Jersey, covering a grant of \$5000 to be used under the direction of S. H. Wittwer and H. B. Tukey in Horticulture to evaluate Gibberellic acid in crop production. The agreement provides for a special graduate research assistant.
12. Renewal of a memorandum of agreement with the George A. Ramlose Foundation, Inc., of Boston Massachusetts, covering a grant of \$5000 to be used under the direction of E. A. Brand in General Business to continue research in warehousing and materials handling in food distribution.
13. Renewal of a memorandum of understanding with the Office of Vocational Rehabilitation Department of the Department of Health, Education, and Welfare of Washington, D.C. covering a grant of \$3200 to be used under the direction of G.A. Miller in Administrative and Educational Services for training grants for summer school.
14. Renewal of a memorandum of agreement with the Union Carbide Corporation of New York covering a grant of \$200 to be used under the direction of D. J. de Zeeuw in Botany to help support an assistantship for the study of seed-treatment and coil treatment fungicides.

NEW BUSINESS, continuedGifts and Grants, continuedGifts and
Grants

15. Renewal of a memorandum of agreement with the Olin Mathieson Corporation of New Haven, Connecticut, covering a grant of \$1400 to be used under the direction of Donald Cation in Botany to test fungicidal qualities under field conditions and evaluate residues for six lots of spray chemicals.
16. Renewal of a memorandum of agreement with the Upjohn Company of Kalamazoo covering a grant of \$300 to be used under the direction of R. L. Kiesling in Botany for fundamental research on several derivatives of Actidione.
17. Grant of \$1400 from the Eastman Kodak Company of Rochester, New York, to be used under the direction of D. J. Montgomery in Physics to undertake fundamental investigations in static electrification.
18. Renewal of a memorandum of agreement with the National Automatic Merchandising Association of Chicago covering a grant of \$300 to be used under the direction of W. L. Mallmann in Microbiology in a study of foods vended by machines.
19. Renewal of a memorandum of agreement with the American Cyanamid Company of Pearl River, New York, covering a grant of \$1525 to be used under the direction of William Lindquist in Microbiology to continue studies on coccidiosis.
20. Grant of \$205 from friends of Donald J. Kenyon of Battle Creek to be used under the direction of E. P. Reineke and Saul Wider in Physiology and Pharmacology to investigate the role of vitamins in relation to the hormone function of the pancreas.
21. Approval of a memorandum of agreement with The Armour Laboratories of Kankakee, Illinois, covering a grant of \$6200 to be used under the direction of R. F. Johnston in Physiology and Pharmacology in toxicity studies of certain compounds.
22. Renewal of a memorandum of agreement with the International Cooperation Administration of Washington, D.C., covering a grant of \$2,713,312 to be used under the direction of G. L. Taggart in International Programs in technical assistance in public and police administration to the Government of Viet-Nam.
23. Grant of \$3000 from the Allstate Foundation of Chicago to be used under the direction of D. B. Varner in Continuing Education for driver education teacher training scholarships.
24. Grant of \$25 from the Jackson Peace Council of Jackson to be used under the direction of H. R. Neville in Continuing Education as a contribution toward the Christmas Adventure in World Understanding Program.

Alteration &
Improvement
ItemsReports for Board Members

1. Alteration and Improvement items that have been approved since the May Board meeting:

Install floor drain in steam vault No. 137	\$550
Install floor drain in steam vault No. 5	260
Convectors in rooms 4B, 105 and 209, Business Administration	675
Install hand rail and area way in Anthony Hall	500
Improve lighting in room 308, Olds Hall	720
	\$2705

2. Payments to salaried employees since the May Board meeting as per list on file.

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve the President's Report and all items of New Business which have not already been acted upon.

ADDITIONAL ITEMS

Resignations

Resignations

1. Raymond M. Wales, Associate Professor of Journalism, August 31, 1957 to accept a position at the University of Oregon.
2. Andre G. Laurent, Assistant Professor of Statistics, August 31, 1957 to accept a position at Wayne University.
3. J. Donovan Jackson, Assistant Professor of Continuing Education, August 31, 1957.
4. Samuel G. Ramsey, Instructor in Continuing Education, August 31, 1957 to accept a position in Texas.
5. Walter P. Schroeder, Assistant Director of Placement and Assistant Professor of Education August 31, 1957 to accept a position at California Polytechnic College in San Luis Obispo, California.

Leaves--Sabbatical

1. William D. Collings, Professor of Physiology and Pharmacology with half pay from September 1, 1957 to August 31, 1958 to study in the School of Medicine at the University of Texas.

ADDITIONAL ITEMS, continuedLeaves--Military (extensions) from July 1, 1957 to June 30, 1958 all without pay

1. Donald C. Harmer, 4-H Club Agent at Large
2. Charles R. Kapnick, 4-H Club Agent in Cass County
3. Walter Boyd, Labor I (Ag) Soil Science
4. Robert M. Farr, Food Supervisor Helper I Union
5. Frederick Rebman, Camerman III Television Development
6. Robert L. Stahl, Food Supervisor Helper II, Union
7. James H. Steele, Labor I Grounds
8. Weldon E. Stover, Labor I Grounds
9. Michael J. Walsh, Food Supervisor Helper II

Leaves

Leaves--Other

1. George H. Axinn, Assistant to the Director of Extension Service without pay from July 1, 1957 to July 31, 1957 to teach at Cornell University.
2. Donald Greenaway, Director of the School of Hotel, Restaurant and Institutional Management with full pay from August 10, 1957 to September 25, 1957 for a mission to Austria or Greece for the U. S. Department of Commerce.
3. Donald J. Leu, Associate Professor of Administrative and Educational Services without pay from August 1, 1957 to July 31, 1958 to accept a position as Deputy Superintendent of Public Instruct.
4. David B. Muirhead, Assistant, Registrar's Office, without pay from July 1, 1957 to December 31, 1957 to study at Harvard University.

Appointments

1. Lewis Eugene Swanson, Instructor in Agricultural Engineering at a salary of \$8800 per year on a 12-month basis from June 1, 1957 to May 31, 1959, assigned to Colombia.
2. Jacob A. Tuuk, Marketing Adviser, Horticulture, at a salary of \$7800 per year on a 12-month basis effective July 1, 1957 to October 31, 1957.
3. Clarence E. Lewis, Associate Professor of Landscape Architecture and Urban Planning at a salary of \$9500 per year on a 12-month basis effective September 1, 1957. Mr. Lewis is to be included in the retirement and insurance programs.
5. Daniel K. Stewart, Instructor in Natural Science at a salary of \$4400 per year on a 10-month basis effective September 1, 1957.
6. Alfred L. Seelye, Dean of the College of Business and Public Service at a salary of \$20,000 on a 12-month basis effective July 1, 1957.
7. George L. Almond, Instructor in General Business at a salary of \$5900 per year on a 10-month basis effective September 1, 1957.
8. Bruce B. Madsen, Instructor in Police Administration and Public Safety and Highway Traffic Safety at a salary of \$4000 per year on a 12-month basis effective June 15, 1957 to June 30, 1958.
9. Hideya Kumata, Associate Professor of General Communication Arts at a salary of \$8000 per year on a 12-month basis effective July 1, 1957.
10. Katheryn Marriott, Instructor in Journalism at a salary of \$300 for the period June 1, 1957 to June 30, 1957.
11. John B. Adams, Assistant Professor of Journalism at a salary of \$6100 per year on a 10-month basis effective September 1, 1957.
12. J. Colby Lewis III, Associate Professor of Speech at a salary of \$9500 per year on a 10-month basis effective September 1, 1957.
13. Gene V. Elliott, Instructor in Health, Physical Education and Recreation at a salary of \$5000 per year on a 10-month basis effective September 1, 1957.
14. Hazel Anthony, Assistant Professor of Vocational Education at a salary of \$6800 per year on a 10-month basis effective September 1, 1957.
15. John C. Humphries, Instructor in Mechanical Engineering at a salary of \$3000 for the period October 1, 1957 to June 30, 1958.
16. John C. Hadder, Instructor (Res.) in Botany and Plant Pathology at a salary of \$400 per month from July 1, 1957 to August 31, 1957.
17. Weldon Hart, Professor and Head of the Department of Music at a salary of \$13,000 per year on a 12-month basis effective August 16, 1957.
18. Lloyd M. Scott, Instructor in Communication Skills at a salary of \$3400 per year on a 10-month basis from September 1, 1957 to August 31, 1958.

Appointments

ADDITIONAL ITEMS, continued

Appointments, continued

Appointments

18. Virginia Bodman, Assistant Professor of Music at a salary of \$2800 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
19. Chilton Eaton Prouty, Professor and Head of Geology at a salary of \$14,000 per year on a 12-month basis effective September 1, 1957.
20. Robert G. Cunningham, Assistant (Res.) in Physics and Astronomy at a salary of \$400 per month from June 1, 1957 to September 15, 1957.
21. Charles H. Proctor, Assistant Professor of Statistics at a salary of \$5600 per year on a 10-month basis effective September 1, 1957.
22. William R. Stanton, Instructor in History at a salary of \$5400 per year effective September 1, 1957 to August 31, 1958.
23. Milton Cantor, Assistant Professor of History at a salary of \$6000 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
24. S. Arthur Reed, Instructor in Physiology and Pharmacology at a salary of \$4800 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
25. Eugene E. Wiechec, Instructor in Continuing Education at a salary of \$5600 per year on a 12-month basis effective June 17, 1957.
26. Elsie McKibbin, Instructor in Continuing Education at a salary of \$350 per month effective June 16, 1957 to September 15, 1957.

On motion of Mr. Baker, seconded by Mr. Brody, it was voted to approve the foregoing Resignations, Leaves and Appointments.

Ch. title

Miscellaneous

E.W. Weidner

to Dir. Inst.

of Research

on Overseas

Programs &

Prof. Pol. Sci.

LaPalombara

designated

Act. Hd. Pol. Sci.

E. Edwards ch.

to Speech and

Tchr Educ.

Harold Skamser

changed to

12 mo.

Julian Kateley

ch 12 mo basis

C.C. Cumberland

ch. to regular

appointment

Reinstatement

Charles Adrian

June 24, 1957

John Dorsey

assigned to

Viet-Nam

R.G. Scigliano

named Asst. to

Chief Adviser

James B. Hendry

assigned to

Viet-Nam proj.

Additional pay

for several

staff members

during summer

1957

1. Change in title of Edward W. Weidner from Professor and Head of Political Science and Director of the Institute of Research on Overseas Programs to Director of the Institute of Research on Overseas Programs and Professor of Political Science, effective July 1, 1957.
2. Designation of Joseph G. LaPalombara as Acting Head of the Department of Political Science at an additional salary of \$1500 for the period from July 1 to August 31, 1957.
3. Change Elsie M. Edwards from Assistant Professor of Speech to Assistant Professor of Speech and Teacher Education, effective July 1, 1957 and paid 2/3 from Continuing Education and 1/3 from Speech Department funds.
4. Change Harold Skamser, Professor of Mechanical Engineering, from a 10-month to a 12-month basis, effective September 1, 1957.
5. Change Julian Kateley, Jr., temporary Instructor (Research) in the Computer Laboratory, to a 12-month basis at a salary rate of \$3300 per year, effective July 1, 1957. Mr. Kateley has formerly been employed on a part-time basis during the academic year and on a full-time basis during the summer.
6. Change Charles C. Cumberland, Associate Professor of History and of Sociology and Anthropology, from a temporary appointment to a regular appointment subject to tenure rules, effective as of September 1, 1955.
7. Reinstatement of Charles R. Adrian as Associate Professor of Political Science and Continuing Education at a salary of \$9000 per year on a 12-month basis, effective June 24, 1957. Dr. Adrian has been on leave to accept employment in the Governor's Office. His salary is to be paid from Continuing Education funds.
8. Assignment of John T. Dorsey, Jr., Assistant Professor of Political Science, to the Viet-Nam Project at a salary of \$10,500 per year on a 12-month basis, effective from June 16, 1957, to June 15, 1959.
9. Assignment of Robert G. Scigliano, Assistant Professor of Political Science and the Governmental Research Bureau, as Assistant to the Chief Adviser of the Viet-Nam Project at a salary of \$8480 per year on a 12-month basis, effective from June 16, 1957, to June 15, 1959.
10. Assignment of James B. Hendry, Assistant Professor of Economics, to the Viet-Nam Project at a salary of \$8800 per year on a 12-month basis, effective from June 17, 1957 to August 31, 1959.
11. Additional pay for work during the summer for the following staff members who are employed on a 10-month basis:
 - a. Frank Pinner, Assistant Professor of Political Science and Continuing Education, \$1558 for the period from June 17 to August 30, 1957, paid from Institute of Research on Overseas Programs funds, 71-2231.
 - b. John L. O'Donnell, Assistant Professor of General Business, \$1500 from Bureau of Business Research funds, 71-2682
 - c. Walter H. Tanttila, Assistant Professor of Physics and Astronomy, \$1275 from National Science Foundation funds, 71-2371
 - d. Jerry A. Cowen, Assistant Professor of Physics and Astronomy, \$1275 from National Science Foundation funds, 71-2371.

ADDITIONAL ITEMS, continued

Miscellaneous, continued

11. Additional pay for work during summer, continued:

- e. D. J. Montgomery, Professor of Physics and Astronomy, \$1560 paid 2/3 from Atomic Energy Commission funds, 71-2306, and 1/3 from U. S. Army Detroit Ordnance District funds, 71-2384
- f. Egon A. Hiedemann, Professor (Research) of Physics and Astronomy, \$1500 from Detroit Ordnance District funds, 7x-2328.
- g. Frank J. Blatt, Assistant Professor of Physics and Astronomy, \$1275 from Air Force Office of Scientific Research funds, 71-2387.
- h. Harold Forstat, Assistant Professor of Physics and Astronomy, \$1275 from U. S. Army Detroit Ordnance District funds, 71-2384.
- i. William H. Kelly, Assistant Professor of Physics and Astronomy, \$1275 from U. S. Air Force funds, 71-2376.
- j. George B. Beard, Assistant Professor of Physics and Astronomy, \$1275 from U. S. Air Force funds, 71-2376.

Additional pay several staff members during summer 1957

- 12. Promotion of Leland E. Traywick to Professor of Economics, effective July 1, 1957.
- 13. Richard F. Gonzalez has received the Ph.D. degree, and it is recommended that he be promoted to Assistant Professor of General Business, effective July 1, 1957.
- 14. It is recommended that Philip J. May's title be changed from Comptroller and Treasurer to Vice President-Business and Finance-and Treasurer, effective July 1, 1957
- 15. Appointment of Wade O. Brinker as Professor and Head of the Department of Surgery and Medicine effective July 1, 1957.
- 16. Appointment of Howard R. Neville as Director of Continuing Education Service, effective June 16, 1957.
- 17. Approval of granting the appropriate degrees to those students who according to the records of the Registrar have completed the requirements for graduation at the close of spring term 1957. (As per list on file).
- 18. Bids were taken for a 14" water main to connect the new well No. 17 to the University water system, as follows:

Leland Traywick promoted to Professor of Economics
R.F. Gonzalez Asst. Prof.

Title P.J. May V.P.-Bus. & Finance and Treas.
W.O. Brinker Hd Surg & Med
H.R. Neville Dir. Cont.Ed.

Approval of degrees granted spring 1957

Albert Nearing awarded contract for 14" water main

Albert H. Nearing	\$6078.75
Reed and Noyce, Inc.	6640.28
Shaw-Winkler, Inc.	7768.00
A. J. Miller Co., Inc.	8879.00

It is recommended that the low bid of Albert H. Nearing in the amount of \$6078.75.

19. Bids were taken for the Poultry Research Building, as follows:

General Construction

Vandenburg Construction Co.	12,149
Summitt Construction Co.	14,150
Hausman Construction Co.	14,400
Perron Construction Co.	14,463
Hanel-Vance Construction Co.	15,400
Nordstrom-Myers Construction Co.	15,484

Vandenburg awarded contract Poultry Research Bldg.

Mechanical Trades

Cole & Lowery	3,375
Spitzley Heating and Ventilating	3,588
Hoxie Plumbing	3,840
Branz, Diehl & Lohman	3,890

Electrical Trades

Root Electric Co.	2,157
Central Electric Co.	2,434
Hall Electric Co.	2,748
Reed-Tyler	3,420
Barker-Fowler Electric Co.	3,469
Hayes Electric Co.	3,420

It is recommended that the low bids be accepted for a total amount of \$17,681. The cost of the building is to be paid from agricultural research funds.

20. The following bids were received for alterations to the Old Creamery Building:

General Construction

Perron Construction Co.	37,000
Hanel Vance Construction Co.	37,800
Nordstrom & Myers	38,924
Reniger Construction Co.	39,894
Christman Company	41,553
Granger Bros.	48,800
Summit Construction Co.	49,500
Hausman Construction Co.	51,570

Perron awarded contract for alts. Old Creamery

ADDITIONAL ITEMS, continued

Miscellaneous, continued

Perron awarded 20. Bids for alterations to old Creamery Building, continued:
contract alts.
Old Creamery
Bldg.

Mechanical

J. A. Dart Co.	\$76,200
Branz, Diehl & Lohman	80,070
Distel Heating Co.	83,900
Dard, Inc.	88,925
Spitzley Heating and Ventilating	93,744
Shaw-Winkler Co.	104,218

Electrical

Lansing Electric Motors	41,950
Hatzel & Buehler	56,950
Barker Fowler Electric Co.	59,945

Equipment

Laboratory Furniture Co.	72,500
Kewaunee Manufacturing Co.	75,065

Elevator

Haughton Elevator Co.	4,200
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It is recommended that the low bid be accepted in each instance except for equipment where the second bid is recommended:

General Construction	Perron Construction Co.	\$37,000
Mechanical	J. A. Dart Co.	76,200
Electrical	Lansing Electric Motors	41,950
Equipment	Kewaunee Manufacturing Co.	75,065
Elevator	Haughton Elevator Co.	4,200
		<u>\$234,415</u>

The budget for this purpose includes an appropriation of \$75,000 and an appropriation from Experiment Station funds 1956-57 of sufficient amount to cover the total cost.

On motion of Mr. Baker, seconded by Mr. Rouse, it was voted to approve item 20.

Bids on
sewers for
2nd and 3rd
sections on
Clever site
rejected

21. Following is the tabulation of bids taken for sewers for the second and third sections on the Clever site:

Second Section

Reed & Noyce	62,054.65
Vermeersch Construction Co.	82,899.35
W. D. Potter	83,000.00
Angell Construction Co.	83,111.70
McNamara Construction Co.	84,071.00
P & M Construction Co.	91,000.00

Third Section

Reed & Noyce	66,001.20
Millett Excavating Co.	70,411.00
McNamara Construction Co.	76,521.00
Angell Construction Co.	83,250.00
Vermeersch Construction Co.	84,416.00
W. D. Potter	86,422.40

Reed and Noyce did not follow specifications which requires certified checks. The next bid by Millett Excavating Company did not follow specifications as to time limit of September 15, 1957 for completion. The bids except for Reed and Noyce are above the amount in the budget.

It is recommended that all bids be rejected. New specifications will be prepared changing the scope of the work and new bids taken.

On motion of Dr. Smith, seconded by Mr. Brody, it was voted to approve the recommendation in item 21 that all bids be rejected.

22.a. Bids were taken as follows for the Intramural Building for Men:

Intramural
Bldg contracts
approved

General Construction

Granger Bros. Construction Co.	\$1,844,00
Christman Construction Co.	1,868,000
Reniger Construction Co.	2,019,950

Plumbing, Heating and Ventilating

C. L. Mahoney Co.	492,000
R. L. Spitzley Co.	497,761
Branz, Diehl, Lohman Co.	500,000
Shaw-Winkler Co.	519,790
Atlee Davaney Co.	529,246
W. E. Walters	566,550

continued - -

ADDITIONAL ITEMS, continuedMiscellaneous, continued

22. a. Bids Intramural Building for Men, continued:

Electrical Work

Hatzel Buehler Co.	\$371,000
Central Electric Co.	374,444
Barker Fowler Co.	412,000
Lansing Electric Motors	419,300

Elevators

Independent Elevator Co.	15,570
Leitelt Iron Co.	18,081
United Elevator Co.	18,855
Otis Elevator Co.	19,370
Detroit Elevator Co.	19,500

Bleachers

Naragansett Gym Equipment Co.	32,672
F. Medart Products	33,169
Wayne Iron Co.	33,976
Brunswicke, Balke Co.	34,313
Michigan School Supply	34,445

b. Summary by Mr. May is as follows:

After conferences with the architect and others concerned with this project, I would recommend Board approval of the awarding of contracts to the following firms:

R. C. Mahon--Structural Steel		\$ 351,437
Granger Brothers--General Construction		
Base Bid	\$1,844,000	
Plus Ceiling Alternate	13,233	1,857,233
C. L. Mahoney Co.--Mechanical		492,000
Hatzel & Buehler--Electrical		
Base Bid	\$ 371,000	
Less Alternate	24,000	347,000
Independent Elevator Co.--Elevator		15,570
Narragansett Gymnasium Equipment Co.		32,672

Other Project Costs

Architect	155,545
Site Work	91,000
Utilities	110,000
Equipment	80,000
Outside Pool	128,815
Moveable Pool Bulkhead	15,000
Surety Bonds	25,000
Supervision and Engineering	17,000
Contingencies	31,728
	\$ 3,750,000
Bond Reserves	250,000
	\$ 4,000,000

In a telephone conversation with Mr. Cress, he advised that he felt certain there would be no difficulty in placing the bonds for this project. He would recommend that the Board allow the officers to have considerable leeway in arriving at the final pattern for this loan. It still appears that it may be desirable to sell only about \$2,000,000 of the \$4,000,000 issue at this time with the balance to be sold whenever the bond market improves slightly. The other possibility is to arrange a 2-year term loan with the Detroit banks at an interest rate of from 3% to 3 $\frac{1}{4}$ %. Such a term loan would provide for repayment at any time during the 2-year period to permit permanent financing of this project whenever conditions warrant it.

On motion of Mr. Rouse, seconded by Mr. Brody, it was voted to approve this item with the understanding that Mr. Cress and Mr. May will present to the July Board meeting the definite plans for financing this building.

23. Military leaves granted from July 1, 1956, to June 30, 1957, should be cancelled as follows:

- Walter J. Thompson, Cook III in Shaw Hall, returned from service on July 9, 1956
- Donald Wolverton, Labor I in Buildings and Utilities, returned from service but did not return to employment at the University
- James F. Weller, Custodian I in Brody Hall, returned from service on February 18, 1957.

24. Recommendation that \$3600 for research in Foods and Nutrition be transferred to a classified position for a laboratory technician for 1957-58.

25. The Alumni Advisory Council has nominated Richard Colina, Class of 1936, of Detroit, to succeed Leonard Osterink as the alumni member of the Athletic Council for the term from September 1, 1957 to August 31, 1959.

26. Report from O. J. Munson on the work completed for Michigan State University during 1956-57 year covered under his consulting fee arrangement. The total value of this work was \$25,000 for which there is no additional charge.

Contracts
awarded on
Intramural
Bldg.

Financing
to be
reported at
July Board
meeting

Cancellation
several
military
leaves

\$3600 res. in
Foods & Nut.
Trans to
classif pos.
Richard Colina
nominated as
alumni member
Athl. Council

Report of
O.J. Munson
1956-57 work

ADDITIONAL ITEMS, continued

Miscellaneous, continued

27. Communication from Mrs. C. M. McCrary, as follows:

"Since the Board so graciously gave us the use of the land at the Kellogg Forest for the McCrary Memorial, will you please extend to them an invitation to visit the spot.

The structure will be open to the public for the first time on Saturday, the 15th of June. There will be no formal dedicatory service but some of the family will be there during daylight hours to greet any who may care to visit."

28. The President proposes the following wording covering the annual State Board of Agriculture Awards as a replacement for the action taken in January 1948:

THE STATE BOARD OF AGRICULTURE AWARDS. An award of \$100 each will be made in the spring term each year to the man student and woman student graduating at the June commencement who have achieved the best cumulative scholarly records at the close of the previous winter term. At least three-fourths of the credits for the degree must have been earned in residence at Michigan State University. The President of the University will act for the Board in determining the recipients of the awards.

29. The ordinance covering student driving as approved by Attorney Carr is recommended for approval to be effective September 1, 1957. The complete ordinance will be filed with the June Board material.

30. Recommendation that the fees charged for off-campus courses for credit be increased from \$7 per quarter credit hour to \$9 per quarter credit hour, effective July 1, 1957.

31. In accordance with the legislative edict requiring that the University assume utility costs the following rental rates for married housing are proposed to become effective September 1, 1957:

Faculty	Current	Recommended	Increase
0-bedroom	\$60.00	\$69.00	\$ 9.00
1-bedroom	75.00	87.00	12.00
2-bedroom	87.00	100.00	12.50
Faculty Village	77.50	90.00	12.50
<u>Student</u>			
1-bedroom	69.00	75.00	6.00
2-bedroom	75.00	81.00	6.00

32. After taking into consideration the cost of absorbing utility charges and increased labor costs due to the new wage schedules, it is recommended that dormitory rates be increased from \$720 per year to \$765 per year, or \$255 per term, effective with the fall term of 1957-58. This annual increase of \$45 is divided \$30 to cover the utility charges and \$15 to cover the increased costs of labor and supplies.

33. Discussion of the project to build 820 additional units of married housing.

34. Approval of an assignment of part of the work being undertaken by the Institute of Research on Overseas Programs (financed by the Carnegie Corporation) to the Area Research Center of the Department of Sociology and Anthropology. This will be an intensive study in Latin-America, and \$27,000 of the Carnegie funds are to be set aside for this project.

On motion of Dr. Smith, seconded by Mr. Rouse, it was voted to approve all the foregoing Additional Items not already acted upon.

Gifts and Grants

1. Gift of a Gifford-Wood Unifryer valued at \$2000 from the Gifford-Wood Company of Hudson, New York, to be used in restaurant research in the Food Service Laboratory.
2. Report to the Board of the delivery by the Chesapeake & Ohio Railroad Company of Cleveland of the Berkshire-type steam locomotive #1225 valued at \$25,000 to become a permanent part of the University Museum.
3. Grants as follows to be used for scholarship purposes:
 - a. \$500 from Vice President Richard M. Nixon for scholarship aid for one or more students from the underdeveloped countries of the world.
 - b. \$1500 from the Kimberly-Clark Foundation, Inc. of Neenah, Wisconsin; of which \$1000 is to be credited to the Grocery Manufacturers Scholarship fund and \$500 to the departmental account.
 - c. \$2100 from the Udylite Corporation, Socony Mobil Oil Company, Michigan Bell Telephone Company, Fenestra, Inc., and the Detroit Edison Company of Detroit to be used as scholarships for teachers and counselors in the Cooperative Counselor Training Program.
 - d. \$2500 from The Statler Foundation of New York City to be used as follows:
 - (1) \$1500 for a \$600-scholarship and a \$900-scholarship to establish the Ellsworth Milton Statler Scholarships, one to be awarded to a Michigan student and one to an out-of-state student in Hotel, Restaurant, and Institutional Management.
 - (2) \$1000 as an annual scholarship to encourage teacher education in the hotel field to any teacher of any school where hotel or food courses are taught. To qualify the teacher must have ability to enter Michigan State University and be willing to pursue one year's scholastic study in the field. This award of \$1000 per annum will be made by the Foundation for a period of four years.

McCrary Memorial completed

Change in wording MSU Awards

Approval new student driving ord.

Fees for off-campus courses for credit inc. to \$9

Approval increase in rental rates married Housing

Approval of increase in dormitory rates

Assignment of part of work of Inst. Res. Overseas Programs trans to Area Res. Center.

Gifts and Grants

ADDITIONAL ITEMS, continuedGifts and Grants, continued:Gifts and
Grants

3. Grants as follows for scholarships, continued:
 - e. \$28,000 from the Michigan Dairy Memorial and Scholarship Foundation, Inc., of Lansing; the income from the investment of these funds to be used for tuition scholarships, or other awards, for students in the field of dairying.
4. Grant of \$450 from the American Cyanamid Company of New York City to be used under the direction of E. J. Benne in Agricultural Chemistry for the purchase of a Model G pH meter to carry on insecticide and pesticide studies.
5. Approval of a memorandum of agreement with the Michigan Water Resources Commission of Lansing covering a grant of \$4930 to be used under the direction of R. C. Ball in Fisheries and Wildlife in a study of primary productivity in a warm-water stream. The agreement provides for a special graduate research assistant.
6. Renewal of a memorandum of agreement with the National Apple Institute of Washington, D.C., covering a grant of \$775 to be used under the direction of E. H. Lucas in Horticulture for expenses in connection with an apple experiment.
7. Approval of a memorandum of agreement with the Commercial Solvents Corporation of Terre Haute, Indiana, covering a grant of \$4000 to be used under the direction of P. J. Schaible in Poultry Husbandry in poultry nutrition research. The agreement provides for a special graduate research assistant.
8. Approval of a memorandum of agreement with the Tri-County Seaway Committee of Saginaw covering a grant of \$9800 to be used under the direction of John B. O'Donnell in the Bureau of Business Research to determine the probable service area and volume and character of commodities that potentially would move through the Bay City port area after completion of the Seaway channels.
9. Approval of a memorandum of agreement with the Edward W. Hazen Foundation covering research in India during the calendar year 1958. For this research the Foundation will provide funds for:
 - a. The full salary of John Useem
 - b. All travel and other expenses of Dr. Useem in connection with the project.
10. Approval of a memorandum of agreement with The Ford Foundation of New York City covering a grant of \$1,017,000 to be used under the direction of Dean Taggart in International Programs to assist the Pakistan government to establish two academies for village development at the college level. One is to be in East Pakistan, and the other in West Pakistan.
11. Approval of a memorandum of agreement with the Charles Pfizer and Company, Inc., Brooklyn, New York, covering a grant of \$2000 to be used under the direction of J. W. Wright in Forestry to study Gibberellins and their effects on the growth of trees. The agreement provides for a special graduate research assistant.
12. Grant of \$3000 from the National Science Foundation of Washington, D.C., to be used under the direction of George W. Gillett in Botany in field work necessary for the compilation of the flora of Lassen Volcanic National Park.

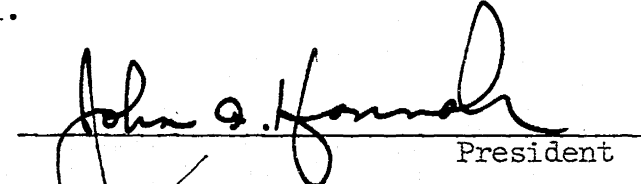
Reports for Board MembersAdd. amts.
paid salaried
employees

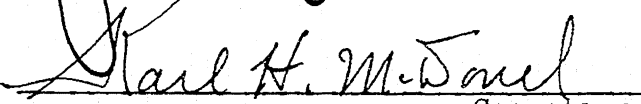
1. Additional payments to salaried employees, as per list on file.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve the Miscellaneous, Gifts and Grants Items and the Reports for Board Members.

The meeting adjourned at 3:30 p.m.

The next meeting will be held July 19, 1957 at Meadow Brook Hall.


President


Secretary