

On motion of Mr. Wallace, Mr. H. W. Norton was made Assistant to the Director of the Experiment Station.

H.W.Norton made Asst. to Director Exp. Station

On motion of Mr. Wallace, the matter of sending Miss Edmonds, or some one else representing the Home Economics Department, to the meeting of the National Home Economics Association at Blue Ridge, N. C., was referred to the President with power to act.

On motion of Mr. Woodman, the expense accounts of the Board Members were approved.

On motion adjourned.

#On motion of Mr. Graham, Mr. Doherty was authorized to initial the vouchers for May.

Mr. Doherty to initial vouchers.

[Handwritten Signature]

Secretary

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MEETING OF THE STATE BOARD OF AGRICULTURE.

President's Office

July 16th, 1919

11:00 o'clock P.M.

Present, President Kedzie, Messrs. Wallace, Waterbury, Doherty and Woodman.

The minutes of the previous meeting were approved without reading.

On motion of Mr. Wallace, the resignation of Mr. J. K. Kadonsky, County Agent, Gogebic County, was accepted and Mr. C. E. Gunderson was appointed to succeed him at a salary of \$2400.00. \$1200.00 to be paid by the College, and the balance by the county, the appointment to take effect July first.

J.K.Kadonskys resignation accepted C.E.Gunderson his successor.

On motion of Mr. Doherty, the salary of Miss Maud Meech was made \$2000.00 beginning July 1st, and the Secretary was authorized to employ all necessary help to properly take care of the work in the office.

Miss Meech's salary increased.

On motion of Mr. Woodman, Mr. Baldwin was requested to give to Mr. C. B. Smith, the facts relating to the Kadonsky case.

On motion of Mr. Woodman, authority was given Mr. Tennant, Mr. Raviler and Mr. Ewell to retain their present residences while employed by the College.

Messrs. Tennant & Raviler to retain present residences.

On motion of Mr. Woodman, one-half of the traveling expenses of Mr. Nicholson while attending a meeting of the Secretaries of the various Crop Improvement Associations of the Western States at St. Paul on July 11, was authorized to be paid by the College, and Mr. Baldwin was given permission to pay the expenses of Mr. Weston, in case he attended a conference called by the Agricultural Department in reference to the transferring of stock in the drought stricken areas of the West to Eastern pastures.

1/2 Trav. Exp. to be paid Mr. Nicholson.

On motion of Mr. Woodman, the following resolution in regard to the Grayling Experiment Station was adopted:

RESOLVED; That the Grayling Experiment Station and matters relating thereto be referred to Mr. Wallace with power to act.

On motion of Mr. Woodman, the Extension Budget of which the following is a summary, was approved with the provision that the reserve be increased to not less than \$14,000.00.

BUGET AGREEMENT
FOR
COOPERATIVE EXTENSION WORK IN AGRICULTURE & HOME ECONOMICS
STATE OF MICHIGAN 1919-20.

In accordance with the Acts of Congress dated May 8th, 1914, and June 1919, and the General Memorandum of Understanding between the U. S. Department of Agriculture and Land Grant Colleges, the following plans of work and estimates of funds required for the various projects are mutually agreed upon by and between the Secretary of Agriculture and the State Agricultural College of Michigan for the fiscal year ending June 30, 1920.

Extension Budget Summary

PROJECTS.	Smith-Lever		Supplementary Fed.		U.S.D.A.		County Funds (A)	Ext. State Other Funds (A-B)	Totals.
	Federal	State	Extension Federal	State	S.R.S.	Other Bureaus			
Administration Publications	\$790.29	\$13,600.29							\$14,390.58
County Agents	48,600.00	8,635.00	\$30,000.00		\$5,162.00		\$109,770		202,167.00
Home Economics	4,050.00	7,350.00						\$400.	11,800.00
Boys' & Girls C.	6,800.00	9,555.00	7,000.00		2,700.00		12,795.		38,850.00
Farm Crops	2,600.00	5,000.00							7,600.00
An. & Dairy H.	1,900.00	2,235.00				\$2,400.			6,535.00
Horticulture	1,000.00	2,200.00							3,200.00
Potatoes & Vegt.	2,100.00	4,950.00							7,050.00
Muck Crops	1,000.00	2,535.00							3,535.00
Farm Management	1,400.00	700.00			1,500.00				3,600.00
Insect Control	1,600.00	2,500.00							4,100.00
Household Eng.	1,000.00	2,000.00							3,000.00
Forestry.	1,000.00	1,800.00							2,800.00

Approved: _____
 Secretary of Agriculture
 Michigan State Agricultural College
 East Lansing, Michigan

Projects.	Smith-Lever Federal State	Supplementary Fed. Extension Funds Federal State	U. S. D. A. S. R. S.	Other Bureaus	County Funds(A)	Ext. State Other Funds(A-B)	Total	
Markets	\$2,100.	\$3,335.		\$2,500.			\$7,935.00	
Poultry Husb.	2,000.	3,835.					5,835.00	
Home Dem. Agts.	8,800.	3,010.	\$8,000.	\$1,515.	\$15,800		37,125.00	
Ext. Sch. & F.M.		1,900.				\$1,500	3,400.00	
Dairy Products	1,000	2,000.					3,000.00	
Soils	400	1,000.					1,400.00	
Reserve			80.94			9,959.71	10,040.65	
Co. Funds as offset.			(45,080.94					
Totals	\$88,140.29	78,140.29	\$45,080.94	\$10,877.	\$4,900	\$138,365.	\$11,859.71	23.00
								\$377,363.00

\$15. Collab. A. Should not include funds used to offset Federal Smith-Lever and Federal Extension Funds.
 B. Indicate whether funds shown under this item are state, college or local contributions.

Date _____ Director of Extension
 Date _____ Chief, Office of Extension Work
 Date _____ Director, States Relations Service
 Date _____ Acting Secretary of Agriculture.

On motion of Mr. Woodman, the following resolution was adopted in regard to spelling:

RESOLVED; That the spelling of words in all official publications put out by the College, including those of the Experiment Station and Extension, shall conform to the established usage.

On motion of Mr. Doherty, Mr. W. W. Tappan was appointed caretaker for Physics Department at a salary of \$1,000 per annum, beginning Sept. 1st.

On motion of Mr. Doherty, Prof. French was authorized to carry out the same arrangement in regard to the division of his time as of last year.

On motion of Mr. Woodman, Mr. Dickman's salary for the months of July, August, September and October was made at the rate of \$1500 per annum.

On motion of Mr. Waterbury, \$300.00 was added to the salary of Mr. Teske, Inspector of Feeds and Fertilizer, with the understanding that he is to provide himself with an automobile and receive the usual allowance of 7¢ per mile for its use on official business.

On motion of Mr. Wallace, the recommendation of Prof. Bettit that D. L. Ulman be appointed in place of Mr. F. B. Lambert, as Chief Deputy Inspector of Apiaries at \$1,600.00 per annum was approved to date from July 1st. The salary to be paid from Legislative appropriation.

On motion of Mr. Woodman, the matter of the establishment of the Department of Farm Management and the correspondence relating to the same were referred to Mr. Waterbury for report at a later meeting.

On motion of Mr. Wallace, the recommendation of Dean Shaw in regard to the Association of the College with the National Association of Commissioners of Agriculture was approved, and Dean Shaw was appointed to represent the College.

On Motion of Mr. Waterbury, Mr. Wm. J. Kurtz was appointed Assistant in Dairying at a salary of \$1,350.00 per annum, beginning July 1st.

On motion of Mr. Doherty, it was voted that when the Board adjourned, it adjourn to meet at Chatham on August 13th.

On motion of Mr. Waterbury, the following persons were granted the Bachelor of Science degree as shown below:

Margaret Erlamond Copas,	Home Economics Course.
Margaret Emma Holliday	" " "
Dorothy Katherine Rusche	" " "
Lois McBride	" " "
Jessie Lillian Illenden	" " "
Clarissa Pike Lee	" " "
Bert Leonard Schneider	Agricultural Course
George Wilson Spinning	" " "
Frank Luther Vaughn	" " "
Harold Glenn Carrow	Engineering Course.

President presented communication from the American Consul on Education, which was on motion of Mr. Woodman, laid up on the table.

On motion of Mr. Waterbury, Miss Eudora Savage was appointed Dean of Women at a salary of \$2,200.00 per annum, beginning September 1st.

On motion of Mr. Wallace, Prof. C. P. Halligan was appointed successor to H. J. Eustace as head of the Horticultural Department.

The President announced the appointment of J.S. Taylor as musical director at a salary of \$3,000.00 per annum, beginning September 1st.

Spelling in official publications shall conform to established usage.

W.W.Tappan appointed caretaker for Physics Dept.

Mr. Teske's salary increased. Must provide self with auto.

D.L.Ulman to succeed F.B. Lambert.

Association of the College with the Nat'l Association of Commissioners of Agriculture approved. Wm.J.Kurtz appointed Asst. in Dairying.

Bachelor of Science Degree granted

Eudora Savage appointed Dean of Women.

C.P.Halligan head of Hort. Dept.

J.S.Taylor appointed musical director

On motion of Mr. Doherty, the salary of Mr. McKibbin as Alumni Recorder was made \$3,450.00 per annum.

On motion of Mr. Doherty, Miss Minerva Fouts was appointed instructor in Domestic Art at a salary of \$1,200.00 per annum, to succeed Miss Janet Renwick.

Minerva Fouts appointed Instructor in Domestic Art.

The Secretary presented the following letter from Orion S. Cross, Executor of the Estate of Marilla Griswold of Allegan, Michigan.

Letter from O.S. Cross regarding bequest of Marilla Griswold.

Allegan, Michigan,
July 9th, 1919.

Michigan Agricultural College,
Lansing, Michigan.

Gentlemen:

Herewith, I enclose to you my check for Two Thousand Dollars, in payment of the bequest under the will of Marilla Griswold.

I also enclose a receipt to be signed and returned to me.

For Your guidance in accepting this bequest and the use of same,

I give you the terms of the will regarding same, as follows:-

"To the State Agricultural College at Lansing, the sum of Two Thousand Dollars. The income of the same to be used under the direction of the State Board of Agriculture to help needy students. Preference to be given to those from Allegan County.

With best regards, I am,

Very truly yours,

(signed) Orion S. Cross
Executor of the Estate

Marilla Griswold

On motion of Mr. Wallace the following resolution was adopted.

RESOLVED; That the bequest of Marilla Griswold be accepted with appreciation and that the will of the donor be carefully carried out in executing the trust.

On motion of Mr. Waterbury, the bill of Olmsted Brothers for services in connection with the location of the Library and Auditorium, amounting to \$236.02, was approved for payment.

Bill of Olmsted Bros. approved.

On motion of Mr. Doherty, the Secretary was authorized to issue a Teachers Certificate under the provisions of Act 169 of the Public Acts of 1919 to Victor C. Vaughn.

Teachers Certificate to Victor C. Vaughn.

On motion of Mr. Woodman, the expense accounts of the Board members were approved.

On motion of Mr. Wallace, the proposition contained in the following letter from Mr. E. A. Bowd, Architect for the College was approved.

Lansing, Michigan
July 10, 1919

Honorable Board of Agriculture,
East Lansing, Michigan.

Gentlemen;

In renewing my contract, I would respectfully ask that when the appropriations in any one fiscal year for any building operation requiring drawings amounts to more than \$100,000.00, that you allow me 1-1/2% of cost over this amount in addition to my salary, to be paid when plans and specifications are completed. This 1-1/2% is what it will cost me to prepare the drawings in my office, and covers all expenses for preparing working drawings, specifications, blue prints and clerical work. My salary of \$3,500.00 will take care of all work to the amount of \$100,000.00.

Increase in percentage on building operations!
E. A. Bowd

During the period I have been architect for your College, the amount of work has increased very materially as has also the cost of labor and materials, and I feel that by making this arrangement the cost of the working drawings will be taken care of when the work exceeds \$100,000.00

I assure you I appreciate our Business relations and I make this proposition as I have great interest in the College, and appreciate the distinction of being connected with it.

Very Respectfully,
(signed) E. A. Bowd,
Architect.

Mr. Doherty
to initial
June vouchers

On motion of Mr. Wallace, Mr. Doherty was authorized to initial the June vouchers.

Alfred Brown
Secretary

MEETING OF THE STATE BOARD OF AGRICULTURE.

Chatham Experiment Station.

August 12, 1919.

9:30 o'clock A.M.

Present, President Kedzie, Messrs. Wallace, Graham, Woodman, and Doherty.

The minutes of the previous meeting were approved without reading.

On motion of Mr. Doherty, the following apportionment for the fiscal year ending June 30, 1920 was adopted:

Apportionment for the fiscal year ending June 30, 1920.

President	\$1200.00
Secretary	4000.00
Registrar	2160.00
Alumni Recorder	2000.00
Commencement Expenses	500.00
Convocations	1200.00
General Lectures	500.00
Hospitals	10000.00
Freight & Cartage	1500.00
Advertising	2400.00
Bacteriology	6000.00
Botany	2000.00
Chemistry	2000.00
Economics	50.00
English	
Entomology	1840.00
History	150.00
Library	3265.00
Mathematics	250.00
Meteorology	25.00
Physics	4000.00
Physical Training	6500.00
Zoology	500.00
Agricultural Education	
Animal Husbandry	5000.00
Dairy Husbandry	4000.00
Dean of Agriculture	
Farm Crops	2000.00
Farm & Horses	9300.00
Farm Mechanics	2000.00
Forestry	1500.00
Horticulture	11000.00
Poultry	4000.00
Soils	2800.00
Special Courses	8000.00
Dean of Engineering	1100.00
Civil Engineering	
Electrical Engineering	3000.00
Mechanical Engineering	10000.00
Drawing & Design	725.00
Anatomy	
Pathology	
Veterinary Science	1000.00
Surgery & Clinic	2500.00
Dean of Home Economics	6500.00
Domestic Art	1200.00
Domestic Science	1500.00
Military	1500.00
Summer School	750.00
Salaries	320,000.00