

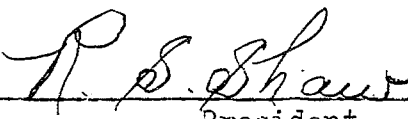
Music

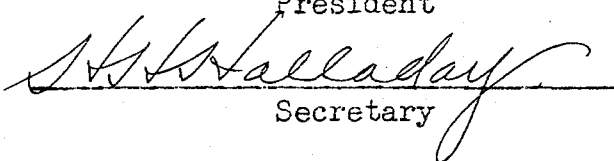
MUSIC ITEM

1. On motion of Mr. Daane, it was voted to approve in principle the schedule as made out by the Committee and refer it back to the Music Committee for further negotiation with the Directors of the Institute to see if cooperative arrangement cannot be effected with the basic principles of the plan as outlined today to be put into operation.

It was voted to adjourn this meeting until 3:30 next Wednesday afternoon, August 9.

The meeting adjourned at 6:45.



 President


 Secretary

Minutes of the
Special Meeting of the State Board of Agriculture
August 9, 1933

Present: Messrs. Brody, Chairman; Berkey, McColl, McPherson, Mrs. Wilson; Dr. Voelker, President Shaw and Secretary Halladay.

Absent: Mr. Daane

The meeting was called to order at 3:00 P.M.

Correction in
Aug. 2 min.
re: immunity
from cut for
Mr. Dwight

The minutes of the previous meeting were approved, having been in the hands of the Board members.

1. Correction of Board minutes of meeting of August 2, 1933, item immunity from salary cut granted Mr. Dwight (Physics Department). This immunity should be cancelled. It was the intention to recommend immunity for Mr. Clarence Hause, and it is found that Mr. Hause was given immunity in the regular budget set-up upon which the Board has already passed.
2. Correction in budget of salary of Miss Seekell from \$150 to \$175 a month, retroactive to July 1st. Miss Seekell is taking care of two counties and her salary was by error cut to \$150 a month.

Miss Seekell
salary to be
\$175 mo. in
stead of
\$150.

On motion of Mr. Brody, it was voted to approve items 1 and 2.

APPOINTMENTS AND RESIGNATIONS

Appt. Miss
Lois Arnold

1. Appointment of Lois Arnold as Instructor in Physical Education for women from September 1st to December 31, 1933 for \$500. Miss Arnold is to take care of Dr. Lightring's classes while Dr. Lightring is on leave.

Resign.
Caroline
Cooley

2. Resignation of Caroline Cooley, half time research clerk, in the Department of Economics, effective August 12th, 1933.

On motion of Mr. Berkey, it was voted to approve the two items above.

TRAVEL

Travel

1. Authorization for expenses for G. M. Trout to accompany Dairy Products Judging Team To Chicago September 16th to 22nd, and also to give talk before 25th Annual meeting of the International Association of Milk Dealers, September 18th to 21st; with all expenses paid.

On motion of Mr. McPherson, it was voted to adopt this recommendation.

PRESIDENT'S REPORT

Gifford Patch
to travel to
Washington
re: Sugar
Beet

1. Authorization for travel was given Gifford Patch, and if necessary one more man to Washington August 7 to 10, to attend meeting of Western Sugar Beet Growers regarding financial code; to be charged to Extension funds.

On motion of Mr. McColl, it was voted to approve the report of the President.

Request from
Mr. Towne
re: light
equipment for
Library

MISCELLANEOUS

1. Request from Mr. Jackson Towne that new light equipment be installed in Library and be charged to Library Budget.

Action deferred until meeting of the Board to be held in September.

2. Request from Mr. Schepers regarding designation of banks for deposit of Federal funds from National Government.

Depository for Federal funds named.

Bonds for Treas. & Cashier to be secured.

Patent agreement with Parke Davis-Huston and Lightbody Other Mfg. houses to be granted non-exclusive licenses

Robert M. Snyder requests reinstatement.

Constant temp. room to be constructed in Anat. & Phys.

Report on project for installing trans. & pump. equipment for new well.

Pres. & Sec. author. to do whatever necessary to conform to N. R. A.

Scholarships in Music to be discontinued.

Plan of reorganization of Music Department approved.

On motion of Mr. McPherson, it was voted that the People's State Bank of Lansing, Michigan, be named as the official depository for these Federal funds from the National Government, viz: The Morrill Fund, the Nelson Fund, the Hatch Fund, The Adams Fund, The Smith-Lever Fund, The Purnell Fund, The Capper Ketcham Fund and The Additional Cooperative Extension Fund.

3. Premium due on bond for Treasurer and Cashier.

On motion of Mr. McPherson, it was voted that the President and Secretary be authorized to see that bonds be secured. \$50,000 in the case of Mr. Wilkins, Treasurer and \$25,000 in the case of Mr. Schepers, Cashier.

4. a) Recommendation of the patent committee that an agreement with Parke-Davis and Company granting to them a non-exclusive license for the use of hydroquinone as a preservative of fish oil preparations under a patent being issued in the name of R. C. Huston and H. D. Lightbody be approved.

b) Recommendation of the patent committee that other manufacturing houses may be granted non-exclusive licenses of same process upon the payment of fees of \$1000 a year for five years with the understanding that the license will last for the life of the patent.

On motion of Mr. McColl, it was voted that items 4a and b be referred to the President and advisory committee, with power.

5. Robert M. Snyder requests that he be reinstated in his position as Research Associate in Bacteriology.

On motion of Mr. Berkey, it was voted that Mr. Snyder's request be denied.

6. The Building and Grounds Committee recommend that a special constant temperature room be constructed in the Anatomy and Research Laboratory provided the income from the blood-testing projects is sufficient to defray the cost, estimated at \$325.

On motion of Mr. Brody, it was voted that this recommendation be adopted.

7. The Building and Grounds Committee report on project for installing new transformers and pumping equipment for the new well. The committee requests that this be done at the lowest possible cost, eliminating non-essentials insofar as possible, 10% to be paid with approved completion of installation, the balance on or before March 1, 1934.

On motion of Mr. Brody, it was voted that this report be approved.

8. On motion of Mr. Berkey, it was voted that the President and Secretary be authorized to do whatever is necessary for the College to conform to the requirement of the N. R. A.

MUSIC ITEMS

1. Be it and it is hereby resolved that the scholarships in music, namely eight scholarships in Voice, six in string instruments, six in piano, as set forth on page 265 of the Michigan State College catalog No. 10, dated May, 1933, be and are hereby discontinued.

On motion of Mr. McPherson, it was voted to approve the above resolution, and to include it in the plan adopted.

2. On motion of Mr. Brody, it was voted to approve the plan of reorganization as presented under date of August 2, 1933, with corrections made August 9th, as hereafter presented, with the understanding that the President and Music Committee of the Board be authorized to make such minor adjustments in the personnel and salaries as may seem best upon conference with Mr. Richards.

The plan of reorganization follows:

Be it and it is hereby resolved that the following resolutions embody the principles of reorganization of the instruction in music of the Michigan State College in accordance with the recommendations of the joint committee of the State Board of Agriculture, the faculty and the Board of Directors of the Institute as determined at a meeting held in the President's Office December 21, 1932, and approved by the State Board of Agriculture on December 29, 1932.

Be it and it is hereby resolved that the Michigan State College School of Music be organized and constituted a department within the Liberal Arts Division of the college and that all matters of policy, courses of study, campus activities, student fees, and any other matter pertaining to the conduct of the affairs of the School of Music be governed and conducted in a manner similar to other departments of that division.

Be it and it is further resolved that the credit rating of all courses and lessons in applied music given in the Michigan State College School of Music shall be determined by the usual and proper college authorities, and that the determination of the minimum and maximum salaries to be paid the personnel of the Michigan State College School of Music, as hereinafter provided, shall be based upon the actual teaching hours in the case of classroom instruction, and in the case of applied music, a minimum period of thirty minutes shall be considered a class-room hour in vocal instruction, and a forty minute period shall be considered a class-room hour in instrumental instruction.

Plan of re-
organization
of Music
Department
approved

Be it and it is further resolved that a minimum of ten class-room hours teaching be required of the Head of the Department, and sixteen class-room hours per week for all other members of the teaching staff; before any additional remuneration shall be paid by the Michigan State College over and above the minimum salaries, as hereinafter provided.

Be it and it is further resolved that the college retain and pay for the ensuing year of ten months, based upon the above mentioned class-room hours teaching, the following named persons and at the minimum and maximum amounts set opposite their respective names, provided such salary payments shall be made in 12 monthly installments.

| | Minimum College Salary | Maximum College Salary |
|--|------------------------|------------------------|
| Lewis Richards, Professor, Head of Dept. | \$4,140 | \$5,500 |
| Josephine Kackley, Professor | 3,385 | 3,385 |
| F. Patton, Associate Professor | 3,600 | 4,200 |
| Michael Press, Associate Professor | 3,600 | 4,200 |
| Arthur Farwell, Associate Professor | 3,906 | 3,906 |
| Alexander Schuster, Instructor | 2,790 | 2,790 |
| Llewellyn L. Renwick, Instructor | 1,200 | 1,500 |
| Leonard Falcone, Instructor | 2,750 | 2,750 |
| Marius Fossenkemper, Instructor | 2,750 | 2,750 |
| Mrs. Ruth Bradt Mack, Instructor | 1,800 | 1,800 |
| Asst. to Mr. Patton | 1,200 | 1,200 |
| Miss Mary A. Collinge, Rural Extension | 2,232 | |
| Miss Mabel Miles, Rural Extension | 2,232 | |
| Extension Travel | <u>1,500</u> | |
| | \$38,015 | |
| Clerical assistance | 1,500 | |
| Maintenance | <u>2,500</u> | |
| | \$42,015 | |

Be it and it is hereby resolved that all fees collected from regularly enrolled students of the Michigan State College School of Music for tuition in applied music, for rental of music instruments and rooms, and all other fees be agreed upon as to the amount by the proper authorities of the Michigan State College and be collected by and paid into the Treasury of the Michigan State College in the same manner as student fees for any other college department are collected and paid, and further that when fees for tuition in applied music and Student Concert fees are collected that they shall be credited to the Michigan State College School of Music as a revolving fund, and that any additional remuneration paid to any of the personnel of the Michigan State College School of Music for extra work over and above the minimum amounts herein specified or may hereafter be agreed upon shall be paid from the receipts from the fees collected from students in applied music.

Be it and it is hereby further resolved that all receipts from all Michigan State College concert courses shall be collected by the Treasurer of said College and deposited in the treasury to the credit of Michigan State College department of Music revolving fund.

Be it and it is hereby further resolved that any additional remuneration for the personnel of the Michigan State College School of Music over and above the minimum salaries herein mentioned for the minimum class-room hours teaching as hereinbefore mentioned shall be paid to the individual teaching such additional class-room hours upon proper certification of the Head of the Department to the Dean of the Liberal Arts Division of the Number of class-room hours such individual is teaching together with the names of the students studying applied music under such individual; and such payment shall not exceed the maximum salaries as herein provided and shall be pro-rated on a monthly basis and made to the individual entitled thereto upon the last day of each month succeeding the enrollment of students at the beginning of any term.

Be it and it is further resolved that such instructors as may hereinafter be engaged and whose names do not appear on the list herein contained shall be engaged and receive their appointment upon the approval of the administrative officials of the college at such salary and method of payments as shall be agreed upon at the time such appointment is made.

Be it and it is further resolved that members of the faculty of the Michigan State College School of Music be allowed reasonable time for concert engagements whenever in the judgment of the Head of the Department and with the approval of the Board such absences do not jeopardize or interfere with the work of the department.

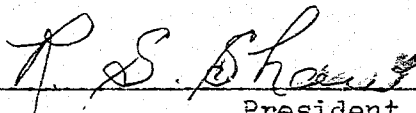
Be it and it is hereby further resolved that any of the above mentioned persons constituting the personnel of the department of music may and are privileged to give instruction in music outside of regularly enrolled college students and may have use of college rooms and instruments at the same rental rates as charged regularly enrolled college students (such rentals to be paid into the college treasury by the person receiving such instruction) whenever such instruction does not, in the judgment of the head of the department, interfere with the college work of the department.

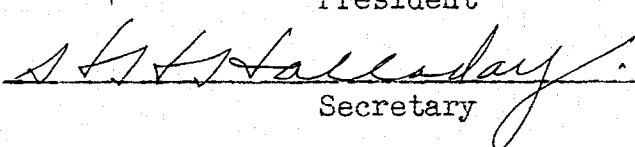
Be it and it is hereby resolved that the scholarships in music, namely eight scholarships in Voice, six in string instruments, six in piano, as set forth on page 265 of the Michigan State College catalog No. 10, dated May 1933 be and are hereby discontinued.

Be it and it is hereby resolved that all resolutions relative to the personnel of the Michigan State College Department of Music appearing upon the minutes of the meetings of the State Board of Agriculture and all verbal or written memorandum, with the exception of the minutes of the meeting of the State Board of Agriculture December 29, 1932, relating to the Music Department, are hereby rescinded and repealed.

3. On motion of Mr. McPherson, it was voted that the President and Music Committee of the Board be authorized to confer with the Board and officials of the Institute of Music and Allied Arts with reference to the establishment and maintenance of proper contractual relations of cooperation.

The meeting adjourned at 6:00 P.M.



 President


 Secretary

President and
Music Com.
of the Board
authorized to
confer with
Board and
officials of
Institute

Minutes of the
Meeting of the State Board of Agriculture
September 21, 1933

Present: Messrs. Berkey, Brody, Chairman; Daane, McColl, McPherson, Mrs. Wilson, Mr. Eugene Elliott, representing the Superintendent of Public Instruction, President Shaw and Secretary Halladay.

Absent: No one.

The meeting was called to order at 3:15 P.M.

The minutes of the two special meetings held, August 2nd, 1933 and August 9th, 1933 were approved, having been in the hands of the Board members.

RESIGNATIONS

1. Resignation of G. W. Putnam, Superintendent of the Experiment Station at Chatham, effective September 1, 1933.
2. Resignation of Lt. Col. A. E. Daman, as Assistant Military Property Custodian, August 31, 1933.

On motion of Mr. Brody, it was voted to approve the resignations listed above.

APPOINTMENTS

1. Appointment of Francis H. Meiers as assistant freshman football coach for the season of 1933, at a salary of \$150.00.
2. Appointment of C. V. Ballard as State County Agent leader, effective immediately, at his present rate of salary.
3. Appointment of Dorothy Wickstrom as assistant in the office of the Dean of Women, effective October 1st, 1933 at \$1205, replacing Mrs. Kipke (Mary Ann Uptegrove) resigned.
4. Appointment of Miss Ruth Jameyson as half time research clerk in the Department of Economics (Purnell funds) effective October 1st at \$35.00 per month, replacing Miss Cooley, resigned.
5. Appointment of Mr. John Long to the Ice Cream Association scholarship.
6. Appointment of the following graduate assistants and fellows for the year 1933-34.

Division of Agriculture

- 1) Department of Dairy Husbandry, Chloron Conley as half time graduate assistant for the year 1933-34.
- 2) H. L. Dunton, half time graduate assistant in the Department of Farm Crops, for the year 1933-34.
- 3) Dean Anderson, half time graduate assistant in Department of Farm Crops for 1933-34.
- 4) Grover Brown, to National Milling Company Fellowship, at \$960 for full time.
- 5) Department of Soils, C. W. Lauritzen reappointed to half time assistantship Purnell fund.
- 6) L. S. Carter, quarter time graduate assistant in Department of Soils, 1933-34.
- 7) H. H. Morse, quarter time graduate assistant in Department of Soils, 1933-34.

Resignations

Appointments

Graduate
Assistants