

be made part of the records and that a copy of correspondence be placed on file in the Secretary's Office.

27. A request was made by Dr. Bessey and others for a contribution of \$350 to assist in the publication of a manuscript by Dr. Watson, being financed by the Michigan Academy of Science.

Pub. of ms.
by Dr. Watson

On motion of Mr. Brody, it was voted that the appropriation be authorized providing the publishers are willing to deliver to the institution its proper share of the publications.

28. The Committee composed of Mr. Brody and Mrs. Stockman, to whom was referred the request for \$5,000 to be used in purchasing band instruments reported that they would recommend the amount of \$2500 for such use.

A
\$2500 allowed
for band in-
struments.

On motion of Mr. Watkins, it was voted to accept the report.

29. It was voted that the next meeting of the Board be held Wednesday August 15th at 9:00 A.M. in the President's Office.

THE MEETING ADJOURNED AT 4:30.

Robert B. Shaw
President
Stewart H. Halladay
Secretary

MINUTES OF THE
MEETING OF THE STATE BOARD OF AGRICULTURE
AUGUST 9, 1928

THE MEETING WAS CALLED TO ORDER AT 9:30

Present: President Shaw, Messrs. Brody, Watkins, McPherson, Cowdy, Supt. Pearce and Secretary Halladay.

Absent: Mr. McColl and Mrs. Stockman.

The minutes of the last meeting, having been in the hands of the members, were approved without reading.

RESIGNATIONS

Resignations

1. Resignation of Mr. Floyd E. Fogle accepted by the Advisory Committee of the Board on July 30, effective at the end of the present College year.

On motion of Mr. Brody, it was voted that the action taken by the Advisory Committee in regard to Mr. Fogle's resignation be approved.

2. Recommendation of Dean Cox that the resignation of Miss Clarice Austin, a stenographer in the Department of Economics, be accepted to take effect August 16.
3. Recommendation of Dean Cox that the resignation of Mr. Arbuthnot be accepted to take effect September 1.

On motion of Mr. McPherson, it was voted to accept the resignations of Miss Clarice Austin and Mr. Arbuthnot effective as stated above.

TRAVEL AUTHORIZATION

Travel
Authorizations

1. Request for traveling expenses of Mr. John Carter, Mr. John McAllen, Mr. Andrew Quirrie, Dr. Hutton, and Mr. R. S. Hudson, who will accompany the College Horse Show to the Ohio State Fair.
2. Advisory Committee authorized out-of-state travel for Nevels Pearson, who attended the State Club Leaders Conference of four states at Angola, Indiana, on July 20, and 21.
3. Advisory Committee authorized out-of-state travel with expenses for Dr. H. J. Stafseth to assist in the Poultry Clinic at the American Veterinary Medical Association meeting at Minneapolis, August 7 to 10.
4. Request for authorization for payment of expenses of Director R. J. Baldwin to James Lake, Indiana, to assist with Tri-State County Agent Conference.
5. Request for delegation with traveling expenses only paid for L. G. Gentner on account of International Convention of Entomologists at Ithaca, New York, August 12 to 18.

6. Request of Director Baldwin to accompany the Michigan State Horticultural Association on their annual tour to Ontario, with expenses for two days, and gas and oil for the trip.
7. Request of Director Gardner for authorization to use two cars, one on Extension funds and one on College funds, for the Horticultural Department to attend Horticultural Association Tour in Ontario August 3 and 4.
8. Request for delegation with traveling expenses for Mr. James Hasselman to attend Association of Agricultural College Editors at Baton Rouge, La., August 29 to September 1.

On motion of Mr. Brody, it was voted to approve the above requests for out-of-state travel.

APPOINTMENTS

Appointments

1. Recommendation of Dean Cox and Director Gardner for the appointment of Mr. Kay H. Beach of Edwardsville, Kansas, as graduate assistant in the Department of Horticulture at a salary of \$700 per year, effective September 15, replacing Mr. Walter Toenjes.

On motion of Mr. McPherson, it was voted to approve the above appointment.

2. Recommendation of Dean Cox and Director Baldwin for the appointment of Mr. A. R. Schubert as County Agricultural Agent in Emmet County, effective August 15, at a salary of \$2700, \$1800 to be paid from Federal Supplementary Lever funds.
3. Recommendation of Dean Cox and Director Baldwin for the transfer of Mr. S. J. Culver from Emmet County to Jackson County, effective August 15, at a salary of \$3300 per year, \$1800 to be paid from Federal Supplementary Lever Funds.
4. Recommendation of Dean Cox and Director Baldwin for the transfer of Mr. Roy Decker as Extension Specialist in Farm Crops at M. S. C., effective August 1, in accordance with terms of his previous appointment by the State Board of Agriculture.
5. Recommendation of Director Baldwin for the appointment of Mr. Edmund Markle as Nawaygo County Agricultural Agent at a salary of \$2500 per year, \$1800 from Lever Federal Funds, effective August 15.
6. Also recommendation of Director Baldwin that Mr. Harold Stinson, County Agricultural Agent, be transferred from Nawaygo County to Gratiot County, at a salary of \$3000 per year, \$1800 from Smith Lever Federal Funds, to be effective August 15.

On motion of Mr. McPherson, it was voted to approve the above appointments.

Kellogg Fellowship approved

7. Acceptance of \$1600 scholarship offered by Mr. W. K. Kellogg of Battle Creek for the next two years for graduate assistantship at the rate of \$800 per year, preferably the assistantship to be in Forestry.

On motion of Mr. McPherson, it was voted to accept the \$1600 scholarship offered by Mr. W.K. Kellogg.

F. A. Spragg Foundation

8. Request for transfer of \$400 from Farm Crops graduate assistant funds for lecture series to be known as the F. A. Spragg Foundation.

On motion of Mr. Brody, it was voted to make the above transfer.

9. The appointment of Max A. Lett as half-time graduate assistant in Mechanical Engineering to fill vacancy left by Mr. Fast, at a salary of \$800 per year, effective September 1.
10. Approval of Advisory Committee action recommending the appointment of Mr. Sidney A. Richmond as instructor in History at a salary of \$2000 a year, replacing Miss Bates, effective September 1.
11. Appointment of Mr. Orion Ulrey at a salary of \$2800 to fill vacancy left by Professor C. F. Clayton, effective September 1.
12. Appointment of Mr. C. S. Logsdin as instructor in Economics at a salary of \$1800 per year to succeed Mr. Diehl, resigned, effective September 1.
13. Appointment of Miss Mary Marshall in the office of the Registrar, beginning August 1, 1928, at a salary of \$1500 per year.
14. Appointment of Mr. Alvah Houk as instructor in Chemistry at a salary of \$1800 to succeed Mr. Neher, effective September 1, 1928.
15. Appointment of Mr. Hugh Shadduck as Instructor in Chemistry at a salary of \$1800 per year to succeed Mr. J. J. Jasper, effective September 1, 1928.
16. Appointment of Mr. Dale O. Patterson to succeed Mr. Leroy Schnell as Critic Teacher in East Lansing School at a salary of \$2480, \$500 to be paid by the East Lansing School District, effective September 1, 1928.
17. Appointment of Mr. John A. Clark as instructor in English at a salary of \$2100.00 as provided for in budget.
18. Request for leave of absence for Lloyd R. Cleveland, Library Assistant, until July 1, 1929, with recommendation that Foster Mohrhardt be appointed as substitute at a salary of \$1600 per year, effective September 1.

Lv. of Abs.
L. R. Cleveland.

On motion of Mr. Brody, it was voted to approve the above appointments and grant a leave of absence to Mr. L. R. Cleveland.

Additional remuneration for Karl Dressel

Employment of Miles Casteel during July.

19. Recommendation of Dean Cox and Director Gardner authorizing additional remuneration for Mr. Karl Dressel at \$5.00 per day and expenses while working for the Economics Department on a Purnell Project in cooperation with the United States Department of Agriculture.
20. Also recommendation authorizing the employment of Miles Casteel at \$5.00 per day and expenses during the month of July.

On motion of Mr. Gowdy, it was voted to approve the above recommendations.

21. Request for the appointment of Mr. Ruthven H. Westveld as Assistant Professor in Forestry, replacing Assistant R. P. McLaughlin at a salary of \$2500 per year, effective September 1.
22. Recommendation for the appointment of Mr. Fred L. Reynolds as half-time assistant in the Engineering Experiment Station to fill a vacancy left by Mr. Leo Waldron, at a salary of \$800 per year, effective September 1.
23. Authorization for the placing of Mr. R. H. Baugh of the Farm Crops Department on the payroll, beginning with July 1 at the rate of \$2200 as provided for in the budget adopted by the Board.
24. Recommendation for the appointment of Miss Bernice Vollmer as Critic teacher in Lansing at \$1900 per year.

On motion of Mr. McPherson, it was voted to approve the above appointments.

MISCELLANEOUS

1. Request of Dean Bissell for leave of absence for three months beginning February 1, 1929.

Dean Bissell's leave of abs.

On motion of Mr. McPherson, it was voted to grant Mr. Bissell a leave of absence for three months beginning February 1, 1929.

2. Request for an additional \$100 for the salary of Mr. C. A. Lavis, Sugar Beet Specialist of the Farm Crops Department.

Request for additional \$100 for C.A.Lavis

Referred to President for reply.

3. Request of Miss Clarissa Anderson, approved by Ralph H. Young, asking that she be paid for her work during the present summer school.

Request for pay for Miss Clarissa Anderson during S.S.

No action.

4. Authorization of adjustment of salary of Mr. R. Wayne Newton on basis of \$4020 beginning July 1, in accordance with three year contract of the previous administration.

Adjustment of R.W.Newton's salary

On motion of Mr. Brody, it was voted to adjust Mr. Newton's salary, effective July 1.

5. Request for Board action asking for the release of \$50,000 appropriation for use of Poultry Department, as appropriated by the last legislature.

Request for release of \$50,000 for use of Poultry Dept.

Referred to Secretary.

6. Addition of \$2500 to budget funds of Chemistry Department and \$900 to Horticultural Department, by Mr. Davidson.

A \$2500 addition to Chem.budget \$900 addition to Hort.budget

On motion of Mr. McPherson, it was voted that the additions, mentioned above, be made to the respective budgets, and that this sum be taken from the reserve.

7. Approval of summer school payroll.

Approval of Summer School payroll.

On motion of Mr. Brody, it was voted to approve payment of the Summer School payroll.

8. Presentation of Mr. Hunt's request for the employment of Mr. A. L. Leathers, and use of further funds for the Department.

Request for Employment of Mr. A.Leathers for Dr.Hunt

Deferred.

9. Request of Professor A. J. Clark for authorization to enter into cooperative agreement with the Michigan Retail Dry Goods Association in the matter of textile analysis.

Prof. Clark's request in matter of textile analysis

Deferred.

10. Acceptance of the D. M. Ferry Scholarship of \$1200.00.

D.M. Ferry Scholarship

On motion of Mr. McPherson, it was voted to accept the D. M. Ferry Scholarship of \$1200.00.

- 10-A. The appointment of Mr. Harm Drewes, to the D. M. Ferry Scholarship.

Harm Drewes- Appt. to Ferry Scholarship

On motion of Mr. Brody, it was voted to approve the appointment of Mr. Harm Drewes.

11. Adjustment of bills submitted by Mr. C. M. Cade and Mr. F. A. Gould relative to survey work done on Kellogg Farm.

Adjustment of bills relative to Kellogg Farm

On motion of Mr. Gowdy, it was voted that the balance of the bill be paid.

12. On motion of Mr. Gowdy, it was voted that the salary payroll of \$150. for Mr. John O. Hardesty be approved.

\$150. for Mr. Hardesty

13. A Memorandum from Mr. Richards, relative to fees was presented to the Board and was placed on file for further consideration upon Mr. Richard's return.

14. At the request of the Board estimates were made on the following items:

1. To complete the work in accordance with original estimate, now omitting the items of expense that were completed, the following items were estimated:

Swimming Pool:

Swimming
Pool

Filters	\$5700.00
Labor, fittings, etc.	2000.00
Concrete platform and piping arrangement, etc.	1000.00
Water meters	300.00
Changes in connection with miscellaneous items	800.00
Total	\$9800.00

New Tool
Barns

Razing
Foundation
Old College
Hall

Changes
Soils Dept

Walks & fill
around Mem
orial Tower

2. Estimates were made as to the cost of new tool barns at approximately \$11,400.00
3. Razing foundation of Old College Hall. 535.00
4. Changes for Soils Dept. in present shed 1,000.00
5. Walks and fill around Memorial Tower 1,000.00
6. Misc. items which are affected by all these groups 1,000.00

Total - \$14,935.00

On motion of Mr. Gowdy, it was voted to transfer any funds carried on the books for a President's House to the classification of "Other Buildings and Improvements" and that the above items be paid out of this fund.

Request for
\$5000 to re-
model Forestry
Dept.

15. Request for \$5000 for remodelling the present Forestry building.

No action.

Retaining
Purchasing
Agent.

16. A report from Mr. Robert Davidson which is as follows:

"Commencing July 1st, 1928, the work of the Purchasing Department has been increased by taking over the buying for the Dairy Creamery Department and the Athletic Department. The Union and Club A also desire to use this office for their purchasing."

Having this in mind I recommend that you retain a Purchasing Agent, but that the accounting work be taken over by the Controller."

On motion of Mr. McPherson, it was voted that the above recommendation be approved.

Butterfield
House, senior
practice house
Raze old
Practice house

17. The question of assigning the house, formerly occupied by Mr. Butterfield, as a senior practice house and razing the old practice house was referred to the Consulting Committee with power.

Invitation to
Nat'l Tax
Asso. to come
to college

Securing Dean
of Women left
to Advisory
Committee

18. On motion of Mr. McPherson, it was voted to adopt the following resolution:

"That the State Board of Agriculture extend to the National Tax Association a cordial invitation to come to the State of Michigan for the purpose of holding its annual convention for the year 1929."

19. On motion of Mr. Gowdy, it was voted that the securing of the services of a Dean of Women be left to the Advisory Committee and the President with power to act.

20. Establishment of Publications Department as recommended, excepting for the matter of Journalism and Photographic services.

Held for further consideration.

THE MEETING ADJOURNED AT 12:30

Robert E. Shaw
President

Herman H. Halladay
Secretary