

Minutes of the  
Meeting of the State Board of Agriculture  
April 28, 1938

Present: Mr. Halstead, Chairman; Messrs. Berkey, Downing, Wakway, Mrs. Masselink; Dr. Elliott; President Shaw, Comptroller Wilkins and Secretary Hannah.

Absent: Mr. Brody

The meeting was called to order at 10:15 A.M.

The minutes of the previous meeting were approved.

RESIGNATIONS, LEAVES AND APPOINTMENTS

1. Resignation of Mr. Henry Gleason, District Club Agent for the southwestern Michigan counties, effective April 30, 1938. Resignations
2. Resignation of Mr. James O. Swain, Assistant Professor of Modern Languages, effective August 31, 1938. Mr. Swain was granted leave without pay for the period September 1, 1937 to August 31, 1938 so that he might act as Chairman of the Department of Romance Languages, University of Tennessee.
3. Resignation of Miss Ruth Williamson, supervising teacher of Home Economics effective September 1, 1938.
4. Resignation of Mr. R. J. Burroughs, Assistant Professor of Economics, effective August 31, 1938. Mr. Burroughs will return to his work with the Federal Housing Administration at Washington.
5. Resignation of Mr. T. R. Cox, half-time graduate assistant in soils, effective May 1, 1938. Mr. Cox has accepted a position as Assistant Agronomist with the Rhode Island Experiment Station.
6. Resignation of Mr. Bernard Homrich, graduate fellow under the W.K. Kellogg Project No. 1 in the Chemistry Department, effective May 31, 1938.
7. Resignation of Mr. Roy M. Carter, half-time graduate assistant in Forestry, effective as of April 1, 1938. Further, recommendation of Professor Herbert that the remainder of Mr. Carter's salary for the year (\$180.00) be added to the departmental budget so that senior students may be employed for the remaining three months.
8. Resignation of Mrs. William Dube, clerk in the Forestry Department, effective as of June 15, 1938. Mrs. Dube's services will end on May 31st, but two weeks in addition are granted for vacation due her.
9. Resignation of Miss Agnes Coulson, stenographer in the Forestry Department, effective April 30, 1938.
10. Recommendation of Dean Anthony that Miss Olga Bird, Assistant State Leader of Boys' and Girls' Clubs, be granted leave of absence on half pay for the period September 15, 1938 to February 1, 1939, so that she may complete work on her Master's degree at Columbia. Miss Bird was granted leave on half pay from February 1st to June 1, 1937; she has been with the College since 1928. Leaves
11. Recommendation that Miss Lola Belle Green, Assistant State Leader of Boys and Girls Clubs, be granted leave on half pay for the period February 1st to June 15, 1939, so that she may complete work on her Master's degree at Columbia. Miss Green was granted leave on half pay for the months of July and August, 1937; she has been with the College since 1927.
12. Recommendation of Dean Emmons that Mr. Paul Dressel, Instructor in Mathematics, be granted leave of absence without pay for the period September 1, 1938 to August 31, 1939, so that he may work toward his doctorate at the University of Michigan. Further, that Mr. Dressel be paid \$100.00 a month for the three-month period September to November, 1938, for his services in preparing Freshman Week schedules and assisting in carrying out the Freshman Week program.
13. Recommendation that Mr. George Radimersky, Instructor in Foreign Languages, be granted leave of absence without pay for the period September 1, 1938 to August 31, 1939. Mr. Radimersky will study abroad to complete his doctorate degree.
14. Request of Mr. Orion Ulrey, Research Assistant and Assistant Professor of Economics, for leave of absence on full pay for the fall term, 1938. Mr. Ulrey has been with the College since 1928 and was granted leave of half pay for graduate work during the period September 1, 1933 to March 1, 1934.  
  
This request is not recommended by Dean Emmons.
15. Recommendation of Dean Emmons that Mr. W. W. Johnston, Professor of English, be granted leave of absence for the academic year 1938-39 at a salary of \$2000.00 for the year (present salary is \$4000.00). Replacement will probably be made for the year at a cost not to exceed \$1800.00.

RESIGNATIONS, LEAVES AND APPOINTMENTS, continued

- Leaves 16. Recommendation of Dean Huston that Mr. Oren L. Snow, Associate Professor of Physics, be granted one year's leave of absence on half pay (present salary \$3460.00), beginning September 1, 1938. Professor Snow plans to take up graduate work.
- Appointments 17. Appointment of Miss Mary Lou Tilton as stenographer in the Forestry Department, effective May 1, 1938 at a salary of \$1200.00 per year. Miss Tilton will replace Mrs. William Dube, whose services end on May 31st.
18. Appointment of Mrs. Mabel Kinzley as stenographer in the Forestry Department effective May 15, 1938 at a salary of \$90.00 per month. Mrs. Kinzley replaces Miss Agnes Coulson, whose resignation becomes effective on April 30th.
19. Appointment of Dr. John C. Clark as Instructor in Physics for the school year 1938-39 at a salary of \$2100.00 for the period. Dr. Clark, who is at present on a one-year basis at \$1800.00 will replace Professor O. L. Snow, who has requested leave.
20. Appointment of Mr. Tom Jones as Instructor in Economics for 1938-39 only at a salary of \$2300.00, effective September 1st. Mr. Jones will replace Assistant Professor C. S. Logsdon, who has been granted leave of absence on half pay for the coming year.
21. Appointment of Mr. Gordon A. Dahlgren as instructor in Physical Education and Assistant Football Coach, effective September 1, 1938 at a salary of \$2000.00 per year. Mr. Dahlgren will replace Mr. Robert Terlaak, whose resignation was accepted as of March 12th.
22. Recommendation of Dean Emmons for the appointment of Mr. John S. Haitema, of the Department of Public Instruction, as special Instructor in Education for the spring term. Mr. Haitema will take care of one course at a total salary of \$275.00, to be paid in three monthly payments with the first on April 30th. Arrangements have been made with the Department so that there is no duplication of salary.
23. Appointment of Miss Florence Corbin as special Instructor in Vocational Education for the 1938 Summer Session, at a salary of \$400.00 for the six-week period (to be reimbursed from Vocational Education funds.)
24. Appointment of Mr. Harold E. Haun, East Lansing Chief of Police, as special Instructor for the Summer Session course in "Traffic Efficiency and Automobile Operation", at a salary of \$150.00 for the six weeks. Further, recommendation of Professor Crowe for the allowance of expenses not to exceed \$50.00 so that Mr. Haun may attend a special one-week traffic institute at the University of Kentucky in May.
25. Appointment of Professor C. H. Nickle as Extension Specialist in Recreation for the period August 1st to September 17, 1938, at an additional salary of \$200.00 per month (from Extension funds). This same arrangement has been made during the past three years in the interests of 4-H Club summer camp programs.
26. Recommendation of Dean Emmons that Mrs. Wilda Bolles, Instructor in Sociology, be paid \$100.00 in addition to her regular salary for the teaching of a two-credit extension course in Sociology to be given ERA workers in Ionia County, - the students will pay \$5.00 each into the College treasury. Two payments are recommended, the first on May 1st and the second on June 15th.
27. Recommendation for the following graduate assistantship appointments for the year 1938-39:
- |            |  |
|------------|--|
| Farm Crops | - Alvin Johnson as half-time graduate assistant, succeeding himself.     |
| " "        | Alvin Bell as half-time graduate assistant, succeeding himself.          |
| " "        | - Maurice G. Frakes as half-time graduate assistant, replacing           |
| " "        | E. L. McPherron  |
| " "        | - Continuance of W. N. Crawford and Leroy Miller for 1938-39 on the      |
| " "        | Michigan Crop Improvement Association fellowships which they now hold.   |
| " "        | - Appointment of S. R. Bird to one of the Farmers' and Manufacturers'    |
| " "        | Beet Sugar Association fellowships recently authorized by the Board,     |
| " "        | at a salary of \$60.00 per month for the ten month period beginning      |
| " "        | September 1, 1938.   |
| Potany     | - John B. Routien as half-time graduate assistant, succeeding himself.   |
| " "        | - John Merkle as half-time graduate assistant, succeeding himself.       |
| " "        | - George McKenna as half-time graduate assistant, succeeding himself.    |
| Sociology  | - Louise Barrows as quarter-time graduate assistant, succeeding himself. |
| " "        | - John R. McConnell as half-time graduate assistant, replacing Arthur    |
| " "        | L. Anderson.   |

On motion of Mr. Berkey, seconded by Mr. Downing, it was voted to approve the Resignations, Leaves and Appointments, including Dean Emmons recommendation denying the request in item 14.

## Travel

TRAVEL

1. Recommendation of Dean Anthony that Dr. P. J. Schaible be allowed first class railway mileage to Baltimore, Maryland, for the meetings of the Federated Societies of Experimental Biologists on March 30th. Dr. Schaible was unable to go with the other staffmembers delegated by the Board, for whom mileage on one car was granted.

TRAVEL, continued

2. Mileage on one car and maintenance expenses for Professor A. A. Applegate and Mr. R. J. Coleman, so that they may attend the annual Institute for Education by Radio at Ohio State University, Columbus, Ohio, May 2 to 4. Travel
3. Railroad and pullman fare to Cambridge, Massachusetts, for Mr. W. A. Davenport, so that he may attend the National Convention for Superintendents of Buildings and Grounds, May 9 to 12.
4. Railroad fare (first class) to Pittsburgh, Pennsylvania, so that Dr. R. T. Ohl may attend meetings of the Classical Language Association, April 29th and 30th.

On motion of Mr. Halstead, seconded by Mr. Berkey, it was voted to approve the Travel items.

PRESIDENT'S REPORTS

1. Acceptance of the resignation of Mr. H. E. Milliron, half-time graduate assistant in Entomology effective April 1, 1938. Resignation Milliron
2. Appointment of Mr. Maurice W. Day as Superintendent of the Dunbar Forest Experiment Station and Research Assistant in Forestry, effective April 23, 1938 at a salary of \$1800 per year (plus the usual perquisites of the position). Mr. Day replaces Mr. W. J. McCullough, who resigned on October 31, 1937. Appointments
3. Employment of George R. Hill and Paul Beaubien to teach classes in Physical Education for Men and assist with freshman baseball and spring football practice, respectively, at a salary of \$50.00 per month each for the period April 1st to June 30th. This additional assistance was necessary to carry the work of Mr. Robert Terlaak, resigned.
4. Approval of agreement between the College and Parke, Davis and Company covering the establishment of a half-time graduate fellowship for investigations concerning the application for physical chemical measurements, to be carried on under the direction of Dr. Ewing. Agreement covers ten-month period beginning April 1, 1938, renewable at option of the Company, and involves the payment of \$100.00 per month by Parke, Davis. Agreement - Parke-Davis approved.
- Further, approval of Graduate Council recommendation that Mr. J. B. Vandenhelt, quarter-time graduate assistant in Chemistry, be transferred to the Parke, Davis and Company fellowship, effective April 1st at a salary of \$60.00 (half-time basis) per month for a ten month period. Appt. J. B. Vandenhelt
5. Approval of change of status of C. J. Bushouse, quarter-time graduate assistant in Chemistry, to a half-time basis for the spring term. Mr. Bushouse is carrying the work of J. B. Vandenhelt, transferred above. Change of status C.J. Bushouse
6. Report on information from the Commanding General, Sixth Corps Area, that Camp Vanderbilt has been cleared for salvage and removal from its present site, and equipment will not be available for 4-H Club use (as requested by the Board at its last meeting). Camp Vanderbilt not available for 4-H Club use
7. Approval of payment (from general funds) of the \$161.00 bill submitted by Professor C. L. Allen for his work in surveying, mapping and deeding the fifty acres to be used for the Poultry Experimental Laboratory. Payment of \$161 to Prof. Allen
8. Report on notice sent to the Logan Papworth Company, of Howell, on the cancellation of the license agreement dated March 16th, 1932 and covering manufacture of porous hose, because of non-fulfillment of contract on the part of the Company. Cancellation license agreement Papworth Co.
9. Approval of payment for time lost in the amount of \$27.00 (45 hours at 60 cents) to George McMinn, Buildings and Grounds employee who was injured while at work. Accident - Geo. McMinn
10. Approval of mileage allowance on one car and maintenance expenses for Dean Mitchell, Ronald Heath and Curtis Beachum, so that they might attend meetings of the National Association of Deans of Men in Madison, April 27th to 30th, and make an inspection visit at the University of Minnesota en route. Travel Mitchell Heath & Beachum
11. Allowance of full expenses to Omaha, Nebraska, for Dean E. L. Anthony, so that he might attend the fourth annual Chemurgic Conference held April 25th to 27th. Anthony, Omaha Nebraska
12. Approval of full expenses to Milwaukee for Professor L. R. Schoermann, so that he might attend a meeting called by the U. S. Forest Service on April 14th. Expenses (\$22.20) were charged to Milwaukee Conservation Institute funds. Schoermann Milwaukee
13. Out-of-state travel authorization to Cleveland for Professor Earl Weaver, so that he may attend a conference called by the American Guernesey Cattle Club for May 6th to 9th. No expense to the College will be involved. Prof. Weaver Cleveland
14. Full expenses to Chicago for Dean L. C. Emmons, who attended meetings of the North Central Association held April 6th to 9th. Emmons Chicago.
15. Allowance of railroad and pullman fare to Rochester, New York, for Dr. D. T. Ewing, so that he might consult the Eastman Research Laboratories staff. Expenses will be charged to the Chemistry Vitamin Assay revolving fund. D.T. Ewing Rochester, N.Y.
16. Approval of first class railroad fare to Chicago and return for Dr. Lydia L. Lightring, so that she might attend the Mid-West Physical Education Convention held April 6th to 9th. Lightring Chicago.

PRESIDENT'S REPORTS, continued

## Travel

17. Allowance of mileage on one car to Madison, Wisconsin and return (\$32.50) so that Professor A. J. Clark might interview a candidate for a Chemistry Department vacancy.
18. Authorization of out-of-state travel to Chicago for Dr. W. L. Mallmann, who made the trip to complete arrangements with the United States Cold Storage Company for cooperative experimental work on the storage of eggs. Expenses of the trip are to be paid from a fund to be advanced by the Dow Chemical Company as soon as a memorandum of agreement can be drawn up.
19. Approval of automobile mileage allowance not exceeding \$50.00 so that members of the Department of Speech and Dramatics might attend meetings of the Central State Association of Teachers of Speech, held in Columbia, Missouri, April 1st and 2nd.
20. Approval of an \$18.77 expense account submitted by Professor P. S. Lucas, who spoke before the Midwest Creameries at South Bend, March 3rd and 4th. Through oversight this was not presented to the Board.
21. Out-of-state travel authorization for Professor L. R. Schoenmann, so that he might spend the period April 1st to 12th conferring with TVA officials at Knoxville, Tennessee. The trip involved no expense to the College.

On motion of Mr. Berkey, seconded by Mr. Downing, it was voted to approve the President's Reports.

College acct.  
at E.L. Bank  
increased to  
\$100,000.00.

MISCELLANEOUS REPORTS

1. Report of the condition of the East Lansing State Bank which has requested an increase in the authorized college deposit to \$100,000.00 (now limited to \$75,000.00).

On motion of Mr. Berkey, seconded by Mr. Jakway, it was voted to approve the above request.

MISCELLANEOUS

Graduate  
students ex-  
empt from  
certain fees.

1. Recommendation of the Faculty that graduate students enrolled in the Graduate School and holding appointments as part-time assistants, graduate assistants and industrial fellows receiving \$1200.00 and less be exempt from term fees, out-of-state fees and college activity fees (Summer Session entertainment fee excepted) for any term including summer term, except that such exemption from summer term fees shall apply only to those in the foregoing groups whose appointment is effective at least one term prior to the summer school and not terminated at the end of that one term. This is presented as clarification of the paragraph concerning fees for graduate students holding appointments, shown under item 12 of the December 16, 1937 Board minutes, under Miscellaneous.

On motion of Mr. Downing, seconded by Mr. Berkey, it was voted to approve the recommendation above.

Contracts to  
be signed  
for M.S.C.  
Concert  
Course.

2. Recommendation of the Faculty that the Music Department be authorized to sign contracts for the following numbers for the 1938-1939 M. S. C. Concert Course:

Rachmaninoff, pianist (December 8th)	\$2175.00
Raya Garbousova, cellist (appear with M.S.C. Symphony Orchestra in January)	400.00
Efrem Zimbalist, violinist (to appear with orchestra)	650.00
Engel Lund, folk-song recitalist	400.00
Marjorie Lawrence, soprano	750.00

Further, that beginning with 1938-39 there will be but one faculty season ticket for musical events, covering both concert and orchestra events, to be sold at \$4.00. This year two tickets have been sold, one for the concert course at \$3.00 and another for orchestra concerts at \$2.00.

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to approve the above recommendation.

Report on  
arrangements  
for services  
& fees at  
Univ. Hosp.

3. Report from Dr. Olin on clarification of arrangements for services and fees at the University Hospital, and recommendation that the following professional fees be paid Dr. Carl Badgley:

Services for Thomas Cox, \$500.00; reduced by Dr. Badgley to	\$300.00
Operation on Samuel Aldrich, student	100.00
Operation on Arthur Sprehe, student	150.00

Payment of  
bills for  
Thomas Cox.

4. Presentation for payment of hospital bills totalling \$707.40 for Thomas Cox, freshman student, for the period January 30th to April 1st. Bills in the amount of \$2044.15 for hospital service have already been approved by the Board.  
Dr. Olin appeared in person before the Board to explain these items.

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to approve the above item.

Approval of  
agreement  
with Tobacco  
By-Products  
Co.

5. Presentation for approval of a memorandum of agreement between the Tobacco By-Products and Chemical Corporation of Louisville and the Entomology Section of the Agricultural Experiment Station, covering certain tests of nicotine compounds for codling moth control over a five-year period. This agreement is similar to that approved by the Board and in force for the next three years.

MISCELLANEOUS, continued

6. Presentation for one-year renewal on the same terms of a memorandum of agreement between the Kellogg Company and the departments of Chemistry and Surgery and Medicine of the College, covering research investigations on the nutritive value of dog rations. This was originally approved by the Board for the one-year period beginning March 15, 1937, with renewal at the Company's option.

Further, recommendation for the appointment of Mr. John Reed Lewis to the fellowship on a one-year basis, effective as of April 1st at a salary of \$50.00 per month. Mr. Lewis replaces Bernard Homrich, whose resignation has been offered as of March 31st.

On motion of Mr. Jakway, seconded by Mr. Berkey, it was voted to approve items 5 and 6.

7. Request of the Michigan Surety Company for payment of annual premiums of \$40.00 and \$200.00 on the bonds of Mr. John A. Hannah (\$10,000.00) and Mr. C. A. Rosenbrook (\$200,000.00) respectively.

On motion of Mr. Halstead, seconded by Mr. Downing, it was voted to approve the above item.

8. Recommendation that Mr. Keith Stein, Instructor in Music who has conducted rehearsals of the Band during Mr. Falcone's leave of absence, be paid \$250.00 for his services (in addition to his present salary of \$2200.00) on June 1st.

On motion of Mr. Halstead, seconded by Mr. Berkey, it was voted to approve the above recommendation.

9. Accident and first aid report on R. F. Noonan, student employed by Buildings and Grounds during vacation, who dislocated his shoulder while at work. Time lost, 11½ hours at 60 cents per hour - \$6.90.
10. Presentation by Shields, Ballard, Jennings and Taber of \$357.45 bill covering services for the period January 6th to March 25th.

On motion of Mr. Halstead, seconded by Mr. Downing, it was voted to approve items 9 and 10.

11. Request of the Comptroller for authorization to dispose of the Farmington, Redford and Livonia Township bonds held in connection with the Rackham Fund at bid amount of \$51.00 (\$15,000.00 par value). Further, recommendation that certain other bonds (as shown in list on file) be given to the Central Trust Company for disposal at the appraised value.

On motion of Mr. Downing, seconded by Mr. Halstead, it was voted to approve the sale of the Farmington, Redford and Livonia Township bonds and invest the money in M. S. C. Dormitory bonds if they can be obtained.

On motion of Mr. Berkey, seconded by Mrs. Masselink, it was further voted to authorize the Comptroller to look around for buyers for the list of bonds submitted by him and try to dispose of them at the appraised value or more.

12. Recommendation for the transfer of \$680.00 from dynamometer receipts (\$1695.00 for this year) to the budget of Farmers' Week. This covers the cost of the dynamometer it was necessary to purchase.
13. Recommendation for the transfer of the following Extension funds, in the interest of the use of federal funds by the end of the fiscal year:

\$200.00 from Extension State Administration to State Offset Administration  
 300.00 from Extension State Reserve to State Offset Animal Husbandry  
 450.00 from Extension State Reserve to Extension State Clothing  
 200.00 from Extension State Reserve to Extension State Dairy  
 500.00 from State Offset Farm Crops to Extension State Farm Crops  
 100.00 from Extension State Reserve to Extension State Home Management  
 50.00 from Extension State Reserve to Extension State Plant Pathology  
 300.00 from Extension State Reserve to Extension State Publications  
 1000.00 from State Offset County Agr. Agents to State Offset Soils

Further, request of the Comptroller for Board authorization to make such other similar adjustments in funds as may be necessary before the end of the fiscal year.

14. Recommendation for the transfer of the following Experiment Station funds, to take care of current or expected deficits during the rest of the fiscal year:

\$200.00 from Zoology Section to Central Stenographic Office  
 200.00 from Sociology Section (Purnell funds) to Home Economics Section  
 300.00 " Entomology Section (State funds) to Home Economics Section  
 1000.00 " Station Director's Office (Bankhead-Jones funds) to Section of Entomology  
 400.00 " Station Director's Office (State funds) to South Haven Station

On motion of Mr. Berkey, seconded by Mr. Downing, it was voted to approve items 12, 13, and 14.

Approval of  
Memo of Agree-  
ment Kellogg  
Company

Appointment  
of John Reed  
Lewis to  
fellowship.

Payment of  
premiums on  
Hannah and  
Rosenbrook.

Payment of  
\$250 to Keith  
Stein for  
conducting  
Band.

Accident re-  
port R.F.  
Noonan

Payment of  
\$357.45 bill  
to Shields,  
Ballard &  
Jennings.

Farmington,  
Redford &  
Livonia bonds  
to be sold.

Compt. to  
look for  
buyers for  
bonds

Trans. of  
\$680 from  
dynamometer  
receipts to  
Farmers' Wk.  
budget.

Approval of  
transfer of  
Extension  
funds.

Approval of  
transfer of  
Exp. Station  
funds.



MISCELLANEOUS, continued

15. Recommendation of the Athletic Council for approval of a football game with Syracuse University at Syracuse on November 2, 1940, for a guarantee of \$10,000.00 with 50% option of gross gate receipts (with the privilege of a return game under the same conditions at East Lansing in 1941 or 1942).

16. Presentation by Athletic Council of recommended financial arrangement for 1938 and 1939 games with Santa Clara University, calling for a guarantee of \$8000.00 and option of 50% of net receipts. Original arrangement approved by the Board called for 50% of the gross gate receipts.

On motion of Mr. Downing, seconded by Mrs. Masselink, it was voted to approve items 15 and 16.

17. Recommendation of Dean Emmons that \$75.00 be added to the budget of the Speech Department, to cover costs of supplies incidental to a new WPA study of speech activities in high schools of the state, instituted at the request of the Department of Public Instruction and the National Association of Teachers of Speech and to be carried out under Dr. Hayworth's direction. The federal government is appropriating \$20,000.00 for workers on the project and will place a specialist in educational statistics in charge of coordinating the work.

On motion of Mr. Downing, seconded by Mr. Berkey, it was voted to refer the above item to the Secretary with power to act.

18. Recommendation of Professor E. B. Hill that the \$300.00 set up on his departmental salary budget to pay the usual spring term special lecturer in Farm Management be transferred to the maintenance budget for the employment of extra assistance during the remainder of the year. It has been impossible to replace Mr. Irvin Holmes, who resigned as lecturer on September 1st, 1937.

On motion of Mr. Berkey, seconded by Mrs. Masselink, it was voted to approve the above recommendation.

19. Request for an addition of \$750.00 to the budget of the Department of Electrical Engineering, to cover unexpected costs of equipment purchases.

20. Request for an addition of \$18,000.00 to the budget of the Buildings and Grounds Department as a whole, to cover costs of operation during the rest of the fiscal year.

21. Request for an addition of \$350.00 to the maintenance budget of the Art Department to cover operating costs for the balance of the fiscal year.

22. Recommendation for additions of \$400.00 and \$225.00 to the Athletic Association Swimming and Boxing Budgets, respectively, to be taken from balances remaining in the general fund of the Association.

On motion of Mr. Downing, seconded by Mr. Halstead, it was voted to approve items 19, 20, 21 and 22.

23. Recommendation of the Retirement Committee that Professor E. H. Ryder be retired at an annual service pension of \$1500.00 per year, effective September 1, 1938. (Action on this item was deferred at the March meeting.)

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to approve the recommendation of the Retirement Committee. Mr. Downing voted "No" on the above item.

SECRETARY'S ITEMS

1. Report of the fire at the Dunbar Station on January 29. Total cost of repairs, approximately \$125.00, has been allowed by the Mutual Fire Insurance Company of Michigan with which Company the building was insured.

2. Report of the fire in the outside of the Botany Greenhouse shed. Monetary loss of approximately \$43.00 has been approved by the insurance company.

3. The Dormitory Committee recommends that the following material be purchased from the Michigan State Industries and included in the same order with the furnishings for Mason Hall:

50 double deck iron beds  
100 mattresses  
100 mattress covers  
100 mattress pads  
60 double study desks  
200 straight back chairs

The total cost is \$3,326.50, to be charged to Wells Hall and to be included in the budget for the next fiscal year - payment to be made at the time of delivery, September 1.

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to approve the above item.

4. The Patent Committee recommends the approval of a license agreement authorizing the Hastings Canvas Company of Hastings, Nebraska to manufacture and sell porous hose under the patent owned by the State Board of Agriculture. The license is granted an exclusive license and pays the licensor one and one-half per cent of net invoices. The agreement has been prepared by Shields, Ballard, Jennings and Taber.

On motion of Mr. Halstead, seconded by Mr. Berkey, it was voted to approve the above item.

Tr Approval of  
football  
game with  
Syracuse Uni.

Approval of  
financial  
arrangement  
with Santa  
Clara

Request for  
addition to  
Speech Dept.  
ref. to Sec.

Col \$300 from  
at sal. budget  
inc trans. to  
of main. budget  
of Farm Mgt.

Gr Add. of \$750  
st to budget of  
em Elec. Engr.  
ce \$18,000 added  
to B. & G.  
budget.

\$350 to Art.  
\$400 added to  
Swimming and  
\$225 to Box-  
ing budget.

Cc Retirement  
be of E. H. Ry-  
fc der approved.  
Cc  
Cc

Report of  
fire at Dun-  
bar Station.

Report of  
fire outside  
Bot. Green-  
house Shed.

R Purchase of  
a equipment for  
f Wells Hall  
& approved.  
U

F  
P  
E

Approval of  
license agree-  
ment author.  
Hastings Can-  
vas Co. of  
Hastings, Neb.  
re. porous  
hose.

SECRETARY'S ITEMS, continued

5. In order that we may have adequate heat for the new dormitory during the coming fall term, it is necessary to rebuild boiler #5. The cost of the necessary changes will be not less than \$4,500.00, - work to be done by the Wickes Company of Bay City, manufacturers of the boiler. These changes will increase the output of the boiler by about 700 horse power. The work should be started at once so as to insure completion for the opening of the fall term. The item can be charged to next year's budget since it will not be paid until after July 1.

Boiler #5  
to be re-  
built.

On motion of Mr. Berkey, seconded by Mr. Downing, it was voted to approve the above item.

6. Bids on the 4-H Club Buildings at Chatham were received April 19 as follows:

	Check		Amount
A. H. Proksch	\$2250.00		\$41,787.00
Irwin Lawson	No		43,746.00
Fred Trier	2500.00	47,740.00	45,270.00
Harry Eriksen	2500.00 (less wire)	1,100.00	46,640.00
		46,640.00	
F. E. Wester	2200.00	" "	40,046.50
Reniger Const. Company	2000.00		38,964.00

Contract for  
Chatham bldgs  
given Reniger  
Const. Co.

After conference with the architects, Dean Anthony and Mr. Kettunen, it was recommended that the contract be given to the Reniger Construction Company of Lansing with certain changes to reduce the cost. The net amount of the contract to be \$36,725.00.

On motion of Mrs. Masselink, seconded by Mr. Berkey, it was voted to approve letting the contract to the Reniger Construction Company.

7. Recommendation from Dean Anthony that \$3,000 be returned to the Horse Revolving Fund that was borrowed for farm payments and dormitory uses. This recommendation is approved by Mr. Wilkins.

\$3,000 re-  
turned to  
Horse Rev.  
fund.

On motion of Mr. Halstead, seconded by Mr. Berkey, it was voted to approve the above recommendation.

8. Recommendation of Dean Anthony and Professor Weaver that they be authorized to construct two temporary silos in connection with the dairy experimental barn at an approximate cost of \$125.00 each, to be paid for from experimental monies and allocated to the Dairy Department.

Construction  
of 2 silos  
authorized.

On motion of Mr. Downing, seconded by Mr. Halstead, it was voted to approve the above recommendation.

9. Recommendation from the Athletic Council that \$2,000 worth of bleacher seats be purchased of the same type as were purchased last winter by the Buildings and Grounds Department to be charged to the Athletic Association funds.

\$2,000 worth  
of bleacher  
seats to be  
purchased.

10. It is necessary to install some ventilation in the attic of the Bacteriology Building that was made into a laboratory last summer. The cost of this will be \$160.00.

Vent. for  
attic of  
Bacty bldg.

11. It is necessary to install some form of ventilation in the basement of the Foreign Language Building that is used by the Multigraph and Mimeograph Department. The minimum cost of ventilation will be \$330.00.

Vent. for  
basement of  
Foreign Lang.

12. It is necessary to install screens in Morrill Hall. There are no window screens at the present time. Installing screens in the offices and in the classrooms will cost \$600.00.

Screens for  
Morrill Hall.

On motion of Mr. Berkey, seconded by Mrs. Masselink, it was voted to approve items 9, 10, 11 and 12.

13. Mason Hall Items

Certain necessary changes in the construction of Mason Hall and in the services to it were reported by the Secretary. The total cost of all changes reported to date is \$6,047 which is to be taken from the Contingent Fund of \$11,691, provided for when construction was authorized. Additional extras are likely to use up most of this fund before the building is completed.

Approval of  
changes in  
Mason Hall  
services

14. Report on a letter from Miss Clemens thanking the Board for her retirement pension.

Letter from  
Furn. Mfgs.

15. Report on the correspondence between the Furniture Manufacturers' Association relative to the purchase of furniture from the Michigan State Industries.

16. Report on the negotiations with the State Administrative Board relative to the construction of an addition to the Veterinary Clinic Building.

The Board adjourned at 1:30 P.M. for an hour to confer with the Governor and the Augmented Administrative Board to request \$47,500 for a sponsor's contribution for a WFA project to provide for the construction of a major addition to the Veterinary Clinic Building. Later in the day the Administrative Board granted the request and appropriated \$47,500 for this purpose.

Bd. requests  
\$47,500 for  
sponsor's con-  
tribution  
for addition  
Vet Clinic

17. Dean Conrad wishes to establish two additional cooperative houses for girls. These houses should be rented within the next few weeks.

2 additional  
Coop. houses  
approves.

On motion of Mr. Downing, seconded by Mr. Berkey, it was voted to authorize the establishment of two additional cooperative houses for girls.

18. Consideration of contract granting Dr. W. P. Deppa the privilege of operating a canoe landing on the Red Cedar River at an annual privilege fee of \$50.00 per year, - contract subject to cancellation at the end of any year.

Dr. Deppa  
granted  
privilege  
of operating  
canoe landing

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to approve the above item.

*Robert S. Shaw*  
President  
*John A. Honnack*  
Secretary