

2040

MINUTES OF THE MEETING  
of the  
STATE BOARD OF AGRICULTURE  
April 19, 1951

Present: Mr. Brody, Chairman; Messrs. Akers, Mueller, Smith; Miss Jones; President Hannah;  
Treasurer May and Secretary McDonel.

Absent: Mr. Armstrong; Dr. Thurston

The meeting was called to order at 10:10 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations

1. Resignation of Stanley P. McRae as Isabella County 4-H Club Agent, effective March 17, 1951 to manage a farm in Illinois.
2. Resignation of Charles S. Weber as Lecturer in Political Science and Public Administration, effective March 31, 1951.

Leaves

1. Leave of absence without pay for Jack C. Ferver, Ottawa County 4-H Club Agent, from April 1, 1951, to March 31, 1952, to enroll as a graduate student at Michigan State College.

Appointments

1. Appointment of Alfred Peter Ballweg as Tuscola County Agricultural Agent at a salary of \$4600 per year on a 12-month basis, effective April 1, 1951 to replace L. A. Armbruster, resigned.
2. Appointment of Walter Freeman as Instructor (Research) in Sociology and Anthropology at a salary of \$300 per month, effective from March 16, 1951, to December 31, 1951 and paid from the Social Research Service Health Information Foundation funds.
3. Appointment of Jacob Schoeppler as Assistant Professor of Continuing Education and of Education at a salary of \$5500 per year on a 12-month basis, effective March 16, 1951. This is a new position to be paid from revolving funds.

Miscellaneous

1. Accepted a grant of \$200 from Horwath and Horwath of Chicago, \$100 to be used for a scholarship and \$100 to be added to the principal sum.
2. Accepted a grant of \$79.42 from the Spartan Nursery Mothers to be used at the Spartan Nursery School.
3. Accepted a grant of \$62.85 from the Spartan Wives Club to be used for the Spartan Nursery School.
4. Accepted a check for \$10 from Norton W. Mogge of Los Angeles to be credited to the Harry J. Eustace Lecture fund.
5. Accepted a grant of \$2000 from the Department of the Navy to be used under the direction of P. C. Morrison in Geology and Geography in a study of the geography of the Turrialba area, Costa Rica.
6. Approved a memorandum of agreement with the R. T. Vanderbilt Company of New York City covering a grant of \$2400 to be used under the direction of C. L. Hammer in Horticulture to test plant growth regulating qualities of tetronic acid derivatives. The Company will pay the College \$600 during the first year, \$900 during the second year, and \$900 during the third year in annual payments, the first payment to be made April 1, 1951.
7. Continuation of a memorandum of agreement with the A. E. Staley Manufacturing Company of Decatur, Illinois, covering a grant of \$1000 to be used under the direction of F. W. Fabian in Bacteriology in a study of the use of "Sweetose" in the manufacture of pickles and pickle products.
8. Continuation of a memorandum of agreement with the Michigan Milk Producers Association of Detroit covering a grant of \$1000 to be used under the direction of T. K. Cowden in Agricultural Economics in a study of dairy costs and returns in the Detroit milk shed.
9. Continuation of a memorandum of agreement with the Atomic Energy Commission covering a grant of \$6,038 to be used under the direction of C. D. Ball and R. U. Byerrum in Chemistry in a study of the role of transmethylation in the formation of plant products.
10. Approved memorandums of agreement with the following organizations covering grants to be used under the direction of A. W. Farrall in Agricultural Engineering to finance the radio program, "Electricity at Work for You":

Resignations

Leaves

Appointments

\$200 from  
Horwath &  
Horwath  
\$79.42 from  
Spartan Nur.  
Mothers  
\$62.85 from  
Spartan Wives  
\$10 from  
Mogge for  
Eustace Fund  
\$2000 from  
Dept. Navy  
Geol. & Geog  
Memo agree.  
Vanderbilt Co  
\$2400-Hort  
\$1000 from  
Staley Co.  
\$1000 from  
Mich. Milk  
Producers  
Memo agree.  
Atomic Energy  
Comm.  
Memos of agree  
from several  
companies  
for grants in  
Ag. Engr.

Miscellaneous, continued

## 10. Continued:

- |  |  |
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| Grants from several companies for Ag. Engr.          | Western Michigan Electric Cooperative, Scottville \$50<br>Top O'Michigan Rural Electric Cooperative, Boyne City 50<br>Fruit Belt Electric Cooperative, Cassopolis 50<br>Thumb Electric Cooperative, Ubly 50<br>Presque Isle Company, Onaway 50<br>Alger-Delta Electric Cooperative, Gladstone 25<br>Tri-County Electric Cooperative, Portland 50<br>Cherryland Electric Cooperative, Traverse City 25<br>O & A Electric Cooperative, Newaygo 50<br>The Consumers Power Company, Jackson 1000<br>Oceana Electric Cooperative, Hart 50 |
| Grant of \$9,396 from U.S. Atomic Energy Com.        | 11. Approved an agreement with the U. S. Atomic Energy Commission covering a grant of \$9,396 to be used under the direction of S. H. Wittwer in Horticulture in research on the absorption and utilization of radionuclides applied to the leaves of plants. The agreement provides for a graduate fellowship.  |
| Memo agree. Int. Min. & Chem. Corp. \$2000           | 12. Approved a memorandum of agreement with the International Mineral and Chemical Corporation of Chicago covering a grant of \$2000 to be used under the direction of R. L. Carolus in Horticulture in a study of the absorption and utilization of various nutrients at critical stages of growth on anatomical characteristics, yield and quality of the onion.   |
| Grant \$900 Tenn. Corp.- Botany                      | 13. Continuation of a memorandum of agreement with the Tennessee Corporation of College Park, Georgia, covering a grant of \$900 to be used under the direction of Ray Nelson, J. H. Muncie, and M. C. Strong in Botany in a study of the effectiveness of copper fungicides in controlling plant diseases, particularly those of celery, potatoes, and tomatoes.  |
| Memo agree. Kellogg Co. \$360-Anatomy                | 14. Approved a memorandum of agreement with the Kellogg Company of Battle Creek covering a grant of \$360 to be used under the direction of Lois Calhoun in Anatomy in a study of some gross anatomical aspects of the anatomy of the chinchilla to be published as an article.  |
| Memo agree. Dow Chem.- \$500-Hort.                   | 15. Approved a memorandum of agreement with the Dow Chemical Company of Midland covering a grant of \$500 to be used under the direction of C. L. Hamner in the Horticulture Department in a study of the herbicidal action of Sodium Trichloroacetate and its effect on respiration in plant tissues.   |
| Memo agree. Middle West Soil Impro. Committee \$6000 | 16. Approved a memorandum of agreement with the Middle West Soil Improvement Committee of Chicago covering a grant of \$6000 to be used under the direction of R. L. Cook in Soil Science in a study of the role of fertilizers in the establishment and maintenance of legumes and legume-grass mixtures for hay and pasture. The agreement provides for a graduate fellowship. The \$6000 will be paid \$2000 per year for a period of three years.  |
| Budget \$2400 Office Res. Dev.                       | 17. Approved a budget of \$2400 for the Office of Research Development.  |
| Better lighting English offices. \$80                | 18. Approved better lighting in Rooms 215 and 218, Morrill Hall, at an estimated cost of \$80; to be charged to Alterations and Improvements 1950-51.  |
| \$300 for wiring Anat. Bldg                          | 19. Approved correcting and improving the wiring in the Anatomy Building at a cost of \$300, to be charged to Alterations and Improvements 1950-51.  |
| Roof repaired at Stanley Johnston's home So. Haven   | 20. Approved replacing the roof and repairing a window in Stanley Johnston's home at the South Haven Station at a cost of \$920, to be charged to Alterations and Improvements 1950-51.  |
| Shelving in Stores Annex                             | 21. Approved shelving to be placed in the Stores Annex Building to be used for storing IBM tabulating cards at an estimated cost of \$120, to be charged to Alterations and Improvements 1950-51.  |

NEW BUSINESS

## Resignations

Resignations

1. Resignation of Owen F. Glissendorf as instructor (Extension) in Agricultural Economics and in Information Services, effective May 31, 1951, to go into business for himself.
2. Resignation of Byron R. Bookhout as Assistant Professor (Research) in Agricultural Economics, effective April 30, 1951, to accept a position with the Crop Reporting Service of the U. S. Department of Agriculture.
3. Resignation of Paul W. Cook as Monroe County 4-H Club Agent, effective March 31, 1951, to accept a position with the Veterans Institute in Carson City.
4. Resignation of E. Grant Youmans as Instructor in Social Science, effective April 30, 1951, to accept a position with the Economic Stabilization Agency in Washington.
5. Resignation of the following temporary Instructors in Written and Spoken English, effective March 31, 1951:  
Mrs. Ruth C. Barrett      Mrs. Eva L. Hampton      Mrs. Elinore Winburne
6. Resignation of Edward T. Miller, Assistant Professor of General Business, effective March 31, 1951. Mr. Miller has been on leave without pay since September 1, 1949.

NEW BUSINESS, continuedResignations, continued

7. Resignation of Jack W. Warren as Lecturer in General Business, effective March 31, 1951.
8. Resignation of Mortimer D. Rogers as Assistant Professor of Electrical Engineering, effective May 16, 1951, to accept a position in Pennsylvania.
9. Resignation of Robert J. Nulph as Instructor (Research) in the Engineering Experiment Station, effective May 31, 1951.
10. Resignation of Mary Jane Trustdorf as Instructor (Research) in Bacteriology and Public Health, effective March 31, 1951, to devote full time to her home.
11. Resignation of Helene S. Keith as Secretary to the Administrative Assistant on Academic Matters, effective March 31, 1951, to devote full time to her home.

Resignations

Leaves

1. Leave of absence without pay for John D. Potts, Assistant County Agricultural Agent in Wayne County, from April 1 to June 13, 1951, to enroll as a student at Michigan State College.
2. Leave of absence with full pay for Clayton D. Reid, County Agricultural Agent in Alger and Schoolcraft Counties, from June 18-30, 1951, to attend summer school at Colorado A & M College.
3. Andrew L. Olson, 4-H Club Agent in Grand Traverse, Leelanau, and Benzie Counties has been granted leave with pay from October 11, 1950, to April 10, 1951, and without pay from June 1, 1951 to August 31, 1951. It is now recommended that he be granted leave with pay from October 11, 1950, to April 10, 1951, and leave with half pay from April 11 to May 30, 1951. Mr. Olson is studying for his Master's degree at Michigan State College.
4. Leave of absence with pay for Leona Seyfred, Van Buren County Home Demonstration Agent, from March 1-17, 1951 because of illness.
5. Leave of absence without pay for Adrian Jaffe, Assistant Professor of English and of Literature and Fine Arts, from September 1 to December 31, 1951 for study and research in France.
6. Leave of absence without pay for Nora L. Landmark, Instructor in Written and Spoken English, from May 1, 1951 to August 31, 1952, to study for her Doctor's degree.
7. Extension of leave of absence without pay for D. Loren Carmichael, Instructor in Business Education and Secretarial Studies, through December 31, 1951. Mr. Carmichael has been on leave since September 1, 1950, to study for his Ph.D. degree.
8. Leave of absence without pay for Roy K. Niemyer, Instructor in Physical Education, Health and Recreation for Men, from September 1, 1951 to August 31, 1952, to study for his Doctor's degree at the University of Southern California.
9. Leave of absence without pay for Ching-U Ip, Instructor in Mechanical Engineering, from September 1, 1951, to August 31, 1952, to do graduate work at the California Institute of Technology.
10. Leave of absence with pay for Pauline Paul, Associate Professor (Research) of Foods and Nutrition, from June 25 to July 20, 1951, to attend an Institute in Survey Research Techniques at the University of Michigan.
11. Leave of absence with half pay for Bernice D. Borgman, Assistant Professor of Home Management and Child Development, for one year beginning September 1, 1951, to work for her Doctor's degree at Cornell University. Miss Borgman has been a member of the staff since September 1945.
12. Leave of absence without pay for Evelyn Zwemer, Assistant Professor of Home Management and Child Development, for one year beginning September 1, 1951, to accept appointment as a Fulbright Teacher in the Netherlands.
13. Leave of absence with half pay for Mary Gephart, Assistant Professor of Textiles, Clothing, and Related Arts, for one year beginning September 1, 1951, to study for her Doctor of Education degree at Columbia University. Miss Gephart has been a member of the staff since September 1, 1945.
14. Leave of absence with full pay for Paul O. Harder, Assistant Professor of Music, from September 1, 1951, to February 29, 1952, to do special studies in counterpoint under Knud Jeppsen in Denmark. Mr. Harder has been a member of the staff since September 1, 1945.
15. Leave of absence with full pay for Chihiro Kikuchi, Associate Professor of Physics and Astronomy, from September 1, 1951, to February 28, 1952, and without pay from March 1 to August 31, 1952, to work with the Atomic Energy Commission at Brookhaven National Laboratory.
16. Leave of absence without pay for Raymond Scheele, Assistant Professor of Sociology and Anthropology, for one year beginning July 1, 1951, to work under the auspices of the Inter-American Institute of Agricultural Sciences at Turrialba, Costa Rica.
17. Leave of absence with full pay for R. A. Runnells, Professor and Head of Animal Pathology, from July 1 to October 31, 1951, to revise his text, "Animal Pathology". Dr. Runnells has been a member of the staff since September 1, 1943.

Leaves

Leaves, continued

Leaves

18. Extension of leave of absence without pay for Raymond F. Johnston, Assistant Professor of Physiology and Pharmacology, through August 31, 1952, to practice veterinary medicine.
19. Leave of absence with full pay for J. Donald Phillips, Assistant Director of Continuing Education, from July 1 to December 31, 1951, to do research and writing. Mr. Phillips has been a member of the staff since December 1, 1944.
20. Leave of absence without pay for military service for the following staff members, effective through June 30, 1951:
  - a. Harris F. Beeman, Assistant Professor of Physical Education, Health and Recreation for Men, effective April 16, 1951.
  - b. Carlton Musson, Radio Engineer at Station WKAR, effective April 15, 1951.
  - c. Donald MacDonald, News and Special Events Supervisor at WKAR, effective April 1, 1951.

Appointments Appointments

1. Appointment of Theodore Lynn Rebstock as Instructor (Research) in Agricultural Chemistry at a salary of \$4180 per year on a 12-month basis, effective April 1, 1951, to replace L. E. Weller who has replaced C. T. Redemann, resigned.
2. Appointment of Carl William Hall as Assistant Professor of Agricultural Engineering at a salary of \$5000 per year on a 12-month basis, effective September 1, 1951, to replace Robert W. Kleis who will resign. His salary is to be paid 2/3 College and 1/3 Experiment Station funds.
3. Appointment of Harold Henneman as Assistant Professor of Animal Husbandry at a salary of \$5000 per year on a 12-month basis, effective September 1, 1951, and paid 1/4 from Experiment Station and 3/4 from College funds. This is a new position.
4. Appointment of Robert Harold Acker as Isabella County 4-H Club Agent at a salary of \$3400 per year on a 12-month basis, effective April 10, 1951, to replace S. P. McRae, resigned.
5. Appointment of Robert A. Campbell, Jr. as Ottawa County 4-H Club Agent at a salary of \$3400 per year on a 12-month basis, effective April 10, 1951, to replace J. C. Ferver who is on leave.
6. Appointment of Mrs. Mildred M. Chapel as Livingston County Home Demonstration Agent at a salary of \$4000 per year on a 12-month basis, effective June 25, 1951, to replace Margaret Stuart, resigned.
7. Appointment of Charlene Adele Johnson as Monroe County Home Demonstration Agent at a salary of \$3200 per year on a 12-month basis, effective July 1, 1951, to replace Edna McDermott, who is on military leave.
8. Appointment of Edward Lovinger as temporary Instructor in Effective Living at a salary of \$333.33 per month, effective from April 1 to June 30, 1951. Mr. Lovinger has been a graduate assistant.
9. Appointment of Russell Edwin Noble as Lecturer in General Business at a salary of \$116.67 per month, effective from April 1 to June 30, 1951, to replace Jack W. Warren, resigned.
10. Appointment of the following part-time Assistant Football Coaches at salaries of \$100 per month, effective for the period indicated:
  - a. Don L. Mason, April 1 to May 15, 1951
  - b. John Poloncak, April 1 to May 15, 1951
  - c. George Baird Smith, April 1 to May 15, 1951
  - d. Harold L. Vogler, April 1 to June 30, 1951
11. Appointment of Louis Leslie Otto as Professor of Mechanical Engineering at a salary of \$6500 per year on a 10-month basis, effective September 1, 1951. This is a new position.
12. Appointment of Mrs. Mary Waller as Visiting Assistant Professor of Short Courses at a salary of \$1000 for the period from April 2 to May 25, 1951 to teach in the Short Course for Hospital Housekeepers.
13. Appointment of Julia Tear as Visiting Associate Professor of Short Courses at a salary of \$400 for the period April 2 to May 25, 1951, to teach in the Short Course for Hospital Housekeepers.
14. Appointment of Ingram Olkin as Assistant Professor of Mathematics at a salary of \$4500 per year on a 10-month basis, effective September 1, 1951, to replace M. D. Springer, resigned.
15. Reappointment of Durand F. Jacobs as temporary Instructor in Psychology at a salary of \$125 per month, effective from April 1 to June 30, 1951.
16. Appointment of Clyde Konrad Smith as Instructor in Bacteriology and Public Health at a salary of \$4500 per year on a 12-month basis, effective June 16, 1951 to replace E. S. Churchill who is on military leave. His salary is to be paid 1/4 experiment station and 3/4 college, and his appointment is on a temporary basis.
17. Appointment of Bernard D. Lewis as temporary Instructor in Bacteriology and Public Health at a salary of \$1000 for the period from March 16 to June 15, 1951, to replace E. S. Churchill. His salary is to be paid 1/4 Experiment Station and 3/4 College.

NEW BUSINESS, continued

Appointments, continued

18. Appointment of Donald Potter as News and Special Events Supervisor at Station WKAR at a salary of \$166.66 per month, effective from April to May 30, 1951, to replace Donald MacDonald who is on military leave.
19. Appointment of Robert I. Hudson as Instructor on the Board of Examiners and Basic College Counseling at a salary of \$150 per month, effective from April 1 to June 30, 1951, to replace Rowland Pierson, on leave.
20. Appointment of Kingsley Montgomery as Instructor on the Board of Examiners and Basic College Counseling at a salary of \$150 per month, effective from April 1 to June 30, 1951 to replace Rowland Pierson, on leave.
21. Appointment of Mrs. Mary R. Booth as housemother at the Phi Kappa Sigma fraternity at a salary of \$273 for the period from April 9 to June 30, 1951, to replace Mrs. Julia Zoeter, resigned.
22. Appointment of Mrs. Eloise Vallender as Secretary to the Administrative Assistant in Charge of Academic Matters at a salary of \$2820 per year, effective April 9, 1951 to replace Mrs. Helene Keith, resigned.

Appointments

Miscellaneous

1. Approval of granting the appropriate degrees to those students who according to the records of the Registrar have completed the requirements for graduation at the end of winter term 1951. (List is on file in the Secretary's Office and in the Registrar's Office).
2. Report of the death of Tom Torrance on April 2, 1951. Mr. Torrance was first employed by the College on August 4, 1930 in the Plumbing Division, and was granted disability retirement on September 1, 1949.
3. Increase in salary for Barbara Boger, Psychiatric Social Worker at the Health Service, from \$6500 to \$6800 per year, effective April 1, 1951, with the understanding that in addition to her regular duties she is to act as lecturer in the Department of Social Service one course one term each year. This additional responsibility will not relieve her of any of her present responsibilities in the Health Service.
4. Increase in salary for Lowell E. Weller, Instructor (Research) in Agricultural Chemistry, from \$3500 to \$4400 per year, effective April 1, 1951. Mr. Weller will replace C. T. Redemann, resigned.
5. Payment of \$240 to S. B. Mead, Associate Professor of Accounting, for teaching an evening section in accounting to state employees in Lansing.
6. Payment of an additional \$70 per month to Alice Thorpe, Instructor in Home Management and Child Development on a part-time basis, from April 1 to June 30, 1951, for teaching a special course in that department.
7. Change in status of Don W. Hayne from Assistant Professor (Research) of Zoology to Assistant Professor of Zoology and paid 1/2 from Experiment Station and 1/2 from College funds, effective April 1, 1951.
8. Change in salaries of temporary Instructors in Speech, Dramatics, and Radio Education, effective April 1, 1951, as follows:  
  
 Theda P. Assiff, from \$100 to \$50 per month  
 W. M. Arneson, from \$200 to \$110 per month
9. Recommendation from Dean Emmons that a department of Elementary Education be created within the Division of Education, effective July 1, 1951 and that Dr. Troy Stearns be named Head of this Department at a salary of \$7500 per year on a 12-month basis, effective July 1, 1951.
10. Recommendation from Dean Anthony and Director Ballard that the Board rescind its action of October 20, 1949, establishing a district Extension headquarters at Gaylord. E. A. Wenner is Supervisor of this district and his office is to remain in East Lansing.
11. Payment of additional amounts to salaried employees for work in the athletic program during winter term, as follows:

Degrees granted end winter term

Death of Tom Torrance

Salary inc. Barbara Boger-\$6800

Salary inc. Lowell E. Weller-\$4400

\$240 to S.B. Mead

Additional \$70 per mo. Alice Thorpe

Change in status Don Hayne

Change in salaries temp insts. Speech

Dept. of El. Educ. created Troy Stearns named head

Action estab dist. ext. headquarters at Gaylord rescinded.

Payments additional salaries to salaried employees.

Dale Albin	\$46.50	C. S. Gerlach	\$67.50	John Ramsey	\$93.00
Charles Branz	64.00	Lois Harris	45.00	K. C. Randall	42.00
J. R. Burnett	85.25	R. L. Heydrick	54.00	L. S. Robertson	93.00
Gerard Bush	35.00	Hugh Hough	7.00	Laurence Searl	92.50
C. M. Chance	57.50	James Huston	65.00	Vern Severance	105.50
J. A. Clark	50.50	J. M. Jenson	85.50	Max Strother	4.50
R. L. Cook	54.00	G. S. Joyaux	66.50	Wayne VanRiper	44.00
J. F. Davis	31.50	G. F. Knapp	66.50	Bernard Weinstein	54.00
R. J. Davis	111.50	Kirk Lawton	57.50	Loren Wight	17.50
A. E. Erickson	52.50	J. Q. Lynd	68.50	Nathan Willits	79.00
Orville Everett	78.00	Eino Niemala	41.25	H. E. Winters	45.50
F. R. Fladseth	32.50	R. L. Paul	49.00	Ray Yerkie	31.50
Stuart Gallacher	85.50	Elmer Peterson	36.00	John Yunck	40.00

NEW BUSINESS, continued

Miscellaneous, continued

11. Payment of additional amounts to salaried employees, etc:

Lawrence Frymire	\$122.50	Charles Blagdon	\$20.00	J. H. Platt	\$ 27.50
Cornelius Groenewoud	34.50	Paul H. Barrett	30.00	E. G. Snyder	49.00
Harry Hendrickson	30.00	F. A. Cassis	20.00	M. D. Solomon	10.00
John Klock	90.00	R. H. Davis	35.00	William Sweetland	122.50
Kenneth Macrorie	30.00	Francis Donahue	30.00	Meredith Taylor	23.00
J. C. McKinney	30.00	Marlin Farmer	50.00	Allan Tucker	15.00
Sigmund Nosow	30.00	R. F. Fink	30.00	Ervin Vanderjagt	35.00
		Norman Penlington	29.00		

12. Payment of additional amounts to salaried employees, as follows:

<u>Auditorium</u>		<u>Continuing Education</u>		<u>Miscellaneous</u>	
Dale Albin	6	E. B. Brauner	42.60	Edward Proebsting	60.00
Charles Branz	28	Earl McIntyre	65.90	Phiroze Shroff	62.50
L. E. Chapman	33	Malvern Obrecht	100.80	Orville Smith	68.69
Lorraine Demorest	33	M. F. Rogers	277.60	William Ruby	35.00
Mildred Dickinson	39	J. B. Tintera	52.60	Dale Albin	3.00
John Emery	39			James Apple	195.00
Helen Evans	46	<u>Spec. Courses &amp; Conferences</u>		John Blakeslee	63.00
Floyd Fladseth	6	J. M. Apple	30.00	Charles Branz	10.00
Helen Greene	105	Daniel Fullmer	80	Clyde Campbell	216.00
Lois Harris	6	William Gamble	30	Roger Claud	119.00
James Huston	6	R. J. Geist	30	Stanley Culver	110.00
Glen Luehrs	6	C. C. Hamilton	30	Lorraine Demorest	3.00
Floyd Macklem	39	Alfred Leigh	80	Helen Green	50.00
Elizabeth Parker	6	Hugo Munsterberg	30	Charles Hampton	37.00
Elmer Peterson	30	Charles Pesterfield	15	Fritz Harris	60.00
Varetta Powers	39	David Potter	20	Dorothy Harrison	12.57
Irene Prall	24	Leonard Rall	30	Walter Heisler	83.50
Gail Ryder	39	H. O. Reed	30	Homer Higbee	43.50
Laurence Searl	27	Herbert Rubenstein	30	Charles Hill	28.40
Robert Troxell	30	R. L. Scheele	30	Walter Johnson	254.30
Wayne VanRiper	112	H. E. Sponberg	15	James Kennelley	40.00
Clella Weissinger	50	J.R. Stiefel	30	Einar Larson	50.00
Neal Whitehead	52	M. M. Voegeli	3	Floyd Macklem	3.00
Loren Wight	27			John McCall	136.00
Ray Yerkie	24			Earl McIntyre	13.80
				James Miller	80.00
<u>Miscellaneous</u>		<u>Miscellaneous</u>			
D. A. Moore	10.00	Judson Davis	8.04	C. M. Horn	164.55
Carlton Musson	59.00	Varetta Powers	10.00	James Huston	15.00
Donald O'Beirne	226.00	Edna Jorgensen	45.50	R.E. Loree	50.00
C. Pesterfield	150.00	J. H. Reinoehl	129.00	William McAllister	11.07
Elmer Peterson	10.00	J. J. Stockton	15.38	J. N. Moore	35.00
Edward Pfau	83.50	Fred Alexander	7.00	Ronita Edgar	8.00
Leonard Rall	90.00	Benard Black	8.05	Carl Gross	20.00
J. K. Richards	140.00	Betty Dickinson	18.00	Lois Harris	3.00
M. F. Rogers	128.80	Gerard Bush	3.00	C. Wesley Lambert	2.25
James Tintera	14.20	R. L. Cornwall	57.68	Orden Smucker	143.20
Robert Troxell	10.00	Dorothy Dietz	6.00	Bannen Swope	3.57
Wayne VanRiper	13.00	Floyd Fladseth	3.00	William Tomlinson	7.50
Loren Wight	20.00	H. L. Harter	45.00	Lynn Towsley	6.00
Paul Andrews	37.50			C. R. Upham	430.50

13. State Board action on December 21, 1950, authorizes 10 per cent salary adjustments effective January 1 to be paid when and if the legislature provides funds for this purpose. It was understood that all persons on the payroll who have received salary adjustments since the budget for the current year was established July 1, 1950, were to be reviewed by the President. The President recommends the following adjustments:

10 per cent adjustment on current salary for following:			Subsequent	
		<u>July 1, '50 salary</u>	<u>Adjustment</u>	<u>New Rate</u>
M. J. Dmochowski	Manager Union	\$5000	1-1 \$5500	\$6050
D. Wethington	Wells Hall	3400	9-1 3800	4180
O. Post	Union	3600	10-1 3900	4290
M. A. Cosby	Bd. of Exams	4000	9-1 4400	4840
Lyle Thorburn	Couns. for Men	4600	9-1 5000	5500
R. M. D'Aloisio	Sec. Den Grad. Studies	3200	8-1 3320	3650
R. J. Kleis	Cont. Educ.	5200	10-1 5700	6270
J. F. White	Engr. Exp. Sta	5700	8-1 6200	6930
Leona MacLeod	Home Dem. Ldr.	5000	9-1 6200	6820
Howard Dunne	Bacteriology	5000	10-1 6500	7150
Frances Martelli	Sec. Dean Vet Med	3000	8-1 3120	3430
C. F. Cairy	Phys. & Pharm.	6100	1-1 6600	7260
Raymond Johnson	Phys. & Pharm.	4800	1-1 5500	6050
LeRoy Ferguson	Social Science	5550	9-1 100 mo. temp.	6100+ 100 temp.
Alvin Bennett	Public Adm.	4200	10-1 4300	4730
R. H. Simonds	General Business	6200	3-1 6500	7150
S. E. Bryan	General Business	5400	3-1 5900	6490

Le Additional amounts paid salaried employees

Approval of 10% adjustment on present salary for several people.

NEW BUSINESS, continued

Miscellaneous, continued

13. Salary adjustments, continued:

		July 1, 1950 salary	Subsequent Adjustment	New Rate
M. E. Jones	General Business	\$4200	3-1 \$4500	\$4950
Frances Mantey	Voc. Education	New	9-16 1800	1980
L. E. Traywick	Economics	5500	3-1 5700	6270
Robert Spence	Physics	5500	9-1 5700	6270
J. H. Bell	Mathematics	5500	7-1 6000	6600
Jean Burnett	Mathematics	3100	9-1 3200	3520
C. S. Hause	Physics	6850	9-1 7000	7700
Paul Miller	Sociology	5700	11-1 6200	6820
Hugh Daugherty	Phys. Ed. for Men	7000	11-1 8000	8800
L. L. Boger	Agric. Econ.	4500	10-1 5000	5500
E. D. Farwell	An. Husbandry	4600	9-1 5100	5610
Evan Roberts	Short Courses	3240	10-1 3900	4290
T. D. Stevens	Forestry	new	8-1 8000	8800
D. Varner	Agr. Econ.	5300	10-1 6300	6930
V. Benson (temp)	Home Econ.	new	9-16 1800	1980
B. Chenoweth (temp)	Phys. Ed. for Women	new	10-1 2800	3080

Payment of additional 10% on present salaries approved.

10 per cent adjustment on salary in budget, July 1, 1950

Lulu Schroeder	Sec. Dean of Agr.	3400	8-1 3520	3740
A. G. Clark	Maint. of Grounds	4400	8-1 4520	4840
Allene Grimes	Sec. Dean of Students	3400	8-1 3520	3740
Eloise Vallender	Sec. Dean All-Coll.	2700	8-1 2820	2970
Elene Hickey	Sec. Dean of Home Ec.	3400	8-1 3520	3740
M. Grabow	Sec. Dean Basic College	3400	8-1 3520	3740
Agnes Sheehan	Sec. Dean Bus. & P.S.	3400	8-1 3520	3740
Oneta Abbott	Sec. Dean Sci. & Arts	3400	8-1 3520	3740
L. V. Shepard	Education	4100	2-1 4400	4840
Earle Edwards	Phys. Ed. for Men	8000	11-1 8500	8800
John Kobs	Phys. Ed. for Men	8000	11-1 8500	8800
Norma Rice	Sec. Adm. Asst. Pub. Rel.	2700	8-1 2820	2970
Barbara Hanna	Sec. Dean Unclassified Students	3400	8-1 3520	3740
Virginia Stewart	Sec. Comptroller	2800	8-1 2920	3080

10% adjustment of salary in budget approved for several employees.

Salary adjustments more than 10 per cent of budget salary of July 1 but less than 10 per cent of current salary:

Carl Hanson	County Agent	3700	1-1 4000	4200
Karl Larson	County Agent	4000	1-1 4300	4500
Harvey Kapphahn	Agric. Engr.	4400	1-1 4800	5000
Robert White	Agric. Engr.	5100	1-1 6000	6200
F. Ferguson	Agric. Engr.	new	1-16 5000	5200
N. Willits	Soil Science	3300	1-1 3650	3900
R. L. Cook	Soil Science	6600	3-1 7500	7700
Charles Little	Dairy	new	1-16 4800	5000
D. L. Murray	Dairy	5500	3-1 6000	6300
J. Nielson	Agric. Econ.	new	1-22 5500	5700
J. W. Creighton	Wood Utilization	4400	3-1 5000	5200
C. S. Gerlach	Landscape	4600	3-1 4900	5200
F. C. Filter	Mech. Egr. B & U	4200	1-1 4500	4800
T. Simon	Const. Egr. B & U	4800	1-1 5200	5500
R. Noonan	Electr. Engr. B & U	4850	1-1 5200	5500
C. E. Erickson	Couns., Test. & Guid.	8000	8-1 9000	9500
H. H. Scales	Couns., Test. & Guid.	4400	1-1 4800	5100
Calla VanSickle	H. M. & C.D.	4500	11-1 4800	5200
Douglas Dunham	Social Science	3900	1-1 4200	4620
Eric Lawson	Economics	temp.	9-1 6000	6600
W. R. Fee	History	9500	9-1 10,000	10,500
C. S. Pollock	Art	4400	8-1 5000	5300
C. R. Hoffer	Sociology	5750	7-1 6600	7000
			(temp)	
W. F. Burt	Phys. Ed. for Men	4000	1-1 5000	5200
L. P. Dawson	Phys. Ed. for Men	7800	11-1 8500	8800
R. H. Young	Phys. Ed. for Men	10,000	1-1 11,000	11,500
Vernon Larson	Short Courses	4200	12-1 4500	4800

Adjustments of more than 10% of salary in budget approved for several employees.

No Adjustment:

C. L. Munn	Phys. Ed. for Men	14,000	11-1 15,000	No change
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Gift of \$10,000 from Reniger Const. Co. \$1000 from LaVerne Noyes 1 share Tel. Co. stock received from Mr. Fee.

14. Receipt of a gift from the Reniger Construction Company of a check for \$10,000.

15. Receipt of a check for \$1000 from the Estate of LaVerne Noyes to be used for LaVerne Noyes scholarships.

16. Receipt of one share (No. 248) of the Independent Telephone Company of Tipton. The Independent Telephone Company when formed made it essential that every subscriber have a share of stock or he could not have service. This share was made out to H. A. Fee and endorsed by him to Michigan State College.

## NEW BUSINESS, continued

## Miscellaneous, continued

- \$25 from Zonta Club
17. Grant of \$25 from the Zonta Club of Lansing to be awarded to the junior student in Home Economics who has attained the highest standing among those girls earning their own maintenance.
- Several grants received to finance scholarships in Edon. Educ. Workshop
18. The following grants have been received to finance scholarships to participants in the Workshop in Economic Education:
- |  |       |
|--|-------|
| The J. L. Hudson Company, Detroit          | \$500 |
| The Detroit Edison Company, Detroit        | 500   |
| S. S. Kresge Company, Detroit              | 200   |
| Michigan Consolidated Gas Company, Detroit | 500   |
- \$250 from Wildlife Mgt. Inst.
19. Grant of \$250 from the Wildlife Management Institute of Washington, D. C., to be used under the direction of M. D. Pirnie in Fisheries and Wildlife to continue a study of the nesting wild ducks of Michigan.
- Cont. memo agree. Midwest Barley Impr. Assoc.
20. Continuation of a memorandum of agreement with the Midwest Barley Improvement Association of Milwaukee covering a grant of \$400 to be used under the direction of L. M. Turk in Farm Crops and Soil Science in testing barley varieties in the Thumb area and the effect of different fertilizers upon the yield and malting quality of of these varieties.
- Cont. memo agree. Mich Cert. Hybrid \$500
21. Continuation of a memorandum of agreement with the Michigan Certified Hybrid Seed Corn Producers of East Lansing covering a grant of \$500 to be used under the direction of E. C. Rossman and R. E. Decker in Farm Crops in carrying on the development and testing of new corn hybrids.
- Cont. agree. Shell Chem. \$1000
22. Continuation of a memorandum of agreement with the Shell Chemical Company of Denver, Colorado, covering a grant of \$1000 to be used under the direction of Ray Hutson in Entomology in a determination of insecticidal properties of Dieldrin and Aldrin, 269, and other related compounds.
- Cont. Ag. Res. Adm.-Poultry-\$6300
23. Contract with the Agricultural Research Administration covering a research project by Dr. Groschke in Poultry Husbandry testing various food products at a total cost to the Department of Agriculture of not to exceed \$6300.
- Far. & Mfrs. Beet Sugar \$3000-Ag Eng
24. Memorandum of agreement with the Farmers and Manufacturers Beet Sugar Association of Saginaw covering a grant of \$3000 to be used under the direction of A. W. Farrall in Agricultural Engineering in a continuation of studies on sugar beet mechanization.
- J. I. Case-grant \$3815
25. Memorandum of agreement with the J. I. Case Company of Racine, Wisconsin, covering a grant of \$3815 to be used under the direction of A. W. Farrall in Agricultural Engineering in a continuation of studies on the processing of baled hay. The agreement provides for a graduate fellowship.
- Far & Mfrs Grand \$6000 Crops
26. Memorandum of agreement with the Farmers and Manufacturers Beet Sugar Association of Saginaw covering a grant of \$6000 to be used under the direction of E. E. Down and H. L. Kohls in Farm Crops to assist in the sugar beet breeding project which includes the development of new hybrids testing and seed production.
- Mich. Fur Breeders-Poultry \$500
27. Memorandum of agreement with the Michigan Fur Breeders Association of Milford covering a grant of \$500 to be used under the direction of C. G. Card in Poultry Husbandry to support a mink feeding project under way.
- Huron Milling \$750-Foods & Nut.
28. Memorandum of agreement with The Huron Milling Company of Harbor Beach covering a grant of \$750 to be used under the direction of Pauline Paul in Foods and Nutrition in a study of the use of monosodium glutamate in commercial meat preparations.
- Acct. Cl III reclassif. to Clerk III Sec-Exec. in Res. Develop.
29. Reclassification of an Account-Clerk II position to a Clerk III position in the Agricultural Economics Department.
30. New Secretary-Executive position in the Office of Research/Development.
- Clerk II position Food Stores.
31. New Clerk II position in Food Stores.
32. New Secretary-Executive position in the Office of Director of the Kellogg Center.
- Kellogg Center Cl-Sten I Union Food
33. New Clerk-Stenographer I position in the Union Food Service.
34. Recommendation from Mr. Glander and Chief Brandstatter for the establishment of:
- a. A new classification of Lieutenant of Police in the Campus Police Department at a salary range of \$4200-\$4600 per year including the uniform allowance of \$200 per year. This is to be a classified position under the Personnel Office.
- b. It is also recommended that an additional Sergeant of Police classification be established in the classified service under the Personnel Office.
35. The following bids have been received for asphalt surfacing of the sites around Shaw Dormitory and the Kellogg Center:
- |                                       |          |
|---------------------------------------|----------|
| Detroit Concrete Products Corporation | \$24,820 |
| Michigan Colprovia Company            | 27,780   |
| The Ferris Company                    | 31,580   |
- The low bid of \$24,820 should be charged \$15,460 to Shaw dormitory and \$9,360 to the Kellogg Center. The work includes complete surfacing of the Shaw Dormitory Area and the first coat of asphalt on the Kellogg Center area.



NEW BUSINESS, continued

Miscellaneous, continued

- 36. Recommendation from Secretary McDonel and Dean Anthony that the College pay its share of the cost of the proposed Rankey Drain which will drain a portion of the college farm. The statement from the county drain commissioner indicates that our share of the cost will be \$3,345.
- 37. Recommendation that a hot water heater be installed in the Greenfield House which is used by Herman Prether, assistant beef cattle herdsman. The cost is estimated at \$140, and is to be charged to Alterations and Improvements 1950-51.
- 38. Statement in the amount of \$1150.80 from Ballard, Jennings, Bishop and Fraser for the period of January 8 to February 26, 1951. Included in the statement is an amount of \$427.25 to Laurence, Woodhams and Mills, a law firm in Kalamazoo who handled the details concerning foreign patents.
- 39. Supplemental labor appropriation of \$1500 for the Placement Office.
- 40. Advice has been received from the Ann Arbor Trust Company of the liquidation of the balance due from the H. C. Allen Company for Ann Arbor property received from Ormond E. Hunt. Settlement of the balance results in our having \$7,313.60 available for investment. Mr. Cress recommends that these funds be invested in 2-3/4% Treasury Bonds maturing April 1, 1980, and callable April 1, 1975. While these bonds are non-marketable and non-transferable, liquidity is provided by a provision permitting the exchange at any time into marketable five-year 1-1/2% Treasury Notes.
- 41. Recommendation from Dean Anthony and Professor Tukey that the Board approve in principle the establishment of a Liberty Hyde Bailey distinguished professorship in Horticulture. It is understood that the alumni will undertake to raise a fund to underwrite such a chair.
- 42. Comptroller May reports the following:  

"Attached is a Workmen's Compensation Report covering the period July 1 through December 31, 1950:  
 "You will note that during this period a total of \$2,702.91 was paid to employees who were out of work because of injuries. Of this amount \$2,077.65 was reported to the Workmen's Compensation Commission. In other words, our liberal policy of payment employees for all time lost cost the College a total of only \$625.26.  
 "You will also note that out of the total workmen's compensation payments of \$2,702.91, there was paid to three employees the following sums:  
 Mrs. Bijelich \$493.98      Marcus Vitos \$375.00      Fred K. Wilson \$866.67  
 "Considering the number of employees now on our payroll, I regard the time lost through injuries as very small."
- 43. The following communication was received from Mr. Steadman, Secretary of the State Administrative Board:  

"The State Administrative Board, at its meeting on Tuesday, April 3, 1951, requested me to express to you the deep appreciation of that body for the considerate cooperation given by Michigan State College to the State government in assisting us to relocate our State offices in the aftermath of the fire which destroyed the State Office Building.  
 "It gives me great personal pleasure to execute this assignment. Without the excellent spirit of cooperation, in which you immediately offered to us all available space in the temporary structures on our campus, I do not know how we could have organized the agencies forced out of the building so as to function in any real sense.  
 "Therefore, on behalf of the State Administrative Board, on behalf of the State agencies directly benefited, and on my personal behalf, I am honored to convey this commendation. Please express our feelings on this subject to the State Board of Agriculture."
- 44. Receipt of a communication from the Michigan Bean Producers Association urging the importance of the fireproof seed storage for use of the Farm Crops Department and the Crop Improvement Association.
- 45. Mr. R. A. Turner, Chairman of the Alumni Award Committee of the Washington Club of the Michigan State College Alumni Association, indicates that the Alumni Organization has voted to honor the following distinguished alumni at the coming commencement:  

Dr. Edgar Shannon Anderson, Class of 1918	Edwin Smith, Class of 1912
Dr. Grover Cleveland Dillman, Class of 1913	Albert Sobey, Class of 1909
Dr. George Alfred Garratt, Class of 1920	
- 46. The Foods and Nutrition Department invites the State Board of Agriculture to have lunch at the May Board meeting in the newly furnished foods laboratory of the School of Home Economics.

College to pay share of cost of Rankey drain \$3,345

Hot water heater to be installed in Greenfield Hse

Approval statement Ball, Jen. Bish & Fraser

\$1500 approp. Placement Of.

Rec. from Ann Arbor Tr. re: investment funds from Hunt property A.A.

Liberty Hyde Bailey dist. professorship in Hort. approved.

Report of Mr. May on Workmen's Compensation Report.

Communication from Mr. Steadman thanking College for facilities offered after State Office Bldg. fire.

Communication Mich. Bean Prod. urging fireproof seed storage

Selection of alumni for Distinguished Alumni Award

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the President's Report and all New Business.

ADDITIONAL ITEMSResignations

- Resignations 1. Resignation of Virginia Vance as Home Demonstration Agent in Antrim, Kalkaska, and Crawford Counties, effective June 30, 1951, to devote full time to her home.

Leaves Leaves

1. Leave of absence without pay for Robert E. Dils, Assistant Professor of Forestry, from June 20 to September 10, 1951, to do field work on his doctorate dissertation.
2. Extension of leave of absence without pay for Donald Arthur Taylor, Instructor in General Business, through June 15, 1952. Mr. Taylor has been on leave since September 1950 to work on his doctorate at the University of Michigan.
3. Leave of absence with half pay for Richard M. Dorson, Associate Professor of History, for one year beginning September 1, 1951. Dr. Dorson has been granted a Faculty Study Fellowship from the American Council of Learned Societies. He has been a member of the staff since August 1944.

Appointments Appointments

1. Appointment of Thomas F. Martin as Tennis Coach in Physical Education, Health and Recreation for Men at a salary of \$250 per month, effective From April 16 to June 15, 1951, to replace H. F. Beeman who has been called into military service.

Miscellaneous

## Inc. salary

Ward J. McDowell -  
\$4500

1. Increase in salary for Ward J. McDowell, Instructor in General Business, from \$3800 to \$4500 per year, effective April 1, 1951. This adjustment includes the ten per cent adjustment pending for all employees.
2. The A.V.M.A. has offered the post of Editor-in-Chief of their journals to Dr. G. R. Moore, Professor of Surgery and Medicine, at a starting salary of \$10,000. Dr. Moore is one of the abler members of our staff and must be retained. It is recommended that Dr. Moore's salary be adjusted to \$8750, effective April 1, 1951. This adjustment includes the 10 per cent adjustment pending for all employees.

## Inc. salary

G.R. Moore to  
\$8750

3. Mr. Earl C. Richardson, Extension Editor in Information Services, has been offered the associate editorship of Capper's Farmer at a very substantial increase in salary. Mr. Richardson is one of the key employees of Michigan State College. It is recommended that his salary be adjusted to \$7700 per year, effective April 1, 1951. This includes the 10 per cent increase pending for all employees. In addition, Mr. Richardson is being named project leader for the Extension Information Service.

## Inc. salary

Earl C. Richardson to  
\$7700

Extra  
Payment of  
\$375 to Frank  
Martin 50-51  
& same amt.  
each year to  
teach course  
in Bus. Adm.

4. Recommendation for the payment of \$375 to Francis Martin, Supervisor of Tabulating, for the teaching he has done during 1950-51. It is further recommended that his salary be increased by \$375 per year, for which he will teach a course in Business Administration each term during the academic year, effective July 1, 1951.

## Retirement of

Edw. Gilson  
Robert Hoag  
Karl Markwart  
approved.

5. The Retirement Committee recommends the following retirements:
  - a. Disability retirement of Edward R. Gilson, employed in the Electrical Division of Buildings and Utilities, at a pension of \$768 per year, effective July 1, 1951. Mr. Gilson was born August 18, 1887 and has been employed by Michigan State College since February 23, 1932.
  - b. Disability retirement of Robert Hoag, employed in the Electrical Division of Buildings and Utilities, at an annual pension of \$1045, effective May 1, 1951. At the end of the year his case is to be reviewed by the Retirement Committee; if his health is improved, he may either return to work or remain retired--retirement to be refigured on the basis of penalty. Mr. Hoag was born January 10, 1899, has been employed by the College since August 1, 1923.
  - c. Retirement of Karl Markwart, Campus Messenger, effective July 1, 1951, at an annual pension of \$233. Mr. Markwart has requested this retirement on the basis of 25 years of service.

Annual state-  
ment Res. Corp  
and \$20 check

6. Receipt of the annual statement for the year ending December 31, 1950, from the Research Corporation, including a check for \$20 in settlement of the amount due the college for this period.

\$3,084.87 to  
Mem Center  
Fund.

7. Report of the receipt of an additional \$3,084.87 as contributions to the Memorial Center Fund from November 1, 1950 to March 31, 1951. A total amount of \$174,733.58 has been received.

\$165 from  
Mich. State  
Florists

8. Check for \$165 from the Michigan State Florists Association of East Lansing to be used under the direction of Paul R. Krone in Horticulture to purchase materials and equipment for time and motion studies.

\$1000 from  
Mich. Milk  
Producers

9. Grant of \$1000 from the Michigan Milk Producers Association of Detroit to be used under the direction of T. K. Cowden in Agricultural Economics in a study of the dairy costs and returns in the Detroit milk shed.

\$5,809 from  
American Dairy  
Assoc.

10. Grant of \$5,809 and approval of a memorandum of agreement with the American Dairy Association of Michigan, Inc., of Lansing to be used under the direction of R. J. Coleman at Station WKAR to defray costs of broadcasting out-of-town athletic events, paid in equal quarterly installments of \$1452.25.

ADDITIONAL ITEMS, continued

Miscellaneous, continued

11. Grant of \$12,000 and approval of a memorandum of agreement with the Owens-Illinois Glass Company of Toledo, Ohio, to be used under the direction of Dr. E. A. Heidemann in Physics and Astronomy to sponsor research on measurements of elastic constants of glass and glass surfaces by ultrasonic methods, - this grant to be paid \$4000 per year for three consecutive years, beginning April 15, 1951.
12. Supplemental appropriation of \$150 to cover part of the expenses of the International Festival.
13. Appropriation of \$3000 for the balance of the current fiscal year for the office of High School Cooperation to take care of unusual expenses involved in our expanded program in this area.
14. Recommendation from Mr. May that an appropriation in the amount of \$22,900 be made to cover overdrafts in the Athletic Department which are occurring in the budgets. This appropriation is actually about 10 per cent of the athletic budget, and the athletic income has already exceeded budget estimates by far more than the amount of this requested appropriation.
15. Recommendation from Secretary McDonel and Mr. Lautner requesting an appropriation of \$10,192 for the purpose of repairing the winter damage on campus roads, for sealing the west Circle Drive, and patching and sealing Walnut Lane in the Barracks Housing area.
16. Request from Secretary McDonel and Mr. Lautner for an appropriation of \$7,678 to take care of the cost of site work, grading, curbs, walks, etc., about the new Memorial Chapel.
17. The following bids were received for the buildings from the Lee Hulett Farm on Cavanaugh Road:

House	Carl Galatian, Lansing	\$125.00
	Lewis E. Perkins, Webberville	72.75
	Howard Sheathels, Lansing	40.00
Barn	Philip H. Byington, Holt	111.00
	Glenn U. Higbee, Lansing	100.00
	Carl Galatian, Lansing	100.00
	Lewis E. Perkins, Webberville	76.50
	Webdell L. Feier, Lansing	55.00
Silo	Richard Schultz, Lansing	51.50
Outhouse	Phillip H. Byington, Holt	5.10

It is recommended that the high bids for each building be accepted.

18. Communication from the College attorney informing the Board that the will of Arcola McLean Rowan, deceased, of Muskegon Heights make the following provision for Michigan State College;
 

"FIFTH, I give and bequesth to Michigan State College at East Lansing, Michigan and Olivet College at Olivet, Michigan, each United States Government Bonds, series E, in the face amount of Two Thousand Five Hundred Dollars (\$2,500.00), the proceeds of said bonds to be used by the said educational institutions, as a loan fund to students at said institutions, preferably students who reside in Ottawa County, Michigan. It is my will that such loans be made upon a basis requiring repayment of same at the earliest opportunity of the borrowers. This fund is to be designated as the Robert F. McLean Scholarship Fund. If for any reason Olivet College should not, at the time of my death, be in existence, then my executor, hereinafter, named, is authorized and directed to designate some other educational institution to participate in the same manner in my estate, in its stead."
19. Dean Wynnarden and the Administrative Group recommend:
  - a. The establishment of a Bureau of Business Research in the School of Business and Public Service, to be effective July 1, 1951.
  - b. The creation of a Governmental Research Bureau in the Department of Political Science and Public Administration, to be effective July 1, 1951.
20. Recommendation from Dean King that we approve the request of the PanHellenic Advisers that the salaries of housemothers in the sororities be increased from \$100 per month to \$150 per month, with one-half of the cost to be borne by the College as at Present, effective September 1, 1951. It is impossible to retain competent housemothers in the sororities without this adjustment.
21. The Administrative Group recommends that for the purpose of calculating summer school compensation, a minimum teaching load in either the 6-week session or summer quarter shall be 12 recitation hours or 20 laboratory hours per week for full compensation. It is recommended that a deviation of not more than 10 per cent below the minimum requirement for a full load may be permitted under unusual circumstances with the approval of the dean and the Director of the Summer School.
 

With reference to graduate teaching, it is recommended that a group of at least 4 graduate students enrolled in a research course taking an average of 4 credits may constitute a class and be given equal weight with other scheduled classes in determining the teaching load for any teacher.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve the foregoing Additional Items.

\$12,000 from Owens-Ill Glass Com

\$150 approp. for Int. Festival

\$3000 approp. H.S. Cooperation.

\$22,900 to cover overdrafts in Athl. Dept.

\$10,192 approp for road repair, etc.

\$7,678 approp. for site work around Mem Chapel

Report of bids received for buildings on Lee Hulett Farm

Communication from college attorney re: will of Arcola McLean Rowan re: setting up student loan fund.

Approval of establishment of Bureau of Bus. Res. and Gov. Res. Bureau in Dept. Pol. Sci. Housemother's salaries in sororities increased to \$150 month

Approval of method of calculating summer school compensation

ADDITIONAL ITEMS, continuedMiscellaneous, continued

\$8,000 app.  
for expansion  
of radio  
coverage for  
Northern  
Michigan.

Res. Mich.  
Ag. Conf. re:  
removal of  
signs, etc.

Student Coun-  
cil requests  
revision of  
driving reg.  
Report on  
legislative  
dinner.

22. After months of study of the possibilities for improving the radio coverage for Northern Michigan, particularly for the Upper Peninsula, it is recommended that our radio program be expanded through the use of recordings to be made available to commercial stations throughout the state. This involves the addition to the staff of a recording engineer and a clerk, effective July 1, and an appropriation at this time of \$8,000 for the purchase of tape recorders, microphones, recording amplifiers, and other necessary materials to be used in this program.

23. The Michigan Agricultural Conference, through its Secretary Forrest Smith, informs the Board of a resolution passed by that body on March 30 favoring the removal of the signs "Constructed without Expense to the Public" from the campus.

24. A committee of the Student Council, supported by petitions signed by a large number of students, request the revision of the regulations covering student driving and parking.

25. Report on the dinner given by the Alumni to the members of the legislature on April 11.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve items 22, 23 and 24.

Special Miscellaneous

Approval of  
purchase of  
Clever farm  
of 40 acres.

1. From time to time the College has attempted to purchase the Clever farm of 40 acres on Bennett Road. Recently Mr. Clever has indicated to Ralph Hudson that he would be willing to sell for \$600 an acre. We do not have an option on this land. It is recommended that a decision be reached as to whether or not we should purchase the land at this time.

On motion of Mr. Mueller, seconded by Mr. Akers, it was voted to approve the purchase of the Clever farm of 40 acres at \$24,000.00.

Approval of  
purchase of 8  
acres of  
Biebesheimer  
property.

2. Report from Mr. McDonel on the negotiations with reference to the acquisition of the Biebesheimer land. We have an option for a portion of this land at \$12,000 with the understanding that Mrs. Roney be permitted to live in the Biebesheimer house for not to exceed two years.

On motion of Mr. Mueller, seconded by Mr. Akers, it was voted to approve the purchase of eight acres of the Biebesheimer land at \$12,000 with the understanding that Mrs. Roney be permitted to live in the Biebesheimer house for not to exceed two years.

On motion of Mr. Mueller, seconded by Mr. Akers, it was voted to approve the purchase of eight acres of the Biebesheimer land at \$12,000 with the understanding that Mrs. Roney be permitted to live in the Biebesheimer house for not to exceed two years.

All entering  
and transfer  
students to  
live in dormi-  
tories 1st yr  
of residence.

3. Recommendation from Dean King and the Administrative Group that all entering and transfer students be required to live in dormitories during the first year of residence, effective with the fall term of 1951. Exceptions to this rule may be granted by the Dean of Students.

- a. To permit students to live at home or with close relatives.
- b. Married students
- c. Upon the recommendation of the College Health Service.
- d. Students 25 or more years of age.
- e. To permit students to work for Board and room in private homes.
- f. In other cases where there is ample justification.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve the above recommendation.

Pension rate  
increased for  
pensioned em-  
ployees 10%

4. Consideration of the advisability of increasing the pension rate for all pensioned employees by 10%, leaving the minimum at its present level and increasing the maximum pension from \$2400 to \$2640 per year.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve the above recommendation to be effective January 1, 1951.

Ernst and Ern  
hired as  
auditors for  
1950-51.

5. Consideration should be given to the hiring of auditors to audit the College books and records for the current fiscal year.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to engage Ernst and Ernst, Auditors, to audit the College books for the 1950-51 fiscal year.

Salary inc.  
for Steve  
Sebo to  
\$7200

6. Increase in salary for Steve Sebo, Freshman Football Coach, to \$7200 per year, effective April 1, 1951. This adjustment includes the 10 per cent adjustment pending for all employees.

On motion of Mr. Brody, seconded by Mr. Akers, it was voted to approve the increase in salary for Mr. Sebo.

Salary inc.  
for Edward  
Weidner to  
\$7000

7. Increase in salary for Edward Weidner, Associate Professor of Political Science and Public Administration to \$7,000 per year effective April 1, 1951. This adjustment includes the 10% adjustment pending for all employees.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve the increase in salary for Mr. Weidner.

Special Miscellaneous, continued

8. The Board at its meeting in December authorized a salary and wage adjustment of approximately 10% for all employees to be effective January 1st with the understanding that the additional amount would not be paid until the legislature provided funds to make it possible. Since it is now clearly evident that the legislature will provide the funds to make this adjustment possible, question was raised as to the desirability of making the raise effective for the current pay period.

10% increase for employees to start with April 30th pay checks.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to authorize the Comptroller to make the new rates effective with the April 30th checks for those being paid on the salary payroll and for the first checks written after that date for those paid on the labor payroll. Supplementary checks compensating all employees for the difference between the checks already received and the amount due under the new rate are to be paid at a later date after the supplementary appropriation from the legislature becomes available.

Approval of library plans and location

9. Professor Lautner met with the Board to present his ideas to the proper location for the new library. Mr. Calder met with the Board to discuss plans for the proposed new library.

After considerable discussion, on motion of Mr. Mueller, seconded by Dr. Smith, it was voted to approve the location for the library as recommended by Professor Lautner and the plans and design as presented by Mr. Calder. Miss Jones wished to be recorded as voting "no".

10. The Governor's Office had suggested that the Governor would welcome an opportunity to visit with the State Board of Agriculture about Michigan State College, its problems and aspirations at an early date.

The Governor invited to meet with Board.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to instruct the President to extend an invitation to the Governor to meet with the Board at his convenience at the regular meeting date in any of the next several months. It was suggested that he be invited to have lunch with the Board.

Approval of sale of some stocks in Akers Fund.

11. Recommendation from Mr. Philip J. May, Comptroller, and Mr. Earl H. Cress, President of the Ann Arbor Trust Company that 50 shares Parke, Davis & Company common stock, certificate No. NO 59911 and 100 shares Sears, Roebuck and Co. common stock, certificate No. N 384601, held in the Forest Akers Fund be sold at market value.

On motion of Mr. Akers, seconded by Mr. Mueller, it was voted to authorize the sale of the above-named securities at market value, and that Philip J. May, Comptroller, be and is hereby authorized to execute any and all necessary transfers to effectuate and carry out the sale of said securities.

Illuminated resolution on death of Mr. Russ

12. Frederick A. Russ of Cassopolis, donor of the Russ Forest and various other gifts to Michigan State College, died on April 11, 1951.

On motion of Mr. Mueller, seconded by Mr. Akers, it was voted to instruct the Secretary to have a properly illuminated resolution prepared on the death of Mr. Russ and sent to Mrs. Russ.

The meeting adjourned at 3:30 p.m.

*John A. Hannah*  
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President  
*Karl H. McDonald*  
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Secretary