

and the College and report at the next meeting.

It was voted that the next meeting of the Board be held at the President's Office, Wednesday, April 18th at 9:00 A. M.

THE MEETING ADJOURNED AT 3:30.

*A. B. Shaw*  
Acting-President

*Herman Halladay*  
Secretary.

MINUTES OF THE  
MEETING OF THE STATE BOARD OF AGRICULTURE  
April 18, 1928

THE MEETING WAS CALLED TO ORDER AT 9:30.

Present: Acting-President Shaw, Mrs. Stockman, Messrs. McColl, Gowdy, Brody, McPherson, McColl, Superintendent Pearce and Secretary Halladay.

The minutes of the previous meeting were read and approved.

Resignations RESIGNATIONS:

Vena J. Logel 1. Resignation of Vena Johnson Logel, stenographer in the Department of Education to take effect May 15th.

On motion of Mr. McPherson, it was voted to accept Vena Johnson Logel's resignation effective May 15th.

Martha Mae Hunter 2. Recommendation that the resignation of Miss Martha Mae Hunter, Extension Specialist in Nutrition, be accepted June 30, 1928, also that the resignation of Miss Mabel C. Atwood, Extension Specialist in General Home Economics be accepted to take effect May 14, 1928.

On motion of Mr. McPherson, it was voted that Miss Hunter's and Miss Atwood's resignations be accepted effective June 30, 1928 and May 14, 1928, respectively.

Death of R. D. Bailey 3. Official report relative to the death of Mr. R. D. Bailey, County Agricultural Agent for Crawford County, which occurred on April 3, 1928.

On motion of Mr. Brody, it was voted that the family receive a check for the month of April and that the Secretary be instructed to write a letter of sympathy to the family.

Appointments APPOINTMENTS:

Ralph Morrish Ext. Spec. 1. Recommendation for the appointment of Ralph Morrish as full time Extension Specialist at a salary of \$2460, effective April 1st, to be paid from Smith-Lever Funds. Mr. Morrish to succeed L. D. Kurtz.

On motion of Mr. Brody, it was voted that Mr. Morrish be appointed a full time Extension Specialist at a salary of \$2460, effective April 1st, Smith-Lever Funds.

H.C. Kiebler, Ext. Spec. 1/2 Time Asst. F. Crops 2. Recommendation for the appointment of Mr. H. C. Kiebler as one-half time Extension Specialist and half-time Assistant in Farm Crops Experimental work at a salary of \$2100, effective April 1st, funds from Smith-Lever. Mr. Kiebler to succeed Morrish.

On motion of Mr. Watkins, it was voted that Mr. Kiebler be appointed one-half time Extension Specialist and half-time Assistant in Farm Crops Experimental work at a salary of \$2100, effective April 1st, funds from Smith-Lever.

Bernard Kuhn, Ext. Spec. F.C. 3. Recommendation for the appointment of Bernard Kuhn as Extension Specialist in Farm Crops at a salary of \$2400, effective June 1st, 1928, funds from Smith-Lever State. Mr. Kuhn is to take the position in the Upper Peninsula for which Mr. Dobben was appointed at the last Board meeting, but declined to accept.

On motion of Mr. McPherson, it was voted that Mr. Bernard Kuhn be appointed Extension Specialist in Farm Crops at a salary of \$2400, effective June 1st, 1928, funds from Smith-Lever State.

Summer School Instructors 4. Recommendation of Professor L. C. Emmons for the following special appointments for the coming Summer School period, namely:

John Page, Supt. of Howell Schools	\$400.00
M. Simpson, Kalamazoo College	400.00
B. J. Ford, Asst. State Supt. of Pub. Instr.	250.00
J. J. Sherman, Detroit Teachers College	400.00

The total amount is \$5.00 over the regular amount for use in this way.

On motion of Mr. Brody, it was voted to approve the above special appointments for the coming Summer School period.

5. Recommendations of R. C. Huston relative to the appointment of Graduate Assistants in the Department of Botany for the coming year as follows:

Grad. Assts  
in Botany

Mr. L. M. Ames to succeed himself.  
Mr. E. A. Walker to succeed himself.  
Mr. L. C. Cochran, to succeed F. G. Larmer  
Mr. A. B. Groves, to succeed Edgar C. Tullis.  
Miss Margaret V. Thompson to succeed S. E. Wolff.  
Miss Willa L. Galyon to succeed Harry A. Elcock.

On motion of Mr. McPherson, it was voted to approve Mr. Huston's recommendations.

6. Recommendation of the Extension Division for the appointment of Esther Thain as Stenographer in Agricultural Engineering Extension, effective May 1st, salary of \$1080, from Extension State funds.

Esther Thain  
apptm. deferred

On motion of Mr. McPherson, it was voted that the above matter be referred to the Finance Com.

7. Request of Dr. W. O. Hedrick for the appointment of Mr. H. D. Lakin as an Assistant on Purnell investigations for the months of April, May and June at \$150 per month.

H.D. Lakin,  
Asst. Purnell  
investigations

On motion of Mr. McColl, it was voted that Mr. H. D. Lakin be appointed as an Assistant in Purnell investigations for the months of April, May and June at \$150 per month.

#### REQUESTS FOR TRAVEL:

Out-of-State  
Travel.

1. Request of Dean Phelan for authorization to attend the Annual Meeting of the Association of Deans and Advisors of Men to be held at Boulder, Colorado, May 10, 11 and 12, with expenses.

Dean Phelan to  
go to Boulder,  
Colorado

On motion of Mr. Brody, it was voted that Dean Phelan be authorized to attend the Annual Meeting of the Association of Deans and Advisors of Men to be held at Boulder, Colo. May 10, 11, 12 with expenses.

2. Request of Robert Davidson for authorization to visit the Universities of Chicago and Illinois with expenses.

Robt. Davidson  
to visit U. of  
Chicago & Ill

On motion of Mr. Watkins, it was voted that Mr. Davidson be authorized to visit the Universities of Chicago and Illinois, with expenses.

3. Request of Secretary Halladay for authorization to attend the Eighteenth Annual Meeting of the Association of University and College Business Officers, at Minneapolis, May 3 and 4, with expenses.

Sec. to go to  
Minneapolis,  
Minn.

On motion of Mr. Gowdy, it was voted to authorize Secretary Halladay to attend the Eighteenth Annual Meeting of the Association of University and College Business Officers, at Minneapolis, May 3 and 4, with expenses.

4. Recommendation that Professor Edwards of the Animal Husbandry Department be authorized to attend the Soft Pork Conference, conducted in cooperation with the U. S. D. A. at Asheville, N. C. April 23, 24 and 25, with expenses.

Prof. Edwards  
to go to Ash-  
ville, N. C.

On motion of Mr. Brody, it was voted that Prof. Edwards be authorized to attend the Soft Pork Conference, conducted in cooperation with the U. S. D. A. at Asheville, North Carolina, April 23, 24 and 25, with expenses.

5. Request for out-of-state travel for Professor R. Wayne Newton, to Terra Haute, Indiana, and Chicago, Illinois, to attend meetings of Mid-Western States Conference on taxation in Chicago, April 16, 17 and 18, with expenses.

R.W. Newton to  
go to Terra,  
Haute, Ind. &  
Chicago, Ill.

On motion of Mrs. Stockman, it was voted that Mr. R. W. Newton be authorized to go to Terra Haute, Indiana and Chicago, Illinois, to attend meetings of Mid-Western States Conference on Taxation in Chicago, April 16, 17, and 18, with expenses.

6. Request of E. G. Amos for authorization to attend the Agricultural and Outdoor Life Exposition at Chicago on May 7th, with expenses.

E.G. Amos to  
attend meet at  
Chicago.

On motion of Mrs. Stockman, it was voted that Mr. E. G. Amos be authorized to attend the Agricultural and Outdoor Life Exposition at Chicago on May 7th with expenses.

7. Request for authorization of Dr. Huddleson to attend the American Association meeting of Pathologists and Bacteriologists at Washington, D. C. May 1st, with expenses.

Dr. Huddleson to  
attend Meet at  
Washington, DC

On motion of Mr. Brody, it was voted that Dr. Huddleson be authorized to attend the American Association Meeting of Pathologists and Bacteriologists at Washington, D. C. May 1st, with expenses.

#### MATTERS PERTAINING TO BUDGETS:

1. Recommendation of Mr. Davidson that official action be taken approving action of the Finance Committee in recommending that money be apportioned to the Publications Department for general College Advertising.

Publications  
Dept. given  
additional  
funds.

On motion of Mr. Brody, it was voted that \$1,000.00 be apportioned to the Publications Department for general College advertising.

2. Request from the Extension Division that authorization be given the Comptroller and the Director of Extension to prepare a revision of the Extension Budget in accordance with the requirements of the Smith-Lever and Clark-McNary acts.

Ext. budget to be revised by Cont. & Dir. of Ext. & Ext. Com.

On motion of Mrs. Stockman, it was voted that authorization be given the Comptroller and the Comptroller and the Director of Extension and Extension Committee to prepare a revision of the Extension budget in accordance with the requirements of the Smith-Lever and Clark-McNary Acts.

Farm Management Dept. to be established

3. Recommendations from the office of the Dean of Agriculture requesting the establishment of a Farm Management Department.

On motion of Mr. Watkins, it was voted that a Farm Management Department be established.

#### MISCELLANEOUS MATTERS:

Communication re land on Harrison Ave claimed by U. S. Tax Title Co.

1. A communication from the U. S. Tax Title Company regarding a claim on a strip of land on Harrison Avenue.

On motion of Mr. Brody, it was voted to refer the above matter to the Attorney General's Department.

Request from cattle clubs for Vet. referred to Fi. Com.

2. Requests from various cattle clubs of the State asking that an Extension Veterinary be appointed for the purpose of investigating contagious abortion in cattle.

On motion of Mr. Gowdy, it was voted to refer the above matter to the Finance Committee with power.

Request for compensation from Theo. Pearson deferred.

3. A request from Mr. Theodore Pearson, former employee of the college asking for compensation for the loss of a leg.

Deferred.

Anton Berger's request to purchase land referred to Sec.

4. A request from Mr. Anton Berger for the purchase of an eighty acre tract of land formerly belonging to the College.

On motion of Mr. Watkins, it was voted to refer the above matter to the Secretary with power.

Rec. of Mr. Putnam to buy additional 40 A of land deferred

5. Recommendation of G. W. Putnam for the purchase of an additional 40 acres adjacent to the Sub-Station Farm at Chatham, Michigan.

On motion of Mr. Brody, it was voted to defer the above matter.

Repair to Swimming pool referred to Finance Committee

6. Recommendation of the Athletic Council relative to the undesirable conditions of the Swimming pool and the great need of correction of the undesirable conditions at the earliest possible time.

Referred to the Finance Committee.

Construction of new basket ball floor referred to Bldg. Com.

7. Recommendation of the Athletic Council relative to the construction of a basket ball floor in the new Demonstration Building.

On motion of Mr. Brody, it was voted to refer the above matter to the Building Committee.

Payment of Fees by Co. Agts. deferred.

8. Recommendation of Director Willard requesting that County Agents in service be not required to pay the course fee of \$10.00 per term required of all graduate students.

On motion of Mr. Watkins, it was voted to defer the above matter.

Offer of Dr. Heasley-funds for research work ref. to D. Shaw.

9. Offer of Dr. L. E. Heasley, editor of the "Modern Poultry Breeder" to donate funds for research work in Poultry at this Institution.

On motion of Mrs. Stockman, it was voted that Dean Shaw be authorized to work out details.

Mr. Gardner's request for additional funds for bees ref. Budg. Committee

10. Request of V. R. Gardner for \$450.00 additional funds to purchase additional colonies of bees to put the Apiary on an economic working basis.

On motion of Mr. Brody, it was voted to refer the above matter to the Budget Committee.

Revolving Fund \$1000 set up for MS Horse Show Committee.

11. Request of the Committee on the M. S. C. Horse Show, for restoration of balance of the revolving fund awarded two years ago, amounting to \$1196.83.

On motion of Mr. Watkins, it was voted to set up a revolving fund in the amount of \$1000 to be used for the Horse Show.

Bacty cultures not to be mentioned in bulletins in future.

12. Several letters were referred to the Board from manufacturers and dealers in alfalfa cultures, protesting against the college manufacturing or distributing legumes.

On motion of Mr. Brody, it was voted that the college, in the future, make no reference to any private firm or corporation in its bulletins or literature.

#### ITEMS DEFERRED:

Matter re Kellogg Farm referred back to Com of Bd & D. Shaw

1. Report of Committee on Acceptance of Kellogg Farm.

On motion of Mr. Brody, it was voted to refer the above matter back to the Committee of the Board and Dean Shaw.

Dynamometer for Mr. Tenny denied

2. Request of Mr. Tenny for purchase of a dynamometer to be used at fairs.

On motion of Mr. Watkins, it was voted that Mr. Tenny's request be denied.

3. Request of Professor Chittenden for funds to replace house burned at Dunbar.

On motion of Mr. Watkins, it was voted to refer the matter to Dean Shaw to get in touch with Mr. Dunbar to see if he would be willing to have our men live in his own cottage during the summer seasons.

Replacement of  
burned at Dun-  
bar referred to  
Dean Shaw

FINANCE COMMITTEE REPORTS:

Report of Fi-  
nance Committee

MINUTES OF THE FINANCE COMMITTEE  
April 17, 1928.

Present: Mr. Gowdy, Chairman; Mrs. Stockman, Mr. McPherson.

- 1. Upon motion of Mrs. Stockman, supported by Mr. McPherson, the Finance Committee recommended that \$1000 be apportioned for use of the Band Contest to be held May 12 at the M. S. College.
- 2. Upon motion of Mr. McPherson, supported by Mrs. Stockman, it was voted that Mr. Fabian's request for leave of absence, referred to this Committee by the Board at its last meeting, be not granted.
- 3. Upon motion of Mr. McPherson, supported by Mrs. Stockman, it was voted that additional apportionments be given to the departments as follows:.

Department	Balance necessary for continuation
Agricultural Engineering	\$166.67
Board Members	133.33
Chemistry	666.67
Dean of Applied Science	33.33
Electrical Engineering	33.33
Electric lights	666.67
Farm Crops	300.00
Health Service	1200.00
Heating	5000.00
M & R of B	666.67
Maintenance of Grounds	666.67
Poultry	666.66
Soils	333.33
Zoology and Geology	333.34
Animal Husbandry Experiment Station	333.33
	<u>\$11,200.00</u>

Upon motion of Mr. McPherson, supported by Mrs. Stockman, it was recommended that the Finance Committee recommend the following amounts as the maximum appropriation for the following departments, and are referring this tentative budget to Acting-President Shaw and the Deans with the request that the schedules of salaries and actual teaching load be submitted at the next Board meeting for approval.

H. W. Gowdy, Chairman  
Dora H. Stockman  
M. B. McPherson

The following action was taken by the Board with regard to the report and recommendations of the Finance Committee:

Board action  
on Finance Com

- 1. On motion of Mr. Gowdy, it was voted that \$1,000 be apportioned for use of the Band Contest to be held May 12th at the Michigan State College.
- 2. On motion of Mr. McColl, it was voted that Mr. Fabian's request for leave of absence, be deferred until the next meeting.
- 3. On motion of Mr. Brody, it was voted that additional apportionments as recommended by the Finance Committee for the departments listed be approved.
- 4. On motion of Mr. Brody, it was voted that the following amounts recommended by the Finance Committee be approved. Mr. Brody was supported by Mr. Watkins. Mr. Brody then demanded roll call. The vote was as follows: Yeas, Mrs. Stockman, Mr. Brody, Mr. Watkins, Mr. McPherson and Mr. Gowdy. Mr. McColl wished to be recorded as not voting.

\$1000 apportioned for Band Contest

Mr. Fabian's leave deferred

Additional apportionments as recommended approved

Budget 1928-9 approved.

MICHIGAN STATE COLLEGE OF AGRICULTURE  
AND APPLIED SCIENCE  
1928-9 BUDGET

1928-9 Budget

ESTIMATED RESOURCES

<u>From the State of Michigan.</u>			
Mill Tax	\$1,541,958.00		
Land Grant Interest	73,500.00		
Legislative Appropriations	<u>335,000.00</u>	\$1,950,458.00	
<u>From the United States.</u>			
Morrill and Nelson Acts	50,000.00		
Hatch and Adams Acts	30,000.00		
Purnell Act	50,000.00		
Smith Lever Act	159,913.95	289,913.95	

ESTIMATED RESOURCES Cont'd.From Other Sources:

Student fees and Charges	\$275,000.00	
Departmental Earnings	151,050.00	<u>426,050.00</u>

TOTAL ESTIMATED RESOURCES		\$2,666,421.95
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APPORTIONMENTS

Salaries	1,437,785.00
College Maintenance	627,620.00
College Equipment	108,385.00
Experiment Station Maintenance	210,000.00
Extension Maintenance	<u>123,950.00</u>

TOTAL APPORTIONMENT	2,507,740.00
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Estimated Deficit June 30, 1928	100,000.00
Reserve for year 1928-9	<u>58,681.95</u>

TOTAL	\$2,666,421.95
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THE BOARD WENT INTO EXECUTIVE SESSION AT 12:30.

Executive session reported by Mr. McPherson.

President's  
leave extend-  
ed to July 1-28

It was voted that President Butterfield's leave of absence be extended from May 1st to July 1st, 1928

THE MEETING ADJOURNED AT 1:30.

*A. B. Shaw*  
Acting-President

*Herman H. Halladay*  
Secretary.

MINUTES OF THE  
MEETING OF THE STATE BOARD OF AGRICULTURE  
May 22, 1928.

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THE MEETING WAS CALLED TO ORDER AT 10:00 A.M.

Present: Acting-President Shaw, Mrs. Stockman, Messrs. McColl, Watkins, Brody, McPherson, Gowdy, Superintendent Pearce and Secretary Halladay.

The minutes of the last meeting having been in the hands of the members were approved without reading.

RESIGNATIONSRESIGNATIONS:

1. Geraldine K. Aubrey, in charge of assigned reading room, to take effect September 1, 1928.
2. Mrs. Jean LaForge, Clerk Registrar's Office, effective April 20th.
3. R. B. Carr, Graduate Assistant, Farm Crops Department, effective March 31st.
4. Name of Mrs. Susan Howell, Chemistry Department, changed to Mrs. Susan Toaz.
5. Miss Ruth Fickes, Physical Education Instructor, effective September 1st.
6. Dr. Delez, Technician, Dept. of Animal Pathology, effective May 1, 1928.
7. Miss Marian Lewis, Instructor in Clothing, effective September 1, 1928.
8. Lois Jane Munn, Art Department, Home Economics Division, effective September 1, 1928.
9. E. A. Tenney, Instructor in English, effective August 31, 1928.
10. Miss Rose B. Phelps, Reference Librarian, on leave without pay, declines to return for next year.
11. Frank W. Trull, Extension Specialist in Soils, to take effect July 1, 1928.
12. L. G. Morell, Associate Professor of Physics, to take effect September 1, 1928.
13. Helen Mayer Mannings, Instr. in Violin, to take effect September 1, 1928.

On motion of Mr. McPherson, it was voted to accept the above resignations.

Change o' name

Resignations