

On motion of Mr. Doherty, the following resolution was adopted:

"RESOLVED, That the Graham Horticultural Experiment Station be placed in charge of the Professor of Horticulture who is the administrative officer of the Horticultural Department, and that it be administered as an integral part of the experiment station work of the College."

On motion of Mr. Woodman, Mr. Graham was appointed as a committee of the Board upon the Graham Horticultural Experiment Station, to advise with the administrative officers as to the policies to be pursued.

On motion of Mr. Woodman, the bill of Margaret S. Holt for five weeks' service as Matron of the Hostess House from October 3rd to November 9th, at \$10.00 per week, was approved.

On motion of Mr. Beaumont, the admission of the following Veterinary students from the Grand Rapids Veterinary College, was approved:

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| Vern A. Benedict | Albert C. Masten |
| Albert E. George | George K. Needles |
| Alfred J. Gregg | John Periolat |
| Harold G. Hock | Raymond Rawlings |
| William V. Hopkins | August H. W. Siewert |
| Ellsworth E. Joy | |

On motion of Mr. Woodman, the expense accounts of the Board members, were approved.

On motion adjourned.

Alm Brown
Secretary.

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MEETING OF THE STATE BOARD OF AGRICULTURE.

President's Office.

December 18th, 1918.

10 O'clock, A. M.

Present, President Kedzie, Messrs. Beaumont, Wallace, Doherty, Woodman, and Graham.

The minutes of the previous meeting were approved without reading.

On motion of Mr. Doherty, the resignation of Mr. E. P. Robinson as Assistant County Agent Leader, was accepted to take effect January 1st, and Mr. Frank Sandhammer was appointed to succeed him at a salary not to exceed \$300.00 more than his present salary, to be paid from emergency funds.

On motion of Mr. Doherty, Mr. I. T. Pickford was appointed Extension Specialist in Horticulture (the position formerly occupied by Mr. Carmody) at a salary of \$2000.00 per annum beginning December 6th.

On motion of Mr. Wallace, Mr. Mandenberg, who was released for military service, was reappointed Extension Specialist in Forestry, at a salary of \$1700 per annum beginning January 1st.

On motion of Mr. Beaumont, Mr. A. G. Kettunen was appointed Assistant to Mr. Turner in Club Work, at a salary of \$1600 per annum beginning December 1st, \$700 to be paid from Smith-Lever funds, and \$900 from the U. S. Department of Agriculture.

On motion of Mr. Wallace, the communications from Mr. Baldwin and Mr. Trangmar in reference to a publicity program, were referred to Mr. Waterbury and

Graham Hort. to be in charge of Prof. of Hort.

Graham appointed committee of Board on Graham Hort. Holt's bill for Matron of Hostess House.

Vet. Students from Grand Rapids Vet. College admitted to College.

Expense accounts approved.

Robinson resigns as Asst. County Agent leader. Sandhammer to succeed him.

Pickford appointed extension specialist in Hort.

Mandenberg specialist in Forestry.

Kettunen Assistant in Club work.

Publicity program.

Mr. Beaumont for report and recommendation.

On motion of Mr. Beaumont, Mr. C. W. Bennett, who was called to the colors, was reappointed Graduate Assistant in Botany, to begin January 1st, at the same salary that he formerly received.

Bennett appointed grad. asst. in botany.

On motion of Mr. Doherty, the request of Prof. Burgess for leave of absence for himself, Mr. Foreman, Miss Annabel Campbell and Mr. Wm. Wise, to attend the National Poultry meeting in Chicago, January 10th to 14th, without expense to the College, was granted.

Burgess, Foreman, Campbell & Wise to have leaves to attend poultry show.

On motion of Mr. Beaumont, Mrs. Paul Miller was appointed to take the place of Miss Zella Bigelow during her leave of absence, beginning January 1st, at the same salary that Miss Bigelow is receiving.

Mrs. Miller to take Miss Bigelow's place.

On motion of Mr. Doherty, Miss Elizabeth Frazer, in charge of practice teaching in Home Economics, was authorized to attend a meeting of Vocational Teachers in Columbus, Ohio, December 27th and 28th, with expenses paid from the Smith-Hughes fund.

Frazer to attend meeting at Columbus.

On motion of Mr. Beaumont, Prof. Eustace and Dr. Bessey were authorized to attend the meeting of the American Association for the Advancement of Science, at Baltimore the last of December, with transportation expenses paid.

Eustace and Bessey to attend meeting at Baltimore

On motion of Mr. Doherty, Prof. French was authorized to attend the National Association for the Advancement of Agricultural Teaching at Baltimore, January 7th and 8th, with transportation expenses paid.

French to attend meeting at Baltimore.

On motion of Mr. Woodman, Lieut. H. J. Stafseth was reappointed to his former position as Research Associate and Instructor in Bacteriology, at a salary of \$2000 per annum, to take effect upon his discharge from the Army.

Stafseth reappointed in Bacty.

On motion of Mr. Woodman, Dr. R. A. Runnells was appointed Assistant in Animal Pathology, at a salary of \$1800 per annum, the same to take effect as soon as he is released from military duty.

Runnells appointed asst in Animal Path.

On motion of Mr. Beaumont, Prof. Musselman was authorized to attend a meeting of the American Society of Agricultural Engineers at Columbus, Ohio, in December, with transportation expenses paid.

Musselman to attend meeting at Columbus.

On motion of Mr. Beaumont, the communication from Prof. Polson in reference to an automobile school or short course, was referred to the President, Secretary, Dean Bissell and Prof. Polson with power to act.

Communication from Polson re Auto. short course.

On motion of Mr. Doherty, Prof. Ryder was authorized to attend a meeting of the National Country Life Conference at Baltimore, January 6th and 7th, with all expenses paid.

Ryder to attend meeting at Baltimore.

On motion of Mr. Woodman, the request of Dean Shaw for authorization to enter into negotiations with Prof. J. A. Jeffery relative to the supervision of certain soil investigation work in the Upper Peninsula of this state, was approved.

Regarding negotiations with Jeffery relative to U.P. soil investigation work.

On motion of Mr. Doherty, the communication from Dean Shaw in reference to field experimental work at Chatham, was laid upon the table until the next meeting.

Regarding field experimental work at Chatham.

On motion of Mr. Doherty, Miss Edith Butler, Clark to the Purchasing Agent, was appointed Assistant Instructor in the Department of Drawing and Design, from

Butler to instruct in drawing.

January 1st to July 1st, at a salary of \$780 per annum.

On motion of Mr. Woodman, the matter of statistical information and reports as discussed in a letter to the President by V. H. Church, Field Agent for the U. S. Department of Agriculture, was laid upon the table until the next meeting.

On motion of Mr. Beaumont, the recommendation of the President in reference to the time service for the College, was approved.

On motion of Mr. Woodman, the recommendation of Prof. French that Mr. R. L. Howard who is in charge of the Y. M. C. A. at the College, be paid for the months of October, November and December, on the basis of a salary of \$500 per annum, formerly paid to Mr. Heffley, was approved.

On motion of Mr. Beaumont, Dean Shaw, Dean Edmonds, Dean Bissell, the President and Secretary were authorized to attend the meeting of the American Association of Agricultural Colleges and Experiment Stations at Baltimore, with expenses paid.

On motion of Mr. Woodman, Dean Shaw was requested to discuss drain legislation before the Michigan Association of County Drain Commissioners when they visit the County Drain College.

On motion of Mr. Woodman, the communication from Mr. Ezra Levin, Extension Specialist in Muck Crops, addressed to the President, was referred to Dean Shaw with a request for report as to the advisability of carrying out the recommendations at the present time.

On motion of Mr. Woodman, the President was authorized to confer degrees as follows:

Stanley George Bandeen - Doctor of Veterinary Medicine.

B. S. in Agriculture.

John Wilson Simms
Orville William Laidlaw
Wilbur Warren Wood

Nicolas Aloysius Kessler
Floyd Earl Fogle
Andrew George Weidemann

B. S. in Home Economics.

Alta Ada Snow
Ethel Mabell Higgins

Zella Ethel Bigelow
Zeneda Marie Amiotte

Miss Amiotte is also recommended for teachers' certificate.

On motion of Mr. Doherty, Mr. R. G. Bigelow was appointed to his former position to take effect December 15th.

On motion of Mr. Woodman, the recommendation of Prof. Musselman that a fee of \$10.00 be charged for the four weeks' tractor course, was approved.

On motion of Mr. Doherty, the matter of assigning society rooms in the various halls was referred to the President and Secretary with power to act.

On motion of Mr. Graham, the salary of Miss Frazer, Critic Teacher, was made \$1650 as fixed at the September meeting, thus rescinding the action taken at the November meeting.

On motion of Mr. Woodman, Dr. McKircher was appointed to assist in the clinical work of the Veterinary Division at a salary of \$200 per month, with the understanding that the arrangement may be terminated at any time by either party, and that the clinics held upon the campus shall be free.

On motion of Mr. Wallace, Mr. George Gauthier was authorized to attend the meeting of the National Collegiate Athletic Association in New York City, December New York.

Statistical information for U.S. Dept. of Agriculture.

Time Service for college.

Howard, of Y.M.C.A. to be paid for Oct., Nov., & Dec.

Shaw, Edmonds, Bissell, Kedzie & Brown authorized to attend meeting at Baltimore.

Shaw to discuss drain legislation before County Drain Commissioners.

Communication from Levin.

Degrees conferred.

Amiotte recommended for teacher's certificate. Bigelow re-appointed.

Fee for tractor course. Assignment of society rooms.

Frazer's salary.

McKircher appointed in Vet. division.

Gauthier to attend meeting in New York.

27th, with transportation expenses paid.

On motion of Mr. Woodman, the communication from Mr. Newell in reference to the employment of some one to handle the fire truck, was referred to the President with power to act.

Regarding handling of fire truck.

On motion of Mr. Woodman, the matter of employing a Superintendent for the Graham Horticultural Experiment Station, was referred to Mr. Graham and Prof. Eustace.

Supt. for Graham Hort. Exp. Station

On motion of Mr. Wallace, the matter of hospital facilities was referred to the President with power to act.

Regarding hospital facilities.

On motion of Mr. Woodman, the transportation expenses of Prof. Plant in making a trip to New York on September 30th, to advise with reference to mathematical text books for the S. A. T. C., were authorized to be paid.

Plant's expenses to New York paid.

On motion of Mr. Woodman, the regular Athletic and Liberal Arts fees of \$2.00 per term, was restored to begin with the winter term.

Athletic and Liberal Arts fees.

On motion of Mr. Woodman, the expense accounts of the Board members were approved.

Expense accounts allowed.

On motion adjourned.

Al Brown
Secretary.

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MEETING OF THE STATE BOARD OF AGRICULTURE.

President's Office.

January 8, 1919.

10 o'clock, A. M.

Present, President Kedzie, Messrs. Graham, Doherty, Beaumont, Wallace and Woodman.

The minutes of the previous meeting were approved without reading.

The Secretary presented a letter from the Auditor General and the General Accountant, Fred Z. Hamilton, transmitting the report of an examination of the accounts of B. F. Davis, Treasurer of Michigan Agricultural College, of which the following is a copy of the balance sheet.

Report of accounts of Treasurer.

*Lansing, Michigan, Dec. 31, 1918.

Financial statement in connection with the examination of the accounts of B. F. Davis, Treasurer, Michigan Agricultural College.

Treasurer's report.

Balance on hand as shown by last account current on file in this department for the month ending November 30, 1918 (Overdraft)	47,809.86
Add receipts since as per sheet "B" - - - - -	125,135.21
Amount available to date - - - - -	172,945.07
Deduct disbursements as per sheet "C" - - - - -	68,746.64
Balance on hand at close of day December 30, 1918, as per Institution accounts - - - -	8,578.71

Cash in hand of Treasurer as per sheet "D" night of December 30, 1918,	12.50
Bank balance of Treasurer as per sheet "E" at close of business December 30, 1918,	16,480.92
Deduct outstanding checks as per sheet "G" night of December 30, 1918,	7,914.71 - 8,566.21
Cash in Treasurer's hands and in bank at close of day December 30, 1918,	8,578.71